

HATFIELD BOROUGH COUNCIL  
WORKSHOP MEETING  
January 4, 2017

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
  - (X) Kenneth V. Farrall
  - (X) Stephen E. Keib
  - (X) John Kroesser
  - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler III, Solicitor Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis, and Assistant Secretary Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to Approve the Workshop Meeting Agenda of January 4, 2017 with additions. The motion was seconded by Councilmember Keib and was unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input.  
No Public Input.  
Media Not Present.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next Council Meeting January 18, 2017 Regular Meeting @ 7:30PM at the HVFC
- HERC is scheduled to meet Wednesday, January 25<sup>th</sup> 2017 @ 8:00AM at the HVFC
- The February Planning Commission Meeting is January 30, 2017 @ 7:00PM at the HVFC

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Police Report: Lt. Robertson reviewed and answered questions regarding the monthly police report.

5. MANAGERS REPORT: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

1. Land Use & Development Updates:

- A. St. Mary St. Kyrillos Coptic Church / Sewer Escrow Under Review
- B. GLC (Grace Lutheran Church) / Under Construction
- C. Gambone/Snyder Townhomes / Utility Billing – Resolved Final 6  
Construction Permit issued for Borough Portion of the Project
- D. Hatfield Auto Museum / Nothing New
- E. Crystal Rose Catering / Nothing New
- F. Hattricks / Waiver of LD Request Granted / Bar enclosure installed under a building permit / Flea Market Approval Pending
- G. 122 ½ Towamencin Ave. / Access to Property / Nothing New

2. Utility Billing Update:

- A. Staff continues to monitor past due Electric & Sewer accounts. Electric and Sewer disconnects are not scheduled at this time.
- B. Email Billing available for Electric & Sewer Accounts. I encourage all account holders to take advantage of the cost effective billing delivery opportunity.
- C. Borough staff has committed to securing a vendor for Credit card and online payments in 2017.

3. 2017 Project Updates:

A. Bid Items for 2017:

- Towamencin Avenue Reconstruction, bid ready for advertisement.
- The Public Works Director, Asst. Secretary and Engineer will work together on the North Main Street Sanitary Sewer Replacement Project.
- The Public Works Generator purchased in 2016 will be installed in 2017.

4. Municipal Complex Update

5. Attachments:

- A. NEXtera Energy Public Power Summit Announcement
- B. DVIT Workplace Wellness Grant Program

Items of Interest:

- A. HMHS Meeting Tuesday, January 31, 2017 HVFC 7:30PM
- B. Cohen Law Group Survey for Verizon Franchise Agreement

Manager DeFinis spoke about the short power surge / outage that occurred in the Borough due to the PPL feed.

Manager DeFinis also brought to the attention of Council about the possible sale of the Biblical Seminary.

## 6. NEW BUSINESS:

### A. Municipal Complex Bid Specifications Packet

Manager DeFinis stated that in your packets is a revised schedule but it might be best to wait a week or so to release this packet. Manager DeFinis added that he is going through a few new items that arrived at the office today and would feel more comfortable with the dates as being advertised on the 18<sup>th</sup> available on the 19<sup>th</sup> for pickup.

Solicitor Harper and Manager DeFinis discussed the advertisement and it was stated that KCBA will take care of writing the advertisement.

### B. Ordinance # 527 Portable Storage Units

President Weierman stated this will be our last look at this Ordinance before the Public Hearing will take place at the Regular Meeting in January.

Solicitor Harper stated this was advertised and that she will get a court reporter. She added that she revised this Ordinance between the first and second look but no new revisions have been made since then.

A discussion ensued amongst Council about the street parking and placement of the portable storage units on borough roads.

### C. Resolution 2017-01 Setting Electric Rates

Manager DeFinis stated that we have updated section 4 of this Resolution.

### D. HTMA 3<sup>rd</sup> Quarter Bill

Manager DeFinis wanted to bring attention to this bill which was not previously received by the Borough. He stated that this will be on the bill list.

## 7. OLD BUSINESS:

### A. REPORTS AND CORRESPONDENCE:

Manager DeFinis and President Weierman updated and answered questions regarding the Reports and Correspondence.

- Monthly Investment Report

- Monthly EIT / LST Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Fire Safety Inspection Report
- Property Maintenance & Code Enforcement Report / Zoning Officer Report
- Fire Marshal Report

## 8. ACTION ITEMS:

A. Motion to TABLE the Advertisement of the Municipal Complex Bid Specifications Packet.

Motion: A motion was made by Councilmember Farrall to TABLE the Advertisement of the Municipal Complex Bid Specifications Packet. The motion was seconded by Councilmember Stevens.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

B. Motion to Approve Resolution 2017-01 Setting Electric Rates

Motion: A motion was made by Councilmember Keib to Approve Resolution 2017-01 Setting Electric Rates. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

## 9. ADJOURNMENT:

Motion: A motion was made by Councilmember Keib to adjourn the Workshop Meeting of January 4, 2017. The motion was seconded by Councilmember

Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:04PM.

*Executive Session Personnel, Litigation and Real Estate*

Respectfully Submitted,  
Jaime E. Snyder  
Assistant Secretary