

# **HATFIELD BOROUGH COUNCIL**

**WORKSHOP / REGULAR MEETING**

**July 15, 2020**



**JOHN H. WEIERMAN, PRESIDENT**

**JOHN KROESSER, VICE PRESIDENT**

**SALVATORE DILISIO JR., COUNCILMEMBER**

**JASON FERGUSON, COUNCILMEMBER**

**LAWRENCE G. STEVENS, COUNCILMEMBER**

**ROBERT L. KALER III, MAYOR**

**MICHAEL J. DEFINIS, BOROUGH MANAGER**  
**CATHERINE M. HARPER, BOROUGH SOLICITOR**





# Borough of Hatfield

Montgomery County, Pennsylvania

## BOROUGH COUNCIL WORKSHOP / REGULAR MEETING

July 15, 2020

### AGENDA

Via Zoom

Registration Required

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION

1. APPROVAL OF MEETING AGENDA:

Motion: To Approve the Agenda of July 15, 2020 Workshop /  
Regular Meeting

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the June 17, 2020 Workshop /  
Regular Meeting

3. PUBLIC INPUT:

Please rise, state your name and address and the reason for addressing  
Council

4. ANNOUNCEMENTS:

- Movie in the Park Thursday, July 16<sup>th</sup>
- The Planning Commission is scheduled to meet August 3<sup>rd</sup> via in Person or Zoom TBD
- Borough Council is scheduled to meet August 19<sup>th</sup> via in Person or Zoom TBD
- Movie in the Park is scheduled for August 20<sup>th</sup>
- Fall Festival is Scheduled for September 26<sup>th</sup>

5. Edinburgh Square Final Subdivision Presentation:

6. REPORTS FROM STANDING COMMITTEES AND MAYOR:

401 S. Main Street  
P.O. Box 190  
Hatfield, PA 19440

**Phone:**  
215-855-0781

**Fax:**  
215-855-2075

**Email:**  
admin@  
hatfieldborough.com

**Website:**  
www.hatfieldborough.com

7. MANAGERS REPORT:

8. NEW BUSINESS / DISCUSSION ITEMS:

- A. Electric Department Update
- B. HMHS Update
- C. 2020 Upset Sale Exception Policy
- D. Resolution 2020-16 Closing the Money Market Acct at ESSA
- E. Resolution 2020-17 Fixing the DVRFA Interest Rate
- F. Resolution 2020-18 Preliminary / Final Subdivision and Land Development for Edinburgh Square
- G. Ordinance 537 Converting the ESSA Loan to DVRFA
- H. Governor Wolf's Face Coverings Order
- I. Salter's Fireplace Eggfest 2020 Request
- J. 2020 CDBG Orchard Lane Sanitary Sewer Improvements
- K. Travel Policy
- L. Conditional Use Hearing 101 Jean Drive

9. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

- Monthly Investment Report
- Monthly EIT / LST Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Zoning Officer, Building Code, Property Maintenance Report
- Fire Safety Inspection Report
- Pool Advisory Report

10. ACTION ITEMS:

- A. Motion to Consider Resolution 2020-16 Closing the Money Market Account at ESSA
- B. Motion to Consider Resolution 2020-17 Fixing the DVRFA Interest Rate
- C. Motion to Consider Resolution 2020-18 Preliminary / Final Approval for Subdivision and Land Development for Edinburgh Square

D. Motion to Advertise the Conditional Use Hearing for 101 Jean Drive for August 19, 2020

11. Motion to Approve the Payment of the Bills

12. MOTION to ADJOURN: **EXECUTIVE SESSION: Real Estate, Litigation & Personnel**

## **2. APPROVAL OF THE MINUTES:**

**Motion to Approve the Minutes of the June 17,  
2020 Workshop / Regular Meeting**

HATFIELD BOROUGH COUNCIL  
WORKSHOP / REGULAR MEETING  
June 17, 2020

MINUTES

THIS MEETING WAS HELD ON ZOOM WITH THE PUBLIC  
AVAILABLE BY ZOOM AUDIO

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- (X) John Kroesser, Vice President
- (X) Salvatore DiLisio Jr.
- (X) Jason Ferguson
- (X) Lawrence G. Stevens
  
- ( ) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Solicitor Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis, Assistant Manager Jaime E. Snyder, and Public Works Employee Stephen J. Fickert, Jr.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to Approve the Workshop / Regular Meeting of June 17, 2020. The motion was seconded by Councilmember Ferguson and unanimously approved with a vote of 5-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the May 6, 2020 Workshop & the May 20, 2020 Regular Meetings

Motion: A motion was made by Councilmember Ferguson to Approve the Minutes of the May 6, 2020 Workshop & the May 20, 2020 Regular Meetings. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 5-0.

3. PUBLIC INPUT: President Weierman asked if there was any Public Input. The Public was allowed to comment from Zoom audio during this time.

No Public Input.

Media was not present.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Founder's Day scheduled for Monday; June 22<sup>nd</sup> has been Canceled due to the COVID-19 Health Emergency
- HERC is scheduled to meet @ 8:00AM Wednesday, June 24<sup>th</sup>
- The Borough Office will be closed Friday, July 3<sup>rd</sup> in Observance of the 4<sup>th</sup> of July Holiday
- The next Planning Commission Meeting is scheduled for July 6<sup>th</sup> @ 7:00PM
- Next Council Meeting is scheduled for July 15<sup>th</sup> Workshop / Regular Meeting @ 7:30PM
- Movie in the Park scheduled for July 16<sup>th</sup> is Pending – scheduled and ordered.

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Councilmember Stevens stated that HERC met on May 27<sup>th</sup> and discussed grant opportunities through HERC funds that would give assistance to borough business. It was discussed to provide an eligible small business grant of electric account credit between 250-500 dollars depending how much the business was affected from COVID-19. This is still in discussion and a draft proposal is being worked out.

President Weierman stated that when looking through the Borough News for June inside the back-cover are Borough fun facts that highlight the Borough.

President Weierman also highlighted in the Borough Magazine where KCBA Advertises that they use the Borough Municipal Complex on that advertisement.

6. MANAGERS REPORT: MANAGERS REPORT: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

1. Land Use & Development Updates:

- A. St. Mary St. Kyrillos Coptic Church / Sewer Escrow Under Review
- B. Hatfield Auto Museum / Nothing New
- C. 122 ½ Towamencin Ave. / Access to Property / Under Review
- D. Salter's – Bought Old Firehouse – Plans to Renovate
- E. Edinburgh Square Subdivision – Final Plan Under Review
- F. 369 Edgewood Drive Fence Permit / Under Review
- G. SEPTA Property / Lease Agreement Terminated
- H. Howard Heckler Subdivision – Preliminary Plans in Progress

2. Utility Billing Update:



A. Staff continues to monitor past due Electric & Sewer accounts. Residents are being sent reminders for PAST DUE ACCOUNTS. Past Due Accounts will be addressed in two tiers.

B. I encourage all account holders to take advantage of the cost-effective billing delivery opportunity.

3. 2020 Project Updates:

A. East Lincoln Avenue Bridge – Meeting this morning – project moving forward

B. Curb Ramp Bids – COVID-19

4. Items of Interest:

A. IVCC Swing for Hope

B. HVFC Flyer

5. AMP R.I.C.E. BTM Peaking Project

6. PMEA Update - Website

7. AMI UPDATE – 1156 Meters installed / in-house prep for billing

8. HTMA Interceptor Update – close out documents needed

7. NEW BUSINESS / DISCUSSION ITEMS:

A. PENNDOT Resolution 2020-13

Manager DeFinis stated that this was for the Fire House signal on Market and Union and a Resolution needs to be submitted with the application. Manager DeFinis informed Council that without the grant the total would be in the \$60,000.00 range. Manager DeFinis stated that the Borough and the Township are going together on this grant which is an 80/20 match. Manager DeFinis added that of the 80/20 match, the Borough and Township would split that cost as well.

B. DVRPC TCDI Grant Update

Jaime Snyder, the Borough Assistant Manager, updated Council on the Liberty Bell Trail Feasibility Study Grant. She stated that the group was awarded a \$113,000.00 grant and a subcommittee was created to put together an RFP for Engineering for this study.

C. Memorial Day Power Outage

Steve Fickert, Public Works Employee, updated Council on the power outages on May 24<sup>th</sup> and May 25<sup>th</sup>. Steve outlined the outages, what caused them, and answered questions by Borough Council.

#### D. Severe Weather June 3<sup>rd</sup> Update

President Weierman stated that with this storm weather related power outages avoided. Quick synopsis on social media to let people know what we have done to avoid power outages.

#### E. Movie in the Park July 16<sup>th</sup>

Manager DeFinis stated that this event is going to take place as of now. Manager DeFinis added that all signage will allow for changes or cancellations. Manager DeFinis added that CDC guidelines will be enforced.

President Weierman stated that a decision needed to be made due to a cancellation policy for the movie and equipment for the event.

#### F. Edinburgh Square LD Plan

Manager DeFinis stated that the developer submitted final plan for a four-lot subdivision and the Borough has been working through the submission with the Solicitor, Code Department, and the Borough Engineer. Manager DeFinis stated that the developer is anxious to get preliminary / final approval in July. Manager DeFinis stated that the Planning Commission will get to review these plans in July as the developer is pushing for a July approval. After the Planning Commission Meeting Manager DeFinis stated he will share that review with Borough Council at the July meeting.

Solicitor Harper added that there would be no issues with postponing if needed and the developer gave an unconditional waiver of time.

#### G. Heckler LD Plan

Manager DeFinis stated that Mr. Heckler would like to take his lot and create a three-lot subdivision. Manager DeFinis added that part of the neighbor's driveway is on one of the lots and it will stay that way. Manager DeFinis added that the Borough Engineer completed a review and came back with some comments. Manager DeFinis stated that this will be on the July 6<sup>th</sup> Planning Commission Meeting and the July 15<sup>th</sup> Borough Council Meeting.

#### H. Bennett's Court LD Plan

Manager DeFinis stated that he spoke with developer and is still intending to submit a plan but will not make the July 6<sup>th</sup> Planning Commission Meeting.

#### I. Resolution 2020-14 Transferring Funds from Harleysville Bank

President Weierman informed Council that this transfer is to cover the Delaware Valley Regional Finance Authority Loan. President Weierman added that this was budgeted in the 2020 budget.

**J. Resolution 2020-15 Repealing Resolution 2020-07**

Manager DeFinis stated that this Resolution is intended to repeal Resolution 2020-07 regarding utility disconnects. Manager DeFinis added that the Borough is encouraging residents to make payment plans for past due electric. Manager DeFinis informed Council that this Resolution is based following PMEA guidelines and it has created a two-tier system before COVID delinquencies and following COVID delinquencies.

Solicitor Harper stated that she looking into other IOU such as PECO and they are doing the same for their users.

**K. NPWA Audited Financial Statements**

Manager DeFinis stated that there is a copy in the office for review as well as it was emailed out today.

**L. NPWA Annual Report**

Manager DeFinis stated that there is a copy in the office for review as well as it was emailed out today.

**8. OLD BUSINESS:**

**A. REPORTS AND CORRESPONDENCE:** President Weierman, Manager DeFinis updated Borough Council on Reports and Codependence. Lieutenant Robertson from the Hatfield Police Department addressed Council with a Police Report Update.

Monthly Investment Report

Monthly EIT / LST Report

Police Department Report

Fire Department Report

Public Works Department Report

Engineering Report

Zoning Officer, Building Code, Property Maintenance Report

Fire Safety Inspection Report

Pool Advisory Report

**9. ACTION ITEMS: (the public was taken off mute for any comments)**

**A. Motion to Consider Resolution 2020-13 Authorizing to Submit the Application for the Traffic Signal Approval to PennDOT**

Motion:

A motion was made by Councilmember Ferguson to Approve Resolution 2020-13 Authorizing to Submit the Application for the Traffic Signal Approval to

PennDOT. The motion was seconded by Councilmember Stevens.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

B. Motion to Consider Resolution 2020-14 Transferring \$248,000.00 (two hundred forty-eight thousand dollars) of Funds from Harleysville Bank to the Capital Projects Fund for the Payment to Wells Fargo for the Delaware Valley Regional Finance Authority 2003 Series B Note

Motion: A motion was made by Councilmember Ferguson to Approve Resolution 2020-14 Transferring \$248,000.00 (two hundred forty-eight thousand dollars) of Funds from Harleysville Bank to the Capital Projects Fund for the Payment to Wells Fargo for the Delaware Valley Regional Finance Authority 2003 Series B Note. The motion was seconded by Councilmember DiLisio.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

C. Motion to Consider Resolution 2020-15 Repealing Resolution 2020-07 Regarding Utility Disconnects in Hatfield Borough

Motion: A motion was made by Councilmember Stevens to Approve Resolution 2020-15 Repealing Resolution 2020-07 Regarding Utility Disconnects in Hatfield Borough. The motion was seconded by Councilmember DiLisio.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

10. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember DiLisio to approve payment of the bills. The motion was Councilmember Ferguson.

President Weierman asked if there were any comments or questions. There were not comments or questions.

The motion was approved unanimously with a vote of 5-0.

11. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Stevens to adjourn the Workshop / Regular Meeting of June 17, 2020. The motion was seconded by Councilmember Ferguson and unanimously approved with a vote of 5-0. The meeting was adjourned at 8:42PM.

*Executive Session Litigation and Personnel*

Respectfully Submitted,  
Jaime E. Snyder  
Assistant Manager

### **3. PUBLIC INPUT:**

**Please rise, state your name and address and the reason for addressing Council**

## 4. ANNOUNCEMENTS:

- Movie in the Park July 16<sup>th</sup> – Moving Forward as Planned
- The Planning Commission is scheduled to meet August 3<sup>rd</sup> via in Person or Zoom TBD
- Borough Council is scheduled to meet August 19<sup>th</sup> via in Person or Zoom TBD
- Movie in the Park is scheduled for August 20<sup>th</sup> - Pending
- Fall Festival is Scheduled for September 26<sup>th</sup>

## 5. Edinburgh Square Final Subdivision Presentation:



**HATFIELD BOROUGH  
WAIVER OF TIME LIMITATIONS**

TO THE MEMBERS OF THE HATFIELD BOROUGH COUNCIL AND  
HATFIELD BOROUGH PLANNING COMMISSION:

WE/I, David J. Caracausa,  
the Applicant or the Applicant's attorney, do hereby waive the requirements  
of the Pennsylvania Municipalities Planning Code for a decision on our land  
development/subdivision application of a decision within 90 days under  
Section 508 of the Pennsylvania Municipalities Planning Code. We  
understand that we may revoke this waiver by giving the Borough Manager  
and Solicitor ninety (90) days' written notice of our intention to do so.

*David J. Caracausa*  
\_\_\_\_\_  
Signature

David J. Caracausa  
\_\_\_\_\_  
Print or Type Name

P.O. Box 1055, North Wales, Pa. 19454  
\_\_\_\_\_  
Address

215-699-2600  
\_\_\_\_\_  
Telephone

davidc@cbprem.com  
\_\_\_\_\_  
Email address

Dated: 10/11/19

**HATFIELD BOROUGH COUNCIL  
RESOLUTION NO. 2018-16  
REGARDING APPLICATION OF DJC ENTERPRISES L.P. (CARACAUSA BUILDING  
& DEVELOPMENT) FOR PRELIMINARY SUBDIVISION AND LAND  
DEVELOPMENT APPROVAL FOR  
EDINBURGH SQUARE  
510 KOFFEL ROAD  
HATFIELD BOROUGH**

AND NOW, this 16<sup>th</sup> day of May 2018, the Borough Council of Hatfield, at a public meeting, and after extensive reviews of the Plans by the Borough consultants, Borough Council and the Hatfield Planning Commission, and after discussion with the Applicants concerning the conditions detailed below, hereby

CONDITIONALLY APPROVES

the Preliminary Subdivision and Land development application for Caracausa Building & Development and DJC Enterprises L.C., P.O. Box 1055, North Wales, PA 19454 (hereinafter “Applicants”) for preliminary subdivision and land development approval for a four lot residential subdivision of the site located in the Borough at 510 Koffel Road with frontage on Koffel Road and West Vine Street, on a 1.39 acre parcel in the R-1 Residential Zoning District, being TMP # 09-00-01882-00-8. This approval includes the approval of the Applicants’ plan for phasing the project so that Phase One creates a two-lot subdivision, allowing the construction of a single family dwelling on Lot #1, and reserving the rest of the tract for Phase Two construction except as otherwise noted herein. It is anticipated that Phase Two would eventually be approved for three single-family homes.

THEREFORE, Borough Council, after discussion and consideration of plans prepared by The Crossroads Group, LLC, 16590 Pottsville Pike, Suite A, Hamburg, PA 19526, dated August 14, 2017, last revised March 15, 2018, and a revised preliminary subdivision plan of Edinburgh

Square subdivision (sheet 1 of 9) showing proposed project phasing (collectively, the “Plans”) hereby preliminarily approves the Plans, based upon the conditions stated below:

1. Except as modified herein, or as otherwise required pursuant to Exhibit A attached hereto, the Plans offered for Final Subdivision and Land Development approval and for recording must comply with this Resolution, the Decision of the Hatfield Borough Zoning Hearing Board dated August 31, 2017, attached hereto as Exhibit A, the Hatfield Borough Zoning Ordinance, the Hatfield Borough Subdivision and Land Development Ordinance, and the conditions of plan approval stated herein.

2. Further, except as modified herein, the Plans must be revised to comply with the letter of the Borough Engineer, Bursich Associates, Inc., dated April 24, 2018, attached hereto and marked Exhibit B, incorporated herein as fully though as set forth verbatim, and

3. Further, the Applicants must demonstrate that they have secured adequate capacity in the Borough’s and Hatfield Township Municipal Authority’s (HTMA) sanitary sewage system and treatment plant for the houses to be constructed in Phase 2. Prior to Final Subdivision And Land Development Approval for Phase 2, and before the final Plans for Phase 2 are recorded, Applicants must deliver to the Borough signed agreements with acknowledgments from HTMA and North Penn Water Authority (NPWA) confirming that public water and public sewer are available for the lots to be constructed in Phase 2.

4. No waivers are intended to be granted by this Resolution except as set forth specifically herein. If approved, the Plans are approved with the following waivers; if rejected, the plans are rejected for failure to comply with the following provisions:

- a) §22-305.D – a waiver from illustrating all off-site existing features within 200 feet in view of the aerial photograph provided;
- b) §22-420.B (3) – a waiver to allow variations in the otherwise required spacing of street trees to allow for clear sight lines at intersections as well as to allow

for no trees planted on the existing Texas Eastern Gas Pipeline Easement as shown on the Plans;

- c) §26-123 C-- a waiver to allow for a different stormwater volume management design in view of the existing soil with limited dewatering capacity in view of the fact that the addition of a stormwater basin reduces overall site run off rates by 45% over existing conditions; and
- d) §26-124 A—a waiver to allow a *de minimus* increase in run off in a 100 year storm from the basin as approved by Hatfield Township’s engineer on behalf of Hatfield Township since the run off from the site will be absorbed by the Township.

5. This Preliminary Plan approval is likewise conditioned upon Applicants’ agreement in writing, prior to the grant of Final Approval on any phase that includes Lot #1, to purchase and install an acceptable six foot high, opaque vinyl privacy fence to the satisfaction of the Borough along the common property line of the site with the Bowers’ property (TMP # 09-00-01885-005) as shown on the approved plans in lieu of strict compliance with the buffer requirements of §22-420 C. The fence shall be installed in the first phase of any construction.

6. This preliminary approval is specifically conditioned upon the recording of a deed, acceptable to the Borough Solicitor, restricting Lot #4 from any further subdivision prior to final approval for any construction phase that includes Lot #4. Further, this preliminary approval is specifically conditioned upon the Applicants’ grant to the Borough, in a form satisfactory to the Borough Engineer and Borough Solicitor of a twenty-foot wide easement for the existing Borough electric pole and connections thereto already existing on Lot #4.

7. This approval is further conditioned upon the Applicants’ agreement that all electric, cable and telephone or similar utility services shall be installed underground.

8. Prior to obtaining a certificate of occupancy for the new dwelling planned for Lot #4. the Applicants must demonstrate that they have resolved any title issues related to the encroachment evident on the Existing Features Plan from a driveway to the adjoining Endrick property.

9. Final subdivision and land development approval of any phase will be conditioned on getting any and all required outside agency approvals, including, but not limited to, PENNDOT, DEP, MCCD, and any other required state or local agency.

10. Final approval for any phase of construction shall require that Plans in a form acceptable to the Borough Engineer must be recorded at the Montgomery County Recorder of Deeds office in accordance with the Municipalities Planning Code prior to the start of any construction on site. Final subdivision and land development approval of any phase will require that the Applicants provide the Borough with 4 copies of full-size paper copies of the final complete plan set for signature; 2 CDs with PDF version of all plans and design reports; and 2 CDs with AutoCAD files of all plan drawings prior to recording. The Applicants agree to provide the Borough with two paper copies of the Recorded plans (with signatures and stamps) and a copy of the recording receipt prior to construction. After construction, the Applicants agree to submit as-built plans once construction is complete and provide the Borough with two paper copies and two of CDs with PDFs and AutoCAD files of the final as-built conditions once the Borough Engineer approves the as-built plan.

11. Final approval of any phase will require that the Applicants agree to execute a Developer's agreement with Hatfield Borough in which the Applicants shall obligate themselves to complete all the public improvements required for that phase, including but not limited to, stormwater management facilities, sidewalks, pavement restoration and striping, curbing, required landscaping, erosion and sedimentation control requirements and any other public improvement shown on the plans as being constructed that phase in accordance with Borough criteria and specifications, as well as to secure completion of the said required improvements by posting satisfactory financial security as required by the Pennsylvania Municipalities Planning Code.

12. Unless otherwise provided on approved plans, maintenance of all detention basins and stormwater drainage facilities shall be the responsibility of the property owners of the lots on which they are constructed in accordance with the Plans. Since the functioning of the stormwater management system for the entire site is a benefit to, and the responsibility of, all owners, a stormwater maintenance agreement applicable to the entire site and prepared by the Borough Solicitor shall be recorded with the Phase 1 Plans and agreements. Thereafter, the Applicants shall enter into a Stormwater Maintenance Agreement with the Borough to be recorded at the Montgomery County Recorder of Deeds' office against each of the lots affected by a stormwater facility, providing for their obligations with respect to maintenance of the stormwater management facilities and further providing that the stormwater facilities may be maintained by the Borough (with all expenses being charged to the property owners) in the event that the maintenance responsibilities of the property owners are not fulfilled after reasonable notice to do so.

13. Preliminary approval of the Plans with phases is further conditioned upon:

(a) The demolition of existing improvements and structures, and removal of all debris on the entire site during the first phase of construction;

(b) Lawn restoration, seeding and stabilization on the entire site in the first phase of construction;

(c) The full-width repaving with milling and overlay of West Vine Street along the frontage of the entire property after construction of all three lots fronting W. Vine Street after the installation of underground utilities for Lots 1, 2 and 3 in the right of way of West Vine Street;

(d) Payment to the Borough, as agreed, for a portion of the Traffic Study done for the project in the amount of \$2,250.00 as a condition of Final Approval of any phase; and

(e) The Applicants shall reserve and record easements in a form acceptable to the Borough Engineer and Borough Solicitor over and through Lots #1 and #2 that will be required for utilities including water, sewer, cable and electric for a lot to be constructed in a later phase when the Final Plans for Phase 1 are recorded.

14. After Final subdivision approval for any phase, Applicants shall provide the Borough Manager and the Borough Engineer with proof that the approved final plans and the developer's agreement for that phase have been recorded at the Montgomery County Courthouse and notice of the start of construction, at least 72 hours prior notice before initiating any grading or ground clearing or construction in accordance with the plans, so that the Borough may certify that all appropriate erosion and sedimentation control facilities have been properly installed and also any protective fencing or other markers as required have been installed in accordance with the plans.

15. At the time the final Plans are recorded for any phase, Deeds of Dedication in a form satisfactory to the Borough Solicitor with legal descriptions satisfactory to the Borough Engineer shall be offered to the Borough for any road rights of way offered for dedication, if any, at the time the Plans are recorded. Acceptance of a Deed is not, and shall not be construed to be, acceptance of public improvements on the site.

16. At the time the final Plans are recorded for any phase, legal descriptions satisfactory to the Borough Engineer for all lots and easements shall be provided and easements satisfactions to the Borough Solicitor recorded.

17. After Final subdivision approval for any phase, Applicants shall obtain all required permits including road opening, demolition, building, and grading permits at least seven days prior to the start of construction on any phase.

18. Prior to the start of construction on any phase, all fees including sewage EDU and electric fees must be paid in full for that phase.

19. Under the Pennsylvania Municipalities Planning Code, the Applicants have the right to accept or reject conditions imposed by the Borough Council upon an approval. In the absence of an appeal or a notice of rejection of conditions filed in writing within thirty days from the date of this Resolution, the conditions set forth herein shall be deemed to have been accepted by the Applicants. If the Borough receives a written notice of an appeal or a written rejection of the conditions set forth herein within thirty days from the date of this Resolution, however, then all waivers shall be deemed to have been automatically rescinded and this Resolution, this Preliminary Approval with Conditions shall be deemed to be a Denial of Preliminary Approval for failure to comply with the Hatfield Subdivision and Land Development Ordinance and the conditions stated above.

20. Subject, as well, to the following: A WAIVER from the requirement that the Applicants install a sidewalk along its Koffel Road frontage.

21. Subject, as well, to the following: Within sixty days of the date of this Resolution, the Applicants shall reimburse the Borough for all professional fees and expenses incurred in connection with the approval of the development.



22. This Resolution and phasing approval is further conditioned upon Applicants' obligation to comply with all Borough Ordinances regarding the property, including but not limited to, grass cutting and snow removal. Within thirty (3) days of the date of this Resolution, Applicant shall submit to the Borough evidence of a grass cutting contract that will keep the property's grass within the limits of Hatfield Borough's Ordinance §10-101 and §10-102.

Approved at a public meeting of the Borough Council duly advertised with Council

Members, FARRALL PERLOUSON voting "Aye" and NONE voting "Nay."  
KROESSER WEIERMAN

HATFIELD BOROUGH COUNCIL

By: John H. Weierman  
JOHN H. WEIERMAN, PRESIDENT

ATTEST:

Michael J. Definis  
MICHAEL J. DEFINIS, BOROUGH SECRETARY

Approved this 16<sup>th</sup> day of May, 2018.

Robert L. Kaler III  
Robert L. Kaler III, Mayor  
Borough of Hatfield

**EXHIBIT A**  
**Order of the Hatfield Borough Zoning Hearing Board**  
**Dated August 31, 2017**

**EXHIBIT B**  
**BURSICH ENGINEERS REVIEW LETTER DATED APRIL 24, 2018**

**MONTGOMERY COUNTY  
BOARD OF COMMISSIONERS**  
VALERIE A. ARKOOSH, MD, MPH, CHAIR  
KENNETH E. LAWRENCE JR., VICE CHAIR  
JOSEPH C. GALE, COMMISSIONER



**MONTGOMERY COUNTY  
PLANNING COMMISSION**  
MONTGOMERY COUNTY COURTHOUSE • PO Box 311  
NORRISTOWN, PA 19404-0311  
610-278-3722  
FAX: 610-278-3941 • TDD: 610-631-1211  
WWW.MONTCOPA.ORG

JODY L. HOLTON, AICP  
EXECUTIVE DIRECTOR

October 10, 2017

Mr. Bradford Bollinger, Code Enforcement Officer  
Hatfield Borough  
37 North Market Street—Box 190  
Hatfield, Pennsylvania 19440-0190

Re: MCPC #17-0218-001  
Plan Name: Edinburgh Square Subdivision  
(4 lots/4 dus comprising 1.39 acres)  
Situate: Koffel Road (east)/West Vine Street (south)  
Hatfield Borough

Dear Mr. Bollinger:

We have reviewed the above-referenced land development in accordance with Section 502 of Act 247, "The Pennsylvania Municipalities Planning Code," as you requested on September 7, 2017. We forward this letter as a report of our review.

## BACKGROUND

Caracausa Building and Development, are presenting plans for the subdivision and development of an existing parcel #90001882008. The parcel is to be subdivided into 4 lots of varying size and conformity to the base code R-1 Residential. The development of a new house on each parcel constitutes the built portion of this plan. A pipeline easement exists for roughly a third of the property's usable land along Koffel Road.

## RECOMMENDATION

The Montgomery County Planning Commission (MCPC) generally supports the applicant's proposal, however, in the course of our review we have identified the following issue that the applicant and Hatfield Borough may wish to consider prior to land development plan adoption. Our comments are as follows:

**REVIEW COMMENTS****ZONING**

Conformity to the Existing Base Code - The MCPC notes the needed variances for this development to take place, however, it is suggested the developer seek to either: (a) petition to totally rezone the property to R-2 Residential; or (b) propose a two house development plan that satisfies the current base zoning district. The area surrounding the parcel is strictly single-family residential in nature and is over a 20-minute walk to the core of the borough and therefore not as conducive to more intense development. The existing pipeline right-of-way also constrains the level of development this parcel can bear.

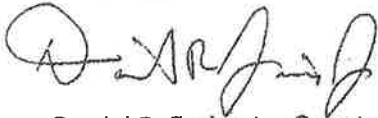
**CONCLUSION**

We wish to reiterate that MCPC generally supports the applicant's proposal but we believe that our suggested revisions will better achieve Hatfield Borough's planning objectives for residential development.

Please note that the review comments and recommendations contained in this report are advisory to the municipality and final disposition for the approval of any proposal will be made by the municipality.

Should the governing body approve a final plat of this proposal, the applicant must present the plan to our office for seal and signature prior to recording with the Recorder of Deeds office. A paper copy bearing the municipal seal and signature of approval must be supplied for our files.

Sincerely,



Daniel R. Farina Jr., County Planner  
[dfarina@montcopa.org](mailto:dfarina@montcopa.org) - 610-278-3728

c: David Caracausa, Caracausa Building and Development  
Michael DeFinis, Township Manager  
D. Glenn Snyder, Chrm., Boro. Planning Commission  
Chad Camburn, Boro. Engineer  
Catherine Harper, Boro. Solicitor

Attachments: Aerial View of Site  
Reduced Copy of Applicant's Plan



# Borough of Hatfield

Montgomery County, Pennsylvania

July 1, 2020

510 Koffel Road  
Hatfield, PA 19440

PID# 09-00-01882-00-8

## ZONING REPORT: Subdivision/Land Development

A review for compliance with the Hatfield Borough Ordinances, and other applicable laws and codes for the Subdivision/Land Development submittal of 510 Koffel Road, Hatfield, PA 19440 has been completed and approved as submitted with variances granted. All design specifications out of compliance with Hatfield Borough Zoning Ordinances have been granted by variances on the 31<sup>st</sup> day of August, 2017 by the Hatfield Borough Board.

510 Koffel Road, Hatfield, PA 19440 is located in the R-1 Residential District.

Minimum Lot Area:	9,000 Square Feet
Minimum Lot Width at Street Line:	60 Feet
Front Yard Setback:	30 Feet*
Side Yard Setback:	8 Feet
Rear Yard Setback:	60 Feet
Maximum Building Coverage:	30% of Lot Area
Maximum Impervious Coverage:	65% of Lot Area

\*Except that where a building line has been established the setback of the majority of the existing buildings on that block may be used

401 S. Main Street  
P.O. Box 190  
Hatfield, PA 19440

**Phone:**  
215-855-0781

**Fax:**  
215-855-2075

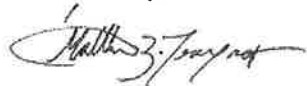
**Email:**  
admin@  
hatfieldborough.com

**Website:**  
www.hatfieldborough.com

The following is out of compliance with Hatfield Borough Zoning Ordinances and have been granted by variances on the 31<sup>st</sup> day of August, 2017 by The Hatfield Borough Board.

- Lot #1
  - Does not meet minimum lot area - 7,014 Square Feet
  - Does not meet minimum lot width - 50 Feet
  
- Lot #2
  - Does not meet minimum lot area - 7,029 Square Feet
  - Does not meet minimum lot width - 50.01 Feet
  
- Lot #3
  - No zoning issues found
  
- Lot #4
  - Does not meet rear yard setback - 40 Feet

Sincerely,



Matthew J Traynor  
Code and Zoning Enforcement



APR - 3 2020

MD

SENT VIA ELECTRONIC MAIL TO ADMIN@HATFIELDBOROUGH.COM

April 3, 2020

Mr. Michael J. DeFinis, Manager  
Hatfield Borough  
401 South Main Street  
P.O. Box 190  
Hatfield, PA 19440

Re: Approval Letter - Revision  
Edinburgh Square Subdivision  
DEP Code No. 1-46929-078-3J  
APS ID 1010631 Site ID 840771  
Hatfield Borough  
Montgomery County

Dear Mr. DeFinis:

The Department of Environmental Protection ("DEP") has reviewed the proposed Official Plan revision consisting of a 4-lot residential subdivision on 1.39 acres. The proposed development is located at 510 West Vine Street in Hatfield Borough, Montgomery County. This plan revision is approved.

This project will be connected to the Hatfield Borough collection system and will generate an additional 525 gallons of sewage per day ("gpd"), for a total of 700 gpd to be treated at the Hatfield Township Municipal Authority's ("HTMA") Wastewater Treatment Facility.

The sewage flows from this project are tributary to the HTMA Neshaminy Interceptor. The upper portion of the interceptor is currently being upgraded to accommodate additional sewage flows. Per their letter dated September 27, 2019, Hatfield Borough has committed to withhold grading, building and occupancy permits until HTMA has completed the upgrades in the upper portion of the Neshaminy Interceptor.

Any person aggrieved by this action may appeal the action to the Environmental Hearing Board (Board), pursuant to Section 4 of the Environmental Hearing Board Act, 35 P.S. § 7514, and the Administrative Agency Law, 2 Pa.C.S. Chapter 5A. The Board's address is:

Environmental Hearing Board  
Rachel Carson State Office Building, Second Floor  
400 Market Street  
P.O. Box 8457  
Harrisburg, PA 17105-8457

TDD users may contact the Environmental Hearing Board through the Pennsylvania Relay Service, 800-654-5984.



Appeals must be filed with the Board within 30 days of receipt of notice of this action unless the appropriate statute provides a different time. This paragraph does not, in and of itself, create any right of appeal beyond that permitted by applicable statutes and decisional law.

A Notice of Appeal form and the Board's rules of practice and procedure may be obtained online at <http://ehb.courtapps.com> or by contacting the Secretary to the Board at 717-787-3483. The Notice of Appeal form and the Board's rules are also available in braille and on audiotape from the Secretary to the Board.

IMPORTANT LEGAL RIGHTS ARE AT STAKE. YOU SHOULD SHOW THIS DOCUMENT TO A LAWYER AT ONCE. IF YOU CANNOT AFFORD A LAWYER, YOU MAY QUALIFY FOR FREE PRO BONO REPRESENTATION. CALL THE SECRETARY TO THE BOARD AT 717-787-3483 FOR MORE INFORMATION. YOU DO NOT NEED A LAWYER TO FILE A NOTICE OF APPEAL WITH THE BOARD.

**IF YOU WANT TO CHALLENGE THIS ACTION, YOUR APPEAL MUST BE FILED WITH AND RECEIVED BY THE BOARD WITHIN 30 DAYS OF RECEIPT OF NOTICE OF THIS ACTION.**

If you have any questions or concerns, please contact Stefanie Rittenhouse at 484-250-5186 and refer to the project name as referenced above.

Sincerely,

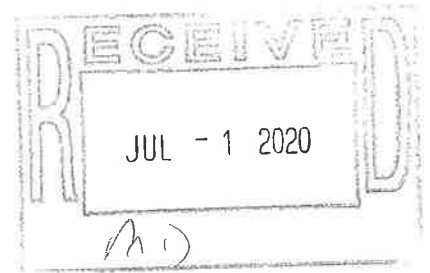


Thomas Magge  
Regional Manager  
Clean Water

cc: Mr. Shaw - Montgomery County Planning Commission (via e-mail)  
Mr. Peffer - Montgomery County Health Department (via e-mail)  
Ms. Buck - Montgomery County Conservation District (via e-mail)  
Mr. Caracausa (via e-mail)  
Mr. Bialek - The Crossroads Group, LLC (via e-mail)  
Mr. Dorney - HTMA (via e-mail)  
Planning Section  
Re 30



**BURSICH**  
ASSOCIATES



July 1, 2020

Hatfield Borough  
401 S. Main Street  
P.O. Box 190  
Hatfield, PA 19440

Attention: Mr. Michael J. DeFinis  
Borough Manager

RE: Edinburgh Square Subdivision  
Preliminary/Final Plan – Four-Lot Subdivision Review #2  
Bursich Job No.: B177832.00

Dear Mike:

As requested, Bursich Associates, Inc. has reviewed the Preliminary/Final Subdivision documents for the Edinburgh Square Four-Lot Subdivision. The applicant's submission consisted of the following information prepared by The Crossroads Group, LLC:

- Preliminary/Final Plans of Edinburgh Square Four-lot Subdivision, consisting of a Cover Sheet and Sheets 1 through 9 of 9, dated 8-14-17 with a latest revision date of 7/1/20
- Waiver Request letter dated June 4, 2020
- Legal Descriptions:
  - Lot 1, dated August 15, 2018, revised June 18, 2020
  - Lot 2, dated August 15, 2018, revised June 18, 2020
  - Lot 3, dated August 15, 2018, revised June 18, 2020
  - Lot 4, dated August 1, 2018, revised June 18, 2020
  - Lot 1 Ultimate R.O.W., dated December 19, 2018 revised June 18, 2020
  - Lot 2 Ultimate R.O.W., dated December 19, 2018 revised June 18, 2020
  - Lot 3 Ultimate R.O.W., dated December 19, 2018 revised June 18, 2020
  - Lot 4 Ultimate R.O.W., dated December 19, 2018 revised June 18, 2020
  - Right-of-Way for Dedication, dated August 15, 2018, revised June 18, 2020
  - Stormwater Easement, dated August 15, 2018, revised June 18, 2020
  - Utility Easement in Favor of Lot 4, dated December 19, 2018 revised June 18, 2020
- Cost Estimate - Edinburgh Square Subdivision dated June 9, 2020

**ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS**



2129 E. High Street | Pottstown, PA 19464  
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040  
www.bursich.com

The following supplemental documents are also part of the application:

- Order of the Hatfield Borough Zoning Hearing Board from Dischell Bartle Dooley Law Offices with a Mailing Date of September 1, 2017
- Letter from Enbridge (Texas Eastern Pipeline) dated March 27, 2018 pertaining to subdivision approval and Texas Eastern Pipeline conditions
- Letter from CKS (Hatfield Township Engineer) dated February 13, 2018 pertaining to stormwater conveyance
- Sewage “Approval Letter - Revision” from the PaDEP dated April 3, 2020 pertaining to sewage facilities planning approval
- “Will-serve” letters from the NPWA including installation scope and costs, dated January 30, 2018, for each of the four lots
- Privacy fence quote from County Line Fence Company, Inc. dated May 12, 2018 and signed by Stephen and Kelly Bowers
- Letter from the Montgomery County Planning Commission dated October 10, 2017

Based on the submitted plan, the property proposed for subdivision contains approximately 1.39 acres and is located at 510 Koffel Road at the northeast corner of the intersection of West Vine Street and Koffel Road. It is located in the R-1 Residential District, and currently contains a duplex dwelling, garage, storage building, and paved driveways. A gas pipeline easement traverses through the southeastern portion of the property. The project proposes to demolish the existing improvements and create a four-lot subdivision for four new single family detached dwellings.

The Hatfield Borough Council approved Resolution No. 2018-16 on May 16, 2018 granting preliminary subdivision and land development approval of a two-lot phased subdivision. Borough Council also approved Resolution 2018-18 granting final approval of the two-lot subdivision and construction of phase 1, which consisted of a house on Lot 1 and associated improvements.

The project will no longer be phased as previously proposed, and the applicant withdrew the application on June 17, 2020. The Borough accepted a new application for the four-lot subdivision and land development on June 2, 2020.

We offer the following for your consideration:

### **VARIANCES GRANTED**

The Hatfield Borough Zoning Hearing Board granted the following variances from the Borough’s Zoning Ordinance on August 31, 2017:

1. A variance from Section 27-1204 to permit the proposed Lots 1, 2, and 3 to have a lot area of less than 9,000 square feet;
2. A variance from Section 27-1204 to permit proposed Lots 1 and 2 to have a lot width of 50 feet when 60 feet is required;
3. A variance from Section 27-1204 to permit proposed Lots 3 and 4 to have rear yard setback of 40 feet when 60 feet is required.

The relief was granted subject to the following conditions:

1. All Borough Subdivision and Land Development Ordinance requirements for buffering and landscaping shall be complied with during the Borough's consideration of Applicant's subdivision and land development application for the Subject property (and Applicant shall consider the fence requested by Stephen Bowers in his letter dated August 31, 2017);
2. All Borough Subdivision and Land Development Ordinance requirements for stormwater controls and management shall be complied with during the Borough's consideration of Applicant's subdivision and land development application for the Subject property;
3. Proposed Lot 4 shall be deed restricted from further subdivision;
4. Applicant's Plans shall be revised to show the required Right-of-Way on West Vine Street (25-feet from centerline) or a waiver shall be obtained from Borough Council during the Borough's consideration of Applicant's subdivision and land development application for the Subject property (it acknowledged that this may result in the lot areas for proposed Lots 1, 2, and 3 being reduced from that shown on the Plans – such reduction is approved as part of this relief set forth herein so long as the lot area for each lot is only reduced by a maximum of 5 feet multiplied by the width of said lot).

**REQUESTED WAIVERS**

Under the withdrawn two-lot subdivision application the Hatfield Borough Council granted the following waivers from the Borough's Subdivision and Land Development Ordinance on May 16, 2018:

1. §22-305.D. – a waiver from illustrating all off-site existing features within 200 feet in lieu of the aerial photograph provided;
2. §22-420.B.(3) – a waiver to allow variations in the otherwise required spacing of street trees to allow for clear sight lines at intersections as well as to allow for no trees planted on the existing Texas Eastern Gas Pipeline Easement as shown on the Plans;
3. Section 26-123.C. – a waiver to allow for a different stormwater volume management design in view of the existing soil with limited dewatering capacity in view of the fact that the addition of a stormwater basin reduces the overall site runoff rates by 45% over existing conditions;
4. Section 26-124.A – a waiver to allow a de minimus increase in runoff in a 100 year storm from the basin as approved by Hatfield Township's engineer on behalf of Hatfield Township since the runoff from the site will be absorbed by the Township.

The Borough also waived the requirement that the Applicant install a sidewalk along its Koffel Road frontage.

The applicant issued a letter dated June 4, 2020 requesting the same waivers.

**SUBDIVISION AND LAND DEVELOPMENT ORDINANCE**

Our previous comments have been satisfactorily addressed.

### **EROSION AND SEDIMENTATION CONTROL COMMENTS**

Our previous comments have been satisfactorily addressed.

### **SANITARY SEWER COMMENTS**

1. PADEP granted sewage planning approval for the project as indicated in their April 3, 2020 letter to the Borough.

### **LEGAL DESCRIPTION COMMENTS**

1. Our previous comments have been satisfactorily addressed.

### **GENERAL COMMENTS**

1. A Stormwater Operation and Maintenance Agreement between the Applicant and Borough shall be executed and recorded in a form satisfactory to the Borough Solicitor.
2. The plan notes pertaining to stormwater facility operation and maintenance shall be consistent with the Stormwater Operation and Maintenance Agreement. The required language is being coordinated with Borough staff and the applicant.
3. The Borough should secure financial security for the proposed work. The cost estimates for demolition and development work are being coordinated with the applicant's engineer.

The comments are made with the understanding that all existing features and topography are accurately represented on the plans, and that all designs, calculations and surveys are accurate and have been prepared in accordance with current laws, regulations, and currently accepted Professional Land Surveying and Engineering practices.

If you have any questions or comments with this review, please do not hesitate to contact me at 484-941-0418 or [chad.camburn@bursich.com](mailto:chad.camburn@bursich.com)

Sincerely,



Chad E. Camburn, P.E.  
Director of Municipal Services  
Bursich Associates, Inc., Pottstown Corporate Office

pc: Jaime Snyder, Borough Assistant Secretary (via email)  
Kate Harper, Borough Solicitor (via email)  
Matt Traynor, Hatfield Borough Code Enforcement/Zoning Officer (via email)  
Caracausa Building and Development Inc., Applicant (via email)  
Jeremiah Hoagland, P.E. The Crossroads Group, LLC, Applicant's Engineer (via email)

**6. REPORTS FROM STANDING COMMITTEES  
AND MAYOR:**

## 7. MANAGERS REPORT:



# Borough of Hatfield

Montgomery County, Pennsylvania

## MANAGER'S REPORT General Report and Projects Update

### 1. Land Use & Development Updates:

- A. St. Mary St Kyrillos Coptic Church / Use Under Review
- B. Gambone/Snyder Townhomes / **Project Near Completion** / Escrow Release # 7 Requested / **Final Electric Escrow Released**
- C. Hatfield Auto Museum / **Nothing New**
- D. 122 ½ Towamencin Ave. / Property Sold – Final Plans Under Review
- E. Salter's / Purchased the Old Fire House – Plans to Renovate
- F. Edinburgh Square Subdivision Final Plan Under Review
- G. Bennett's Court L.D. Expressed Intention to submit Preliminary Plan
- H. 369 Edgewood Drive Fence Permit / Use Under Review
- I. SEPTA Property / **Two Interested Parties**
- J. Howard Heckler Subdivision Preliminary Plan Under Review scheduled for August Presentation

### 2. Utility Billing Update:

- A. Staff continues to monitor Electric & Sewer Past Due accounts. Electric & Sewer delinquent notices are being sent as a reminder. The June due July electric billing encountered a few minor inaccuracies. All of the issues have been corrected and should not occur in future billing cycles.
- B. Email Billing is available for Electric & Sewer Accounts. I encourage all account holders to take advantage of the cost effective efficient billing delivery opportunity.

### 3. 2020 Project Updates:

- A. The East Lincoln Avenue Bridge Replacement is moving forward with field surveys and environmental permitting and utility relocation.
- B. **ADA Curb & Ramp Bids were rejected due to uncertainty caused by the COVID-19 Coronavirus. Rebidding the project is under review.**
- C. Roadway Resurfacing Bid is under review.

### 4. PMEA Update:

New website goes live - [www.papublicpower.org](http://www.papublicpower.org) check it out!

### 5. AMP Pennsylvania R.I.C.E. BTM Peaking Project Update:

The Fiber Optic Cable segment of the project is being coordinated with McMahon, Armour & Sons, AMP and the Borough Public Works Department.

### 6. AMI Update:

1156 meters have been replaced and the Borough is now operating two separate systems. The final round of meter installation will begin in September. Borough staff is coordinating the final phase installation with the contractor.

The final round of meter installations is tentatively scheduled for the end of September.

I am confident when the system is totally operational Borough Council, residents, business owners and staff will recognize the value of this major upgrade to the Borough's ELECTRIC System

401 S. Main Street  
P.O. Box 190  
Hatfield, PA 19440

**Phone:**  
215-855-0781

**Fax:**  
215-855-2075

**Email:**  
admin@  
hatfieldborough.com

**Website:**  
[www.hatfieldborough.com](http://www.hatfieldborough.com)



7. HTMA Neshaminy Upper Interceptor Replacement Project:  
The construction phase is complete. Final closeout documents to follow.
8. HERC Update:
9. Items of Interest:
  - A. PennDOT Winter Services Agreement
  - B. Connector Road Traffic Detours
  - C. NPSD 2020-2021 Assessed Valuation

Respectfully Submitted July 15, 2020  
Michael J. DeFinis Borough Manager



Mike DeFinis &lt;definis@papublicpower.org&gt;

---

**PMEA Annual Conference Update**

1 message

---

**Jeffrey Stonehill** <[REDACTED]>  
To: Jeffrey Stonehill <[REDACTED]>  
Cc: Diane Bosak <[REDACTED]>  
Bcc: [REDACTED]

Thu, Jul 9, 2020 at 12:27 PM

PMEA Members

First, I want to thank Diane for all our planning and leadership throughout this most unusual year. PMEA has truly become a new and revitalized organization as a result of Diane joining as our Executive Director in 2019. I would also like to thank the Board, who have been meeting regularly, mostly by zoom, but several times in person, as they have been working tirelessly on behalf of our membership to develop new programs and initiatives; as well as address the current challenges facing public power utilities in Pennsylvania.

This year has been a whirlwind for everyone, but more so for our Board who have been managing their individual communities while still addressing the needs of PMEA.

When the Board learned that the Nittany Lion Inn would be unavailable for this year's conference, as a result of COVID-19, we met to discuss alternatives. We were circumspect about relocating the Annual Conference, given the upheaval, and the clear reluctance on the part of many to attend any public gathering.

However, the loss of the 2020 Annual Conference provides the Board with more time and more opportunities to address the other ideas, thoughts, and projects that we are working upon.

We hope that 2021 will provide us an opportunity to visit in person, but regardless, please do not hesitate to contact Diane or me with any of your questions or concerns.

We will be developing a report on everything to present to the Membership, and perhaps to your borough councils, before the end of the year.

In the meantime, please stay engaged and involved. This organization has a lot of work to accomplish and we need everyone to participate.

Thanks

Jeffrey Stonehill  
President  
PA Public Power

---

Thanks

Jeffrey Stonehill  
Borough Manager/Dir. of Utilities



7000 Geerdes Blvd.  
King of Prussia, PA 19406

Winter Traffic Services Agreement

Dear Municipal Officials:

Attached is the Exhibit "A" for 2020/2021 season for the above-mentioned agreement in your municipality.

We have received approval to offer an increased rate based on the Maintenance Functional Class (MFC) as outlined below. Please review this exhibit carefully. **If there are any discrepancies or questions concerning the exhibit, mark them in red ink and return it.**

<u>MFC</u>	<b>"B"</b>	<b>"C"</b>	<b>"D"/"E"</b>
	<b>1,267.29</b>	<b>1,183.74</b>	<b>1,095.91</b>

If your municipality accepts the exhibit as it is presented, **we are asking that you complete the form at the bottom of this letter and return it to Venitra Starks at 7000 Geerdes Blvd., King of Prussia, PA 19406 or if more convenient via e-mail to [vstarks@pa.gov](mailto:vstarks@pa.gov)**

If you wish to terminate your agreement with the Department, please notify this office within two weeks from the date of receipt of this letter. Questions or comments can be referred to Venitra Starks at 610-205-6755 or via e-mail to [vstarks@pa.gov](mailto:vstarks@pa.gov)

Thank you for your participation in this program.

Sincerely,

John F. Krafczyk  
Assistant District Executive - Maintenance  
District 6.0

---

Municipality **BOROUGH of HATFIELD** Phone No **215-855-0781**  
 Contact Person **Michael J. DeFinis** County **MONTGOMERY**  
 Address **P.O. Box 190 / 401 SOUTH MAIN STREET**  
**HATFIELD PA 19440**

---

2020-21

COUNTY Montgomery  
 MUNICIPALITY Hatfield Borough  
 SAP #

**CONTRACT EXHIBIT A**  
 Revised May 18, 2020

AGREEMENT NO. 3900038237  
 YEAR 4  
 OF 5

STATE ROUTE	LOCAL DESCRIPTION	BEGIN SEGMENT	BEGIN OFFSET	END SEGMENT	END OFFSET	SNOW LANE MILES	MFC	RATE PER MFC*	COST
463	Vine St to Boro Line	32	577	62	580	4.1	C	\$1,183.74	\$4,853.33
1003	Main St to Overbrook Drive	10	0000	20	6.4	1.5	C	\$1,183.74	\$1,775.61
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00

\*For the Standard Agreement, rates may vary per county depending on the MFC- see Attachment A Rate Schedule

\*For the Actual Cost Agreement, rates may not reflect those that appear on Attachment A because PennDOT is paying actual costs. Rates used must be pre approved by BOMO

MILEAGE MFC B =	0	TOTAL COST =	\$6,628.94
MILEAGE MFC C =	5.6		
MILEAGE MFC D =	0		
MILEAGE MFC E =	0		
TOTAL MILEAGE	5.60		

TERMS OF PAYMENT: The Municipality will be compensated with a lump sum payment in the amount indicated as Total Cost, and as adjusted by the Department of Transportation at the end of each year. The Municipality will be compensated with an adjustment to offset severe winters at the following rate. The Municipality will receive an adjustment equal to the percentage of the Department's actual costs (for similar roads serviced) over and above the five-year average for a particular county less a \$1,000.00 deductible for Municipalities with agreements totaling \$5,000.01 or more and a \$500.00 deductible for all others.

*OK*  
*MD*

Suggested Total Amount Encumbrance

1st Year:	\$6,628.94
2nd Year:	\$6,827.81
3rd Year:	\$7,032.65
4th Year:	\$7,243.63
5th Year:	\$7,460.93
TOTAL	\$35,193.96

## HT2 Truck Detour Routes

Stage 3 Phase A (Northbound Restriction)



Detour Route:

1. **NORTHBOUND** traffic on **COWPATH ROAD** diverted **RIGHT** onto **BERGEY ROAD**.
2. **BERGEY ROAD** to SR 1003 (**PENN STREET**)
3. SR 1003 (**PENN STREET**) to SR 1003 (**EAST TOWNSHIP LINE ROAD**)
4. SR 1003 (**EAST TOWNSHIP LINE ROAD**) to SR 1003 (**SOUDERTON PIKE**)
5. SR 1003 (**SOUDERTON PIKE**) to **WEST CHERRY LANE**
6. **WEST CHERRY LANE** to **LEIDY ROAD**
7. **LEIDY ROAD** connects back to **COWPATH ROAD**

Detour Route Total Distance: ~2.68 miles

Stage 3 Phase B (Southbound Restriction) – Option 1



Detour Route:

1. **SOUTHBOUND** traffic on **COWPATH ROAD** diverted **LEFT** onto **LEIDY ROAD**.
2. **LEIDY ROAD** to **WEST CHERRY LANE**
3. **WEST CHERRY LANE** to SR 1003 (**SOUDERTON PIKE**)
4. SR 1003 (**SOUDERTON PIKE**) to SR 1003 (**EAST TOWNSHIP LINE ROAD**)
5. SR 1003 (**EAST TOWNSHIP LINE ROAD**) to SR 1003 (**PENN STREET**)
6. SR 1003 (**PENN STREET**) to **BERGEY ROAD**
7. **BERGEY ROAD** connects back to **COWPATH ROAD**

Detour Route Total Distance: ~2.68 miles

## Stage 3 Phase B (Southbound Restriction) – Option 2



### Detour Route:

1. **SOUTHBOUND** traffic on **GODSHALL ROAD** diverted **RIGHT** onto **LOWER ROAD**
2. **LOWER ROAD** to SR 1001 (**ALLENTOWN ROAD**)
3. SR 1001 (**ALLENTOWN ROAD**) to SR 63/ SR 463 (**FORTY FOOT ROAD**)
4. SR 463 (**FORTY FOOT ROAD**) to **CLEMENS ROAD**
5. **CLEMENS ROAD** to **DERSTINE ROAD**
6. **DERSTINE ROAD** connects back to **COWPATH ROAD**

Detour Route Total Distance: ~5.99 miles

**MONTGOMERY COUNTY  
BOARD OF COMMISSIONERS**

VAL A. ARKOOSH, MD, MPH, CHAIR  
KENNETH E. LAWRENCE, JR., VICE CHAIR  
JOSEPH C. GALE

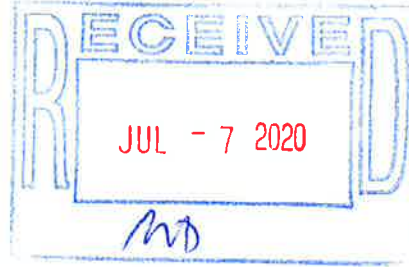


**BOARD OF ASSESSMENT APPEALS**

MONTGOMERY COUNTY COURTHOUSE • PO BOX 311  
NORRISTOWN, PA 19404-0311  
610-278-3761

[WWW.MONTCOPA.ORG](http://WWW.MONTCOPA.ORG)

JOSEPH S. FOSTER, CHAIRMAN  
PATRICK J. COSTELLO, BOARD MEMBER  
ROBERT L. ADSHEAD, BOARD MEMBER



July 01, 2020

Dear Business Manager:

This letter certifies that for **NORTH PENN SCHOOL DISTRICT**  
the assessed valuation for tax year **2020-2021** for:

**HATFIELD BOROUGH**

is **\$136,351,220\***

Respectfully,

**ROBERT E. WRIGHT JR., CHIEF ASSESSOR**

Cc: Tax Collector  
✓ Municipal Secy/Manager  
File

**\*as of June 29, 2020**



## 8. NEW BUSINESS / DISCUSSION ITEMS:

### A. Electric Department Update



# Borough of Hatfield

Montgomery County, Pennsylvania

## **FOR IMMEDIATE RELEASE** BOROUGH OF HATFIELD ELECTRIC DEPARTMENT UPDATE

Borough Council is committed to providing reliable electric to all its customers. As one of 36 municipalities that provide electricity in the state of Pennsylvania, Borough Council recognizes the awesome responsibility this requires of us as your elected leaders. Believe it or not, the total electricity cost we provide is comparable to PPL & PECO. Don't be fooled by low kilowatt rates that are only part of the total cost of service which can include generation, distribution, and transmission charges. Along with other surcharges for capacity and reliability charges that increase your total bill. The Borough purchases electric via wholesale Power Purchase Agreements and the profit that corporations keep for themselves, we reinvest back into the Borough. Utilizing electric proceeds to operate the municipality allows Borough Council to keep property taxes at 1/3 of what they would be without the electric revenues.

As part of the commitment that Borough Council and management have made to provide reliable service, we have instituted several measures to improve reliability. Actions include extensive tree trimming, hazardous tree identification and updating the network with recommended safety devices replacing out dated equipment with modern technology that reduce exposure to power outages. The upgrades prevented us from experiencing a power outage during recent extreme weather events. We also recognize the need to keep improving our system which is why we are incorporating the

401 S. Main Street  
P.O. Box 190  
Hatfield, PA 19440

**Phone:**  
215-855-0781

**Fax:**  
215-855-2075

**Email:**  
admin@  
hatfieldborough.com

**Website:**  
[www.hatfieldborough.com](http://www.hatfieldborough.com)



# Borough of Hatfield

Montgomery County, Pennsylvania

new AMI (Advanced Meter Infrastructure) that will give residents real time visibility into their electric usage. The AMI system will also identify problem areas on the electric system. This modern technology will provide significant impact on the electric system for the next several decades. Borough Council is working with AMP (American Municipal Power) to provide Peak Shaving and behind the meter generation that will further allow us to manage rates and prevent outages. Going forward, we have allotted funds in the budget that will allow for upgrades and replacements to the electric system. Rest assured that your Borough Council has heard your concerns and are working to improve not only the electrical grid reliability but also your user experience.

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P.O. Box 190  
Hatfield, PA 19440

**Phone:**  
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**Website:**  
[www.hatfieldborough.com](http://www.hatfieldborough.com)

## 8. NEW BUSINESS / DISCUSSION ITEMS:

### B. HMHS Update

## Michael DeFinis

---

**From:** Hatfield Museum & History Society [HatfieldHistory@comcast.net]  
**Sent:** Wednesday, June 03, 2020 3:11 PM  
**To:** Michael DeFinis  
**Subject:** Museum

Hi Mike,  
Just to keep you updated on the museum:

We were moving full steam ahead towards a May opening when the pandemic hit, bringing work to a screeching halt. We will soon get back to work setting up displays, but it seems that we will not be able to open the museum at least until our area moves into the "green phase". We expect that when we can open, it will need to be with some restrictions in order to follow recommended social distancing practices. We are looking at the museum opening by appointment when the time comes. Unfortunately, It seems to me that we will not be able have any type of "Grand Opening" celebration/ceremony for some time. I would be happy to hear your thoughts on this.

Please pass this information along to council.

Thanks,  
-Larry

Larry Stevens, Pres.  
Hatfield Museum & History Society  
PO Box 111  
Hatfield, PA 19440  
215-362-0428  
[www.hatfieldhistory.org](http://www.hatfieldhistory.org)

**8. NEW BUSINESS / DISCUSSION ITEMS:  
C. 2020 Upset Sale Exception Policy**

**MONTGOMERY COUNTY  
BOARD OF COMMISSIONERS**

VALERIE A. ARKOOSH, MD, MPH, CHAIR  
KENNETH E. LAWRENCE JR., VICE CHAIR  
JOSEPH C. GALE



**TAX CLAIM BUREAU**

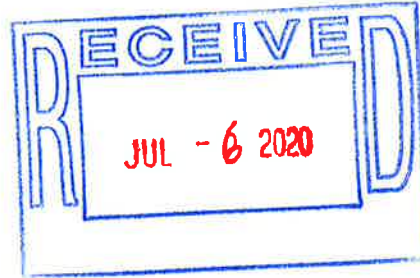
MONTGOMERY COUNTY COURTHOUSE • PO Box 190  
NORRISTOWN, PA 19404-0190

TAX CLAIM: 610-278-1216  
FAX: 610-994-2881  
EMAIL: TAXCLAIM@MONTCOPA.ORG  
WWW.TAXCLAIM.MONTCOPA.ORG

JASON E. SALUS  
TREASURER/DIRECTOR, TAX CLAIM

WILLIAM F. CALDWELL  
FIRST DEPUTY

MICHAEL P. CLARKE  
SOLICITOR



Tuesday, June 23, 2020

To School District Administrators & Municipal Managers:

**Re: 2020 Upset Sale Exception Policy Response to COVID-19**

As you are aware, in September of each year the Montgomery County Tax Claim Bureau (“TCB”) conducts an Upset Tax Sale auction of properties that are tax delinquent for at least two tax years. This year’s Upset Tax Sale is currently scheduled for Thursday September 24, 2020, and said properties are delinquent on the 2018 or prior real estate taxes. While the TCB still plans on conducting its Upset Sale, it is our desire to give the taxing authorities the option to except properties for which they are owed delinquent taxes until the 2021 Upset Sale. This is a onetime policy change in response to the COVID-19 emergency.

Exceptions will be handled in municipal lots and it will require the assent of both the municipal and school authorities in order to remove properties from sale. The TCB will not agree to remove only a subset of properties; it will either remove all properties or no properties in order to maintain uniformity amongst all property types and classifications. Authorization for the Bureau to remove properties must be in the form of a resolution of your respective boards.

If both taxing authorities agree, the Bureau will remove said properties from the sale for the 2020 year only.

Please note that although the Bureau will continue its collection efforts, any decision to remove properties from sale will likely result in a decrease in collections against your 2018 and 2019 liens.

Thus, if your taxing authority would like to remove the delinquent properties within your jurisdiction from the 2020 Upset Sale, kindly forward your board’s resolution authorizing such to the Bureau by September 1, 2020. If you have any questions please feel free to contact me.

Sincerely,

William F. Caldwell  
1<sup>st</sup> Deputy Director/Tax Claim

**8. NEW BUSINESS / DISCUSSION ITEMS:  
D. Resolution 2020-16 Closing the Money  
Market Acct at ESSA**



**BOROUGH OF HATFIELD  
MONTGOMERY COUNTY, PA**

**RESOLUTION NO. 2020-16**

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE  
BOROUGH OF HATFIELD CONCERNING  
THE TRANSFER OF FUNDS**

**WHEREAS**, the Borough of Hatfield has maintained a Money Market banking account at ESSA Bank under the Bank Account No. [REDACTED] and

**WHEREFORE**, Borough Council now determines that it would be in their best interest to transfer \$6,153.31 (plus accrued interest) from the Money Market banking account at ESSA Bank under the Bank Account No. [REDACTED] to the Checking account at ESSA Bank under the Bank Account No. 0337700547 to avoid monthly maintenance fees.

**NOW THEREFORE**, the Borough Council does hereby approve the transfer of \$6,153.31 (plus accrued interest) from the Money Market banking account at ESSA Bank under the Bank Account No. [REDACTED] to the Checking account at ESSA Bank under the Bank Account No. [REDACTED] to avoid monthly maintenance fees and authorizes any of the following to execute whatever documentation is required by the financial institution to accomplish this: Michael J. DeFinis, Borough Manager; Diane Farrall, Borough Treasurer; Jaime Snyder, Assistant Borough Manager, or John H. Weierman, President of Hatfield Borough Council.

**APPROVED** this 15<sup>th</sup> day of July 2020, with Council Members

\_\_\_\_\_ voting "Aye"  
and \_\_\_\_\_ voting "Nay."

ATTEST

BOROUGH OF HATFIELD

By: \_\_\_\_\_  
Michael J. DeFinis, Secretary

By: \_\_\_\_\_  
John H. Weierman, Borough Council President

Approved by the Mayor this 15<sup>h</sup> day of July 2020.

\_\_\_\_\_  
Mayor Robert L. Kaler, III

Please visit us at:  
ESSABANK.COM


06/30/2020 11:11:57  
Br: 033 Tlr: 3302  
Acct Numr: \*\*\*\*\*0079  
Withdrawal Amt: \$6,163.31

Balance: \$0.00

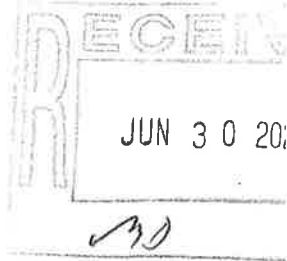
Thank you for banking with **ESSA**

Please visit us at:  
ESSABANK.COM

06/30/2020 11:13:19  
Br: 033 Tlr: 3302  
Acct Num: \*\*\*\*\*0547  
Deposit Amount: \$6,163.31  
Cash Back Amount: \$0.00

Balance: 

Thank you for banking with **ESSA**



**8. NEW BUSINESS / DISCUSSION ITEMS:**  
**E. Resolution 2020-17 Fixing the DVRFA  
Interest Rate**

**RESOLUTION 2020-17**  
**OF THE BOROUGH OF HATFIELD,**  
**MONTGOMERY COUNTY, PENNSYLVANIA**

A RESOLUTION RATIFYING AND APPROVING THE CONVERSION OF ALL OR A PORTION OF THE GENERAL OBLIGATION NOTES, 2003 B SERIES (COLLECTIVELY, THE "PARTICIPANT NOTE") ISSUED BY THE BOROUGH OF HATFIELD (THE "PARTICIPANT") TO A LOAN FIXED RATE, THE ACCELERATION OF PRINCIPAL REPAYMENTS TO PROVIDE MORE LEVEL ANNUAL DEBT SERVICE PAYMENTS, AND THE REPEAL OF ANY INCONSISTENT RESOLUTIONS.

WITNESSETH:

WHEREAS, the Participant issued the General Obligation Notes, 2003 B Series (the "Participant Note") to the Delaware Valley Regional Finance Authority ("DeIVal"); and

WHEREAS, the Participant has an option to terminate the Loan Fixed Rate on the Participant Note anytime on or after June 25, 2020; and

WHEREAS, terminating the Loan Fixed Rate and converting to a new Loan Fixed Rate would reduce debt service payments in the future; and

WHEREAS, accelerating the principal repayments of the Participant Note would provide more level annual debt service payments.

NOW, THEREFORE, BE IT ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HATFIELD, MONTGOMERY COUNTY, PENNSYLVANIA, AND IT IS HEREBY RESOLVED AND ADOPTED BY THE AUTHORITY OF SAID BOROUGH COUNCIL THAT:

**SECTION 1. AUTHORIZATION TO EXECUTE THE CONVERSION DOCUMENTS**

The Borough Council (the "Council") hereby ratifies and approves (i) the conversion of the Participant Note to a new Loan Fixed Rate and (ii) the acceleration of the repayment of the Participant Note to provide more level annual debt service payments. The Council hereby ratifies and approves the documents required to convert all or a portion of the Participant Note to a Loan Fixed Rate (collectively, the "Conversion Documents"), attached hereto. The Council hereby ratifies and approves the execution of the Conversion Documents by the President and Secretary (the "Authorized Officers") of the Council.

**SECTION 2. CONFLICTING RESOLUTIONS**

All resolutions or parts of resolutions not in accord with this Resolution are hereby repealed insofar as they conflict herewith.

IN WITNESS WHEREOF, we, the undersigned Authorized Officers, have hereunto set our signatures and affixed hereto the Seal of the BOROUGH OF HATFIELD, Montgomery County, Pennsylvania.

Dated: July \_\_, 2020

---

JOHN H. WEIERMAN  
President, Borough Council

---

ROBERT L. KALER, III  
Mayor

[Seal]

ATTEST:

---

MICHAEL J. DEFINIS  
Secretary, Borough Council

**BOROUGH OF HATFIELD  
MONTGOMERY COUNTY, PENNSYLVANIA  
GENERAL OBLIGATION NOTES, 2003 B SERIES**

**FIXED RATE CONVERSION REQUEST**

Pursuant to Section 4.01 of the Loan Agreement, the BOROUGH OF HATFIELD, Montgomery County, Pennsylvania (the "Participant"), hereby requests the DELAWARE VALLEY REGIONAL FINANCE AUTHORITY ("DeIVal") to convert the principal amounts of the General Obligation Notes, 2003 B Series (the "Participant Note"), as set forth on the schedules attached hereto, to a Loan Fixed Rate. Pursuant to Section 6.01 of the Loan Agreement, the Participant hereby requests that the principal repayments of the Participant Note be accelerated to provide more level annual debt service payments after the conversion to the new Loan Fixed Rate.

The Participant acknowledges, pursuant to Section 6.01 of the Loan Agreement, that the Participant may prepay all or a portion of the Participant Note that is subject to the Loan Fixed Rate or may terminate the Loan Fixed Rate by giving at least thirty days of written notice to DeIVal. THE PARTICIPANT SHALL PAY THE COSTS, IF ANY, INCURRED BY DELVAL TO TERMINATE THE INTEREST RATE SWAP TRANSACTION EXECUTED BY DELVAL TO PROVIDE THE LOAN FIXED RATE TO THE PARTICIPANT.

IN WITNESS WHEREOF, we, the undersigned Authorized Officers, have hereunto set our signatures and affixed hereto the Seal of the BOROUGH OF HATFIELD, Montgomery County, Pennsylvania.

Dated: June 30, 2020

---

JOHN H. WEIERMAN  
President, Borough Council

---

ROBERT L. KALER, III  
Mayor

[Seal]

ATTEST:

---

MICHAEL J. DEFINIS  
Secretary, Borough Council



**GENERAL OBLIGATION NOTES, 2003 B SERIES  
PRINCIPAL TO BE CONVERTED TO A LOAN FIXED RATE**

<i>Maturity Date</i>	<i>Principal Amount</i>
25-Jun-21	\$265,000.00
25-Jun-22	267,000.00
25-Jun-23	<u>270,000.00</u>
Total	<u><u>\$ 802,000.00</u></u>

**BOROUGH OF HATFIELD  
MONTGOMERY COUNTY, PENNSYLVANIA  
GENERAL OBLIGATION NOTES, 2003 B SERIES**

**NOTICE OF FIXED RATE CONVERSION**

Pursuant to Section 4.01 of the Loan Agreement, the DELAWARE VALLEY REGIONAL FINANCE AUTHORITY (“DelVal”) hereby submits the Loan Fixed Rate that would apply to the Fixed Rate Conversion Request (the “Request”) submitted by the BOROUGH OF HATFIELD, Montgomery County, Pennsylvania (the “Participant”), for its General Obligation Notes, 2003 B Series (the “Participant Note”). Pursuant to the Request, the principal repayments of the Participant Note will be accelerated to provide more level annual debt service payments after the conversion to the new Loan Fixed Rate. Pursuant to the Request, the terms of the Loan Fixed Rate are set forth on the schedule attached hereto.

The Participant acknowledges, pursuant to Section 6.01 of the Loan Agreement, that the Participant may prepay all or a portion of the Participant Note that is subject to the Loan Fixed Rate or may terminate the Loan Fixed Rate by giving at least thirty days of written notice to DelVal. THE PARTICIPANT SHALL PAY THE COSTS, IF ANY, INCURRED BY DELVAL TO TERMINATE THE INTEREST RATE SWAP TRANSACTION EXECUTED BY DELVAL TO PROVIDE THE LOAN FIXED RATE TO THE PARTICIPANT.

IN WITNESS WHEREOF, the undersigned authorized officer of the Program Administrator of the DELAWARE VALLEY REGIONAL FINANCE AUTHORITY hereby accepts the terms of the Notice of Fixed Rate Conversion.

Dated: June 30, 2020



LUCIEN B. CALHOUN  
President, Calhoun Baker Inc.  
Program Administrator

IN WITNESS WHEREOF, we, the undersigned Authorized Officers, have hereunto set our signatures and affixed hereto the Seal of the BOROUGH OF HATFIELD, Montgomery County, Pennsylvania.

Dated: June 30, 2020

---

JOHN H. WEIERMAN  
President, Borough Council

---

ROBERT L. KALER, III  
Mayor

[Seal]

ATTEST:

---

MICHAEL J. DEFINIS  
Secretary, Borough Council

**GENERAL OBLIGATION NOTES, 2003 B SERIES  
LOAN FIXED RATE CONVERSION  
ESTIMATED DEBT SERVICE PAYMENTS**

<i><u>Period Ending</u></i>	<i><u>Principal Amount</u></i> (1)	<i><u>Interest Rate</u></i> (2)	<i><u>Interest Payment</u></i> (3)	<i><u>Total Payment</u></i>
25-Jun-21	\$ 266,000.00	0.632%	\$ 4,646.29	\$ 270,646.29
25-Jun-22	267,000.00	0.632%	3,387.48	270,387.48
25-Jun-23	<u>269,000.00</u>	0.632%	<u>1,700.04</u>	<u>270,700.04</u>
Total	<u>\$ 802,000.00</u>		<u>\$ 9,733.81</u>	<u>\$ 811,733.81</u>

- (1) Principal is payable annually, commencing on: 25-Jun-21
- (2) Fixed rate terminates on: 25-Jun-23      Option date: \*\*\*  
Rate assumes spread for the DelVal administrative expenses and net  
payments on debt service and interest rate swap agreements equals 0.40%.
- (3) Interest is payable monthly, commencing on: 25-Aug-20  
Interest accrues from : 25-Jul-20

**8. NEW BUSINESS / DISCUSSION ITEMS:  
F. Resolution 2020-18 Preliminary / Final  
Subdivision and Land Development for  
Edinburgh Square**

**HATFIELD BOROUGH COUNCIL  
RESOLUTION NO. 2020- 18  
REGARDING APPLICATION OF CARACAUSA BUILDING & DEVELOPMENT INC.  
FOR PRELIMINARY/FINAL SUBDIVISION AND LAND DEVELOPMENT  
APPROVAL FOR A FOUR LOT RESIDENTIAL SUBDIVISION KNOWN AS  
EDINBURGH SQUARE  
510 KOFFEL ROAD  
HATFIELD BOROUGH**

AND NOW, this \_\_\_\_ day of July, 2020, the Borough Council of Hatfield, at a public meeting, and after extensive reviews of the Plans by the Borough consultants, and Borough Council, and the Hatfield Borough Planning Commission hereby:

\_\_\_\_\_ GRANTS Preliminary/Final Subdivision and Land Development approval with conditions for ; or

\_\_\_\_\_ DENIES Preliminary/Final Subdivision and Land Development approval due to failure to comply strictly with the requirements of the Hatfield Borough Zoning Ordinance and Subdivision and Land Development Ordinance for

Preliminary/Final Plans of Edinburgh Square Four-lot Subdivision, consisting of a Cover Sheet and Sheets 1 through 9 of 9, dated 8-14-17 with a latest revision date of 7-1-2020 Prepared by The Crossroads group LLC (“the Plans”) for Caracausa Building and Development Inc., P.O. Box 1055, North Wales, PA 19454 (hereinafter “Applicant”) the site located in the Borough at 510 Koffel Road with frontage on Koffel Road and West Vine Street, on a 1.39 acre parcel in the R-1 Residential Zoning District, being TMP # 09-00-01882-00-8, subject to the conditions stated below:

Except as modified herein, the Plans offered for Recording must comply with this Resolution, the Decision of the Hatfield Borough Zoning Hearing Board dated August 31, 2017, attached as Exhibit A, the Borough Engineer’s Review letter from Bursich, dated July 1, 2020,

and attached hereto as Exhibit B, the Hatfield Borough Zoning Ordinance, the Hatfield Borough Subdivision and Land Development Ordinance, and the conditions of plan approval stated herein.

1. By letter dated June 4, 2020, the Developer requested waivers from the Subdivision and Land Development Ordinance and with this Resolution, if it is an approval resolution, the following waivers are granted:
  - a. §22-305.D. – a waiver from illustrating all off-site existing features within 200 feet in lieu of the aerial photograph provided;
  - b. §22-420.B.(3) – a waiver to allow variations in the otherwise required spacing of street trees to allow for clear sight lines at intersections as well as to allow for no trees planted on the existing Texas Eastern Gas Pipeline Easement as shown on the Plans;
  - c. Section 26-123.C. – a waiver to allow for a different stormwater volume management design in view of the existing soil with limited dewatering capacity in view of the fact that the addition of a stormwater basin reduces the overall site runoff rates by 45% over existing conditions;
  - d. Section 26-124.A – a waiver to allow a de minimus increase in runoff in a 100 year storm from the basin as approved by Hatfield Township’s engineer on behalf of Hatfield Township since the runoff from the site will be absorbed by the Township.
  - e. A waiver of the requirement that the Applicant install a sidewalk along its Koffel Road frontage.



2. Preliminary /Final subdivision and land development approval is specifically conditioned on the Applicant demonstrating any and all required outside agency approvals, including, but not limited to, PENNDOT, DEP, MCCD, and any other required state or local agency.

3. Final approval requires that Plans in a form acceptable to the Borough Engineer must be recorded at the Montgomery County Recorder of Deeds office in accordance with the Municipalities Planning Code prior to the start of any construction on site. The Applicant is required to provide the Borough with 4 copies of full-size paper copies of the final complete plan set for signature; 2 CDs with PDF version of all plans and design reports; and 2 CDs with AutoCAD files of all plan drawings prior to recording. The Applicant agrees to provide the Borough with two paper copies of the Recorded plans (with signatures and stamps) and a copy of the recording receipt prior to construction. After construction, the Applicant agrees to submit as-built plans once construction is complete and provide the Borough with two paper copies and two of CDs with PDFs and AutoCAD files of the final as-built conditions once the Borough Engineer approves the as-built plan.

4. Prior to recording the final plans, the Applicant agrees to execute a Developer's agreement with Hatfield Borough in which the Applicant shall obligate itself to complete all the public improvements, including but not limited to, stormwater management facilities, sidewalks, pavement restoration and striping, curbing, required landscaping, erosion and sedimentation control requirements and any other public improvement shown on the plans as being constructed in accordance with Borough criteria and specifications, as well as to secure completion of the said required improvements by posting satisfactory financial security as required by the Pennsylvania Municipalities Planning Code.

5. Maintenance of all detention basins and stormwater drainage facilities shall be the responsibility of the property owners of the lots on which they are constructed in accordance with the Plans. However, since the functioning of the stormwater management system for the entire site is a benefit to all owners, each stormwater maintenance agreement prepared by the Borough Solicitor shall be recorded with the Plans and Developer's agreement, at the Montgomery County Recorder of Deeds' office against each of the lots affected by a stormwater facility, providing for their obligations with respect to maintenance of the stormwater management facilities on each lot, as well as the benefit to all lot owners, and further providing that the stormwater facilities may be maintained by the Borough (with all expenses being charged to the property owners) at the Borough's discretion in the event that the maintenance responsibilities of the property owners are not fulfilled after reasonable notice to do so.

6. Final approval is further conditioned upon:

(a) The demolition of existing improvements and structures, and removal of all debris on the entire site within 60 days of recording the Plans. If a demolition permit is applied for and granted prior to the recording of the Plans, the Applicant shall post a separate escrow to secure the erosion and sedimentation control, public rights of way and clean-up of the site;

(b) Lawn restoration, seeding and stabilization on the entire site within 60 days of recording the Plans;

(c) Installation of the fence, as shown on the Plans on the property line closest to the Bowers' property, must occur after construction of the stormwater management trench in the same area, no later than 14 calendar days after completion of the foundation for lot 1, and prior to any framing of the house on

Lot 1. Damage to the fence is the responsibility of the Applicant and must be remedied promptly, in 14 days or less, by the Applicant until expiration of the 18-month maintenance bond associated with the fence installation;

(d) Applicant shall notify the Borough prior to any construction or demolition that encroaches on any Borough right of way, whether it is a street, sidewalk or utility easement and the Applicant shall not disturb the Borough's rights of way for more than three (3) days at any one time, restoring the rights of way within that time, provided however, full paving of West Vine Street shall occur upon completion of the improvements within the right-of-way of West Vine Street and upon approval from the Borough:

(e) Prior to the recording of the Plans, Applicant must show signed and approved agreements with the North Penn Water Authority for water; the Hatfield Municipal Authority for public sewage and Hatfield Borough showing that required funds are available for the construction and installation and tapping fees, where applicable, for all utilities have been paid;

(f) Payment to the Borough, as agreed, for a portion of the Traffic Study done for the project in the amount of \$2,250.00 as a condition of Final Approval; and

(g) The Applicant shall reserve and record easements in a form acceptable to the Borough Engineer and Borough Solicitor over and through affected lots that are required for utilities, including water, sewer, cable and electric when the Final Plans are recorded.

7. Applicant shall provide the Borough Manager and the Borough Engineer with proof that the approved final plans and the developer's agreement have been recorded at the Montgomery County Courthouse and notice of the start of construction, at least 72 hours prior notice before initiating any grading or ground clearing or construction in accordance with the plans, so that the Borough may certify that all appropriate erosion and sedimentation control facilities have been properly installed and also any protective fencing or other markers as required have been installed in accordance with the plans.

8. At the time the final Plans are recorded, a note on the Plan, or, at the option of the Borough, Deeds of Dedication in a form satisfactory to the Borough Solicitor with legal descriptions satisfactory to the Borough Engineer shall be offered to the Borough for any road rights of way offered for dedication, if any, at the time the Plans are recorded. Acceptance of a Deed is not, and shall not be construed to be, acceptance of public improvements on the site.

9. Under the Pennsylvania Municipalities Planning Code, the Applicant has the right to accept or reject conditions imposed by the Borough Council upon an approval. In the absence of an appeal or a notice of rejection of conditions filed in writing within thirty days from the date of this Resolution, the conditions set forth herein shall be deemed to have been accepted by the Applicant. If the Borough receives a written notice of an appeal or a written rejection of the conditions set forth herein within thirty days from the date of this Resolution, however, then all waivers shall be deemed to have been automatically rescinded and this Resolution, shall be deemed to be a Denial of Final Approval for failure to comply with the Hatfield Subdivision and Land Development Ordinance and the conditions stated above.

10. Subject, as well, to the following: prior to the issuance of a building permit the Applicant shall reimburse the Borough for all professional fees and expenses incurred in connection with the approval of the development.

11. This Resolution is further conditioned upon Applicant's obligation to comply with all Borough Ordinances regarding the property, including but not limited to, grass cutting and snow removal. Applicant shall submit to the Borough evidence of a grass cutting contract that will keep the property's grass within the limits of Hatfield Borough's Ordinance §10-101 and §10-102.

Approved at a duly advertised public meeting of the Borough Council on the date above with Council Members, \_\_\_\_\_ voting "Aye" and \_\_\_\_\_ voting "Nay."

HATFIELD BOROUGH COUNCIL

By: \_\_\_\_\_  
JOHN H. WEIERMAN, PRESIDENT

ATTEST:

\_\_\_\_\_  
MICHAEL J. DEFINIS, BOROUGH SECRETARY

Approved this \_\_\_\_th day of July, 2020.

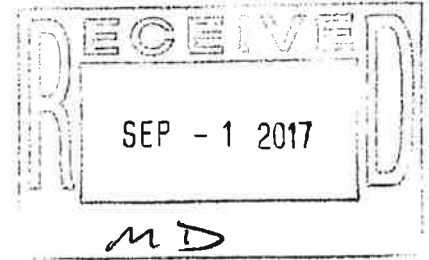
\_\_\_\_\_  
Robert L. Kaler III, Mayor  
Borough of Hatfield



**EXHIBIT A**  
**Hatfield Borough Zoning Hearing Board Decision**



**DISCHELL BARTLE DOOLEY**



Date of Mailing: September 1, 2017

Mark B. Dischell  
Frank R. Bartle  
John F. Dooley  
Jonathan B. Young  
Eric C. Frey  
Robert J. Iannozzi  
Elizabeth J. Billie  
Kyle J. Somers  
Eric P. Wolf  
Joseph E. Bresnan  
and G. Materese

**Edward J. Hughes, Esquire**  
1250 Germantown Pike, Suite 205  
Plymouth Meeting, PA 19462

**David J. Caracausa, President**  
Caracausa Building and Development, Inc.  
601 Prospect Ave  
North Wales, PA 19454

**Re: Hatfield Borough Zoning Hearing Board  
Application of Caracausa Building and Development, Inc.  
Property: 510 Koffel Road**

CR Counsel

Edward A. Skvobida  
David W. Conner  
Sean E. Cullen

Dear Ed and David:

This letter provides written notice of the action of the Hatfield Borough Zoning Hearing Board at the conclusion of the Hearing on Thursday, August 31, 2017. The following constitutes the Order of the Board pursuant to its Motion:

**ORDER**

**AND NOW**, this 31st day of August, 2017, the application of Caracausa Building and Development, Inc. is hereby **GRANTED** subject to conditions. The Board **GRANTS** variances from the Borough's Zoning Ordinance, as follows:

- (1) a variance from Section 27-1204 to permit the proposed Lots 1, 2 and 3 to have a lot area of less than 9,000 square feet;
- (2) a variance from Section 27-1204 to permit proposed Lots 1 and 2 to have a lot width of 50 feet when 60 feet is required; and
- (3) a variance from Section 27-1204 to permit proposed Lots 3 and 4 to have a rear yard setback of 40 feet when 60 feet is required

The relief is granted in accordance with the application and plans ("Plans") submitted and subject to the following conditions:

A Professional Corporation



- (1) All Borough Subdivision and Land Development Ordinance requirements for buffering and landscaping shall be complied with during the Borough's consideration of Applicant's subdivision and land development application for the Subject Property (and Applicant shall consider the fence requested by Stephen Bowers in his letter dated August 31, 2017);
- (2) All Borough Subdivision and Land Development Ordinance requirements for stormwater controls and management shall be complied with during the Borough's consideration of Applicant's subdivision and land development application for the Subject Property;
- (3) Proposed Lot 4 shall be deed restricted from further subdivision;
- (4) Applicant's Plans shall be revised to show the required Right-of-Way on West Vine Street (25 feet from center line) or a waiver shall be obtained from Borough Council during the Borough's consideration of Applicant's subdivision and land development application for the Subject Property (it is acknowledged that this may result in the lot areas for proposed Lots 1, 2 and 3 being reduced from that shown on the Plans – such reduction is approved as part of the relief set forth herein so long as the lot area for each lot is only reduced by a maximum of 5 feet multiplied by the width of said lot).

Edward J. Hughes, Esquire  
David J. Caracausa, President  
September 1, 2017  
Page 3

Any party may appeal this decision within thirty (30) days of the date of mailing of this notice of the date of entry of the Order of the Zoning Hearing Board. As required by the Pennsylvania Municipalities Planning Code, the full Findings of Facts, and Conclusions of Law of the Board will be provided within forty-five (45) days.

Sincerely,



By: \_\_\_\_\_

Eric C. Frey

cc: James Rudolph, Chairman  
John Pedrazzani, Secretary  
Dan Ruch, Member  
Paul Mullin, Esquire, Alternate Member  
Michael DeFinis, Borough Manager  
Brad Bollinger, Zoning Officer

August 31, 2017

Hatfield Borough  
37 North Market Street  
Hatfield, PA 19440

Attn: Zoning Hearing Board

Re: Application of Caracausa Building and Development, Inc.  
510 Koffel Road, Hatfield, PA 19440  
Parcel No. 09-00-01882-00-8

Dear Members of the Board:

I have received Notice of the above referenced Application and I am the adjacent property owner along West Vine Street as follows:

Stephen C. and Kelly L. Bowers  
510 West Vine Street  
Hatfield, PA 19440  
Parcel No. 09-00-01885-00-5

I am not opposed to the overall intent of the Application and respect a property owner's right to enjoy the use of their property so long as it is in accordance with the standards set forth by the Borough Ordinances.

The Notice noted above and attached herewith cites three specific areas of relief from the Borough Zoning Ordinance in order to accomplish the subdivision as proposed:

- 1) Relief (Variance) from Section 27-1204 to permit three of the four lots to have a lot area of 7,000 square feet when 9,000 square feet is required.
- 2) Relief (Variance) from Section 27-1204 to permit two of the four lots to have a lot width of 50 feet when 60 feet is required.
- 3) Relief (Variance) from Section 27-1204 to permit two of the four lots to have a rear yard setback of 40 feet when 60 feet is required.

In reviewing this Application, Section 27-611 of the Zoning Ordinance shall be considered in that the request from relief is the result of undue hardship caused by the provision of the Zoning Ordinance and the Applicant can demonstrate the same and meet the following as outlined by Section 27-611:

- A. **That there are unique physical circumstances or conditions, including irregularly, narrowness, or shallowness of lot size or shape, or exceptional topographical or other physical conditions and not the circumstances or conditions generally created by the provisions of this chapter in the neighborhood or district in which the property is located.**

The Zoning Ordinance defines Lot Area as follows:

“The horizontal land area of a lot, further defined as follows:

Gross Lot Area – The total horizontal land area lying within the lot or tract boundaries.

Net Lot Area – Gross lot area minus the area lying between the street center line and the ultimate right-of-way or equivalent right-of-way line.”

The gross lot area of the subject tract is 1.3901 acres. The net lot area, by calculation of areas outside of right-of-ways, is approximately 34,867 square feet. The area occupied by the underground gas line right-

of-way would have to be included with the areas occupied by road right-of-ways as these areas are restricted from development/use.

A typical developable acreage calculation or site development area would be required to exclude a right-of-way similar to the underground gas line right-of-way based upon the same rationale.

As you can see, it appears that this net lot area is less than 36,000 square feet which would be the minimum required area needed to subdivide the subject parcel into four lots in accordance with the Zoning Ordinance.

The presence of the existing underground gas right-of-way presents no more of a hardship than the presence of the existing road right-of-ways. These right-of-ways are simply areas which currently restrict development and, likewise, are areas which should not be included in the net lot area.

As a result, from an area perspective, the maximum number of lots which should be allowed to be subdivided is three.

The existing frontage along West Vine Street is less than 180 feet and therefore the minimum number of lots which could be fit along said frontage would be two.

The creation of two lots along West Vine Street and one lot along Koffel Road would allow wider and shallower lots along West Vine which would eliminate the need for relief from the minimum lot width of 60 feet and, in turn, allow the house on the lot along Koffel Road to shift more south-west which would eliminate the need for relief from the rear yard setback requirement of 60 feet.

The net lot area of the parent tract only allows for the creation of three lots in accordance with the 9,000 square foot minimum lot size. Application of these standards eliminates the need for relief from the minimum lot width and minimum rear yard setback.

Again, the presence of the underground gas line right-of-way does not represent a hardship any more than the presence of the road right-of-ways do.

- B. That because of such physical circumstances or conditions, there is no possibility that the property can be developed in strict conformity with the provisions of this chapter and that the authorization of a variance is therefore necessary to enable the reasonable use of the property.**

The property can be developed in strict conformity with the provisions of the Zoning Ordinance through subdivision of the parent tract into three lots. A three lot subdivision would not require any relief, i.e. variance, from any Section of the Zoning Ordinance.

Granting a variance from the above cited Sections of the Zoning Ordinance, in this case, would only be done to allow a density greater than allowed within the R-1 Residential Zoning District. The net lot area is what must be considered when determining the allowed density of a subdivision.

Strict application of the requirements outlined, by the Zoning Ordinance, allows the creation of a maximum of three lots.

- C. That the unnecessary hardship has not been created by the applicant.**

The dimensions of the parent tract and/or the presence of existing right-of-ways do not represent a hardship. The presence of these factors represents existing features which must be considered when determining the net lot area.

- D. That the variance, if authorized, will not alter the essential character of the neighborhood or district in which the property is located, nor substantially or permanently impair the appropriate use or development of adjacent property, nor be detrimental to the public welfare.**

The authorization of the requested variance(s) would allow development of a tract of land at a greater density which is allowed in the R-1 Residential Zoning District when the net lot area of the subject tract is considered.

- E. That the variance, if authorized, will represent the minimum variance that will afford relief and will represent the least modification possible of the regulation in issue.**

Authorization of the requested variances represents the minimum relief needed to subdivide the tract of land at a greater density which is allowed in the R-1 Residential Zoning District when the net lot area of the subject tract is considered.

- F. In granting any variance, the Board may attach such reasonable conditions and safeguards as it may deem necessary to implement the purpose of this chapter.**

Should the Board decide to grant the requested variances I respectfully request that consideration be given to attaching the following conditions to said variance approval:

**Condition 1:**

Based upon the fact that the density will be greater than allowed in the R-1 Residential District and, more specifically, the rear yard setback for Lot 4 will place the rear of the dwelling unit twenty feet closer to my common property line, it is requested that a condition stating that the developer shall install a six feet high, vinyl privacy fence along the common property line of my parcel and proposed Lot 1.

**Condition 2:**

Per Section 26-105 of the Stormwater Management Ordinance the proposed subdivision/improvements would be a regulated activity and per Section 26-106 the project must meet Section 26-123, volume control, and Section 26-124, peak rate control. As such, Section 26-121.11 states the following:

“Storage facilities should completely drain both the volume control and rate control capacities over a period of time not less than 24 and not more than 72 hours from the end of the design storm.”

It is requested that a condition stating that the stormwater management plan for the proposed subdivision shall meet all Sections of the Stormwater Management Ordinance, specifically Section 26-121.11, for all proposed stormwater management controls.

**Condition 3:**

Section 22-429.1.C of the Subdivision and Land Development Ordinance states the following:

“Convey stormwater along or through the property to a natural outfall. If developer concentrates dispersed stormwater flow or redirects stormwater flow to exist at another location on the property, the developer is responsible for constructing an adequate channel on the adjacent property and on all downstream properties until a natural outfall is reached. A natural outfall shall have sufficient capacity to receive stormwater without deterioration of the facility and without adversely affecting property in the watershed. This natural outfall may be a river, creek or other drainage facility so designated by the Borough for the proposed system.”

It is requested that a condition stating that the proposed subdivision shall meet all Sections of the Subdivision and Land Development Ordinance, specifically Section 22-429.1.C, indicating that should any discharge, from stormwater management controls, from the proposed subdivision enter onto Parcel No. 09-00-01885-00-5 a stormwater easement shall be obtained from the owner of said parcel for the discharge and any improvements required to convey said discharge.

Should the Board decide to grant the requested waivers I am hopeful that the requested conditions be deemed reasonable to apply to the authorization in an effort to provide some protection and mitigation to the potential impacts from the proposed subdivision, as they may apply to my adjacent property.

Members of the Board, I thank you for taking the time to review this correspondence and consider my points and my requested Conditions of the approval, should you decided to grant the requested variances.

Sincerely,

A handwritten signature in black ink that reads "Stephen C. Bowers". The signature is written in a cursive style with a large initial 'S' and a long horizontal stroke at the end.

Mr. Stephen C. Bowers  
510 West Vine Street  
Hatfield, PA 19440

**EXHIBIT B**  
**BURSICH ENGINEERS REVIEW LETTER DATED JULY 1, 2020**



# BURSICH

July 1, 2020

Hatfield Borough  
401 S. Main Street  
P.O. Box 190  
Hatfield, PA 19440

Attention: Mr. Michael J. DeFinis  
Borough Manager

RE: Edinburgh Square Subdivision  
Preliminary/Final Plan – Four-Lot Subdivision Review #2  
Bursich Job No.: B177832.00

Dear Mike:

As requested, Bursich Associates, Inc. has reviewed the Preliminary/Final Subdivision documents for the Edinburgh Square Four-Lot Subdivision. The applicant's submission consisted of the following information prepared by The Crossroads Group, LLC:

- Preliminary/Final Plans of Edinburgh Square Four-lot Subdivision, consisting of a Cover Sheet and Sheets 1 through 9 of 9, dated 8-14-17 with a latest revision date of 7/1/20
- Waiver Request letter dated June 4, 2020
- Legal Descriptions:
  - Lot 1, dated August 15, 2018, revised June 18, 2020
  - Lot 2, dated August 15, 2018, revised June 18, 2020
  - Lot 3, dated August 15, 2018, revised June 18, 2020
  - Lot 4, dated August 1, 2018, revised June 18, 2020
  - Lot 1 Ultimate R.O.W., dated December 19, 2018 revised June 18, 2020
  - Lot 2 Ultimate R.O.W., dated December 19, 2018 revised June 18, 2020
  - Lot 3 Ultimate R.O.W., dated December 19, 2018 revised June 18, 2020
  - Lot 4 Ultimate R.O.W., dated December 19, 2018 revised June 18, 2020
  - Right-of-Way for Dedication, dated August 15, 2018, revised June 18, 2020
  - Stormwater Easement, dated August 15, 2018, revised June 18, 2020
  - Utility Easement in Favor of Lot 4, dated December 19, 2018 revised June 18, 2020
- Cost Estimate - Edinburgh Square Subdivision dated June 9, 2020

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



**2129 E. High Street | Pottstown, PA 19464**  
N 40° 14' 40.2" W 075° 36' 09.6"



The following supplemental documents are also part of the application:

- Order of the Hatfield Borough Zoning Hearing Board from Dischell Bartle Dooley Law Offices with a Mailing Date of September 1, 2017
- Letter from Enbridge (Texas Eastern Pipeline) dated March 27, 2018 pertaining to subdivision approval and Texas Eastern Pipeline conditions
- Letter from CKS (Hatfield Township Engineer) dated February 13, 2018 pertaining to stormwater conveyance
- Sewage “Approval Letter - Revision” from the PaDEP dated April 3, 2020 pertaining to sewage facilities planning approval
- “Will-serve” letters from the NPWA including installation scope and costs, dated January 30, 2018, for each of the four lots
- Privacy fence quote from County Line Fence Company, Inc. dated May 12, 2018 and signed by Stephen and Kelly Bowers
- Letter from the Montgomery County Planning Commission dated October 10, 2017

Based on the submitted plan, the property proposed for subdivision contains approximately 1.39 acres and is located at 510 Koffel Road at the northeast corner of the intersection of West Vine Street and Koffel Road. It is located in the R-1 Residential District, and currently contains a duplex dwelling, garage, storage building, and paved driveways. A gas pipeline easement traverses through the southeastern portion of the property. The project proposes to demolish the existing improvements and create a four-lot subdivision for four new single family detached dwellings.

The Hatfield Borough Council approved Resolution No. 2018-16 on May 16, 2018 granting preliminary subdivision and land development approval of a two-lot phased subdivision. Borough Council also approved Resolution 2018-18 granting final approval of the two-lot subdivision and construction of phase 1, which consisted of a house on Lot 1 and associated improvements.

The project will no longer be phased as previously proposed, and the applicant withdrew the application on June 17, 2020. The Borough accepted a new application for the four-lot subdivision and land development on June 2, 2020.

We offer the following for your consideration:

### **VARIANCES GRANTED**

The Hatfield Borough Zoning Hearing Board granted the following variances from the Borough’s Zoning Ordinance on August 31, 2017:

1. A variance from Section 27-1204 to permit the proposed Lots 1, 2, and 3 to have a lot area of less than 9,000 square feet;
2. A variance from Section 27-1204 to permit proposed Lots 1 and 2 to have a lot width of 50 feet when 60 feet is required;
3. A variance from Section 27-1204 to permit proposed Lots 3 and 4 to have rear yard setback of 40 feet when 60 feet is required.

The relief was granted subject to the following conditions:

1. All Borough Subdivision and Land Development Ordinance requirements for buffering and landscaping shall be complied with during the Borough's consideration of Applicant's subdivision and land development application for the Subject property (and Applicant shall consider the fence requested by Stephen Bowers in his letter dated August 31, 2017);
2. All Borough Subdivision and Land Development Ordinance requirements for stormwater controls and management shall be complied with during the Borough's consideration of Applicant's subdivision and land development application for the Subject property;
3. Proposed Lot 4 shall be deed restricted from further subdivision;
4. Applicant's Plans shall be revised to show the required Right-of-Way on West Vine Street (25-feet from centerline) or a waiver shall be obtained from Borough Council during the Borough's consideration of Applicant's subdivision and land development application for the Subject property (it acknowledged that this may result in the lot areas for proposed Lots 1, 2, and 3 being reduced from that shown on the Plans – such reduction is approved as part of this relief set forth herein so long as the lot area for each lot is only reduced by a maximum of 5 feet multiplied by the width of said lot).

**REQUESTED WAIVERS**

Under the withdrawn two-lot subdivision application the Hatfield Borough Council granted the following waivers from the Borough's Subdivision and Land Development Ordinance on May 16, 2018:

1. §22-305.D. – a waiver from illustrating all off-site existing features within 200 feet in lieu of the aerial photograph provided;
2. §22-420.B.(3) – a waiver to allow variations in the otherwise required spacing of street trees to allow for clear sight lines at intersections as well as to allow for no trees planted on the existing Texas Eastern Gas Pipeline Easement as shown on the Plans;
3. Section 26-123.C. – a waiver to allow for a different stormwater volume management design in view of the existing soil with limited dewatering capacity in view of the fact that the addition of a stormwater basin reduces the overall site runoff rates by 45% over existing conditions;
4. Section 26-124.A – a waiver to allow a de minimus increase in runoff in a 100 year storm from the basin as approved by Hatfield Township's engineer on behalf of Hatfield Township since the runoff from the site will be absorbed by the Township.

The Borough also waived the requirement that the Applicant install a sidewalk along its Koffel Road frontage.

The applicant issued a letter dated June 4, 2020 requesting the same waivers.

**SUBDIVISION AND LAND DEVELOPMENT ORDINANCE**

Our previous comments have been satisfactorily addressed.

### **EROSION AND SEDIMENTATION CONTROL COMMENTS**

Our previous comments have been satisfactorily addressed.

### **SANITARY SEWER COMMENTS**

1. PADEP granted sewage planning approval for the project as indicated in their April 3, 2020 letter to the Borough.

### **LEGAL DESCRIPTION COMMENTS**

1. Our previous comments have been satisfactorily addressed.

### **GENERAL COMMENTS**

1. A Stormwater Operation and Maintenance Agreement between the Applicant and Borough shall be executed and recorded in a form satisfactory to the Borough Solicitor.
2. The plan notes pertaining to stormwater facility operation and maintenance shall be consistent with the Stormwater Operation and Maintenance Agreement. The required language is being coordinated with Borough staff and the applicant.
3. The Borough should secure financial security for the proposed work. The cost estimates for demolition and development work are being coordinated with the applicant's engineer.

The comments are made with the understanding that all existing features and topography are accurately represented on the plans, and that all designs, calculations and surveys are accurate and have been prepared in accordance with current laws, regulations, and currently accepted Professional Land Surveying and Engineering practices.

If you have any questions or comments with this review, please do not hesitate to contact me at 484-941-0418 or [chad.camburn@bursich.com](mailto:chad.camburn@bursich.com)

Sincerely,



Chad E. Camburn, P.E.  
Director of Municipal Services  
Bursich Associates, Inc., Pottstown Corporate Office

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pc: Jaime Snyder, Borough Assistant Secretary (via email)  
Kate Harper, Borough Solicitor (via email)  
Matt Traynor, Hatfield Borough Code Enforcement/Zoning Officer (via email)  
Caracausa Building and Development Inc., Applicant (via email)  
Jeremiah Hoagland, P.E. The Crossroads Group, LLC, Applicant's Engineer (via email)

**8. NEW BUSINESS / DISCUSSION ITEMS:**

**G. Ordinance 537 Converting the ESSA**

**Loan to DVRFA**

**Michael DeFinis**

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**From:** Jeffrey Calhoun [redacted]  
**Sent:** Monday, July 13, 2020 5:34 PM  
**To:** Michael DeFinis  
**Cc:** Lucien Calhoun  
**Subject:** Re: Ordinance for 2020 Notes

Mike,

The Debt Act requires that the maximum interest rate be disclosed in the Ordinance. The maximum interest rate is 15% for a DelVal loan. This is how every DelVal deal is done. The actual fixed interest rate is memorialized by a Conversion Certificate, which is signed after DelVal locks the rate (usually the day after enactment). The Borough will be fixing the interest rate to maturity, so the rate will not be remotely close to the maximum rate. The fixed rate is still around 0.89% as of close today, so the Borough will save approximately \$300K by refunding with a DelVal loan.

The reason that the maximum rate is put in the ordinance is that a future Council could terminate the fixed rate. By terminating the fixed rate, the loan would become variable rate. If the world ended, interest rates shot up to 15%, and the Council took the ill advised action of terminating a sub 1% fixed interest rate, then the variable rate is capped at 15%. This situation is not realistic at all for a number of reasons, but the Debt Act requires it be shown.

Thanks,  
Jeff

Jeff Calhoun  
Calhoun Baker Inc.  
1811 Bethlehem Pike  
Flourtown Commons Suite 350  
Flourtown, PA 19031  
[redacted]  
[redacted]

On Jul 13, 2020, at 5:04 PM, Michael DeFinis <[redacted]> wrote:

Jeff,

On page 6 can you replace the Debt Service Payments with the schedule you provided with the application information. See attached.

Showing a 15 percent interest rate will be a deal breaker for Borough Council.

TY  
MJD1

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**From:** Jeffrey Calhoun [redacted]  
**Sent:** Monday, July 13, 2020 4:43 PM  
**To:** Michael DeFinis

**ORDINANCE NO. \_\_\_\_  
OF THE BOROUGH COUNCIL  
OF THE BOROUGH OF HATFIELD,  
MONTGOMERY COUNTY, PENNSYLVANIA**

AN ORDINANCE THAT AUTHORIZES THE INCURRENCE OF NONELECTORAL, GENERAL OBLIGATION DEBT BY THE BOROUGH OF HATFIELD, MONTGOMERY COUNTY, PENNSYLVANIA (THE "PARTICIPANT") PURSUANT TO THE ISSUANCE OF THE GENERAL OBLIGATION NOTES, 2020 SERIES (THE "PARTICIPANT NOTE") IN THE AGGREGATE PRINCIPAL AMOUNT OF \$3,615,000; APPROVES A CERTAIN REFUNDING PROJECT; APPROVES THE NEGOTIATED SALE OF THE PARTICIPANT NOTE TO THE DELAWARE VALLEY REGIONAL FINANCE AUTHORITY; APPROVES THE SUBSTANTIAL FORMS OF THE LOAN DOCUMENTS AND AUTHORIZES EXECUTION AND DELIVERY OF ALL NECESSARY DOCUMENTS; STATES THE AMORTIZATION SCHEDULE AND MAXIMUM ANNUAL DEBT SERVICE PAYMENTS; AUTHORIZES AND AWARDS A TRANSACTION UNDER A QUALIFIED INTEREST RATE MANAGEMENT AGREEMENT AND AUTHORIZES AND DIRECTS A FILING TO THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT; PLEDGES THE FULL FAITH, CREDIT, AND TAXING POWER OF THE PARTICIPANT FOR THE TIMELY REPAYMENT OF THE PARTICIPANT NOTE, INCLUDING THE PERIODIC PAYMENTS DUE UNDER THE QUALIFIED INTEREST RATE MANAGEMENT AGREEMENT; COVENANTS TO PAY ANY TERMINATION CHARGES; CREATES A SINKING FUND AND APPOINTS A SINKING FUND DEPOSITORY; AUTHORIZES THE APPLICATION TO THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR APPROVAL OF THE ISSUANCE OF THE PARTICIPANT NOTE; AUTHORIZES ADVERTISEMENT OF ENACTMENT; AND REPEALS INCONSISTENT ORDINANCES.

WHEREAS, the Borough Council (the "Council") of the Borough of Hatfield (the "Participant") issued its General Obligation Note, Series of 2016 (the "2016 Note") in the aggregate principal amount of \$4,000,000 on May 25, 2016, to fund certain capital projects (collectively, the "2016 Project") consisting of: (i) the construction of the new municipal building, (ii) the road reconstruction and Sanitary Sewer Replacement on North Main Street, (iii) the

Sanitary Sewer rehabilitation from North Main Street to Interceptor (iv) the costs associated with the issuance of the 2016 Note; and

WHEREAS, the Participant may optionally redeem the 2016 Note on any date; and

WHEREAS, the Participant would reduce its total debt service costs by currently refunding the 2016 Note at current market levels; and

WHEREAS, the Participant has obtained preliminary cost estimates for the refunding of the 2016 Note from persons qualified by experience; and

WHEREAS, the incurrence of nonelectoral debt by the Participant is necessary to refund the 2016 Note; and

WHEREAS, the Council has determined to issue its General Obligation Notes, 2020 Series (the "Participant Note") and to undertake a certain refunding project (the "2020 Refunding") consisting of (i) the current refunding of the 2016 Note and (ii) the payment of the costs of issuance of the 2020 Notes; and

WHEREAS, the 2016 Project, including all of the capital projects financed and refinanced by the 2016 Note, shall be for the benefit and use of the general public, and no private party shall have any special legal entitlement to the beneficial use of the 2016 Project, through a lease, management contract, or any other arrangement that would result in a private business use under the *Internal Revenue Code of 1986*, as amended; and

WHEREAS, the proposed increase of nonelectoral debt from the issuance of the Participant Note, together with the nonelectoral and lease rental debt presently outstanding, will not cause the constitutional or statutory debt limitations of the Participant to be exceeded; and

WHEREAS, the Delaware Valley Regional Finance Authority ("DelVal"), a public authority within the meaning of the *Local Government Unit Debt Act*, 53 Pa. C.S.A. §8001, *et seq* (the "*Debt Act*"), has from time to time issued Local Government Revenue Bonds (the "DelVal Bonds"), to provide funds for loans to local government units and municipal authorities (the "Loan Program"); and

WHEREAS, from time to time, DelVal has entered into interest rate swap agreements related to the DelVal Bonds (collectively, the "DelVal Swap Agreement") in order to provide a

more cost-effective Loan Program and to allow participants in the Loan Program to manage interest rate risk more efficiently; and

WHEREAS, Calhoun Baker Inc. (the “Municipal Advisor”) is an “Independent Financial Advisor”, as such term is defined in the *Debt Act*, to DelVal, and the Municipal Advisor has prepared an “Interest Rate Management Plan” (the “Plan”), as such term is defined in the *Debt Act*, and an Interest Rate Swap Management Policy (the “Swap Policy”) that have been adopted by the Council of Directors of DelVal; and

WHEREAS, DelVal established minimum rating criteria for any counterparty to the DelVal Swap Agreement of long term, senior, unsecured debt ratings in the “AA-” or “Aa3” category or higher, or ratings equal to or higher than any active counterparty, by a Nationally Recognized Statistical Rating Organization registered with the Securities and Exchange Commission, and the Council of Directors of DelVal found that the award of transactions under the DelVal Swap Agreement by negotiation in private sales were in the best financial interests of DelVal and the participants in the Loan Program, and the Municipal Advisor concluded that the financial terms and conditions of the DelVal Swap Agreement were fair and reasonable as of the dates of award; and

WHEREAS, the Participant wishes to utilize the DelVal Loan Program by issuing the Participant Note to DelVal; and

WHEREAS, under the terms of the Loan Agreement with DelVal, interest payments on the Participant Note (the “Loan Interest”) will equal the amounts allocable to the Participant Note for interest on the DelVal Bonds, periodic scheduled payments on the DelVal Swap Agreement, and other costs and liquidity requirements incurred by DelVal to administer the Loan Program; and

WHEREAS, under the terms of the Loan Agreement with DelVal, the principal amount outstanding of the Participant Note (the “Loan Principal”) will equal the notional amount of the DelVal Swap Agreement related to the Participant Note; and

WHEREAS, the Borough Council intends to (i) designate the Loan Agreement and the allocable portion of the DelVal Swap Agreement as a Qualified Interest Rate Management



Agreement related to the Participant Note, (ii) approve the Plan as the Interest Rate Management Plan required by the *Debt Act*, and (iii) adopt the Swap Policy.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HATFIELD, MONTGOMERY COUNTY, PENNSYLVANIA, AND IT IS HEREBY ORDAINED AND ENACTED BY THE AUTHORITY OF SAID BOROUGH COUNCIL THAT:

**SECTION 1. APPROVAL OF THE 2020 REFUNDING AND AUTHORIZATION TO ISSUE THE PARTICIPANT NOTE**

The Council hereby authorizes and approves the 2020 Refunding. Pursuant to §8241(b)(1) of the *Debt Act*, the current refunding of the 2016 Note from the proceeds of the 2020 Notes will reduce total debt service. In accordance with §8243(a) of the *Debt Act*, the term of the 2016 Note will not be extended by the refunding. Pursuant to §8142(a)(2) of the *Debt Act*, the 32-year remaining weighted average useful life of the 2016 Project exceeds the eleven-year term of the 2020 Notes. The principal of the 2020 Notes shall be amortized to provide level or declining annual debt service, pursuant to §8142(b)(1) of the *Debt Act*. The amortization of the principal amounts of the 2020 Notes shall begin within two years of the date of issue in accordance with §8142(c) of the *Debt Act*. The Council hereby authorizes and directs that notice of optional redemption be sent to the holders of the 2016 Note. The Council hereby authorizes and directs the incurrence of nonelectoral, general obligation debt in the aggregate principal amount of \$3,615,000 by the issuance of the 2020 Notes.

**SECTION 2. APPROVAL OF THE LOAN COMMITMENT**

The Council, after due deliberation and investigation, hereby determines that a private sale by negotiation of the Participant Note to DelVal is in the best financial interests of the Participant. The Council hereby accepts the Loan Commitment from DelVal, attached hereto, to purchase the Participant Note at an aggregate price of \$3,615,000 from the proceeds of the DelVal Bonds. The Participant shall be responsible for paying DelVal's costs of origination in an amount not to exceed \$18,075, as directed by DelVal's Program Administrator upon the issuance of the Participant Note. The Participant Notes shall be purchased by DelVal on or about September 22, 2020, or in such

installments and/or at such other times as the President or Vice-President of the Council and DelVal's Program Administrator shall determine.

**SECTION 3. APPROVAL OF THE FORMS OF THE LOAN DOCUMENTS AND AUTHORIZATION TO EXECUTE AND DELIVER ALL NECESSARY DOCUMENTS**

The substantial forms of the Loan Agreement, Participant Note, Participant Tax Compliance Agreement, and Participant Continuing Disclosure Agreement (collectively, the "Loan Documents") attached to the Loan Commitment are hereby approved. The President or Vice-President of the Council and the Secretary or Assistant Secretary of the Council (collectively, the "Authorized Officers") are hereby authorized and directed to execute and deliver the Loan Documents, in the substantial forms attached to the Loan Commitment, but with such alterations, deletions and additions as the Authorized Officers may approve (such approval to be conclusively established by the execution of the Loan Documents by the Authorized Officers). The Authorized Officers also are hereby authorized and directed (i) to execute and deliver such other certificates, instruments, and agreements (including those required by any institution issuing a financial guaranty insurance policy, municipal bond insurance policy, letter of credit, or similar instrument related to the DelVal Bonds or the Participant Note) and (ii) to take all actions that may be necessary or beneficial to issue the Participant Note.

**SECTION 4. AMORTIZATION SCHEDULE AND MAXIMUM ANNUAL DEBT SERVICE PAYMENTS**

The indebtedness of the Participant Note shall be nonelectoral debt and a general obligation of the Participant and shall be evidenced by one or more Promissory Notes (The form is attached hereto as Exhibit A.) in the aggregate par amount of \$3,615,000. The Participant Note shall bear interest (the "Loan Rate") at the rate specified in the Loan Agreement and the Participant Note, the substantial forms of which are attached to the Loan Commitment. The Participant Note shall be subject to optional redemption by the Participant as set forth in the Participant Note and the Loan Agreement. The amortization schedule of the Loan Principal and the maximum Loan Interest payments under the Participant Note, based upon the maximum Loan Rate of 15%, are shown below.

enactment, of a certified copy of this Ordinance and the following documents, in accordance with §8284(a)(1) of the *Debt Act*:

- 1) Form of the Loan Agreement, the Qualified Interest Rate Management Agreement pursuant to §8281(b)(1) of the *Debt Act*, and the form of the confirmation related to the Participant Note,
- 2) The Interest Rate Management Plan pursuant to §8281(b)(2) of the *Debt Act*, and
- 3) The finding of the Independent Financial Advisor that the financial terms and conditions of the DelVal Swap Agreement were fair and reasonable as of the date of the award by DelVal, pursuant to §8281(e)(5) of the *Debt Act*.

#### **SECTION 6. PLEDGE OF THE FULL FAITH, CREDIT, AND TAXING POWER**

The Participant hereby covenants to:

- 1) Include all payments of Loan Interest and Loan Principal payable under the Loan Agreement and the Participant Note in the budget of the fiscal year in which such amounts are due and payable,
- 2) Appropriate such amounts from its taxes and other general revenues, and
- 3) Pay, or cause to be paid, punctually and duly, such amounts that are due and payable under the Participant Note and the Loan Agreement on the dates, at the places, and in the manner stated in the Participant Note and the Loan Agreement.

For such budgeting, appropriation, and payment, the Participant irrevocably pledges its full faith, credit, and taxing power. As provided by the *Debt Act*, this covenant shall be specifically enforceable.

#### **SECTION 7. OBLIGATIONS OF THE PARTICIPANT RELATED TO THE QUALIFIED INTEREST RATE MANAGEMENT AGREEMENT**

The Participant's obligations related to the Qualified Interest Rate Management Agreement are set forth in the Loan Agreement. In accordance with §8281 of the *Debt Act*:

- 1) The Participant pledges its full faith, credit, and taxing power to make any periodic scheduled payments due and payable under the DelVal Swap Agreement related to the Participant Note and Loan Agreement (the "Periodic Payments"). The Participant covenants to (a) include all Periodic Payments in the budget of the fiscal year in which

such amounts are due and payable, (b) appropriate such amounts from its taxes and other general revenues, and (c) pay, or cause to be paid, punctually and duly, such amounts that are due and payable on the dates, at the places, and in the manner stated in the Participant Note and the Loan Agreement. As provided by the *Debt Act*, this covenant shall be specifically enforceable.

- 2) The notional amount of the DelVal Swap Agreement related to the Participant Note is equal to the outstanding principal amount of the Participant Note, initially \$3,615,000.
- 3) The Participant's obligations under the DelVal Swap Agreement end when the Participant repays or prepays the amounts outstanding under the Participant Note and the Loan Agreement. The scheduled term of the Participant's obligations related to the DelVal Swap Agreement ends on May 25, 2031.
- 4) The Participant pledges to budget, appropriate, and pay any termination payment due and payable under the DelVal Swap Agreement related to the Participant Note and Loan Agreement (the "Termination Charge"). The Participant covenants to (a) include any Termination Charge in the budget of the fiscal year in which such amounts are due and payable, (b) appropriate such amounts from its taxes and other general revenues, and (c) pay, or cause to be paid, punctually and duly, such amounts that are due and payable on the dates, at the places, and in the manner stated in the Participant Note and the Loan Agreement. The Participant's obligations to make Periodic Payments are senior to any obligation for a Termination Charge.
- 5) The maximum annual Periodic Payments, not including any Termination Charge, shall not exceed the maximum annual debt service payments authorized for the Participant Note. The maximum Loan Rate under the Loan Agreement and the maximum floating rate payable under the DelVal Swap Agreement is 15%.

**General Obligation Notes, 2020 Series  
Principal Amortization Schedule and  
Maximum Annual Debt Service Payments**

<i>Bond Year Ending</i>	<i>Principal (1)</i>	<i>Maximum Interest Rate</i>	<i>Maximum Interest Payment (2)</i>	<i>Maximum Annual Debt Service</i>
25-May-21	\$ 100,000.00	15%	\$ 366,018.75	\$ 466,018.75
25-May-22	100,000.00	15%	527,250.00	627,250.00
25-May-23	100,000.00	15%	512,250.00	612,250.00
25-May-24	402,000.00	15%	497,250.00	899,250.00
25-May-25	405,000.00	15%	436,950.00	841,950.00
25-May-26	409,000.00	15%	376,200.00	785,200.00
25-May-27	412,000.00	15%	314,850.00	726,850.00
25-May-28	416,000.00	15%	253,050.00	669,050.00
25-May-29	420,000.00	15%	190,650.00	610,650.00
25-May-30	424,000.00	15%	127,650.00	551,650.00
25-May-31	<u>427,000.00</u>	15%	<u>64,050.00</u>	<u>491,050.00</u>
Total	<u>\$ 3,615,000.00</u>		<u>\$ 3,666,168.75</u>	<u>\$ 7,281,168.75</u>

- (1) Principal is payable annually, commencing on: 25-May-21  
Principal is amortized to provide level or declining annual debt service.
- (2) Interest is payable monthly on the 25th, commencing: 25-Sep-20  
Interest is calculated for the period beginning on: 22-Sep-20

**SECTION 5. AUTHORIZATION AND AWARD OF A QUALIFIED INTEREST RATE MANAGEMENT AGREEMENT**

The Participant is incurring indebtedness under the *Debt Act* that will be issued to DelVal, a public authority, and the Participant, by execution of the Loan Agreement, will become obligated for a notional amount of the DelVal Swap Agreement equal to the outstanding principal amount of the Participant Note. The Council hereby accepts and adopts the Plan as the Interest Rate Management Plan fulfilling the requirements of §8281(b)(2) of the *Debt Act*. The Council hereby adopts the Swap Policy, accepts and ratifies the minimum criteria used by DelVal to select the counterparties of the DelVal Swap Agreement, and accepts and ratifies the award of the DelVal Swap Agreement in a private sale by negotiation. The Council hereby authorizes and awards the Loan Agreement and the portion of the DelVal Swap Agreement allocable to the Participant Note as the Qualified Interest Rate Management Agreement with respect to the Participant Note, pursuant to §8281(a)(2) of the *Debt Act*. The Council hereby authorizes and directs the filing, to the Department of Community and Economic Development (“DCED”) within fifteen days of

**SECTION 8. APPOINTMENT OF SINKING FUND DEPOSITORY AND CREATION OF SINKING FUND**

Pursuant to §8221 of the *Debt Act*, the Council hereby appoints Wells Fargo Bank, N.A. (the “Bank”), or its successors or assigns, as the Sinking Fund Depository for the Participant Note, and the Council hereby irrevocably creates and establishes a sinking fund (the “Sinking Fund”) to be used exclusively for the repayment of the Participant Note. The Participant shall deposit into the Sinking Fund sufficient amounts for debt service payments on the Participant Note no later than the date upon which such payments shall become due. The Bank shall maintain a separate account for the Sinking Fund until the Participant Note is paid in full. The Bank shall, as and when said payments are due, without further action by the Participant, withdraw available monies in the Sinking Fund and apply said monies to payment of Loan Interest on and Loan Principal of the Participant Note. The Council hereby authorizes and directs the Authorized Officers to contract with the Bank, by the execution of the Loan Agreement, to serve as the Sinking Fund Depository and paying agent for the Participant Note.

**SECTION 9. AUTHORIZATION TO SUBMIT STATEMENTS TO THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT**

The Council hereby authorizes and directs the Authorized Officers to prepare and submit an application for approval of the incurrence of the nonelectoral, general obligation debt evidenced by the Participant Note to DCED, including the proceedings that authorize issuance, the debt statement, and any other documents required by the *Debt Act* or DCED.

**SECTION 10. LEGAL ADVERTISEMENTS**

The Council hereby ratifies and directs the advertisement of a summary of this Ordinance as finally enacted, as required by the *Debt Act*, in *The Reporter*, a newspaper of general circulation in the Borough of Hatfield, within fifteen (15) days following the date of final enactment.

**SECTION 11. CONFLICTING ORDINANCES**

All Ordinances or parts of Ordinances not in accord with this Ordinance are hereby repealed insofar as they conflict herewith.

IN WITNESS WHEREOF, we, the undersigned Authorized Officers, have hereunto set our signatures and affixed hereto the Seal of the BOROUGH OF HATFIELD, Montgomery County, Pennsylvania.

Dated: August 19, 2020

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JOHN H. WEIERMAN  
President, Borough Council

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ROBERT L. KALER III  
Mayor

[Seal]

ATTEST:

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MICHAEL J. DEFINIS  
Secretary, Borough Council

**Exhibit A**

**Form of the Participant Note**



**8. NEW BUSINESS / DISCUSSION ITEMS:**  
**H. Governor Wolf's Face Coverings Order**

# Universal Face Coverings Order

## FAQ

### **Why did the Secretary issue this Order?**

The Secretary issued this Order to continue to protect all in the Commonwealth from the spread of COVID-19, mindful of the need to slow the increase in the number of cases as the Commonwealth reopens and in order to avoid the resurgence that is overwhelming the health care systems and public health systems in other states who have been less successful in reopening than the Commonwealth.

### **What type of mask complies with this Order?**

The Order requires individuals to wear a "face covering." "Face covering" means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face. A "face covering" can be made of a variety of synthetic or natural fabrics, including cotton, silk, or linen, and, for the purposes of the order, can include a plastic face shield that covers the nose and mouth. "Face coverings" may be factory-made, sewn by hand, or improvised from household items, including but not limited to, scarves, bandanas, t-shirts, sweatshirts, or towels. While procedural and surgical masks intended for health care providers and first responders, such as N95 respirators, would meet these requirements, these specialized masks should be reserved for appropriate occupational and health care settings.

### **If I'm inside a public place and can maintain social distancing, do I need to wear a mask?**

Yes, unless you fit one of the exceptions included in Section 3 of the Order.

### **Do I have to wear a mask both inside and outside?**

The Secretary's Order requires individuals to wear a face covering, in both indoor public places and in the outdoors when they are not able to consistently maintain social distancing from individuals who are not members of their household, such as on a busy sidewalk, waiting in line to enter a place, or near others at any place people are congregating. Whether inside in a public place or outside, and when wearing a face covering or not, everyone should socially distance at least 6 feet apart from others who are not part of your household.

### **Do I need to wear a mask when around my family members?**

A face covering is not necessary when inside the household with only individuals who are part of the same household as you, or when outdoors and able to consistently maintain social distancing from those who are not part of your household. If you and the individuals who live in your household are around others from outside of your household such as extended family members who do not live in the same household, a face covering is needed. If you and the members of your household are outdoors and 6 feet or further from other individuals such as extended family members, a face covering is not needed. Even if outdoors, exercise caution about situations that could result in closer contact when a face covering would be needed. You should also consider whether other individuals have underlying conditions that might make COVID-19 more serious to them than to others, and under those circumstances be sure to wear a face covering and social distance to protect them.

### **Does the Order apply to individuals within local government facilities, including court houses and government buildings?**

Yes. The Order does apply to individuals inside and outside of local government facilities, court houses, and other government buildings.

### **Is it acceptable to remove face coverings when high temperatures and humidity may create unsafe conditions, or simply if the weather is very warm?**

Individuals must wear face coverings unless wearing a face covering would create an unsafe condition in which to operate equipment or execute a task. In general, though, face coverings must be worn, even on warm days, if they do not pose a risk to an individual's health or safety. Mere discomfort is not considered a risk to an individual's health or safety.

Face shields are an acceptable alternative to face masks when high temperatures and humidity create unsafe conditions.

**I have asthma or another medical condition. Do I have to wear a mask?**

Individuals must wear a face covering unless the mask impedes their vision, they have a medical or mental health condition or disability that impedes their ability to wearing of a face covering, particularly one that creates respiratory problems for the individual, or if wearing a face covering would create an unsafe condition in which to operate equipment or execute a task. A list of the exceptions can be found in [Section 3 of the Order](#). If an individual cannot wear a face covering due to a medical or mental health condition or disability, the individual should consider wearing a face shield.

Persons, including children, with other sensory sensitivities may have challenges wearing a cloth face covering. They should consult with their health care provider for advice about wearing cloth face coverings and may consider wearing a face shield.

An individual does not need to provide documentation that the individual fits within an exception to the Order.

**Wearing my mask makes my skin break out. Do I have to wear a mask?**

Acne is a medical condition that, in some instances, can be serious. Anyone who has only a mild or moderate reaction must continue to wear a face covering and these persons may consider wearing a face shield. Individuals should consult with their health care provider for advice about wearing face coverings if their acne is considered a serious medical condition.

**When does my child have to wear a mask?**

Children 2 years old and older are required to wear a face covering as described in the Order, unless you fit one of the exceptions included in Section 3 of the Order.

If a child is outdoors and able to consistently maintain a social distance of at least 6 feet from individuals who are not a part of their household, they do not need to wear a mask.

If a parent, guardian, or responsible person has been unable to place a face covering safely on the child's face, they should not do so.

If a child 2 years old or older is unable to remove a face covering without assistance, the child is not required to wear one.

The Department recognizes that getting younger children to be comfortable wearing face coverings and to keep them on may create some difficulties. Under these circumstances, parents, guardians, licensed child care providers in community-based and school settings or responsible persons may consider prioritizing the wearing of face coverings to times when it is difficult for the child to maintain a social distance of at least 6 feet from others who are not a part of their household (e.g., during carpool drop off or pick up, or when standing in line at school). Ensuring proper face covering size and fit and providing children with frequent reminders and education on the importance and proper wearing of cloth face coverings may help address these issues.

### **Do staff and children in child care facilities need to wear face coverings?**

All staff must wear face coverings during child care operations.

The Department recognizes that getting younger children to be comfortable wearing face coverings and to keep them on may create some difficulties. Under these circumstances, parents, guardians, licensed child care providers in community-based and school settings or responsible persons may consider prioritizing the wearing of face coverings to times when it is difficult for the child to maintain a social distance of at least 6 feet from others who are not a part of their household (e.g., during carpool drop off or pick up, or when standing in line at school). Ensuring proper face covering size and fit and providing children with frequent reminders and education on the importance and proper wearing of cloth face coverings may help address these issues.

Any child who cannot wear a face covering due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and children who would be unable to remove a face covering without assistance, are not required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, also are not required to wear a mask. Other face coverings, such as plastic face shields, may also accommodate such disabilities.

Children do not need to wear face coverings if they are outdoors and able to maintain a distance of 6 feet from individuals who are not members of their household.

### **Does the Order of the Secretary of the PA Department of Health Requiring Universal Face Coverings apply to children and adults while in schools?**

Yes, this order applies to all individuals while in school entities, including public K-12 schools, brick and mortar and cyber charter schools, private and parochial schools, career and technical centers (CTCs), intermediate units (IUs); educational programming for students in non-educational placements such as residential settings (boarding schools), residential facilities, detention centers, and hospital settings; PA Pre-K Counts, Head Start Programs and Preschool Early Intervention programs; and Private Academic Nursery Schools and locally funded prekindergarten activities.

For the safety of students, staff and families and to avoid community spread of COVID-19, students and staff are considered to be members of the public who are congregating in indoor locations. As such, they are required to adhere to this Order.

The order is effective immediately and applies to all children aged two and older.

### **Under what circumstances are students permitted to remove their face coverings (e.g. masks and face shields)?**

Schools may allow students to remove their face coverings when students are:

- . Eating or drinking when spaced at least 6 feet apart;
- . Seated at desks or assigned work spaces at least 6 feet apart; or
- . Engaged in any activity at least 6 feet apart (e.g. face covering breaks, recess, etc.).

### **Do students with disabilities need to wear face coverings?**

Any student who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and students who would be unable to remove a mask without assistance are not required to wear face coverings.

Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask; however, individuals should consider using another type of face covering such as a plastic face shield.

### **Do I need to wear a mask while walking my dog? Going for a run in the park?**

If doing a solitary activity outside that is not likely to result in being within 6 feet of another person, you are not required to wear a face covering. Individuals should consider carrying a face covering in case they unexpectedly come in close contact with others.

## **Do I need to wear my mask at the pool?**

People should not wear cloth face coverings while engaged in activities that may cause the cloth face covering to become wet, like when swimming at the beach or pool . A wet cloth face covering may make it difficult to breathe. For activities like swimming, it is particularly important to maintain physical distance from others when in the water. People must wear face coverings while out of the water and maintain social distancing of at least 6 feet from others who are not a part of their household.

## **Does the Order apply to athletes and sports activities?**

Yes. Everyone must wear a face covering, such as a mask, unless they fall under an exception listed in Section 3 of the Order. Coaches, athletes and spectators must wear face coverings, unless they are outdoors and can consistently maintain social distancing of at least 6 feet. Athletes are not required to wear face coverings while actively engaged in workouts and competition that prevent the wearing of face coverings, but must wear face coverings when on the sidelines, in the dugout, etc. and anytime 6 feet of social distancing is not possible.

## **Does the Order require individuals to wear masks when they are exercising indoors at a health club?**

Yes, everyone must wear a face covering unless they fall under an exception listed in Section 3 of the Order.

## **Do I have to wear a mask if alone in my workplace or office?**

Individuals engaged in work, whether at the workplace or performing work off-site, when interacting in-person with any member of the public, working in any space visited by members of the public, working in any space where food is prepared or packaged for sale or distribution to others, working in or walking through common areas, or in any room or enclosed area where other people, except for members of the person's own household, are present must wear a face covering when unable to physically distance. However, employees isolated in their personal office space, which is not shared with any other individual and at least 6 feet apart from another person do not need to wear a face covering. Additionally, a face covering is not required while eating or drinking. While eating or drinking, social distancing techniques and other public health best practices such as hand hygiene should be applied.

## **I see the people remove their masks while making public speeches. Isn't that a violation of the Order?**

Individuals speaking for a broadcast or to an audience may remove their face coverings while speaking, so long as they are social distancing during the speech or broadcast. Those persons in attendance, including employees of the venue, and any person speaking must social distance during, before and after the speech or broadcast.

## **Do I have to wear a mask at a restaurant, bar, or private club?**

Yes, individuals who are seated at a restaurant or other establishment that offers food or beverage service need to wear a mask face covering until such time as they are eating or drinking.

## **Do I have to wear a mask at the dentist? At a medical appointment related to my nose?**

Individuals obtaining a service – medical or otherwise – involving the nose or face for which temporary removal of the face covering is necessary to perform the service are allowed to temporarily remove their face covering to obtain the service.

## **Does my ride-share vehicle driver and non-household ride-share vehicle passenger need to wear a mask?**

Yes.

## **What happens if I don't wear a mask?**

The wearing of face coverings, such as a mask, ensures that we as a society can limit the spread of COVID-19 and successfully combat this pandemic; therefore, it is in **everyone's** best interest that all Pennsylvanians comply with this Order. As this is a legal order under the Disease Prevention and Control Law, law enforcement officers are authorized to issue warnings or citations for those not complying with the Order.

Your mask protects others around you and their masks protect you. By wearing a face covering such as a mask, you are protecting those closest to you.

## **Should I report someone not wearing a mask? If so, how do I report them?**



Individuals should be cautious reporting individuals who are not wearing a face covering, such as a mask, as individuals may fall under one of the exemptions (including having a medical condition that would preclude them from having to wear a face covering). However, if there is a legitimate concern about a situation of non-compliance with the Order, local law enforcement agencies can be contacted through their non-emergency phone numbers to investigate issues of compliance. Individuals should not confront those who are not wearing face coverings, take enforcement matters into their own hands or put themselves in a dangerous situation.

### **What if I can't afford a mask?**

Face coverings, including masks do not need to be purchased. They may be made with readily available items. See [here](#) for directions on how to make a homemade mask. There are types of "face coverings" other than a mask that may be worn to comply with the Order. Face coverings may be factory-made, sewn by hand, or improvised from household items, including but not limited to, scarves, bandanas, t-shirts, sweatshirts, or towels.

### **Do individuals experiencing homelessness need to wear a face covering?**

Persons experiencing homelessness should, to the greatest extent practicable, practice social distancing, wear face coverings, if possible, and seek community services where available.

### **Does this apply to residents in Long-Term Care Facilities or other congregate care settings?**

Residents of long-term care facilities, hospitals, correctional settings or other congregate care settings should follow any guidance specifically issued by the department or agency that regulates them for specific masking guidance.

### **Do businesses need to deny entry to those not wearing a face covering such as a mask?**

Yes, however, if a business provides medication, medical supplies, or food, that business must offer another means for the customer to purchase goods if the customer is unable to wear a face covering, such as a mask. Those means could include home delivery or contactless curbside pick-up. Other businesses besides those that provide medication, medical supplies, or food should consider providing services through home delivery or contactless curbside pick-up where possible. The Order does not require a customer to be turned away if the customer fits within an exception to the Order. The Order states that an individual is not required to show documentation that an exception applies.

If the customer is refused service, and if the business is not able to provide a face covering, the business should consider providing information on mask making, distributing "how to" flyers, or sharing information about where masks can be purchased. If a customer is belligerent or aggressive in refusing to wear a mask or other face covering, there is no expectation that an employee should force a customer to comply or put themselves in a potentially dangerous situation.

The Department wants to emphasize that it does not expect businesses to put employees in harm's way. Again, in making a determination about whether or not to comply with the Order, an individual should consider not only his or her right to make that decision, but his or her responsibility to family, friends, and other persons with whom they may contact, and to whom they may spread disease.

### **Do I have to wear a mask at a house of worship such as a church, synagogue or mosque?**

Yes, individuals must wear a face covering in any public place as well as outdoors when they are in a place where people are congregating and they cannot remain 6 feet apart from persons who are not a part of their household. Individuals should consider carrying a face covering in case they unexpectedly come in close contact with others.

### **Does a disposable face shield suffice in lieu of a mask?**

Yes, a disposable face shield that covers the nose and mouth will suffice in lieu of a mask.

### **How should a manager respond to an employee refusing to wear a mask? Does the masking requirement mean I can refuse them entry?**

All employees must wear a face covering, such as a mask in the workplace unless they fall under an exception listed in Section 3 of the Order. The administration does not dictate to employers how they should manage their workforce if an employee refuses to comply with the requirement to wear a face covering.

**Are masks required for operations where it would be unsafe to keep masks in place, or if an employee says they have anxiety and any mouth or nose covering can lead to panic attacks or other medical conditions?**

Individuals must wear a face covering, such as a mask, unless the face covering impedes their vision, they have a medical or health condition or disability that impedes the wearing of a mask, particularly one that creates respiratory problems for the individual, or if wearing a face covering would create an unsafe condition in which to operate equipment or execute a task. A list of the exceptions can be found in Section 3 of the Order.

**Are masks required while driving for work?**

If the person is driving alone throughout the trip, no face covering, such as a mask, is needed in the vehicle; however, should they need to travel through a tollbooth or other drive thru where other persons are present and social distancing of at least 6 feet cannot be accomplished, they must be wearing a face covering.

**Does the masking requirement apply to workers who are outdoors, and who engage in heavy physical activity, such as employees of solid waste companies and landscapers?**

Yes. Individuals who may come within 6 feet of others who are not a part of their household must wear a face covering, such as a mask unless the face covering impedes their vision, they have a medical or mental health condition or disability that impedes the wearing of a mask, particularly one that creates respiratory problems for the individual, or if wearing a mask would create an unsafe condition in which to operate equipment or execute a task. A list of the exceptions can be found in Section 3 of the Order.

**Do banks and financial institutions need to comply with the masking requirement if there are associated security concerns with face coverings?**

Yes, bank employees must wear face coverings at all times. Customers can be asked to remove their face coverings to reveal their face and then recover their face after the bank employee has identified the customer. This should take place at a social distancing space of at least 6 feet.

Date created: July 3, 2020

## **8. NEW BUSINESS / DISCUSSION ITEMS:**

### **I. Salter's Fireplace Eggfest 2020 Request**

## Michael DeFinis

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**From:** Jim Maginnis [mailto:JimMaginnis@saltersfireplace.com]  
**Sent:** Friday, July 10, 2020 5:19 PM  
**To:** Michael DeFinis  
**Subject:** Salters Fireplace Eggfest 2020  
**Attachments:** Eggfest 2020 Site Layout.pdf

Hi Mike,

Just wanted to get this information to you for your next borough meeting for approval to have our Eggfest event on Saturday September 19, 2020 from 9:00 am to 3:00pm at our new facility at the old Hatfield Firehouse. We would be requesting use of the parking lot behind The Trolley Stop Deli for a portion of the event based on the diagram attached. We have also reached out to HatTricks Restaurant for use of their parking lot for additional parking for our event. I am waiting to hear back from them. We anticipate using the grass areas behind our new store for our cooking area and the parking area behind The Trolley Stop for seating and music area. We are planning on 10-11 cook stations as outlined in the drawing as well. You should already have out COI as requested previously. Please let me know if there is anything else I may need to supply you with to help with this request. Thank you.

### **JIM MAGINNIS**

**SALES MANAGER - HATFIELD**

215-362-2443

[saltersfireplace.com](http://saltersfireplace.com)

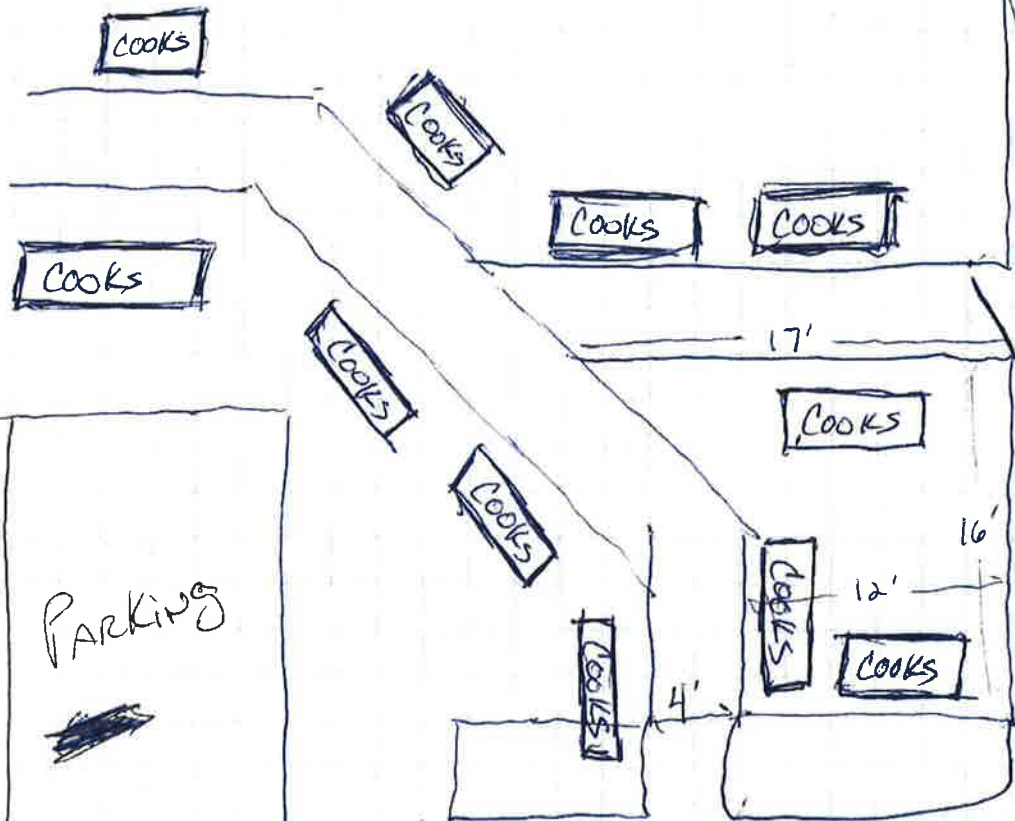




COOK TABLE

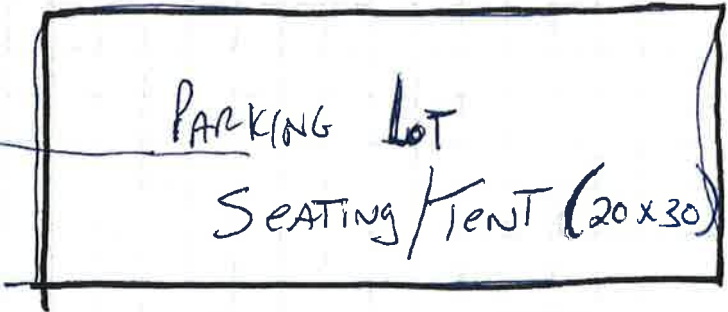
SALTERS EggFEST 2000 LAYOUT

STREAM



SALTERS BUILDING

PARKING



30'

55'

24 PARKING SPACES AVAILABLE

TO: [unclear]

**8. NEW BUSINESS / DISCUSSION ITEMS:**  
**J. 2020 CDBG Orchard Lane Sanitary  
Sewer Improvements**



## PROPOSED PROGRAM YEAR 2020 PROJECTS

### **Community Development**

<b>Agency</b>	<b>Project</b>	<b>Amount</b>
Hatboro Borough	Windsor and Meadowbrook Avenues Street and Sidewalk Improvements	\$ 200,000.00
Hatfield Borough	Orchard Lane Sanitary Sewer Improvements	\$ 200,000.00
Pottstown Borough	High Street Lighting LED Conversion Phase II	\$ 175,000.00
Schwenksville Borough	Clearfield Avenue Street Improvements	\$ 120,263.00
West Conshocken Borough	Borough-wide ABR Curb Ramps	\$ 200,000.00
West Pottsgrove Township	School Lane Street Improvements Phase II	\$ 200,000.00
Interfaith Hospitality Network of the Main Line	Emergency Homeless Shelter - Case management (Essential Services)	\$ 30,000.00
Inter-Faith Housing Alliance	Emergency Homeless Shelter - Case management (Essential Services)	\$ 40,000.00
Laurel House	Emergency Shelter Operations Coordinated Homeless Outreach Center (CHOC) - Emergency Shelter Operations	\$ 20,000.00
Resources for Human Development	Emergency Shelter Operations	\$ 72,000.00
The Salvation Army Norristown	Emergency Shelter Operations - Norristown Family Residence	\$ 156,000.00
The Salvation Army Pottstown	Emergency Shelter Operations - Lessig-Booth Family Residence	\$ 175,000.00
Genesis Housing Corp	Countywide Owner-occupied Rehab program	\$ 200,000.00

## 8. NEW BUSINESS / DISCUSSION ITEMS:

K. Travel Policy

## **NOTICE TO ALL EMPLOYEES**

We are now 5 months into the COVID-19 Pandemic with all its frustrations, fears, changing guidelines and opinions. And unfortunately, we do not know how long we will have to deal with it. Given this situation, human nature is such that we tend to lose focus on this problem and become slack in how we deal with it. The recent spikes in parts of the country reflect that thinking and behavior.

Here in Hatfield Borough we have had numerous brushes with exposure among our residents and have been fortunate to not to have any employees or family members impacted to date. That is a tribute to you who care about yourselves, your family, and the people you work with. But remember we are not immune.

My message is to remind all of us, that it is still with us and can cause great harm to you and those close to you. As the Borough Manager I must look out for the best interests of all of us, so I am sending this out as a reminder to all. And to prevent more stricter measures if Montgomery County spikes as well.

Everyone should remember the common sense items that we have already had in place. Please do not become complacent:

- Stay home if sick. If you have a fever with cough or shortness of breath or if you get other symptoms of COVID-19 such as chills, muscle/body aches, headache, fatigue, sore throat, congestion or runny nose, nausea, vomiting, diarrhea or new loss of taste or smell, talk to your doctor and ask about the need for testing.
- Recognize personal risk factors. According to U.S. Centers for Disease Control and Prevention, certain people, including older adults and those with underlying conditions such as heart or lung disease or diabetes, are at higher risk for developing more serious complications from COVID-19.
- Limit trips out of the house.
- Avoid crowded locations and close contact with others.
- Conduct personal temperature screening before starting and leaving the workday and you must remain home if you have a temperature of 100.4 degrees Fahrenheit or higher.
- Any employee with a temperature of 100.4 degrees or higher at work will be sent home immediately.
- Clean and disinfect high touch areas routinely in accordance with guidelines issued by the Centers for Disease Control.
- Wear a mask if you do go out even if they are not required but are in many cases. Recent ruling from the Governor mandates them when out in public.
- Avoid large groups and keep 6 feet away from others.

- Wash your hands or use hand sanitizer frequently. This is especially important after being in public places, touching high-use surfaces such as doorknobs and counters, and before and after eating, drinking, or smoking.
- Avoid touching your face.
- Conduct meetings and trainings virtually. If a meeting must be held in person, limit the meeting to the fewest number of employees possible and provide ample spacing.
- Report immediately to a Department Head and/or the Borough Manager upon discovery of a situation or event that may negate the efficacy of any safety measure put in place to maintain a safe working environment.
- Report immediately to a Department Head and/or Borough Manager any suggestion(s) that improves upon any safety measure in this Protocol or provide additional safety practices to the Borough Staff
- Report immediately to a Department Head and/or Borough Manager if you, a household member, or someone you have been in close contact with has tested positive for COVID-19 or is experiencing symptoms of COVID-19.

In addition:

Effective immediately, all employees:

- Will be required to wear masks when in common areas of the workplace or when interacting within the 6- foot social distance recommendations to other people. Employees may remove their masks when working at their individual work spaces/cars/trucks.
- Be aware that on July 2, 2020, updated on July 12, 2020 Governor Wolfe issued a recommendation that anyone traveling to Pennsylvania from COVID-19 “hotspot” areas, currently identified as Alabama, Arizona, Arkansas, California, Delaware, Florida, Georgia, Idaho, Iowa, Kansas, Louisiana, Mississippi, Nevada, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, and Utah should quarantine for 14 days. This list and the Governor’s recommendations are subject to change and could become mandatory in the future.
- The borough currently will not enforce a quarantine of an employee that has travelled, however, the borough **will require** an employee who has traveled out of state to wear a **face mask at all times** while in the workplace or around other employees/public for a period of 14 days, unless that employee has had two negative tests conducted at least 48 hours apart since their return. Such employees must also have a mandatory temperature check before starting the workday.
- All employees are required to inform their immediate supervisor of any intended trip to locations identified by Commonwealth or federal authorities as COVID-19 high risk, high outbreak, or “hot spot” areas prior to it taking place and/or that a trip did occur prior to the employee returning to work. Any employee who does not do so is subject to disciplinary action.
- Unless the trip is required due to employment, it is considered private in nature and an election of the employee. Any time off due to needed quarantine solely because of an

employee's personal choice to travel to a hot spot will be deemed to come from the employees earned paid leave, unless otherwise required by law.

- It is important to note that the Borough will not limit the employee's freedom of choice regarding travel, but it will enforce safety actions for all persons accordingly upon their return as noted above.
- Note that our health care coverage does cover COVID-19 testing if prescribed by your physician. You are encouraged to avail yourself of this if you have the symptoms or if you have been exposed to the virus or been to a location where it is prevalent.

These requirements are subject to change and may include other restrictions and precautions based on updated information and guidance from local, Commonwealth of Pennsylvania, and federal authorities including the CDC.

**8. NEW BUSINESS / DISCUSSION ITEMS:**

**L. Conditional Use Hearing 101 Jean Drive**

# HATFIELD BOROUGH



Code Enforcement/Building/Zoning  
 401 S. Main Street, Hatfield, PA 19440  
 O: (215) 855-0781x108 F: (215) 855-2075  
 Code@HatfieldBorough.com  
 www.HatfieldBorough.com

CONSTRUCTION WORK APPLICATION					
Applicant shall submit two (2) legible copies of all drawings/plans and construction documents. Commercial plans shall be signed/sealed by a design professional. Residential plans may have to be signed and sealed, depending on the complexity of the project.			Date <u>06 / 15 / 2020</u>		
			Is owner applicant? <input checked="" type="radio"/> YES <input type="radio"/> NO		
PERMIT # _____ TMP # _____ FEE \$ _____ CHECK # _____ DATE _____					
PERMIT TYPE: Building ___ Electrical/Alarm ___ Plumbing ___ HVAC/Mechanical ___ Other _____					
PROPERTY INFORMATION					
Number 101	Street Jean Drive				
OWNER INFORMATION					
All information must be provided or application will be rejected					
First Name Larry and Kathleen	Last Name Burns	Daytime Phone 215-393-0426			
Email Address larry.burns@siemens.com		Cell Phone 267-784-8087			
Number 101	Street Jean Drive	City/Zip Hatfield, PA. 19440			
CONTRACTOR INFORMATION					
All information must be provided or application will be rejected					
Contractor	License #	Name	Address	Phone/Email	Contract Value
General	PA001577	Pioneer Pole Buildings	716 South Route 183 Schuylkill Haven, PA	888-448-2505 kfryer@pioneerpolebuildings.com	\$17,930.00
Electrical					
Alarm					
Plumbing					
HVAC/Mech					
Sprinkler					
Roofing					
Other					
COMPLETE FOR NEW CONSTRUCTION					
		Number		Square Feet	
Stories		1	Basement		N/A
Bedrooms		0	First Floor		N/A
Full Baths		0	Second Floor		N/A
Partial Baths		0	Third Floor		N/A
Garages (Bays)		2	Attic		N/A
Fireplaces (Custom)		0	Garage		768
Fireplaces (Factory)		0	Deck/Patio		N/A
Height Above Grade			Porch/Sunroom		N/A

## BUILDING PERMIT


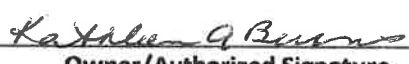
768 sq ft ONLY ALLOWED 700sq ft.

# HATFIELD BOROUGH

PROPOSED GENERAL CONSTRUCTION WORK			
<b>Description of work</b>			
New detached garage			
<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition	<input type="checkbox"/> Alteration	<input type="checkbox"/> Commercial Fit-out
<input type="checkbox"/> Kitchen/Bath Reno	<input checked="" type="checkbox"/> Garage	<input type="checkbox"/> Deck	<input type="checkbox"/> Office Fit-out
<input type="checkbox"/> Finished Attic	<input type="checkbox"/> Roof Over <small>Patio Porch Deck</small>	<input type="checkbox"/> Patio	<input type="checkbox"/> Retail Fit-out
<input type="checkbox"/> Sunroom	<input type="checkbox"/> Sunroom with Heat	<input type="checkbox"/> Enclosed Porch	<input type="checkbox"/> Interior Demo
<input type="checkbox"/> Finished Basement	<input type="checkbox"/> Finished Basement with Bedroom <small>2nd Means of Egress</small>	<input type="checkbox"/> Total Demo	
<input type="checkbox"/> Other			
<input type="checkbox"/> Commerical	<input checked="" type="checkbox"/> Residential	General Contractor Value \$17,930.00	Total Square Feet 768
ELECTRICAL / ALARM			
<p>All electrical permit applications shall be submitted with two (2) copies of a wiring diagram which has been reviewed and approved by a third-party electrical underwriter licensed in the Commonwealth of Pennsylvania.                      See <i>Electrical Plan Review/Inspection Policy</i> for more information.                      Applications submitted without approved wiring diagrams will not be approved.</p>			
<b>Description of work</b>			
No electrical work done at this time. New electrical permit application will be submitted when decisions are made on electrical.			
Service Amps	# of Curcuits	Spa/Hot Tub	110V Service Outlets
Switches	Smoke Detectors	A/C Unit	
Receptacles	Dishwasher	Heater	220V Service Outlets
Circuit Panel	Washer	Water Heater	
Lights	Dryer	Other	
<p>This is a partial list of third-party electrical underwriters/inspectors. Hatfield Borough neither endorses these agencies nor recommends them. This list is provided as a convenience to the applicant. Applicants may use any electrical underwriter/inspector that is licensed in the Commonwealth of Pennsylvania.</p> <p style="text-align: center;">                         Bureau Veritas North America - (877) 392-9445                      Middle Department Inspections Agency - (800) 992-6342                          Code Inspectiona Inc. - (215) 672-9400                                  Municipal Inspection Corp - (215) 673-4434                          Middle Atlantic Electrical Inspections - (215) 322-2626                      United Inspection Agency - (215) 542-9977                     </p>			
Total Electrical Contractor Value		Fee	
HVAC / MECHANICAL / SPRINKLER			
<b>Description of work</b>			
N/A			
Residential System: <input type="checkbox"/> New <input type="checkbox"/> Replace		Commercial System: <input type="checkbox"/> New <input type="checkbox"/> Replace	
<p>Heat load calculations prepared by a qualified HVAC professional are required to be submitted for all HVAC system replacements and for any construction work using existing HVAC systems to heat the increased space.                      These heat load calculations shall be submitted in a format compliant with the ACCA <i>Manual J</i>.                      Applications submitted without load calculations will not be approved.</p>			
Forced Air Furnace	Space Heater	A/C Compressor	Fuel Type
Solid Fuel Applcan.	Unit Heater	Split A/C Unit	
Heat Pump	Boiler	Gas/Oil Conversion	Other Fuel Type
Air Handling Unit	Gravity Furnace	Air Cleaner	
Electric Furnace	Incinerator	Mechanical Other	
Sprinkler New	Sprinkler Alteration	Sprinkler Other	
Total Mechanical Contractor Value		Fee	



# HATFIELD BOROUGH

PLUMBING				
Description of work N/A				
Enter the number of fixtures being installed or replaced Provide a riser diagram on the back or separate sheet				
Fixture	Quantities			
	Basement	First Floor	Second Floor	Third and Above
Tubs / Showers				
Shower Stalls				
Lavatories				
Toilets				
Urinals				
Sinks				
Laundry Tubs				
Dishwashers				
Water Heaters				
Water Softners				
Sewage Ejectors				
Back Flow Preventer				
Water Pumps				
Other				
Total Fixtures				
Total Plumbing Contractor Value N/A			Fee	
A site plan showing lot lines, existing and proposed structures with dimensions, easements, and proposed setbacks from lot lines must be submitted. It is recommended that an AS-BUILT site plan be used if possible. If a site plan is not available, please use the next page, or indicate that a separate site plan is attached.				
<b>PERMIT SUBMISSION DOES NOT GRANT APPROVAL TO START WORK</b>				
I agree to comply with all applicable codes, statutes and ordinances and with the conditions of this permit; I understand that the issuance of the permit creates no legal liability, express or implied, on Hatfield Borough; and certify that all the above information is accurate. Permit expires if work is not started in six (6) months, not completed in twelve (12) months, or if work is discontinued for six (6) months in the judgement of the Borough. The Building Inspector, or the Inspector's authorized agent, is authorized to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the proposed work. Failure to comply with the above will result in a STOP WORK ORDER.				
				
Owner/Authorized Signature			Owner/Authorized Signature	
			06/15/2020	
			Date	

### FOR HATFIELD BOROUGH USE ONLY

Building Permit Fee		Fire Permit Fee	
Electrical Permit Fee		Demolition Permit Fee	
Plumbing Permit Fee		Zoning Permit Fee	
Mechanical Permit Fee		Other Fees	
Roofing Permit Fee		PA State Act 13 Fee	\$4.50
		<b>TOTAL OF ALL FEES</b>	

\_\_\_\_\_  
Zoning Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Building Inspector

\_\_\_\_\_  
Date

## BUILDING PERMIT

# HATFIELD BOROUGH

## SITE PLAN

A site plan must be provided for all applications. If you already have a site or plot plan, you may submit that plan instead of using the site plan below as long as all required information is included. Please be sure to include the following information on the plan.

Property dimensions

All existing buildings, decks/patios, sheds, pools, fences and driveways with dimensions

All proposed construction with dimensions

Distances from all property lines to proposed construction

Distances between existing buildings and proposed construction

SITE PLAN SUBMITTED ON SEPARATE SHEET.

Site Plan or Plot Plan used in place of this page

Additional pages included with Application

# BUILDING PERMIT

# Borough of Hatfield

401 South Main Street, P.O. Box 190,  
Hatfield, PA 19440  
Phone (215) 855-0781 Fax (215) 855-2075

## For Borough Use Only:

Permit: \_\_\_\_\_  
Tax Map Parcel: \_\_\_\_\_  
Block: \_\_\_\_\_ Unit: \_\_\_\_\_  
Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

## Zoning Permit Application

### Please type or print all information

Site Street Address: 101 Jean Drive

Applicant: Larry L Burns Property Owner: Larry L and Kathleen A Burns

Mailing Address: 101 Jean Drive Mailing Address: 101 Jean Drive

City, State, Zip: Hatfield, PA. 19440 City, State, Zip: Hatfield, PA. 19440

Phone Number (H): 215.393-0426 Phone Number (H): 215-393-0426

Phone Number (W): 267-784-8087 Phone Number (W): 267-784-8087

Current use of Property: Residential Home

Proposed use (if different): SAME

### Permit Type

New Building Length: 32' Width: 24' Height: 10' 4"

Addition Length: \_\_\_\_\_ Width: \_\_\_\_\_ Height: \_\_\_\_\_

Shed Length: \_\_\_\_\_ Width: \_\_\_\_\_ Height: \_\_\_\_\_

Fence  Wood  Vinyl  Chain Link Length: \_\_\_\_\_ Height: \_\_\_\_\_

Pool  Above-ground  In-ground

Deck Square Feet: \_\_\_\_\_ Height Above Ground: \_\_\_\_\_

Other: \_\_\_\_\_

### Site Plan

The site plan on page 2 of this application must be completed for the permit to be processed.

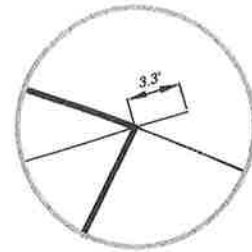
Applicants Signature: Larry L Burns Kathleen A Burns Date: 06/15/2020

## Site Plan

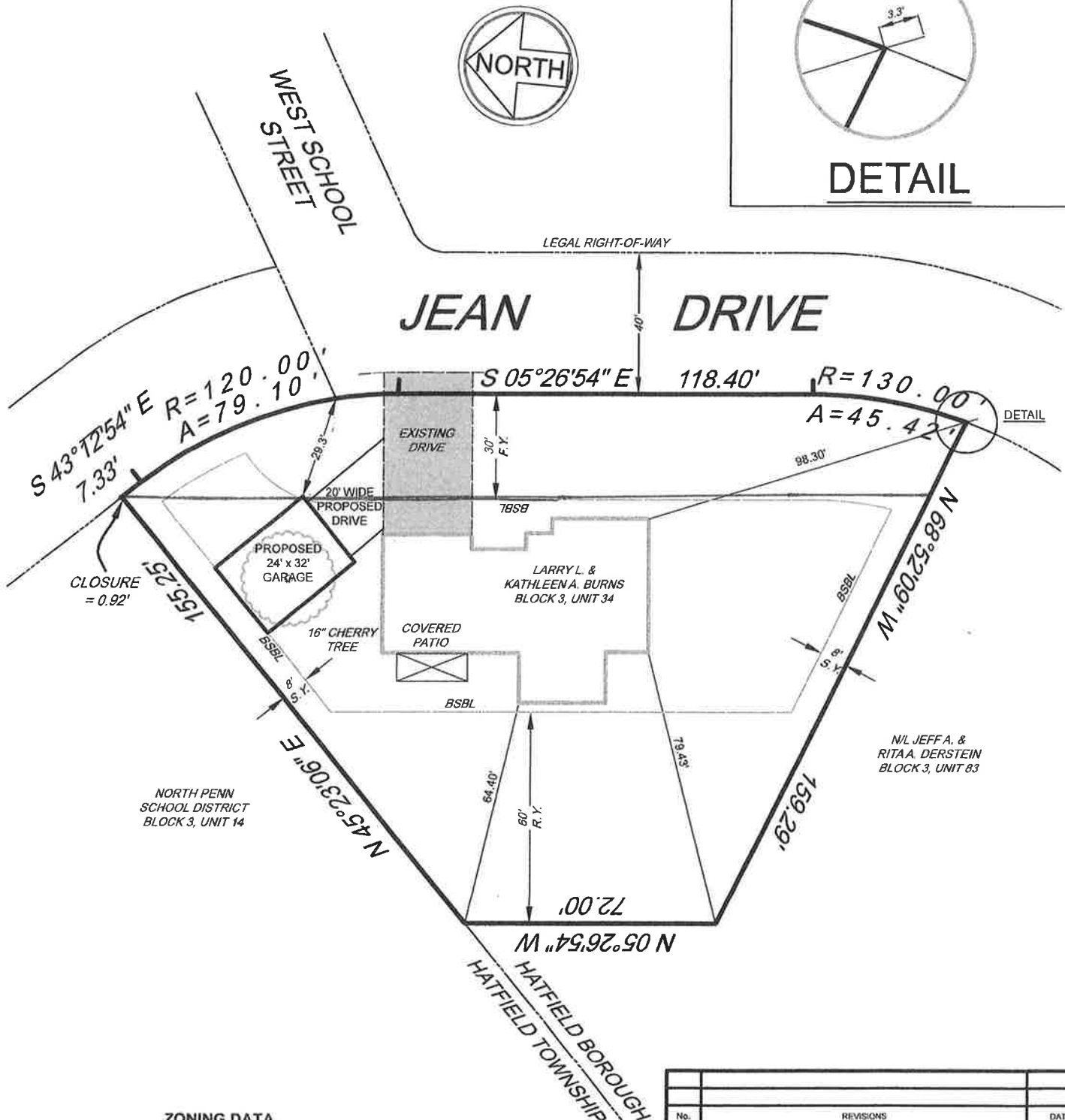
A site plan must be provided for all applications. If you already have a site or plot plan, you may submit that plan instead of using the site plan below as long as all required information is included. Please be sure to include the following information on the plan.

- Property dimensions,
- All existing buildings, decks, sheds, pools, fences and driveways with dimensions,
- All proposed construction with dimensions,
- Distances from all property lines to the proposed construction,
- Distances between existing buildings and proposed construction.

SITE PLAN SUBMITTED ON SEPARATE SHEET.



**DETAIL**




**ZONING DATA**

**R-1 RESIDENTIAL DISTRICT**

**REQUIRED**

MIN. LOT AREA	9,000 SQ.FT.
MIN. LOT WIDTH	60 FT.
MIN. FRONT YARD	30 FT.
MIN. REAR YARD	60 FT.
MIN. SIDE YARD	8 FT.
MAX. BUILDING COVERAGE	30%

No.		REVISIONS	DATE
		DATE OF ISSUE	06-15-20
<b>PLOT PLAN</b> PREPARED FOR <b>LARRY L. &amp; KATHLEEN A. BURNS</b> LAND SITUATE HATFIELD BOROUGH, MONTGOMERY CO. PA			PROJECT MANAGER <b>JRR</b> PROJECT NUMBER <b>M7932</b> REFERENCE NUMBER
 410 Darstine Ave., PO Box 647, Lansdale PA 19448-0847 Civil Engineers & Land Surveyors (215) 855-3111			SCALE <b>1"=40'</b> DEED PLOT PLAN SHEET NUMBER <b>1 of 1</b>

**9. OLD BUSINESS:**

**A. REPORTS AND CORRESPONDENCE:**

Monthly Investment Report

**HATFIELD BOROUGH  
CASH ACCOUNTS  
May 31, 2020**

<b>OPERATING ACCOUNT</b>	<u>BANK BALANCE</u>	<u>AMOUNT</u>
<b>01 - GENERAL</b>		
Bank Balance	\$393,625.17	
O/S CHECKS		(\$317,914.21)
DIT		0.00
		<u>(\$317,914.21)</u>
<b>07- ELECTRIC</b>		
Bank Balance	\$627,862.18	
O/S CHECKS		\$0.00
DIT		(114,309.71)
		<u>(\$114,309.71)</u>
<b>08 - SEWER</b>		
Bank Balance	\$306,993.11	
O/S CHECKS		\$0.00
DIT		(\$235,236.85)
		<u>(\$235,236.85)</u>
	\$1,328,480.46	(\$235,236.85)
Bank Balance		\$1,328,480.46
Book Balance		\$661,019.69
<b>18 - CAPITAL PROJECTS SINKING</b>		
		\$71,490.45
<b>35 - HIGHWAY AID</b>		
		\$286,002.43
<b>HARLEYSVILLE SAVINGS BANK</b>		
Priority Business Savings		\$780,704.80
<b>TOTAL OF ACCOUNTS</b>		
		\$1,799,217.37
<b>ESSA</b>		
Checking account		\$61,437.00
<b>KEY PRIVATE INVESTMENTS</b>		
1131 CAPITAL RESERVE MANAGED		\$503,055.20
1132 SEWER CAPITAL RESERVE MANAGED		894,757.93
1133 SEWER MANAGED		552,556.17
1134 ELECTRIC FUND MANAGED		822,778.82
		<u>\$2,773,148.12</u>
<b>TOTAL OF TD BANK, HSB, ESSA &amp; KEY PRIVATE BANK INVESTMENTS</b>		
		\$4,633,802.49

MAY 2020

HARLEYSVILLE BANK

PRIORITY BUSINESS SAVINGS

BEGINNING BALANCE AS OF 5/1/2020		\$19,769.68
ELECTRIC ACCOUNT CD + INTEREST	237,420.16	
INTEREST FROM KEY BANK	<u>1,115.22</u>	
		238,535.38
SEWER ACCOUNT CD + INTEREST	153,029.17	
INTEREST FROM KEY BANK	553.19	
LESS TRANSFER FOR HTMA INTERCEPTOR	<u>(111,000.00)</u>	
		42,582.36
CAPITAL RESERVE ACCOUNT CD + INTEREST	471,612.73	
INTEREST FROM KEY BANK	<u>713.82</u>	
		472,326.55
SEWER CAPITAL RESERVE ACCOUNT	6,570.94	
INTEREST FROM KEY BANK	<u>754.51</u>	
		7,325.45
INTEREST 5/31/2020		<u>165.38</u>
ENDING BALANCE IN HB PRIORITY BUSINESS AS OF 5/31/20		\$780,704.80



**Hatfield Borough Total Income & Disbursements  
YEAR 2020**

	<u>Gain/(Loss)</u>	<u>Income</u>	<u>Disbursements</u>	<u>Fees</u>	<u>Total Disbursements</u>	<u>Difference Income/Disbursements</u>
Capital Reserve	\$12,831.06	\$5,116.44	(\$4,028.86)	(\$1,087.58)	(\$5,116.44)	\$0.00
Sewer Capital Reserve	7,009.86	7,664.22	(7,664.26)	(1,952.61)	(9,616.87)	(\$1,952.65)
Sewer Managed	5,765.29	5,423.33	(5,423.33)	(1,204.22)	(6,627.55)	(\$1,204.22)
Electric	46,598.63	10,370.02	(10,370.02)	(1,747.69)	(12,117.71)	(\$1,747.69)
<b>Total</b>	<b>\$72,204.84</b>	<b>\$28,574.01</b>	<b>(\$27,486.47)</b>	<b>(\$5,992.10)</b>	<b>(\$33,478.57)</b>	<b>(\$4,904.56)</b>

# HATFIELD BOROUGH CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

## YEAR 2020

2019	Capital Reserve	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$490,224.14							
January	\$491,598.31	\$1,374.17	0.28%	\$1,054.27	(\$838.76)	(\$215.51)	(\$1,054.27)	\$0.00
February	\$495,290.10	\$3,691.79	0.75%	\$1,006.95	(\$791.09)	(\$215.86)	(\$1,006.95)	\$0.00
March	\$501,716.93	\$6,426.83	1.30%	\$1,003.53	(\$786.48)	(\$217.05)	(\$1,003.53)	\$0.00
April	\$503,528.27	\$1,811.34	0.36%	\$1,117.95	(\$898.71)	(\$219.24)	(\$1,117.95)	\$0.00
May	\$503,055.20	(\$473.07)	-0.09%	\$933.74	(\$713.82)	(\$219.92)	(\$933.74)	\$0.00
June							\$0.00	\$0.00
July							\$0.00	\$0.00
August							\$0.00	\$0.00
September							\$0.00	\$0.00
October							\$0.00	\$0.00
November							\$0.00	\$0.00
December							\$0.00	\$0.00
		\$12,831.06		\$5,116.44	(\$4,028.86)	(\$1,087.58)	(\$5,116.44)	\$0.00

# HATFIELD BOROUGH SEWER CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

## YEAR 2020

2019	Sewer Capital	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$887,748.07							
January	\$881,394.48	(\$6,353.59)	-0.72%	\$1,352.15	(\$1,352.19)	(\$390.27)	(\$1,742.46)	(\$390.31)
February	\$890,505.10	\$9,110.62	1.03%	\$3,257.61	(\$3,257.61)	(\$390.06)	(\$3,647.67)	(\$390.06)
March	\$894,606.60	\$4,101.50	0.46%	\$1,266.07	(\$1,266.07)	(\$390.24)	(\$1,656.31)	(\$390.24)
April	\$895,468.16	\$861.56	0.10%	\$1,033.88	(\$1,033.88)	(\$390.93)	(\$1,424.81)	(\$390.93)
May	\$894,757.93	(\$710.23)	-0.08%	\$754.51	(\$754.51)	(\$391.11)	(\$1,145.62)	(\$391.11)
June								\$0.00
July								\$0.00
August								\$0.00
September								\$0.00
October								\$0.00
November								\$0.00
December								\$0.00
		\$7,009.86	\$0.01	\$7,664.22	(\$7,664.26)	(\$1,952.61)	(\$9,616.87)	(\$1,952.65)

# HATFIELD BOROUGH SEWER INVESTMENT ACCOUNT SUMMARY

## YEAR 2020

2019	Sewer Managed	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$546,790.88							
January	\$541,996.89	(\$4,793.99)	-0.88%	\$855.49	(\$855.49)	(\$240.38)	(\$1,095.87)	(\$240.38)
February	\$549,062.42	\$7,065.53	1.30%	\$2,514.37	(2,514.37)	(240.31)	(\$2,754.68)	(\$240.31)
March	\$552,315.66	\$3,253.24	0.59%	\$805.17	(805.17)	(240.62)	(\$1,045.79)	(\$240.62)
April	\$553,045.80	\$730.14	0.13%	\$695.11	(695.11)	(241.36)	(\$936.47)	(\$241.36)
May	\$552,556.17	(\$489.63)	-0.09%	\$553.19	(553.19)	(241.55)	(794.74)	(\$241.55)
June								\$0.00
July								\$0.00
August								\$0.00
September								\$0.00
October								0.00
November								0.00
December								0.00
<b>TOTALS</b>		\$5,765.29	1.06%	\$5,423.33	(5,423.33)	(1,204.22)	(6,627.55)	(1,204.22)

# HATFIELD BOROUGH ELECTRIC INVESTMENT ACCOUNT SUMMARY

## YEAR 2020

2019	Electric	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$776,180.19							
January	\$785,763.84	\$9,583.65	1.23%	\$1,281.00	(\$1,281.00)	(\$341.23)	(\$1,622.23)	(\$341.23)
February	\$798,099.05	\$12,335.21	1.57%	\$5,395.41	(\$5,395.41)	(\$345.02)	(\$5,740.43)	(\$345.02)
March	\$813,668.73	\$15,569.68	1.95%	\$1,242.41	(\$1,242.41)	(\$349.75)	(\$1,592.16)	(\$349.75)
April	\$815,403.03	\$1,734.30	0.21%	\$1,335.98	(\$1,335.98)	(\$355.55)	(\$1,691.53)	(\$355.55)
May	\$822,778.82	\$7,375.79	0.90%	\$1,115.22	(\$1,115.22)	(\$356.14)	(\$1,471.36)	(\$356.14)
June								\$0.00
July								\$0.00
August								\$0.00
September								\$0.00
October								\$0.00
November								\$0.00
December								\$0.00
<b>TOTALS</b>		\$46,598.63		\$10,370.02	(\$10,370.02)	(\$1,747.69)	(\$12,117.71)	(\$1,747.69)

**9. OLD BUSINESS:**

**A. REPORTS AND CORRESPONDENCE:**

Monthly EIT / LST Report

HATFIELD BOROUGH  
Berkheimer Comparative  
2015-2020 Earned Income Tax

(Report as of 7/9/2020)

Month	2020	2019	2018	2017	2016	2015		Month	2020	2019	2018	2017	2016	2015
January	1,605.42	973.81	1,305.76	245.81	528.59	1,150.54		July	744.95	2,462.73	1,973.92	518.12	240.80	1,791.72
	868.35	815.69	592.07	1,782.61	170.66	588.36			1,223.01	2,481.10	644.89	1,456.59	1,335.70	361.40
	998.92	914.12	1,125.14	651.26	8,215.66	567.96			634.31	805.36	1,323.77	1,559.70	547.70	533.44
	2,805.81	722.35	1,090.52	2,653.00	574.78	1,757.32				1,689.60	604.96	1,296.24	1,742.18	1,158.01
	1,700.01	1,293.40	2,436.46	1,433.06	910.62	2,444.90				886.99	3,058.34	1,579.16	1,974.92	3,337.85
	1,175.67	1,251.89	1,968.25	1,385.23	1,668.09	1,853.58				678.38	1,488.77	1,178.56	525.78	1,710.38
	1,753.74	702.34			1,473.82					1,251.28		1,487.87	908.94	736.12
		1164.51			674.23							3,171.78		3,823.20
		3245.28												1,603.28
<b>Month Total</b>	<b>10,907.92</b>	<b>11,083.39</b>	<b>8,518.20</b>	<b>8,150.97</b>	<b>14,216.45</b>	<b>8,362.66</b>		<b>Month Total</b>	<b>2,602.27</b>	<b>10,255.44</b>	<b>9,094.65</b>	<b>12,248.02</b>	<b>7,276.02</b>	<b>15,055.40</b>
<b>YTD Total</b>	<b>10,907.92</b>	<b>11,083.39</b>	<b>8,518.20</b>	<b>8,150.97</b>	<b>14,216.45</b>	<b>8,362.66</b>		<b>YTD Total</b>	<b>216,650.13</b>	<b>231,307.96</b>	<b>224,674.16</b>	<b>228,040.81</b>	<b>221,807.58</b>	<b>217,570.38</b>
February	2,618.99	5,353.21	761.04	2,254.27	4,882.74	1,780.10								
	1,154.47	10,607.93	1,935.45	2,844.99	961.08	1,696.13		August		5,185.15	800.24	2,078.40	2,562.10	2,519.81
	6,737.26	4,967.27	951.90	3,275.29	1,051.14	1,557.66				715.54	2,944.87	1,605.57	3,167.18	307.66
	2,195.49	9,525.63	2,202.98	2,830.90	2,653.72	2,646.50				1,004.48	1,593.23	2,585.83	1,177.61	1,930.44
	1,739.30	7,476.14	4,089.83	595.93	5,616.54	2,068.53				2,024.31	2,452.77	5,237.07	3,581.97	1,182.37
	6,758.94	4,242.59	5,829.73	5,070.53	3,069.47	3,508.00				3,236.05	2,983.92	9,656.89	3,386.05	2,544.38
	5,019.71	5,744.09	5,627.93	3,367.39	1,378.25	2,452.42				2,802.73	1,721.57	4,782.38	2,483.71	2,061.90
	8,048.59	5,982.69	2,705.79	5,727.74	8,085.15	2,839.49				9,448.79	3,287.03	4,088.36	3,022.34	4,534.54
	5,962.24	4,466.18	5,767.75	8,219.66	4,484.88	3,559.45				4,396.99	3,918.13	4,160.35	5,013.51	5,574.24
	626.35	3,705.99	4,625.01	6,321.31	4,339.42	1,682.93				2,023.85	7,931.75	4,036.30	2,499.64	5,596.92
	3,399.64	3,383.48	3,007.26	2,469.57	9,011.87	2,442.71				1,227.10	5,778.05	1,765.43	2,850.52	4,830.79
	2,867.27	5,083.00	5,548.80	2,853.17	3,798.70	1,698.31				4,730.84	4,209.91	3,428.67	6,262.09	2,967.02
	6,582.96	2,401.37	2,356.02	6,521.76	5,373.60	3,511.55				9,964.78	5,835.90	4,526.17	3,857.32	12,356.73
	5,083.15	1,406.49	2,329.15	2,376.46	4,282.33	7,453.47				12,334.88	3,485.34	5,462.31	3,700.75	5,974.01
	12,700.19		2,302.49	5,301.07	1,728.95	5,591.16				4,071.89	5,736.19	2,297.85	2,990.03	
	4,639.66		5,741.68	3,650.83	3,624.48	4,593.32				4,674.67	5,294.07	3,535.73	4,215.60	
			2,938.40	3,211.46	2,406.05	6,754.25				3,347.94	10,119.90	2,517.07	1,940.89	
			7,832.19							5,911.40	6,949.50	2,496.35	11,632.20	
										2,123.39	1,829.36	3,282.11	7995.78	
<b>Month Total</b>	<b>76,134.21</b>	<b>74,346.06</b>	<b>66,553.40</b>	<b>66,892.33</b>	<b>66,748.37</b>	<b>55,835.98</b>		<b>Month Total</b>	<b>-</b>	<b>79,224.78</b>	<b>76,871.73</b>	<b>67,542.84</b>	<b>72,339.29</b>	<b>47,380.81</b>
<b>YTD Total</b>	<b>87,042.13</b>	<b>85,429.45</b>	<b>75,071.60</b>	<b>75,043.30</b>	<b>80,964.82</b>	<b>64,198.64</b>		<b>YTD Total</b>	<b>216,650.13</b>	<b>310,532.74</b>	<b>301,545.89</b>	<b>295,583.65</b>	<b>294,146.87</b>	<b>264,951.19</b>
March	495.61	1,100.74	4,889.69	4,397.45	1,279.30	3,557.14		September		466.77	188.66	2,713.87	333.82	6,587.36
	712.45	338.84	4,705.2	1,198.08	2,321.43	3,420.32				2,067.30	870.99	1,383.60	948.83	583.58
	4,732.80	949.19	2,662.29	963.81	4,512.33	1,328.85				3,894.70	5,016.64	999.58	2,362.82	1,271.94
	4,074.50	9,631.68	3,309.44	647.44	4,556.89	1,156.10				2,679.82	5,218.07	969.65	3,976.62	1,551.81
	2,324.82	5,753.80	3,267.60	738.96	1,018.48	686.06				4,281.46	4,416.91	4,254.94	2,810.01	2,132.00
	1,067.87	1,558.27	7,571.44	2,025.84	2,532.11	1,127.17				2,529.21	853.66	2,092.45	3,822.27	1,537.70
	2,413.31	603.40	1,082.75	3,644.41	6,534.95	3,796.38					887.17	2,736.15	1,082.48	6,129.96
	1,989.90		573.60	3,886.47	4,663.73	5,541.46						1,904.52	801.18	5,932.51
	788.00		595.31	4,517.33	1,633.49	6,476.05						1,968.33	628.21	4,035.50
	2,306.85		1,347.03	915.06		4,236.56								2,708.78
			768.52	606.13		4,424.60								3,384.15
														2,293.86
<b>Month Total</b>	<b>20,906.11</b>	<b>19,935.92</b>	<b>26,538.19</b>	<b>23,540.98</b>	<b>29,052.71</b>	<b>35,750.69</b>		<b>Month Total</b>	<b>-</b>	<b>15,919.26</b>	<b>17,452.10</b>	<b>19,023.09</b>	<b>16,766.24</b>	<b>38,149.15</b>
<b>YTD Total</b>	<b>216,650.13</b>	<b>326,452.00</b>	<b>318,997.99</b>	<b>314,606.74</b>	<b>310,913.11</b>	<b>303,100.34</b>		<b>YTD Total</b>	<b>216,650.13</b>	<b>326,452.00</b>	<b>318,997.99</b>	<b>314,606.74</b>	<b>310,913.11</b>	<b>303,100.34</b>

HATFIELD BOROUGH  
 Berkheimer Comparative  
 2015-2020 Earned Income Tax

(Report as of 7/9/2020)

Month	2020	2019	2018	2017	2016	2015	Month	2020	2019	2018	2017	2016	2015
<b>YTD Total</b>	<b>107,948.24</b>	<b>105,365.37</b>	<b>101,609.79</b>	<b>98,584.28</b>	<b>110,017.53</b>	<b>99,949.33</b>	October		2,348.14	904.13	329.69	814.67	491.88
April	1,027.46	1,031.04	1,338.50	558.79	1,576.21				261.22	1,298.78	1,184.44	1,054.31	1,079.41
	723.41	1,847.21	912.30	632.62	417.07	977.19			523.41	507.60	533.14	1,139.46	585.28
	740.23	722.22	512.40	1,002.59	652.09	3,191.47			1,716.83	2,112.50	863.47	1,382.48	1,601.52
	2,858.30	2,373.57	537.87	1,897.36	1,188.02	2,213.61			2,523.08	501.20	620.96	1,597.93	953.45
	1,355.13	933.47	2,859.64	1,764.81	1,425.36	3,184.73				1,083.69	1,301.82		760.98
	4,655.27	594.25	3,930.29	3,981.60	1,575.98	1,692.69				2,521.28	832.93		1,464.49
		1,000.01		2,064.33	1,278.54	2,058.17					2,120.74		
		1,372.78		1,416.28	2,768.92	2,194.02							
		4,087.56		2,344.64	2,290.22								
				566.28									
<b>Month Total</b>	<b>11,359.80</b>	<b>13,962.11</b>	<b>10,091.00</b>	<b>16,229.30</b>	<b>13,172.41</b>	<b>15,511.88</b>							
<b>YTD Total</b>	<b>119,308.04</b>	<b>119,327.48</b>	<b>111,700.79</b>	<b>114,813.58</b>	<b>123,189.94</b>	<b>115,461.21</b>	<b>Month Total</b>	<b>-</b>	<b>7,372.68</b>	<b>8,929.18</b>	<b>7,787.19</b>	<b>5,988.85</b>	<b>6,937.01</b>
May	1,911.19	2,763.50	2,063.67	2,005.43	4,574.28		<b>YTD Total</b>	<b>216,650.13</b>	<b>333,824.68</b>	<b>327,927.17</b>	<b>322,393.93</b>	<b>316,901.96</b>	<b>310,037.35</b>
	2,579.52	7,579.38	2,437.85	2,109.65	2,483.32	1,647.65	November		1,569.44	4,903.59	1,768.92	2,683.60	1,981.74
	2,859.13	1,763.69	4,620.35	2,423.11	1,459.11	1,921.68			2,268.14	1,625.24	1,737.62	926.95	1,878.45
	2,845.53	2,027.48	1,778.76	1,382.77	2,706.50	3,585.30			818.68	3,145.82	2,667.23	2,778.25	1,813.02
	5,645.72	4,147.01	3,357.84	5,056.97	1,439.89	754.20			2,397.84	3,656.73	3,281.28	3,238.46	1,316.85
	18,479.47	7,949.59	1,226.35	729.16	3,770.33	4,035.66			4,520.15	4,768.69	6,268.07	1,572.46	2,068.71
	7,738.65	8,653.93	3,876.62	3,937.87	1,569.61	2,383.81			3,334.51	7,437.73	2,217.37	3,504.41	2,599.39
	3,788.42	4,299.39	1,262.14	1,727.57	2,092.87	2,209.34			3,381.56	10,469.84	3,185.12	10,133.08	1,376.44
	2,642.49	3,555.35	5,090.04	3,435.49	7,796.83	2,118.01			2,643.88	9,624.91	3,675.75	5,069.26	4,657.86
	8,941.10	6,754.05	5,949.56	4,578.07	6,880.50	2,960.27			7,852.77	5,206.41	10,095.62	2,559.24	2,061.45
	7,561.21	12,334.81	7,191.94	5,156.64	4,514.09	1,892.57			4,072.46	3,705.72	12,228.45	4,002.08	2,502.39
	2,400.69	5,969.28	8,073.18	5,319.41	5,050.36	4,366.18			10,653.14	3,977.15	4,714.78	2,638.23	3,190.23
	5,726.76	4,123.29	8,706.53	2,826.37	1,255.91				2,409.28	3,144.20	4,704.94	7,220.13	8,332.10
		11,393.38	1,883.10	3,340.12	5,578.07				6,616.07	5,863.74	1,858.50	5,667.15	9,864.59
			3,029.22	6,176.53	5,641.51				4,281.24	2,708.89	3,594.22	3,300.95	
			2,291.71	1,914.90	5,823.56				3,932.62	2,800.94	3,091.83	4,316.80	
			4,593.12	6,182.51					10,793.56	1,395.09	1,862.68	3,580.94	
			4,876.07	4,548.79					2,496.96			4,035.07	
				13,473.36									
				5,197.01									
<b>Month Total</b>	<b>73,119.88</b>	<b>83,314.13</b>	<b>72,308.05</b>	<b>81,521.73</b>	<b>62,636.74</b>	<b>27,874.67</b>							
<b>YTD Total</b>	<b>192,427.92</b>	<b>202,641.61</b>	<b>184,008.84</b>	<b>196,335.31</b>	<b>185,826.68</b>	<b>143,335.88</b>	<b>Month Total</b>	<b>-</b>	<b>74,042.30</b>	<b>74,434.69</b>	<b>66,952.38</b>	<b>67,227.06</b>	<b>43,643.22</b>
June	3,220.50	2,713.22	10,891.42	502.71	10,260.55		<b>YTD Total</b>	<b>216,650.13</b>	<b>407,866.98</b>	<b>402,361.86</b>	<b>389,346.31</b>	<b>384,129.02</b>	<b>353,680.57</b>
	577.58	1,216.36	2,456.00	626.15	254.64	13,990.50	December		2,714.23	3,352.11	2,451.21	3,064.60	6,218.78
	590.96	3,154.10	943.66	910.73	940.09	21,404.58			4,944.30	1,486.54	1,810.39	4,439.20	5,154.95
	3,746.29	3,972.34	1,977.77	614.98	560.25	1,509.18			3,451.39	3,390.81	803.03	1,238.79	2,398.21
	4,143.04	3,190.49	5,675.44	5,826.90	917.01	1,901.42			3,114.23	4,611.90	801.02	2,025.46	9,598.95
	3,179.13	726.06	1,490.64	4,996.09	2,554.84	1,125.86			658.42	1,867.02	1,778.84	3,119.94	2,982.16
	2,157.65	3,438.34	2,388.63	3,421.25	3,136.46	1,123.43			1,843.41	2,310.93	3,516.86	4,231.90	2,027.03
	3,345.94		882.36	846.73	3,762.25	4,126.42					5,665.69	4,040.76	1,322.16
	658.85		4,864.75	1,711.94	2,914.28	3,125.90					2,105.04	2,755.54	1,290.74
					1,632.51	3,843.00					1,040.59	864.35	7,432.44
					1,772.00	2,471.92					179.14	545.08	4,488.75
						3,032.22						1,396.00	1,844.48
						1,524.67						245.81	1,796.69
													1,797.63
<b>Month Total</b>	<b>21,619.94</b>	<b>18,410.91</b>	<b>31,570.67</b>	<b>19,457.48</b>	<b>28,704.88</b>	<b>59,179.10</b>	<b>Month Total</b>	<b>-</b>	<b>16,725.98</b>	<b>17,019.31</b>	<b>20,151.81</b>	<b>27,967.43</b>	<b>48,352.97</b>
<b>YTD Total</b>	<b>214,047.86</b>	<b>221,052.52</b>	<b>215,579.51</b>	<b>215,792.79</b>	<b>214,531.56</b>	<b>202,514.98</b>	<b>Grand Total</b>	<b>216,650.13</b>	<b>424,592.96</b>	<b>419,381.17</b>	<b>409,498.12</b>	<b>412,096.45</b>	<b>402,033.54</b>



HATFIELD BOROUGH  
Berkheimer Comparative  
2015 - 2020 LST TAX

(Report as of 7/9/2020)

Month	2020	2019	2018	2017	2016	2015	Month	2020	2019	2018	2017	2016	2015
January	168.99	33.72	15.58	56.20	148.40		July	27.49	524.30	259.31	76.64		307.66
			508.63							727.57	607.02		
<b>Month Total</b>	<b>168.99</b>	<b>33.72</b>	<b>524.21</b>	<b>56.20</b>	<b>148.40</b>	<b>0.00</b>	<b>Month Total</b>	<b>27.49</b>	<b>524.30</b>	<b>986.88</b>	<b>683.66</b>	<b>0.00</b>	<b>307.66</b>
<b>YTD Total</b>	<b>168.99</b>	<b>33.72</b>	<b>524.21</b>	<b>56.20</b>	<b>148.40</b>	<b>0.00</b>	<b>YTD Total</b>	<b>18,800.50</b>	<b>20,939.03</b>	<b>20,771.05</b>	<b>18,298.78</b>	<b>17,688.83</b>	<b>2,960.19</b>
February	350.79	576.73	672.03	468.04	1,044.40	63.78	August		988.39	1,021.80	445.60	274.27	
	900.92	748.10							681.02				
	500.10	995.27	1,668.98	1,330.23	630.70				1,285.27	700.94	1,127.18	613.28	
	611.10	653.32	2,770.93	696.91	1,627.04				6,305.29	2,969.69	1,063.01	1,035.75	
	1,042.25	2,319.88	2,590.00						567.04	2,500.79	2,549.94	1,524.19	
	4,235.56	2,607.58	254.47							2,480.47	2,285.24		
<b>Month Total</b>	<b>7,640.72</b>	<b>7,900.88</b>	<b>7,956.41</b>	<b>2,495.18</b>	<b>3,302.14</b>	<b>63.78</b>	<b>Month Total</b>	<b>-</b>	<b>9,827.01</b>	<b>9,673.69</b>	<b>9,242.60</b>	<b>3,447.49</b>	<b>0.00</b>
<b>YTD Total</b>	<b>7,809.71</b>	<b>7,934.60</b>	<b>8,480.62</b>	<b>2,551.38</b>	<b>3,450.54</b>	<b>63.78</b>	<b>YTD Total</b>	<b>18,800.50</b>	<b>30,766.04</b>	<b>30,444.74</b>	<b>27,541.38</b>	<b>21,136.32</b>	<b>2,960.19</b>
March	1,676.03	2,341.35	763.13	1,261.86	673.44		September		315.28	376.14	214.19	727.81	620.10
		25.47	81.55	840.11	1,595.40						431.32	2,292.22	668.26
				2,619.22									
				1,419.36									
<b>Month Total</b>	<b>1,676.03</b>	<b>2,366.82</b>	<b>844.68</b>	<b>6,140.55</b>	<b>2,268.84</b>	<b>0.00</b>	<b>Month Total</b>	<b>-</b>	<b>315.28</b>	<b>376.14</b>	<b>645.51</b>	<b>3,020.03</b>	<b>1,288.36</b>
<b>YTD Total</b>	<b>9,485.74</b>	<b>10,301.42</b>	<b>9,325.30</b>	<b>8,691.93</b>	<b>5,719.38</b>	<b>63.78</b>	<b>YTD Total</b>	<b>18,800.50</b>	<b>31,081.32</b>	<b>30,820.88</b>	<b>28,186.89</b>	<b>24,156.35</b>	<b>4,248.55</b>
April	60.43	196.71	352.66	240.48	1,668.06	191.72	October		63.69	330.79			
		509.66	584.34	847.76	718.70					556.04			
					48.15								
					1,569.47								
<b>Month Total</b>	<b>60.43</b>	<b>706.37</b>	<b>937.00</b>	<b>1,088.24</b>	<b>4,004.38</b>	<b>191.72</b>	<b>Month Total</b>	<b>-</b>	<b>63.69</b>	<b>886.83</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>YTD Total</b>	<b>9,546.17</b>	<b>11,007.79</b>	<b>10,262.30</b>	<b>9,780.17</b>	<b>9,723.76</b>	<b>255.50</b>	<b>YTD Total</b>	<b>18,800.50</b>	<b>31,145.01</b>	<b>31,707.71</b>	<b>28,186.89</b>	<b>24,156.35</b>	<b>4,248.55</b>
May	402.30	905.86	1,173.10	51.09	983.07	1,415.05	November		964.30	1,036.52	1,038.18	254.14	534.50
	1,275.28	375.32	1,797.10	1,280.28	585.66	681.85			955.64	1,201.68	556.11	1,131.56	505.96
	521.37	752.26	2,818.16	1,661.39	534.44				4,150.70	2,863.12	1,048.94	516.09	1,245.48
	3,739.00	2,351.25	1,540.23	2,587.86	691.98				962.79	1,440.98	1,023.72		
	2,047.16	2,961.22	566.94						1,791.10		1,364.69		
	575.37	669.24							200.36		2,586.01		
	107.68	683.76									1,676.30		
<b>Month Total</b>	<b>8,668.16</b>	<b>8,698.91</b>	<b>7,895.53</b>	<b>5,580.62</b>	<b>2,795.15</b>	<b>2,096.90</b>	<b>Month Total</b>	<b>-</b>	<b>9,024.89</b>	<b>6,542.30</b>	<b>9,293.95</b>	<b>1,901.79</b>	<b>2,285.94</b>
<b>YTD Total</b>	<b>18,214.33</b>	<b>19,706.70</b>	<b>18,157.83</b>	<b>15,360.79</b>	<b>12,518.91</b>	<b>2,352.40</b>	<b>YTD Total</b>	<b>18,800.50</b>	<b>40,169.90</b>	<b>38,250.01</b>	<b>37,480.84</b>	<b>26,058.14</b>	<b>6,534.49</b>
June	558.68	77.62	1,626.34	1,529.82	909.01	300.13	December			474.53	97.30	1,207.51	203.38
		630.41		209.35	1,586.76							2,548.04	669.74
				515.16	1,726.76							1,486.84	1,797.63
					947.39							56.20	
<b>Month Total</b>	<b>558.68</b>	<b>708.03</b>	<b>1,626.34</b>	<b>2,254.33</b>	<b>5,169.92</b>	<b>300.13</b>	<b>Month Total</b>	<b>-</b>	<b>0.00</b>	<b>474.53</b>	<b>97.30</b>	<b>5,298.59</b>	<b>2,670.75</b>
<b>YTD Total</b>	<b>18,773.01</b>	<b>20,414.73</b>	<b>19,784.17</b>	<b>17,615.12</b>	<b>17,688.83</b>	<b>2,652.53</b>	<b>Grand Total</b>	<b>18,800.50</b>	<b>40,169.90</b>	<b>38,724.54</b>	<b>37,578.14</b>	<b>31,356.73</b>	<b>9,205.24</b>

**9. OLD BUSINESS:**

**A. REPORTS AND CORRESPONDENCE:**

Police Department Report / Message from the Chief

**The Hatfield Police Department's  
monthly report to the  
Council of the Borough of Hatfield**



**July 10, 2020**

**Submitted by Lt. Jane E. Robertson**

## Hatfield Police Report for Borough Council

6/10/2020 through 7/8/2020



**Covid-19 update:** The police department's lobby remains closed as the cases of Covid-19 have seen an uptick after a period of decreasing numbers. To date, there are no known cases of Covid-19 within the department, although a few officers have been tested following on-duty contact with known cases. Officers continue to be cautious and use proper PPE when handling calls.



**Harassment:** On June 24 at about 7:45 a.m., officers responded to 130 North Market Street for a report of a resident harassing another resident and chasing her into her apartment. Officer found that a male resident, who had parked his vehicle illegally, found minor damage to his vehicle from what appeared to be another vehicle striking it. The resident, without proof or any witnesses providing information, determined who he believed caused the damage and began harassing the female resident when he saw her and threatening to assault her boyfriend. Officers advised the resident that his accusation was unfounded and he became irate with responding officers. The female declined pursuing harassment charges. The vehicle owner was told to refrain from further contact with the female.



**Disturbance:** On June 26 at about 8 p.m. hours, officers were dispatched to a home on the 300 block of Wheatfield Circle for a male at that location refusing to leave. Officers spoke with the complainant who advised the male had already left prior to their arrival. He stated the male was a longtime friend that has been to his residence before but that he had not spoken to him in years because he "couldn't handle the craziness" and believed his friend was schizophrenic. The home owner stated that shortly before he called police tonight, his friend called him and was upset because he believed that the complainant had been about him negatively and that he was on his way over to the residence to "beat his ass." The male arrived at the residence and knocked loudly on the door. The homeowner opened the door and held up his cell phone with 911 being dialed, which resulted in his friend leaving. No further action was requested.

**Disturbance:** On July 5 at about 3:45 p.m., officers were dispatched to the 7-11 convenience store regarding a disturbance between an employee and a customer. Upon arrival, officers were met by a customer who complained that he entered the store to purchase a bottle of water and an employee asked him to put a mask on due to the current COVID-19 pandemic. He said he was upset because the employee was not wearing a mask himself and felt that the request was hypocritical and an argument ensued. The customer was asked to leave the store and he

did. The employee advised the customer was no longer allowed on the property and that he does not wear a mask due to medical reasons.

**Fireworks:** Between June 28 and July 4, officers responded to nine separate complaints of fireworks being set off in the borough. Of those call, officers were able to track down and speak to residents in four of the complaints. Offenders were warned about the infraction as none had any prior violations. One resident noted they thought it “was okay” to set them off in the street because it is a public space.

**Suspicious Auto:** On July 8 at about 2:30 a.m., officers responded to Blaine Avenue for a report of a vehicle parked and unoccupied with the parking lights on. Officers found the vehicle locked; the owner was not a resident of the Hatfield area. Upon checking back on the car about an hour later, the vehicle was gone.

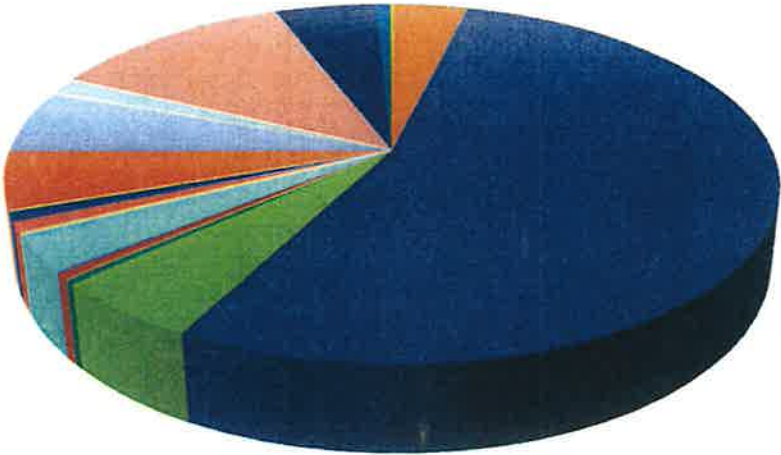
**Criminal Mischief:** On July 8 at about 2:30 p.m., a person visiting a West School Street residence reported that on July 1 her vehicle was vandalized while parked along the same street after finding the word “bitch” scratched into the hood of her car. The victim believes it may have been someone she knows with whom she had an argument over folding laundry, however she did not have proof of this. The suspect was interviewed, however there could not be a determination that she was the person who vandalized the vehicle.

### **Activity in brief**

Between 6/10/2020 and 7/8/2020

- 474 agency cases originated in Hatfield Borough
- 67 traffic stops were conducted
- 56 incidents were handled in the Borough’s core district
- 296 Borough patrols were conducted
- 31 selective enforcements were conducted
- 30 traffic citations were issued
- 28 traffic warnings were issued
- 2 crashes were investigated
- 34 building overnight checks (“NightEyes”) were completed

# June 10, 2020 through July 8, 2020 activity overview





- Aggravated assault investigations - 0
- Arson investigations - 0
- Borough Patrol activity - 296
- Crashes - 2
- Drug law violation investigations- 1
- General disturbance investigations - 18
- Motor vehicle complaints -4
- Parking enforcement - 1
- Selective enforcements - 31
- Suspicious activity investigations - 8
- Traffic warnings - 28

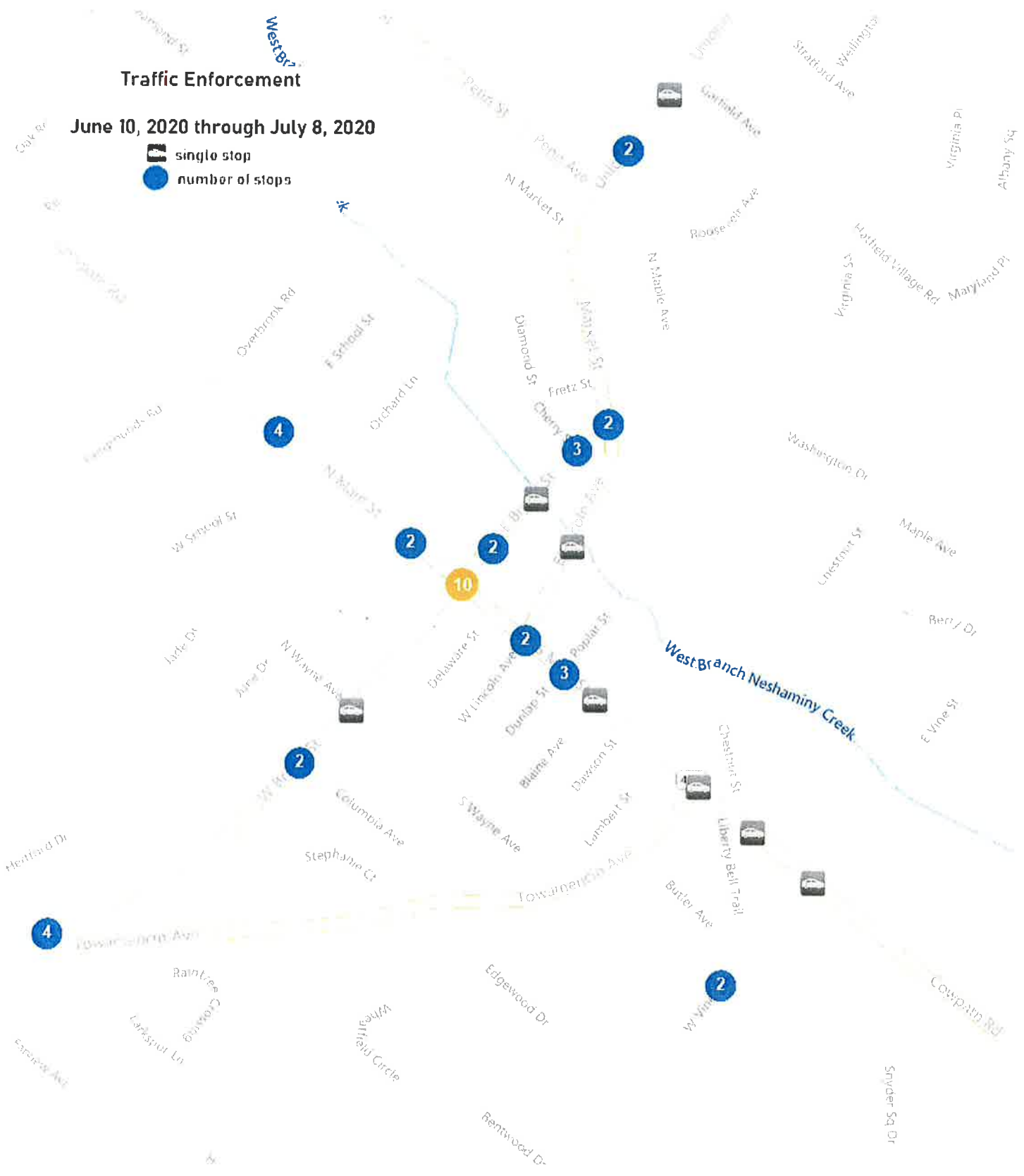
- Alcohol-related offenses - 0
- Assist other agencies - 20
- Burglary investigations - 0
- Criminal mischief complaints - 1
- DUI arrests - 0
- Harassment/threats investigations - 1
- Motor vehicle theft reports - 0
- Public assist calls - 29
- Sex offense investigations - 0
- Theft reports - 0
- Truck route enforcement - 4

- Animal complaints -1
- Borough ordinance violations - 0
- Citations issued - 30
- Domestic disturbance investigations - 2
- Fraud/forgery complaints - 0
- Infrastructure - 5
- Murder investigations - 0
- Robbery investigations -0
- Simple assault investigations - 1
- Traffic stops - 67

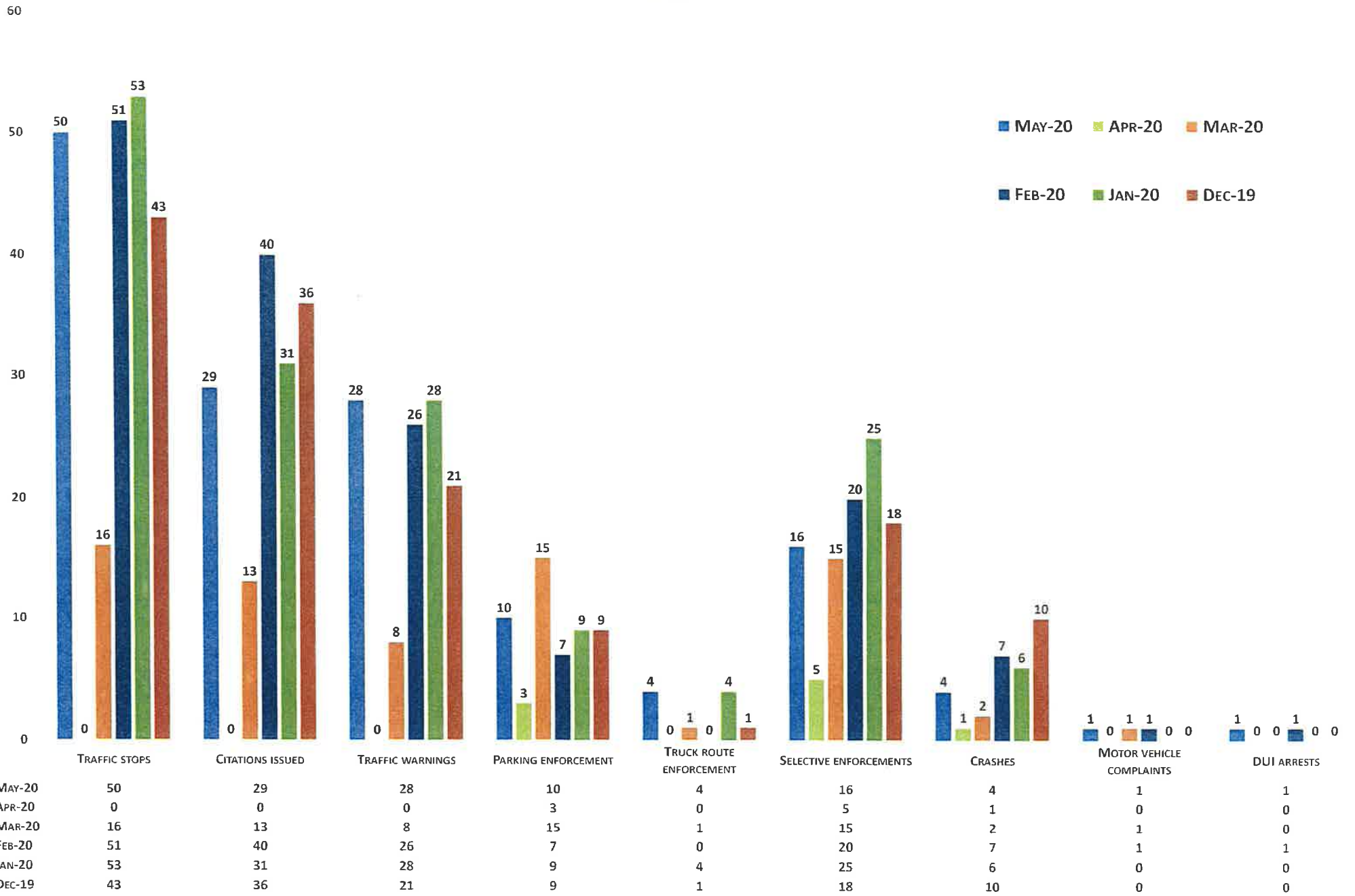
# Traffic Enforcement

June 10, 2020 through July 8, 2020

-  single stop
-  number of stops

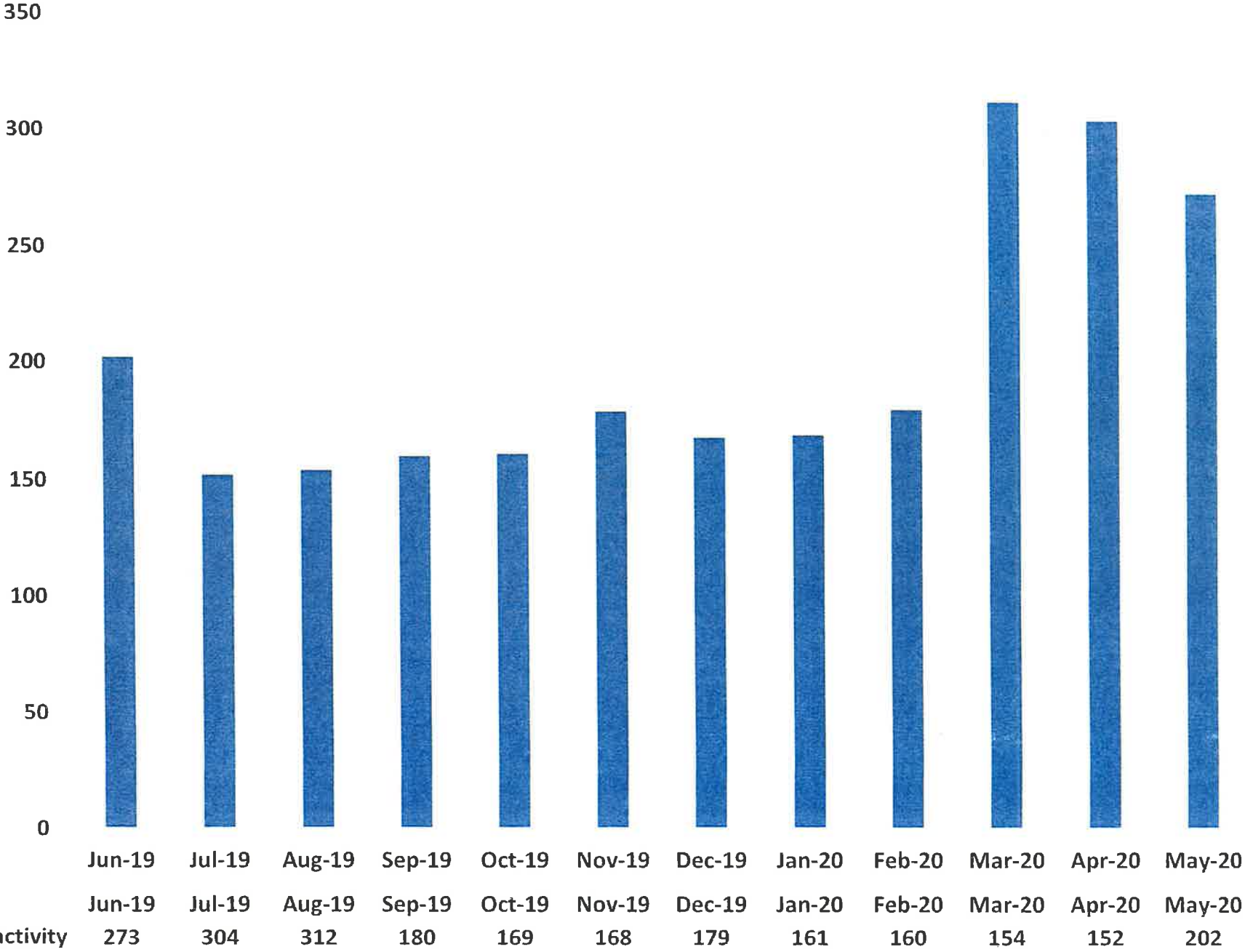


## TRAFFIC ACTIVITY AND TRENDS 6 MONTH TABLE



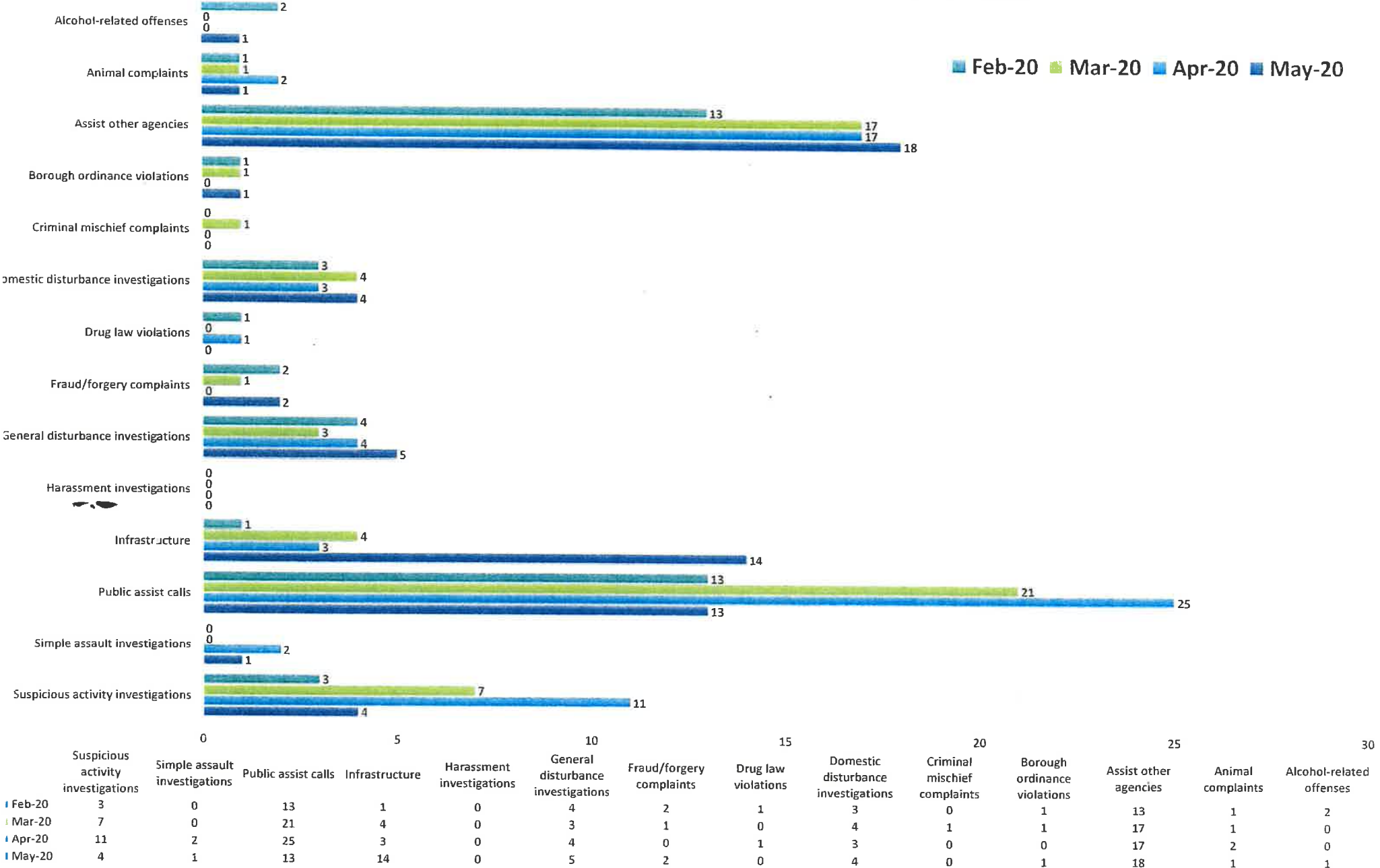


# Borough Patrol activity



# Call for Service Activities & Trends

## 4 Month Table





**9. OLD BUSINESS:**

**A. REPORTS AND CORRESPONDENCE:**

Fire Department Report

# HATFIELD VOLUNTEER FIRE CO.

## Incident Sign In

Date \_\_\_\_\_ County Alarm # \_\_\_\_\_ HVFC Alarm # \_\_\_\_\_

Location \_\_\_\_\_

OIC \_\_\_\_\_ Apparatus Response

<u>Engine 17</u>	<u>Engine 17-1</u>	<u>Ladder 17</u>	<u>Squad 17</u>	<u>Utility 17</u>
D _____	D _____	D _____	D _____	D _____
O _____	O _____	O _____	O _____	O _____
1 _____	1 _____	1 _____	1 _____	1 _____
2 _____	2 _____	2 _____	2 _____	2 _____
3 _____	3 _____	3 _____	3 _____	3 _____
4 _____	4 _____	4 _____	4 _____	4 _____
			5 _____	
			6 _____	

Command 17  
D \_\_\_\_\_

### Station Response

- \_\_\_\_\_ Baldwin, James ASSOCIATE
- \_\_\_\_\_ Baskin, James
- \_\_\_\_\_ Borglum, Aaron
- \_\_\_\_\_ Borglum, Alex
- \_\_\_\_\_ Borglum, Nicholas
- \_\_\_\_\_ Boyce, Jeremy
- \_\_\_\_\_ Brownlee, Olivia JUNIOR
- \_\_\_\_\_ Carpenter, Alex JUNIOR
- \_\_\_\_\_ Coaxum, Sherrod
- \_\_\_\_\_ Detweiler, Jerry
- \_\_\_\_\_ Dierkes, Blake
- \_\_\_\_\_ Eubanks, Eric PROBATION
- \_\_\_\_\_ Gnass, T.J.
- \_\_\_\_\_ Godshall, Steve
- \_\_\_\_\_ Gonzalez, Carlos JUNIOR
- \_\_\_\_\_ Greaser, Josh
- \_\_\_\_\_ Hoy, John
- \_\_\_\_\_ Johnson, Ryan
- \_\_\_\_\_ Johnson, Tyler
- \_\_\_\_\_ Kaler, Paul
- \_\_\_\_\_ Krause, Chuck
- \_\_\_\_\_ Lersch, Andy
- \_\_\_\_\_ Lersch, Ken
- \_\_\_\_\_ Lowery, Aaron ASSOCIATE
- \_\_\_\_\_ Martin, Jeff PROBATION
- \_\_\_\_\_ McCann, Conor
- \_\_\_\_\_ McCann, Mike
- \_\_\_\_\_ McCann, Paul
- \_\_\_\_\_ Mignogna, Don
- \_\_\_\_\_ Miller, Scott
- \_\_\_\_\_ Mininger, Brandon
- \_\_\_\_\_ Mininger, Dean
- \_\_\_\_\_ Mohan, James ASSOCIATE

- \_\_\_\_\_ Moyer, Barry
- \_\_\_\_\_ O'Donnell, Terry
- \_\_\_\_\_ O'Hara, Allen ASSOCIATE
- \_\_\_\_\_ Owens, Jamiel
- \_\_\_\_\_ Polaneczky, Ed
- \_\_\_\_\_ Quintrell, Greg ASSOCIATE
- \_\_\_\_\_ Ramsey, Liam
- \_\_\_\_\_ Roberts, Richard
- \_\_\_\_\_ Robinson, Elijah
- \_\_\_\_\_ Seasholtz, Bill
- \_\_\_\_\_ Sherlock, Steve
- \_\_\_\_\_ Sovocool, Scott
- \_\_\_\_\_ Staley, Butch
- \_\_\_\_\_ Stevens, Dustin
- \_\_\_\_\_ Yannarell, Nick ASSOCIATE

Zip Code   
FDID

Incident Type   
Aid Given or Received

- None
- AA given
- AA rec'd
- MA given
- MA rec'd

Zone (55 Twp ex 12, 57 Boro)   
Property Use   
Response Mode: Lts & Sirens   
Primary action taken

# of personnel attended

HATFIELD VOLUNTEER FIRE CO.

1st Half 2020	Fire	Fire	Fire	Fire	Fire	Fire	Points	Points	Points	Points	Points	Meetings	
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	YTD	% YTD	Qtr 1	Qtr 2	Qtr 3	Qtr 4	YTD	YTD	
Baskin, James	35	42	0	0	77	48%	5	1	0	0	6	1	
Borglum, Aaron	8	8	0	0	16	10%	8	2	0	0	10	3	
Borglum, Alex	28	60	0	0	88	55%	10	4	0	0	14	4	
Borglum, Nicholas	7	0	0	0	7	4%	4	0	0	0	4	2	
Boyce, Jeremy	23	32	0	0	55	34%	4	0	0	0	4	5	
Brownlee, Olivia	2	1	0	0	3	2%	0	0	0	0	0	1	
Coaxum, Sherrod	4	31	0	0	35	22%	1	3	0	0	4	1	
Detweiler, Jerry	11	21	0	0	32	20%	3	0	0	0	3	4	
Dierkes, Blake	47	48	0	0	95	59%	9	3	0	0	12	4	
Eubanks, Eric	0	1	0	0	1	1%	1	0	0	0	1	2	
Gnas, Anthony	43	57	0	0	100	63%	5	2	0	0	7	3	
Godshall, Steve	1	6	0	0	7	4%	1	0	0	0	1	2	
Greaser, Josh	13	27	0	0	40	25%	6	0	0	0	6	5	
Hoy, John	45	44	0	0	89	56%	9	4	0	0	13	4	
Johnson, Ryan	5	8	0	0	13	8%	8	1	0	0	9	1	
Johnson, Tyler	31	32	0	0	63	39%	9	1	0	0	10	2	
Kaler, Paul	6	6	0	0	12	8%	3	0	0	0	3	3	
Krause, Chuck	9	7	0	0	16	10%	4	0	0	0	4	2	
Lersch, Andrew	60	54	0	0	114	71%	7	2	0	0	9	5	
Lersch, Kenneth	39	28	0	0	67	42%	7	0	0	0	7	5	
Lowery, Aaron	10	2	0	0	12	8%	6	0	0	0	6	1	
Martin, Jeff	10	44	0	0	54	34%	4	4	0	0	8	2	
McCann, Conor	33	48	0	0	81	51%	10	3	0	0	13	5	
McCann, Michael	56	60	0	0	116	73%	8	2	0	0	10	5	
McCann, Paul	0	13	0	0	13	8%	2	0	0	0	2	4	
Mignogna, Donald	14	3	0	0	17	11%	7	0	0	0	7	5	
Miller, Scott	26	38	0	0	64	40%	10	3	0	0	13	5	
Mininger, Brandon	35	44	0	0	79	49%	9	5	0	0	14	5	
Mininger, Dean	41	44	0	0	85	53%	6	3	0	0	9	5	
Moyer, Barry	45	17	0	0	62	39%	6	0	0	0	6	3	
O'Donnell, Terry	25	25	0	0	50	31%	8	2	0	0	10	3	
Owens, Jamiel	31	49	0	0	80	50%	10	3	0	0	13	2	
Polaneczky, Ed	29	13	0	0	42	26%	0	0	0	0	0	1	
Rahman, Mohammed	1	0	0	0	1	1%	1	0	0	0	1	1	
Ramsey, Liam	38	60	0	0	98	61%	10	3	0	0	13	5	
Roberts, Richard	8	24	0	0	32	20%	3	0	0	0	3	4	
Robinson, Elijah	24	33	0	0	57	36%	9	3	0	0	12	4	
Seasholtz, Bill	26	0	0	0	26	16%	5	0	0	0	5	3	
Sherlock, Steve	32	40	0	0	72	45%	5	1	0	0	6	4	
Sovocool, Scott	49	60	0	0	109	68%	10	4	0	0	14	5	
Staley, Butch	24	37	0	0	61	38%	6	3	0	0	9	5	
Stevens, Dustin	22	10	0	0	32	20%	5	2	0	0	7	2	
Associates	5	9	0	0	14	9%	1	0	0	0	1	1	
totals	1001	1186	0	0	2187		245	64	0	0	309	139	
Number of Events	79	81	0	0	160	100%	10	5	0	0	15	5	
Average per Event	12.7	14.6	####	####	13.7		25	13	#####	#####	21	28	
YTD = Year to Date													
Fire calls exclude investigations													

HATFIELD VOLUNTEER FIRE CO.

Report #: 274 fires, 1512 points, 1514 bus mtgs, 1667 fires & points available					
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**9. OLD BUSINESS:**

**A. REPORTS AND CORRESPONDENCE:**

Public Works Department Report



Fred Leister

Public Works Director/Report for June & July, 2020

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Monday, June 15, 2020

- Derik off, vacation day.
- Collected trash from parks and buildings.
- Repaired tape on tot lots.
- Read meters for office.
- Cut grass.

Tuesday, June 16, 2020

- Derik off, vacation day.
- Read meters from monthly billing.
- Reinstalled tape at tot lots.
- Cut grass.

Wednesday, June 17, 2020

- Derik off, vacation day.
- Read meters for monthly billing.
- Swept streets.

Thursday, June 18, 2020

- Derik off, vacation day.
- Ran Bush hog at Edgewood open space.
- Marked out PA one calls.

Friday, June 19, 2020

- Derik and Steve off, vacation day.
- Fred off, comp day.
- Collect the trash from parks and buildings.

Monday, June 22, 2020

- James off, vacation day.
- Collect the trash from parks and buildings.
- Trimmed trees along Creek at Centennial Park.
- Sprayed weeds in Park beds.

Tuesday, June 23, 2020

- James off, vacation day.
- Sprayed weeds along curbs.
- Cut grass at trolley parking lot.

Wednesday, June 24, 2020

- James off, vacation day.
- Sprayed weeds along curbs.
- Water plants at Trolley Plaza.

Thursday, June 25, 2020

- James off, vacation day.
- Remove dead streetscape trees and poured concrete on S. Main St.
- Mulched beds at Heather Meadows Park.

Friday, June 26, 2020

- James and Steve off, vacation day.
- Fred off, comp day.
- Hauled sweeper pile to Barnside for disposal.
- Hauled fill dirt to Glasgow for disposal.

Monday, June 29, 2020

- Ed Young was into repair streetlights, disconnect power at heritage Apartments for meter socket replacement, connected underground service at Maple Avenue.
- Marked out PA - 1 calls.

Tuesday, June 30, 2020

- Cut grass.
- Read meters for office.
- Marked out PA - 1 calls.

Wednesday, July 1, 2020

- Removed streetscape tree at South Main and W. Lincoln Ave.
- Cut grass.

Thursday, July 2, 2020

- Collect the trash from parks and buildings.
- Ed off, vacation day.
- Poured concrete sidewalk on South Main and W. Lincoln Ave.

Friday, July 3, 2020

- Holiday.

Monday, July 6, 2020

- Fred off, comp day.
- Ed off, vacation day.
- Collected trash from parks and buildings.
- Painted Heather Meadows parking lot and stop bars.

Tuesday, July 7, 2020

- Swept streets.
- Painted stop bars.
- AMI meetings from 9:00 to 9:30 and 11:00 to 11:30.
- Marked out PA - 1 calls.

Wednesday, July 8, 2020

- Power washed fence at Cherry St. Jail & Gazebo.
- Painted stop bars & crosswalks.
- Marked out PA-1 calls.
- Read meters for office.
- Called out for power problem at 9 ½ S. Main St. at 10:10pm. Ed Young & Steve responded to call.

Thursday, July 9, 2020

- Power washed tables & benches at Centennial Park.
- Painted stop bars & crosswalks.
- Put out outage notices on W. Broad St for next week.
- Posted letters on W. Broad St. about concrete replacement next week on alley next to old tower site on N. Wayne.
- Ed Young was called into reconnect power to 9 ½ S. Main St.

**Borough Council**

**From:** Fred Leister

**Subject:** Work accomplished during the month of June - July 2020

---

**July 9, 2020**

**Parks Maintenance** -Trash was collected at parks & buildings as needed. Trimmed trees and shrubs in parks. Cutting of grass will continue. Beds in parks were mulched & sprayed. Power washed Cherry St. Jail & fence, park benches & tables and gazebo. Removed graffiti from tot lot structure.

**Street Maintenance** - Inlets were cleaned as needed. Sweep streets as needed. Marked out PA-1 calls. Weed sprayed curb lines. Removed dead street scape trees & replaced concrete. Painted stop bars & crosswalks in various location. Painted parking spaces at Heather Meadows Park parking lot.

**Electrical Work** - Meters were read as needed. Ed Young was into repair street lights & disconnect & reconnect power at Heritage Apts. for meter pan replacement.

**Electric Call Outs** - July 8, received a call at 10:10pm. The fire department requested to have power disconnected at 9 ½ S. Main St. Ed Young & Steve responded to call and removed the meter for owner to perform repairs. Work was completed by 11:00pm.

9. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Engineering Report



## Memorandum

Date: June 25, 2020

To: Mr. Michael J. DeFinis, Manager, Hatfield Borough

pc: Ms. Jaime Snyder, Hatfield Borough Assistant Manager  
Mr. Fred Leister, PWD, Hatfield Borough  
Ms. Kate Harper, Borough Solicitor  
Hatfield Borough Council

From: Chad E. Camburn, P.E.

Subject: July 2020 Engineering Report  
Bursich Project No. HAT-01/065075

The following is a highlighted list of recent activities for the Borough Council Meeting:

### SUBDIVISION / LAND DEVELOPMENT / PERMITS:

- **Edinburgh Square Subdivision (510 Koffel Road):**  
*Borough Council approved Resolution No. 2018-16 on May 16, 2018 granting preliminary subdivision and land development approval of a two-lot phased subdivision. Borough Council also approved Resolution 2018-18 granting final approval of the two-lot subdivision and construction of phase 1, which consisted of a house on Lot 1 and associated improvements.*

The project will no longer be phased as previously proposed, and the applicant withdrew the application on June 17, 2020 and submitted a new Preliminary/Final Plan application for the four-lot subdivision and land development. The plans and supporting documents are currently under review. The applicant has also submitted an application for a demolition permit, which is also under review by Borough staff.

- **Bennett's Court (Prestige Building Partners Townhomes)**  
*The application proposes the construction of 18 townhouse units in three buildings taking access off a new cul-de-sac street.*

**No Change from Previous Report** - Our review letter was issued on October 28, 2019. A meeting was held on November 12 with Borough staff and the Developer's team to discuss the review comments and potential impacts to the proposal. We are currently awaiting revised plans and design reports.

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464  
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040  
www.bursich.com

- **Heckler 3-lot Subdivision**

*The owner is proposing to subdivide the 1.37-acre parcel at 27 West School Street into three lots. No improvements are proposed as part of the application.*

Our review letter was issued on June 17, 2020 and contains comments on minor “cleanup” items and required outside permits and approvals. One waiver has been requested.

- **Snyder Townhomes:**

**No Change from Previous Report** - The work within the Borough is complete. The remaining \$47,269.46 held in escrow for the stormwater-related improvements can be released only after the MCCD issues the NPDES Notice of Termination approval.

### **SANITARY SEWER:**

- **Lincoln Avenue Bridge**

*The project includes the replacement of the bridge and the sections of the sanitary sewer system in the immediate vicinity of the bridge. It is our understanding that Advertisement will most likely take place in Winter 2020 with construction to be completed in 2021.*

Plans for the sewer-related PaDEP General Permit application were sent to the Borough’s Traffic Engineer on May 12 to incorporate the sewer replacement permitting into the overall bridge permitting application. Specifications were sent to the Traffic Engineer on June 16 to incorporate the sewer replacement specifications into the overall bridge bid package.

- We are reviewing and updating the Borough’s standard specifications and details based on current manufacturer products and standards.

### **MS4 PROGRAM:**

- We are continuing to develop an Illicit Discharge Detection & Elimination Program in accordance with the current PaDEP permit requirements.

### **GRANTS:**

- **Pa Small Water and Sewer (Commonwealth Financing Authority)**

**No Change from Previous Report** - The application was submitted on December 10, 2019 for a project to replace approximately 1,422 LF of defective sanitary sewer in North Main Street. The estimated project cost is \$497,772 with a grant request of \$423,106 and a Borough match of \$74,666. Grant awards may be decided at the July or September CFA meetings.

- **H2O PA Program (Commonwealth Financing Authority)**

**No Change from Previous Report** - The application was submitted on December 13, 2019 for a project to replace the entire storm sewer system in West and East Broad Street and North Main Street, 280 LF of deteriorated 30”x52” CMP through private properties, and the entire sanitary sewer system in North Main Street. The estimated project cost is \$1.64M with a grant request of \$1.09M and a Borough match of \$550K. Grant awards may be decided at the July or September CFA meetings.

- **Community Development Block Grant (CDBG) (Montgomery County)**  
**No Change from Previous Report** - An application was submitted in April 2020 for funds to complete the sewer replacement in Orchard Lane. The grant request is for approximately \$208,000 with an estimated Borough match of \$35,000. If awarded, the project would commence in 2021.
- Future grants to consider include Montco 2040 and Local Share Account (LSA) grants. Borough staff and our office continue to review potential grant opportunities and applicable projects.

As always, please feel free to contact me at 484-941-0418 or [chad.camburn@bursich.com](mailto:chad.camburn@bursich.com) with any questions.



9. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Zoning Officer, Building Code, Property  
Maintenance Report

**9. OLD BUSINESS:**

**A. REPORTS AND CORRESPONDENCE:**

Fire Safety Inspection Report

9. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Pool Advisory Report

## Michael DeFinis

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**From:** [REDACTED]  
**Sent:** Friday, June 19, 2020 3:07 PM  
**To:** Michael DeFinis  
**Subject:** Fwd: Aquatic Center Update

Hi Mike

See below for the latest update on the pool. They have decided to not open for the 2020 season

Katelyn

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**From:** Broudy, Ashley [REDACTED]  
**Date:** Friday, June 19, 2020  
**Subject:** Aquatic Center Update  
**To:** Pool Advisory Board <[PoolAdvisoryBoard@hatfield.org](mailto:PoolAdvisoryBoard@hatfield.org)>

Hi everyone,

I am sure most of you are already aware, but the decision was made to close the Hatfield Aquatic Center this year. We are all extremely disappointed and while there were many challenges we would have had to face, ultimately safety was the main concern.

I apologize for not sending this to you sooner. Residents and previous season pass holders were on the edge of their seats waiting for an answer and to move on with summer plans so we moved quickly today with the update.

Thank you all for your continued patience and support throughout this entire process. It was not easy and was beyond stressful, but you have all been wonderful and supportive of the staff as we worked through everything. I can't thank you enough for that.

I'll be in touch about a meeting soon and look forward to seeing you all and discussing things further. In the meantime, have a wonderful weekend and enjoy Father's Day with your families.

Thanks so much again! - Ashley

## 10. ACTION ITEMS:

- A. Motion to Consider Resolution 2020-16  
Closing the Money Market Acct at ESSA

## **10. ACTION ITEMS:**

**B. Motion to Consider Resolution 2020-17  
Fixing the DVRFA Interest Rate**

## **10. ACTION ITEMS:**

**C. Motion to Consider Resolution 2020-18  
Preliminary / Final Approval for Subdivision and  
Land Development for Edinburgh Square**

## 10. ACTION ITEMS:

D. Motion to Advertise the Conditional Use  
Hearing for 101 Jean Drive for August 19, 2020



## 11. Motion to Approve the Payment of the Bills

ADDITIONS TO THE JUNE 2020 BILL LIST:

AMP OHIO - ITRON SERVICES & COMMUNICA TESTER.....	\$17,750.00
EAS - WATER FOR OFFICES.....	\$33.20
NAPA AUTO - GREASE FOR PAINT FORMS .....	\$19.05
DEP - MS4 GENERAL PERMIT.....	\$500.00
PORT A BOWL - HANDWASHING STATION FOR MOVIE NIGHT..	\$145.00
RICHTER'S - OFFICE SUPPLIES .....	\$118.52
RICHTER'S - OFFICE SUPPLIES .....	\$63.79
SHERWIN WILLIAMS - ROAD PAINT.....	\$430.50
TD BANK - UPS STORE SHIPPING PACKAGE.....	\$85.65
TD BANK - BJ'S ITEMS FOR MOVIE NIGHT .....	\$187.60
TD BANK - FILTERBUY - FILTERS FOR BORO BUILDING.....	\$200.70
TD BANK - WALMART - ITEMS FOR MOVIE NIGHT.....	\$7.13
TD BANK - WALMART - ITEMS FOR MOVIE NIGHT.....	\$37.52
VENUS SUPPLIES - MASKS & CLEANING SUPPLIES .....	\$1,477.78
VENUS SUPPLIES - CLEANING SUPPLIES.....	\$487.44
VERDIN COMPANY - SERVICE TOWN CLOCK .....	\$252.00

SECURITY DEPOSIT REFUNDS:

NOAH COLE - SD REFUND.....	\$282.75
MICHAEL DAVIS & RACHEL SEXTON - SD REFUND.....	\$178.74
BILL DOWNEY - SD REFUND.....	\$139.22
ESTATE OF GREGORY EVANYKE - SD REFUND.....	\$226.02
HITESHBHAI PATEL - SD REFUND.....	\$241.19
JENNIFER UNRUH - SD REFUND.....	\$281.77

TOTAL ADDED TO BILL LIST \$23,145.57

REVISED BILL LIST TOTAL \$

Column1	Column2	Column3	Column4	Column5	Column6
JULY 2020 ACCOUNTS PAYABLE BILL LIST					
VENDOR BILL LIST					
	ITEM DESCRIPTION	AMOUNT PAID	DATE PROCESSED	TOTAL PAID	CHECK NO.
<b>TD BANK</b>					
DVRFA - WELLS FARGO	SERIES 2003 B NOTE	\$1,244.50	7/25/2020	\$1,244.50	ACH
ALLEGHENY ELECTRIC	MONTHLY ELECTRIC SALES	\$3,272.17			
AMP OHIO	MARCH 2020 AMI PMPM METERING CHRG	\$6.40			
AMP OHIO	VERIZON WIRELESS ACCESS POINT CHRG	\$58.10			
AMP OHIO	VERIZON WIRELESS ACCESS POINT CHRG	\$57.66			
AMP OHIO	ITRON SERVICES & COMMUNICATION TEST	\$17,750.00			
DANIEL L. BEARDSLEY	TRIMMER REPAIR	\$148.00			
BOROUGH OF HATFIELD	AMI BORROWING REIMBURSEMENT	\$8,287.43			
BURSICH & ASSOCIATES	GENERAL ENGINEERING SERVICES	\$215.75			
BURSICH & ASSOCIATES	ADA RAMPS 2020	\$100.50			
BURSICH & ASSOCIATES	EDINBURGH SQUARE DEVELOPMENT	\$2,278.00			
BURSICH & ASSOCIATES	HECKLER SUBDIVISION	\$871.00			
CODE INSPECTIONS	BLDG CODE FIRE & ZONING 2 MONTHS	\$2,964.00			
COMCAST CABLE	401 S MAIN ST	\$108.35			
DANO ENTERPRISES, INC.	LEAF BAGS	\$999.00			
NANCY DEFINIS TAX COLLECTOR	SCHOOL REAL ESTATE TAXES	\$2,623.87			
DELAWARE VALLEY HEALTH INS	HEALTH INSURANCE FOR EMPLOYEES	\$14,878.88			
DELAWARE VALLEY LIABILITY INS	LIABILITY INSURANCE	\$6,425.50			
DELAWARE VALLEY WORKERS COMP	WORKERS COMP	\$2,628.50			
DEPARTMENT OF TREASURY	PCORI FEE FOR HEATH INSURANCE	\$58.42			
EAS	WATER FOR OFFICES	\$33.20			
EDDIES ELECTRIC	REPAIR ST LIGHTS	\$346.50			
ESTABLISHED TRAFFIC CONTROL	STREET SIGNS REFACE	\$408.00			
ESTABLISHED TRAFFIC CONTROL	QUICK RELEASE BASE	\$150.00			
FRANCONIA AUTO	REPAIR 2008 FORD TRUCK	\$136.87			
FS SOLUTIONS	DRUG/ALCOHOL TEST	\$30.90			
GLASGOW	FILL DIRT DISPOSAL	\$75.00			
KIM GOMEZ	CLEANING SERVICES FOR JULY	\$700.00			
GREEN & SEIDNER	DRUG SCREEN	\$70.00			
HARTFORD INSURANCE	LIFE AD&D STD & LTD INSURANCE	\$725.14			
HATFIELD BOROUGH ELECTRIC	DAIN AVE ELECTRIC	\$43.47			
HATFIELD TOWNSHIP	JULY POLICE SERVICES	\$72,500.00			
HATFIELD TOWNSHIP	1ST QTR POOL AGREEMENT	\$1,733.55			
HATFIELD TOWNSHIP	2ND QTR POOL AGREEMENT	\$1,733.55			
KALER MOTOR	2009 INTERNATIONAL DUMP REPAIR	\$1,111.20			
LITTLES	CABLE & BELT FOR EQUIPMENT	\$42.65			
LOWES	SHOP SUPPLIES	\$96.81			
MAILLIE	AUDIT WORK	\$2,900.00			
MCMAHON	ROUTE 463 SIGNAL SYSTEM	\$230.00			
MCMAHON	LINCOLN AE BRIDGE REPLACEMENT	\$33,982.45			
MG TRUST	2ND QTR DEFINED CONTRIBUTION	\$5,937.03			
NAPA AUTO	SHOP SUPPLIES	\$33.35			
NAPA AUTO	EQUIPMENT MAINTENANCE	\$23.48			
NAPA AUTO	GREASE FOR PAINT FORMS	\$19.05			
NATIONWIDE INSURANCE	COUNCIL LIFE INSURANCE	\$41.58			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$475.00			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$245.00			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$71.25			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$47.50			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$249.99			
NORTH PENN WATER AUTHORITY	DAIN AVE WATER SERVICE	\$26.94			
NORTH PENN WATER AUTHORITY	SCOUT CABIN	\$9.77			
PA DEPT OF ENVIRON PROTECT	MS4 GENERAL PERMIT	\$500.00			
PA ONE CALL	MONTHLY ACTIVITY FEE	\$36.30			
PA STATE TAX COLLECTORS	TAX COLLECTOR MEMBERSHIP DUES	\$70.00			
PORT A BOWL	HAND WASHING STATION MOVIE NIGHT	\$145.00			

