

HATFIELD BOROUGH COUNCIL

WORKSHOP / REGULAR MEETING
JULY 20, 2022



JASON FERGUSON, PRESIDENT

RICHARD GIRARD, VICE PRESIDENT

JAMES FAGAN, COUNCILMEMBER

MICHELLE KROESSER, COUNCILMEMBER

LAWRENCE G. STEVENS, COUNCILMEMBER

MARY ANNE GIRARD, MAYOR

JAIME E. SNYDER, BOROUGH MANAGER

CATHERINE M. HARPER, BOROUGH SOLICITOR



Borough of Hatfield

Montgomery County, Pennsylvania

BOROUGH COUNCIL WORKSHOP / REGULAR MEETING

July 20, 2022

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION

1. APPROVAL OF MEETING AGENDA:

Motion: To Approve the Agenda of July 20, 2022 Workshop /
Regular Meeting

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the June 15, 2022 Workshop /
Regular Meeting

3. PUBLIC INPUT:

Please rise, state your name and address and the reason for addressing
Council

4. ANNOUNCEMENTS:

- HEROC is Scheduled to Meet Wednesday, July 27, 2022 @ 8:00AM
in Council Chambers
- The next Planning Commission Meeting is scheduled for August 8th @
7:00PM in Council Chambers
- Next Borough Council Meetings is the August 17th Workshop/Regular
Meeting @ 7:30PM in Council Chambers

5. 28 N. Market Street: Estate of Jack Zampirri Minor Subdivision
Presentation

6. Public Hearing Regarding the Comcast Cable Franchise Renewal

7. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- Budget, Finance, and Labor Committee Report
- Planning, Building, and Zoning Committee Report
- Public Safety Committee Report

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

- Public Works & Property and Equipment Committee Report
- Utilities Committee Report
- Hatfield Economic Revitalization Outreach Committee Report
- Dual Action Committee Report
- Mayor Mary Anne Girard Report

8. REPORTS AND CORRESPONDENCE:

Monthly Investment Report
 Monthly EIT / LST Report
 Monthly YTD Report
 Police Department Report
 Fire Department Report
 EMS Report
 Public Works Department Report
 Engineering Report
 Zoning Officer, Building Code, Property Maintenance Report
 Fire Marshal / Fire Safety Inspection Report
 Pool Advisory Report

9. MANAGERS REPORT:

10. NEW BUSINESS / DISCUSSION ITEMS:

- A. Orchard Lane and Forest Way Sanitary Sewer Project Payment
- B. Ordinance No. 546 Borough of Hatfield Code Adoption Ordinance
- C. Resolution 2022-20 AMP Board of Trustees Alternate for Pennsylvania
- D. 200 N. Main Street, Alliance Housing Development, Zoning Hearing Board Decision

11. OLD BUSINESS:

- A. Resolution 2022-21 Policy for the Displaying of Flags and or Banners on Borough Electric Utility Poles, Flag Poles, and Borough Property

12. ACTION ITEMS:

- A. Motion to Consider Resolution 2022-19 Granting Preliminary / Final Approval for 28 N. Market Street, Estate of Jack Zampirri Minor Subdivision
- B. Motion to Consider Payment No. 1 to DOLI Inc. for the Orchard Lane and Forest Way Sanitary Sewer Replacement Project in the Amount of \$359,770.26 (three hundred fifty-nine thousand seven

hundred seventy dollars and twenty-six cents) Contingent Upon the County CDBG Program Review and Approval of the Contract Documents

- C. Motion to Consider Advertising the Proposed Borough of Hatfield Code Adoption Ordinance and hold a Public Hearing at the September 21, 2022 Regular Meeting
- D. Motion to Consider Resolution 2022-20 Appointing Jaime E. Snyder, Hatfield Borough Manager as the American Municipal Power (AMP) Board of Trustees Alternate for Pennsylvania
- E. Motion to Consider Resolution 2022-21 Policy for the Displaying of Flags and or Banners on Borough Electric Utility Poles, Flag Poles, and Borough Property

13. Motion to Approve the Payment of the Bills

14. MOTION to ADJOURN:

EXECUTIVE SESSION: Real Estate, Litigation, & Personnel

**2. APPROVAL OF THE MINUTES:
Motion to Approve the Minutes of the
June 15, 2022 Workshop / Regular
Meeting**

HATFIELD BOROUGH COUNCIL
WORKSHOP / REGULAR MEETING
June 15, 2022

MINUTES

THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED
BOROUGH HALL 401 S. MAIN STREET, HATFIELD
THIS MEETING WAS RECORDED

CALL TO ORDER AND ROLL CALL:

- (X) Jason Ferguson, President
 - (X) Richard Girard, Vice President
 - (X) James Fagan
 - (X) Michelle Kroesser
 - (X) Lawrence G. Stevens
- (X) Mayor Mary Anne Girard

The record shows that five members of the Council were present at roll call, as well as, Mayor; Mary Anne Girard, Solicitor; Catherine M. "Kate" Harper; Timoney Knox LLP, Borough Manager; Jaime E. Snyder, Public Works Director; Stephen S. Fickert, Jr. and Assistant to the Manager; Kathryn Vlahos.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to Approve the Workshop / Regular Meeting Agenda of June 15, 2022. The motion was seconded by Councilmember Girard.

The motion was approved unanimously with a vote of 5-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the May 4, 2022 Workshop Meeting and the May 18, 2022 Regular Meetings.

Motion: A motion was made by Councilmember Kroesser to Approve the Minutes of the May 4, 2022 Workshop Meeting and the May 18, 2022 Regular Meeting. The motion was seconded by Councilmember Fagan and unanimously approved with a vote of 5-0.

3. PUBLIC INPUT: President Ferguson asked if there was any Public Input. No Public Comment. No Media Present.

4. SURCO / Hatfield Rubber 60 Years of Business in Hatfield Borough Resolution Presentation

President Ferguson announced that SURCO / Hatfield Rubber was not able to attend the meeting tonight.

5. ANNOUNCEMENTS: Manager Snyder made the following announcements:

- HEROC is Scheduled to Meet Wednesday, June 22, 2022 @ 8:00AM in Council Chambers
- Founder's Day is scheduled for Monday, June 27 from 5:00PM-8:00PM in Centennial Park
- The Borough Office will be Closed Monday, July 4 in Observance of the July 4th Holiday
- The next Planning Commission Meeting is scheduled for July 11th @ 7:00PM in Council Chambers
- Next Borough Council Meetings is the July 20th Workshop/Regular Meeting @ 7:30PM in Council Chambers

6. Bennets Court Preliminary Land Development Presentation

Howard Brown, the attorney for Prestige Property Partners LLC the applicants for Bennets Court Subdivision and Land Development Application. With him this evening is Jim D'Angelo who is the principal of Prestige and Kris Reiss who is a principal engineer at Level Engineering. Tonight, they are looking for preliminary plan approval for the application. Mr. Reiss summarized the project stating that it is 2.7 acres which consist of 4 properties that are going to be combined and subdivided into 18 townhomes. There will be a road right of way, two open space areas and a single-family lot that will remain on the land. The road right of way is 33 feet wide where it exists and where Prestige takes over as the owner the road will increase to 40 feet wide which is a Borough requirement for right of way. Since last year when Borough Council first saw the plan, they did add 21 additional parking spaces at the Planning Commission's request. Solicitor Harper asked if they could address the comments that were in the letter from the Fire Marshal. Mr. Reiss stated that Borough requirements only require a 20-foot road way without any parking. It was recommended to have a 24-foot cartway to allow for more space which they agreed to. The recent letter states that the fire code has a 26-foot-wide roadway requirement for cul-de-sac between 500 and 750 feet, less than 500 feet it allows for a 20-foot-wide roadway. The cul-de-sac is around 650 feet at Bennets Court. Mr. Reiss highlighted some of the things that they are doing which are the depressed curbs and driveway aprons along the whole stretch. The parking is set back off the road the area on both sides of the road is going to have useable area from 29 to 33 feet. The fire hydrant is located in the cul-de-sac which will provide enough room for the fire truck.

EXECUTIVE SESSION:

Meeting was adjourned for Legal Advice and reconvened after executive session.

Solicitor Harper explained that during executive session the Borough Engineer review the plans with Borough Council in which they believe they have a solution for an aerial fire truck. Chad Camburn the Borough Engineer explained that the majority of Bennets Court will be depressed curbing in front of all the buildings and the driveway apron will have reinforced concrete, they would have the ability to use the driveway apron. What was discussed was to keep the depressed curb along the entire areas of all the lots, the cul-de-sac and to the handicap ramp, so with these changes the development will meet the intent that the Fire Marshal requested. Solicitor Harper asked the developer if he would agree to this condition, which Mr. D'Angelo agreed to.

B. Motion to Consider Resolution 2022-15 Granting Preliminary Land Development Approval for Prestige Property Partners LLC, Bennets Court

Motion: A motion was made by Councilmember Stevens to Approve Resolution 2022-15 Granting Preliminary Land Development Approval for Prestige Property Partners LLC, Bennets Court with the addition of the depressed curb on the north side of the development be added as a condition. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

Manager Snyder asked President Ferguson if he would consider moving the decision for Stephen Cole under Old Business up on the agenda. President Ferguson agreed.

11. OLD BUSINESS:

A. Conditional Use Hearing Decision for Stephen Cole, 390 West Vine Street Hatfield Borough, for a Residential Accessory Building of 1200 Square Feet and Two Stories or 22 Feet Tall

Stephen Cole of 390 West Vine Street stated that tonight he brought a list of signatures from his neighbors approving his building the accessory building. One neighbor did not sign but they did verbally approve his building. Solicitor Harper stated that she will add the signatures to the record.

12. ACTION ITEM:

- A. Motion to Consider Approving Resolution 2022-14, Granting Conditional Use Approval to Stephen Cole, 390 West Vine Street Hatfield Borough, for Conditional Use Approval for a Residential Accessory Building of 1200 Square Feet and Two Stories or 22 Feet Tall for the property located at 390 West Vine Street

Motion: A motion was made by Councilmember Stevens to Approve Resolution 2022-14, Granting Conditional Use Approval to Stephen Cole, 390 West Vine Street Hatfield Borough, for Conditional Use Approval for a Residential Accessory Building of 1200 Square Feet and Two Stories or 22 Feet Tall for the property located at 390 West Vine Street. The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

7. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Budget, Finance, and Labor Committee Report**
Manager Snyder stated that she did not have anything to report at this time since the committee did not meet but they are scheduled to meet in the month of July.
- **Planning, Building, and Zoning Committee Report**
Councilmember Stevens stated they have not met yet and they will be meeting on July 5, 2022.
- **Public Safety Committee Report**
Councilmember Kroesser stated that she does not have anything to report at this time.
- **Public Works & Property and Equipment Committee Report**
Councilmember Fagan stated that the committee met before the meeting and stated that they have a draft resolution regarding the displaying of flags on Borough property. This is something that the Solicitor drafted so that the Borough has a policy in place if someone would request to fly a flag on the Borough property. Other Municipalities have come across this issue and the Committee decided to take action and only the American Flag, the Commonwealth Flag, Montgomery County Flag, Hatfield Borough Flag and the POW-MIA Flag will be allowed to be flown on Borough property. Solicitor Harper stated that from a

Lawyers point of view you can not regulate content, someone comes to with a flag that you want to put up and you allow it then if someone else comes to you with a flag that you do not feel is appropriate you cannot choose what the content is allowed to fly. Council decided to keep looking into

Councilmember Fagan explained that it was discussed before about the water feature in Electric Plant Park and he wanted to know if there is a final decision on if Council would like to add a new water feature or not. The decision made was to keep looking into options that would be less likely to be vandalized.

Council Stevens brought up another discussion that was held at a prior meeting which was the historical signs at two locations and wanted to know if Council would like him to move forward with it. Council would like to move forward with the project.

- **Utilities Committee Report**

Councilmember Girard reported that they have not met but he did speak with the Utility Billing Clerk about the deliquescences and more people are paying on their accounts.

- **Hatfield Economic Revitalization Committee Report**

Councilmember Girard stated that the Committee has not met and there was nothing to discuss.

- **Dual Action Committee Report**

President Ferguson is working on setting up a meeting.

- **Mayor Mary Anne Girard Report**

Mayor Girard stated that she has two quick items to review. The first is the recycling check for 2018 was received. The second item is the tour of Mascaro's Recycling Facility went really well and it was an impressive operation that they have going on.

8. REPORTS AND CORRESPONDENCE

Manager Snyder and President Ferguson updated and answered questions regarding the Reports and Correspondence. Lieutenant Robertson answered questions regarding the Police Report.

- Monthly Investments Report
- Monthly EIT/LST Report
- Monthly YTD Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report

- Zoning Officer, Building Code, Property Maintenance Report
- Fire Marshal / Fire Safety Inspection Report
- Pool Advisory Report

9. MANAGERS REPORT

1. Land Use & Development Updates

A. Edinburgh Square Subdivision

- Current construction on all four lots

B. Bennett's Court Land Development

- Preliminary / Final Granted by PC

C. 43 Roosevelt L.D

- Developers Agreement

D. SEPTA Property:

- Appraisal
- Long Term Lease Agreement

E. 200 N Main Street (Biblical Seminary)

- Sketch Plan Submitted
- ZHB Scheduled for July 13, 2022 7:00PM-Borough
- ZHB Scheduled for June 16, 2022 7:00P0-Township (attached)

F. 28 N. Market Street Subdivision

- Under Plan Review

G. 23 N. Main Street

- Sketch Plan Submitted

2. Utility Billing Update:

Staff continues to monitor Electric & Sewer Past Due accounts. Electric shutoffs are being evaluated for summer months. Significant progress was made in May.

Utility Survey in Borough Informer. Putting together responses for Utilities Committee to review.

Email billing is available for Electric & Sewer Accounts. Please contact Utilities Department if you are interested in signing up.

The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user-friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.

<https://hatf-pa0web.ampppartners.org/index/php>

Please register exactly as it appears on your current billing. Example SMITH, JOHN E.

3. 2021 Outstanding Project Updates

- A. The East Lincoln Avenue Bridge Replacement Project
 - Submitting reimbursement paperwork for the Grant
- B. The Orchard Forest Way CDBG Sanitary Sewer Project
 - Working on final restoration and final payment—Waiting on County
- C. CMAQ Grant (Synchronization of Signals)
 - Waiting on PennDOT to connect to the server

4. 2022 Project Updates

- A. 2022 ADA Ramp & Curb & Ramp Project
 - Projected start date of June 27, 2022
- B. 2022 Roadway Resurfacing Project
 - Projected start date of August 2022
- C. W. Broad Street, E. Broad Street N. Market H2O / PA Small Water Storm and Sanitary Sewer Grant Project
 - Working on the bid package
- E. MTF / CTP Crosswalk Grants
 - Agreements received
 - Coordination with Storm and Sanitary H2O / PA Small Water Grant Project – working with Engineer

5. PMEA Update

- May Newsletter-attached
- Training being offered in the East & West for Electric
- Good Turnout at PSAB for PMEA informal gathering

6. AMP Pennsylvania R.I.C.E. BTM Peaking Project Update

- Site sign being produced
- Target date of June 23, 2022

7. AMI Update

- The AMI system is 100% installed and integrated into our system.

8. Public Information Officer Update- attached

9. Items of Interest

- A. Pension Compliance Audit for DB and DC
- B. Centennial Park Vandalism
- C. Main and Vine Traffic Signal
- D. Indian Valley Chamber Commerce Thank you

10. NEW BUSINESS / DISCUSSION ITEMS:

- A. Resolution 2022-16 Demand Response for Retail Customers

Manager Snyder explained that this Resolution is needed for demand response for Behind the Meter Generation Project according to PJM. This will allow for Hatfield Borough to implement demand response on behalf of our customers and authorize and designate Hatfield only to authorize demand response peak shaving. Solicitor Harper stated that this was part PJM approving the Behind the Meter Generation.

- B. 200 N. Main Street, Alliance Housing Development, Letter of Support

Manager Snyder explained that Alliance Housing needs a general letter of support since they are going to Housing Authority for low-income tax credits.

Council decided that they would like Solicitor Harper to attend the Zoning Hearing that is Scheduled for July 13, 2022 in support of the application.

- C. Resolution 2022-17 Draft Pollution Reduction Plan Public Comment Period for the MS4 Permit

Manager Snyder explained that this resolution is for the MS4 program that we have documented that we received no public comment regarding the pollution reduction plan and that the financing for the plan is included in the annual MS4 budget in our general fund.

- C. Resolution 2022-18 Closing of Borough Roads for Founder's Day

Manager Snyder stated that this is an annual resolution for Council to close certain streets in the Borough for Founder's Day which will take place on June 27, 2022. The streets that will be closed are Cherry Street and a portion of Union Street.

- D. Policy for the Displaying of Flags and or Banners on Borough Electric Utility Poles, Flag Poles, and Borough Property

Manager Snyder stated that we discussed this during the Public Works Committee report and she wanted to add that if Council is ok with this it will be put on the July agenda.

E. PSAB Conference Summary of Activities Report

Councilmember Stevens stated that he submitted a summary of activities that took place at the PSAB Conference.

F. Hatfield Borough Cyber Security

Manager Snyder informed Council that in response to Larry's overview of the PSAB Conference Cyber Security was discussed and Councilmember Stevens asked Manager Snyder several questions regarding the Boroughs Cyber Security and what we have in place. Manager Snyder stated that Hatfield Borough is doing what they can to protect against Cyber Security and without going into too much detail there is liability insurance that covers Cyber Security and every year though DVIT they send a full application on how data is stored data and protected to make sure that we are doing everything correctly. Our IT department monitors the system daily.

G. Public Hearing to Solicit Comment for the Comcast Cable Franchise Renewal

Manager Snyder explained that the Borough is going through the process to renew the Comcast Cable Franchise Agreement and there needs to be a public hearing to allow for public comment. On for an action item is to advertise for a Public Hearing on July 20th to solicit for public comment.

12. ACTION ITEMS:

- C. Motion to Consider Resolution 2022-16 Authorizing Hatfield Borough Alone to Manage and Offer a Demand Response and Demand Response Program for its Hatfield Borough Electric Customers

Motion: A motion was made by Councilmember Stevens to Approve Resolution 2022-16 Authorizing Hatfield Borough Alone to Manage and Offer a Demand Response and Demand Response Program for its Hatfield Borough Electric Customers The motion was seconded by Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

- D. Motion to Consider Authorizing the Borough Manager and Borough Solicitor to Provide a Letter of Support to Alliance Housing Development

for the Proposed Development at 200 N. Main Street as well as send the Solicitor to the Zoning Hearing Board to support the project and to represent the Boroughs interest.

Motion: A motion was made by Councilmember Stevens to Approve Authorizing the Borough Manager and Borough Solicitor to Provide a Letter of Support to Alliance Housing Development for the Proposed Development at 200 N. Main Street as well as send the Solicitor to the Zoning Hearing Board to support the project and to represent the Boroughs interest. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

- E. Motion to Consider Resolution 2022-17 Addressing the Draft Pollution Reduction Plan Public Comment Period for the MS4 Permit

Motion: A motion was made by Councilmember Kroesser to Approve Resolution 2022-17 Addressing the Draft Pollution Reduction Plan Public Comment Period for the MS4 Permit. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

- F. Motion to Consider Resolution 2022-18 Closure of Certain Borough Roads for the Annual Founder's Day Event

Motion: A motion was made by Councilmember Kroesser to Approve Resolution 2022-18 Closure of Certain Borough Roads for the Annual Founder's Day Event. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

- G. Motion to Consider Advertising for a Public Hearing to Solicit Public Comment Regarding the Comcast Cable Franchise Renewal for July 20, 2022 at 7:30PM

Motion: A motion was made by Councilmember Stevens to Approve Advertising for a Public Hearing to Solicit Public Comment Regarding the Comcast Cable Franchise Renewal for July 20, 2022 at 7:30PM. The motion was seconded by Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

13. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Ferguson and Manager Snyder reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Stevens to Approve the payment of the bills. The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

14. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Kroesser to adjourn the Regular Meeting of June 15, 2022. The motion was seconded by Councilmember Fagan and unanimously approved with a vote of 5-0. The meeting was adjourned at 10:01 PM.

Executive Session Personnel, Litigation and Real Estate

Respectfully Submitted,
Kathryn Vlahos
Assistant to the Manager

3. PUBLIC INPUT:

Please rise, state your name and address and the reason for addressing Council

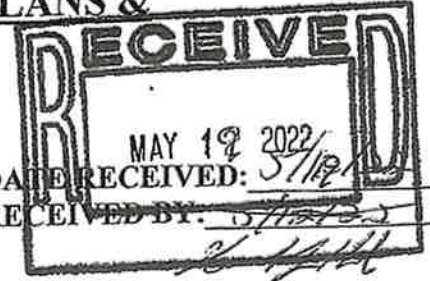
4. ANNOUNCEMENTS:

- HEROC is Scheduled to Meet Wednesday, July 27, 2022 @ 8:00AM in Council Chambers**
- The next Planning Commission Meeting is scheduled for August 8th @7:00PM in Council Chambers**
- Next Borough Council Meetings is the August 17th Workshop/Regular Meeting @ 7:30PM in Council Chambers**

**5. 28 N. Market Street: Estate of Jack
Zampirri Minor Subdivision Presentation**



BOROUGH OF HATFIELD
APPLICATION FOR APPROVAL OF PLANS &
ZONING HEARING



- Preliminary Subdivision
- Final Subdivision
- Preliminary Land Development
- Final Land Development
- Sketch Plan
- Conditional Use
- ZHB Application

PLAN TITLE: ESTATE OF JACK J. ZAMPIRRI 1

PROPERTY LOCATION:

Address: 28 N. MARKET ST HATFIELD, PA 19440
 Block: 1 Unit: 87

OWNER: ESTATE OF JACK J. ZAMPIRRI

Name: DANIEL L ZAMPIRRI Phone #: [REDACTED]
 (as on deed) ADMINISTRATOR

Address: [REDACTED]

APPLICANT:

Name: SAME AS OWNER Phone #: _____

Address: _____

PROPOSED DEVELOPMENT:

of Acres: 0.34 # of Lots/Units: 2

Zoning Classification: CC & R-2

PLAN:

Plan #: M8260 Date of Plan: 4/20/22
 Plans Prepared By: METZ ENGINEERS Phone #: 215-859-3111
 Address: 410 DERSTINE AVE LANSDALE, PA 19446

FEES:

Hatfield Borough: \$550 (APPL) \$1500 (ESCROW)
 Montgomery County Planning Commission: \$150.00
 Zoning Hearing Board Fee: N/A
 Signature of Owner/Applicant: Daniel L Zampirri

COMMONWEALTH OF PENNSYLVANIA
COUNTY OF MONTGOMERY

ON THE _____ DAY OF _____ A.D. 20____, BEFORE ME, THE
SUBSCRIBER, A NOTARY PUBLIC OF THE COMMONWEALTH OF
PENNSYLVANIA, PERSONALLY APPEARED DANIEL ZAMPIRRI, WHO
ACKNOWLEDGED THIS PLAN TO BE THE OFFICIAL PLAN OF STREETS
AND PROPERTY BOUNDARIES, SITUATED IN THE BOROUGH OF
HATFIELD, COUNTY OF MONTGOMERY, COMMONWEALTH OF
PENNSYLVANIA, AND DESIRED THAT THIS PLAN BE RECORDED
ACCORDING TO LAW.

SEAL NOTARY PUBLIC
MY COMMISSION EXPIRES _____

I, DANIEL ZAMPIRRI, ADMINISTRATOR, ESTATE OF JACK J. ZAMPIRRI,
HAVE LAID OUT UPON MY LAND, SITUATE IN THE BOROUGH OF
HATFIELD, COUNTY OF MONTGOMERY, COMMONWEALTH OF
PENNSYLVANIA, CERTAIN LOTS ACCORDING TO THE ACCOMPANYING
PLAN WHICH IS INTENDED TO BE RECORDED.
WITNESS MY HAND AND SEAL THIS _____ DAY OF
_____, 20____.

DANIEL ZAMPIRRI

APPROVAL OF BOROUGH
APPROVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF
HATFIELD THIS _____ DAY OF _____, 20____.

PRESIDENT

MANAGER/SECRETARY

REVIEWED BY BOROUGH ENGINEER
REVIEWED BY THE BOROUGH ENGINEER ON THE DAY OF _____, 20____.

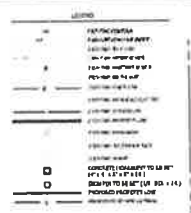
BOROUGH ENGINEER

APPROVAL OF THE BOROUGH OF HATFIELD PLANNING COMMISSION
APPROVED BY THE BOROUGH OF HATFIELD PLANNING COMMISSION
ON THIS _____ DAY OF _____, 20____.

CHAIRMAN

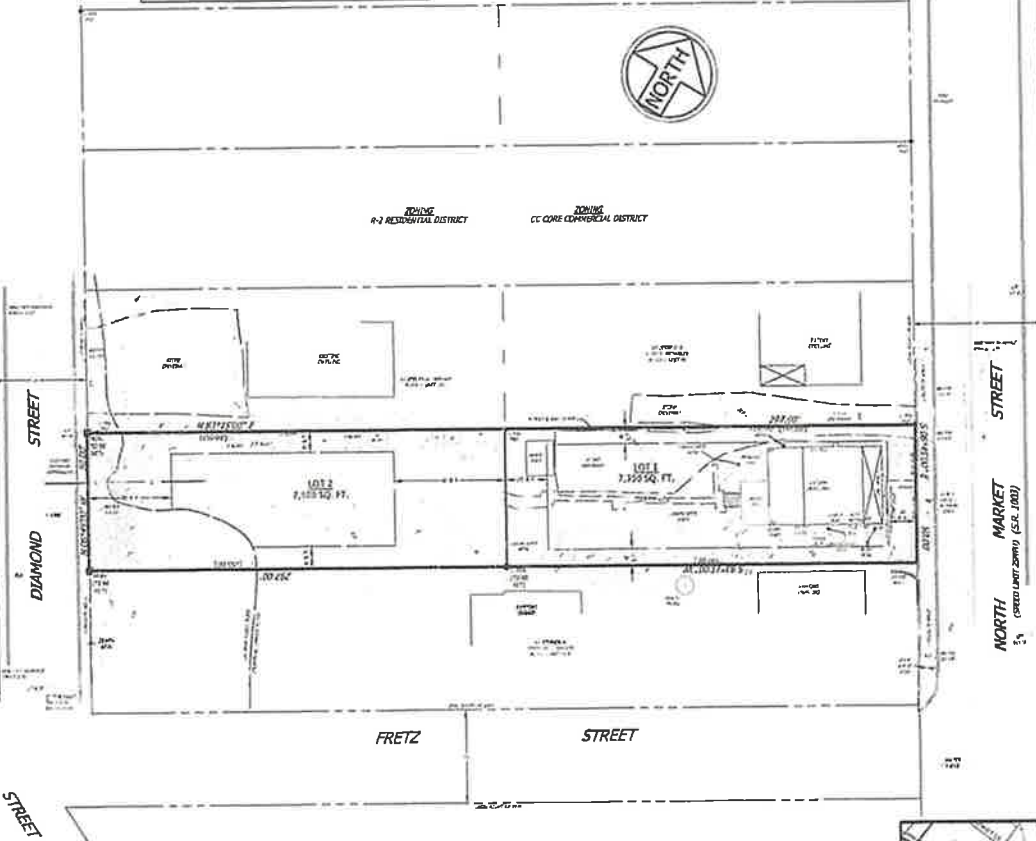
RECORDED IN THE OFFICE FOR THE RECORDS OF DEEDS IN AND
FOR THE COUNTY OF MONTGOMERY, AT HAGERSTOWN, PA, IN PLAN
BOOK _____ PAGE No _____ ON _____ 20____.

Montgomery County Planning Commission
MCPC No. _____
PROCESSED AND REVIEWED A report has
been prepared by the Montgomery County
Planning Commission in accordance with the
Municipal Planning Code.
EXPIRES THE DATE _____
For the Director



SOIL TAKEN FROM WEB BOIL SURVEY FOR MONTGOMERY COUNTY,
PA BY DEPARTMENT OF AGRICULTURE, NATURAL RESOURCES
CONSERVATION SERVICE, 10/27/2010. SURVEY NO. 2010-01-001
USE - URBAN LAND-READINGTON COMPLEX, 0 TO 8 PERCENT SLOPES
(ENTIRE SITE)

WAIVER REQUEST:
1. BALCO SECTION 22-3010 - TO PERMIT AN AERIAL PHOTO
IN LIEU OF ADDITIONAL TOPOGRAPHIC FEATURES



ANY STORMWATER DRAINAGE FACILITIES ARE THE
RESPONSIBILITY OF THE PROPERTY OWNER, BUT MAY
BE MAINTAINED BY THE BOROUGH, WITH ALL
EXPENSES BEING CHARGED TO THE PROPERTY OWNER.
IN THE EVENT THAT THE MAINTENANCE
RESPONSIBILITY OF THE PROPERTY OWNER ARE NOT
FULFILLED AFTER REASONABLE NOTICE TO DO SO



LOCATION MAP 1" = 800'

- NOTES:
- OWNER OF RECORD AND APPLICANT:
ESTATE OF JACK ZAMPIRRI
20 N. MARKET STREET
HATFIELD, PA 19024
PARCEL ID: 00-0131-00-3
308667 BLOCK 1 UNIT 8
DEED BOOK 319A PAGE 142
 - BOUNDARY AND TOPOGRAPHICAL INFORMATION TAKEN FROM
GEOGRAPHIC PLAN OF PROPERTY OF WILLIAM G. MANINGER
OF HATFIELD, PA, DATED JULY 6, 1981; A SURVEY BY THE OFFICE IN FEBRUARY
2010. ELEVATION DATUM: NAVD 83.
 - SOIL DATA: USE - URBAN LAND-READINGTON COMPLEX, 0 TO 8
PERCENT SLOPES.
 - FLOODPLAIN FROM FEMA PROFILE NO. 100 AT CROSS SECTIONS A-E
AT ELEVATION 218.2. SITE TOPS ARE ON SAME DATUM FLOODPLAIN
LIMITED BY ELEVATION.
 - NO CONSTRUCTION IS PROPOSED.
 - NO USE OF SPACE AREAS EXIST ON THE PROPERTY.
 - NO USES EXIST ON THE PROPERTY.
 - NO OPEN SPACE AREAS ARE PROPOSED FOR THIS PROJECT.
 - THE IMPROVEMENTS REQUIRED: 1. SANITARY SEWER LATERAL
WATER SERVICE, VENTILATION, LANDSCAPE, EROSION
CONTROL, TREE REMOVAL AND STORMWATER MANAGEMENT SHALL BE
THE RESPONSIBILITY OF THE DEVELOPER OF LOT 2. THE
STORMWATER MANAGEMENT SYSTEM DESIGN SHALL BE
COMPLETED PRIOR TO THE START OF CONSTRUCTION. THE
DESIGNER SHALL OBTAIN ALL NECESSARY PERMITS AS
REQUIRED BY THE BOROUGH AND MONTGOMERY
COUNTY CONSERVATION DISTRICT.
 - IMPROVEMENTS AND SIGN FINES TO BE PAID PRIOR TO RECORDING OF
PLAN.
 - LOT 2 TO BE SERVED BY PUBLIC WATER AND SEWER.
 - PUBLIC WATER TO BE PROVIDED BY HATFIELD BOROUGH AND THE
HATFIELD TOWNSHIP WASTEWATER AUTHORITY.
 - PUBLIC SEWER TO BE PROVIDED BY HATFIELD BOROUGH AND THE
HATFIELD TOWNSHIP WASTEWATER AUTHORITY.
 - TOTAL TRACT AREA = 14,830 SQ. FT.
 - LATERAL SHOWN ON LOT 2 AT THE REQUEST OF OWNER FOR
PLANNING PURPOSES. ACTUAL LATERAL CONSTRUCTION
WATER SERVICE AND ALL OTHER IMPROVEMENTS TO SUPPORT
SCHEDULED USES ARE THE RESPONSIBILITY OF THE LOT OWNER AND
ACCORDING TO BOROUGH AUTHORITY REGULATIONS.
 - ALL UTILITIES TO BE DEEPER THAN IN ACCORDANCE WITH FEMA
STANDARDS.
 - REQUIREMENTS AND SIGN FINES TO BE PAID PRIOR TO RECORDING OF
PLAN.
 - FOR ALL UTILITIES FLOODPROOFING DETAILS
EXCEPT FOR THE USES SPECIFICALLY PROHIBITED IN SUBSECTION
H(2), THE DEVELOPER AND/OR USE OF LAND SHALL BE
PERMITTED IN ACCORDANCE WITH THE REGULATIONS OF THE
UNDULING DISTRICT PROVIDED THAT ALL SUCH USES ACTIVITIES
AND/OR DEVELOPMENT SHALL BE SUBSEQUENT TO THE
COMPLIANCE WITH THE FLOODPROOFING AND RELATED
PROVISIONS CONTAINED IN ALL OTHER APPLICABLE ORDINANCES AND
GUIDANCE.
 - THE FLOOD ELEVATION FOR A HOUSE ON LOT 2 SHALL BE A
MINIMUM OF 10' 2" ABOVE 100-YEAR FLOODPLAIN.



EXCERPT OF MAP No. 4269(CD)141G
REVISED MARCH 7, 2016
SCALE 2 1/2" = 500'



BEFORE YOU USE A SERVICE IN
PENNSYLVANIA CALL 800 PA 811
FOR A SERVICE A 4-DIGIT SERVICE
NOTE TO UTILITIES SERVICE TO LOCATE
CALL 800 PA 811
20221111648

UNDULING DISTRICT MAY BEAN EDWENTON PA
PLANNING COMMISSION CALL 800 PA 811
FOR A SERVICE A 4-DIGIT SERVICE
NOTE TO UTILITIES SERVICE TO LOCATE
CALL 800 PA 811
20221111648

	R-3 RESIDENTIAL DISTRICT		ZONING DATA		CC - CORE COMMERCIAL DISTRICT	
	REQUIRED	ALLOWED	PROPOSED	LOT 1	PROPOSED	LOT 2
MIN LOT AREA	7,000 S.F.	7,000 S.F.	7,000 S.F.	8,000 S.F.	7,350 S.F.	7,350 S.F.
MIN LOT WIDTH	60 FT.	60 FT.	60 FT.	30 FT.	60 FT.	60 FT.
MIN FRONT YARD	30 FT.	30 FT.	30 FT.	8 FT / 10 FT. MAX	10 FT.	10 FT.
MIN REAR YARD	40 FT.	40 FT.	40 FT.	10 FT.	10 FT.	10 FT.
MIN SIDE YARD	8 FT.	8 FT.	8 FT.	1 FT. 11 IN. MAX	8 FT. 11 IN. MAX	8 FT. 11 IN. MAX
MAX. BUILDING COVERAGE	55%	55%	55%	40 FT. 1.4 STY	40 FT.	40 FT.
MAX. GARAGE/NO. OF				MN 2	2	2
COVERAGE OF LOT	10%	10%	10%	2ND S.F. UNIT	110 S.F. UNIT	110 S.F. UNIT
				MAX. BUILDING COVERAGE	75%	15%
				MAX. IMPERVIOUS		
				COVERAGE OF LOT	45%	45%
				PARKING REQUIRED	2 SPACES / UNIT	2 SPACES



PROPOSED SUBDIVISION PLAN
FOR THE
ESTATE OF
JACK J. ZAMPIRRI
HATFIELD, PA 19024
HATFIELD BOROUGH, MONTGOMERY CO. PA.

Metz Engineers
431 Drexel Ave., 20th Fl., Philadelphia, PA 19106-3608
One Philadelphia Plaza, Philadelphia, PA 19106-3608
215-563-1111

JAW
MB260
MB262
11" = 20"
1-3



LOCATION MAP 1"=800'

BUILDING STYLE

- 1. 2 1/4 STORY BRICK HOUSE
- 2. 2 1/4 STORY FRAME HOUSE
- 3. 2 1/4 STORY BRICK HOUSE
- 4. 2 1/4 STORY STUCCO HOUSE
- 5. 1 STORY BRICK COMMERCIAL BUILDING
- 6. 2 1/4 STORY BRICK APARTMENTS
- 7. 2 STORY BRICK APARTMENTS
- 8. 1 STORY BRICK BUILDING
- 9. 1 STORY STUCCO GARAGE
- 10. 1 1/2 STORY STUCCO HOUSE
- 11. 2 STORY FRAME APARTMENTS
- 12. 1 STORY STUCCO GARAGE

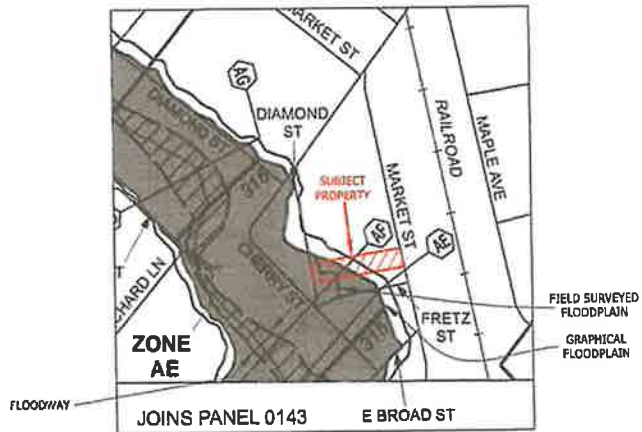


NO.	DESCRIPTION	DATE

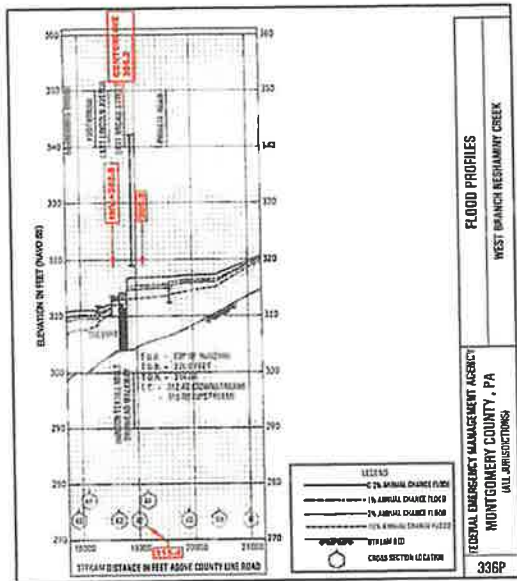


JAMES E. ROOD, P.E.
101 EDGEMOOR

AERIAL PHOTO PLAN LANDS OF 28 NORTH MARKET STREET PREPARED FOR ESTATE OF JACK J. ZAMPIRRI LAND SURVEY HATFIELD BOROUGH HUNTERDON CO. PA.		JAW
		M8260
		M8292
		1"=40'
Metz Engineers 101 EDGEMOOR RD. SUITE 100, HUNTERDON, NJ 08839 Tel: 908-271-1111 Fax: 908-271-1112		2 of 3



EXCERPT OF MAP No. 42891CD141G
 REVISED MARCH 2, 2016
 SCALE #1"=200'



BOXED ELEVATIONS HAVE BEEN FIELD SURVEYED

FLOODING SOURCE	FLOODWAY			BASE FLOOD WATER SURFACE ELEVATION (FEET NAVD)					
	CROSS SECTION	DISTANCE	SECTION WIDTH (FEET)	AREA (SQ. FEET)	MEAN VELOCITY (FEET PER SECOND)	REGULATORY	WITHOUT FLOODWAY	WITH FLOODWAY	INCREASE
AE	18,968	110	961	2.1	316.4	316.4	316.4	316.4	1.0
AF	19,168	97	820	1.7	316.4	316.4	316.4	316.4	1.0

TABLE 5

FEDERAL EMERGENCY MANAGEMENT AGENCY
 MONTGOMERY COUNTY, PA
 (ALL JURISDICTIONS)

FLOODWAY DATA
 WEST BRANCH NESHAMINY CREEK



PROJECT NO. _____ DATE OF ISSUE _____

DESIGNED BY _____ CHECKED BY _____

DATE OF DESIGN _____ DATE OF CHECK _____

FLOOD PLAN PLAN
 PART OF
 28 NORTH MARKET STREET
 PREPARED FOR
 ESTATE OF
 JACK J. ZAMPIRRI
 1940 ST. RD.
 HATFIELD BOROUGHS, MONTGOMERY CO. PA.

PROJECT NUMBER: JAW
 DRAWING NUMBER: MB26D
 SHEET NUMBER: MB192

SEE DETAIL
 SEE DETAIL
 SEE DETAIL

3 of 3





June 29, 2022

Hatfield Borough
401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Attention: Ms. Jaime E. Snyder
Borough Manager

RE: Zampirri 2-lot Minor Subdivision
28 N. Market Street
Bursich Project No.: HAT-01 / 228299



Dear Jaime:

As requested, Bursich Associates, Inc. has reviewed a Minor Subdivision plan submission prepared for 28 N. Market Street. The submission consisted of the following information prepared by Metz Engineers:

- Plan titled "Minor Subdivision Plan, Lands of 28 North Market Street, prepared for Estate of Jack J. Zampirri, Sheets 1 – 3 of 3, dated 04-20-22, and containing no revision date.

The site is located at 28 North Market Street within the CC Core Commercial District and R-2 Residential District. The property is bordered by N. Market Street to the east, Diamond Street to the west, and residential properties to the north and south. The application proposes to subdivide the property into two lots. An existing two-story dwelling, driveway, and wood shed will remain on Lot 1, which will sit entirely within the CC District. Lot 1 will continue to gain access from the existing stone driveway off N. Market Street, which provides joint access to the neighboring Brownlee property. Lot 2 will be located entirely within the R-2 District and will remain undeveloped at this time. The property frontage along Diamond Street, and a portion of Lot 2, are located within the Floodplain Conservation District. No construction, demolition, grading, or other improvements are proposed as part of the plan. We offer the following for your consideration:

REQUESTED WAIVERS

The following waiver request was noted on sheet 1 of 3 of the submitted plan:

1. §22-305D - A waiver to permit an aerial photo in lieu of illustrating the additional topographic features within 200 feet of the tract boundaries.

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040
www.bursich.com

ZONING ORDINANCE COMMENTS

1. §27-2108 – The existing improvements on proposed Lot 1 are non-conforming with respect to permitted use within the CC District (single-family detached dwelling) and front yard setback. The proposed subdivision will not intensify the existing non-conformities.
2. §27-1302 & §27-1304 – Proposed Lot 2 appears to comply with the permitted use and all required area and dimensional criteria in the R-2 District.

FLOODPLAIN ORDINANCE (CHAPTER 8) COMMENTS

1. §8-401.1.A – Up to half of any required yard setback area on an individual residential lot may extend into the Floodplain Conservation District. *A four-foot side yard setback shall be shown from the floodplain on Lot 2.*
2. §8-401.1.D(2) – The future driveway for Lot 2 will need to be located within the Floodplain Conservation District (FCD). Driveways serving single-family detached dwelling units are permitted uses in the FCD.

SUBDIVISION AND LAND DEVELOPMENT ORDINANCE COMMENTS

1. §22-310.1.B.(1).(c) – The proposed lot line must include metes and bounds.
2. §22-426 – The Applicant shall present evidence that water to Lot 2 can be supplied by a certified public utility. Correspondence shall be provided from the water authority indicating they can supply water to the property. The location of the nearest water main shall also be illustrated on the plans.
3. §22-427 – The Applicant shall present evidence that sewer service for Lot 2 can be supplied by a certified public utility.

SANITARY SEWER COMMENTS

1. PaDEP Sewage Facilities Planning shall be addressed.

GENERAL COMMENTS

1. The plan shall clarify if the portions of the existing concrete walk and landscaped area that encroach onto proposed Lot 2 will be removed.
2. Access to the existing property (proposed Lot 1) requires traversing a common driveway through the adjoining Brownlee property. We suggest a common driveway access agreement be recorded to establish the rights and responsibilities of the property owners.
3. Legal descriptions shall be submitted for the two lots created by the subdivision.

4. Since the plan contains all of the required certifications for a final plan, and based on the minor nature of the plan and no development being proposed, Borough Council may consider granting concurrent preliminary and final plan approvals if it so chooses.
5. Reviews, approvals, permits that may be required include, but are not limited to, the following:
 - a. Hatfield Borough Traffic Engineer
 - b. Hatfield Borough Electrical Engineer
 - c. Hatfield Borough Fire Marshal
 - d. PaDEP - Sewage Facilities Planning
 - e. Montgomery County Planning Commission
 - f. North Penn Water Authority

The comments are made with the understanding that all existing features and topography are accurately represented on the plans, and that all designs, calculations and surveys are accurate and have been prepared in accordance with current laws, regulations, and currently accepted Professional Land Surveying and Engineering practice

If you have any questions or need further information, please feel free to contact me at 484-941-0418 or chad.camburn@bursich.com

Very truly yours,



Chad E. Camburn, P.E.
Director of Municipal Services
Bursich Associates, Inc., Pottstown Corporate Office

pc: Katie Vlahos, Assistant to the Borough Manager (*via email*)
Kate Harper, Borough Solicitor (*via email*)
Bob Heil, Hatfield Borough Code Enforcement/Zoning Officer (*via email*)
Jeffrey A. Wert, P.E., P.L.S., Metz Engineers (*via email*)
Daniel Zampirri, Applicant (*via email: KDZ99@live.com*)

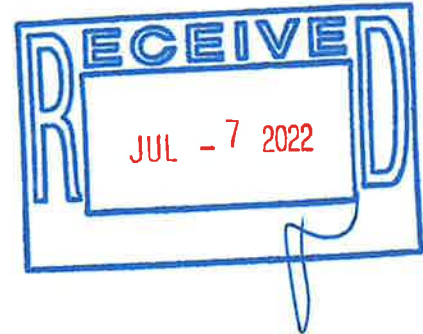


Borough of Hatfield

Montgomery County, Pennsylvania

July 7, 2022

Borough of Hatfield
Attn Jaime Snyder / Borough Manager
401 S Main St
PO Box 190
Hatfield, PA 19440



Re: Zampirri 2-lot Minor Subdivision / 28 N. Market Street

Dear Jaime,

I have reviewed the above referenced plan and offer the following:

28 North Market Street is within the CC Core Commercial District and R-2 Residential District. The application proposes to subdivide the property into two lots separated by the zoning district line.

The existing improvements on proposed Lot 1 are non-conforming with respect to permitted use within the CC District (single-family detached dwelling) and front yard setback. The proposed subdivision will not intensify the existing non-conformities.

Proposed Lot 2 appears to comply with the permitted use and all required area and dimensional criteria in the R-2 District.

Should you have any further questions or concern please do not hesitate to contact me.

Respectfully,

Robert J. Heil
Code & Zoning Enforcement

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

Code Inspections, Inc.

603 Horsham Road
Horsham, PA 19044

A Full-Service Agency Providing
Professional Inspection Services

Phone: 215-672-9400
Fax: 215-672-9736

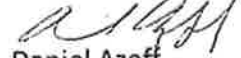
June 21, 2022

Re: Proposed Subdivision of 28 N. Market Street – Fire Marshal’s review.

To Whom It May Concern:

The review of the revised site plan referenced above for compliance with the International Fire Code 2012 as amended and adopted by the Borough of Hatfield has been completed. No fire code issues, or concerns would be caused by allowing the proposed subdivision of the property located at 28 N. Market Street.

Yours in safety,



Daniel Azeff

Fire Marshal

Borough of Hatfield



**HATFIELD BOROUGH COUNCIL
RESOLUTION NO. 2022- _____
REGARDING APPLICATION OF ESTATE OF JACK J. ZAMPIRRI FOR
PRELIMINARY/FINAL SUBDIVISION APPROVAL FOR A TWO LOT RESIDENTIAL
SUBDIVISION
28 NORTH MARKET STREET IN
HATFIELD BOROUGH**

AND NOW, this _____ TH day of July, 2022, the Borough Council of Hatfield, at a public meeting, and after reviews of the Plans by the Borough consultants, and Borough Council, and the Hatfield Borough Planning Commission hereby GRANTS Preliminary/Final Subdivision approval, with conditions, to the Plans of ESTATE OF JACK J. ZAMPIRRI for a two lot residential subdivision with no construction intended at this time, dated April 20, 2022, last revised _____ consisting of Sheets 1 through 3, prepared by Metz Engineers, 410 Derstine Avenue, Lansdale, PA 19446 (“the Plans”) for The Estate of Jack J. Zampirri (hereinafter “Applicant”) for the site located in the Borough at 28 North Market Street, on a .34 acre parcel in the CC Core Commercial and R- 2 Residential Zoning Districts, being TMP # 09-00-01375-00-2, subject to the conditions stated below:

Except as modified herein, the Plans must be revised to comply with this Resolution, the Borough Engineer’s Review letter from Bursich, dated June 29, 2022, attached hereto as Exhibit A, the letter from the Fire Marshal dated June 21, 2022, attached hereto as Exhibit B, the Zoning Officer’s letter dated July 7, 2022, attached hereto as Exhibit C, and any comments of the Montgomery County Planning Commission, the Hatfield Borough Planning Commission and the Borough Zoning Ordinance, the Hatfield Borough Subdivision and Land Development Ordinance, and the approved conditions of plan approval stated herein.

1. Metz Engineering, on behalf of the Applicant, requested a waiver from the Subdivision and Land Development Ordinance and after consideration, and a recommendation from the Hatfield Borough Planning Commission that the waiver is in the public interest, as well as a finding that the following waiver is warranted due to the hardship imposed on minor subdivision without it:
 - a. §22- 305D – A waiver to permit an aerial photo in lieu of illustrating the additional topographic features within 200 feet of the tract boundaries is GRANTED.
2. Subdivision and Land development approval is specifically conditioned on the Applicant demonstrating any and all required outside agency approvals, including, but not limited to, PENNDOT, DEP, MCCD, and any other required state or local agency prior to obtaining a building permit.
3. Preliminary/Final Subdivision Approval is likewise conditioned upon the Applicant demonstrating approval of its utility plans by the North Penn Water Authority and Hatfield Borough and Hatfield Township Municipal Authority regarding sewage, and approval of the Borough if any public street will be disturbed by the construction, and exhibiting signed and funded agreements with the North Penn Water Authority and Borough and payment of all tapping and connection fees necessary for water, sewer and electric service before obtaining a building permit.
4. Preliminary/Final Subdivision Approval is likewise conditioned upon the Applicant producing a shared driveway agreement with the adjoining neighbor on North Market Street prior to recording the Plans.

5. Final approval requires that Plans in a form acceptable to the Borough Engineer must be recorded at the Montgomery County Recorder of Deeds office in accordance with the Municipalities Planning Code within 90 days. At that time, the Applicant is required to provide the Borough with 4 copies of full-size paper copies of the final complete plan set for signature; 2 CDs with PDF version of all plans and design reports; and 2 CDs with AutoCAD files of all plan drawings prior to recording. The Applicant agrees to provide the Borough with two paper copies of the Recorded plans (with signatures and stamps) and a copy of the recording receipt prior to construction.
6. Final approval of the Plans for recording shall be conditioned upon payments of the Borough's reimbursable expenses related to the project.
7. Under the Pennsylvania Municipalities Planning Code, the Applicant has the right to accept or reject conditions imposed by the Borough Council upon an approval. In the absence of an appeal or a notice of rejection of conditions filed in writing within thirty days from the date of this Resolution, the conditions set forth herein shall be deemed to have been accepted by the Applicant. If the Borough receives a written notice of an appeal or a written rejection of the conditions set forth herein within thirty days from the date of this Resolution, however, then all waivers shall be deemed to have been automatically rescinded and this Resolution, shall be deemed to be a Denial of Final Approval for failure to comply with the Hatfield Subdivision and Land Development Ordinance and the conditions stated above.

Approved at a duly advertised public meeting of the Borough Council on the date above with Council Members, _____ voting "Aye" and _____ voting "Nay."

HATFIELD BOROUGH COUNCIL

By: _____
JASON FERGUSON, PRESIDENT

ATTEST:

JAIME SNYDER, BOROUGH SECRETARY

Approved this ____th day of _____, 2022.

Mary Anne Girard, Mayor
Borough of Hatfield

ACCEPTANCE BY THE APPLICANT, THE ESTATE OF JACK J. ZAMPIRRI:

I, Daniel L. Zampirri, Administrator, hereby certifies that he has the authority to accept the conditions of preliminary/final subdivision approval as set forth in this Resolution on behalf of the Applicant and by his signature hereto accepts the terms and conditions of approval as set forth above and agrees to comply with the same. This signature must be returned to Hatfield Borough on or before the 10th day following the date of this of this Resolution.

The Estate of Jack J. Zampirri

By: _____
Daniel L. Zampirri, Administrator

Dated: _____

6. Public Hearing Regarding the Comcast Cable Franchise Renewal

PUBLIC NOTICE

**Public Hearing Regarding
Cable Franchise Renewal for
the Borough of Hatfield**

Notice is hereby given that the Borough of Hatfield will hold a public hearing regarding the Comcast Cable Franchise Renewal. The public hearing will take place on July 20, 2022 at 7:30 p.m. at the Borough Building located at 401 South Main Street, Hatfield, PA 19440. Citizens are invited to testify. The purpose of the public hearing is to review the past performance of the cable operator, Comcast, and to identify the future cable-related community needs of the Borough. Questions or those requiring special accommodations should contact Jaime E. Snyder, Borough Manager, at (215) 855-0781 opt. 1.
LAN: July 6. a-1

7. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Budget, Finance, and
Labor Committee Report**

**7. REPORTS FROM STANDING
COMMITTEES AND MAYOR:**

- **Planning, Building, and Zoning
Committee Report**

7. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Public Safety Committee Report**

7. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Public Works & Property and Equipment
Committee Report**

7. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Utilities Committee Report**

7. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Hatfield Economic Revitalization
Outreach Committee Report**

7. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Dual Action Committee Report**

7. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Mayor Mary Anne Girard Report**

Report on the NMCRC meeting of 7/14/22

8. REPORTS AND CORRESPONDENCE:

Monthly Investment Report

**HATFIELD BOROUGH
CASH ACCOUNTS
May 31, 2022**

OPERATING ACCOUNT	BANK BALANCE	AMOUNT
01 - GENERAL		
Bank Balance	\$179,443.09	
O/S CHECKS		(\$101,608.54)
DIT		3,351.15
		(\$98,257.39)
07- ELECTRIC		
Bank Balance	\$654,596.94	
O/S CHECKS		\$0.00
DIT		1,506.46
		\$1,506.46
08 - SEWER		
Bank Balance	\$218,792.68	
O/S CHECKS		(\$99,478.01)
DIT		\$621.71
		\$621.71
	\$1,052,832.71	(\$98,856.30)
Bank Balance		\$1,052,832.71
Book Balance		\$857,225.48
18 - CAPITAL PROJECTS SINKING		\$127,812.95
35 - HIGHWAY AID		\$208,391.48
HARLEYSVILLE SAVINGS BANK		
Priority Business Savings		\$33,249.46
Priority Business Savings (Loans)		\$682,466.64
TOTAL OF ACCOUNTS		\$1,909,146.01
ESSA		
Checking account		\$32,032.28
KEY PRIVATE INVESTMENTS		
1131 CAPITAL RESERVE MANAGED		\$454,194.77
1132 SEWER CAPITAL RESERVE MANAGED		833,817.91
1133 SEWER MANAGED		512,482.62
1134 ELECTRIC FUND MANAGED		914,255.80
		\$2,714,751.10
TOTAL OF TD BANK, HSB, ESSA & KEY PRIVATE BANK INVESTMENTS		\$4,655,929.39

**Hatfield Borough Total Income & Disbursements
YEAR 2022**

	<u>Gain/(Loss)</u>	<u>Income</u>	<u>Disbursements</u>	<u>Fees</u>	<u>Total Disbursements</u>	<u>Difference Income/Disbursements</u>
Capital Reserve	(\$33,497.62)	\$2,502.55	(\$2,248.16)	(\$1,337.40)	(\$3,585.56)	(\$1,083.01)
Sewer Capital Reserve	(39,641.34)	3,506.95	(3,506.95)	(2,417.19)	(5,924.14)	(\$2,417.19)
Sewer Managed	(25,827.51)	2,159.42	(2,159.42)	(1,489.12)	(3,648.54)	(\$1,489.12)
Electric	(48,624.61)	3,798.08	(3,735.08)	(2,661.96)	(6,397.04)	(\$2,598.96)
Total	(\$147,591.08)	\$11,967.00	(\$11,649.61)	(\$7,905.67)	(\$19,555.28)	(\$7,588.28)

HATFIELD BOROUGH CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2022

2022	Capital Reserve	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$487,692.39							
January	\$481,092.84	(\$6,599.55)	-1.35%	\$407.28	(\$133.08)	(\$274.20)	(\$407.28)	\$0.00
February	\$478,513.76	(\$2,579.08)	-0.54%	\$434.05	(\$705.68)	(\$271.63)	(\$977.31)	(\$543.26)
March	\$465,773.87	(\$12,739.89)	-2.66%	\$508.20	(\$778.29)	(\$270.09)	(\$1,048.38)	(\$540.18)
April	\$450,186.62	(\$15,587.25)	-3.35%	\$535.17	(\$270.37)	(\$264.37)	(\$534.74)	\$0.43
May	\$454,194.77	\$4,008.15	0.89%	\$617.85	(\$360.74)	(\$257.11)	(\$617.85)	\$0.00
June								\$0.00
July								\$0.00
August								\$0.00
September								\$0.00
October								\$0.00
November								\$0.00
December								\$0.00
		(\$33,497.62)		\$2,502.55	(\$2,248.16)	(\$1,337.40)	(\$3,585.56)	(\$1,083.01)

HATFIELD BOROUGH SEWER CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2022

2022	Sewer Capital	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$873,459.25							
January	\$865,417.55	(\$8,041.70)	-0.92%	\$569.86	(\$569.86)	(\$490.09)	(\$1,059.95)	(\$490.09)
February	\$861,420.14	(\$3,997.41)	-0.46%	\$496.78	(\$496.78)	(\$487.80)	(\$984.58)	(\$487.80)
March	\$844,769.21	(\$16,650.93)	-1.93%	\$584.98	(\$584.98)	(\$486.21)	(\$1,071.19)	(\$486.21)
April	\$829,293.15	(\$15,476.06)	-1.83%	\$869.23	(\$869.23)	(\$479.48)	(\$1,348.71)	(\$479.48)
May	\$833,817.91	\$4,524.76	0.55%	\$986.10	(\$986.10)	(\$473.61)	(\$1,459.71)	(\$473.61)
June								\$0.00
July								\$0.00
August								\$0.00
September								\$0.00
October								\$0.00
November								\$0.00
December								\$0.00
		(\$39,641.34)	-4.60%	\$3,506.95	(\$3,506.95)	(\$2,417.19)	(\$5,924.14)	(\$2,417.19)

HATFIELD BOROUGH SEWER INVESTMENT ACCOUNT SUMMARY

YEAR 2022

2022	Sewer Managed	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$538,310.13							
January	\$533,287.28	(\$5,022.85)	-0.93%	\$350.16	(\$350.16)	(\$302.66)	(\$652.82)	(\$302.66)
February	\$530,689.47	(\$2,597.81)	-0.49%	\$324.52	(324.52)	(300.59)	(\$625.11)	(\$300.59)
March	\$520,266.51	(\$10,422.96)	-1.96%	\$381.13	(381.13)	(299.54)	(\$680.67)	(\$299.54)
April	\$509,606.48	(\$10,660.03)	-2.05%	\$513.45	(513.45)	(295.29)	(\$808.74)	(\$295.29)
May	\$512,482.62	\$2,876.14	0.56%	\$590.16	(590.16)	(291.04)	(881.20)	(\$291.04)
June								\$0.00
July								\$0.00
August								\$0.00
September								\$0.00
October								\$0.00
November								\$0.00
December								\$0.00
TOTALS		(\$25,827.51)	-4.87%	\$2,159.42	(2,159.42)	(1,489.12)	(3,648.54)	(1,489.12)

HATFIELD BOROUGH ELECTRIC INVESTMENT ACCOUNT SUMMARY

YEAR 2022

2022	Electric	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$962,880.41							
January	\$954,186.60	(\$8,693.81)	-0.90%	\$570.07	(\$507.07)	(\$541.36)	(\$1,048.43)	(\$478.36)
February	\$949,261.14	(\$4,925.46)	-0.52%	\$589.14	(\$589.14)	(\$537.81)	(\$1,126.95)	(\$537.81)
March	\$930,183.01	(\$19,078.13)	-2.01%	\$724.63	(\$724.63)	(\$535.78)	(\$1,260.41)	(\$535.78)
April	\$908,906.92	(\$21,276.09)	-2.29%	\$884.06	(\$884.06)	(\$527.94)	(\$1,412.00)	(\$527.94)
May	\$914,255.80	\$5,348.88	0.59%	\$1,030.18	(\$1,030.18)	(\$519.07)	(\$1,549.25)	(\$519.07)
June								\$0.00
July								\$0.00
August								\$0.00
September								\$0.00
October								\$0.00
November								\$0.00
December								\$0.00
TOTALS		(\$48,624.61)		\$3,798.08	(\$3,735.08)	(\$2,661.96)	(\$6,397.04)	(\$2,598.96)

8. REPORTS AND CORRESPONDENCE:

Monthly EIT / LST Report

HATFIELD BOROUGH
Berkheimer Comparative
2016-2021 Earned Income Tax

(Report as of 7/15/2022)

Month	2022	2021	2020	2019	2018	2017	Month	2022	2021	2020	2019	2018	2017
January	349.65	897.63	1,605.42	973.81	1,305.76	245.81	July	2,313.69	1,314.93	744.95	2,462.73	1,973.92	518.12
	874.13	1,174.92	868.35	815.69	592.07	1,782.61			3,976.44	1,223.01	2,481.10	644.89	1,456.59
	800.44	1,119.74	998.92	914.12	1,125.14	651.26			2,035.02	634.31	805.36	1,323.77	1,559.70
	1,248.17	516.76	2,805.81	722.35	1,090.52	2,653.00			1,205.94	2,200.77	1,689.60	604.96	1,296.24
	2,798.24	2,033.58	1,700.01	1,293.40	2,436.46	1,433.06				1,050.49	886.99	3,058.34	1,579.16
	1,308.02	637.60	1,175.67	1,251.89	1,968.25	1,385.23				1,067.68	678.38	1,488.77	1,178.56
	1,028.54		1,753.74	702.34						2,380.30	1,251.28		1,487.87
	3,445.15			1164.51						2,707.21			3,171.78
	2,941.43			3245.28						2,733.27			
	1,295.00									620.75			
										1,381.49			
Month Total	16,088.77	6,380.23	10,907.92	11,083.39	8,518.20	8,150.97	Month Total	2,313.69	8,532.33	16,744.23	10,255.44	9,094.65	12,248.02
YTD Total	16,088.77	6,380.23	10,907.92	11,083.39	8,518.20	8,150.97	YTD Total	248,823.12	235,461.52	230,792.09	231,307.96	224,674.16	228,040.81
February	1,896.88	1,015.31	2,618.99	5,353.21	761.04	2,254.27	August		558.35	4,689.38	5,185.15	800.24	2,078.40
	3,389.65	1,404.67	1,154.47	10,607.93	1,935.45	2,844.99			1,052.73	3,713.54	715.54	2,944.87	1,605.57
	2,253.01	3,413.92	6,737.26	4,967.27	951.90	3,275.29			2,072.03	943.13	1,004.48	1,593.23	2,585.83
	7,894.07	6,497.09	2,195.49	9,525.63	2,202.98	2,830.90			3,129.20	2,366.86	2,024.31	2,452.77	5,237.07
	3,450.18	2,685.50	1,739.30	7,476.14	4,089.83	595.93			3,391.96	3,342.63	3,236.05	2,983.92	9,656.89
	7,284.23	5,027.63	6,758.94	4,242.59	5,829.73	5,070.53			974.10	4,374.60	2,802.73	1,721.57	4,782.38
	6,401.96	12,077.62	5,019.71	5,744.09	5,627.93	3,367.39			3,656.99	4,402.94	9,448.79	3,287.03	4,088.36
	3,938.27	7,563.81	8,048.59	5,982.69	2,705.79	5,727.74			9,490.48	9,414.71	4,396.99	3,918.13	4,160.35
	9,162.41	12,150.83	5,962.24	4,466.18	5,767.75	8,219.66			4,257.91	6,009.96	2,023.85	7,931.75	4,036.30
	5,285.32	6,064.53	626.35	3,705.99	4,625.01	6,321.31			2,301.14	3,748.13	1,227.10	5,778.05	1,765.43
	2,990.39	4,692.13	3,399.64	3,383.48	3,007.26	2,469.57			3,039.24	4,924.28	4,730.84	4,209.91	3,428.67
	1,792.57	3,249.18	2,867.27	5,083.00	5,548.80	2,853.17			9,084.47	5,107.35	9,964.78	5,835.90	4,526.17
	6,598.77	3,987.61	6,582.96	2,401.37	2,356.02	6,521.76			6,918.54	6,633.39	12,334.88	3,485.34	5,462.31
	6,810.35	8,765.07	5,083.15	1,406.49	2,329.15	2,376.46			6,723.87	6,603.46	4,071.89	5,736.19	2,297.85
	2,690.03	2,068.74	12,700.19		2,302.49	5,301.07			5,651.24	8,446.28	4,674.67	5,294.07	3,535.73
	8,666.29	2,455.14	4,639.66		5,741.68	3,650.83			2,964.63	2,726.28	3,347.94	10,119.90	2,517.07
					2,938.40	3,211.46			10,120.00		5,911.40	6,949.50	2,496.35
					7,832.19						2,123.39	1,829.36	3,282.11
Month Total	80,504.38	83,118.78	76,134.21	74,346.06	66,553.40	66,892.33	Month Total	-	75,386.88	77,446.92	79,224.78	76,871.73	67,542.84
YTD Total	96,593.15	89,499.01	87,042.13	85,429.45	75,071.60	75,043.30	YTD Total	248,823.12	310,848.40	308,239.01	310,532.74	301,545.89	295,583.65
March	248.37	1,405.81	495.61	1,100.74	4,889.69	4,397.45	September		985.69	772.18	466.77	188.66	2,713.87
	657.58	2,778.22	712.45	338.84	470.52	1,198.08			5,439.47	5,186.01	2,067.30	870.99	1,383.60
	1,626.56	6,670.97	4,732.80	949.19	2,662.29	963.81			4,890.58	4,827.34	3,894.70	5,016.64	999.58
	641.62	2,530.21	4,074.50	9,631.68	3,309.44	647.44			2,727.80	2,168.47	2,679.82	5,218.07	969.65
	3,875.06	786.63	2,324.82	5,753.80	3,267.60	738.96				712.23	4,281.46	4,416.91	4,254.94
	2,934.35	1,241.80	1,067.87	1,558.27	7,571.44	2,025.84				2,332.14	2,529.21	853.66	2,092.45
	3,259.45	3,221.94	2,413.31	603.40	1,082.75	3,644.41						887.17	2,736.15
	2,226.26	1,440.49	1,989.90		573.60	3,886.47							1,904.52
	1,842.27	684.16	788.00		595.31	4,517.33							1,968.33
	1,958.44	969.07	2,306.85		1,347.03	915.06							
					768.52	606.13							
Month Total	19,269.96	21,729.30	20,906.11	19,935.92	26,538.19	23,540.98	Month Total	-	14,043.54	15,998.37	15,919.26	17,452.10	19,023.09

HATFIELD BOROUGH
Berkheimer Comparative
2015 - 2021 LST TAX

(Report as of 7/15/2022)

Month	2022	2021	2020	2019	2018	2017	Month	2022	2021	2020	2019	2018	2017
January	332.14	93.44	168.99	33.72	15.58	56.20	July	106.14	377.25	27.49	524.30	259.31	76.64
					508.63				632.68	593.29		727.57	607.02
									910.77				
Month Total	332.14	93.44	168.99	33.72	524.21	56.20	Month Total	106.14	1,920.70	620.78	524.30	986.88	683.66
YTD Total	332.14	93.44	168.99	33.72	524.21	56.20	YTD Total	23,993.74	21,978.62	19,393.79	20,939.03	20,771.05	18,298.78
February	1,403.93	436.37	350.79	576.73	672.03	468.04	August		615.85	15.72	988.39	1,021.80	445.60
	600.29	1,364.20	900.92	748.10					582.08	1,073.14	681.02		
	794.83	4,918.01	500.10	995.27	1,668.98	1,330.23			4,919.27	6,412.04	1,285.27	700.94	1,127.18
	5,118.23	1,371.18	611.10	653.32	2,770.93	696.91			1,707.15	774.35	6,305.29	2,969.69	1,063.01
	1,417.42	865.50	1,042.25	2,319.88	2,590.00						567.04	2,500.79	2,549.94
		528.58	4,235.56	2,607.58	254.47							2,480.47	2,285.24
													1,771.63
Month Total	9,334.70	9,483.84	7,640.72	7,900.88	7,956.41	2,495.18	Month Total	-	7,824.35	8,275.25	9,827.01	9,673.69	9,242.60
YTD Total	9,666.84	9,577.28	7,809.71	7,934.60	8,480.62	2,551.38	YTD Total	23,993.74	29,802.97	27,669.04	30,766.04	30,444.74	27,541.38
March	1,676.71	714.70	1,676.03	2,341.35	763.13	1,261.86	September		792.30	463.51	315.28	376.14	214.19
	719.06			25.47	81.55	840.11			285.87				431.32
						2,619.22							
						1,419.36							
Month Total	2,395.77	714.70	1,676.03	2,366.82	844.68	6,140.55	Month Total	-	1,078.17	463.51	315.28	376.14	645.51
YTD Total	12,062.61	10,291.98	9,485.74	10,301.42	9,325.30	8,691.93	YTD Total	23,993.74	30,881.14	28,132.55	31,081.32	30,820.88	28,186.89
April	34.39		60.43	196.71	352.66	240.48	October		311.77	146.06	63.69	330.79	
				509.66	584.34	847.76			734.10	634.69		556.04	
										53.07			
Month Total	34.39	-	60.43	706.37	937.00	1,088.24	Month Total	-	1,045.87	833.82	63.69	886.83	0.00
YTD Total	12,097.00	10,291.98	9,546.17	11,007.79	10,262.30	9,780.17	YTD Total	23,993.74	31,927.01	28,966.37	31,145.01	31,707.71	28,186.89
May	302.48	460.51	402.30	905.86	1,173.10	51.09	November		919.18	1,607.87	964.30	1,036.52	1,038.18
	630.75	1,692.90	1,275.28	375.32	1,797.10	1,280.28			818.70	1,716.84	955.64	1,201.68	556.11
	1,636.87	517.49	521.37	752.26	2,818.16	1,661.39			1,731.16	4,065.74	4,150.70	2,863.12	1,048.94
	4,688.75	5,320.14	3,739.00	2,351.25	1,540.23	2,587.86			4,311.42	827.46	962.79	1,440.98	1,023.72
	1,415.42	715.32	2,047.16	2,961.22	566.94						1,791.10		1,364.69
	1,642.82	7.86	575.37	669.24							200.36		2,586.01
			107.68	683.76									1,676.30
Month Total	10,317.09	8,714.22	8,668.16	8,698.91	7,895.53	5,580.62	Month Total	-	7,780.46	8,217.91	9,024.89	6,542.30	9,293.95
YTD Total	22,414.09	19,006.20	18,214.33	19,706.70	18,157.83	15,360.79	YTD Total	23,993.74	39,707.47	37,184.28	40,169.90	38,250.01	37,480.84
June	141.38	536.24	558.68	77.62	1,626.34	1,529.82	December		1,677.02	13.76		474.53	97.30
	621.24	515.48		630.41		209.35							
	710.89					515.16							
Month Total	1,473.51	1,051.72	558.68	708.03	1,626.34	2,254.33	Month Total	-	2,289.31	13.76	0.00	474.53	97.30
YTD Total	23,887.60	20,057.92	18,773.01	20,414.73	19,784.17	17,615.12	Grand Total	23,993.74	41,996.78	37,198.04	40,169.90	38,724.54	37,578.14

8. REPORTS AND CORRESPONDENCE:

Monthly YTD Report

Combination of Funds 2022
YTD as of June 30, 2022

	Revenues	Expenses	Budgeted			
			Revenues	% Revenues Received	Expenses	% Expenses Used
January	\$393,834.39	\$545,824.64	\$8,385,900.00	4.70%	\$8,443,384.00	6.46%
February	555,741.81	529,583.77	\$8,385,900.00	6.63%	\$8,443,384.00	6.27%
March	535,251.11	329,696.63	\$8,385,900.00	6.38%	\$8,443,384.00	3.90%
April	497,053.24	511,829.57	\$8,385,900.00	5.93%	\$8,443,384.00	6.06%
May	510,356.13	436,417.87	\$8,385,900.00	6.09%	\$8,443,384.00	5.17%
June	792,204.86	530,111.59	\$8,385,900.00	9.45%	\$8,443,384.00	6.28%
July			\$8,385,900.00		\$8,443,384.00	
August			\$8,385,900.00		\$8,443,384.00	
September			\$8,385,900.00		\$8,443,384.00	
October			\$8,385,900.00		\$8,443,384.00	
November			\$8,385,900.00		\$8,443,384.00	
December			\$8,385,900.00		\$8,443,384.00	
Total	\$3,284,441.54	\$2,883,464.07		39.17%		34.15%

8. REPORTS AND CORRESPONDENCE:

Police Department Report

**The Hatfield Police Department's
monthly report to the
Council of the Borough of Hatfield**



July 18, 2022

Submitted by Lt. Jane E. Robertson

Hatfield Police Report for Borough Council

6/7/2022 through 7/17/2022

Activity in brief



- 505 agency cases originated in Hatfield Borough
- 37 traffic stops were conducted
- 151 incidents were handled in the Borough's core district
- 202 Borough patrols were conducted
- 33 selective enforcements were conducted
- 32 traffic citations were issued
- 20 traffic warnings were issued
- 5 crashes were investigated
- 16 building overnight checks ("NightEyes") were completed

Burglary: On June 12 at about 4 p.m., an officer responded to a home on West Lincoln Avenue for a report of cash taken from a lockbox. There was no sign of forced entry to the home. The case is currently under investigation.

Criminal mischief: On June 29 at about 12 p.m., officers responded to the 400 block of South Main Street for a report of vandalism to a vehicle. The complainant advised that a substance that is believed to be sugar was poured into the gas tank of her vehicle for unknown reasons and she stated she does not have any idea who would have done this.

Fireworks: On July 3 at about 2:45 p.m., officers responded to Centennial Park for a report of juveniles setting off fireworks. No juveniles were present upon officers' arrival. Calls regarding

juveniles setting off fireworks were made multiple times throughout July 3 into July 4, with a small group of juveniles receiving citations as a result.

Disturbance: On June 8 at about 5 a.m., officers responded to Wheatfield Circle for a report of “loud talking” disrupting the neighborhood. Officers determined a father was upset with his daughter’s late arrival home and the verbal exchange resulted in neighbors calling 911.

Disturbance: On June 10 at about 1 p.m., officers located juveniles in Centennial Park playing with BB guns and shooting “Orbeez” type pellets in the park. The juveniles were warned and the BB guns confiscated. No victims came forward.

Fireworks: On July 4 at about 9:45 p.m., an officer on patrol observed fireworks being set off from a home in the 100 block of Penn Street. The homeowner was spoken to about the applicable laws and advised he would not set off any more. On July 17 at about 8:45 p.m., another officer on patrol observed a small group setting off fireworks from the Sweet Gourmet parking lot next to Centennial Park. This group was also warned about their actions and advised of the applicable laws.

Suspicious Person: On June 8 at about 11 a.m., officers responded to a home in the 400 block of South Main Street for a report of a male taking pictures of the property. It was determined the person was an employee of a construction company taking photos of the property for an upcoming project. There was no further issue.

Shots fired: On July 4 at about 12:20 a.m., officers responded to Poplar Street for a report of shots fired in the area of the wood line at Meadowbrook Apartments. A 9 mm casing was located; the suspects reportedly immediately fled after the gun was fired.

Suspicious Circumstance: On July 6 at about 7 p.m., officers responded to a home on Poplar Street as the resident was reporting a foul odor coming from an upstairs apartment. It was determined that the odor was actually rotting food coming from within the complainant’s own home.

Suspicious Person: On July 4 at about 2 p.m., officers received several reports of an intoxicated male wandering into traffic on Union Street by Maple Avenue. Upon arrival they found the male was not intoxicated but was upset because his SEPTA bus was not coming at the regularly scheduled time due to the holiday schedule. Officers drove him to the train station.

HATFIELD BOROUGH

Agency Activity Report

By Agency Code

From Date: 6/7/2022 To Date: 7/17/2022

Report Date: 7/18/2022 1:13:42 PM

CFS Code	Description	Total Events	0000-0800	0801-1600	1601-2400
0510	BURGLARY	1	0	0	1
1440	CRIMINAL MISCHIEF ALL	3	0	3	0
2040	FAMILY OFFENSES - DOMESTIC	3	2	0	1
2450	NOISE COMPLAINT	6	1	2	3
2485	ALARM ALL OTHERS	2	1	0	1
2619	PFA/ICC VIOLATION	1	0	1	0
2640	MUN ORD VIOLATIONS	5	2	1	2
2654	DISTURBANCE	5	0	3	2
2657	HARASSMENT	2	0	1	1
2665	FIREWORKS	4	0	1	3
4018	STREET LIGHTS-OUT/REPAIRS	1	1	0	0
4020	SUSPICIOUS AUTO	2	1	0	1
4021	SUSPICIOUS ACTIVITY	8	0	3	5
4023	SHOTS FIRED - REPORTS	1	1	0	0
4028	OTHER NON-CRIMINAL INV GENERAL POLICE	1	0	0	1
4051	ALARM BURGLARY OR HOLD UP RESIDENCE	1	0	1	0
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	2	0	2	0
4081	JUVENILE MATTER (NON CRIMINAL ONLY)	2	0	0	2
4100	ALARMS (FIRE ALARMS)	2	0	1	1
4504	ATTEMPTED SUICIDES	1	0	1	0
5510	ANIMAL COMPLAINTS ALL	3	0	0	3
6016	NON REPORTABLE MV CRASH	3	0	1	2
6303	TRAFFIC OFFENSE ALL OTHER	2	0	1	1
6305	SELECTIVE ENFORCEMENT TRAFFIC	33	7	10	16
6308	TRAFFIC MV COMPLAINT	1	0	0	1
6310	TRAFFIC ENFORCE / STOP	37	2	14	21
6335	TRAFFIC HAZARD	2	0	2	0
6336	DISABLED MV	1	0	1	0
6510	PARKING ENFORCEMENT	14	7	3	4
6511	PARKING VIOLATION COMPLAINT	8	0	3	5
6612	SIGNALS SIGNS OUT	4	1	1	2
7002	BUILDING CHECK	16	15	0	1
7006	LOCK OUT	1	0	1	0
7008	MEDICAL ASSISTANCE	19	8	7	4
7014	OTH PUB SERV/WELFARE CHK	5	0	4	1

HATFIELD BOROUGH

Agency Activity Report

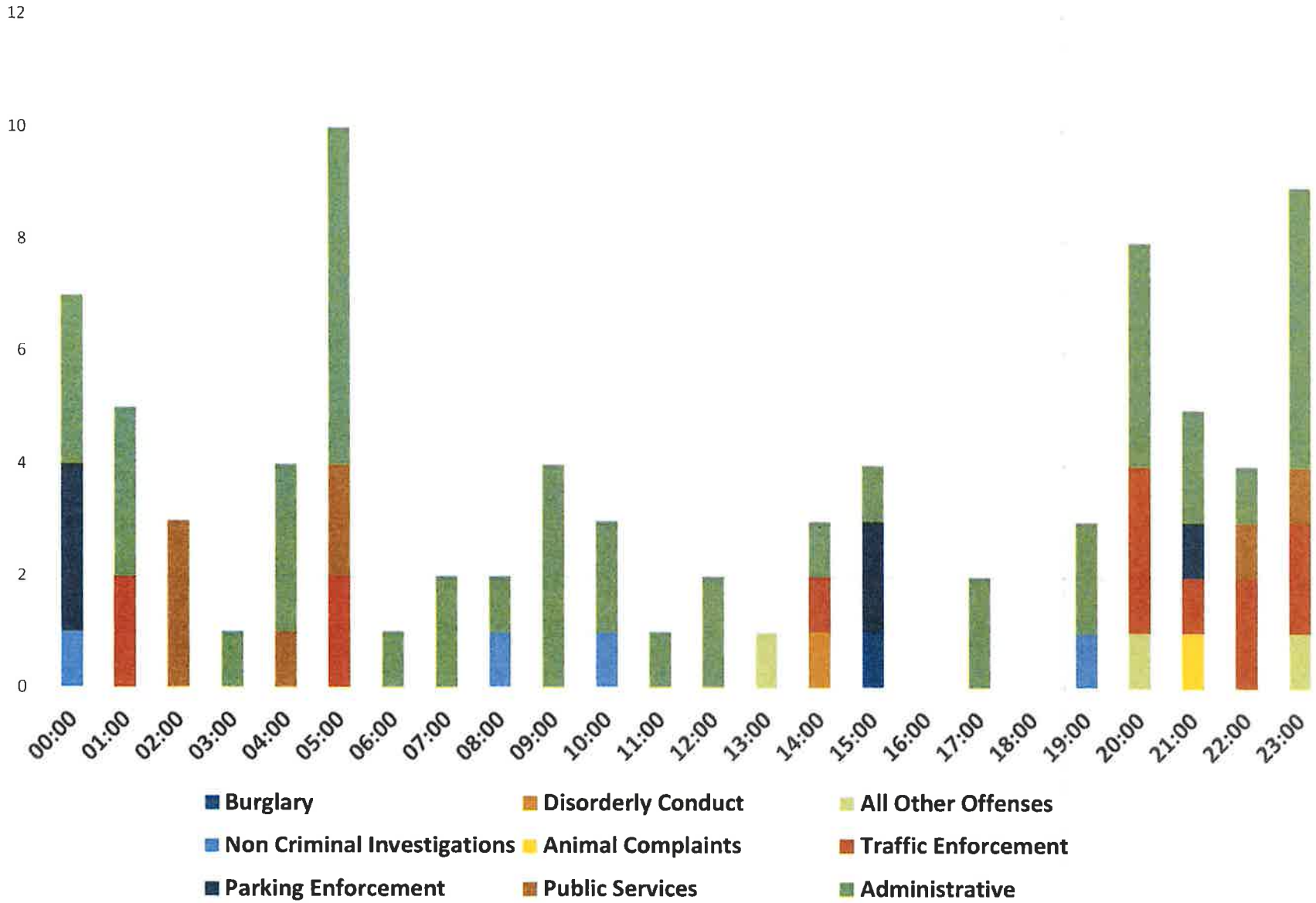
By Agency Code

From Date: 6/7/2022 To Date: 7/17/2022

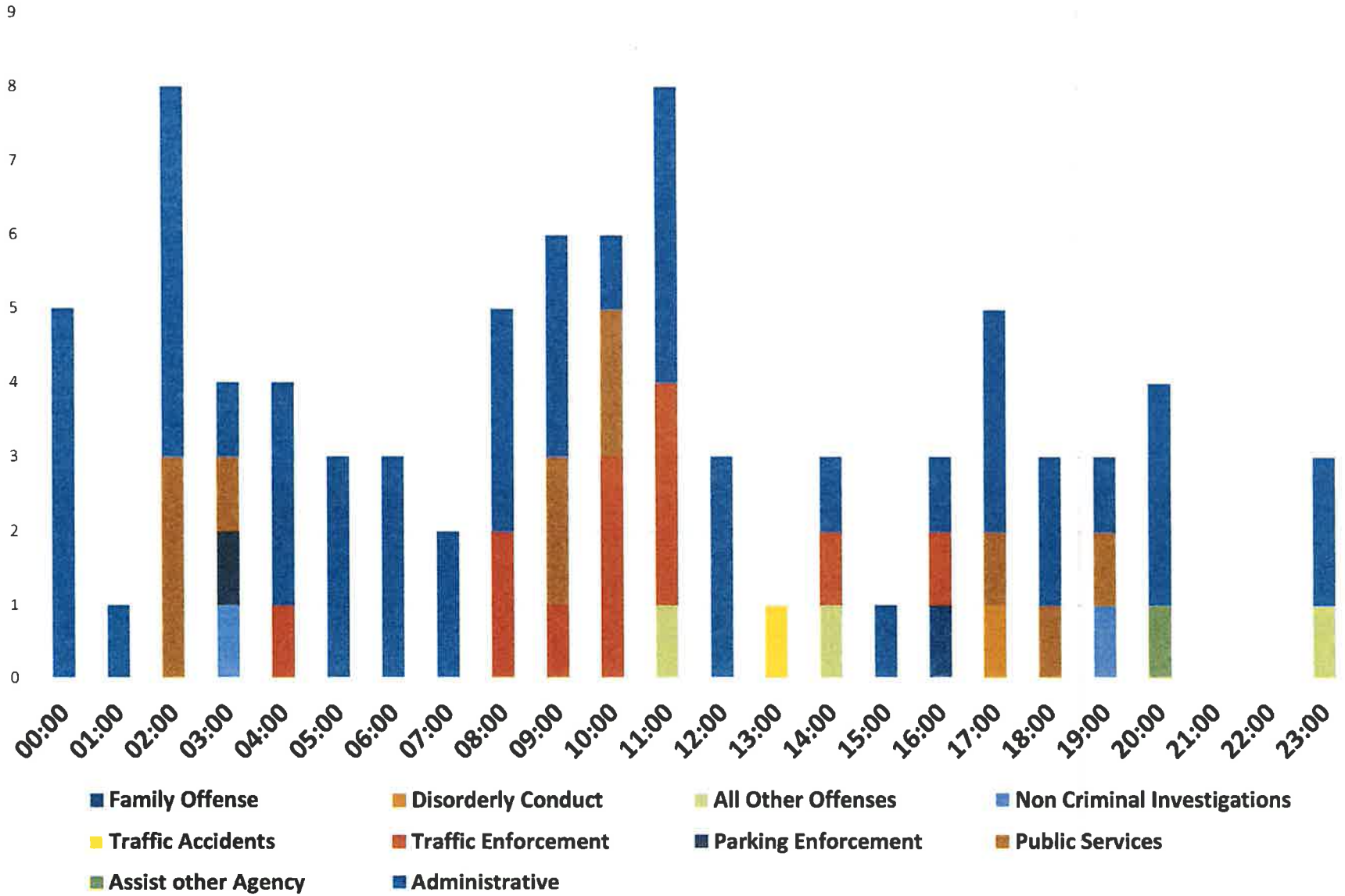
Report Date: 7/18/2022 1:13:42 PM

CFS Code	Description	Total Events	0000-0800	0801-1600	1601-2400
7015	ASSIST CITIZEN	10	1	7	2
7502	ASSISTING-FIRE DEPT	1	0	0	1
7506	ASSISTING-OTHER AGENCIES	1	0	0	1
9002	ADMINISTRATIVE DUTIES	1	1	0	0
9003	COMMUNITY POLICING	2	0	1	1
9020	POLICE INFORMATION	10	2	5	3
9021	TRAINING	1	0	1	0
9029	CIVIL MATTER	2	0	1	1
9052	PFA INFORMATION	1	0	1	0
9065	NEIGHBORHOOD PATROL	202	86	57	59
9071	DIRECTED PATROL	42	22	3	17
911	911 HANG UP / CHK WELFARE	1	1	0	0
9111	BIKE PATROL	5	2	1	2
9112	FOOT PATROL	3	3	0	0
9115	FOLLOW UP	16	1	4	11
9989	CALL BY PHONE	5	0	5	0
	Total:	505	168	154	183

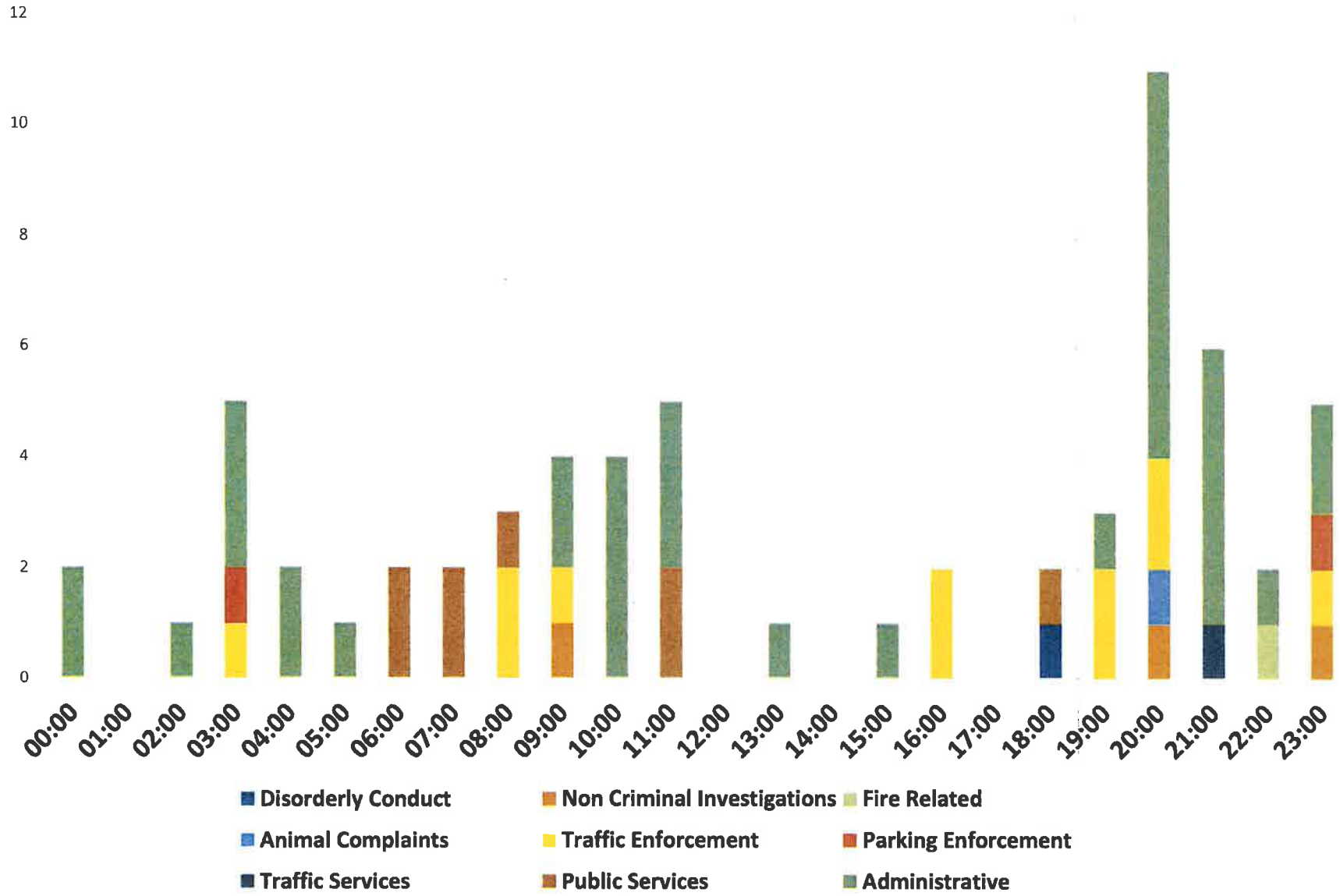
Sunday - 84 incidents



Thursday - 84 incidents



Saturday - 64 incidents

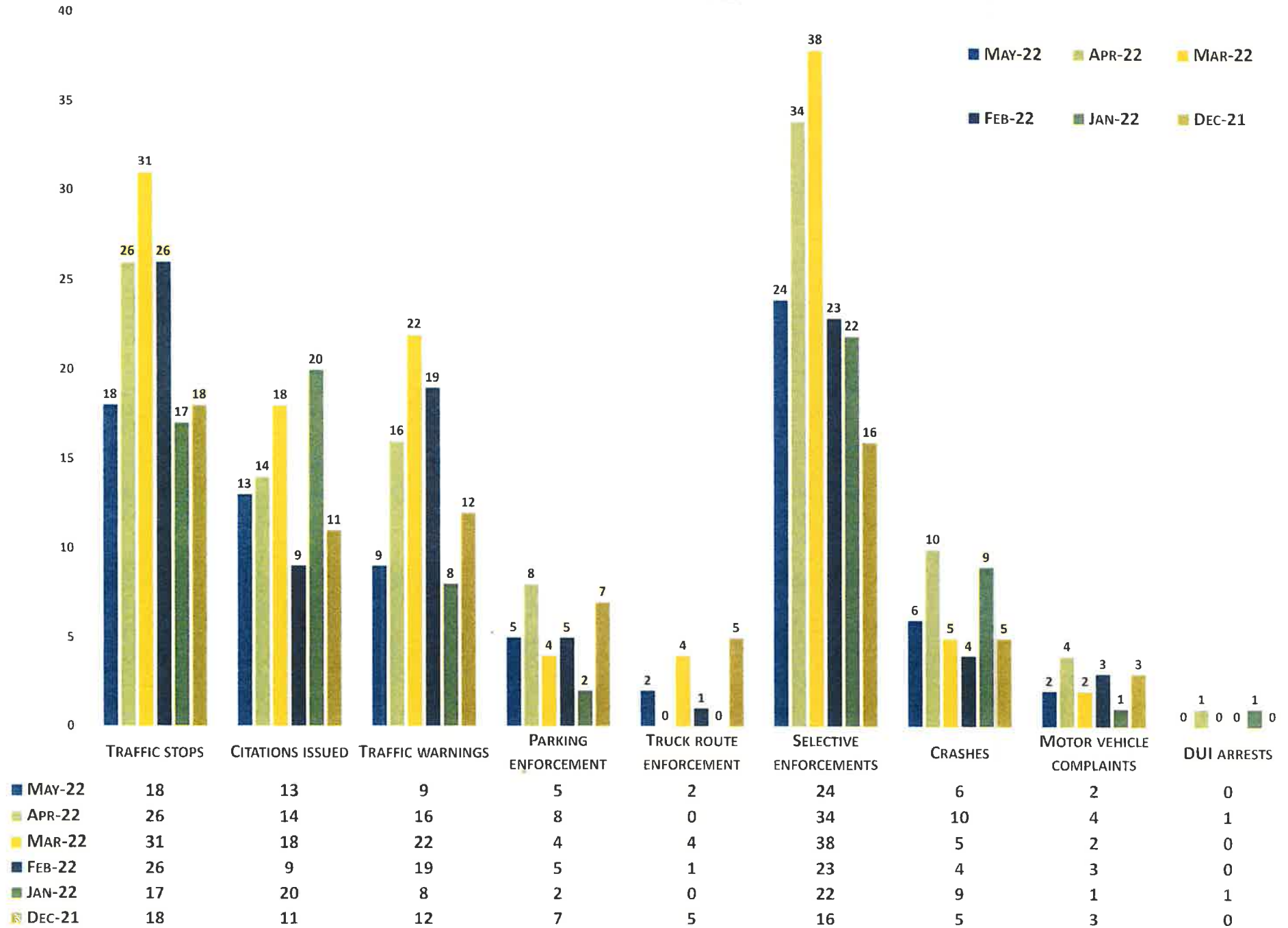


Traffic Enforcement Map

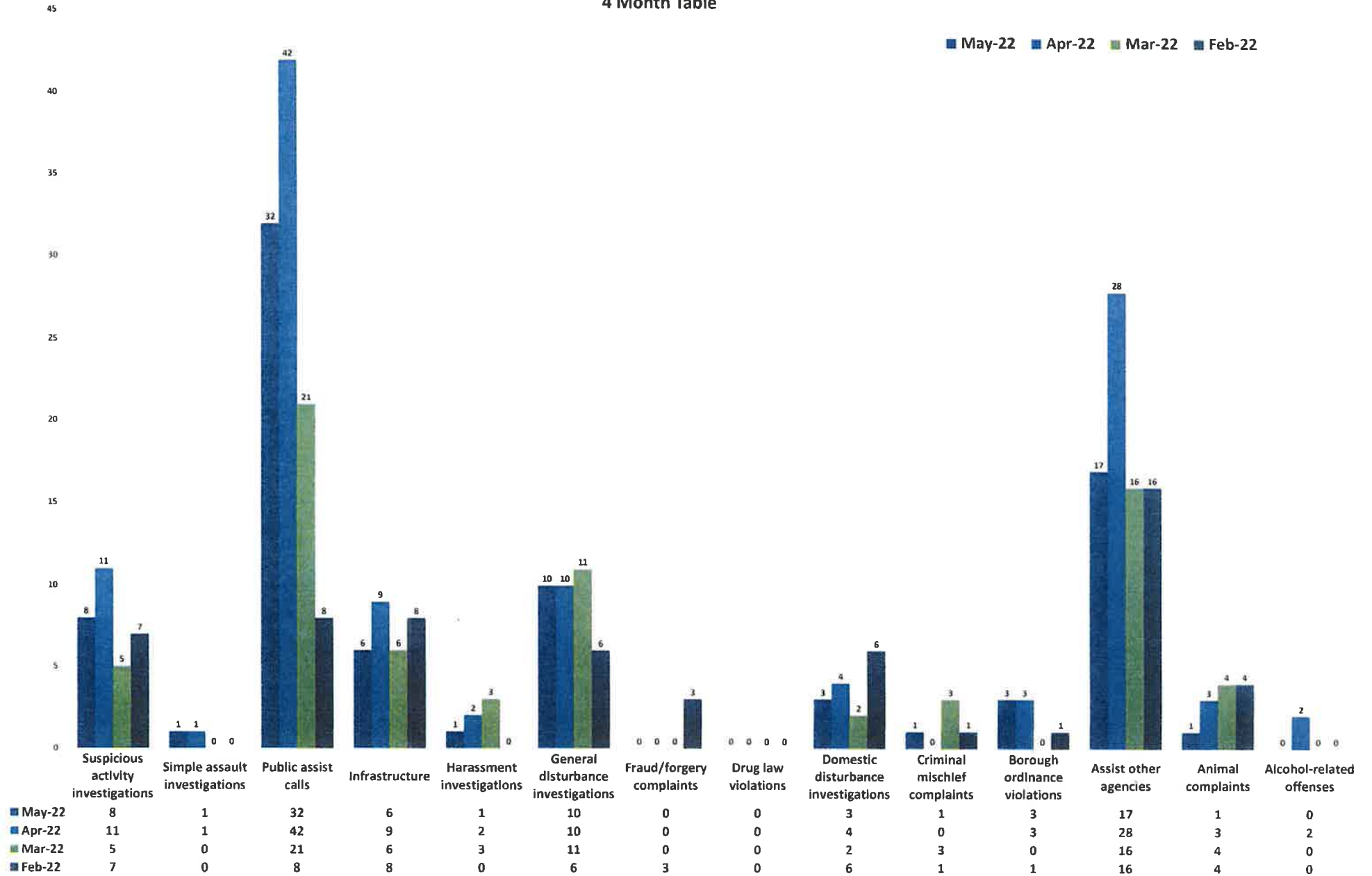
June 7, 2022 - July 17, 2022



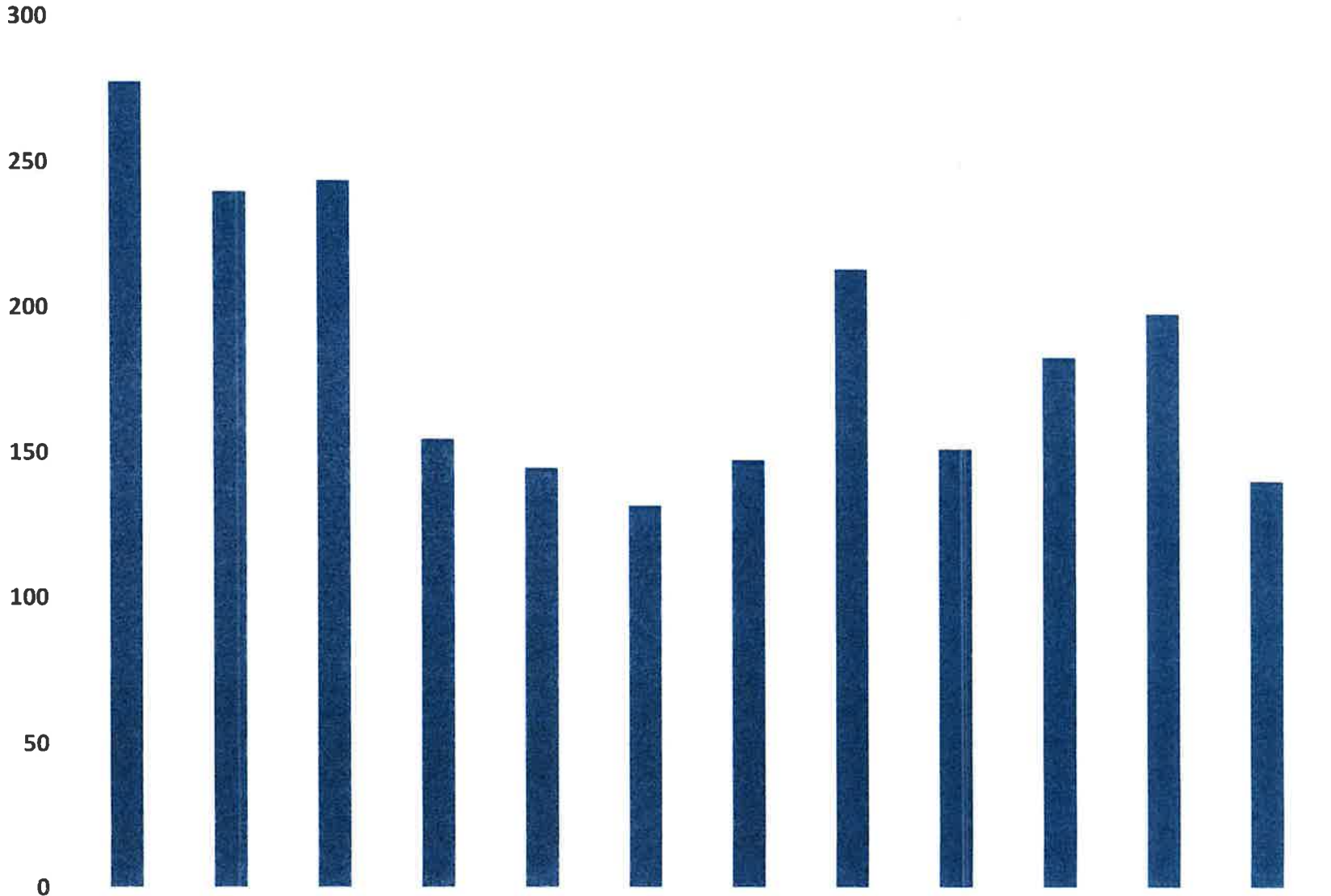
TRAFFIC ACTIVITY AND TRENDS 6 MONTH TABLE



Call for Service Activities & Trends 4 Month Table



Borough Patrol activity



■ Borough Patrol activity

Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22
278	240	244	155	145	132	148	214	152	184	199	141

8. REPORTS AND CORRESPONDENCE:

Fire Department Report

HATFIELD VOLUNTEER FIRE CO.

CALL SUMMARY 1st Half 2022

quarter	calls	1st truck enroute	in-service hours	total personnel	personnel hours	average personnel	other hours*	training hours
1	80	4.57	46	894	511	11.2	129	948
2	69	4.35	42	816	491	11.8	114	880
3								
4								
YTD	149	4.47	87	1,710	1,001	11.5	243	1,828
plus	8	YTD investigations						
Total calls = 157							Total days of service = 384	

* business meetings, investigations, etc.

MAJOR INCIDENTS (average 14.3 firefighters)

- cardiac arrest calls = 5
- Sun 3/6 12:18 vehicle rescue (15)
- Tues 3/29 13:13 camper fire (13)
- Sun 4/10 1:13 vehicle fire (13)
- Sun 4/10 23:35 smoke in basement (17)
- Mon 4/25 7:28 vehicle rescue (14)
- Mon 5/9 8:17 basement fire (20)
- Sun 6/19 10:05 house siding fire (13)
- Tues 6/28 14:09 rescue at pool (10)
- Wed 6/29 19:05 Industrial roof fire (14)



RESPONSE MUNICIPALITY

Hatfield Borough	26
First Due Hatfield Twp	77
Colmar Hatfield Twp	15
Franconia	4
Hilltown	3
Lansdale	2
Lower Salford	2
Montgomery	5
Souderton	4
Towamencin	7
<u>others</u>	<u>4</u>
YTD	149

AID GIVEN OR RECEIVED

automatic aid given	28
automatic aid received	14
mutual aid given	19
mutual aid received	2
<u>none</u>	<u>86</u>
YTD	149

ENROUTE TIME

minutes	
1 or less	6
>1 to 2	13
>2 to 3	11
>3 to 4	22
>4 to 5	36
>5 to 6	32
>6 to 7	16
<u>>7</u>	<u>13</u>
YTD	149

VEHICLES RESPONDED

Engine 17-1	102
Engine 17	20
Squad 17	67
Ladder 17	70
Utility 17	3
Command 17	48
YTD	149

HATFIELD VOLUNTEER FIRE CO.

Report #s: **1522 L&S**, 28, 274, 549, **745**, 1390, 1514 As & Cadets, 1624 total ff pts, 1645

8. REPORTS AND CORRESPONDENCE:

EMS Report

Filters Scene Zone MONTGOMERY - HATFIELD BOROUGH (46929) Months in ESO Record Created Date Last Month

TOTAL ZONE CALLS
13

TOTAL VMSC CALLS
872

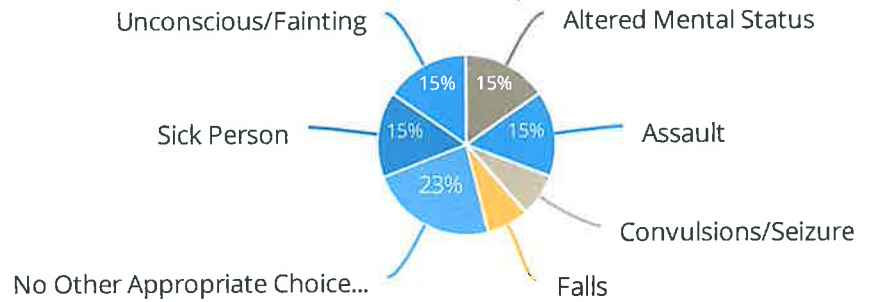
Average Chute Time
79.15

Average Response Time
07m:49s

Top 5 Call Types

Type of Incident	#
No Other Appropriate Choice	3
Sick Person	2
Unconscious/Fainting	2
Assault	2
Altered Mental Status	2

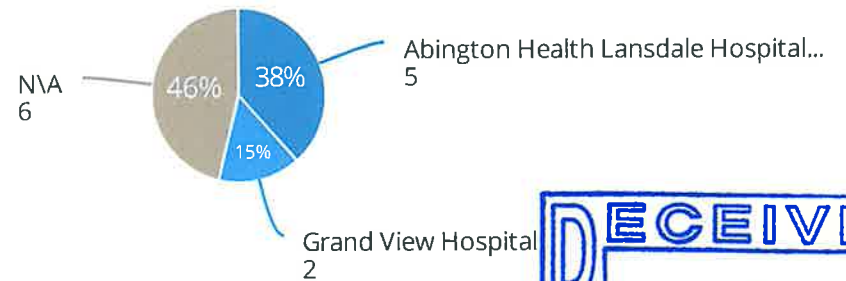
Dispatched Complaint Percentages



Call Disposition

Disposition	#
Transported No Lights/Siren	6
Cancelled (No Patient Contact)	2
Cancelled on Scene/No Patient Found	1
Transported Lights/Siren	1
Patient Treated, Released (AMA)	1
Patient Refused Evaluation/Care (Without Transport)	1
Patient Treated, Released (per protocol)	1

Hospital Transports



8. REPORTS AND CORRESPONDENCE:

Public Works Department Report

Stephen S. Fickert Jr

Public Works Director/Report for June, 2022

Wednesday, June 1, 2022

- Cut grass at various locations
- Televised select storm sewer pipes

Thursday, June 2, 2022

- AMP Safety Training

Friday, June 3, 2022

- Sent brush hog to scout cabin
- Collected trash from parks & buildings
- Loaded trucks for Monday
- Delivered packets

Saturday, June 4, 2022

Sunday, June 5, 2022

Monday, June 6, 2022

- Started rebuilding a storm sewer inlet on Koffel Rd
- Started replacing manhole frames on Koffel Rd
- Collected trash from parks & buildings

Tuesday, June 7, 2022

- Continued rebuilding storm sewer inlet on Koffel Rd
- Continued replacing manhole frames on Koffel Rd
- Marked PA 1 Calls

Wednesday, June 8, 2022

- Continued rebuilding storm sewer inlet on Koffel Rd
- Continued replacing manhole frames on Koffel Rd
- Removed graffiti at Centennial Park
- Trimmed Streetscape tree away from signs

Thursday, June 9, 2022

- Blacktopped around storm sewer inlet & manholes on Koffel Rd
- Cleaned up plates and cones from Koffel Rd
- Staged inlet frames on E Lincoln Ave for replacement on Friday
- Removed graffiti at Centennial Park Gazebo
- Jack off ½ day

Friday, June 10, 2022

- Replaced two inlet frames on E Lincoln Ave
- Collected trash from parks & buildings
- Derik off ½ day

Saturday, June 11, 2022

Sunday, June 12, 2022

Monday, June 13, 2022

- Collected trash from parks & buildings
- Swept Streets
- Cut grass at various locations
- Sprayed weeds at Centennial Park

Tuesday, June 14, 2022

- Removed graffiti from Chestnut St pedestrian bridge
- Fixed split rail fence at Centennial Park
- Cut grass at various locations
- Excavated & formed for park benches at Heritage Park
- 57-2 went to Franconia Auto for repairs

Wednesday, June 15, 2022

- Started replacing manhole frames & lids on E Lincoln Ave
- Started hanging Founders Day posters

Thursday, June 16, 2022

- Continued replacing manhole frames & lids on E Lincoln Ave
- Continued hanging Founders Day posters
- James off

Friday, June 17, 2022

- Collected trash from parks & buildings
- Trimmed shrubs at Centennial Park
- Poured concrete pads at Heritage Park for benches
- Staged manhole frames on Poplar St
- Ed off
- James off

Saturday, June 18, 2022

Sunday, June 19, 2022

Monday, June 20, 2022

- Collected trash at parks & buildings
- Backfilled, seeded and laid straw around concrete at Heritage Parks
- Hung the Founders Day banner across S Main St
- Started replacing manhole frames on Poplar St
- James off

Tuesday, June 21, 2022

- Finished replacing manhole frames on Poplar St
- Pulled weeds in tot-lots
- James off

Wednesday, June 22, 2022

- Blacktopped around inlets and manhole frames on E Lincoln Ave & Poplar St
- Saw cut around storm sewer inlet on Wheatfield Circle
- Sprayed weeds in flower beds at various locations

Thursday, June 23, 2022

- Sent scrap to the scrap yard
- Started spreading mulch at Centennial Park
- Cleaned and greased trucks

Friday, June 24, 2022

- Swept Streets
- Collected trash at parks & buildings
- Cut grass at various locations
- Continued spreading mulch at Centennial Park
- Derik off
- Steve off

Saturday, June 25, 2022

Sunday, June 26, 2022

Monday, June 27, 2022

- Finished spreading mulch at Centennial Park
- Set up Centennial Park for Founders Day
- Derik off
- Ed off
- Founders Day

Tuesday, June 28, 2022

- Cut down Founders Day Posters
- Took down Founders Day Banner
- Marked out PA 1 Calls
- Marked out Jade Dr for upcoming storm sewer replacement
- Derik off
- Ed off

Wednesday, June 29, 2022

- Cut grass at various locations
- Derik off
- Ed off

Thursday, June 30, 2022

- Cut grass at various locations
- Derik off
- Ed off

Hatfield Borough Council

From: Stephen S. Fickert

Subject: Work accomplished during the month of June, 2022

Parks Maintenance -Trash was collected at parks & buildings as needed. Trimmed shrubs, sprayed weeds, and mulched flower beds at Centennial Park. Brush hog was sent out to clear Right-of-Ways. Cut grass as needed. Pulled weeds in the tot lots. Poured the concrete pads for the two benches at Heritage Park. Removed graffiti from Centennial Park & Chestnut St Pedestrian Bridge.

Electric Department- Carr & Duff was called in to replace a house service. See Outage Report for 6/10/22. Steve attended the AMP Regional Power Supply Conference in Kutztown.

Equipment Maintenance - Greased & power washed equipment as needed. 57-2 went to Franconia Auto to repair an oil leak.

Street Maintenance - Inlets were cleaned as needed. Marked out PA-1 calls. Replaced/fixed street signs as needed. Street sweeper was sent out to sweep the streets.

Building Maintenance -Worked on locating the underground utilities for the Borough Hall As-Built drawing's.

Storm/Sanitary Sewer Department - Replaced sanitary sewer manhole frames on Koffel Rd, E Lincoln Ave, & Poplar St. Replaced storm sewer frames on E Lincoln Ave. Re-built a storm sewer inlet on Koffel Rd. Televised select storm sewer pipes. Started staging material for the Jade Drive storm sewer replacement. Expected to begin July 6th.

DATE: 6/10/2022

POWER OFF: N/A

POWER ON: N/A

PROPERTIES AFFECTED: 63 Blaine Ave

EMPLOYEES RESPONDING: Steve & Jack

CONTRACTOR CALLED: Carr & Duff

TIME: 1:54 PM

ARRIVED: 2:51 PM

CAUSE OF OUTAGE: A Squirrel chewed through the neutral wire
close to the house.

REPAIRS MADE: Replaced the service wire from the utility pole to the
customer's house. Power was cut to the house at 3:14 PM and restored at 3:58 PM.

8. REPORTS AND CORRESPONDENCE:

Engineering Report



Memorandum



Date: July 13, 2022

To: Ms. Jaime E. Snyder, Manager, Hatfield Borough

pc: Ms. Katie Vlahos, Assistant to the Manager, Hatfield Borough
Mr. Steve Fickert, Public Works Director, Hatfield Borough
Ms. Kate Harper, Borough Solicitor
Hatfield Borough Council

From: Chad E. Camburn, P.E.

Subject: July 2022 Engineering Report
Bursich Project No. HAT-01/065075

The following is a highlighted list of recent activities for the Borough Council Meeting:

CAPITAL IMPROVEMENT PROJECTS:

- **Orchard Lane and Forest Way Sanitary Sewer Replacement**
The project includes the replacement of the sanitary sewer in Orchard Lane and Forest Way. The Orchard Lane scope received a \$200,000 CDBG grant. DOLI Construction Corporation was awarded the contract with a Base Bid of 322,675.00, and a low total bid including alternates of \$342,050.00. The project must be Substantially Complete by December 31, 2021, and Ready for Final Payment by January 30, 2022.

We continue to coordinate with the County to receive authorization for the Borough to make a final payment to the contractor. A maintenance bond will be held for one year after the date of final payment.

- **2022 ADA Ramp Replacement Project**
The scope of work includes replacing thirteen ramps along E. School Street, Orchard Lane, Forest Way, and E. Lincoln Ave.; removing two existing ramps and replacing select sidewalk areas along E. Lincoln Ave.; replacing the driveway apron at 11 Market Street; installing new curbing at the intersection of Orchard Lane and Forest Way; and replacing select areas of sidewalk and driveway aprons along Lincoln Ave. The contract was awarded to Drumheller Construction Co., Inc. The Substantial Completion deadline is July 20, 2022, and the deadline to be Ready for Final Payment is August 19.

The Contractor intends to begin construction during the week of July 18 and have the work completed by end of August. A Change Order will be prepared to extend the contract times.

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040
www.bursich.com

- **2022 Roadway Resurfacing Project**

The work includes milling and overlaying Poplar Street and E. Lincoln Avenue, and repairs to Towamencin Avenue. The contract was awarded to Blooming Glen Contractors, Inc.

The Notice of Award was issued to the Contractor on July 8, 2022. The construction schedule is dependent on the ADA Ramp Replacement Project since the ramps along Lincoln Ave. will need to be completed prior to work starting on the repaving. We have been in communication with the Contractor regarding the schedule, and we anticipate work will start soon after the ramp work is complete on Lincoln Ave. and Poplar St.

- **Broad Street Storm Sewer & N. Main Street Storm and Sanitary Sewer Improvements**

The project will replace the entire storm sewer system in West and East Broad Street and North Main Street, 280 LF of deteriorated 30"x52" CMP through private properties, and the entire sanitary sewer system in North Main Street. \$1.09M of the project will be funded with Commonwealth Financing Authority (CFA) Pa Small Water and Sewer and H2O PA grants. The NPWA will replace their water main from Towamencin Ave. to Main Street under the contract with the Borough's work. Once the work in E. Broad Street is complete PennDOT will mill and overlay E. Broad Street. While W. Broad Street is not currently on PennDOT's five-year plan for repaving, the Borough could attempt to have PennDOT add it as the construction scope and schedule develop.

We received the NPWA's water utility design plans and are incorporating the information into the PennDOT HOP plans and contract drawings. The NPWA will also provide us with contract specifications. PECO has not provided us with additional information on the existing gas utilities, and we are preparing the plans and contract documents to account for this variable. The resident where the culvert passes through their property has not authorized the Borough to access their property to survey nor prepare a construction or utility easement. We are preparing the contract documents with the understanding that the portion of the culvert through that property will not be replaced. We are working with the Borough's traffic engineer (McMahon Associates) to have them complete detour plans to close Broad Street and N. Main Street for safer and more efficient construction. The streets will be open for access to residences and businesses during construction hours, and will be reopened each day outside the construction times.

SUBDIVISION / LAND DEVELOPMENT / PERMITS:

- **Bennetts Court (Prestige Building Partners Townhomes)**

The application proposes the construction of 18 townhouse units in three buildings taking access off a new cul-de-sac street, partially comprising an area of undedicated E. Broad Street.

Our latest review letter was issued on May 26, 2022. At its June 15, 2022 meeting, Borough Council voted to approve the requested waivers and grant conditional Preliminary Plan Approval. We are currently awaiting revised design documents.

- **28 N. Market St. Minor Subdivision:**

The project includes the subdivision of the property at 28 N. Market Street into two residential lots.

Our review letter was issued on June 29, 2022. At its July 11, 2022 meeting the Planning Commission voted to recommend conditional Preliminary/Final Approval.

- **43 Roosevelt Ave. Subdivision/Land Development:**

The project includes the subdivision of the property into four residential lots and development of twin units and underground stormwater management facility. Borough Council approved Resolution No. 2021-13 at its July 21, 2021 meeting, granting Conditional Final Approval.

No Change from Previous Report - On March 28 we issued a list of items to be completed prior to the plans being recorded. We are currently awaiting completion of the requirements.

As always, please feel free to contact me at [484-941-0418](tel:484-941-0418) or chad.camburn@bursich.com with any questions.

8. REPORTS AND CORRESPONDENCE:

**Zoning Officer, Building Code, Property
Maintenance Report**

Code, Zoning and Fire Safety Report – June 2022

Jamie Snyder's Memorandum List

Items on the list continue to be monitored. Some of these items are more active due to warmer weather coming up.

Fire Inspections

Payments are still being received Scheduling is taking place as applications are received.
Inspections currently being conducted on Mondays, Wednesdays and Fridays

Resale Inspections (5 Total)

(5) Use and Occupancy Certification issued
(1) Conditional Use and Occupancy Certification issued
(0) Failed Inspections (not issued)

Permits (17 Total Processed)

(3) Roofing
(2) Siding
(1) Alteration
(1) Patio
(1) Shed
(1) Electrical
(2) Generator
(1) Re-pave Driveway
(1) Garage
(1) Fence
(2) Mechanical
(1) Sidewalk

Notice of Violations (1 Total new)

65 N Maple Ave– High grass
36 E Broad St – High Grass

Non-Traffic Citations

None

Notes:

Submitted by,
Robert J. Heil
Code & Zoning Enforcement

8. REPORTS AND CORRESPONDENCE:

Fire Marshal / Fire Safety Inspection Report

8. REPORTS AND CORRESPONDENCE:

Pool Advisory Report

9. MANAGERS REPORT:

Borough of Hatfield

Montgomery County, Pennsylvania



MANAGER'S REPORT General Report and Projects Update

1. Land Use & Development Updates:

- A. Edinburgh Square Subdivision
 - Under Construction
- B. Bennetts Court Land Development
 - Preliminary / Final Granted by PC and Council
- C. 43 Roosevelt Land Development
 - Developers Agreement
- D. SEPTA Property
 - Appraisal
 - Long Term Lease Agreement
- E. 200 N. Main Street (Biblical Seminary)
 - Sketch Plan submitted
 - ZHB Scheduled for July 28, 2022 7:00PM–Township
- F. 28 N. Market Street Subdivision
 - Preliminary / Final Granted by PC
- G. 23 N. Main Street
 - Sketch Plan Submitted

2. Utility Billing Update:

- Staff continues to monitor Electric & Sewer Past Due accounts. Electric Shut-offs are being evaluated for the summer months.
- Email billing is available for Electric & Sewer Accounts. Please contact the Utilities Department if you are interested in signing up.
- The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user-friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.
- <https://hatf-pa-web.amppartners.org/index.php>
- Please register exactly as it appears on your current billing. Example SMITH, JOHN E.

3. 2021 Outstanding Project Updates:

- A. The East Lincoln Avenue Bridge Replacement Project
 - Submitting reimbursement paperwork for the Grant
- B. The Orchard Forest Way CDBG Sanitary Sewer Project
 - Working on the final payment – waiting on County
- C. CMAQ Grant (Synchronization of Signals)
 - Waiting on PennDOT to connect to the server

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

4. **2022 Project Updates:**

- A. 2022 ADA Ramp & Curb & Ramp Project
 - Projected start date of July 18, 2022
 - Working with SEPTA
- B. 2022 Roadway Resurfacing Project
 - Projected stated date of August 2022
- C. W. Broad Street, E. Broad Street, N. Market H2O / PA Small Water Storm and Sanitary Sewer Grant Project
 - Working on the bid package
 - Working on HOP with McMahon
- D. CTP Firehouse Flasher Grant
 - Under Construction
- E. MTF / CTP Crosswalk Grants
 - Agreements received
 - Coordination with Strom and Sanitary H2O / PA Small Water Grant Project - working with Engineer

5. **PMEA Update:**

- June Newsletter – attached
- PMEA Conference September 7-9 2022 in Penn State
- Training being offered in the East & West for Electric

6. **AMP Pennsylvania R.I.C.E. BTM Peaking Project Update:**

- Site sign being produced
- Waiting on PPL Review

7. **AMI Update:**

- The AMI system is 100% installed and integrated into our system

8. **Public Information Officer Update:** attached

9. **Items of Interest:**

- Updated Project Schedule for ADA & Paving
- Updated Project Schedule for Broad St. & Main St. Utility Project
- NPSD 2022-2023 Tax Assessment

Respectfully Submitted,
Jaime E. Snyder, Borough Manager
July 20, 2022



Save the Date!

Registration Now Open

PMEA 2022 Annual Conference – September 7 – 9, 2022 @ Penn State, State College
Contact PMEA if you have not received registration details!

Registration Now Open

Crew Leadership – October 4 & 5, 2022 in Lansdale / October 11 & 12, 2022 in Grove City
Contact PMEA if you have not received registration details!

Issues With Wye-Delta Transformer Banks

By: Norm Baron, P.E. Utility Engineers, PC - Engineers to PMEA

We all have them on our electric systems, but do we really know what some of the issues associated with wye-delta transformer banks are?

The most useful advantage of using a wye-delta connected transformer bank is its ability to simultaneously serve single phase and three phase loads. Single phase load can be added to one leg of the bank with two-thirds of the load being carried by the transformer and one-third equally shared by the other two. This allows us to increase the size of one transformer to serve single phase loads while still serving three phase loads.

Problems with circulating currents and third harmonics can be created if this connection is normally operated with the wye grounded. For a loss of one transformer, circulating currents can be created that can destroy the other transformers. The reason for this is because the delta connection will attempt to balance the loads. This will cause circulating currents to be generated due to load unbalance. Also, grounding the wye produces a path in the delta for third harmonic currents. Under these conditions, the bank will act as a grounding bank and supply fault current to the faulted circuit/phase. If this is a single-phase fault and the fault is cleared by the single-phase fuse, the transformer bank will become overloaded since it will become an open delta bank.



A way to avoid this condition from occurring is to operate this type of bank with the wye ungrounded. This however is not without issue. When energizing the ungrounded wye transformer bank with single phase switching and with unbalanced loads, an overvoltage condition can be created before the third phase is energized. Voltages of 2.5 times normal can be expected. If silicon-carbon arresters are used, their spark-over level is typically three times normal voltage and is not capable of recognizing the overvoltage. This would subject the transformers to an overvoltage condition and possible failure. On the other hand, if metal-oxide (MOV) arresters are used, the MOV arresters are more sensitive to overvoltage and would likely fail before the third phase is energized.

The best solution to eliminating these issues is the addition of a temporary ground to the wye bank during energization of the bank. This can be accomplished with a fused cutout installed between the center of the wye and ground. This would tie the bank neutral to ground eliminating the floating neutral condition, which causes the overvoltage due to circulating currents on the last phase to be closed. Once the bank is energized, the fuse cutout would be opened, and the bank operated ungrounded. Using this type of arrangement will allow the use of MOV arresters without fear of failure.

Register for Crew Leadership

Crew Leadership is the final course to be offered this year by PMEA in partnership with the Northwest Lineman College. Class sizes are limited due to instructor – student ratios so early registration is encouraged. Courses to be offered in 2023 will be decided at the September Annual Conference.

PMEA Municipalities Attend APPA Annual Conference



Jeffrey Stonehill, Borough Manager for Chambersburg, with Chambersburg Council Member Dom Brown and Council Member Larry Hensley at APPA.

The American Public Power Association's annual conference this June saw record attendance and a range of topics of critical importance to public power. PMEA Executive Director, Diane Bosak, attended APPA along with a group from the Boroughs of Chambersburg and Ephrata.

Supply chain issues remain a significant challenge and attendees had an opportunity to hear from Joy Ditto, APPA President & CEO about the association's efforts, and Dr. Willy Shih, Professor of Management Practice at Harvard Business School. Dr. Smith offered insight on the impact of COVID on the supply chain and the uncertainty about the future. Other sessions focused on how to attract and retain your local workforce in public power communities as well as sessions on the infrastructure law and funding. Dr. Marci Rossell, former Chief Economist and Co-Host of Squawk Box on CNBC gave attendees a few lessons in the state of the current economy. Her

insightful and lively presentation offered a view of the complex economic forces at play in our national economy in a way that was translatable to the everyday experiences of those in attendance.

PMEA Hosts Finance Workshop

For the third year, PMEA hosted the Finance Workshop held virtually again this year. Topics ranged from customer service to best practices in disconnections. Roberta Reese from GASB joined to provide an update on GASB standards and changes in reporting. GASB resources and materials are available at www.gasb.org. James Chacko from AESI presented on issues of cybersecurity for public power. He offered five key tips for municipalities to ensure they are safe from the increasing attacks on utilities. These tips are: 1) Establish a cross functional team to develop and manage your cyber security program; 2) Everything has a process and procedure, do not deviate!; 3) Scrutinize everything!; 4) Have a confirmed contact at the company to verify any transactions prior to signing/sending large amounts of money; and 5) Report any suspicious activity to the responsible department. The workshop was not recorded but copies of the powerpoint presentations are available by contacting PMEA at bosak@papublicpower.org.

Register Today for the PMEA Annual Conference

Registration is now OPEN for the PMEA Annual Conference, September 7 – 9, 2022, at the Penn Stater in State College. In addition to the exceptional learning and networking opportunities, you will not want to miss the conference kick-off event on Wednesday evening. This year's golf outing will feature more prizes!

This year, the hotel registration process has changed. Please be sure to read the details in the upcoming registration packet as you will need to make your hotel reservations directly with the Penn Stater.

AMP Hosts Regional Meeting in Kutztown



Energy Market Update - 6/21/22
Craig Kleinhenz - Director of Power Supply Planning
Business Confidential

American Municipal Power (AMP) hosted a regional meeting at Kutztown to share the latest information on the energy market and what to expect with pricing in the near future.

Craig Kleinhenz, Paul Beckhusen, and Harry Phillips represented AMP at the regional convening. In addition to hearing the market update, attendees also learned about AMP projects and AMP services including assistance for grants, electric vehicles, and economic development.

Public Power Issues Still at Play

At the time of this newsletter, the state budget process was still in flux. House and Senate negotiators were continuing to meet with the Governor to agree on the annual spending package. PMEA is looking for funding in this year's state budget to assist with training for line crew and also state dollars to assist with the potential for a training center with pole yard. June 30 is the deadline for a state budget for FY 2022-23 to be adopted although it usually takes a few extra days to also complete the myriad of other bills that are related to the state appropriations bill.

At the federal level, Congress will be back in session after July 4 until their summer recess in August. On the Congressional agenda remains the issue of bond sequestration. APPA recently co-signed a letter to Congress urging them to act to prevent a cut of \$14 billion in direct payment bond payments – roughly eight percent of which would fall on public power issuers. Energy related bills and supply chain issues remain on the agenda for public power for the next several months as Congress moves through its calendar and the annual federal budget process.

Did You Know?

The median public power utility serves about 2,000 customers and generates \$5 million in annual revenue.

One in seven Americans are served by a public power utility. More than 2,000 communities – in 49 states and 5 U.S. territories – have a public power utility.



**Data provided by the 2022 Public Power Statistical Report, American Public Power Association*

Associate Member Spotlight

Ensales is leading the way in the utility industry through experience, knowledge, and dedicated customer service from the manufacturer to the end user. Representing thirty-two manufacturers with products across the spectrum from rubber gloves and other safety goods to connectors and switches to substation transformer, Ensales is your one stop shop. The team at Ensales has many decades of direct experience and expertise in the utility industry.



For additional information, please visit <https://ensales.com/>.

We Want to Hear From You

Please share with us your exciting projects and photos for future newsletters. Your submissions should be sent to bosak@papublicpower.org at any time and we will use them in upcoming editions. We also welcome your suggestions for topics of interest for our newsletters.

Pennsylvania Municipal Electric Association

1801 Market St, Ste 300
Camp Hill, PA 17011
info@papublicpower.org



Borough of Hatfield

Montgomery County, Pennsylvania

MEMORANDUM

Date: July 15, 2022

To: Borough Council

From: Public Information Coordinator Update

Subject: Monthly Update

Public Information Update is as follows:

- Social Media- All social media numbers are continuing to rise. There are event pages made for Movie Night & Fall Fest. Please feel free to share them.
- Newsletter- The new edition of the IV Today will be going out in mid-August.
- Founder's Day- What a huge success! Thank you to all the volunteers, vendors and elected officials for your support.
- Business of the Month- There are no Businesses of the Month since there was no meeting last month.
- HEROC- Our next meeting is Wednesday, July 27, 2022. We will be discussing Fall Fest & Car Show.
- Due to a scheduling conflict, the Movie is the Park is now Wednesday, August 24th. We will be viewing the movie, Luca.

Thank you for your continued support and please let me know if you have any questions. Have a great week!

Respectfully submitted,

Lindsay Hellmann

Public Information Coordinator

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

2022 Hatfield Borough ADA Curb Ramps and Roadway Resurfacing Projects

Tentative Schedules

7/8/22

ADA Curb Ramps (Contract No. HAT 22-01)				Notes	Roadway Resurfacing (Contract No. HAT 22-02)				Notes	
Milestone	Date	Days	(from)		Milestone	Date	Days	(from)		
(1) HOP Received	3/13/20									
Extended HOP Expiration	3/13/23									
(2) Authorization to Bid	2/2/22			Council Mtg.						
(3) Advertise for Bidding	2/23/22	Wed.								
Pre-bid Meeting	3/9/22	Wed.	14	(3)						
(4) Bid Open	3/23/22	Wed.	28	(3)						
(5) Contract Award Vote	4/6/22	Wed.	14	(4)	Council Mtg.	(A) Authorization to Bid			Council Mtg.	
(6) Issue Notice of Award	4/7/22	Thurs.	1	(5)						
					(B) Advertise for Bidding	4/13/22	Wed.			
					Pre-bid Meeting	4/27/22	Wed.	14	(B)	
(7) Effective Date (NtP)	5/7/22	Sat.	30	(6)						
					(C) Bid Open	5/11/22	Wed.	28	(B)	
					(D) Contract Award Vote	5/18/22	Wed.	7	(C)	
					(E) Issue Notice of Award	7/8/22	Fri.	58	(C)	
Req'd Substantial Completion	7/21/22	Thurs.	75	(7)	Contract					
Req'd Substantial Completion	8/20/22	Sat.	105	(7)	Updated					
Ready for Final Payment	8/20/22	Sat.	105	(7)	Contract					
Ready for Final Payment	9/19/22	Mon.	135	(7)	Updated					
						Req'd Substantial Completion	9/20/22	Tue.	45	(F)
						Ready for Final Payment	10/11/22	Sat.	66	(F)
						* Car Show	9/24/22			

* Events in green are Updates from Contract Times (Require Change Order)

* Events in red have not yet occurred

Broad St. and N. Main St. Utility Replacement

Tentative Schedule

7/7/22

Schedule 1 (Contract No. HAT 22-03)						Notes
Milestone	Date	Days	(from)			
Public Works Storm Markouts	3/31/22	Thurs.				
Complete Survey	4/14/22	Thurs.	14			
Complete CAD based on Survey & Public Works info.	4/21/22	Thurs.	7			
Send CAD to NPWA	4/28/22	Thurs.	7			
Receive NPWA info.	6/28/22	Tue.				
(2) Submit HOP Application	7/27/22	Wed.	29			
(3) Receive HOP	10/10/22	Mon.	75	(2)	Timeframe Unknown	
Borough Council Authorize Advertising	10/19/22	Wed.			Council Mtg.	
(4) Advertise for Bidding	10/26/22	Wed.	16	(3)		
PennDOT Moratorium Start	11/1/22	Tue.				
Pre-bid Meeting	11/9/22	Wed.	14	(4)		
(5) Bid Open	11/24/22	Thurs.	29	(4)		
(6) Contract Award Vote	12/7/22	Wed.	13	(5)	Council Mtg.	
(7) Issue Notice of Award	12/8/22	Thurs.	1	(6)		
(8) Effective Date (NtP)	1/5/23	Thurs.	28	(7)		
(9) Submittals & Order Materials	2/6/23	Mon.	32	(8)		
PennDOT Moratorium End	4/1/23	Sat.				
(10) Begin Construction	5/8/23	Mon.	91	(9)	Timeframe Unknown - Material Delays	
Req'd Substantial Completion	10/5/23	Thurs.	150	(10)	(days from Begin Constr.)	
Req'd Substantial Completion	10/5/23	Thurs.	273	(8)	(days from NtP)	
PennDOT Moratorium Start	11/1/23	Wed.				
Ready for Final Payment	11/15/23	Wed.	314	(8)	(days from NtP)	
GRANT DEADLINES	6/30/23	Need to Extend				

* Events in red have not yet occurred

**MONTGOMERY COUNTY
BOARD OF COMMISSIONERS**

VAL A. ARKOOSH, MD, MPH, CHAIR
KENNETH E. LAWRENCE, JR., VICE CHAIR
JOSEPH C. GALE, COMMISSIONER



BOARD OF ASSESSMENT APPEALS

MONTGOMERY COUNTY COURTHOUSE • PO Box 311
NORRISTOWN, PA 19404-0311
610-278-3761
WWW.MONTCOPA.ORG

JOSEPH S. FOSTER, CHAIRMAN
PATRICK J. COSTELLO, BOARD MEMBER
ROBERT L. ADSHEAD, BOARD MEMBER

June 17, 2022

Dear Business Manager:

This letter certifies that for **NORTH PENN SCHOOL DISTRICT**
the assessed valuation for tax year **2022-2023** for:

HATFIELD BOROUGH

is **\$137,289,640***

Respectfully,

ROBERT E. WRIGHT JR., CHIEF ASSESSOR

Cc: Tax Collector
Municipal Secy/Manager
File

***as of June 1, 2022**



10. NEW BUSINESS / DISCUSSION ITEMS:

**A. Orchard Lane and Forest Way
Sanitary Sewer Project Payment**



July 15, 2022

Hatfield Borough
401 South Main Street
Hatfield PA 19440

Attention: Jaime E. Snyder, Manager

RE: Orchard Lane and Forest Way Sanitary Replacement Project
Contract No. HAT 21-03
Application for Payment 1
Bursich Project No.: HAT-01/208146



Dear Jaime:

We have reviewed the Contractor's Application and Certification for Payment No. 1, submitted by DOLI Inc., dated April 4, 2022, for the above referenced contract. Application No. 1, in the amount of \$359,770.26, includes a request for payment for all contracted work as listed on the enclosed application.

We have reviewed site conditions, contract closeout documents, and met with Borough staff to evaluate work performed by the contractor. Based on the work completed and contract closeout documents provided, and upon approval of the County, **we recommend payment of \$359,770.26**, to DOLI Inc., for work completed through January 31, 2022. This payment is for the completion of the project.

Should you have any questions or need further information, please feel free to contact me at 484-941-0448 or gus.meyer@bursich.com.

Very truly yours,

Gus Meyer
Senior Project Designer
Bursich Associates, Inc., Pottstown Office

Enclosures: Application and Certification for Payment No. 1 dated April 4, 2022
Certified Payrolls – Weeks Ending 12/05/2021 through 1/30/2022
Waiver of Liens – DOLI Inc. & Pipe Data View Services
Surety's Consent to Final Payment
Maintenance Bond

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040
www.bursich.com

APPLICATION FOR PAYMENT

OWNER: Borough of Hatfield 401 South Main Street P.O. Box 190 Hatfield, PA 19440	PROJECT: Orchard Lane and Forest Way Sanitary Sewer Replacement Project	APPLICATION NUMBER: 1 - Final WORK CATEGORY NO: PERIOD ENDING: 04/01/2022 CONTRACT WORK: Sanitary Sewer Replacement PROJECT NUMBER: HAT-21-03	DISTRIBUTION: CONTRACTOR ◀ ENGINEER ◀ TOWNSHIP ◀ <i>Borough</i>
CONTRACTOR: DOLI Construction Corporation 120 Independence Lane Chalfont, PA 18914	ENGINEER: Bursich Associates 2129 East High Street Pottstown, PA 19464	PERCENT COMPLETE PREPARED BY: Brent Pickell	

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APPLICATION FOR PAYMENT - SUMMARY

Refer to continuation sheets attached for detailed breakdown.

1. ORIGINAL CONTRACT AMOUNT:	\$ 342,050.00
2. NET CHANGES TO CONTRACT:	\$ 17,720.26
3. TOTAL CONTRACT AMOUNT:	\$ 359,770.26
4. TOTAL COMPLETED AND STORED TO DATE:	\$ 359,770.26
5. RETAINAGE:	
a. 0 % of Completed Work	
b. 0 % of Stored Material	\$ -
Total Retainage:	\$ -
6. TOTAL COMPLETED LESS RETAINAGE:	\$ 359,770.26
7. LESS PREVIOUS APPLICATIONS:	\$ -
8. CURRENT PAYMENT DUE:	\$ 359,770.26
9. BALANCE TO FINISH INCLUDING RETAINAGE:	\$ -

EXTRA WORK SUMMARY	ADDITIONS	DELETIONS
Changes From Prev Applications:	\$-	\$-
Changes From This Application:	\$17,720.26	\$-
Total:	\$17,720.26	\$-
Net Changes:	\$	17,720.26

CONTRACTOR'S CERTIFICATION:

The Contractor declares that to the best of his knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid to him for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:  **DATE:** 4/4/2022

State: Pennsylvania County: Bucks
 Subscribed & sworn to before me
 this 4th day of April 2022
 Notary Public Name: Elizabeth Snyder
 Commission Expiration Date: March 13, 2024

Commonwealth of Pennsylvania - Notary Seal
 Elizabeth Snyder, Notary Public
 Bucks County
 My commission expires March 13, 2024
 Commission number 1366648
 Member, Pennsylvania Association of Notaries

ENGINEER'S CERTIFICATION:

The Engineer hereby confirms that based on site observations & to the best of his/her knowledge, this payment application accurately reflects the progression of work and that this work meets contract requirements sufficient enough to justify payment in the amount certified below:

AMOUNT: 359,770.26
 Provide explanation below or attached if amount certified does not match this application amount.
 Initial all figures & markups to agree with certified amount.

ENGINEER:  **DATE:** 6/23/22

The Amount Certified is payable to the contractor listed above.

10. NEW BUSINESS / DISCUSSION ITEMS:

**B. Ordinance No. 546 Borough of
Hatfield Code Adoption Ordinance**

BOROUGH OF HATFIELD

NOTICE OF INTRODUCTION

OF PROPOSED CODE ADOPTION ORDINANCE

Please take notice that a proposed Code Adoption Ordinance was introduced by the Borough Council of the Borough of Hatfield at a regular meeting of the Borough Council held on the 20th day of July, 2022. A copy of the proposed Code Adoption Ordinance and the Code may be examined in the office of the Borough Secretary. A summary of the proposed Code Adoption Ordinance and a listing of the Table of Contents of the proposed codification are as follows:

ORD. NO. 546

AN ORDINANCE TO APPROVE, ADOPT AND ENACT AN ORDINANCE CODIFICATION FOR THE BOROUGH OF HATFIELD, COUNTY OF MONTGOMERY, COMMONWEALTH OF PENNSYLVANIA; TO PROVIDE FOR THE REPEAL OF CERTAIN LEGISLATION NOT INCLUDED THEREIN; TO SAVE FROM REPEAL CERTAIN OTHER LEGISLATION NOT INCLUDED THEREIN; AND TO PROVIDE PENALTIES FOR TAMPERING WITH THE CODE

This proposed ordinance provides:

- (1) For the approval, adoption and enactment of the codification of a complete body of legislation for the Borough of Hatfield, as revised, codified and consolidated into titles, chapters and sections, such codification being designated as the "Code of the Borough of Hatfield."
- (2) That the provisions of the Code are intended as the continuation of legislation in effect immediately prior to adoption of this ordinance.
- (3) For the repeal of inconsistent ordinances or parts of ordinances of a general and permanent nature which are not included in the Code, except as specifically saved from repeal.
- (4) That certain ordinances, rights and obligations be expressly saved from repeal.
- (5) That ordinances of a general and permanent nature adopted subsequent to preparation of the Code but prior to its adoption are deemed part of the Code.
- (6) For the adoption and ratification of changes and revisions made during preparation of the Code to the previously adopted legislation included therein, and for the inclusion of certain new legislation. Such changes, revisions and new legislation include:
 - (a) Nonsubstantive grammatical and style changes.
 - (b) Nomenclature changes.
 - (c) General revision of penalty provisions.

- (d) Removal of specific permit and license fee amounts and authority for such fees to be set by resolution of the Borough Council.
 - (e) Adoption and ratification of other substantive changes and revisions made so as to bring provisions included in the Code into conformity with the policies and intent of the Borough Council. Such changes and revisions are specifically enumerated and described in the ordinance.
- (7) For the interpretation of provisions.
 - (8) That titles, headings and editor's notes are inserted for the convenience of persons using the Code and are not part of the legislation.
 - (9) For the filing of at least one copy of the Code in the office of the Borough Secretary where it shall remain for use and examination by the public.
 - (10) For the incorporation of future additions, deletions, amendments or supplements into the Code.
 - (11) That Code books be kept up-to-date under the supervision of the Borough Secretary.
 - (12) That notice of introduction of the ordinance and Code be published according to law, and that enactment of the ordinance, coupled with filing of a copy or copies of the Code and publication of such notice, will be deemed due and legal publication of all provisions of the Code.
 - (13) For penalties for anyone convicted of altering or tampering with the Code.
 - (14) That provisions of the Code and of the ordinance are severable.
 - (15) That the effective date of the Code and of the ordinance be August 31, 2022.

The chapters included in the codification are as follows (all chapter numbers not listed are reserved for future use).

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1.	Administration and Government.....	1:1
2.	Animals	2:1
3.	(Reserved)	3:1
4.	(Reserved)	4:1
5.	Code Enforcement	5:1
6.	Conduct	6:1
7.	Fire Prevention and Fire Protection	7:1
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9.	Electricity	9:1
10.	Health and Safety.....	10:1
11.	Housing	11:1
12.	(Reserved)	12:1
13.	Licenses, Permits and General Business Regulations	13:1
14.	(Reserved)	14:1
15.	Motor Vehicles and Traffic	15:1
16.	Parks and Recreation	16:1
17.	(Reserved).....	17:1
18.	Sewers and Sewage Disposal.....	18:1
19.	Small Wireless Facilities	19:1
20.	Solid Waste.....	20:1
21.	Streets and Sidewalks.....	21:1
22.	Subdivision and Land Development.....	22:1
23.	Swimming Pools.....	23:1
24.	Taxation; Special.....	24:1
25.	Trees	25:1
26.	Stormwater Management	26:1
27.	Zoning.....	27:1

APPENDIX

- A. Annexation of Territory
- B. Bond Issues and Loans
- C. Franchises and Services
- D. Governmental and Intergovernmental Affairs
- E. Plan Approval
- F. Public Property

- G. Sewers
- H. Streets and Sidewalks
- I. Water
- J. Zoning; Prior Ordinances

Please take further notice that the Borough Council intends to adopt the proposed Code Adoption Ordinance on **August 31, 2022**. A copy of the Code Adoption Ordinance proposed for adoption is on file in the office of the Borough Secretary, Hatfield, Pennsylvania, where it is available for inspection during regular office hours.

**Borough of Hatfield
Code Adoption Ordinance**

**Schedule A
Specific Revisions at Time of Adoption of Code**

Chapter 1, Administration and Government.

- A. Section 1-302 is amended as indicated: "Except as may be provided in an agreement with the Borough Manager in compliance with 8 Pa.C.S.A. § 1142 of the Borough Code, the Manager shall be appointed from time to time..."
- B. Section 1-611 is amended as indicated: "...such delinquent accounts at an the hourly rate ~~to be regularly charged to the Borough as~~ set from time to time by resolution of the Borough Council. Interest at a rate of 10% per annum shall accrue on each municipal lien claim filed pursuant to the Municipal Claims and Tax Liens Law, ~~§2~~ 53 P.S. § 7143, as amended from time to time."

Chapter 6, Conduct.

In § 6-506, Subsection 1.B, C and D is amended to change "Subsection 5" to "Subsection 1.E."

Chapter 15, Motor Vehicles and Traffic.

- A. Section 15-217.
 - (1) Subsection 2 is amended to change both instances of "[Designated Official]" to "Borough Manager."
 - (2) Subsection 3 is amended to change "[Designated Official]" to "Borough Manager."
- B. Section 15-405 is amended to delete the following entries from the table, and to move them to be included in the table in § 15-403:

<i>East Broad Street</i>	<i>Both</i>	<i>Entire length</i>	<i>Mondays</i>	<i>8:00 a.m. to 10:00 a.m.</i>
<i>South Main Street</i>	<i>Both</i>	<i>Broad and Vine</i>	<i>Mondays</i>	<i>8:00 a.m. to 10:00 a.m.</i>
<i>West Broad Street</i>	<i>Both</i>	<i>Entire length</i>	<i>Mondays</i>	<i>8:00 a.m. to 10:00 a.m.</i>

- C. Section 15-411 is amended as indicated: "...the sum of \$ \$10 within 24 hours after the time of the notice, or if he will place the sum of \$ \$10 enclosed within the envelope provided..."
- D. Section 15-509 is amended to change "[Designated Official]" to "Borough Manager."
- E. Section 15-510, Subsection 2, is amended as indicated: "...the sum of \$ \$10 within 24 hours after the time of the notice, or will place the sum of \$ \$10 enclosed within the envelope provided..."

- F. Section 15-609 is amended to change "[Designated Official]" to "Borough Manager."
- G. Section 15-611, Subsection 2, is amended as indicated: "...the sum of \$_____ \$10 within _____ 24 hours after the time of the notice, or will place the sum of \$_____ \$10 enclosed within the envelope provided..."
- H. Section 15-706 is amended to change both instances of "[Designated Official]" to "Borough Manager."
- I. Section 15-707 is amended as indicated: "...the sum of \$_____ \$10 within _____ 24 hours after the time of the notice, or if he will place the sum of \$_____ \$10 enclosed within the envelope provided..."

Chapter 18, Sewers and Sewage Disposal.

- A. Section 18-202, Subsection 3.C is amended as indicated: "...must pay a transfer service fee of fee, in an amount as established..."
- B. Section 18-208 is amended to change "53 Pa.C.S.A. § 3601 et seq." to "53 Pa.C.S.A. § 5601 et seq."
- C. Section 18-302, Subsection 2.D is amended to change "§ 18-314" to "§ 18-315."
- D. Section 18-303, Subsection 11.C is amended to change "§ 18-314" to "§ 18-315."
- E. Section 18-501 is amended to read as follows:

The "Pretreatment Program" provisions (as amended) of Hatfield Township, Chapter 224, Article III, Pretreatment Program, of the Township of Hatfield Code, shall be incorporated by reference into this Part in their entirety, with the exception that any reference therein to "Township" shall be deemed to mean "Borough" under the provisions of this Part.

Chapter 20, Solid Waste.

- A. Section 20-112.
 - (1) Subsection 1 is amended to change "Intergovernmental Cooperation Act, Act of July 12, 1972, No. 180, 53 P.S. § 481 et seq." to "Intergovernmental Cooperation Act, Act of December 19, 1996, P.L. 1158, No. 177, 53 Pa.C.S.A. § 2301 et seq."
 - (2) Subsection 4 is amended to change "53 P.S. § 481 et seq." to "53 Pa.C.S.A. § 2301 et seq."
- B. Section 20-208.
 - (1) Subsection 2.A is amended to change "53 P.S. § 481 et seq." to "53 Pa.C.S.A. § 2301 et seq."
 - (2) Subsection 2.C is amended to change "Intergovernmental Cooperation Act of July 12, 1972, P.L. 762, No. 180" to "Intergovernmental Cooperation Act, Act of December 19, 1996, P.L. 1158, No. 177, 53 Pa.C.S.A. § 2301 et seq."

Chapter 21, Streets and Sidewalks.

Section 21-222 is amended to change "§ 21-401" to "§ 21-221" and to change "§ 21-403" to "§ 21-223."

Chapter 22, Subdivision and Land Development.

- A. Section 306, Subsection 1.G(2) is amended to change "nine-day" to "ninety-day."
- B. Section 22-408, Subsection 3.D is amended to change "Subsection 4.G" to "Subsection 8."
- C. Section 22-414.
- (1) Subsection 1.B(2) and (3) is amended to change "§ 22-422" to "§ 22-420."
 - (2) Subsection 1.B(4) is amended to change "Subsection 1.E" to "Subsection 1.F."

Chapter 24, Taxation; Special.

Part 1 is adopted to read as follows:

*Part 1 REALTY TRANSFER TAX***§ 24-101. Imposition of Tax.**

The Borough of Hatfield adopts the provisions of Article XI-D of the Tax Reform Code of 1971 (72 P.S. § 8101-D et seq.) and imposes a realty transfer tax as authorized under that article subject to the rate limitations therein. The tax imposed under this section shall be at the rate of 1%.

§ 24-102. Administration.

The tax imposed under § 24-101 and all applicable interest and penalties shall be administered, collected and enforced under the Act of December 31, 1965 (P.L. 1257, No. 511), as amended, known as the "Local Tax Enabling Act" (53 P.S. § 6924.101 et seq.), provided that, if the correct amount of the tax is not paid by the last date prescribed for timely payment, the Borough of Hatfield, pursuant to Section 1102-D of the Tax Reform Code of 1971 (72 P.S. § 8102-D), authorizes and directs the Department of Revenue of the Commonwealth of Pennsylvania to determine, collect and enforce the tax, interest and penalties.

§ 24-103. Interest.

Any tax imposed under § 24-101 that is not paid by the date the tax is due shall bear interest as prescribed for interest on delinquent municipal claims under the Act of May 16, 1923 (P.L. 207, No. 153; 53 P.S. § 7101 et seq.), as amended, known as the "Municipal Claims and Tax Liens Act." The interest rate shall be the lesser of the interest rate imposed upon delinquent commonwealth taxes as provided in Section 806 of the Act of April 9, 1929 (P.L. 343, No. 176; 72 P.S. § 806), as amended, known as the "Fiscal Code," or the maximum interest rate permitted under the Municipal Claims and Tax Liens Act for tax claims.

Chapter 26, Stormwater Management.

Section 26-104 is amended to read as follows:

The Borough of Hatfield is empowered to regulate land use activities that affect stormwater impacts by the authority of the Borough Code, 8 Pa.C.S.A. § 101 et seq., and/or the Municipalities Planning Code, 53 P.S. § 10101 et seq., and hereby supplements its existing Floodplain Ordinance, Ordinance No. 521 adopted 2/17/2016, as amended (Chapter 27, Part 20), by adding to it the Hatfield Borough MS4 Water Quality Stormwater Management Ordinance as stated herein.

Chapter 27, Zoning.

A. Section 27-202.

- (1) The definition of "porch" is amended as indicated: "... or rear wall of a building. (See 'deck' patio.)"
- (2) The definition of "sign types" is amended to read as follows:
SIGN TYPES – See § 27-1103, Types of Signs.

B. Section 27-140, Subsection 1.D is amended to change "§ 27-420" to "§ 22-420."

C. Section 27-2024.

- (1) Subsection 2 is amended as indicated: "...of the kind described in ~~Subsection 1A~~ Subsection 1 above shall be elevated to remain completely dry..."
- (2) Subsection 3 is amended as indicated: "...of the kind described in ~~Subsection 1A~~ Subsection 1 above shall be prohibited..."
- (3) Subsection 4 is amended as indicated: "...of the kind described in ~~Subsection 1A~~ Subsection 1 above shall be built in accordance

D. Section 27-2038, Subsection 1, is amended to change "§ 8-302" to "§ 27-2007."

BOROUGH OF HATFIELD
COUNTY OF MONTGOMERY, PENNSYLVANIA

ORD. NO. 546

AN ORDINANCE TO APPROVE, ADOPT AND ENACT AN ORDINANCE CODIFICATION FOR THE BOROUGH OF HATFIELD, COUNTY OF MONTGOMERY, COMMONWEALTH OF PENNSYLVANIA; TO PROVIDE FOR THE REPEAL OF CERTAIN LEGISLATION NOT INCLUDED THEREIN; TO SAVE FROM REPEAL CERTAIN OTHER LEGISLATION NOT INCLUDED THEREIN; AND TO PROVIDE PENALTIES FOR TAMPERING WITH THE CODE

Be it enacted and ordained by the Borough Council of the Borough of Hatfield, County of Montgomery, Commonwealth of Pennsylvania, and it is enacted and ordained as follows:

Adoption of Code

§ AO-1. Approval, adoption and enactment of Code.

Pursuant to Section 3301.5 of the Borough Code (8 Pa.C.S.A. § 3301.5), the codification of a complete body of legislation for the Borough of Hatfield, County of Montgomery, Commonwealth of Pennsylvania, as revised, codified and consolidated into chapters, articles and sections by General Code, and consisting of Chapters 1 through 27, together with an Appendix, is hereby approved, adopted, ordained and enacted as a single ordinance of the Borough of Hatfield, which shall be known and is hereby designated as the "Code of the Borough of Hatfield," hereinafter referred to as the "Code."

§ AO-2. Effect of Code on previous provisions.

The provisions of this Code, insofar as they are substantively the same as those of the 2012 Code and ordinances and resolutions in force immediately prior to the enactment of this ordinance, are intended as a continuation of such ordinances and resolutions and not as new enactments, and the effectiveness of such provisions shall date from the date of adoption of the prior ordinance or resolution. All such provisions are hereby continued in full force and effect and are hereby reaffirmed as to their adoption by the Borough Council of the Borough of Hatfield, and it is the intention of said Borough Council that each such provision contained within the Code is hereby reenacted and reaffirmed as it appears in said Code. Only such provisions of former ordinances as are omitted from this Code shall be deemed repealed or abrogated by the provisions of § 1-3 below, and only new or changed provisions, as described in § 1-6 below, shall be deemed to be enacted from the effective date of this Code, as provided in § 1-15 below.

§ AO-3. Inconsistent legislation repealed.

Repeal of inconsistent ordinances. Except as provided in § 1-4, Legislation saved from repeal; matters not affected by repeal, below, all ordinances or parts of ordinances inconsistent with the provisions contained in the Code adopted by this ordinance are hereby repealed as of the effective date given in § 1-15; provided, however, that such repeal shall only be to the extent of such inconsistency, and any valid legislation of the Borough of Hatfield which is not in conflict with the provisions of the Code shall be deemed to remain in full force and effect.

§ AO-4. Legislation saved from repeal; matters not affected by repeal.

The adoption of this Code and the repeal of ordinances provided for in § 1-3 of this ordinance shall not affect the following ordinances, rights and obligations, which are hereby expressly saved from repeal; provided, however, that the repeal of ordinances pursuant to § 1-3 or the saving from repeal of ordinances pursuant to this section shall not be construed so as to revive any ordinance previously repealed, superseded or no longer of any effect:

- A. Any ordinance adopted subsequent to March 16, 2022.
- B. Any right or liability established, accrued or incurred under any legislative provision of the Borough prior to the effective date of this ordinance or any action or proceeding brought for the enforcement of such right or liability or any cause of action acquired or existing.
- C. Any offense or act committed or done before the effective date of this ordinance in violation of any legislative provision of the Borough or any penalty, punishment or forfeiture which may result therefrom.
- D. Any prosecution, indictment, action, suit or other proceeding pending or any judgment rendered prior to the effective date of this ordinance, brought pursuant to any legislative provision of the Borough.
- E. Any franchise, license, right, easement or privilege heretofore granted or conferred by the Borough or any lawful contract, obligation or agreement.
- F. Any ordinance appropriating money or transferring funds, promising or guaranteeing the payment of money or authorizing the issuance and delivery of any bond of the Borough or other instruments or evidence of the Borough's indebtedness.
- G. Any ordinance adopting an annual budget or establishing an annual tax rate.
- H. Any ordinance providing for the levy, imposition or collection of special taxes, assessments or charges.
- I. Any ordinance authorizing the purchase, sale, lease or transfer of property or acquiring property by acceptance of deed, condemnation or exercise of eminent domain.
- J. Any ordinance annexing land to the Borough.

- K. Any ordinance providing for or requiring the construction or reconstruction or opening of sidewalks, curbs and gutters.
- L. Any ordinance or part of an ordinance providing for laying out, opening, altering, widening, relocating, straightening, establishing grade, changing name, improvement, acceptance or vacation of any right-of-way, easement, street, road, highway, sidewalk, park or other public place or property or designating various streets as public highways.
- M. Any ordinance establishing water, sewer or other special purpose districts and designating the boundaries thereof; providing for a system of sewers or water supply lines; or providing for the construction, extension, dedication, acceptance or abandonment of any part of a system of sewers or water supply lines.
- N. Any ordinance providing for the making of public improvements.
- O. Any ordinance providing for the salaries and compensation of officers and employees of the Borough or setting the bond of any officer or employee.
- P. Any ordinance concerning changes and amendments to the Zoning Map.
- Q. Any ordinance relating to or establishing a pension plan or pension fund for municipal employees.
- R. Any ordinance or portion of an ordinance establishing a specific fee amount for any license, permit or service obtained from the Borough.
- S. Any currently effective ordinance providing for intergovernmental cooperation or establishing an intermunicipal agreement.

§ AO-5. Inclusion of new legislation prior to adoption of Code.

All ordinances of a general and permanent nature adopted subsequent to the date given in § 1-4A and/or prior to the date of adoption of this ordinance are hereby deemed to be a part of the Code and shall, upon being printed, be included therein. Attested copies of all such ordinances shall be temporarily placed in the Code until printed supplements are included.

§ AO-6. Changes and revisions in previously adopted legislation; new provisions.

- A. Nonsubstantive changes. In compiling and preparing the ordinances and resolutions of the Borough for adoption and revision as part of the Code, certain nonsubstantive grammatical and style changes were made in one or more of said ordinances and resolutions. It is the intention of the Borough Council that all such changes be adopted as part of the Code as if the ordinances and resolutions so changed had been previously formally amended to read as such.
- B. Substantive changes and revisions. In addition to the changes and revisions described above, changes and revisions of a substantive nature, as set forth in Schedule A attached

hereto and made a part hereof, are hereby made to various ordinances and resolutions included in the Code. These changes are enacted to bring provisions into conformity with the desired policies of the Borough Council, and it is the intent of the Borough Council that all such changes be adopted as part of the Code as if the legislation so changed had been previously formally amended to read as such. All such changes and revisions shall be deemed to be in effect as of the effective date of the Code specified in § 1-15.

C. Statutory reference updates.

§ AO-7. Interpretation of provisions.

In interpreting and applying the provisions of the Code, they shall be held to be the minimum requirements for the promotion of the public health, safety, comfort, convenience and general welfare. Where the provisions of the Code impose greater restrictions or requirements than those of any statute, other ordinance, resolution or regulation, the provisions of the Code shall control. Where the provisions of any statute, other ordinance, resolution or regulation impose greater restrictions or requirements, the provisions of such statute, other ordinance, resolution or regulation shall control.

§ AO-8. Titles and headings; editor's notes.

- A. Chapter and article titles, headings and titles of sections and other divisions in the Code or in supplements made to the Code are inserted in the Code and may be inserted in supplements to the Code for the convenience of persons using the Code and are not part of the legislation.
- B. Editor's notes indicating sources of sections, giving other information or referring to the statutes or to other parts of the Code are inserted in the Code and may be inserted in supplements to the Code for the convenience of persons using the Code and are not part of the legislation.

§ AO-9. Filing of copy of Code.

At least one copy of the Code in a post-bound volume shall be filed with the Ordinance Book in the office of the Borough Secretary and shall remain there for use and examination by the public. Upon adoption, such copy or copies shall be certified to by the Borough Secretary, as provided by law, and such certified copy or copies shall remain on file in the office of the Borough Secretary, available to persons desiring to examine the same during all times while said Code is in effect.

§ AO-10. Amendments to Code.

Any and all additions, deletions, amendments or supplements to the Code, when passed and adopted in such form as to indicate the intention of the Borough Council to be a part thereof, shall be deemed to be incorporated into such Code so that reference to the Code shall be understood and intended to include such changes. Whenever such additions, deletions, amendments or supplements to the

Code shall be adopted, they shall thereafter be printed and, as provided hereunder, inserted in the post-bound book containing said Code as amendments and supplements thereto.

§ AO-11. Code books to be kept up-to-date.

It shall be the duty of the Borough Secretary or someone authorized and directed by him or her to keep up-to-date the certified copy or copies of the book containing the Code required to be filed in the office of the Borough Secretary for the use of the public. All changes in said Code and all legislation adopted by the Borough Council subsequent to the effective date of this codification which the Borough Council shall adopt specifically as part of the Code shall, when finally adopted, be included therein by reference until such changes or new legislation are printed as supplements to said Code books, at which time such supplements shall be inserted therein.

§ AO-12. Publication of notices.

The Borough Secretary, pursuant to law, shall cause to be published in the manner required a notice of the introduction and of the adoption of the Code in a newspaper of general circulation in the Borough. The enactment and application of this ordinance, coupled with the publication of the notice of introduction, the availability of a copy or copies of the Code for inspection by the public and the filing of an attested copy of this ordinance with the county, as required by law, shall be deemed, held and considered to be due and legal publication of all provisions of the Code for all purposes.

§ AO-13. Altering or tampering with Code; violations and penalties.

It shall be unlawful for anyone to improperly change or amend, by additions or deletions, or to alter or tamper with the Code or any part or portion thereof in any manner whatsoever which will cause the law of the Borough to be misrepresented thereby. Any person who violates or permits a violation of this section of this ordinance shall, upon being found liable therefor in a civil enforcement proceeding, pay a fine of not more than \$600, plus all court costs, including reasonable attorney's fees, incurred by the Borough in the enforcement of this chapter. If the defendant neither pays nor timely appeals the judgment, the Borough may enforce the judgment pursuant to the applicable Rules of Civil Procedure. Each day a violation exists shall constitute a separate offense. Further, the appropriate officers or agents of the Borough are hereby authorized to seek equitable relief, including injunction, to enforce compliance herewith.

§ AO-14. Severability.

The provisions of this ordinance and of the Code adopted hereby are severable, and if any clause, sentence, subsection, section, article, chapter or part thereof shall be adjudged by any court of competent jurisdiction to be illegal, invalid or unconstitutional, such judgment or decision shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation and application to the clause, sentence, subsection, section, article, chapter or part thereof rendered illegal, invalid or unconstitutional. It is hereby declared to be the intent of the Borough Council that

this ordinance and the Code would have been adopted if such illegal, invalid or unconstitutional clause, sentence, subsection, section, article, chapter or part thereof had not been included therein.

§ AO-15. Effective date.

All provisions of this ordinance and of the Code shall be in force and effect upon adoption of this ordinance.

ORDAINED AND ENACTED by the Borough Council of HATFIELD BOROUGH on this _____ day of _____, 2022 with _____ Council Members

_____ voting "aye" and _____ voting "nay."

Attest:

HATFIELD BOROUGH

Jaime E. Snyder, Manager / Secretary

By: _____
Jason Ferguson, Council President

Approved by the Mayor:

Mary Anne Girard

10. NEW BUSINESS / DISCUSSION ITEMS:

C. Resolution 2022-20 AMP Board of Trustees Alternate for Pennsylvania

**BOROUGH OF HATFIELD
MONTGOMERY COUNTY, PA
A RESOLUTION NO. 2022-20**

**AUTHORIZING THE HATFIELD BOROUGH MANAGER
TO REPRESENT
THE BOROUGH OF EPHRATA, PENNSYLVANIA
AS ITS ALTERNATE ON THE OF THE BOARD OF TRUSTEES OF
AMERICAN MUNICIPAL POWER, INC.**

WHEREAS, the Borough of Hatfield, Pennsylvania (“Hatfield”) is a member of American Municipal Power, Inc. (“AMP”), a non-profit Ohio corporation whose members are, and must be, political subdivisions of a state, currently the states of Delaware, Indiana, Kentucky, Maryland, Michigan, Ohio, Pennsylvania, Virginia, and West Virginia, that own and operate electric utilities or whose members own and operate electric utilities;

WHEREAS, AMP exists for a public purpose, namely to assist its Members in obtaining and providing safe, reliable, and reasonably priced electric power, and to provide other assistance and technical services to the Members, for the benefit of their respective citizens, customers and/or members;

WHEREAS, AMP’s affairs are managed by a Board of Trustees (the “Board”) consisting, as of the date hereof, of twenty-one (21) voting Members elected or otherwise approved by the Members, who meet from time to time at AMP’s headquarters in Columbus, Ohio or at other locations as designated by the Board;

WHEREAS, the Borough of Ephrata, Pennsylvania has been elected, or otherwise holds a position, as a Trustee of the Board (the “Trustee”); and

WHEREAS, the Trustee has requested that Jaime E. Snyder, Hatfield’s Borough Manager (the “Alternate”), serve as its alternate on the Board; and

WHEREAS, Hatfield also wishes for the Alternate to serve in that capacity.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of Hatfield, Pennsylvania:

SECTION 1: That Jaime E. Snyder, Borough Manager, as an incident of her official capacity be, and is hereby designated for the period of her service or, if earlier, until such time as the Trustee otherwise notifies Hatfield, the Alternate to the Trustee.

SECTION 2: That the Alternate shall receive no compensation from AMP for such service but shall be entitled to have AMP and its related organizations provide meals, lodging or transportation related to service as an Alternate or, alternatively, to receive reimbursement from AMP for reasonable out-of-pocket expenses associated with her service as an Alternate, all-in accordance with AMP's policies and procedures.

SECTION 3: That this Resolution will take effect at the earliest time permitted by law.

APPROVED this 20th day of July, 2022 with Council Members

_____ voting "Aye" and

_____ voting "Nay."

ATTEST

BOROUGH OF HATFIELD

By: _____
Jaime E. Snyder, Manager /Secretary

By: _____
Jason Ferguson, Borough Council President

Approved by the Mayor this 20th day of July, 2022.

Mayor Mary Anne Girard

8. Borough Council reactivated the 2nd year of a 5-year agreement with PennDOT regarding municipal winter maintenance services for the 2022-2023 winter season and authorize the Borough Secretary to execute the Renewal Letter and Supplemental Exhibit A. (Highway)
9. Borough Council appointed Jaime Snyder, Hatfield Borough Manager, as the Alternate to the American Municipal Power Board of Trustees. (Municipal Enterprises)
10. Borough Council awarded Bid #22-3 Construction of a Dog Park to CPA Pavement Services, Inc., of Harrisburg, PA for their total bid amount of \$225,000.00. (Community Services)
11. Borough Council adopted Resolution 2022-19 establishing procedures for the standard destruction of both public meeting audio tapes and audio-video tape recordings or digital recordings upon adoption of the written approved minutes by Council. (Personnel)
12. Borough Council adopted Resolution 2022-20 to expedite the public business and to provide for the use by Council as a Consent Agenda. (Personnel)

Ephrata Borough Authority

07/11/2022 Board Meeting

The EBA Board took action on the following recommendations by Staff:

1. Approval of Fulton Bank Requisition No. 5 which includes payment of the following invoices for the WWTF No. 1 Biosolids Project:
 - a. GHD, Inc., Invoice #380-0014277 - \$29,822.27
 - b. Lobar, Inc., Application for Payment No. 1 - \$462,994.29
 - c. Becker Engineering, Invoice #23241 - \$1,350.00
2. CDM Smith: 11 Long Avenue – Cocalico Coffee Crafters – Sanitary Sewer Conveyance and Treatment Capacity Request
3. CDM Smith: The Crossings at Cocalico – Sanitary Sewer Conveyance and Treatment Capacity Request

Ephrata Area Joint Authority

07/14/2022 Board Meeting

The EAJA Board is expected to take action on the following recommendations by Staff:

1. Becker Engineering: Bid EAJA2122-1 SR 0322 Water Main Relocation Project - Bid Award Recommendation and Tabulation
2. Becker Engineering: Construction Period Services Proposal for Water System Extension / Construction – Wyndale Development – Clay Township



Council Highlights

July 2022

07/05/2022 Work Session

Committee Recommendations

1. Borough Council authorized a \$5,000 salary increase for Michael McKenna based on initial contractual language dependent on a positive review after a 6-month probationary period which takes effect retroactively to July 1, 2022. (Personnel)

07/11/2022 Voting Session

Committee Recommendations

1. Borough Council ratified the approval of a proposal from Tracey Rash of Government Finance Solutions (“GFS”) to provide Finance Director Assistance for an hourly rate of \$150 per hour plus reasonable and ordinary expenses. (Budget and Finance)
2. Borough Council ratified the approval of a proposal from Jennifer CruverKibi of Maher Duessel to perform an exit audit of the outgoing Finance Director for a not-to-exceed cost of \$5,500. (Budget and Finance)
3. Borough Council approved reducing the Bires original sidewalk improvement requirements at 664 Pointview Avenue by 410 square feet and conditionally approve entering into a deferral agreement with the Bires subject to the Bires agreeing to construct their deferred sidewalk requirements within the timeframe designated in future written notification from Ephrata Borough Council. (Highway)
4. Borough Council conditionally approved the request from Boy Scout Troop 73 Committee Chair Erik Schlosser to use the Locust Street parking lot and staff the West Franklin Street parking lot during the 2022 Ephrata Fair to park cars as a fundraiser subject to Borough receipt of a satisfactory certificate of insurance naming the Borough of Ephrata as additional insured. (Highway)
5. Borough Council conditionally approved the May 24, 2022 letter requests from the Christmas in Ephrata Committee of Mainspring of Ephrata to conduct activities associated with the annual Christmas Tree Lighting and Santa’s Arrival event planned for Friday, November 25, 2022; Holiday Christmas Market planned for Saturday, November 26, 2022; and use of the facilities at the Visitor’s Center and Whistle Stop Plaza during the Holiday Season subject to EMC Randy Gockley’s approval and establishment of an Incident Support Plan, Borough receipt of a satisfactory certificate of insurance naming the Borough of Ephrata as additional insured, and Borough receipt of a Special Events Permit issued by PennDOT to close a numbered state route with Mainspring of Ephrata as permit applicant. (Highway)
6. Borough Council approved the proposed natural gas service line installation to 200 Terrace Avenue and authorize the President of Borough Council and the Borough Secretary to execute the Street Opening and Gas Service Extension Agreement with UGI. (Highway)
7. Borough Council approved three (3) additional monitoring well locations adjacent to the Turkey Hill store at 903 South State Street as proposed on a Benzene Groundwater Isoconcentration Map last dated March 31, 2022 by GES, Inc. and authorize the execution of a revised agreement subject to the agreement being in a form acceptable to the Borough solicitor and that the applicant escrow the required funds to cover costs associated with temporary and final street and lawn restoration. (Highway)

10. NEW BUSINESS / DISCUSSION ITEMS:

**D. 200 N. Main Street, Alliance Housing
Development, Zoning Hearing
Board Decision**

11. OLD BUSINESS:

- A. Resolution 2022-21 Policy for the Displaying of Flags and or Banners on Borough Electric Utility Poles, Flag Poles, and Borough Property**

**BOROUGH OF HATFIELD
MONTGOMERY COUNTY, PA**

RESOLUTION NO. 2022- 21

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE
BOROUGH OF HATFIELD TO PROVIDE A POLICY FOR THE
DISPLAY OF FLAGS ON BOROUGH ELECTRIC UTILITY
POLES, FLAGPOLES AND BOROUGH PROPERTY**

WHEREAS, Borough Council, in light of recent US Supreme Court rulings on the use of public property and public flagpoles for the display of various flags, has studied this issue and has reviewed the issues concerning flags which might be considered an endorsement of certain groups or ideas or an expression of private views by the Borough and wanting to refrain from using the Borough's flag poles or property in this way, has drafted a policy to clarify its position, and

WHEREAS, Borough Council determines that it would be in the Borough's best interests to clarify the Borough's policy with respect to the display of flags on Borough flagpoles, Borough Electric Utility Poles, and Borough property.

NOW THEREFORE, the Borough Council of the Borough of Hatfield does hereby adopt this policy for the Borough:

Flag Policy

It is the policy of Hatfield Borough to abide by the Federal and State statutes and regulations governing the display of the United States and Commonwealth flags. The Borough has a history of flying banners announcing public events from its electric utility poles and displaying the American Flag and the Pennsylvania Flag as well as the Borough's flag on its flagpoles. In keeping with that view, the Borough defines:

"American flag." The flag of the United States, as defined in 4 U.S.C. § 1, made of fabric, cloth or paper displayed from a staff or flagpole or in a window.

"Commonwealth flag." The flag of the Commonwealth as described in section 1 of the act of June 13, 1907.

"Hatfield Borough Flag." A flag depicting the official Borough of Hatfield logo on a red background.

And adopts this Policy:

Public displays or depictions of flags on Borough poles or property shall be limited to:

1. the American flag;
2. the Commonwealth flag;
3. the Montgomery County flag;
4. the Hatfield Borough flag;
5. the POW/MIA flag.
6. Seasonal banners and banners announcing Borough events; and
7. Borough provided flags honoring local veterans.

No other flags shall be permitted to be flown on flagpoles or electric utility poles owned by the Borough other than those cited above. Nothing set forth herein is intended to prohibit or curtail individuals from exercising their First Amendment rights by carrying other flags in public and/or

displaying other flags on private property, except as otherwise limited by applicable zoning ordinances.

However, and in accordance with Federal and State law, Borough flagpoles and Borough property shall be used exclusively for the flags listed above and in the following manner:

- When shown in a row of flags, the American flag will be at the right of the line (i.e., the viewer’s left).
- When the flags are flown from separate staffs, the American flag shall always be higher than the adjacent flags.
- When the American flag is to be flown at half-staff, the flag shall be hoisted to the peak for an instant, then lowered to the half-staff position.
- The Commonwealth flag is lowered to half-staff only on the orders of the Governor of Pennsylvania.

APPROVED this 20th day of July, 2022 with Council Members

_____ voting “Aye”
and _____ voting “Nay.”

ATTEST

BOROUGH OF HATFIELD

By: _____
Jaime E. Snyder, Secretary

By: _____
Jason Ferguson, Borough Council President

Approved by the Mayor this ____ day of _____, 2022.

Mayor Mary Anne Girard

12. ACTION ITEMS:

A. Motion to Consider Resolution 2022-19 Granting Preliminary / Final Approval for 28 N. Market Street, Estate of Jack Zampirri Minor Subdivision

12. ACTION ITEMS:

B. Motion to Consider Payment No. 1 to DOLI Inc. for the Orchard Lane and Forest Way Sanitary Sewer Replacement Project in the Amount of \$359,770.26 (three hundred fifty-nine thousand seven hundred seventy dollars and twenty-six cents) Contingent Upon the County CDBG Program Review and Approval of the Contract Documents

12. ACTION ITEMS:

C. Motion to Consider Advertising the Proposed Borough of Hatfield Code Adoption Ordinance and hold a Public Hearing at the September 21, 2022 Regular Meeting

12. ACTION ITEMS:

D. Motion to Consider Resolution 2022-20 Appointing Jaime E. Snyder, Hatfield Borough Manager as the American Municipal Power (AMP) Board of Trustees Alternate for Pennsylvania

12. ACTION ITEMS:

E. Motion to Consider Resolution 2022-21 Policy for the Displaying of Flags and or Banners on Borough Electric Utility Poles, Flag Poles, and Borough Property

13. Motion to Approve the Payment of the Bills

ADDITIONS TO THE JULY 2022 BILL LIST:

21 ST CENTURY MEDIA - LEGAL NOTICES	\$843.33
AMP OHIO - JUNE ELECTRIC PURCHASE	\$163,650.91
ARMOUR & SONS - SERVICE TRAFFICE SIGNAL	\$1,177.90
INDIAN VALLEY CHAMBER OF COMMERCE - NEWSLETTER.....	\$484.90
KALER MOTOR - REPAIR BOOM TRUCK	\$345.00
MCMAHON - BENNETTS COURT	\$107.50
MCMAHON - ARBOR GROVE.....	\$390.00
MCMAHON - MTF GRANT	\$1,080.00
PA DEPT OF ENV PROT - MS4 ANNUAL PERMIT	\$500.00

TOTAL ADDED TO BILL LIST \$168,579.54

REVISED BILL LIST TOTAL \$651,743.17

Column1	Column2	Column3	Column4	Column5	Column6
JULY 2022 ACCOUNTS PAYABLE BILL LIST					
VENDOR BILL LIST					
		AMOUNT PAID	DATE PROCESSED	TOTAL PAID	CHECK NO.
TD BANK					
AT&T MOBILITY	CELL PHONES FOR PW & ASSIST/MGR	\$509.29	7/13/2022	\$509.29	26926
COMCAST	401 S MAIN ST INTERNET	\$108.35	7/13/2022	\$108.35	26927
HATFIELD BOROUGH ELECTRIC	615 DAIN AVE ELECTRIC SERVICES	\$41.37	7/13/2022	\$41.37	26928
LOWES	VARIOUS ITEMS	\$298.44	7/13/2022	\$298.44	26929
VERIZON	TELEPHONE SERVICES	\$233.56	7/13/2022	\$233.56	26930
WELLS FARGO	SERIES 2003 B NOTE, 2020/2021 A/B NOTES	\$272,036.10	6/25/2022	\$272,036.10	ACH
ALLEGHENY ELECTRIC COOP	JUNE MONTHLY ELECTRIC SALES	\$4,418.24			
21ST CENTURY MEDIA	LEGAL NOTICE	\$843.33			
ALPHAGRAPHICS	MOVIE NIGHT POSTERS	\$77.87			
ALPHAGRAPHICS	LETTERHEAD & ENVELOPES	\$687.15			
AMP, INC.	PMPM JUNE CHARGES/VERIZON WIRELESS	\$1,399.68			
AMP OHIO	JUNE ELECTRIC PURCHASE	\$163,650.91			
ANOVA	TABLES FOR PARKS	\$10,378.77			
ARMOUR & SONS	TRAFFIC SIGNAL REPAIRS	\$172.50			
ARMOUR & SONS	TRAFFIC SIGNAL REPAIRS	\$276.20			
ARMOUR & SONS	TRAFFIC SIGNAL REPAIRS	\$1,177.90			
ASPHALT CARE	EQUIPMENT PURCHASE	\$1,689.50			
AT&T MOBILITY	CELL PHONES FOR PW & ASSIST/MGR	\$510.28			
BURSICH ASSOCIATES	ENGINEERING - GENERAL	\$1,373.75			
BURSICH ASSOCIATES	ENGINEERING - MS4 MONITORING	\$389.25			
BURSICH ASSOCIATES	ENGINEERING - 2022 ROADWAY RESURF	\$330.00			
BURSICH ASSOCIATES	BROAD ST STORM SEWER REPLACEMENT	\$5,365.50			
BURSICH ASSOCIATES	ORCHARD LN/FOREST WAY SEWER REPLACE	\$930.00			
BURSICH ASSOCIATES	ENGINEERING - ADA RAMPS 2021	\$1,065.00			
BURSICH ASSOCIATES	ENGINEERING - ADA RAMPS 2022	\$60.00			
BURSICH ASSOCIATES	ENGINEERING - 23 N. MAIN ST. APTS	\$665.00			
BURSICH ASSOCIATES	EDINBURGH SQUARE SUBDIVISION	\$477.00			
BURSICH ASSOCIATES	ENGINEERING - BENNETTS' COURT	\$8,131.80			
BURSICH ASSOCIATES	ENGINEERING - BIBLICAL SCHOOL	\$455.00			
BUSO TREE TRIMMING	TREE TRIMMING ON TOWAMENCIN	\$1,800.00			
CANON COPIER	COPIER LEASE	\$488.00			
CAPSSO PEST SERVICES	PEST CONTROL	\$150.00			
CARR & DUFF	ELECTRIC REPAIRS	\$1,153.34			
CLEMENS UNIFORMS, MATS & MORE	MATS FOR HALL WAYS	\$75.20			
CODE INSPECTIONS	BLDG CODE FIRE & ZONING SERVICES	\$5,548.00			
COMCAST	16 CHERRY ST	\$113.05			
DELAWARE VALLEY HEALTH INS	HEALTH INSURANCE FOR EMPLOYEES	\$15,334.76			
DELAWARE VALLEY INSURANCE	PROPERTY & LIABILITY INSURANCE	\$8,790.75			
DELAWARE VALLEY WORKERS COMP	WORKERS COMP	\$1,317.75			
EAS WATER	SPRING WATER FOR PW	\$39.91			
EDDIES ELECTRIC	REPAIR ST LIGHTS	\$238.00			
FIRE PROTECTION SERVICES	FIRE EXTINGUISHERS FOR BORO BLDG	\$229.00			
FRANCONIA AUTO REPAIR	VEHICLE #57-2 2008 SM DUMP REPAIR	\$6,460.34			
GENERAL CODE	BOROUGH CODE UPDATES	\$2,528.00			
KIM GOMEZ	CLEANING SERVICES FOR JULY	\$500.00			
GUARDIAN	COUNCIL LIFE INSURANCE	\$37.20			
H&K MATERIALS	MANHOLE REPLACEMENT	\$164.54			
H&K MATERIALS	STREET MATERIALS	\$200.96			
H&K MATERIALS	STREET MATERIALS	\$560.60			
MOHAMMED HAQUE, TAX COLLECT	SCHOOL TAXES	\$2,790.18			
THE HARTFORD	AD&D LIFE STD & LTD INSURANCE	\$730.59			
HATFIELD TOWNSHIP	JULY POLICE SERVICES	\$77,083.33			
HATFIELD TOWNSHIP	DIESEL FUEL	\$4,418.75			
HATFIELD TOWNSHIP	POOL AGREEMENT	\$997.46			
INDIAN VALLEY CHAMBER OF COMM	NEWSLETTER	\$484.90			
KALER MOTOR CO	VEHICLE MAINTENANCE BOOM TRUCK	\$5,333.25			
KALER MOTOR CO	REPAIR BOOM TRUCK	\$345.00			
LOWES	SHOP SUPPLIES	\$31.81			
LOWES	PARK BENCH ITEMS	\$37.25			

**14. MOTION to ADJOURN:
EXECUTIVE SESSION: Real Estate,
Litigation, & Personnel**