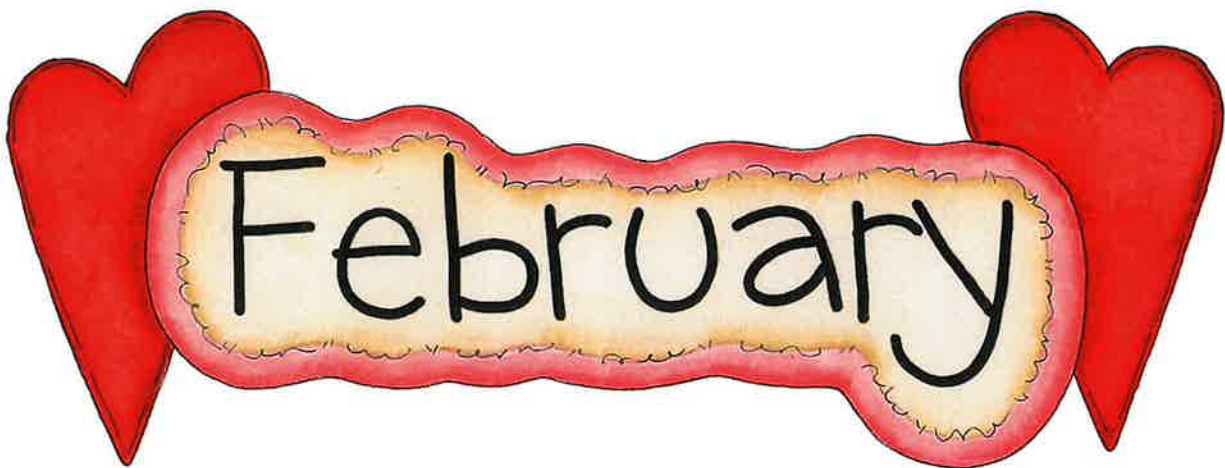


HATFIELD BOROUGH COUNCIL

WORKSHOP MEETING

FEBRUARY 1, 2023



JASON FERGUSON, PRESIDENT

RICHARD GIRARD, VICE PRESIDENT

JAMES FAGAN, COUNCILMEMBER

MICHELLE KROESSER, COUNCILMEMBER

LAWRENCE G. STEVENS, COUNCILMEMBER

MARY ANNE GIRARD, MAYOR

JAIME E. SNYDER, BOROUGH MANAGER

CATHERINE M. HARPER, BOROUGH SOLICITOR



Borough of Hatfield

Montgomery County, Pennsylvania

BOROUGH COUNCIL WORKSHOP MEETING

February 1, 2023

7:00PM

AGENDA

CALL TO ORDER / ROLL CALL

1. APPROVAL OF MEETING AGENDA:

Motion: To Approve the Agenda of the February 1, 2023 Workshop Meeting

2. PUBLIC INPUT:

Please rise, state your name and address and reason for addressing Council

3. ANNOUNCEMENTS:

- Next Council Meeting February 16th (Thursday) Regular Meeting @ 7:00PM in Council Chambers
- HEROC is Scheduled to Meet Wednesday, February 22, 2023 @ 8:00AM in Council Chambers
- Next Planning Commission Meeting is Scheduled for February 27, 2023 @ 7:00PM in Council Chambers

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- Budget, Finance, and Labor Committee Report
- Planning, Building, and Zoning Committee Report
- Public Safety Committee Report
- Public Works & Property and Equipment Committee Report
- Utilities Committee Report
- Hatfield Economic Revitalization Outreach Committee Report
- Mayor Mary Anne Girard Report

5. REPORTS AND CORRESPONDENCE:

Monthly Investment Report
Monthly EIT / LST Report
Police Department Report

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

Fire Department Report
EMS Report
Public Works Department Report
Engineering Report
Zoning Officer, Building Code, Property Maintenance Report
Fire Marshal / Fire Safety Inspection Report
Pool Advisory Report

6. MANAGERS REPORT:

7. NEW BUSINESS / DISCUSSION ITEMS:

- A. Hatfield Hello Program
- B. 125th Anniversary Clothing Store

8. OLD BUSINESS:

9. ACTION ITEMS:

- A. Motion to Consider Establishing the Hatfield Hello Program Administered through the Hatfield Economic Revitalization Committee (HEROC)

10. MOTION to ADJOURN: Executive Session: Personnel, Litigation, Real Estate

2. PUBLIC INPUT:

**Please rise, state your name
and address and reason for
addressing Council**

3. ANNOUNCEMENTS:

- **Next Council Meeting February 16th (Thursday) Regular Meeting @ 7:00PM in Council Chambers**
- **HEROC is Scheduled to Meet Wednesday, February 22, 2023 @ 8:00AM in Council Chambers**
- **Next Planning Commission Meeting is Scheduled for February 27, 2023 @ 7:00PM in Council Chambers**

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Budget, Finance, and Labor
Committee Report**

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Planning, Building, and Zoning
Committee Report**

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Public Safety Committee Report**

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Public Works & Property and
Equipment Committee Report**

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Utilities Committee Report**

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Hatfield Economic Revitalization
Outreach Committee Report**

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Mayor Mary Anne Girard Report**

**5. REPORTS AND
CORRESPONDENCE:**

Monthly Investment Report

**HATFIELD BOROUGH
CASH ACCOUNTS
December 31, 2022**

OPERATING ACCOUNT	BANK BALANCE	AMOUNT
01 - GENERAL		
Bank Balance	\$266,844.01	
O/S CHECKS		(\$84,763.77)
DIT		286.32
		(\$84,477.45)
07- ELECTRIC		
Bank Balance	\$327,684.21	
O/S CHECKS		\$0.00
DIT		\$76,553.70
		\$76,553.70
08 - SEWER		
Bank Balance	\$171,029.46	
O/S CHECKS		\$0.00
DIT		\$11,386.31
		\$11,386.31
	\$765,557.68	\$11,386.31
Bank Balance		\$765,557.68
Book Balance		\$769,020.24
18 - CAPITAL PROJECTS SINKING		\$52,028.24
35 - HIGHWAY AID		\$25,763.53
HARLEYSVILLE SAVINGS BANK		
Priority Business Savings		\$58,388.32
Priority Business Savings (Loans)		\$322,965.51
TOTAL OF ACCOUNTS		\$1,228,165.84
ESSA		
Checking account		\$32,034.13
KEY PRIVATE INVESTMENTS		
1131 CAPITAL RESERVE MANAGED		\$427,968.87
1132 SEWER CAPITAL RESERVE MANAGED		799,305.94
1133 SEWER MANAGED		490,596.99
1134 ELECTRIC FUND MANAGED		874,404.80
		\$2,592,276.60
TOTAL OF TD BANK, HSB, ESSA & KEY PRIVATE BANK INVESTMENTS		\$3,852,476.57

HATFIELD BOROUGH CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2022

2022	Capital Reserve	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$487,692.39							
January	\$481,092.84	(\$6,599.55)	-1.35%	\$407.28	(\$133.08)	(\$274.20)	(\$407.28)	\$0.00
February	\$478,513.76	(\$2,579.08)	-0.54%	\$434.05	(\$705.68)	(\$271.63)	(\$977.31)	(\$543.26)
March	\$465,773.87	(\$12,739.89)	-2.66%	\$508.20	(\$778.29)	(\$270.09)	(\$1,048.38)	(\$540.18)
April	\$450,186.62	(\$15,587.25)	-3.35%	\$535.17	(\$270.37)	(\$264.37)	(\$534.74)	\$0.43
May	\$454,194.77	\$4,008.15	0.89%	\$617.85	(\$360.74)	(\$257.11)	(\$617.85)	\$0.00
June	\$445,619.51	(\$8,575.26)	-1.89%	\$765.24	(\$558.96)	(\$558.96)	(\$1,117.92)	(\$352.68)
July	\$457,643.96	\$12,024.45	2.70%	\$932.25	(\$677.22)	(\$255.03)	(\$932.25)	\$0.00
August	\$443,577.36	(\$14,066.60)	-3.07%	\$995.92	(\$1,256.67)	(\$260.75)	(\$1,517.42)	(\$521.50)
September	\$420,864.51	(\$22,712.85)	-5.12%	\$1,030.07	(\$775.78)	(\$254.29)	(\$1,030.07)	\$0.00
October	\$415,965.66	(\$4,898.85)	-1.16%	\$1,053.76	(\$2,917.58)	(\$243.70)	(\$3,161.28)	(\$2,107.52)
November	\$431,079.89	\$15,114.23	3.63%	\$1,104.46	(\$1,104.46)	(\$241.43)	(\$1,345.89)	(\$241.43)
December	\$427,968.87	(\$3,111.02)	-0.72%	\$1,145.74	(\$4,008.15)	(\$248.61)	(\$4,256.76)	(\$3,111.02)
		(\$59,723.52)		\$9,529.99	(\$13,546.98)	(\$3,400.17)	(\$16,947.15)	(\$7,417.16)

HATFIELD BOROUGH SEWER CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2022

2022	Sewer Capital	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$873,459.25							
January	\$865,417.55	(\$8,041.70)	-0.92%	\$569.86	(\$569.86)	(\$490.09)	(\$1,059.95)	(\$490.09)
February	\$861,420.14	(\$3,997.41)	-0.46%	\$496.78	(\$496.78)	(\$487.80)	(\$984.58)	(\$487.80)
March	\$844,769.21	(\$16,650.93)	-1.93%	\$584.98	(\$584.98)	(\$486.21)	(\$1,071.19)	(\$486.21)
April	\$829,293.15	(\$15,476.06)	-1.83%	\$869.23	(\$869.23)	(\$479.48)	(\$1,348.71)	(\$479.48)
May	\$833,817.91	\$4,524.76	0.55%	\$986.10	(\$986.10)	(\$473.61)	(\$1,459.71)	(\$473.61)
June	\$823,896.28	(\$9,921.63)	-1.19%	\$1,309.22	(\$1,309.22)	(\$775.40)	(\$2,084.62)	(\$775.40)
July	\$834,042.12	\$10,145.84	1.23%	\$1,293.54	(\$993.54)	(\$471.50)	(\$1,465.04)	(\$171.50)
August	\$817,720.59	(\$16,321.53)	-1.96%	\$1,730.94	(\$1,730.94)	(\$475.20)	(\$2,206.14)	(\$475.20)
September	\$793,747.25	(\$23,973.34)	-2.93%	\$1,864.45	(\$1,864.45)	(\$468.78)	(\$2,333.23)	(\$468.78)
October	\$788,076.29	(\$5,670.96)	-0.71%	\$1,697.12	(\$5,091.36)	(\$459.60)	(\$5,550.96)	(\$3,853.84)
November	\$801,853.81	\$13,777.52	1.75%	\$1,896.73	(\$1,896.73)	(\$457.41)	(\$2,354.14)	(\$457.41)
December	\$799,305.94	(\$2,547.87)	-0.32%	\$2,062.43	(\$4,147.86)	(\$462.44)	(\$4,610.30)	(\$2,547.87)
		(\$74,153.31)	-8.73%	\$15,361.38	(\$20,541.05)	(\$5,987.52)	(\$26,528.57)	(\$11,167.19)

HATFIELD BOROUGH SEWER INVESTMENT ACCOUNT SUMMARY

YEAR 2022

2022	Sewer Managed	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$538,310.13							
January	\$533,287.28	(\$5,022.85)	-0.93%	\$350.16	(\$350.16)	(\$302.66)	(\$652.82)	(\$302.66)
February	\$530,689.47	(\$2,597.81)	-0.49%	\$324.52	(324.52)	(300.59)	(\$625.11)	(\$300.59)
March	\$520,266.51	(\$10,422.96)	-1.96%	\$381.13	(381.13)	(299.54)	(\$680.67)	(\$299.54)
April	\$509,606.48	(\$10,660.03)	-2.05%	\$513.45	(513.45)	(295.29)	(\$808.74)	(\$295.29)
May	\$512,482.62	\$2,876.14	0.56%	\$590.16	(590.16)	(291.04)	(881.20)	(\$291.04)
June	\$505,929.86	(\$6,552.76)	-1.28%	\$777.94	(1,077.94)	(592.20)	(1,670.14)	(\$892.20)
July	\$513,085.96	\$7,156.10	1.41%	\$822.24	(822.24)	(289.54)	(1,111.78)	(\$289.54)
August	\$502,486.69	(\$10,599.27)	-2.07%	\$1,047.21	(1,047.21)	(292.33)	(1,339.54)	(\$292.33)
September	\$486,369.48	(\$16,117.21)	-3.21%	\$1,129.54	(1,129.54)	(288.06)	(1,417.60)	(\$288.06)
October	\$482,611.43	(\$3,758.05)	-0.77%	\$1,066.11	(3,198.33)	(281.62)	(3,479.95)	(\$2,413.84)
November	\$492,392.17	\$9,780.74	2.03%	\$1,187.93	(1,187.93)	(280.11)	(1,468.04)	(\$280.11)
December	\$490,596.99	(\$1,795.18)	-0.36%	\$1,282.17	(2,793.38)	(283.97)	(3,077.35)	(\$1,795.18)
TOTALS		(\$47,713.14)	-9.12%	\$9,472.56	(13,415.99)	(3,796.95)	(17,212.94)	(7,740.38)

HATFIELD BOROUGH ELECTRIC INVESTMENT ACCOUNT SUMMARY

YEAR 2022

2022	Electric	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$962,880.41							
January	\$954,186.60	(\$8,693.81)	-0.90%	\$570.07	(\$507.07)	(\$541.36)	(\$1,048.43)	(\$478.36)
February	\$949,261.14	(\$4,925.46)	-0.52%	\$589.14	(\$589.14)	(\$537.81)	(\$1,126.95)	(\$537.81)
March	\$930,183.01	(\$19,078.13)	-2.01%	\$724.63	(\$724.63)	(\$535.78)	(\$1,260.41)	(\$535.78)
April	\$908,906.92	(\$21,276.09)	-2.29%	\$884.06	(\$884.06)	(\$527.94)	(\$1,412.00)	(\$527.94)
May	\$914,255.80	\$5,348.88	0.59%	\$1,030.18	(\$1,030.18)	(\$519.07)	(\$1,549.25)	(\$519.07)
June	\$902,095.35	(\$12,160.45)	-1.33%	\$1,345.86	(\$1,645.86)	(\$821.25)	(\$2,467.11)	(\$1,121.25)
July	\$917,001.11	\$14,905.76	1.65%	\$1,522.63	(\$1,522.63)	(\$516.24)	(\$2,038.87)	(\$516.24)
August	\$896,905.95	(\$20,095.16)	-2.19%	\$1,843.48	(\$1,843.48)	(\$522.46)	(\$2,365.94)	(\$522.46)
September	\$865,362.04	(\$31,543.91)	-3.52%	\$1,989.79	(\$1,989.79)	(\$514.16)	(\$2,503.95)	(\$514.16)
October	\$858,055.78	(\$7,306.26)	-0.84%	\$1,948.25	(\$5,844.75)	(\$501.06)	(\$6,345.81)	(\$4,397.56)
November	\$878,110.51	\$20,054.73	2.34%	\$2,158.39	(\$2,158.39)	(\$498.01)	(\$2,656.40)	(\$498.01)
December	\$874,404.80	(\$3,705.71)	-0.42%	\$2,310.95	(\$5,510.25)	(\$506.41)	(\$6,016.66)	(\$3,705.71)
TOTALS		(\$88,475.61)		\$16,917.43	(\$24,250.23)	(\$6,541.55)	(\$30,791.78)	(\$13,874.35)

**Hatfield Borough Total Income & Disbursements
YEAR 2022**

	<u>Gain/(Loss)</u>	<u>Income</u>	<u>Disbursements</u>	<u>Fees</u>	<u>Total Disbursements</u>	<u>Difference Income/Disbursements</u>
Capital Reserve	(\$59,723.52)	\$9,529.99	(\$13,546.98)	(\$3,400.17)	(\$16,947.15)	(\$7,417.16)
Sewer Capital Reserve	(74,153.31)	15,361.38	(20,541.05)	(5,987.52)	(26,528.57)	(\$11,167.19)
Sewer Managed	(47,713.14)	9,472.56	(13,415.99)	(3,796.95)	(17,212.94)	(\$7,740.38)
Electric	(88,475.61)	16,917.43	(24,250.23)	(6,541.55)	(30,791.78)	(\$13,874.35)
Total	(\$270,065.58)	\$51,281.36	(\$71,754.25)	(\$19,726.19)	(\$91,480.44)	(\$40,199.08)

**5. REPORTS AND
CORRESPONDENCE:**

Monthly EIT / LST Report

HATFIELD BOROUGH
 Berkheimer Comparative
 2017-2022 Earned Income Tax

(Report as of 1/27/2023)

Month	2023	2022	2021	2020	2019	2018	Month	2023	2022	2021	2020	2019	2018
January	1,269.46	349.65	897.63	1,605.42	973.81	1,305.76	July		2,313.69	1,314.93	744.95	2,462.73	1,973.92
	1,246.16	874.13	1,174.92	868.35	815.69	592.07			1,298.39	3,976.44	1,223.01	2,481.10	644.89
	1,551.37	800.44	1,119.74	998.92	914.12	1,125.14			873.81	2,035.02	634.31	805.36	1,323.77
	1,912.97	1,248.17	516.76	2,805.81	722.35	1,090.52			1,769.36	1,205.94	2,200.77	1,689.60	604.96
	1,359.06	2,798.24	2,033.58	1,700.01	1,293.40	2,436.46			2,265.33		1,050.49	886.99	3,058.34
	2,748.75	1,308.02	637.60	1,175.67	1,251.89	1,968.25			2,145.23		1,067.68	678.38	1,488.77
		1,028.54		1,753.74	702.34						2,380.30	1,251.28	
		3,445.15			1164.51						2,707.21		
		2,941.43			3245.28						2,733.27		
		1,295.00									620.75		
											1,381.49		
Month Total	10,087.77	16,088.77	6,380.23	10,907.92	11,083.39	8,518.20	Month Total	-	10,665.81	8,532.33	16,744.23	10,255.44	9,094.65
YTD Total	10,087.77	16,088.77	6,380.23	10,907.92	11,083.39	8,518.20	YTD Total	10,087.77	257,175.24	235,461.52	230,792.09	231,307.96	224,674.16
February		1,896.88	1,015.31	2,618.99	5,353.21	761.04	August		287.65	558.35	4,689.38	5,185.15	800.24
		3,389.65	1,404.67	1,154.47	10,607.93	1,935.45			4,102.97	1,052.73	3,713.54	715.54	2,944.87
		2,253.01	3,413.92	6,737.26	4,967.27	951.90			598.85	2,072.03	943.13	1,004.48	1,593.23
		7,894.07	6,497.09	2,195.49	9,525.63	2,202.98			1,579.27	3,129.20	2,366.86	2,024.31	2,452.77
		3,450.18	2,685.50	1,739.30	7,476.14	4,089.83			796.15	3,391.96	3,342.63	3,236.05	2,983.92
		7,284.23	5,027.63	6,758.94	4,242.59	5,829.73			2,858.40	974.10	4,374.60	2,802.73	1,721.57
		6,401.96	12,077.62	5,019.71	5,744.09	5,627.93			2,999.52	3,656.99	4,402.94	9,448.79	3,287.03
		3,938.27	7,563.81	8,048.59	5,982.69	2,705.79			3,872.55	9,490.48	9,414.71	4,396.99	3,918.13
		9,162.41	12,150.83	5,962.24	4,466.18	5,767.75			2,002.72	4,257.91	6,009.96	2,023.85	7,931.75
		5,285.32	6,064.53	626.35	3,705.99	4,625.01			10,922.42	2,301.14	3,748.13	1,227.10	5,778.05
		2,990.39	4,692.13	3,399.64	3,383.48	3,007.26			3,133.12	3,039.24	4,924.28	4,730.84	4,209.91
		1,792.57	3,249.18	2,867.27	5,083.00	5,548.80			2,890.37	9,084.47	5,107.35	9,964.78	5,835.90
		6,598.77	3,987.61	6,582.96	2,401.37	2,356.02			3,089.07	6,918.54	6,633.39	12,334.88	3,485.34
		6,810.35	8,765.07	5,083.15	1,406.49	2,329.15			3,645.45	6,723.87	6,603.46	4,071.89	5,736.19
		2,690.03	2,068.74	12,700.19		2,302.49			7,891.69	5,651.24	8,446.28	4,674.67	5,294.07
		8,666.29	2,455.14	4,639.66		5,741.68			3,646.00	2,964.63	2,726.28	3,347.94	10,119.90
						2,938.40			12,713.22	10,120.00		5,911.40	6,949.50
						7,832.19			3,842.87			2,123.39	1,829.36
									3,930.48				
Month Total	-	80,504.38	83,118.78	76,134.21	74,346.06	66,553.40	Month Total	-	74,802.77	75,386.88	77,446.92	79,224.78	76,871.73
YTD Total	10,087.77	96,593.15	89,499.01	87,042.13	85,429.45	75,071.60	YTD Total	10,087.77	331,978.01	310,848.40	308,239.01	310,532.74	301,545.89
March		248.37	1,405.81	495.61	1,100.74	4,889.69	September		6,748.05	985.69	772.18	466.77	188.66
		657.58	2,778.22	712.45	338.84	470.52			5,660.63	5,439.47	5,186.01	2,067.30	870.99
		1,626.56	6,670.97	4,732.80	949.19	2,662.29			1,046.01	4,890.58	4,827.34	3,894.70	5,016.64
		641.62	2,530.21	4,074.50	9,631.68	3,309.44			3,657.63	2,727.80	2,168.47	2,679.82	5,218.07
		3,875.06	786.63	2,324.82	5,753.80	3,267.60			3,472.75		712.23	4,281.46	4,416.91
		2,934.35	1,241.80	1,067.87	1,558.27	7,571.44			2,238.47		2,332.14	2,529.21	853.66
		3,259.45	3,221.94	2,413.31	603.40	1,082.75			1,715.33				887.17
		2,226.26	1,440.49	1,989.90		573.60			2,027.57				
		1,842.27	684.16	788.00		595.31			2,956.02				
		1,958.44	969.07	2,306.85		1,347.03			1,953.55				
						768.52							
Month Total	-	19,269.96	21,729.30	20,906.11	19,935.92	26,538.19	Month Total	-	31,476.01	14,043.54	15,998.37	15,919.26	17,452.10

HATFIELD BOROUGH
 Berkheimer Comparative
 2017-2022 Earned Income Tax

(Report as of 1/27/2023)

Month	2023	2022	2021	2020	2019	2018	Month	2023	2022	2021	2020	2019	2018
YTD Total	10,087.77	115,863.11	111,228.31	107,948.24	105,365.37	101,609.79	YTD Total	10,087.77	363,454.02	324,891.94	324,237.38	326,452.00	318,997.99
April		1,870.53	536.24	1,027.46	1,031.04	1,338.50	October		1,019.45	2,377.93	609.87	2,348.14	904.13
		313.47	806.74	723.41	1,847.21	912.30			624.14	538.51	1,738.74	261.22	1,298.78
		568.00	1,055.19	740.23	722.22	512.40			1,451.03	713.11	759.95	523.41	507.60
		1,210.64	1,634.74	2,858.30	2,373.57	537.87			1,269.68	1,485.07	2,555.52	1,716.83	2,112.50
		1,382.41	2,774.38	1,355.13	933.47	2,859.64			1,238.73	1,613.33	1,133.62	2,523.08	501.20
		2,075.59	2,051.28	4,655.27	594.25	3,930.29			1,850.91	1,191.30			1,083.69
		2,151.54	868.91		1,000.01				1,111.31	2,265.95			2,521.28
		2,851.71	1,148.07		1,372.78					2,332.25			
		2,427.63			4,087.56					3,735.80			
		2,194.57											
Month Total	-	17,046.09	10,875.55	11,359.80	13,962.11	10,091.00	Month Total	-	8,565.25	16,253.25	6,797.70	7,372.68	8,929.18
YTD Total	10,087.77	132,909.20	122,103.86	119,308.04	119,327.48	111,700.79	YTD Total	10,087.77	372,019.27	341,145.19	331,035.08	333,824.68	327,927.17
May		4,459.17	1,188.18	1,911.19	2,763.50	2,063.67	November		2,783.30	1,336.32	2,777.41	1,569.44	4,903.59
		1,765.84	3,580.10	2,579.52	7,579.38	2,437.85			2,389.34	2,617.40	1,732.81	2,268.14	1,625.24
		1,748.54	2,678.53	2,859.13	1,763.69	4,620.35			2,560.64	2,526.80	874.72	818.68	3,145.82
		2,575.59	4,367.02	2,845.53	2,027.48	1,778.76			2,071.58	2,168.99	4,203.85	2,397.84	3,656.73
		5,949.59	2,494.40	5,645.72	4,147.01	3,357.84			2,420.45	3,060.98	6,702.32	4,520.15	4,768.69
		6,157.15	6,748.51	18,479.47	7,949.59	1,226.35			6,962.82	2,349.77	7,316.81	3,334.51	7,437.73
		2,148.79	6,484.23	7,738.65	8,653.93	3,876.62			2,738.99	4,210.67	4,442.98	3,381.56	10,469.84
		7,045.81	5,750.03	3,788.42	4,299.39	1,262.14			4,376.47	5,545.46	10,961.95	2,643.88	9,624.91
		3,065.62	4,046.08	2,642.49	3,555.35	5,090.04			3,997.12	3,304.73	4,260.51	7,852.77	5,206.41
		5,923.99	5,506.50	8,941.10	6,754.05	5,949.56			6,450.32	15,209.01	9,768.05	4,072.46	3,705.72
		18,540.07	3,706.88	7,561.21	12,334.81	7,191.94			3,281.06	8,007.43	4,132.62	10,653.14	3,977.15
		6,503.78	3,567.78	2,400.69	5,969.28	8,073.18			4,063.54	2,132.28	2,736.33	2,409.28	3,144.20
		6,660.43	2,235.76	5,726.76	4,123.29	8,706.53			6,912.04	7,163.09	2,172.42	6,616.07	5,863.74
		1,471.61	7,804.52		11,393.38	1,883.10			3,977.28	3,819.24	7,410.22	4,281.24	2,708.89
		7,016.30	4,180.55			3,029.22			1,736.51	3,303.78	5,745.19	3,932.62	2,800.94
		3,351.15	2,707.44			2,291.71			2,920.31	6,288.34		10,793.56	1,395.09
		3,067.50	1,524.99			4,593.12						2,496.96	
		5,787.70	13,490.65			4,876.07							
			2,709.41										
Month Total	-	93,238.63	84,771.56	73,119.88	83,314.13	72,308.05	Month Total	-	59,641.77	73,044.29	75,238.19	74,042.30	74,434.69
YTD Total	10,087.77	226,147.83	206,875.42	192,427.92	202,641.61	184,008.84	YTD Total	10,087.77	431,661.04	414,189.48	406,273.27	407,866.98	402,361.86
June		749.82	1,854.95	3,220.50	2,713.22	10,891.42	December		4,535.30	1,050.17	410.13	2,714.23	3,352.11
		1,451.89	719.21	577.58	1,216.36	2,456.00			3,659.25	1,162.50	1,005.12	4,944.30	1,486.54
		821.85	938.37	590.96	3,154.10	943.66			6,066.51	623.74	2,575.16	3,451.39	3,390.81
		779.03	6,367.26	3,746.29	3,972.34	1,977.77			3,291.29	549.87	6,791.38	3,114.23	4,611.90
		922.16	4,549.27	4,143.04	3,190.49	5,675.44			10,873.28	6,957.47	4,079.92	658.42	1,867.02
		3,719.00	3,905.34	3,179.13	726.06	1,490.64			3,202.02	4,385.64	3,129.30	1,843.41	2,310.93
		2,593.17	1,122.69	2,157.65	3,438.34	2,388.63			7,231.21	1,974.99	1,123.08		
		3,000.31	596.68	3,345.94		882.36			827.51	1,126.54			
		3,194.42		658.85		4,864.75			3,312.80				
		3,129.95							2,178.68				
									5,890.55				
									5,138.18				
									3,132.98				
									510.41				
									286.32				
Month Total	-	20,361.60	20,053.77	21,619.94	18,410.91	31,570.67	Month Total	-	60,136.29	17,830.92	19,114.09	16,725.98	17,019.31
YTD Total	10,087.77	246,509.43	226,929.19	214,047.86	221,052.52	215,579.51	Grand Total		491,797.33	432,020.40	425,387.36	424,592.96	419,381.17

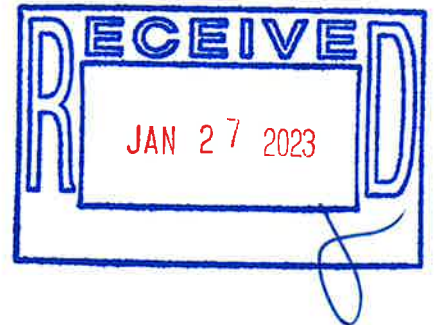
HATFIELD BOROUGH
Berkheimer Comparative
2018 - 2023 LST TAX

Month	2023	2022	2021	2020	2019	2018	Month	2023	2022	2021	2020	2019	2018
January	2,756.36	332.14	93.44	168.99	33.72	15.58	July		106.14	377.25	27.49	524.30	259.31
						508.63			537.61	632.68	593.29		727.57
										910.77			
Month Total	2,756.36	332.14	93.44	168.99	33.72	524.21	Month Total	-	643.75	1,920.70	620.78	524.30	986.88
YTD Total	2,756.36	332.14	93.44	168.99	33.72	524.21	YTD Total	2,756.36	24,431.35	21,978.62	19,393.79	20,939.03	20,771.05
February		1,403.93	436.37	350.79	576.73	672.03	August		820.39	615.85	15.72	988.39	1,021.80
		600.29	1,364.20	900.92	748.10				816.85	582.08	1,073.14	681.02	
		794.83	4,918.01	500.10	995.27	1,668.98			1,041.91	4,919.27	6,412.04	1,285.27	700.94
		5,118.23	1,371.18	611.10	653.32	2,770.93			1,610.06	1,707.15	774.35	6,305.29	2,969.69
		1,417.42	865.50	1,042.25	2,319.88	2,590.00			5,563.93			567.04	2,500.79
			528.58	4,235.56	2,607.58	254.47			2,346.73				2,480.47
Month Total	-	9,334.70	9,483.84	7,640.72	7,900.88	7,956.41	Month Total	-	12,199.87	7,824.35	8,275.25	9,827.01	9,673.69
YTD Total	2,756.36	9,666.84	9,577.28	7,809.71	7,934.60	8,480.62	YTD Total	2,756.36	36,631.22	29,802.97	27,669.04	30,766.04	30,444.74
March		1,676.71	714.70	1,676.03	2,341.35	763.13	September		12.79	792.30	463.51	315.28	376.14
		719.06			25.47	81.55				285.87			
Month Total	-	2,395.77	714.70	1,676.03	2,366.82	844.68	Month Total	-	12.79	1,078.17	463.51	315.28	376.14
YTD Total	2,756.36	12,062.61	10,291.98	9,485.74	10,301.42	9,325.30	YTD Total	2,756.36	36,644.01	30,881.14	28,132.55	31,081.32	30,820.88
April		34.39		60.43	196.71	352.66	October			311.77	146.06	63.69	330.79
					509.66	584.34				734.10	634.69		556.04
											53.07		
Month Total	-	34.39	-	60.43	706.37	937.00	Month Total	-	-	1,045.87	833.82	63.69	886.83
YTD Total	2,756.36	12,097.00	10,291.98	9,546.17	11,007.79	10,262.30	YTD Total	2,756.36	36,644.01	31,927.01	28,966.37	31,145.01	31,707.71
May		302.48	460.51	402.30	905.86	1,173.10	November		168.78	919.18	1,607.87	964.30	1,036.52
		630.75	1,692.90	1,275.28	375.32	1,797.10			1,869.63	818.70	1,716.84	955.64	1,201.68
		1,636.87	517.49	521.37	752.26	2,818.16			558.15	1,731.16	4,065.74	4,150.70	2,863.12
		4,688.75	5,320.14	3,739.00	2,351.25	1,540.23			634.79	4,311.42	827.46	962.79	1,440.98
		1,415.42	715.32	2,047.16	2,961.22	566.94			5,849.85			1,791.10	
		1,642.82	7.86	575.37	669.24				1,857.02			200.36	
				107.68	683.76				1,083.96				
									1,770.42				
Month Total	-	10,317.09	8,714.22	8,668.16	8,698.91	7,895.53	Month Total	-	13,792.60	7,780.46	8,217.91	9,024.89	6,542.30
YTD Total	2,756.36	22,414.09	19,006.20	18,214.33	19,706.70	18,157.83	YTD Total	2,756.36	50,436.61	39,707.47	37,184.28	40,169.90	38,250.01
June		141.38	536.24	558.68	77.62	1,626.34	December		71.87	1,677.02	13.76		474.53
		521.24	515.48		630.41				769.15	26.53			
		710.89							150.32	585.76			
Month Total	-	1,373.51	1,051.72	558.68	708.03	1,626.34	Month Total	-	991.34	2,289.31	13.76	0.00	474.53
YTD Total	2,756.36	23,787.60	20,057.92	18,773.01	20,414.73	19,784.17	Grand Total	2,756.36	51,427.95	41,996.78	37,198.04	40,169.90	38,724.54

**5. REPORTS AND
CORRESPONDENCE:**

Police Department Report

**The Hatfield Police Department's
monthly report to the
Council of the Borough of Hatfield**



January 27, 2023

Submitted by Lt. Jane E. Robertson

HATFIELD BOROUGH

Agency Activity Report

By CFS Classification

From Date: 1/11/2023 To Date: 1/25/2023

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2400
0800	Other Assaults	2	1	0	1
1100	Fraud	1	0	0	1
1400	Malicious Mischief	1	0	0	1
2600	All Other Offenses	1	0	1	0
2900	Runaways	1	0	0	1
4000	Non Criminal Investigations	3	1	0	2
4100	Fire Related	1	0	0	1
4500	Deaths / Suicides	1	0	0	1
5000	Lost Found Missing Persons	1	0	0	1
5500	Animal Complaints	2	1	1	0
6000	Traffic Accidents	2	0	1	1
6300	Traffic Enforcement	38	3	28	7
6500	Parking Enforcement	3	0	2	1
7000	Public Services	18	4	5	9
9000	Administrative	95	41	19	35
	Total:	170	51	57	62

Traffic Enforcement January 11-25, 2023



Hatfield Police Report for Borough Council

1/11/2023 through 1/25/2023

Activity in brief



- 170 agency cases originated in Hatfield Borough
- 19 traffic stops were conducted
- 23 incidents were handled in the Borough's core district
- 87 Borough patrols were conducted
- 16 selective enforcements were conducted
- 4 traffic citations were issued
- 13 traffic warnings were issued
- 2 crashes were investigated
- 4 building overnight checks ("NightEyes") were completed

Fraud: On January 16 at about 4 p.m., officers responded to a West Lambert Street home for a report of fraud. The resident reported that he was scammed out of \$1,245 when he attempted to rectify what was purported to him as a YouTube billing mistake. He was able to contact his bank to work with them on halting further debits and getting the money returned to his account.

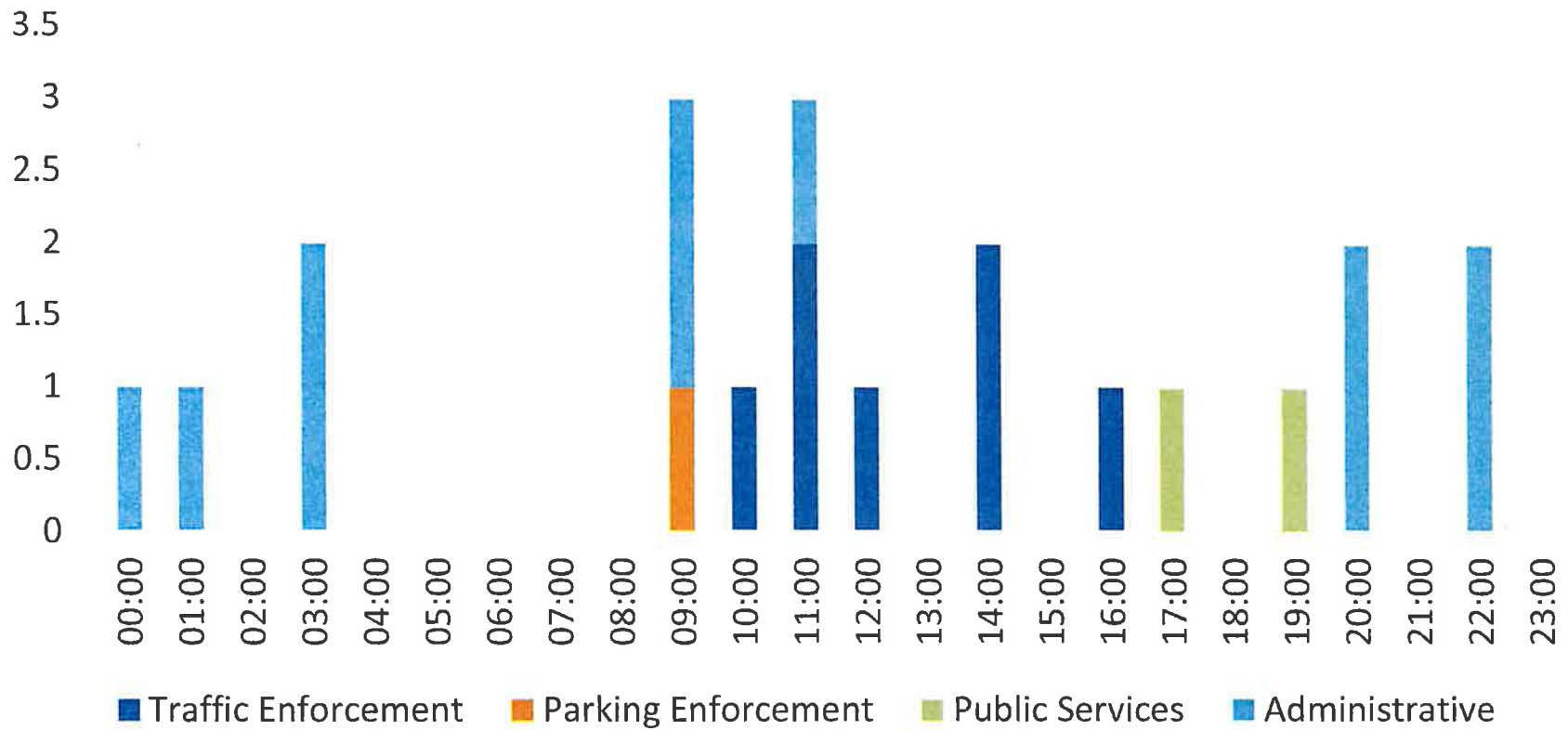
Criminal mischief: On January 19 at about 4:15 p.m., officers met with a Poplar Street resident who reported that items in her apartment had been intentionally damaged by a person known to her. The investigation is ongoing.

Noise complaint: On January 25 at about 8 a.m., a resident of Poplar Street called police to report loud "thumping" noises coming from a residence above theirs. It was determined that a dog was the cause of the noise.

Suspicious activity: On January 14 at about 7:30 p.m., officers responded to Wheatfield Circle for a report of three males seen exiting a vehicle and walking around the caller's home. The males were not located by police; however it was determined a party was being held at a home nearby, which might have accounted for the foot traffic.

Suspicious activity: On January 19 at about 3:30 a.m., officers responded to a Poplar Street address for a resident who had an unknown male knocking on her door. Police made contact with the male who advised he had knocked on the door as he had heard noise and thought there was disturbance in the apartment. It was determined the cause of the noise was most likely one of the residents of the apartment who has dementia.

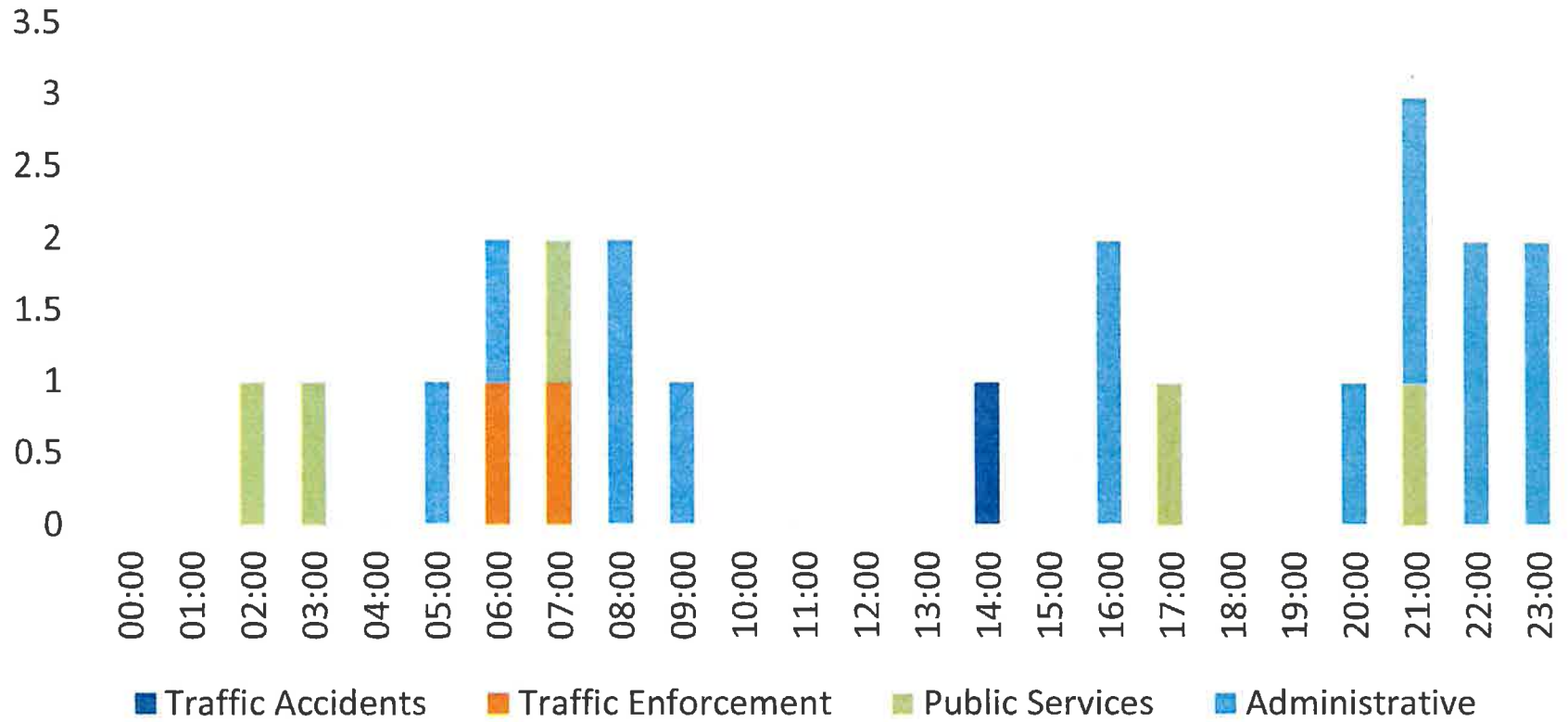
Sundays - 21 incidents



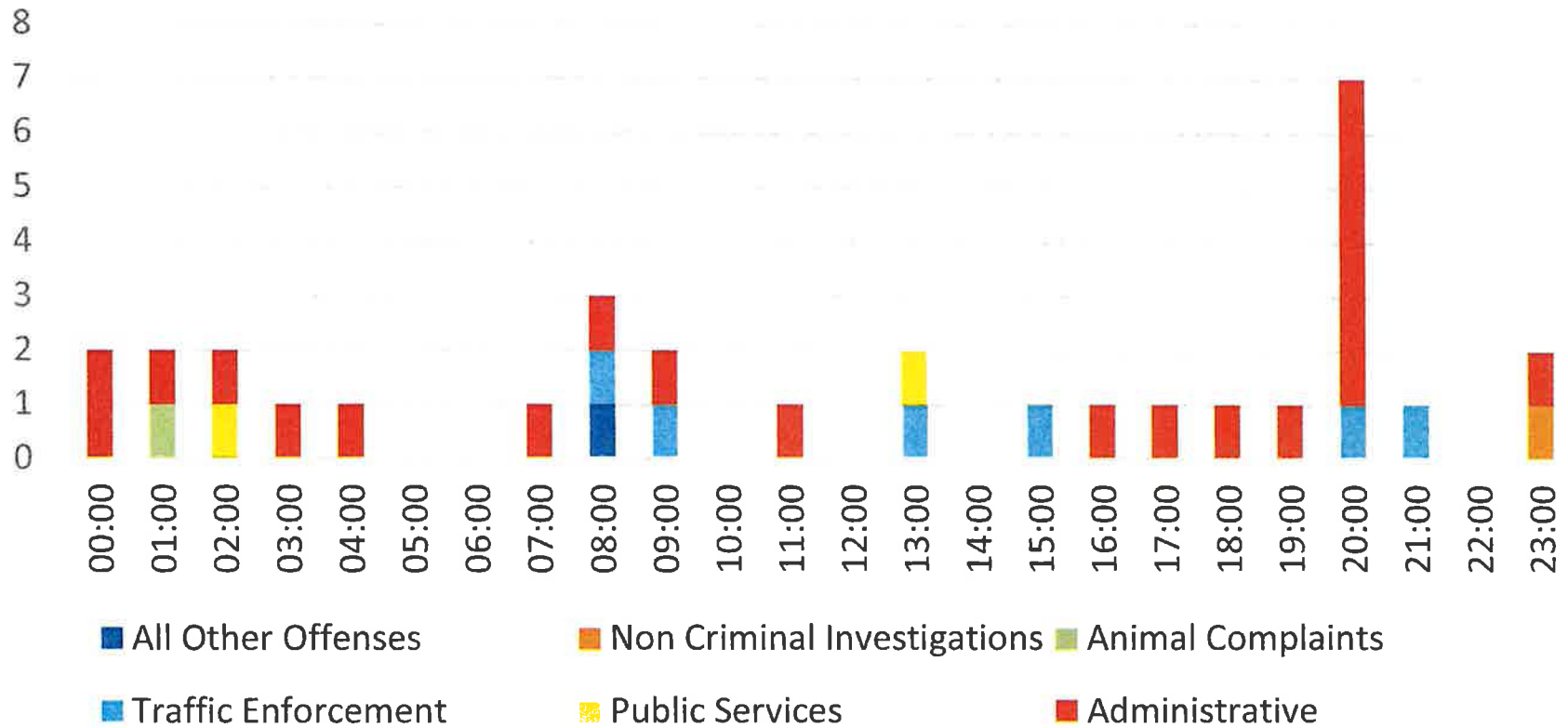
Monday - 19 incidents



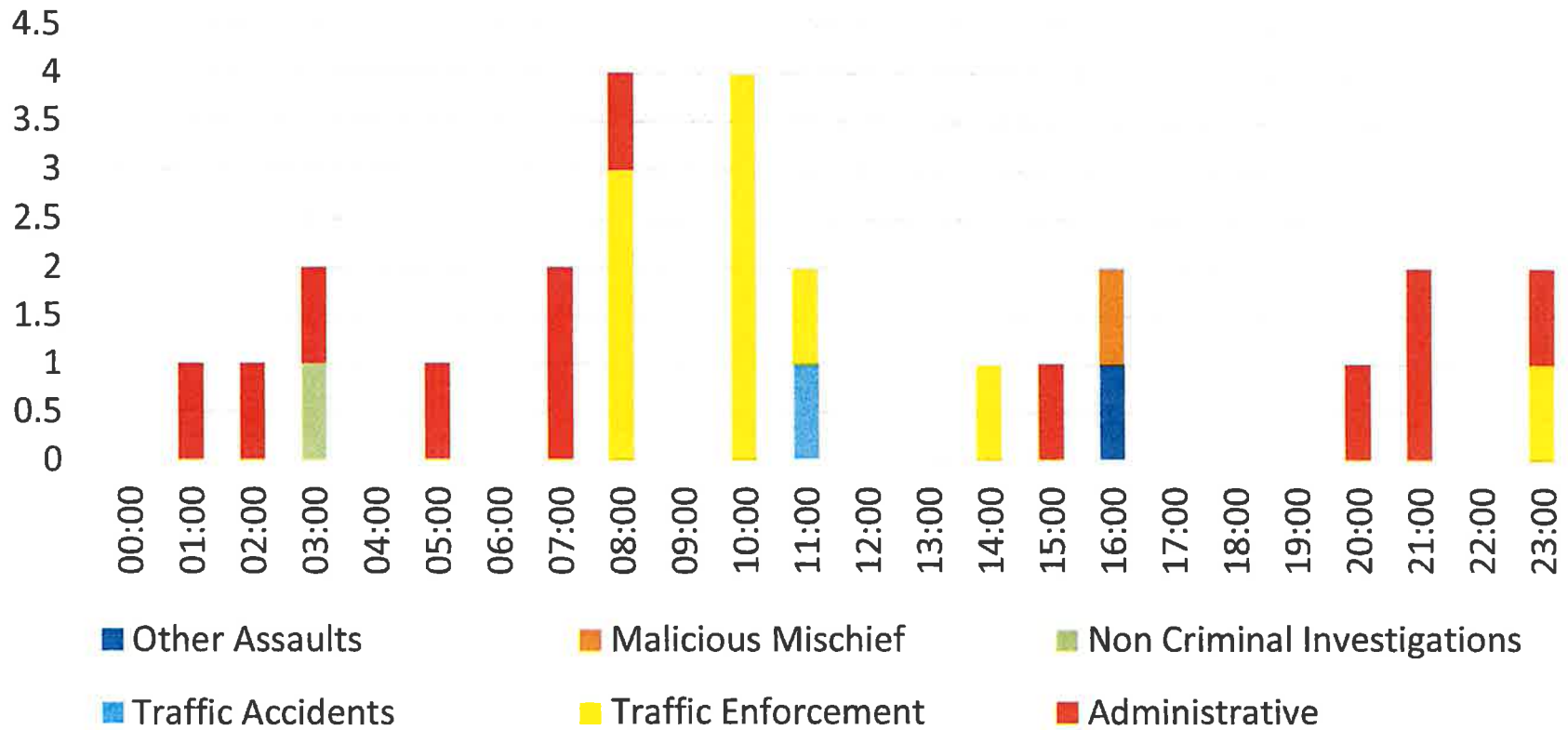
Tuesdays - 22 incidents



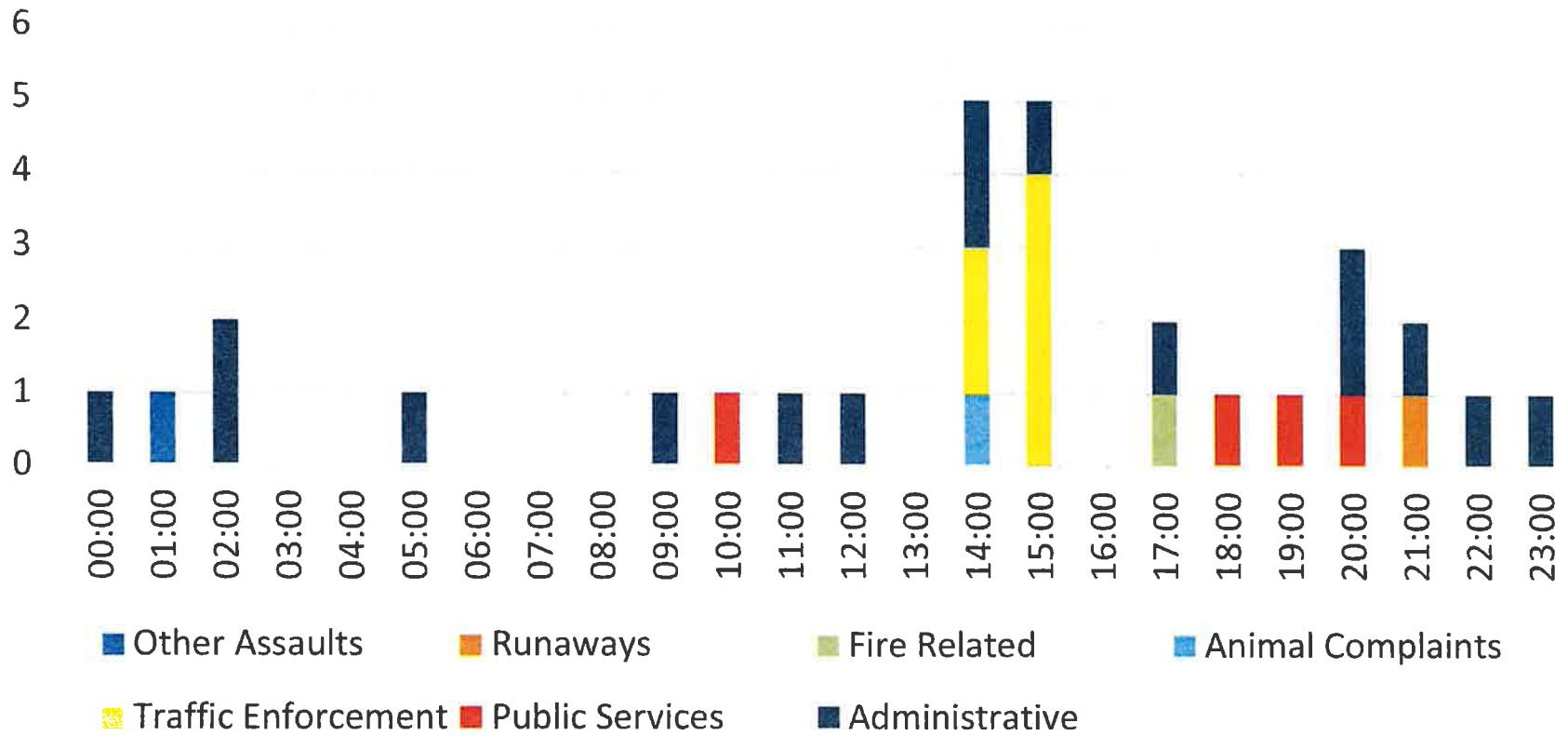
Wednesdays - 32 incidents



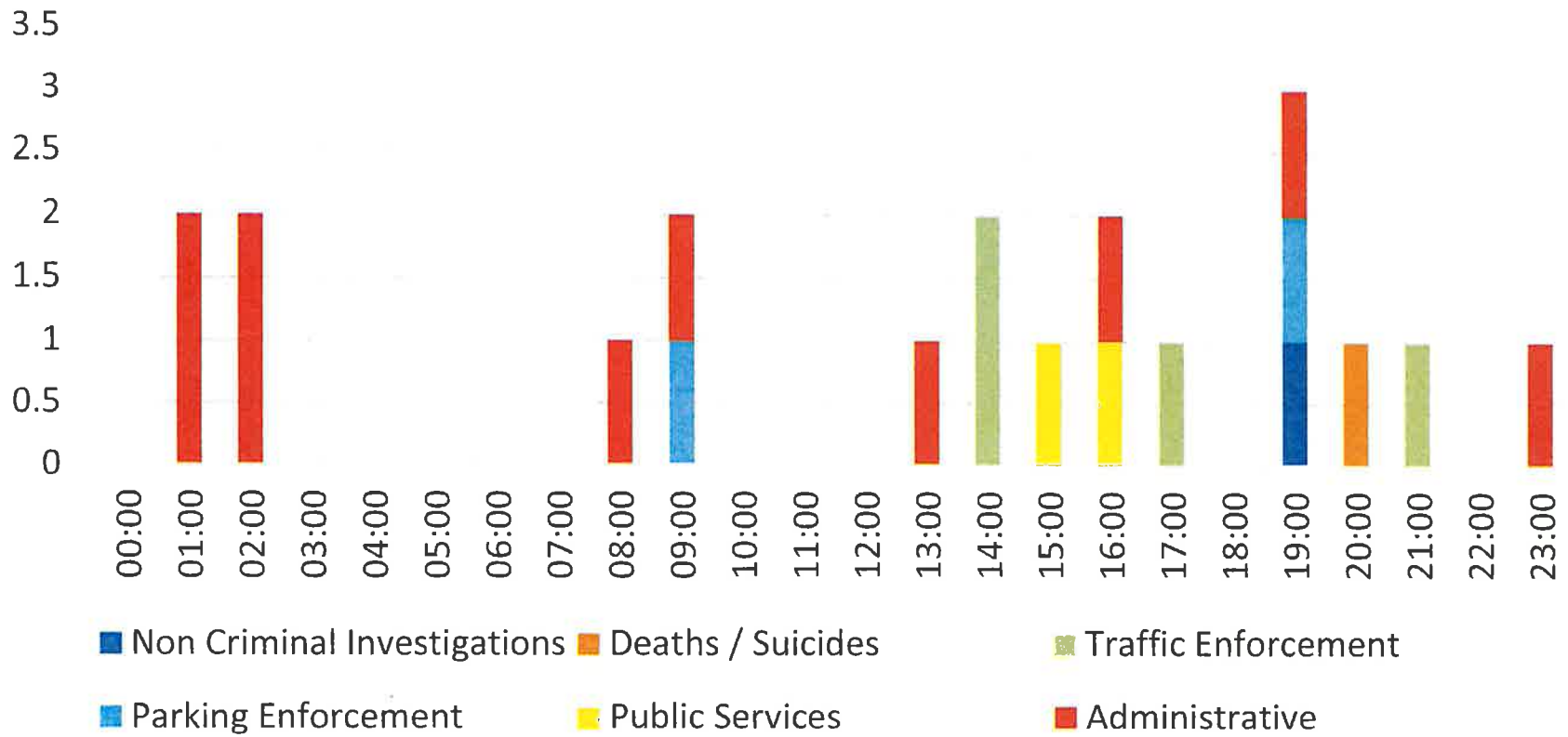
Thursdays - 26 incidents



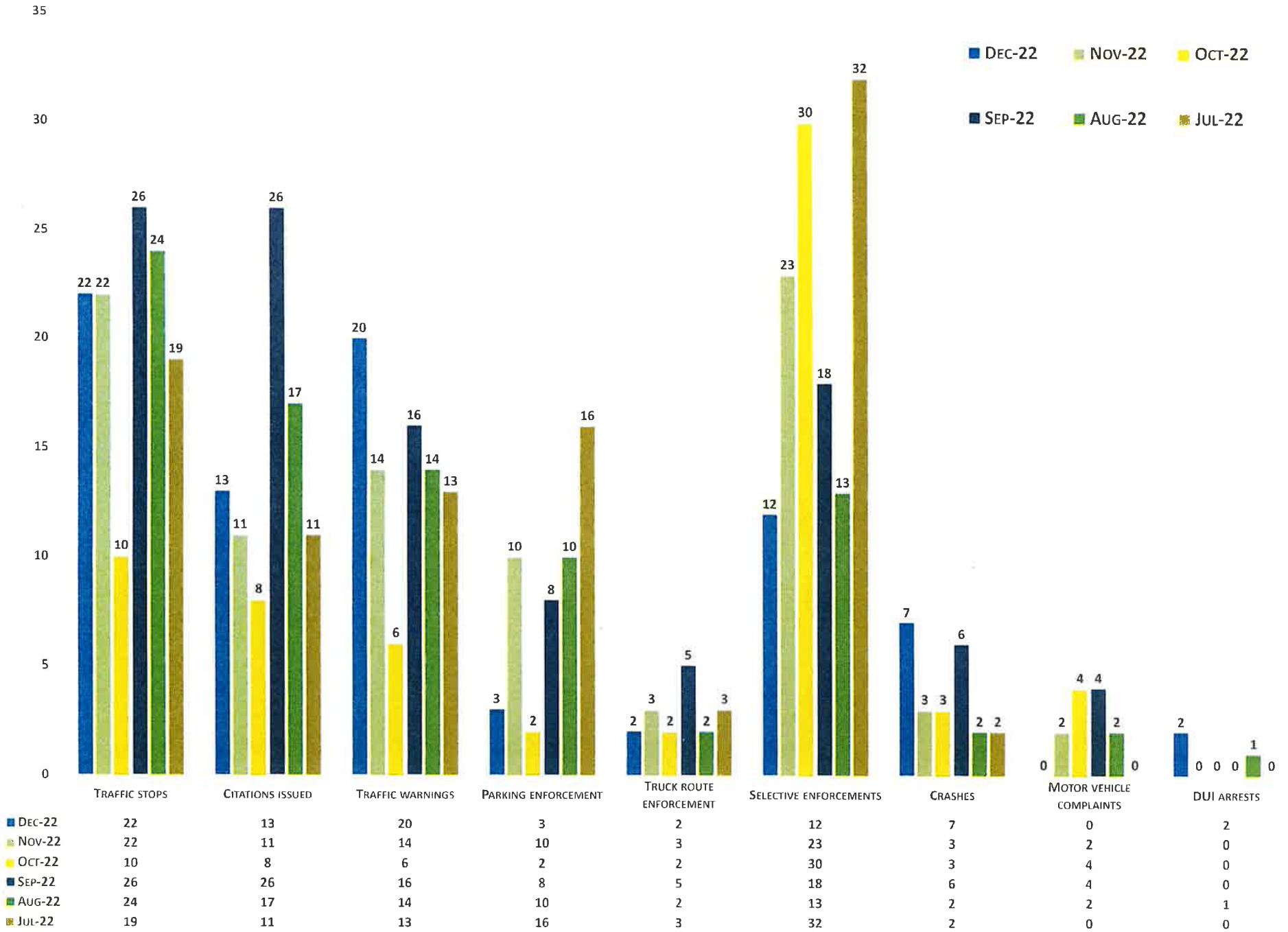
Fridays - 30 incidents



Saturdays - 20 incidents

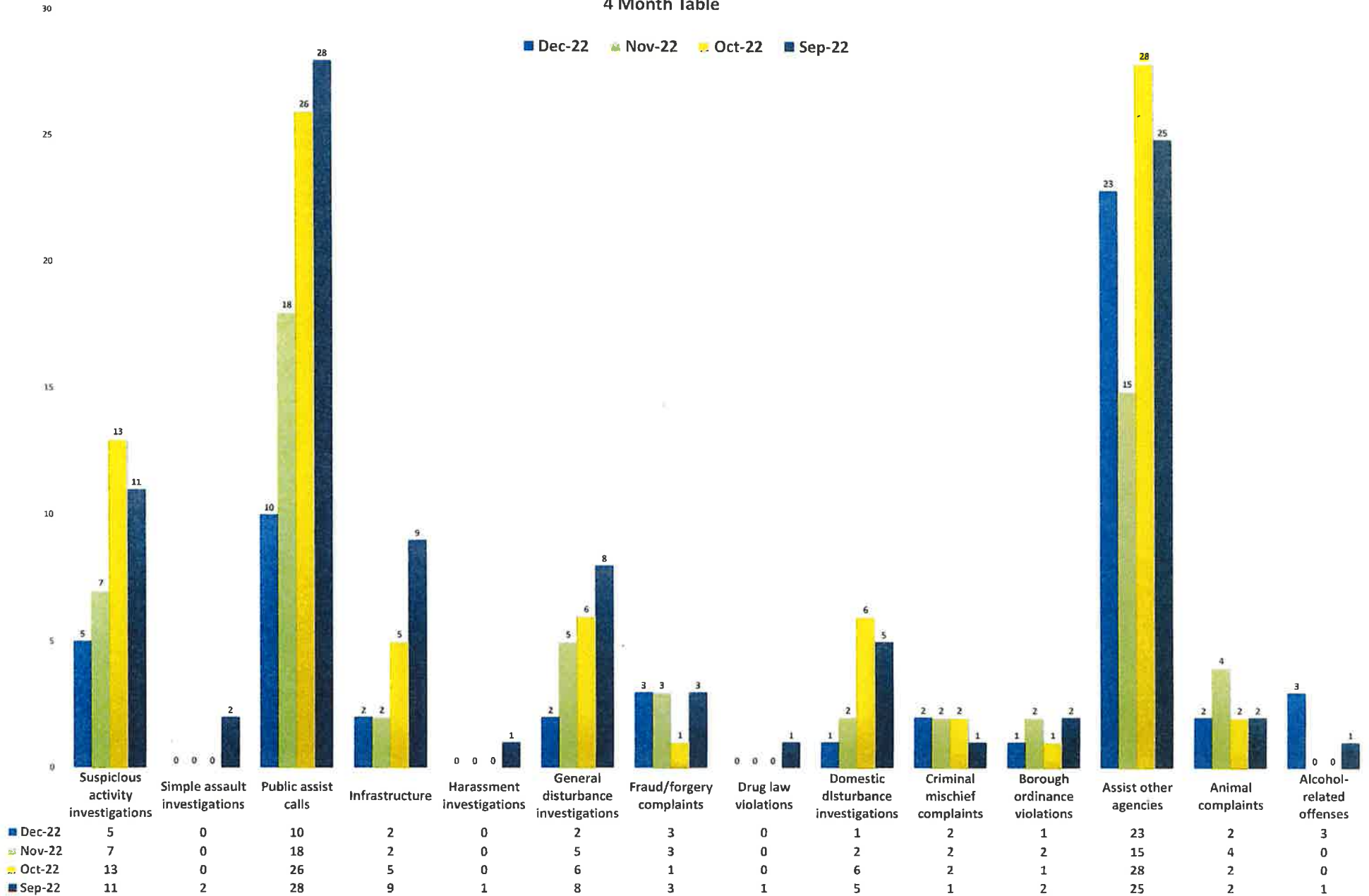


TRAFFIC ACTIVITY AND TRENDS 6 MONTH TABLE

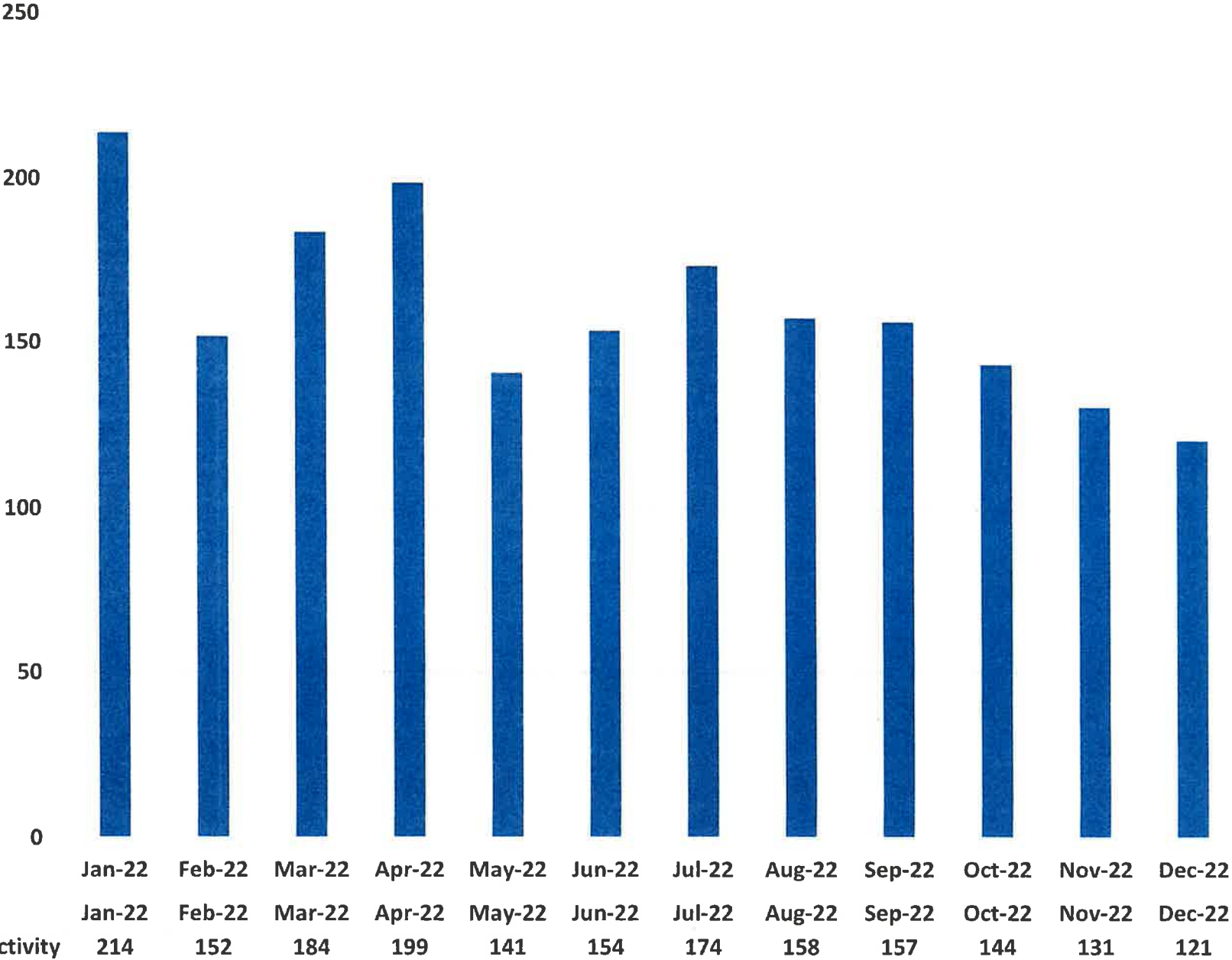


Call for Service Activities & Trends 4 Month Table

■ Dec-22 ■ Nov-22 ■ Oct-22 ■ Sep-22



Borough Patrol activity



■ Borough Patrol activity

HATFIELD BOROUGH

Agency Activity Report

By CFS Classification

From Date: 1/1/2022 To Date: 12/31/2022

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2400
0500	Burglary	4	1	2	1
0600	Theft	8	1	3	4
0700	MV Theft	2	0	2	0
0800	Other Assaults	3	1	0	2
1000	Forgery Counterfeit	1	0	1	0
1100	Fraud	13	0	12	1
1400	Malicious Mischief	19	1	14	4
1800	Narcotics Drug Laws	1	0	1	0
2000	Family Offense	41	11	11	19
2100	Liquor Laws Drunk Driving	6	0	1	5
2300	Public Intoxication	6	3	0	3
2400	Disorderly Conduct	31	7	10	14
2600	All Other Offenses	107	11	40	56
4000	Non Criminal Investigations	156	55	45	56
4100	Fire Related	25	2	9	14
4500	Deaths / Suicides	7	0	4	3
5000	Lost Found Missing Persons	23	3	17	3
5500	Animal Complaints	33	4	15	14
6000	Traffic Accidents	56	9	27	20
6300	Traffic Enforcement	639	106	292	241
6500	Parking Enforcement	84	26	26	32
6600	Traffic Services	36	5	19	12
7000	Public Services	567	268	166	133
7500	Assist other Agency	32	3	14	15
8000	Warrants	7	1	4	2
8100	Warrants Other	4	0	1	3
9000	Administrative	2387	946	671	770
	Total:	4298	1464	1407	1427

**5. REPORTS AND
CORRESPONDENCE:**

Fire Department Report

**5. REPORTS AND
CORRESPONDENCE:**

EMS Report

**5. REPORTS AND
CORRESPONDENCE:**

Public Works Department Report

Stephen S. Fickert Jr

Public Works Director/Report for January, 2023

Sunday, January 1, 2023

Monday, January 2, 2023

- Off for New Year's Day

Tuesday, January 3, 2023

- Marked out PA 1 Calls
- Cleaned inlets
- Collected trash from parks & buildings
- Collected Christmas trees
- Replaced bulbs & ballasts in the PW shop

Wednesday, January 4, 2023

- Repaired broken storm sewer pipe in the Delaware Alley
- Replaced light fixtures at the Public Works Facility
- Filled holes in roads

Thursday, January 5, 2023

- Swept streets
- Filled holes in roads
- Fixed street signs
- Dropped off generator at Beardsley for repairs

Friday, January 6, 2023

- Picked up bulbs from Rileigh's Outdoor
- Took recycled metal to the scrap yard
- Picked up inlets tops from Commonwealth Precast
- Filled holes in roads

Saturday, January 7, 2023

Sunday, January 8, 2023

Monday, January 9, 2023

- Collected trash from parks & buildings
- Collected Christmas Trees
- Removed lights from the Christmas Tree
- Removed lights from the Victorian Light Posts

Tuesday, January 10, 2023

- Continued cleaning & inspecting storm sewer inlets

Wednesday, January 11, 2023

- Fixed spray nozzles on the sweeper
- Cleaned storm sewer inlets
- Checked cross pipes and bridges

Thursday, January 12, 2023

- Swept streets
- Hauled sweeper pile to Barnside for recycling
- Derik off ½ day

Friday, January 13, 2023

- Filled holes in roads
- Continued hauling sweeper pile to Barnside

Saturday, January 14, 2023

Sunday, January 15, 2023

Monday, January 16, 2023

- Collected trash from parks & buildings
- Collected Christmas trees
- Continued hauling sweeper pile to Barnside

Tuesday, January 17, 2023

- Cleaned up PW property
- Marked PA 1 calls
- Cleaned trash from sweeper pile
- Ed off ½ day

Wednesday, January 18, 2023

- Continued cleaning up PW Property
- Grouted the bottoms of the traffic signal posts
- Jack off ½ day

Thursday, January 19, 2023

- Cleaned inlets & cross pipes
- Washed & greased trucks
- Ed off

Friday, January 20, 2023

- Replaced a bad electric meter at 467 S Main St
- Power washed & greased 57-2
- Tightened loose heads on Victorian light posts
- Filled holes in the Scout Cabin driveway

Saturday, January 21, 2023

Sunday, January 22, 2023

Monday, January 23, 2023

- Swept Streets
- Collected trash from parks & buildings
- Stripped and sealed office floor at PW shop
- Washed trucks

Tuesday, January 24, 2023

- Installed salt spreaders on Dump Trucks
- Loaded trucks with salt
- Chipped Christmas Trees at PW facility
- Installed No Winter Maintenance signs in parks

Wednesday, January 25, 2023

- Installed park tables at the Trolley Plaza
- Finished sealing and waxing the office floor at PW shop

Thursday, January 26, 2023

- Cleaned out clogged inlets at the PW facility
- Marked PA 1 calls
- Picked up reconditioned wheels from Bergey's Tires

Friday, January 27, 2023

- Filled holes in roads with cold patch
- Marked PA 1 calls
- James off

Saturday, January 28, 2023

Sunday, January 29, 2023

Monday, January 30, 2023

- Replaced the air filters at the administration building
- Collected trash from parks & buildings
- Picked up tree branches in parks
- Replaced the motion light at Centennial Park gazebo.

Tuesday, January 31, 2023

- Loaded trucks with salt
- Stripped and sealing the bathroom & lunchroom floors at PW shop

Hatfield Borough Council

From: Stephen S. Fickert

Subject: Work accomplished during the month of January, 2023

Parks Maintenance - Trash was collected at parks & buildings as needed. Installed "No Winter Maintenance" signs at Centennial Park, Heritage Park, & Edgewood Park. Installed a new park table at the Trolley Plaza. This table is replacing the table that was involved in a vehicle accident on April 2nd, 2022. Replaced the motion light at the Centennial Park gazebo.

Electric Department- Replaced a bad electric meter at 467 S Main St. Grouted under the traffic signal posts. Replaced bulbs & ballasts at the PW shop. Tightened loose Victorian light heads throughout Heather Meadows.

Equipment Maintenance - Fixed spray nozzles on the street sweeper. Picked up reconditioned wheels from Bergey's Tires. Washed & greased trucks.

Street Maintenance - Inlets were cleaned as needed. Marked out PA-1 calls. Replaced/fixed street signs as needed. The street sweeper was sent out. Filled holes throughout town with cold patch. Picked up & chipped Christmas trees.

Building Maintenance - Replaced light fixtures, bulbs, & ballasts at PW shop. Stripped & sealed the lunchroom, bathroom, & office floors at the PW shop. Replaced air filters at the office.

Storm/Sanitary Sewer Department - Continued cleaning and inspecting storm sewer inlets. Cleaned inlets at cross pipes. Cleaned out clogged inlets at the PW facility.

**5. REPORTS AND
CORRESPONDENCE:**

Engineering Report



Memorandum

Date: January 24, 2023

To: Ms. Jaime E. Snyder, Manager, Hatfield Borough

pc: Ms. Katie Vlahos, Assistant to the Manager, Hatfield Borough
Mr. Steve Fickert, Public Works Director, Hatfield Borough
Ms. Kate Harper, Borough Solicitor
Hatfield Borough Council

From: Chad E. Camburn, P.E.

Subject: February 2023 Engineering Report
Bursich Project No. HAT-01/065075

The following is a highlighted list of recent activities for the Borough Council Meeting:

CAPITAL IMPROVEMENT PROJECTS:

- **2023 ADA Ramp Replacement Project**
The scope of work includes replacing ten ramps at the intersections of W. School Street / N. Wayne Ave., W. School St. / Jade Dr., Jean Dr. / Jade Dr., and W. School Street at the crossing to the school sidewalk; and replacing select areas of sidewalk along E. School St., Forest Way, and Orchard Lane.

Survey has been completed, and we are currently preparing the ramp designs and bid package. Bid advertising is anticipated to take place by early April with construction to begin in mid June and project completion by mid August.
- **2023 Roadway Resurfacing Project**
The scope of work includes milling and overlaying E. School St., Forest Way, and Orchard Lane, with select areas of base repair to be determined once the milling is completed.

Bid advertising is anticipated to take place by early May with construction to begin in late July and project completion by late August.

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040
www.bursich.com

- **2022 Roadway Resurfacing Project**

No Change from Previous Report - Completion of the final punchlist items, which include pavement corrections at two ramps and submission of closeout documents, will be done in Spring 2023.

- **Broad Street Storm Sewer & N. Main Street Storm and Sanitary Sewer Improvements**

The project will replace the entire storm sewer system in West and East Broad Street and North Main Street, 280 LF of deteriorated 30"x52" CMP through private properties, and the entire sanitary sewer system in North Main Street. \$1.09M of the project will be funded with Commonwealth Financing Authority (CFA) Pa Small Water and Sewer and H2O PA grants. The NPWA will replace their water main from Towamencin Ave. to Main Street under the contract with the Borough's work. Once the work in E. Broad Street is complete PennDOT will mill and overlay E. Broad Street. While W. Broad Street is not currently on PennDOT's five-year plan for repaving, the Borough could attempt to have PennDOT add it as the construction scope and schedule develop.

No Change from Previous Report - Applications for two additional grants were submitted to the PA Commonwealth Financing Authority on December 21, 2022. Awards are expected to be announced by September 2023.

SUBDIVISION / LAND DEVELOPMENT / PERMITS:

- **Didden Greenhouses Land Development**

The application proposes to construct 121,525 sf of new greenhouses, associated parking lot, and stormwater management facilities on an 18-acre tract in Hatfield Township and Hatfield Borough. The new structures and parking lot are proposed primarily within the Township, while the stormwater basin and access driveway to W. Vine Street are proposed within the Borough.

Our first review letter was issued on January 12, 2023 pertaining primarily to Stormwater Management, Flood Area Analysis, Driveway, and Trail within the Borough.

- **Bennetts Court (Prestige Building Partners Townhomes)**

The application proposes the construction of 18 townhouse units in three buildings taking access off a new cul-de-sac street, partially comprising an area of undedicated E. Broad Street.

No Change from Previous Report - Completion of the remaining review comments and approval conditions, and preparation of the agreements, is ongoing.

- **28 N. Market St. Minor Subdivision:**

The project includes the subdivision of the property at 28 N. Market Street into two residential lots. Preliminary/Final Approval was granted by Resolution No. 2022-19 at the July 20, 2022 Borough Council meeting.

No Change from Previous Report - The applicant is working on finalizing the shared driveway easement agreement and subdivision documents for recording.

- **Edinburgh Square:**

The second escrow releases for both the sitework and demolition (fence installation) were made on January 19, 2023. The remaining sitework includes final seeding, completion of As-built Plans to confirm the stormwater management facilities were properly constructed, property corner pins and monuments, and installation of one additional section of privacy fencing.

- **23 N. Main St. Sketch Plan:**

The current sketch plan includes two properties and construction of a four-story 6,825 sf building consisting of offices on the first floor and 22 apartments on the second through fourth floors.

No Change from Previous Report - The applicant attended the December 12, 2022 Planning Commission meeting and heard feedback from the PC and Borough residents. The applicant subsequently informed the Borough that he will be meeting with his consultants before attending additional Borough meetings.

SANITARY SEWER:

- **Sewer Flow Evaluation**

In January 2023 we performed an evaluation of the Borough's sewer flows in 2022 versus the HTMA Agreement, and issued a memo with the results on January 17.

- **2022 Chapter 94 Report**

We have begun working on the sewer flow data processing to prepare the 2022 Chapter 94 Report to be submitted to the HTMA and PaDEP. The Chapter 94 Report is an annual review of the Borough's sewer flows, projected flows based on planned development, and identification of any areas of concern with the hydraulic capacity of the system to convey the existing and projected flows.

As always, please feel free to contact me at 484-941-0418 or chad.camburn@bursich.com with any questions.

**5. REPORTS AND
CORRESPONDENCE:**

**Zoning Officer, Building Code,
Property Maintenance Report**

Code, Zoning and Fire Safety Report – January 2023

Jamie Snyder’s Memorandum List

Items on the list continue to be monitored, most are inactive or resolved.

Fire Inspections

Violations are being prepared for remaining unpaid inspection fees. Inspections currently being conducted on Monday through Friday. The majority of inspections are completed however re-inspections are being worked on.

Resale Inspections (1 Total)

- (1) Use and Occupancy Certification issued
- (0) Conditional Use and Occupancy Certification issued
- (0) Failed Inspections (not issued)

Permits (4 Total Processed)

- (1) Generator
- (1) re-roofing
- (1) Sewer lateral repair
- (1) sidewalk replacement

Notice of Violations (1 Total new)

44 Blaine – trash and debris

Non-Traffic Citations (3 Total New)

- 107 W Broad St – Mattresses on sidewalk - WITHDRAWN
- 120 W Broad St – Outside debris and cushions
- 44 Blaine – trash and debris

Notes:

Submitted by,
Robert J. Heil
Code & Zoning Enforcement



**5. REPORTS AND
CORRESPONDENCE:**

**Fire Marshal / Fire Safety
Inspection Report**

**5. REPORTS AND
CORRESPONDENCE:**

Pool Advisory Report

Hatfield Pool Advisory Board

Tuesday January 10, 2023

Members Present: Jen Ahern, Katelyn Farrall, Becky McHenry, Denise Baker, and Sandie Musoleno

HAC Staff: Jon Taylor, Giana (via Zoom) and Austin

Township Representatives: Jerry Andris

Call to Order: Meeting was called to order at 6:59 pm by Sandie Musoleno

Approval of Minutes: Motioned by Jen Ahern and second by Denise

Citizens Comments: None to report.

Agenda Items:

- 1- Reorganization, positions to remain the same
 - Katelyn Farrall-Secretary
 - Sandie Musoleno-President
- 2- Staff Input
 - Giana, so far this year she has
 - Sent email to returning staff,
 1. 33 lifeguards want to return
 2. Low on snack bar staff
 - Updated rule list at front desk
 1. Add new rules such as “May be Evicted”, “chairs may not be moved” and “we are a multi-cultural facility”
 - Update “Bamboo” hiring website
 - Certification book reviewed and checked everyone’s certs
 - Added supervisor position at front desk
 - Started evaluating schedules
 - Austin, so far this year he has
 - Working on Schedules, 35-hour schedule with 2 days off
 - Creating daily employee expense report
 - Housekeeping things, like evaluating files

3- Facility Update

- Drop off signs for CB students to paint Mural
- Buying spare pumps for backups
- Aaron to work with Traer to update software
- Bringing back grounds crew
- Alicia working on Fun Fridays
 - May bump up the number of nights, maybe 5 this year

4- Calendar

- Interviews starting February 21st, 15 minutes, 2 hours a night. May be up to 48 interviews through March. All done on Bamboo
- May
 - 27th is first day, close early on all 3 holiday Mondays (Memorial Day, 4th of July and Labor Day)
 - 17th-19th Lifeguard classes, 6-9pm
 - 20-21st, Lifeguard Recert, everyone required
 - Week of opening, Leadership training and staff Inservice
- June
 - 3-4th, 10-11th, Open Weekends, may close early
 - 5th, Swim Team Starts
 - 15th, tentative 1st day
- Swim Lessons
 - Mora leading lessons again, maybe hire assistant
 - 3 sessions, 1 week-long
 - 10th, 17th and 24th of July?
 - Maybe add 4th week, last week in June
- Swim Team
 - Hosting "A"s
- Camps
 - One wants swim lessons
 - Mondays and Fridays, 2 camps per day
 - Wednesdays, 1 camp per day
 - Tuesday & Thursdays no camps
 - Excel Camp not to return

Next Meeting: February *15th, 7pm @ Township Building

***Date Change due to holiday**

**Adjournment: Motioned by Becky McHenry and Second by Denise Baker at
8:13pm to adjourn**

6. MANAGERS REPORT:

Borough of Hatfield

Montgomery County, Pennsylvania



MANAGER'S REPORT General Report and Projects Update

1. Land Use & Development Updates:

- A. Edinburgh Square Subdivision
 - Escrow Releases No. 3 – approved / submitted
- B. Bennetts Court Land Development
 - Preliminary / Final Granted by PC
 - Final Granted by Council
 - Working on Recording the Plan and Developers Agreement
- C. 43 Roosevelt Land Development
 - Developers Agreement
- D. SEPTA Property
 - Long Term Lease Agreement – under Solicitor review
- E. 200 N. Main Street (Biblical Seminary)
 - Sketch Plan submitted
 - Applying for Tax Credits for Project – 2023
 - Received Grant for the Development
- F. 28 N. Market Street Subdivision
 - Preliminary Final Granted by PC / Council
 - Working on Recording
- G. 23 N. Main Street
 - Working with Engineer on plans. Will re-submit.
- H. George Didden Greenhouses
 - Tentatively Scheduled for PC in HT and HB in February

2. Utility Billing Update:

- Staff continues to monitor Electric & Sewer Past Due accounts.
- Email billing is available for Electric & Sewer Accounts. Please contact the Utilities Department if you are interested in signing up.
- The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user-friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.
- <https://hatf-pa-web.amppartners.org/index.php>
- Please register exactly as it appears on your current billing. Example SMITH, JOHN E.

3. 2021 Outstanding Project Updates:

- A. The East Lincoln Avenue Bridge Replacement Project
 - Waiting for Grant Reimbursement
- B. CMAQ Grant (Synchronization of Signals)
 - Requested update on 1/16/2023

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

4. **2022 Project Updates:**

A. 2022 Roadway Resurfacing Project

- Payment Request No. 2 Approved
- COR No. 1 – decrease contract amount
- Punch List items – scheduled for Spring

B. W. Broad Street, E. Broad Street, N. Market H2O / PA Small Water Storm and Sanitary Sewer Grant Project

- Working on the bid package
- HOP Application – waiting on paving confirmation
- Applied for additional grant funding

C. CTP Firehouse Flasher Grant

- Working on Grant Reimbursement

D. MTF / CTP Crosswalk Grants

- HOP Application
- Coordination with Storm and Sanitary H2O / PA Small Water Grant Project - working with Engineer

5. **PMEA Update:**

- January newsletter attached

6. **AMP Pennsylvania R.I.C.E. BTM Peaking Project Update:**

- Generator Commissioned
- Working on Policies and Procedures of Use

7. **Public Information Officer Update:** Attached

8. **Items of Interest:**

- Firemen's Relief Association Audit HVFC – available at Borough Office

Respectfully Submitted,
Jaime E. Snyder, Borough Manager
February 1, 2023



Save these Dates!

New Location

PMEA 2023 Annual Conference – September 6 – 8, 2023 @ Omni Bedford Springs Resort, Bedford

The PMEA Annual Conference is on the move! Next year, plan to join us at this beautiful and historic property – the hotel has hosted 10 U.S. presidents, including visits by seven presidents during their time in office. *Watch your inbox for exciting updates and details!*

PMEA Finance Workshop – September 6, 2023 @ Omni Bedford Springs

In person this year! Plan to join and then stay for the annual conference.

PMEA Electric Superintendents/ Foremen Spring Meeting – March 28 & 29, 2023

@The Graduate, State College - REGISTRATION NOW OPEN!

2023 Trainings for Line Crews – * REGISTRATION OPEN FOR MARCH *

Classes to be included for 2023 are:

- ❖ **Advanced Transformers** - March 6 & 7 in Lansdale and March 9 & 10 in Grove City
- ❖ **Rubber Glove Certification** - May 8 - 12 either Lansdale or central
- ❖ **EPZ Grounding** - August 7 & 8 in Lansdale and August 10 & 11 in Grove City
- ❖ **Rigging** - October 23 & 24 in Lansdale and October 26 & 27 in Grove City

Stay tuned for more details and please remember that class sizes are limited so be certain to register as early as possible to take advantage of this free training!

PPL and Circuit Reclosers

By: Norm Baron, P.E. – Utility Engineers, P.C. PMEA Engineers

Over the past year or so, Pennsylvania Power and Light (PPL) has been installing circuit reclosers on their distribution and transmission systems. The intent of these circuit reclosers, which PPL refers to as "viper reclosers", is to increase system reliability by shortening outage times for nuisance trips caused by animals, storm, and other short term temporary events. For these types of events, the reclosers would automatically open and reclose several times until the fault was cleared. If the event was a more permanent issue, the recloser would remain open to isolate the faulted segment from the rest of the system. PPL would then dispatch a crew to find and fix the issue.

In addition to PPL installing these circuit reclosers on their distribution and transmission systems, PPL has also been installing these circuit reclosers on the main service lines for some of the Boroughs, as well. It appears that circuit reclosers have been installed on the main service lines for all Boroughs taking service at 12,470 volts and also on some of the Boroughs taking service at 69,000 volts. PPL has not notified any of the Boroughs of these installations. When contacted, PPL indicated that they needed added protection from those Boroughs who have recently installed peaking generation or large-scale solar arrays.



Electrically, the circuit reclosers are located between the local PPL substation and the Borough's point of service.

Locating the circuit recloser at these locations requires that the circuit recloser protective settings be more sensitive than the settings on the relays at the PPL substation. In some cases, these protective settings are more sensitive than

Circuit Reclosures (continued)

the settings on the Borough's relays. The issue is that for certain types of faults on the Borough's system, the PPL circuit reclosers can over-trip the Borough's protective scheme. This over-tripping causes total system outages to the Borough. Due to PPL's restoration protocol, PPL will not restore service to the Borough until they are convinced that the issue has been corrected and resolved to PPL's satisfaction. Involving PPL in these types of occurrences leads to longer outages to the Borough and its customers.

While we can appreciate the need for PPL to protect their system and provide reliable service to their customers, the Boroughs too have a need to provide reliable, uninterrupted service to their customers as well. This over-tripping condition is unacceptable and needs to be corrected.

Blakely has recently experienced a PPL over-trip for a lightning arrester failure on the Borough's system. The over-trip affected the entire Borough, and the outage was substantially longer than what would be normal for such an event because of PPL's involvement.

The Borough contacted PPL and requested that PPL de-sensitize their settings on the circuit reclosers to coordinate better with the Borough's protection scheme. PPL's response to this request is that they cannot (will not) de-sensitize the settings and it is up to the Borough to coordinate to these new settings. This response is troubling since prior to the installation of these circuit reclosers, the Borough did not have any of these issues and now may have to make modifications to their protection scheme because of what PPL has done.

Blakely has requested a face-to-face meeting with PPL representatives to present their concerns in hopes developing a solution that is mutually beneficial to both the Borough and PPL. The meeting is in the process of being scheduled. The outcome of this meeting and the ultimate solution to the over-tripping issue will be presented in future PMEA newsletters.

While this issue seems to only exist with those Boroughs connected to the PPL system, all Boroughs may be susceptible to similar coordination issues. All Investor-Owned Utilities (IOU's) have made substantial upgrades to their electric systems since the events of 9/11. For many Boroughs, the existing protective scheme has not been modified since its original installation, nor have the relay settings been modified. Even though your system may not have experienced any coordination/operational issues with your serving utility, it would be prudent to periodically have the relays cleaned (electro-mechanical relays only), tested and re-calibrated and have the settings reviewed for proper coordination.

Electric Vehicle Charging Stations – Increasing Access While Protecting Your Borough

Isaac P. Wakefield, Esq. Salzmann Hughes, P.C. Counsel to PMEA

The growing popularity of electric vehicles (EVs) has sparked a corresponding increase in demand for EV charging stations and charging posts. Boroughs owning and operating their own electric systems now need to manage the proliferation of these facilities across those systems. Whether installed by the borough itself or a commercial property owner, charging stations require boroughs to wrestle with the practical and regulatory implications of this growing phenomenon.

Initially, some borough electrics have expressed concern over the consequences of their customers installing charging posts and reselling electric purchased from the borough to the general public. Specifically, they question whether such resale subjects the customer or the borough to the Pennsylvania Public Utility Commission's jurisdiction. With certain limited exceptions, the Commission generally lacks jurisdiction over municipal-owned electric systems. Boroughs do not want the exploding growth of EV charging stations to undermine that. Helpfully, in 2018, the Commission issued a Policy Statement Order, stating unequivocally that "a third party – any entity other than a public utility – owning and operating an EV charging facility that is open to the public for the sole purpose of recharging an EV battery should not be construed to be a sale to a residential consumer." This means that a borough ratepayer may resell borough-provided electricity at EV charging stations without fear that any involved party or the borough may come under Commission's jurisdiction. In other words, if a commercial electric customer of the borough resells electricity to a member of the general public via an EV charging station, such sale will not be construed by the Commission as that customer or the borough selling electricity to or for the public for compensation under the Pennsylvania Public Utility Code.

Concern also exists over whether a commercial customer can be allowed to operate an EV charging station while not intruding upon the boroughs' exclusive right to provide electric service under the Borough Code and related caselaw. While it is true that boroughs exclusively hold this right within their territory, such right is not violated where a borough customer resells borough-provided electric to a third party via an EV charging station. Only where an outside utility enters the borough limits to "introduce electric current" without the borough's consent would that right be violated. Because the borough's customer is purchasing and reselling electricity already introduced into the territory by the borough, the borough's rights as the exclusive provider are not infringed. And the borough is compensated at an appropriate rate for the power sold to the customer.



(continued on next page)

EV Charging Stations (continued)

Boroughs may also be concerned about the best way to implement a policy allowing this to occur, while protecting themselves from liability. The best way to make clear the conditions under which a borough permits EV charging stations is to enact an ordinance and reasonable rules to that effect. Generally, this will involve amendments to a borough's electric ordinance, its electric rules and regulations, and a consistent amendment to the borough's zoning ordinance.

Boroughs should consider where to allow EV charging stations from a zoning perspective. And, in developing additional applicable criteria, should require that any customer who installs a charging station must comply with all of the borough's land use, zoning, planning, and technical requirements. Customers installing such facilities should be responsible for all costs associated with designing and installing them, and that work should be subject to the borough's review and approval. The borough should consider whether any unique metering should be required for the station. Implementing these rules, along with any other applicable standards, through appropriate ordinances should facilitate increased access to electric charging for EV drivers throughout the borough, while ensuring that the borough system is adequately protected.

Any borough considering implementing these policies should consult with its solicitor. Salzman Hughes, P.C. is solicitor to PMEA. The attorneys at Salzman Hughes, P.C. can assist with any questions related to the legal issues explained in this article.

EC Launches EV Funding Finder

The Electrification Coalition (EC) is proud to announce the release of the EV Funding Finder, a tool to identify federal transportation electrification funding opportunities, made possible by the Infrastructure Investment and Jobs Act (IIJA), the Inflation Reduction Act (IRA), and other programs that have increased EV and EV charging infrastructure eligibility.

The EC's new tool will make it easy for cities, states, businesses and other partners leverage the investments of recent federal legislation to successfully deploy and accelerate transportation electrification in the U.S. It makes the sometimes complicated matrix of federal funding opportunities easy to access, easy to find and easy to apply, almost as easy as plugging in and charging an electric vehicle.

[The EV Funding Finder can be accessed for free here.](#) As guidance on these funding streams becomes available, the EC will update the site accordingly.

Associate Member Spotlight



D&D Electrical Sales is a hands-on Manufacturer's Representative Agency that has been in business over 40 years. We represent the lines that keep the lights on, the grid reliable, and linemen safe. Our manufacturers include Siemens Energy, Sherman and Reilly Pullers and Tensioners, Youngstown Gloves, Huskie Tools, Hastings Hot Line Tools and Equipment, Sicame North America Connectors, and K-Line Insulators to name a few. Our mission is to provide value to our customers via knowledge, experience, responsiveness, and the best quality products in the utility industry.

To learn more, please visit www.ddesinc.com or contact Shawn Shadle at shawn@ddesinc.com.

Fallen Linemen Golf Tournament

The Second Annual PA/NJ Fallen Linemen Golf Tournament is scheduled for Thursday, May 18. The shotgun start is set for 10:00 am at the Golden Oaks Golf Course, 10 Stonehedge Drive, Fleetwood, PA.

Only 34 teams will be accepted with a registration fee of \$125 per person or \$500 per team – which includes green fee, cart, prizes, special competitions, all the beverages you can drink, and a meal.



Net proceeds from the tournament will be used to support linemen and their families in the event of injury while working on the job. For more information and to register, go to <https://fallenlinemenfoundation.com/pa-nj-fallen-linemen-foundation-golf-tournament/>.

***The Live Wire* Wants to Hear From You**

Tell us what is happening in your community! Please share with us your exciting events, projects, people, and photos for future newsletters. Your submissions should be sent to bosak@papublicpower.org at any time and we will use them in upcoming editions.



Pennsylvania Municipal Electric Association

1801 Market St., Suite 300
Camp Hill, PA 17011

Tel: 717-489-2088

info@papublicpower.org



Borough of Hatfield

Montgomery County, Pennsylvania

MEMORANDUM

Date: January 27, 2023

To: Borough Council

From: Public Information Coordinator Update

Subject: Monthly Update

Public Information Update is as follows:

- **Newsletter-** The new edition of the Borough Informer was delivered. If you would like additional copies, please stop by the Hatfield Borough office.
- **125th Celebration-** The planning is in full swing and I am currently beginning to book vendors for June 17th. We are working to make this a wonderful event.
- **HEROC-** The clothing store is now live and will be open this round until march 10, 2023. If you have any questions, please reach out to me.

Our next HEROC meeting is scheduled for Wednesday, February 22, 2023 at 8:00 am in Borough Council Chambers.

Thank you for your continued support and please let me know if you have any questions.

Respectfully submitted,

Lindsay Hellmann

Public Information Coordinator

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

**7. NEW BUSINESS /
DISCUSSION ITEMS:**

A. Hatfield Hello Program



Purpose

A program to introduce new residents of the Borough to various businesses and services available to them in conjunction with and through a partnership with the Borough government.

Scope

At the outset of this program new residents of single family residences within the Borough would be provided a packet of information about various Borough businesses, governmental services and contacts by representatives of the Borough government either in person or through the Borough office utilizing information from various new utility setups. This project may be expanded in the future to include new residents in rental units as permitted by rental property owners. This program would be administered by the Hatfield Economic Revitalization Outreach Committee.

Information Provided

- A welcoming introductory letter from the Borough explaining the purpose of the packet.
- A directory of Borough businesses in various categories such as restaurants, doctors, markets, etc. that could be patronized by new residents.
- A list of contact information and phone numbers for all Borough Council members and Borough offices
- A list of all county and state representatives contact information.
- A list of all county and state offices contact information and phone numbers that may be helpful to new residents.



**7. NEW BUSINESS /
DISCUSSION ITEMS:**

B. 125th Anniversary Clothing Store



4 STYLE OPTIONS

2 COLOR OPTIONS

SIZES: SM-5X



**It is 2023, do you know what that means?
HATFIELD BOROUGH IS
CELEBRATING 125 YEARS!**

In honor of this milestone, we will be selling Hatfield Borough attire through the link below. There is a shipping option and an option to pick it up from the Hatfield Borough Office.

To order, visit our website under the news section.

www.hatfieldborough.com

Store closes on March 10, 2023.

8. OLD BUSINESS:

9. ACTION ITEMS:

**A. Motion to Consider Establishing
the Hatfield Hello Program
Administered through the Hatfield
Economic Revitalization
Committee (HEROC)**

**10. MOTION to ADJOURN:
Executive Session: Personnel,
Litigation, Real Estate**