

HATFIELD BOROUGH COUNCIL

WORKSHOP MEETING

APRIL 5, 2023



Earth Day Community Clean-Up

Trails & Parks

April 15th
9:00am-12:00pm

Our clean-up efforts will focus on:

Centennial Park
Edgewood Park
Electric Plant Park
Heritage Park

Liberty Bell Trail from
East Lincoln Avenue to West Vine Street

Trash bags and gloves will be available for pick-up at
the Hatfield Borough Office, 401 S Main Street,
beginning at 9:00 am.

Bag drop off locations are listed on the back of this
flyer.

For more information:
lhellmann@hatfieldborough.com

Borough giveaways for participation!

JASON FERGUSON, PRESIDENT

RICHARD GIRARD, VICE PRESIDENT

JAMES FAGAN, COUNCILMEMBER

MICHELLE KROESSER, COUNCILMEMBER

LAWRENCE G. STEVENS, COUNCILMEMBER

MARY ANNE GIRARD, MAYOR

JAIME E. SNYDER, BOROUGH MANAGER

CATHERINE M. HARPER, BOROUGH SOLICITOR



Borough of Hatfield

Montgomery County, Pennsylvania

BOROUGH COUNCIL WORKSHOP MEETING

April 5, 2023

7:00PM

AGENDA

CALL TO ORDER / ROLL CALL

1. APPROVAL OF MEETING AGENDA:

Motion: To Approve the Agenda of the April 5, 2023 Workshop Meeting

2. PUBLIC INPUT:

Please rise, state your name and address and reason for addressing Council

3. ANNOUNCEMENTS:

- Next Council Meeting April 19th Regular Meeting @ 7:00PM in Council Chambers
- HEROC is Scheduled to Meet Wednesday, April 26, 2023 @ 8:00AM in Council Chambers
- ZHB is Scheduled to Meet Thursday, April 27, 2023 @ 7:00PM in Council Chambers
- Next Planning Commission Meeting is Scheduled for May 1, 2023 @ 7:00PM in Council Chambers
- The Borough Offices will be closed Friday, April 7th in Observance of the Good Friday Holiday
- Earth Day Clean-up April 15th 9:00AM-12:00PM

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- Budget, Finance, and Labor Committee Report
- Planning, Building, and Zoning Committee Report
- Public Safety Committee Report
- Public Works & Property and Equipment Committee Report
- Utilities Committee Report
- Hatfield Economic Revitalization Outreach Committee Report
- Mayor Mary Anne Girard Report

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

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215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

5. REPORTS AND CORRESPONDENCE:

Monthly Investment Report
Monthly EIT / LST Report
Monthly Zoning Hearing Board Applications
Police Department Report
Fire Department Report
EMS Report
Public Works Department Report
Engineering Report
Zoning Officer, Building Code, Property Maintenance Report
Fire Marshal / Fire Safety Inspection Report
Pool Advisory Report

6. MANAGERS REPORT:

7. NEW BUSINESS / DISCUSSION ITEMS:

- A. 2023 ADA Curb Ramp Bid Results
- B. Resolution 2023-04 Recognizing Safe Digging Month
- C. Salzman Hughes, P.C. Special Utility Counsel
- D. Edinburgh Square Escrow Release No. 4
- E. 2023 PSAB Voting Delegate and Alternate

8. OLD BUSINESS:

9. ACTION ITEMS:

- A. Motion to Consider Awarding the 2023 ADA Curb Ramp Project
- B. Motion to Consider Resolution 2023-04 Recognizing Safe Digging Month
- C. Motion to Consider Appointing Salzman Hughes, P.C. as Special Legal Counsel for the Hatfield Borough Electric Utility
- D. Motion to Consider Approving Escrow Release No. 4, Final Demolition Escrow, for the Edinburgh Square Development in the Amount of \$1,787.50 (one thousand seven hundred eighty-seven dollars and fifty cents)

10. MOTION to ADJOURN: Executive Session: Personnel, Litigation, Real Estate

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Council**

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Community
Clean-Up

Trails & Parks

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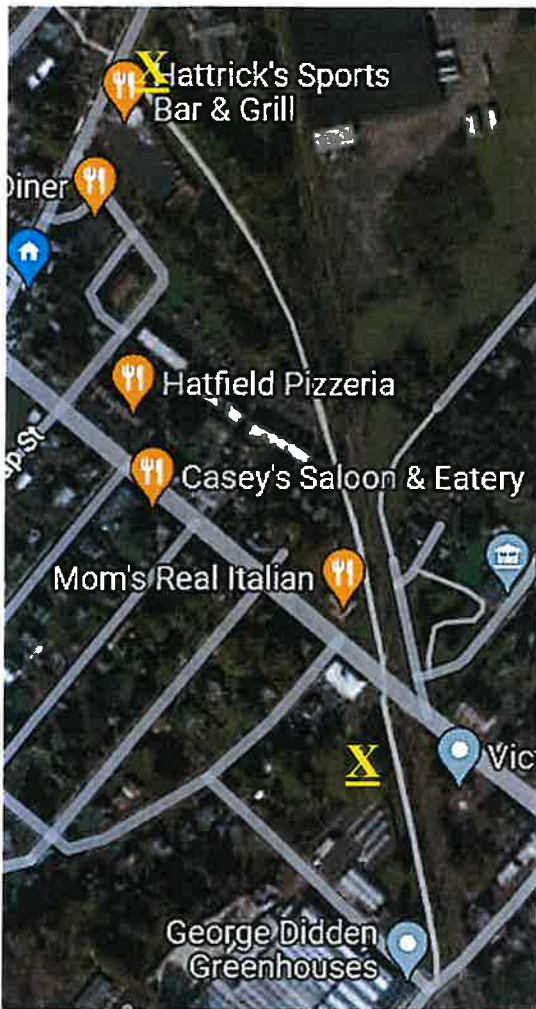
Borough giveaways for participation!



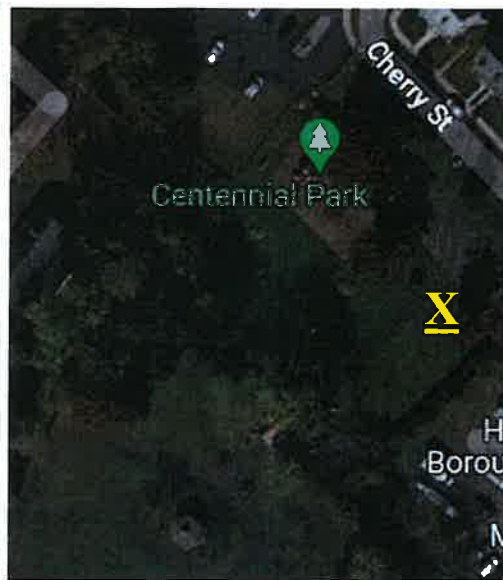
Towamencin Avenue



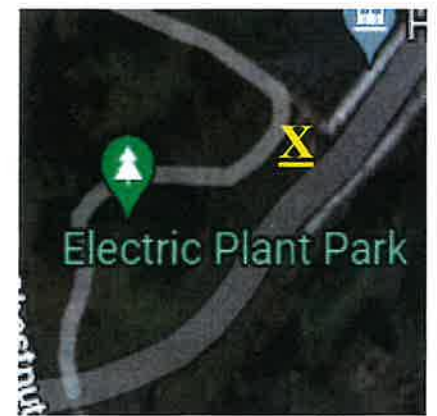
Edgewood Drive



Liberty Bell Trail



Cherry Street



South Main Street

Bag and glove pick-up will take place at the Hatfield Borough Office, 401 S. Main Street.

The "X" represents bag drop off areas at each location.

Please have all bags at a designated location by 11:45am.

THANK YOU FOR YOUR PARTICIPATION!



4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Budget, Finance, and Labor
Committee Report**

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Planning, Building, and Zoning
Committee Report**

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Public Safety Committee Report**

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Public Works & Property and
Equipment Committee Report**

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Utilities Committee Report**

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Hatfield Economic Revitalization
Outreach Committee Report**

HEROC Committee Report

1. Old Business

Board Vacancy

We are considering adding a new member to the HEROC committee due to a recent vacancy on the committee. The new member under consideration is currently the owner of Razor Sharp barber shop.

125th Anniversary Celebration

The celebration planning continues apace and is on scheduled for June 17th. Items that were ordered from the online store should be coming in shortly and purchasers will be notified in the next few weeks when received for pickup.

2. New Business

Earth Day April 15th

Final preparations are being made for cleanup of the 4 borough parks and the Liberty Bell Trail. Trash bags and gloves will be available beginning at 9:00AM that morning at the Borough office.

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4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Mayor Mary Anne Girard Report**

Councilman Fagan has reached out to Lansdale Catholic and I have contacted North Penn and Christopher Dock High Schools about the Borough's search for possible candidates for the JCP Program. Council will be kept informed as the search progresses.

A tour of Barnside Farms Mulching facility was arranged by the NMCRC. Commissioner Halbom, Borough Manager Snyder, Councilman Girard and I viewed the operation and learned how yard waste is turned into mulch. The tour was both interesting and informative. The next meeting of the Recycling Commission will be on April 20th.



5. REPORTS AND CORRESPONDENCE:

Monthly Investment Report

**HATFIELD BOROUGH
CASH ACCOUNTS
February 28, 2023**

OPERATING ACCOUNT	BANK BALANCE	AMOUNT
01 - GENERAL		
Bank Balance	\$294,327.52	
O/S CHECKS		(\$111,289.38)
DIT		0.00
		(\$111,289.38)
07- ELECTRIC		
Bank Balance	\$393,141.24	
O/S CHECKS		(\$16,872.96)
DIT		6,673.91
		(\$10,199.05)
08 - SEWER		
Bank Balance	\$87,404.46	
O/S CHECKS		\$0.00
DIT		\$1,936.68
		\$1,936.68
	\$774,873.22	\$1,936.68
Bank Balance		\$774,873.22
Book Balance		\$655,321.47
18 - CAPITAL PROJECTS SINKING		
		\$37,130.17
35 - HIGHWAY AID		
		\$25,844.91
HARLEYSVILLE SAVINGS BANK		
Priority Business Savings		\$86,104.71
Priority Business Savings (Loans)		\$323,091.91
TOTAL OF ACCOUNTS		
		\$1,127,493.17
ESSA		
Checking account		\$32,034.41
KEY PRIVATE INVESTMENTS		
1131 CAPITAL RESERVE MANAGED		\$424,775.13
1132 SEWER CAPITAL RESERVE MANAGED		790,700.73
1133 SEWER MANAGED		485,815.48
1134 ELECTRIC FUND MANAGED		874,972.03
		\$2,576,263.37
TOTAL OF TD BANK, HSB, ESSA & KEY PRIVATE BANK INVESTMENTS		
		\$3,735,790.95

HATFIELD BOROUGH CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2023

2023	Capital Reserve	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$427,968.87							
January	\$436,605.31	\$8,636.44	2.02%	\$3,412.02	(\$6,824.04)	(\$247.11)	(\$7,071.15)	(\$3,659.13)
February	\$424,775.13	(\$11,830.18)	-2.71%	\$1,177.00	(\$1,177.00)	(\$251.08)	(\$1,428.08)	(\$251.08)
March								\$0.00
April								\$0.00
May								\$0.00
June								\$0.00
July								\$0.00
August								\$0.00
September								\$0.00
October								\$0.00
November								\$0.00
December								\$0.00
		(\$3,193.74)		\$4,589.02	(\$8,001.04)	(\$498.19)	(\$8,499.23)	(\$3,910.21)

HATFIELD BOROUGH SEWER CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2023

2023	Sewer Capital	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$799,305.94							
January	\$805,840.10	\$6,534.16	0.82%	\$6,143.01	(\$12,286.02)	(\$461.52)	(\$12,747.54)	(\$6,604.53)
February	\$790,700.73	(\$15,139.37)	-1.88%	\$2,275.88	(\$2,275.88)	(\$463.41)	(\$2,739.29)	(\$463.41)
March							\$0.00	\$0.00
April							\$0.00	\$0.00
May							\$0.00	\$0.00
June							\$0.00	\$0.00
July							\$0.00	\$0.00
August							\$0.00	\$0.00
September							\$0.00	\$0.00
October							\$0.00	\$0.00
November							\$0.00	\$0.00
December							\$0.00	\$0.00
		(\$8,605.21)	-1.06%	\$8,418.89	(\$14,561.90)	(\$924.93)	(\$15,486.83)	(\$7,067.94)

HATFIELD BOROUGH SEWER INVESTMENT ACCOUNT SUMMARY

YEAR 2023

2023	Sewer Managed	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$490,596.99							
January	\$495,353.80	\$4,756.81	0.97%	\$3,826.48	(\$7,652.96)	(\$283.27)	(\$7,936.23)	(\$4,109.75)
February	\$485,815.48	(\$9,538.32)	-1.93%	\$1,413.16	(1,416.16)	284.86	(\$1,131.30)	\$281.86
March							\$0.00	\$0.00
April							\$0.00	\$0.00
May							0.00	\$0.00
June							0.00	\$0.00
July							0.00	\$0.00
August							0.00	\$0.00
September							0.00	\$0.00
October							0.00	\$0.00
November							0.00	\$0.00
December							0.00	\$0.00
TOTALS		(\$4,781.51)	-0.96%	\$5,239.64	(9,069.12)	1.59	(9,067.53)	(3,827.89)

HATFIELD BOROUGH ELECTRIC INVESTMENT ACCOUNT SUMMARY

YEAR 2023

2023	Electric	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$874,404.80							
January	\$892,742.46	\$18,337.66	2.10%	\$15,193.38	(\$13,812.38)	(\$504.88)	(\$14,317.26)	\$876.12
February	\$874,972.03	(\$17,770.43)	-1.99%	\$2,534.31	(\$2,534.31)	(\$513.38)	(\$3,047.69)	(\$513.38)
March							\$0.00	\$0.00
April							\$0.00	\$0.00
May							\$0.00	\$0.00
June							\$0.00	\$0.00
July							\$0.00	\$0.00
August							\$0.00	\$0.00
September							\$0.00	\$0.00
October							\$0.00	\$0.00
November							\$0.00	\$0.00
December							\$0.00	\$0.00
TOTALS		\$567.23		\$17,727.69	(\$16,346.69)	(\$1,018.26)	(\$17,364.95)	\$362.74

**Hatfield Borough Total Income & Disbursements
YEAR 2023**

	Gain/(Loss)	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Capital Reserve	(\$3,193.74)	\$4,589.02	(\$8,001.04)	(\$498.19)	(\$8,499.23)	(\$3,910.21)
Sewer Capital Reserve	(8,605.21)	8,418.89	(14,561.90)	(924.93)	(15,486.83)	(\$7,067.94)
Sewer Managed	(4,781.51)	5,239.64	(9,069.12)	1.59	(9,067.53)	(\$3,827.89)
Electric	567.23	17,727.69	(16,346.69)	(1,018.26)	(17,364.95)	\$362.74
Total	(\$16,013.23)	\$35,975.24	(\$47,978.75)	(\$2,439.79)	(\$50,418.54)	(\$14,443.30)

5. REPORTS AND CORRESPONDENCE:

Monthly EIT / LST Report

HATFIELD BOROUGH
Berkheimer Comparative
2017-2022 Earned Income Tax

Month	2023	2022	2021	2020	2019	2018	Month	2023	2022	2021	2020	2019	2018
January	1,269.46	349.65	897.63	1,605.42	973.81	1,305.76	July	2,313.69	1,314.93	744.95	2,462.73	1,973.92	
	1,246.16	874.13	1,174.92	868.35	815.69	592.07		1,298.39	3,976.44	1,223.01	2,481.10	644.89	
	1,551.37	800.44	1,119.74	998.92	914.12	1,125.14		873.81	2,035.02	634.31	805.36	1,323.77	
	1,912.97	1,248.17	516.76	2,805.81	722.35	1,090.52		1,769.36	1,205.94	2,200.77	1,689.60	604.96	
	1,359.06	2,798.24	2,033.58	1,700.01	1,293.40	2,436.46		2,265.33		1,050.49	886.99	3,058.34	
	2,748.75	1,308.02	637.60	1,175.67	1,251.89	1,968.25		2,145.23		1,067.68	678.38	1,488.77	
	2,907.77	1,028.54		1,753.74	702.34					2,380.30	1,251.28		
		3,445.15			1164.51					2,707.21			
		2,941.43			3245.28					2,733.27			
		1,295.00								620.75			
										1,381.49			
Month Total	12,995.54	16,088.77	6,380.23	10,907.92	11,083.39	8,518.20	Month Total	-	10,665.81	8,532.33	16,744.23	10,255.44	9,094.65
YTD Total	12,995.54	16,088.77	6,380.23	10,907.92	11,083.39	8,518.20	YTD Total	127,569.18	257,175.24	235,461.52	230,792.09	231,307.96	224,674.16
February	4,002.84	1,896.88	1,015.31	2,618.99	5,353.21	761.04	August	287.65	558.35	4,689.38	5,185.15	800.24	
	745.39	3,389.65	1,404.67	1,154.47	10,607.93	1,935.45		4,102.97	1,052.73	3,713.54	715.54	2,944.87	
	1,068.20	2,253.01	3,413.92	6,737.26	4,967.27	951.90		598.85	2,072.03	943.13	1,004.48	1,593.23	
	2,322.17	7,894.07	6,497.09	2,195.49	9,525.63	2,202.98		1,579.27	3,129.20	2,366.86	2,024.31	2,452.77	
	2,136.35	3,450.18	2,685.50	1,739.30	7,476.14	4,089.83		796.15	3,391.96	3,342.63	3,236.05	2,983.92	
	1,096.05	7,284.23	5,027.63	6,758.94	4,242.59	5,829.73		2,858.40	974.10	4,374.60	2,802.73	1,721.57	
	6,451.52	6,401.96	12,077.62	5,019.71	5,744.09	5,627.93		2,999.52	3,656.99	4,402.94	9,448.79	3,287.03	
	3,084.17	3,938.27	7,563.81	8,048.59	5,982.69	2,705.79		3,872.55	9,490.48	9,414.71	4,396.99	3,918.13	
	2,957.36	9,162.41	12,150.83	5,962.24	4,466.18	5,767.75		2,002.72	4,257.91	6,009.96	2,023.85	7,931.75	
	3,474.97	5,285.32	6,064.53	626.35	3,705.99	4,625.01		10,922.42	2,301.14	3,748.13	1,227.10	5,778.05	
	6,582.47	2,990.39	4,692.13	3,399.64	3,383.48	3,007.26		3,133.12	3,039.24	4,924.28	4,730.84	4,209.91	
	8,598.03	1,792.57	3,249.18	2,867.27	5,083.00	5,548.80		2,890.37	9,084.47	5,107.35	9,964.78	5,835.90	
	3,307.50	6,598.77	3,987.61	6,582.96	2,401.37	2,356.02		3,089.07	6,918.54	6,633.39	12,334.88	3,485.34	
	4,743.36	6,810.35	8,765.07	5,083.15	1,406.49	2,329.15		3,645.45	6,723.87	6,603.46	4,071.89	5,736.19	
	2,607.12	2,690.03	2,068.74	12,700.19		2,302.49		7,891.69	5,651.24	8,446.28	4,674.67	5,294.07	
		8,666.29	2,455.14	4,639.66		5,741.68		3,646.00	2,964.63	2,726.28	3,347.94	10,119.90	
						2,938.40		12,713.22	10,120.00		5,911.40	6,949.50	
						7,832.19		3,842.87			2,123.39	1,829.36	
								3,930.48					
Month Total	53,177.50	80,504.38	83,118.78	76,134.21	74,346.06	66,553.40	Month Total	-	74,802.77	75,386.88	77,446.92	79,224.78	76,871.73
YTD Total	66,173.04	96,593.15	89,499.01	87,042.13	85,429.45	75,071.60	YTD Total	127,569.18	331,978.01	310,848.40	308,239.01	310,532.74	301,545.89
March	3,697.59	248.37	1,405.81	495.61	1,100.74	4,889.69	September	6,748.05	985.69	772.18	466.77	188.66	
	14,873.64	657.58	2,778.22	712.45	338.84	470.52		5,660.63	5,439.47	5,186.01	2,067.30	870.99	
	10,297.61	1,626.56	6,670.97	4,732.80	949.19	2,662.29		1,046.01	4,890.58	4,827.34	3,894.70	5,016.64	
	7,124.89	641.62	2,530.21	4,074.50	9,631.68	3,309.44		3,657.63	2,727.80	2,168.47	2,679.82	5,218.07	
	514.00	3,875.06	786.63	2,324.82	5,753.80	3,267.60		3,472.75		712.23	4,281.46	4,416.91	
	2,603.71	2,934.35	1,241.80	1,067.87	1,558.27	7,571.44		2,238.47		2,332.14	2,529.21	853.66	
	6,202.80	3,259.45	3,221.94	2,413.31	603.40	1,082.75		1,715.33				887.17	
	2,451.97	2,226.26	1,440.49	1,989.90		573.60		2,027.57					
	5,990.71	1,842.27	684.16	788.00		595.31		2,956.02					
	2,962.04	1,958.44	969.07	2,306.85		1,347.03		1,953.55					
	3,277.81					768.52							
	1,399.37												
Month Total	61,396.14	19,269.96	21,729.30	20,906.11	19,935.92	26,538.19	Month Total	-	31,476.01	14,043.54	15,998.37	15,919.26	17,452.10

HATFIELD BOROUGH
Berkheimer Comparative
2017-2022 Earned Income Tax

Month	2023	2022	2021	2020	2019	2018	Month	2023	2022	2021	2020	2019	2018
YTD Total	127,569.18	115,863.11	111,228.31	107,948.24	105,365.37	101,609.79	YTD Total	127,569.18	363,454.02	324,891.94	324,237.38	326,452.00	318,997.99
April		1,870.53	536.24	1,027.46	1,031.04	1,338.50	October		1,019.45	2,377.93	609.87	2,348.14	904.13
		313.47	806.74	723.41	1,847.21	912.30			624.14	538.51	1,738.74	261.22	1,298.78
		568.00	1,055.19	740.23	722.22	512.40			1,451.03	713.11	759.95	523.41	507.60
		1,210.64	1,634.74	2,858.30	2,373.57	537.87			1,269.68	1,485.07	2,555.52	1,716.83	2,112.50
		1,382.41	2,774.38	1,355.13	933.47	2,859.64			1,238.73	1,613.33	1,133.62	2,523.08	501.20
		2,075.59	2,051.28	4,655.27	594.25	3,930.29			1,850.91	1,191.30			1,083.69
		2,151.54	868.91		1,000.01				1,111.31	2,265.95			2,521.28
		2,851.71	1,148.07		1,372.78					2,332.25			
		2,427.63			4,087.56					3,735.80			
		2,194.57											
Month Total	-	17,046.09	10,875.55	11,359.80	13,962.11	10,091.00	Month Total	-	8,565.25	16,253.25	6,797.70	7,372.68	8,929.18
YTD Total	127,569.18	132,909.20	122,103.86	119,308.04	119,327.48	111,700.79	YTD Total	127,569.18	372,019.27	341,145.19	331,035.08	333,824.68	327,927.17
May		4,459.17	1,188.18	1,911.19	2,763.50	2,063.67	November		2,783.30	1,336.32	2,777.41	1,569.44	4,903.59
		1,765.84	3,580.10	2,579.52	7,579.38	2,437.85			2,389.34	2,617.40	1,732.81	2,268.14	1,625.24
		1,748.54	2,678.53	2,859.13	1,763.69	4,620.35			2,560.64	2,526.80	874.72	818.68	3,145.82
		2,575.59	4,367.02	2,845.53	2,027.48	1,778.76			2,071.58	2,168.99	4,203.85	2,397.84	3,656.73
		5,949.59	2,494.40	5,645.72	4,147.01	3,357.84			2,420.45	3,060.98	6,702.32	4,520.15	4,768.69
		6,157.15	6,748.51	18,479.47	7,949.59	1,226.35			6,962.82	2,349.77	7,316.81	3,334.51	7,437.73
		2,148.79	6,484.23	7,738.65	8,653.93	3,876.62			2,738.99	4,210.67	4,442.98	3,381.56	10,469.84
		7,045.81	5,750.03	3,788.42	4,299.39	1,262.14			4,376.47	5,545.46	10,961.95	2,643.88	9,624.91
		3,065.62	4,046.08	2,642.49	3,555.35	5,090.04			3,997.12	3,304.73	4,260.51	7,852.77	5,206.41
		5,923.99	5,506.50	8,941.10	6,754.05	5,949.56			6,450.32	15,209.01	9,768.05	4,072.46	3,705.72
		18,540.07	3,706.88	7,561.21	12,334.81	7,191.94			3,281.06	8,007.43	4,132.62	10,653.14	3,977.15
		6,503.78	3,567.78	2,400.69	5,969.28	8,073.18			4,063.54	2,132.28	2,736.33	2,409.28	3,144.20
		6,660.43	2,235.76	5,726.76	4,123.29	8,706.53			6,912.04	7,163.09	2,172.42	6,616.07	5,863.74
		1,471.61	7,804.52		11,393.38	1,883.10			3,977.28	3,819.24	7,410.22	4,281.24	2,708.89
		7,016.30	4,180.55			3,029.22			1,736.51	3,303.78	5,745.19	3,932.62	2,800.94
		3,351.15	2,707.44			2,291.71			2,920.31	6,288.34		10,793.56	1,395.09
		3,067.50	1,524.99			4,593.12						2,496.96	
		5,787.70	13,490.65			4,876.07							
		2,709.41											
Month Total	-	93,238.63	84,771.56	73,119.88	83,314.13	72,308.05	Month Total	-	59,641.77	73,044.29	75,238.19	74,042.30	74,434.69
YTD Total	127,569.18	226,147.83	206,875.42	192,427.92	202,641.61	184,008.84	YTD Total	127,569.18	431,661.04	414,189.48	406,273.27	407,866.98	402,361.86
June		749.82	1,854.95	3,220.50	2,713.22	10,891.42	December		4,535.30	1,050.17	410.13	2,714.23	3,352.11
		1,451.89	719.21	577.58	1,216.36	2,456.00			3,659.25	1,162.50	1,005.12	4,944.30	1,486.54
		821.85	938.37	590.96	3,154.10	943.66			6,066.51	623.74	2,575.16	3,451.39	3,390.81
		779.03	6,367.26	3,746.29	3,972.34	1,977.77			3,291.29	549.87	6,791.38	3,114.23	4,611.90
		922.16	4,549.27	4,143.04	3,190.49	5,675.44			10,873.28	6,957.47	4,079.92	658.42	1,867.02
		3,719.00	3,905.34	3,179.13	726.06	1,490.64			3,202.02	4,385.64	3,129.30	1,843.41	2,310.93
		2,593.17	1,122.69	2,157.65	3,438.34	2,388.63			7,231.21	1,974.99	1,123.08		
		3,000.31	596.68	3,345.94		882.36			827.51	1,126.54			
		3,194.42		658.85		4,864.75			3,312.80				
		3,129.95							2,178.68				
									5,890.55				
									5,138.18				
									3,132.98				
									510.41				
									286.32				
Month Total	-	20,361.60	20,053.77	21,619.94	18,410.91	31,570.67	Month Total	-	60,136.29	17,830.92	19,114.09	16,725.98	17,019.31
YTD Total	127,569.18	246,509.43	226,929.19	214,047.86	221,052.52	215,579.51	Grand Total		491,797.33	432,020.40	425,387.36	424,592.96	419,381.17

HATFIELD BOROUGH
Berkheimer Comparative
2018 - 2023 LST TAX

Month	2023	2022	2021	2020	2019	2018	Month	2023	2022	2021	2020	2019	2018
January	2,756.36	332.14	93.44	168.99	33.72	15.58	July		106.14	377.25	27.49	524.30	259.31
	1,333.13					508.63			537.61	632.68	593.29		727.57
										910.77			
Month Total	4,089.49	332.14	93.44	168.99	33.72	524.21	Month Total	-	643.75	1,920.70	620.78	524.30	986.88
YTD Total	4,089.49	332.14	93.44	168.99	33.72	524.21	YTD Total	18,728.06	24,431.35	21,978.62	19,393.79	20,939.03	20,771.05
February	1,527.79	1,403.93	436.37	350.79	576.73	672.03	August		820.39	615.85	15.72	988.39	1,021.80
	530.52	600.29	1,364.20	900.92	748.10				816.85	582.08	1,073.14	681.02	
	6,599.42	794.83	4,918.01	500.10	995.27	1,668.98			1,041.91	4,919.27	6,412.04	1,285.27	700.94
		5,118.23	1,371.18	611.10	653.32	2,770.93			1,610.06	1,707.15	774.35	6,305.29	2,969.69
		1,417.42	865.50	1,042.25	2,319.88	2,590.00			5,563.93			567.04	2,500.79
			528.58	4,235.56	2,607.58	254.47			2,346.73				2,480.47
Month Total	8,657.73	9,334.70	9,483.84	7,640.72	7,900.88	7,956.41	Month Total	-	12,199.87	7,824.35	8,275.25	9,827.01	9,673.69
YTD Total	12,747.22	9,666.84	9,577.28	7,809.71	7,934.60	8,480.62	YTD Total	18,728.06	36,631.22	29,802.97	27,669.04	30,766.04	30,444.74
March	2,548.99	1,676.71	714.70	1,676.03	2,341.35	763.13	September		12.79			463.51	315.28
	2,754.35	719.06			25.47	81.55							376.14
	677.50												
Month Total	5,980.84	2,395.77	714.70	1,676.03	2,366.82	844.68	Month Total	-	12.79	1,078.17	463.51	315.28	376.14
YTD Total	18,728.06	12,062.61	10,291.98	9,485.74	10,301.42	9,325.30	YTD Total	18,728.06	36,644.01	30,881.14	28,132.55	31,081.32	30,820.88
April		34.39		60.43	196.71	352.66	October			311.77	146.06	63.69	330.79
					509.66	584.34				734.10	634.69		556.04
											53.07		
Month Total	-	34.39	-	60.43	706.37	937.00	Month Total	-	-	1,045.87	833.82	63.69	886.83
YTD Total	18,728.06	12,097.00	10,291.98	9,546.17	11,007.79	10,262.30	YTD Total	18,728.06	36,644.01	31,927.01	28,966.37	31,145.01	31,707.71
May		302.48	460.51	402.30	905.86	1,173.10	November		168.78	919.18	1,607.87	964.30	1,036.52
		630.75	1,692.90	1,275.28	375.32	1,797.10			1,869.63	818.70	1,716.84	955.64	1,201.68
		1,636.87	517.49	521.37	752.26	2,818.16			558.15	1,731.16	4,065.74	4,150.70	2,863.12
		4,688.75	5,320.14	3,739.00	2,351.25	1,540.23			634.79	4,311.42	827.46	962.79	1,440.98
		1,415.42	715.32	2,047.16	2,961.22	566.94			5,849.85			1,791.10	
		1,642.82	7.86	575.37	669.24				1,857.02			200.36	
				107.68	683.76				1,083.96				
									1,770.42				
Month Total	-	10,317.09	8,714.22	8,668.16	8,698.91	7,895.53	Month Total	-	13,792.60	7,780.46	8,217.91	9,024.89	6,542.30
YTD Total	18,728.06	22,414.09	19,006.20	18,214.33	19,706.70	18,157.83	YTD Total	18,728.06	50,436.61	39,707.47	37,184.28	40,169.90	38,250.01
June		141.38	536.24	558.68	77.62	1,626.34	December		71.87	1,677.02	13.76		474.53
		521.24	515.48		630.41				769.15	26.53			
		710.89							150.32	585.76			
Month Total	-	1,373.51	1,051.72	558.68	708.03	1,626.34	Month Total	-	991.34	2,289.31	13.76	0.00	474.53
YTD Total	18,728.06	23,787.60	20,057.92	18,773.01	20,414.73	19,784.17	Grand Total	18,728.06	51,427.95	41,996.78	37,198.04	40,169.90	38,724.54

5. REPORTS AND CORRESPONDENCE:

**Monthly Zoning Hearing
Board Applications**

**Legal Notice
Hatfield Borough
Zoning Hearing Board**

NOTICE IS HEREBY GIVEN that the Zoning Hearing Board of Hatfield Borough will hold a hearing on April 27, 2023 at 7:00 p.m. at the Hatfield Borough Building, 401 South Main Street, Hatfield, Pennsylvania, to hear the Application of Mark DePietro for a Variance pursuant to Section 27-1202.1 to permit the conversion of a single family dwelling into a duplex which is not a permitted use in an R-1 District.

The Property is currently owned by Harpen Capital, LLC and is located at 103 N. Main Street, being Parcel No. 09-00-01024-00-2 in an R-1 Residential Zoning District.

The Board will also consider any other business that comes before it in due course.

All interested parties may attend this hearing and will be given an opportunity to be heard.

Persons with disabilities who wish to attend the hearing and require auxiliary aid, service, or other accommodation to participate in the hearing should contact Hatfield Borough at 215-855-0781.

By: Is/ Eric C. Frey
Eric C. Frey, Esquire

To be published two times in The Reporter: April 12, 2023 and April 19, 2023.

One Proof of Publication Required – send to Eric C. Frey, Esquire
Invoice to be sent to Jaime Snyder, Borough Manager



Date Received: 3/14/23
Fee Paid: 1200

Date Application Made Complete: 3/14/23

1st Ad 2nd Ad

Date of Hearing: 4/27/23

[Handwritten Signature]

**HATFIELD BOROUGH
ZONING HEARING BOARD
APPLICATION# _____**

Application is hereby made to the Zoning Hearing Board for a determination in connection with the following facts:

Name of Applicant: Mark DePietro Name of Owner: Mark DePietro / Harpen Capital
 Address: [Redacted] Address: [Redacted]
 City, State and Zip: [Redacted] City, State and Zip: [Redacted]
 Phone Number: [Redacted] Phone Number: [Redacted]
 Email: [Redacted] Email: [Redacted]
 Name of Attorney: George Kotsopoulos Attorney Phone Number: [Redacted]
 Address: [Redacted] City: [Redacted] State: [Redacted] ZIP: [Redacted]
 Email: [Redacted]

Applicant and Owner request that a determination be made by the Zoning Hearing Board on this Appeal from the Decision of the Code Enforcement Department in which we were:

- Refused a building Permit
- Given conditional approval of a subdivision plan
- Other (specify) _____
- Ordered to Cease a current use

This appeal seeks:

- An interpretation of the ordinance or map
- A special exception under Article _____, Section _____, Subsection _____, Paragraph _____
- A Variance relating to the Use, Area, Frontage, Yard, Height, Parking, Other (specify) _____

The applicable provisions of the Zoning Ordinance are as follows:

Chapter <u>27</u>	Section <u>1202</u>	Subsection <u>1</u>	Paragraph <u>N/A</u>
Chapter _____	Section _____	Subsection _____	Paragraph _____
Chapter _____	Section _____	Subsection _____	Paragraph _____
Chapter _____	Section _____	Subsection _____	Paragraph _____

The description of the property involved in this appeal is as follows:

Street Number: 103 Street Name: N Main Deed Book: 6229 Page 02717-02720
 Block Number: 002 Unit Number: 066 Parcel Number: 09-00-01024-00-2
 Zoning District: R-1 Served by Public Sewer (y/n) Y Served by Public Water (y/n) Y
 Lot Size: 23,375 sf Lot Dimensions: 125' x 187' Street Frontage: 125'

Describe the present use of the property and the existing improvements: Property contains two adjacent homes last used for a family and inlaws

Describe the proposed use of the property and the proposed improvements: Proposing to convert the property to a twin, making improvements as required for compliance with code.

Has any previous petition been filed with the Zoning Board in connection with these premises? Yes No

If yes, please describe _____ Is this property a part of a subdivision previously approved by the Borough? Yes No

If yes, give name of subdivision _____ Date of approval by Borough _____

I/We believe that the Zoning Board should approve this request because: _____

This property has been an eye sore in the borough for many years. The current owner is significantly improving the property, and making it suitable for enjoyment by two families. The work already done, and also contemplated will make the neighborhood more beautiful.

STATE OF PENNSYLVANIA: SS
COUNTY OF MONTGOMERY:

BEING DULY SWORN ACCORDING TO LAW, DEPOSE(S)
AND SAY(S) THAT THE FACTS SET FORTH IN THE FOREGOING APPLICATION ARE TRUE AND CORRECT.

Sworn and subscribed to

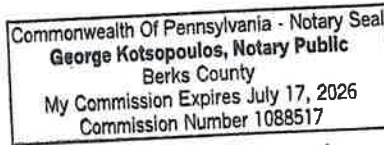
[Signature]
Applicant

before me, this 3rd day

of March, 20 23

[Signature]
Notary Public

Applicant



Property owner(s) must join in the above application.

Sworn and subscribed to

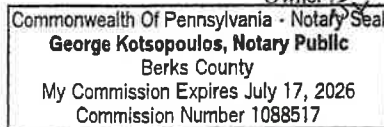
[Signature]
Owner HARPEN CAPITAL, LLC

before me, this 3rd day

of March, 20 23

[Signature]
Notary Public

Owner by Mark DePietro, Managing Member



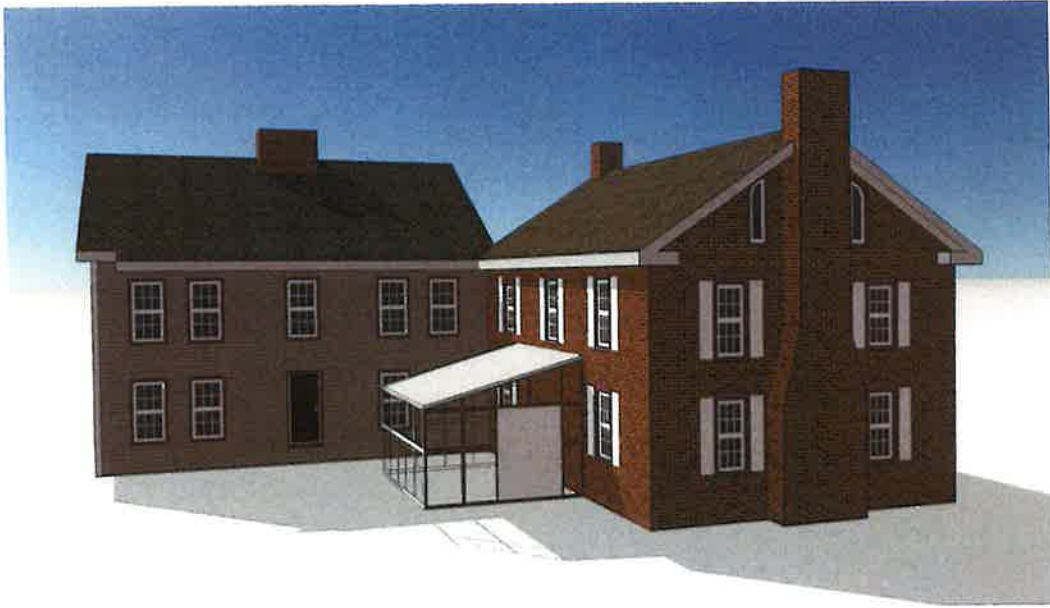
This application must be filled out and signed by the owner and the applicant and filed with the Zoning officer along with the appropriate fee. If more space is required, attach a separate sheet to this application and reference the question being answered. The application must be accompanied by:

1. Copy of the deed showing current ownership.
2. Copies of leases or agreements affecting the premises.
3. Notarized zoning application and corporate sealed for companies.
4. Eight copies of the plan of real estate affected showing the location and dimension of improvements now erected and proposed, parking spaces, all dimensional requirements of the zoning ordinance, the building envelope, rights of way and easements. The plan must be prepared and sealed by a Professional Engineer or Registered Land Surveyor unless waived by consensus of the Zoning Officer and Borough Engineer.

Aerial View of 103 N Main Street, Trees Block View of House



3D Model View as seen from Main Street and Overhead



View of 103 N Main From Across the Street



Two distinct units to be designated as shown here.

Unit 2

Unit 1



Each unit will be provided access to one bay of the existing 2-car garage. Additional pervious pavement will be added if needed to allow for each unit to have independent use of 2 distinct, non-interfering parking spots. Total parking will be 2 vehicles in the garage, and 2 more non-interfering spots in the driveway.



The window shown here will ultimately be replaced by an exterior door leading to a deck, which will allow the people in unit 2 to enjoy easy access to the shared back yard. Will issue permit request when work is ready to commence.



A nice walkway will be created between the exterior garage door, and the common rear entry access point, Along the general path shown in red.



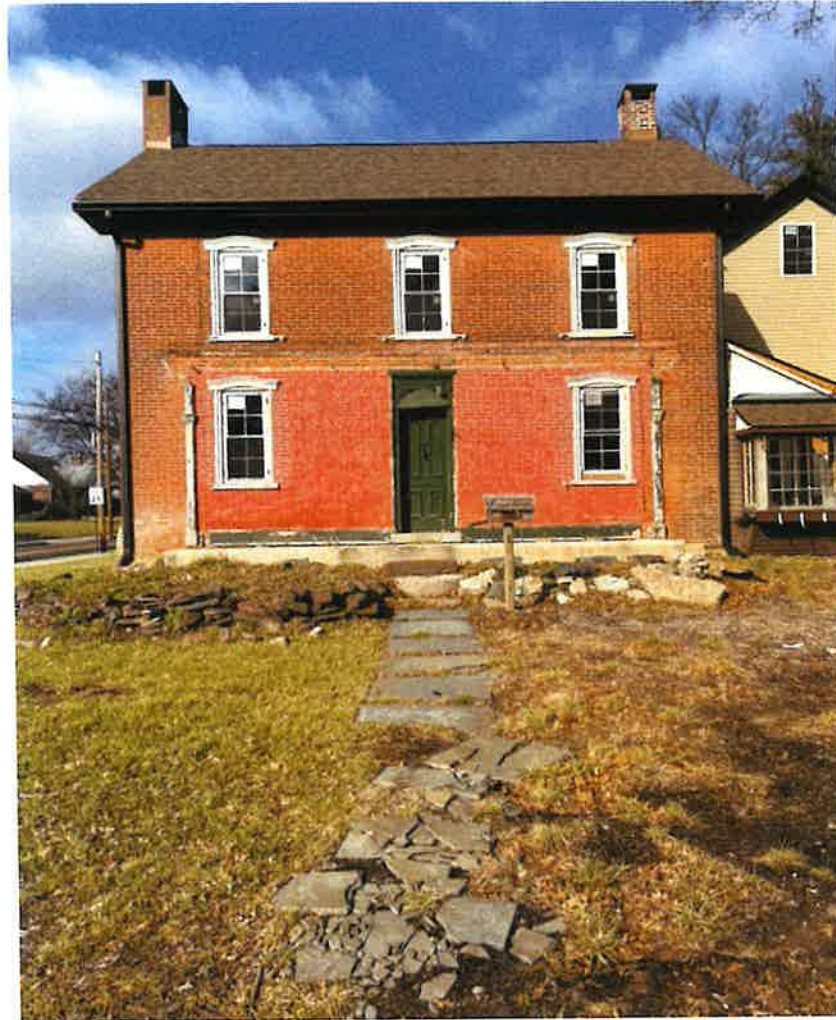
The door shown here leads to a common access point for rear access to each unit.



Once inside the common area, tenants access either unit 1 or unit 2, as shown here.



A nice walkway and stairs will be constructed leading to the front porch and main entrance to unit #1.



5. REPORTS AND CORRESPONDENCE:

Police Department Report

5. REPORTS AND CORRESPONDENCE:

Fire Department Report

5. REPORTS AND CORRESPONDENCE:

EMS Report

5. REPORTS AND CORRESPONDENCE:

Public Works Department Report

Stephen S. Fickert Jr

Public Works Director/Report for March, 2023



Wednesday, March 1, 2023

- Removed snowflakes from utility poles
- Started installing outlets in the Line Shack for new garage door openers
- Started installing LED bulbs in the snowflakes

Thursday, March 2, 2023

- Continued installed LED bulbs in the snowflakes
- Continued installing outlets in the Line Shack for new garage door openers
- Ed off

Friday, March 3, 2023

- Swept Streets
- Reviewed deficiencies in the sewer maps for upcoming televising
- Picked up storm sewer inlet frames from Commonwealth Precast
- Greased Bucket Truck
- Steve off
- Jack off ½ Day

Saturday, March 4, 2023

- Jack was called to investigate an electrical issue at 215 S Wayne Ave. Scott Young from Eddie's Electric was called to replace the faulty taps.

Sunday, March 5, 2023

Monday, March 6, 2023

- Collected trash from parks & buildings
- Vacuumed administration building
- Marked PA 1 Calls
- Picked up electrical rubbers from Eldon Electric
- Started cutting and breaking up concrete along Market St
- Changed the oil & filters in 57-10

Tuesday, March 7, 2023

- Put out Temporary No Parking on N Market St for Carr & Duff on Wednesday.
- Returned one truck load of salt to Hatfield Township salt bin
- Cleaned out 57-3 from salt
- Worked with Eddie's Electric installing tri-plex wire to the new house at 371 Edgewood Dr
- Ed off ½ day
- Steve & Derik responded to a report of ½ power at 61 Lambert St. Ed Young from Eddie's Electric was called to replace the service wire from the utility pole to the house.

Wednesday, March 8, 2023

- Worked with Carr & Duff installing a new utility pole on N Market St
- Continued breaking up concrete along Market St
- Cleaned off bucket truck from Tuesday nights work
- Derik off ½ day

Thursday, March 9, 2023

- Worked with Carr & Duff transferring lines to new poles
- Attended MS4 training
- Started forming sidewalks along Market St for concrete

Friday, March 10, 2023

- Worked with Carr & Duff transferring lines to new poles
- Marked PA 1 Calls
- Finished forming sidewalks along Market St for concrete

Saturday, March 11, 2023

Sunday, March 12, 2023

Monday, March 13, 2023

- Collected trash from parks & buildings
- Vacuumed administration building
- Cleaned storm sewer inlets
- Removed wire fencing around Centennial Park

Tuesday, March 14, 2023

- Filled holes in roads with cold patch
- Washed & greased trucks
- Reported to a power outage at 475 W Vine St.
 - See attached Outage Report

Wednesday, March 15, 2023

- Cleaned off trucks from the outage the previous night
- Trimmed bushes back at Centennial Park
- Chipped branches at PW shop
- Held ADA Pre-Bid meeting at Borough Hall

Thursday, March 16, 2023

- Worked with Eddie's Electric replacing a utility pole for 371 Edgewood Drive
- Hauled concrete to Gill Quarry for recycling
- Removed plow markers at various locations

Friday, March 17, 2023

- Hauled stone to stock pile at PW shop
- Marked PA 1 Calls
- Washed trucks
- Ed off

Saturday, March 18, 2023

Sunday, March 19, 2023

Monday, March 20, 2023

- Collected trash from parks & buildings
- Worked with Eddie's Electric installing power to 371 Edgewood Dr
- Cleaned up mulch beds at Electric Plant Park
- Cleaned up sticks at the parks
- Ed off

Tuesday, March 21, 2023

- Removed the last salt spreader from 57-3
- Removed the winter banners around town
- Returned the last load of salt to Hatfield Townships salt Bin
- Washed out 57-3

Wednesday, March 22, 2023

- Continued replacing storm sewer inlet frames in Heather Meadows
- Removed “No Winter Maintenance” signs from parks
- Cut up fallen tree from Right of Way

Thursday, March 23, 2023

- Inspected utility poles
- Worked with Carr & Duff clearing tree branches off power lines
 - A necessary outage was taken on N Market St. See attached Outage Report
- Cleaned inlets & cross pipes
- Steve off

Friday, March 24, 2023

- Swept streets
- Continued inspecting utility poles
- Ed off
- Steve off

Saturday, March 25, 2023

Sunday, March 26, 2023

Monday, March 27, 2023

- Stock piled brown mulch at PW shop
- Continued inspecting utility poles
- Derik off

Tuesday, March 28, 2023

- Swept streets
- Cleaned up mulch beds
- Jack off ½ day
- Steve at Penn State for PMEA Superintendents Meeting

Wednesday, March 29, 2023

- Continued inspecting utility poles
- Cleaned up mulch beds
- Started installing mulch
- Steve at Penn State for PMEA Superintendents Meeting

Thursday, March 30, 2023

- Finished cleaning up mulch beds
- Sprayed weeds in parks
- Continued installing mulch
- Steve, Derik, & James were called in for a Borough wide power outage. See attached outage report.

Friday, March 31, 2023

- Finished prepping sidewalks on Market St for concrete
 - Concrete in scheduled for Monday, April 3rd
- Cleaned off trucks from outage

Hatfield Borough Council

From: Stephen S. Fickert

Subject: Work accomplished during the month of March, 2023

Parks Maintenance -Trash was collected at parks & buildings as needed. Started prepping beds for mulch. Started mulching beds in parks. Sprayed weeds in parks before mulch was installed.

Electric Department- Removed snowflakes from utility poles and replaced the old bulbs with LED bulbs. Reported to multiple outages, see attached Outage Reports. Worked with Carr & Duff transferring lines on new poles around the Hatfield Volunteer Fire House. Inspected utility poles.

Equipment Maintenance - Changed the oil in 57-10. Greased the bucket truck. Power washed trucks as needed.

Street Maintenance - Inlets were cleaned as needed. Marked out PA-1 calls. Replaced/fixed street signs as needed. Swept Streets as needed. Ripped out and formed for concrete along Market St. Filled holes in roads with cold patch.

Building Maintenance - Installed electrical outlets in the Electric Building for new garage door openers.

Storm/Sanitary Sewer Department - Continued replacing storm sewer inlets in the Heather Meadows community. Reviewed sanitary sewer maps for deficiencies for upcoming televising.

DATE: 3/14/2023

POWER OFF: 1:50 PM

POWER ON: 4:22 PM

PROPERTIES AFFECTED: 475 W Vine St

EMPLOYEES RESPONDING: Steve, Ed, & James

CONTRACTOR CALLED: Eddie's Electric

TIME: 2:12 PM

ARRIVED: 2:51 PM

CAUSE OF OUTAGE: A pine tree fell over and took down the house service wire.

REPAIRS MADE: Cut up some branches and ran new service wire to the property.

Additional Notes: Homeowner was advised they will need to replace the attachment point, weather head, and service wire. A letter from the Code Department will be sent as well.



DATE: 3/23/2023

POWER OFF: 10:03am

POWER ON: 10:20am

PROPERTIES AFFECTED: N Market St from Union to the dead end

EMPLOYEES RESPONDING: Ed & James

CONTRACTOR CALLED: Carr & Duff

TIME: 8:16am

ARRIVED: 9:23am

CAUSE OF OUTAGE: A tree branch fell and was leaning against the primary wires behind the Hat House apartments on N Market St. The outage was caused by Carr & Duff opening the sectionalizing fuse to safely remove the tree branch.

REPAIRS MADE: The tree branch was cut down and removed safely.

Additional Notes: _____





DATE: 3/30/2023

POWER OFF: 4:16PM

POWER ON: See Below

PROPERTIES AFFECTED: All of Hatfield Borough

EMPLOYEES RESPONDING: Steve, Derik, & James

CONTRACTOR CALLED: Carr & Duff

TIME: 5:07 PM

ARRIVED: 6:08 PM

CAUSE OF OUTAGE: A squirrel made contact with the primary conductor and a ground on the CT's & PT's at the interconnection with PP&L.

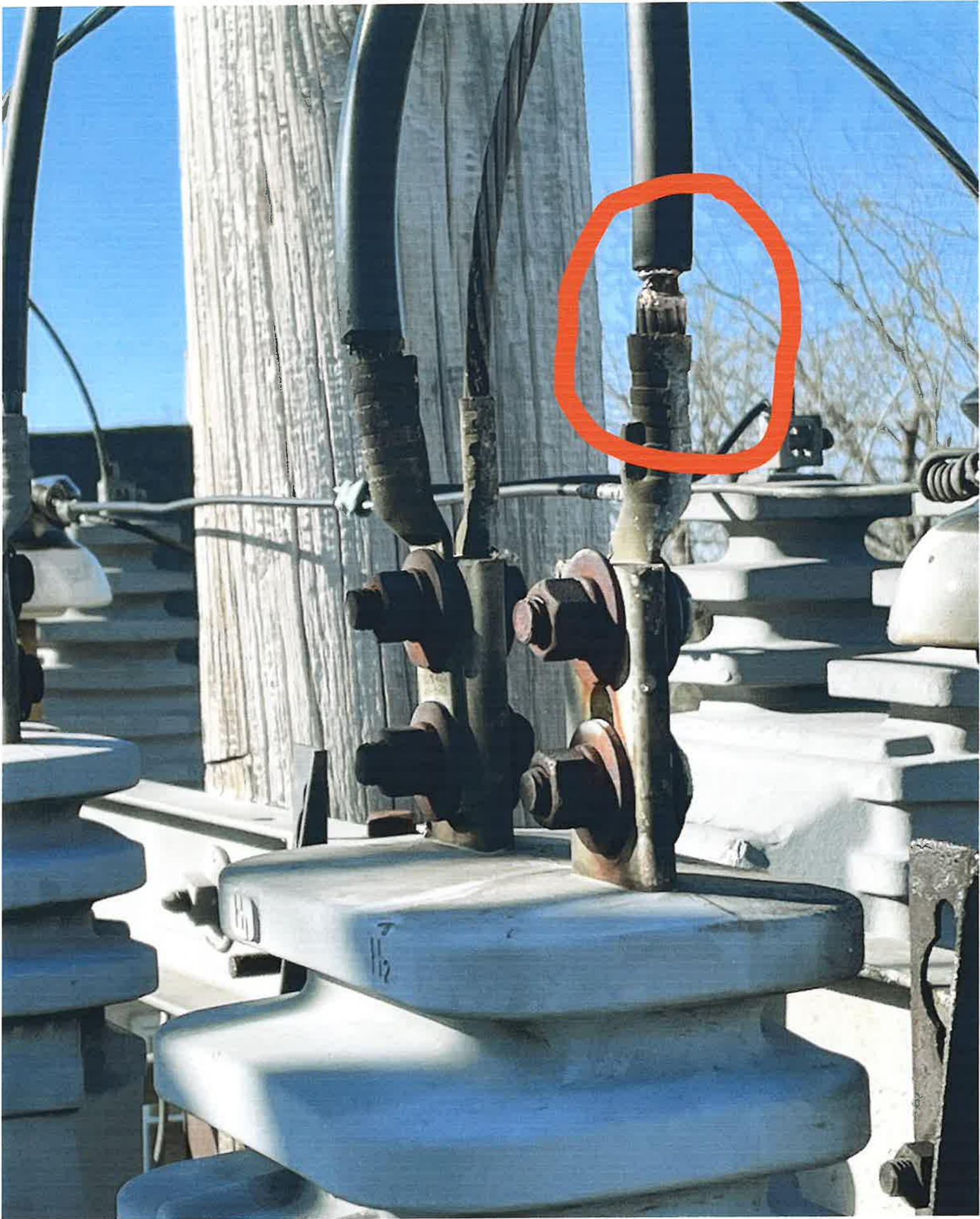
REPAIRS MADE: Replaced two cut-outs, replaced a section of burnt up wire that feeds the CT's & PT's, and refused 4 other cut-outs.

Additional Notes: Circuits had to be re-energized one by one because of other work needed on each circuit. See below.

Main St Circuit, energized at 7:26 PM

Vine St Circuit, energized at 7:28 PM

Chestnut St Circuit, Energized at 7:52 PM





5. REPORTS AND CORRESPONDENCE:

Engineering Report



Memorandum

Date: March 31, 2023

To: Ms. Jaime E. Snyder, Manager, Hatfield Borough

pc: Ms. Katie Vlahos, Assistant to the Manager, Hatfield Borough
Mr. Steve Fickert, Public Works Director, Hatfield Borough
Ms. Kate Harper, Borough Solicitor
Hatfield Borough Council

From: Chad E. Camburn, P.E.

Subject: April 2023 Engineering Report
Bursich Project No. HAT-01/065075

The following is a highlighted list of recent activities for the Borough Council Meeting:

CAPITAL IMPROVEMENT PROJECTS:

- 2023 ADA Ramp Replacement Project
The scope of work includes replacing ten ramps at the intersections of W. School Street / N. Wayne Ave., W. School St. / Jade Dr., Jean Dr. / Jade Dr., and W. School Street at the crossing to the school sidewalk; and replacing select areas of sidewalk along E. School St., Forest Way, and Orchard Lane.

Six bids were opened on March 29, 2023. The apparent low bidder was Albert G. Cipolloni & Sons, Inc. The bid documents are currently under review.
- 2023 Roadway Resurfacing Project
The scope of work includes milling and overlaying E. School St., Forest Way, and Orchard Lane, with select areas of base repair to be determined once the milling is completed.

No Change from Previous Report - Bid advertising is anticipated to take place by early May with construction to begin in late July and project completion by late August.
- 2022 Roadway Resurfacing Project
Completion of the final punchlist items, which include pavement corrections at two ramps and submission of closeout documents, will be done in Spring 2023. An onsite Punchlist Meeting was held on March 30, 2023.

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



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N 40° 14' 40.2" W 075° 36' 09.6"

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- Broad Street Storm Sewer & N. Main Street Storm and Sanitary Sewer Improvements
The project will replace the entire storm sewer system in West and East Broad Street and North Main Street, 280 LF of deteriorated 30"x52" CMP through private properties, and the entire sanitary sewer system in North Main Street. \$1.09M of the project will be funded with Commonwealth Financing Authority (CFA) Pa Small Water and Sewer and H2O PA grants. The NPWA will replace their water main from Towamencin Ave. to Main Street under the contract with the Borough's work. Once the work in E. Broad Street is complete PennDOT will mill and overlay E. Broad Street. While W. Broad Street is not currently on PennDOT's five-year plan for repaving, the Borough could attempt to have PennDOT add it as the construction scope and schedule develop.

Applications for two additional grants were submitted to the PA Commonwealth Financing Authority on December 21, 2022. Awards are expected to be announced by September 2023. An overview of the project will be presented to the public at a Townhall Meeting on May 10.

- MS4 Program

On March 9, 2023 we performed the PaDEP-mandated training to Borough staff.

SUBDIVISION / LAND DEVELOPMENT / PERMITS:

- Didden Greenhouses Land Development
The application proposes to construct 121,525 sf of new greenhouses, associated parking lot, and stormwater management facilities on an 18-acre tract in Hatfield Township and Hatfield Borough. The new structures and parking lot are proposed primarily within the Township, while the stormwater basin and access driveway to W. Vine Street are proposed within the Borough.

No Change from Previous Report - Our first review letter was issued on January 12, 2023 pertaining primarily to Stormwater Management, Flood Area Analysis, Driveway, and Trail within the Borough. We are currently awaiting revised documents.

- Bennetts Court (Prestige Building Partners Townhomes)
The application proposes the construction of 18 townhouse units in three buildings taking access off a new cul-de-sac street, partially comprising an area of undedicated E. Broad Street.

No Change from Previous Report - Completion of the remaining review comments and approval conditions, and preparation of the agreements, is ongoing.

- 28 N. Market St. Minor Subdivision:
The project includes the subdivision of the property at 28 N. Market Street into two residential lots. Preliminary/Final Approval was granted by Resolution No. 2022-19 at the July 20, 2022 Borough Council meeting.

No Change from Previous Report - The applicant is working on finalizing the shared driveway easement agreement and subdivision documents for recording.

- Edinburgh Square:

On March 2, 2023 we received an As-built Plan and a request for final escrow release. Our recommendation for release of the remaining Demolition escrow was issued on March 17. Upon review of the As-built Plan we identified additional information that needs to be provided, and areas of the site that need additional improvements, prior to the Borough releasing the remaining Development escrow funds.

- 23 N. Main St. Sketch Plan:
The current sketch plan, submitted on March 1 by email, includes two properties and construction of ten residential twin units in five buildings.

On March 21 a meeting was held with the developer's team and Borough staff to discuss the latest plan, challenges, zoning relief that would be required, and next steps for the applicant to proceed. The applicant will revise the plan based on the discussion and will submit an updated plan for discussion with the Planning Commission.

SANITARY SEWER:

- EDU Audit

We are currently reviewing water usage records for the non-residential properties in the Borough to determine if their usage is commensurate with the sewage EDUs being charged.

As always, please feel free to contact me at 484-941-0418 or chad.camburn@bursich.com with any questions.

5. REPORTS AND CORRESPONDENCE:

**Zoning Officer, Building Code,
Property Maintenance Report**

Code, Zoning and Fire Safety Report – March 2023

Jamie Snyder's Memorandum List

Items on the list continue to be monitored, most are inactive or resolved.

Fire Inspections

Violations were sent for unpaid inspection fees. Inspections currently being conducted on Monday through Friday. 99% of 2022 inspections are completed however re-inspections for 2022 are being worked on.

Resale Inspections (1 Total)

- (1) Use and Occupancy Certification issued
- (0) Conditional Use and Occupancy Certification issued
- (0) Failed Inspections (not issued)

Permits (17 Total Processed)

- (3) Re-roofing
- (1) Sewer lateral repair
- (5) sidewalk replacement
- (1) Demolition
- (2) HVAC
- (2) Electrical
- (1) Fence
- (1) Driveway
- (1) Alteration

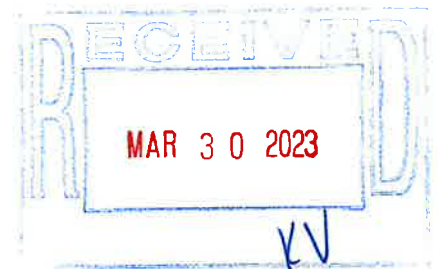
Notice of Violations (4 Total new)

- 8 N Market St – Collection bins
- 304 Union St – Collection bins
- 302 W Broad St – Exterior property/rubbish
- 36-42 E Lincoln Ave – Exterior property/rubbish

Non-Traffic Citations (0 Total New)

Notes:

Submitted by,
Robert J. Heil
Code & Zoning Enforcement



5. REPORTS AND CORRESPONDENCE:

Fire Marshal / Fire Safety Inspection Report

5. REPORTS AND CORRESPONDENCE:

Pool Advisory Report

6. MANAGERS REPORT:



Borough of Hatfield

Montgomery County, Pennsylvania

MANAGER'S REPORT General Report and Projects Update

1. Land Use & Development Updates:

- A. Edinburg Square Subdivision
 - Escrow Releases No. 4 – on for consideration
- B. Bennetts Court Land Development
 - Preliminary / Final Granted by PC
 - Final Granted by Council
 - Working on Recording the Plan and Developers Agreement
- C. 43 Roosevelt Land Development
 - Developers Agreement
- D. SEPTA Property
 - Long Term Lease Agreement – under Solicitor review
- E. 200 N. Main Street (Biblical Seminary)
 - Sketch Plan submitted
 - Applying for Tax Credits for Project – 2023
 - Received Grant for the Development
- F. 28 N. Market Street Subdivision
 - Preliminary Final Granted by PC / Council
 - Working on Recording
- G. 23 N. Main Street
 - Working with the Engineer on plans. Will re-submit
- H. George Didden Greenhouses
 - Updating plans. Possible ZHB

2. Utility Billing Update:

- Staff continues to monitor Electric & Sewer Past Due accounts. Shut-off notices will be sent out in April.
- Email billing is available for Electric & Sewer Accounts. Please contact the Utilities Department if you are interested in signing up.
- The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user-friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.
- <https://hatf-pa-web.amppartners.org/index.php>
- Please register exactly as it appears on your current billing. Example SMITH, JOHN E.

3. 2021 Outstanding Project Updates:

- A. The East Lincoln Avenue Bridge Replacement Project
 - Waiting for Grant Reimbursement
- B. CMAQ Grant (Synchronization of Signals)
 - McMahan is working with PennDOT to review the settings and make adjustments

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4. **2022 Outstanding Project Updates:**
 - A. 2022 Roadway Resurfacing Project
 - Punch List items – Meeting scheduled 3/30/23
 - B. W. Broad Street, E. Broad Street, N. Market H2O / PA Small Water Storm and Sanitary Sewer Grant Project
 - Working on the bid package
 - HOP Application – waiting on paving confirmation
 - Applied for additional grant funding
 - C. CTP Firehouse Flasher Grant
 - Working on Grant Reimbursement
 - Warranty Parts Installed
 - Quarterly Maintenance Scheduled
 - D. MTF / CTP Crosswalk Grants
 - HOP Application – realign crosswalk to intersection
 - Coordination with Storm and Sanitary H2O / PA Small Water Grant Project - working with Engineer
 -
5. **2023 Project Updates:**
 - A. 2023 Curb and ADA Project
 - Bid Opening 3/29/2023
 - B. 2023 Roadway Resurfacing Project
 - Authorize to Advertise in April
6. **PMEA Update:**
 - March newsletter attached
7. **AMP Pennsylvania R.I.C.E. BTM Peaking Project Update:**
 - Working on Policies and Procedures of Use
8. **Public Information Officer Update:** Attached
9. **Items of Interest:**
 - PSAB Conference Registration

Respectfully Submitted,
Jaime E. Snyder, Borough Manager
April 5, 2023



Save these Dates!

New Location

REGISTRATION OPENS SOON!

PMEA 2023 Annual Conference – September 6 – 8, 2023 @ Omni Bedford Springs Resort, Bedford

The PMEA Annual Conference is on the move! Next year, plan to join us at this beautiful and historic property – the hotel has hosted 10 U.S. presidents, including visits by seven presidents during their time in office. *Watch your inbox for exciting updates and details!*

Nominations -

Nominations to the PMEA Board of Directors are currently being accepted. The election for board members and officers will occur at the business meeting during the annual conference in September. To submit a nomination, please contact Diane Bosak, bosak@papublicpower.org.

PMEA Finance Workshop – September 6, 2023 @ Omni Bedford Springs

In person this year! Plan to join and then stay for the annual conference.

2023 Trainings for Line Crews – * REGISTRATION OPEN FOR MAY *

Registration opens soon for May. Additional classes added – see below for new dates. Classes to be included for 2023 are:

- ❖ **Rubber Glove Certification** - May 8 - 12 either Lansdale
- ❖ **EPZ Grounding** - August 7 & 8 in Lansdale and August 10 & 11 in Grove City
NEW August 14 & 15 in Chambersburg
- ❖ **Rigging** - October 23 & 24 in Lansdale and October 26 & 27 in Grove City
NEW October 31 & November 1 in Chambersburg

Stay tuned for more details and please remember that class sizes are limited so be certain to register as early as possible to take advantage of this free training!

Senate Grid Reliability Hearing

The Senate Consumer Protection and Professional Licensure Committee and Senate Environmental Resources and Energy Committee held a joint hearing recently on grid reliability and Winter Storm Elliot.

Gladys Brown Dutrieuille, chair, Public Utility Commission (PUC), provided the committee an overview on Winter Storm Elliot and the emergency response. Dutrieuille indicated that a significant number of electric generation resources which were expected to be able to generate were in fact unable to do so which resulted in a number of factors including plant equipment failure and fuel supply issues. She explained that of the units unable to perform about 70 percent were natural gas, 16 percent were coal, with the remainder made up of a mix of solar, wind, and nuclear.

Dutrieuille emphasized that reliability is at the core of PUC's statutory mission to ensure utilities provide and maintain adequate, efficient, safe, and reasonable service and facilities and explained that the commission issues annual Electric Service Reliability in Pennsylvania Reports that detail the performance of the 11 jurisdictional electric distribution companies (EDCs), based on the data reported by the EDCs and data collected by commission staff on severe storms and outage events. The data from the PUC's most recent report, issued in 2022, shows that, in general, overall reliability performance of most EDCs in meeting benchmark performance metrics declined in some important areas.

Dutrieuille explained that when it comes to electric generation in Pennsylvania, it is a mixed and complex picture involving nuclear, coal, natural gas, renewable energy sources, and now storage - further complicated by competing economic factors and actions in other states. She provided the following electric generation breakdown for Pennsylvania:

- Natural gas provided 53 percent of Pennsylvania's electricity generation in 2021, this figure has almost doubled in the last five years,
- In 2021, nuclear power supplied 33 percent of Pennsylvania's net generation,
- Coal remains a factor in electric generation in Pennsylvania, but it comprised just 12 percent of net generation in 2021, an almost 50 percent reduction over the past five years.

(continued on next page)

Grid Reliability (continued)

Dutrieuille discussed the escalating cost of electricity transmission and noted that in the late 1990s, that cost was approximately \$2 billion per year, while in 2019, that number was \$23 billion. She said as the generation fleet continues to turn over, and we rely more and more on intermittent renewable resources, electric transmission will continue to become even more important than ever. To keep the levels of reliability, Dutrieuille said Pennsylvania will need a very nimble transmission grid that will allow flexible power flows from traditional baseload and new intermittent generation alike.

Asim Haque, vice president of state and member services, PJM Interconnection, explained that during Winter Storm Elliott, generators were subject to 277 five-minute Performance Assessment Intervals (PAIs) over the 23 hours that emergency procedures were in effect during the December 23-24 period and an analysis of Capacity Performance requirements, including penalties and bonuses, are being refined and reviewed. Given the number of underperforming generators, Haque said preliminary estimates that the total penalties are between \$1 billion and \$2 billion but the final calculation process will take several months.

Haque then discussed the resource retirements, replacements, and risks for energy transition in PJM and explained that federal policies combined with certain state policies and corporate preferences are shifting the grid away from emitting-generation resources toward generation with little-to-no carbon emissions. Haque said PJM is continuing a multiphase effort to study the potential impacts of the energy transition and explained that the amount of generation retirements appears to be more certain than the timely arrival of replacement generation resources and demand response.

Chairman Yaw said he toured the PJM site in Valley Forge five years and there was a comment made at the time that Pennsylvania had the perfect energy mix but now Pennsylvania is dealing PJM a "lousy deck." He said 95 percent of the new energy coming online in the queue is wind and solar and those sources are "intermittent and weather-dependent" which makes the grid more unreliable. Chairman Yaw asked why natural gas, nuclear, or coal are not applying for new generation capacity. Dutrieuille said cost is the main driver and indicated that renewable energy is cheaper and public policies within the PJM footprint favor renewable energy. Haque agreed that it is "extremely pricey" to build a nuclear plant and there are also extensive regulations associated with building coal and natural gas facilities.

Chairman Stefano questioned how renewables impact the reliability of the grid. Haque said renewable resources do not have the same level of reliability as thermal resources. "As we do a long term look at the future of the system, we are going to need a certain amount of thermal resources to stay on the system in order to maintain system reliability unless we get an equivalent technology that can provide those same reliability system that is deployable," he stated.

Chairman Comitta inquired about the timeline for the transition to clean energy. Haque said the system will be "greener" but emphasized that the main concern for PJM is grid reliability. "As far as renewables coming onto the system, we have had a very sort of backlog generation queue for some time now. We have been able to obtain a successful filing at FERC to unclog that backlog but the rate of renewable entry does not keep the same pace as the retirements...we have something like 35,000 MW in renewable resources that are through the queue but have not commercially interconnected into the grid," he stated.

Chairman Yaw said he is working on legislation to establish an independent energy office similar to the Independent Fiscal Office (IFO). "Energy is so important to Pennsylvania. We have the most diverse energy portfolio in any state in the United States. We have started to collect information to do an energy plan," he stated.

In addition to Dutrieuille and Haque, others testifying included: Diane Holder, vice president of entity engagement and corporate services, Reliability First (RF); Rachel Gleason, executive director, Pennsylvania Coal Alliance; Chris Moser, senior vice president of competitive marketing and policy, NRG; Matt Crozat, senior director for strategy and policy, Nuclear Energy Institute; and Andrew Williams, vice president of policy and corporate affairs, SolSystems.

A recording of the Senate hearing can be viewed here - <https://environmental.pasenate.gop.com/cp-cerd-022723/>



Highlights from Governor Shapiro's First Budget

By: Joe Uliana, J.M. Uliana & Associates

On March 7th, Governor Shapiro unveiled his first state budget. The \$44.4 billion proposed spending plan is \$3.3 billion more than last year, an 8 percent increase. While this increase is significant, the budget requires no tax increases and cuts some taxes. Pennsylvania's \$5 Billion "Rainy Day" Fund and greater than expected tax revenues, \$454 Million over-estimates, help make the budget balance.

The two biggest drivers of spending increases are healthcare and education, which happen to be the Commonwealth's two biggest programs.

In the budget for the Department of Human Services, there is a proposed increase of \$2.7 billion, with a \$1.4 Billion increase to provide healthcare through the Commonwealth's Medical Assistance program and increases to other programs, like community based, intellectual disability programs.

(continued on next page)

Governor's Budget (continued)

There is a proposed a \$567 million, or 7.8 percent, increase for basic education and a \$104 million, or 7.8 percent, increase in special education funding. These greatly contribute to the Department's requested \$872 Million budget increase.

While healthcare and education funding is a top priority of Governor Shapiro, he is also proposing a new state tax credit to help workers in these fields. The incentive would provide an annual \$2500 tax credit, for three years, to anyone going into healthcare, teaching or police work. These fields have experienced real shortages. It is hoped that a state tax break could lure people into these professions.

Economic development funding receives new support in the budget, as the PA First program, the Commonwealth's only flexible, economic development program for job creation and retention gets a 65 percent increase of \$13 Million. This is an important funding change, because it puts the emphasis on portable funding, rather than tying state job support to a specific piece of land.

There is also \$20 Million in new state funding to continue the Historically Disadvantaged Business Assistance grants program.

Transportation funding is a key issue to communities across Pennsylvania. The Governor's budget includes \$7.34 billion to funds highways, roads bridges and mass transit across Pennsylvania. With spending on highways and bridges set to increase by more than \$142 Million.

As noted earlier, there is no proposed tax increase in this budget. In fact, the budget proposes taxes cuts.

Governor Shapiro's budget maintains the scheduled 0.5 percent reduction of the Corporate Net Income Tax (CNI). Under current law, the tax rate decreased from 9.99 percent to 8.99 percent effective January 1. The plan is for a 0.5 percent reduction each year, until the CNI reaches 4.99 percent in 2031.

The governor is also proposing to eliminate two taxes on mobile phone use which will save mobile phone users over \$60 million a year.

Now the budget process starts. The House and Senate will hold budget hearings in late March and early April to review and scrutinize all aspects of this spending plan with the various departments and agencies of state government testifying. After those hearings concluded, the tough work of coming to a budget agreement between the House, Senate and the Governor will need to occur before the end of the fiscal year on June 30th.

Highlights from PMEA

From training to visits with the PA Congressional members, February and early March were packed with activities. Below: advanced transformer training held in Grove City (top two photos) and Lansdale (bottom left); Chambersburg Manager Stonehill and Council President Coffman visit with Congressman Joyce during APPA legislative rally.



New Federal Funding Available for EV Charging

The Federal Highway Administration has opened the first round of the Charging and Fueling Infrastructure Discretionary Grant Program (CFI) for applications. You may find more details about this program at <https://www.fhwa.dot.gov/environment/cfi/> or via PennDOT's summary of the program at [PennDOT Grant Alert - CFI Program \(pa.gov\)](#).

A total of \$700 million is available nationally for this first round of applications, half of which is for the Community Program and half for the Corridor Program. The deadline to apply for this program is Tuesday, May 30, 2023 at 11:59 p.m. EST. Please note that this federal program is separate from PennDOT's previously announced Round 1 National Electric Vehicle Infrastructure (NEVI) program. If you would like to request PennDOT support for a regional CFI grant proposal please do so by emailing RA-PDEVCCORRIDORS@pa.gov by May 16, 2023.

Nominations Open for Public Power Award

PMEA is pleased to announce that nominations for the James J. Havrilla Public Power Service Award will be accepted beginning March 6. Named after James J. Havrilla, a professional engineer who worked with many of the PMEA members, the award is presented to an individual who, throughout his/her career, has consistently demonstrated a commitment to public power.

An individual elected, appointed, or employed by a PMEA member municipality or a related agency may be nominated by a PMEA member. The winner will be announced at the Annual Conference in September. To learn more about the award, the criteria, and to access the nomination form, please visit <https://www.papublicpower.org/awards>.

Associate Member Spotlight

Backed by over 100 years of combined experience, Sunbelt Solomon offers an unmatched ability to provide comprehensive, configured solutions for utility, industrial, and commercial applications. Our engineering capabilities, safety, environmental qualifications, and dedication to delivering quality products support customers across a broad spectrum of industries.



SUNBELT SOLOMON
UNPARALLELED POWER SOLUTIONS

We offer the nation's largest inventory of padmounts, polemounts, dry types, substations, switchgear, voltage regulators, reclosers, cable, and parts & components. We also offer a variety of services such as in-service center repair, field services, field teardown, asset recovery, temporary rentals and outage & emergency services. For more information contact Kurt – kurt.sieker@sunbelt-solomon.com or visit <https://sunbelt-solomon.com/>

The Live Wire Wants to Hear From You

Tell us what is happening in your community! Please share with us your exciting events, projects, people, and photos for future newsletters. Your submissions should be sent to bosak@papublicpower.org at any time and we will use them in upcoming editions.

Pennsylvania Municipal Electric Association

1801 Market St., Suite 300
Camp Hill, PA 17011

Tel: 717-489-2088

info@papublicpower.org



Borough of Hatfield

Montgomery County, Pennsylvania

MEMORANDUM

Date: March 31, 2023

To: Borough Council

From: Public Information Coordinator Update

Subject: Monthly Update

Public Information Update is as follows:

- Social Media- Numbers are continuing to increase. We will be posting event pages soon. Facebook and ReadyMontco were extremely useful tools throughout the recent outage. We have gained over 115 followers on our Facebook fan page this month.
- Newsletter- We are in the early planning phase of the new Informer. The content is currently being completed. We are on track for release before Memorial Day.
- Earth Day Event- The event will begin at 9:00 am at the Borough Office. There will be refreshments, borough swag giveaways and an opportunity to win 125th Anniversary Merch. Gloves, vests and trash bags will be provided for the cleanup. Maps are currently available online and there will be hard copies available the day of the event.
- Website- Today we will be releasing the 1st of Mayor Girard's monthly articles on the website. They will include relevant information for the upcoming month.
- Sponsorship Packets- We have received a good amount of sponsorships to date
- HEROC- We had a very productive HEROC meeting on Wednesday March 22, 2023.

Thank you for your continued support and please let me know if you have any questions. Have a great week!

Respectfully submitted,

Lindsay Hellmann- Public Information Coordinator

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THE POWER OF ADVOCACY



**111TH ANNUAL CONFERENCE
& EXHIBITION**

JUNE 4-7, 2023 • HERSHEY LODGE

7. NEW BUSINESS / DISCUSSION ITEMS:

A. 2023 ADA Curb Ramp Bid Results

7. NEW BUSINESS / DISCUSSION ITEMS:

**B. Resolution 2023-04 Recognizing
Safe Digging Month**

Resolution

2023-04

Hatfield Borough

RESOLVED, that the month of April 2023 recognized as “Pennsylvania Safe Digging Month”, and the initiative sponsored by Pennsylvania 811, a utility notification information center with over 50 years of continuous service to the Commonwealth of Pennsylvania, and

WHEREAS, Pennsylvania 811 received over 1 million excavation notifications in 2022, and transmitted approximately 6.8 million notifications to their member facility owners and operators allowing essential utility and construction crews to provide vital underground services and repair of critical infrastructure to communities throughout Pennsylvania, and

WHEREAS, their mission is to prevent damage to underground facilities, to promote safety, provide an efficient and effective communications network among project owners, designers, excavators, and facility owners, and

WHEREAS, when contacting 811, at least three business days before digging, a homeowner or a contractor is connected to a unique service that notifies the appropriate underground utility operators in the municipality in which the work will be performed, and

WHEREAS, by notifying 811 of their intent to dig, the homeowner or contractor is knowingly helping to protect the underground utilities, themselves, work crew, and their neighbors from any unsafe digging practices within their community, and

NOW, THEREFORE, BE IT RESOLVED that Hatfield Borough in support of the Pennsylvania Underground Utility Line Protection Law, PA Act 287 of 1974, as amended, we do hereby proclaim April 2023 as “Pennsylvania Safe Digging Month”, and encourage all Pennsylvanians to visit the Pennsylvania 811 website at www.pa1call.org for information about digging safely.

RESOLVED AND ENACTED this 5th day of April, 2023

ATTEST

BOROUGH OF HATFIELD

Jaime E. Snyder
Borough Manager / Secretary

Jason Ferguson
Borough Council President

Mary Anne Girard, Mayor

7. NEW BUSINESS / DISCUSSION ITEMS:

**C. Salzmann Hughes, P.C.
Special Utility Counsel**

7. NEW BUSINESS / DISCUSSION ITEMS:

**D. Edinburgh Square
Escrow Release No. 4**



March 17, 2023

Hatfield Borough
401 S. Main Street
Hatfield, PA 19440

Attention: Ms. Jaime E. Snyder (via email)
Borough Manager

RE: Edinburgh Square Subdivision
Escrow Release Request – Development
Escrow Release No. 3 – Final – Demolition
Bursich Job No.: B177832.00



Dear Jaime:

We have reviewed the request for Final escrow release for the Edinburgh Square development, received by email on March 2, 2023. As part of our review we visited the site to observe the site conditions, reviewed the submitted As-Constructed Site Plans and Monument and Pin Certification, and coordinated with Borough staff and consultants.

The remaining section of fencing had been installed, and we therefore recommend the following release:

Demolition Escrow: \$ 1,787.50

This represents a **Final Escrow Release of the Demolition** Financial Security funds.

Based on our review we have identified the following items that must be addressed prior the Borough releasing the remaining Development escrow funds:

1. Per Zoning Ordinance section §27-1203.3 - Where a driveway is located in a side yard, a five-foot landscaped buffer strip shall be provided between the driveway and the adjacent property line. The buffer strip may be maintained as lawn or planted with trees and shrubs or similar landscape material.

Based on the surveyed As-Constructed Site Plan, a portion of the driveway for Lot 4 was built to the common property line with Lot 3, and a five-foot buffer was not provided.

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040
www.bursich.com

2. In accordance with Recording Note 17 on sheet 1 of 9 of the approved Subdivision Plans, "The driveway accessing Lot 4 shall not encroach onto Lot 3 nor the portion of the Koffel Road right of way fronting Lot 3".

Based on the surveyed As-Constructed Site Plan, a portion of the driveway for Lot 4 was built on Lot 3.

3. The approved Stormwater Management design accounted for an additional 125 sf of impervious coverage on each lot for a future patio. Based on the submitted As-built Plan, approximately 2,100 sf of additional impervious coverage was built on Lot 4, including a patio and a significantly expanded driveway. This additional runoff from the site was not considered in the design and approval for the subdivision and land development project.
4. The approved Stormwater Management design for the four-lot subdivision includes all runoff from the Lot 4 driveway being conveyed to, and detained in, the Rain Garden. Based on the submitted As-built Plan, it appears that all runoff from the constructed driveway bypasses the Rain Garden and is not detained in the stormwater management basin.
5. The As-built Plan must confirm and illustrate the roof drain from Lot 4 is conveying stormwater runoff from the entire house to the Rain Garden. Furthermore, the plan must confirm that runoff from the patio drains to the Rain Garden.
6. Based on the As-built Plan, the bottom orifice of the Rain Garden outlet structure is below the bottom of the basin and would not be effective.
7. The As-built Plan must illustrate the locations and types of monumentation set at the property corners per the Monument and Pin Certification. Based on the Certification, it appears that four markers may not have been installed.

The items listed above should be addressed by the Developer to the Borough's satisfaction prior to a final release of Development escrow.

Should you have any questions or need further information, please feel free to contact me at 484-941-0418 or via email at chad.camburn@Bursich.com.

Very truly yours,



Chad E. Camburn, P.E.
Director of Municipal Services
Bursich Associates, Inc., Pottstown Corporate Office

Enclosure: Cost Estimate - 510 Koffel Road - DEMOLITION (EDINBURGH SQUARE) –
Release No. 3 - FINAL, dated 3/17/2023
As-Constructed Site Plans for Edinburgh Square, dated 03/02/23 by Carrol Engineering
Corporation

pc: Kate Harper, Borough Solicitor (w/ encl.; via email)
Bob Heil, Borough Code Enforcement/Zoning Officer (w/ encl.; via email)
Caracausa Building and Development Inc., Applicant (w/ encl.; via email)

DESCRIPTION	QTY	UNITS	UNIT COST	TOTAL	TOTAL PAST RELEASES		CURRENT ESTIMATE		TOTAL RELEASE TO DATE		REMAINING	
					QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL
A EROSION & SEDIMENT CONTROL												
1 12" COMPOST FILTER SOCK (SITE PERIMETER)	500	LF	\$3.40	\$1,700.00	500	\$1,700.00	0	\$0.00	500	\$1,700.00	0	\$0.00
2 TEMP. SEEDING & STRAW (ALL DISTURBED AREAS)	3,675	SY	\$0.50	\$1,837.50	3,675	\$1,837.50	0	\$0.00	3,675	\$1,837.50	0	\$0.00
3 ROCK CONSTRUCTION ENTRANCE	1	EA	\$1,000.00	\$1,000.00	1	\$1,000.00	0	\$0.00	1	\$1,000.00	0	\$0.00
4 MAINTENANCE OF E&S CONTROLS	1	LS	\$1,200.00	\$1,200.00	1	\$1,200.00	0	\$0.00	1	\$1,200.00	0	\$0.00
5 MOWING	1	LS	\$1,520.00	\$1,520.00	1	\$1,520.00	0	\$0.00	1	\$1,520.00	0	\$0.00
SUBTOTAL ITEM A.				\$7,257.50	\$7,257.50		\$0.00	\$7,257.50		\$0.00		
B FENCING												
1 6 FT HIGH PRIVACY FENCE (NEED CURRENT QUOTE)	160	LF	\$27.50	\$4,400.00	150	\$4,125.00	10	\$275.00	160	\$4,400.00	0	\$0.00
SUBTOTAL ITEM B.				\$4,400.00	\$4,125.00		\$275.00	\$4,400.00		\$0.00		
SUBTOTAL ITEMS A. AND B.				\$11,657.50	\$11,382.50		\$275.00	\$11,657.50		\$0.00		
LESS 10% RETAINAGE					\$1,138.25		\$27.50	\$1,165.75		\$0.00		
RETAINAGE RELEASE					\$725.75		\$440.00	\$1,165.75		\$0.00		
NET CONSTRUCTION				\$11,657.50	\$10,970.00		\$687.50	\$11,657.50		\$0.00		
10% CONTINGENCY				\$1,165.75								
CONTINGENCY RELEASE					\$725.75		\$440.00	\$1,165.75		\$0.00		
TOTAL CONSTRUCTION ESCROW				\$12,823.25								
ENGINEERING and LEGAL FEES (15%)				\$1,748.63	\$1,088.63		\$660.00	\$1,748.63		\$0.00		
TOTAL COST ESTIMATE				\$14,571.88	\$12,784.38		\$1,787.50	\$14,571.88		\$0.00		
REMAINING COST ESTIMATE										(\$0.00)		

ESCROW SUMMARY

DATE RECOMMENDED:

July 9, 2022

NO. RELEASE AMOUNT

1 \$9,071.88
 2 \$3,712.50
 3 \$1,787.50
TOTAL \$14,571.88

RECOMMEND DATE

June 17, 2021
 January 5, 2023
 March 17, 2023

ENGINEERING OBSERVATION REQUIRED FOR CONSTRUCTION OF ALL ESCROWED IMPROVEMENTS. A MINIMUM OF 48 HOURS NOTICE SHALL BE PROVIDED IN ORDER TO SCHEDULE FIELD STAFF. ENGINEERING AND OBSERVATION CHARGES SHALL BE BILLED ON AN HOURLY BASIS FOR ACTUAL TIME REQUIRED. HOURLY RATES WILL BE BILLED AT 150% OF STANDARD RATES FOR WORK PERFORMED BEFORE 7:30 AM OR AFTER 5:30 PM ON WEEKDAYS, AND ANY TIME DURING HOLIDAYS AND WEEKENDS. ENGINEERING SERVICES INCLUDE, BUT ARE NOT LIMITED TO, COMMUNICATIONS, OBSERVATIONS OF INSTALLED IMPROVEMENTS, SITE MEETINGS, PREPARATION OF FIELD REPORTS, PROCESSING OF REQUESTS FOR ESCROW RELEASE, FINAL PUNCHLIST, AND CLOSEOUT OF THE PROJECT.

SUBMITTED: _____

DATE

RECOMMENDED FOR RELEASE:  _____
 BURSICH ASSOCIATES, INC.

3/17/2023
 DATE

APPROVED: _____
 BOROUGH OF HATFIELD

DATE

7. NEW BUSINESS / DISCUSSION ITEMS:

**E. 2023 PSAB Voting
Delegate and Alternate**

VOTING DELEGATES - Deadline May 19, 2023

Each member borough in good standing with the Association shall appoint a Voting Delegate for the purpose of electing the Officers of the Association and voting on proposed resolutions and policies.

Borough council **must approve** the individual appointed to serve as the Voting Delegate as well as an Alternate Delegate (in case the primary appointment cannot participate in the election and voting during the annual conference). Per the PSAB Constitution, these names must be provided to the PSAB Executive Director by May 19, 2023.

The election of Officers will be held Tuesday, June 6 between 9 a.m. and 2 p.m. and voting on proposed resolutions and policies will occur during the Closing Business Meeting on Wednesday, June 7. These two activities help to shape the leadership and policy platform of the Association. Participation in this process is an essential role that borough officials play in guiding the future of PSAB.

ALL VOTING DELEGATES MUST BE REGISTERED TO ATTEND THE ANNUAL CONFERENCE.

Borough of: _____

Submitted by: _____
(Signature of the Borough Secretary, Manager, or President of Council)

Date: _____

Borough Address: _____

Borough Email: _____

OUR VOTING DELEGATE WILL BE: _____
(Name) (Title)

OUR ALTERNATE WILL BE: _____
(If Applicable) (Name) (Title)

The Voting Delegate form must be returned no later than Friday, May 19, 2023. You can return this form in any of the following 3 ways -

Mail: PSAB, 2941 North Front Street
Harrisburg, PA 17110

Fax: 717-236-8164

Email: mmiller@boroughs.org



8. OLD BUSINESS:

9. ACTION ITEMS:

- A. Motion to Consider Awarding the
2023 ADA Curb Ramp Project**

9. ACTION ITEMS:

- B. Motion to Consider Resolution
2023-04 Recognizing
Safe Digging Month**

9. ACTION ITEMS:

**C. Motion to Consider Appointing
Salzmann Hughes, P.C. as Special
Legal Counsel for the Hatfield
Borough Electric Utility**

9. ACTION ITEMS:

D. Motion to Consider Approving Escrow Release No. 4, Final Demolition Escrow, for the Edinburgh Square Development in the Amount of \$1,787.50 (one thousand seven hundred eighty-seven dollars and fifty cents)

10. MOTION to ADJOURN:

**Executive Session: Personnel,
Litigation, Real Estate**