

HATFIELD BOROUGH COUNCIL

REGULAR MEETING
SEPTEMBER 20, 2023

HATFIELD BOROUGH



AND CAR SHOW!

SATURDAY, SEPTEMBER 23, 2023

TIME: 3:00-7:00pm

LOCATION: East Lincoln Avenue Hatfield

GPS ADDRESS FOR VEHICLE REGISTRATION:

11 North Market Street

Vehicle registration will take place from 1:30-3:00pm.

JASON FERGUSON, PRESIDENT

RICHARD GIRARD, VICE PRESIDENT

JAMES FAGAN, COUNCILMEMBER

MICHELLE KROESSER, COUNCILMEMBER

LAWRENCE G. STEVENS, COUNCILMEMBER

MARY ANNE GIRARD, MAYOR

JAIME E. SNYDER, BOROUGH MANAGER

CATHERINE M. HARPER, BOROUGH SOLICITOR



Borough of Hatfield

Montgomery County, Pennsylvania

BOROUGH COUNCIL REGULAR MEETING

September 20, 2023

AGENDA

CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE
INVOCATION

1. APPROVAL OF MEETING AGENDA:

Motion to Approve the Agenda of the September 20, 2023 Regular Meeting

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the August 16, 2023 Workshop Regular Meeting

3. PUBLIC INPUT:

Please rise, state your name and address and the reason for addressing Council

4. ANNOUNCEMENTS:

- Next Council Meetings October 4th Workshop and October 18th Regular Meeting 7:30PM in Council Chambers
- HEROC is Scheduled to Meet on Wednesday, September 27, 2023 @ 8:00AM in Council Chambers
- Planning Commission is Scheduled to Meet on Monday, October 2, 2023 @ 7:00PM in Council Chambers
- HMHS is Scheduled to Meet on Tuesday, September 26, 2023 @ 7:00PM at the Hatfield Borough Office, Council Chambers
- Hatfield Borough Fall Fest is Scheduled for Saturday, September 23rd @ 3:00PM on E. Lincoln Avenue

5. Hatfield Police Station Presentation

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

6. NEW BUSINESS / DISCUSSION ITEMS:

- A. Monthly Cash Report
- B. Monthly YTD Report
- C. Monthly Investment Report
- D. Monthly EMS Report
- E. Monthly Engineering Report
- F. Hatfield Borough Tax Collector Resignation

7. OLD BUSINESS:

- A. Resolution 2023-12 Recognizing Public Power Week
- B. Resolution 2023-13 Recognizing Fire Prevention Week
- C. Resolution 2023-14 Closure of Certain Borough Roads

8. ACTION ITEMS:

- A. Motion to Consider Resolution 2023-12 Recognizing Public Power Week
- B. Motion to Consider Resolution 2023-13 Recognizing Fire Prevention Week
- C. Motion to Consider Resolution 2023-14 Closure of Certain Borough Roads for the Annual Fall Fest Event
- D. Motion to Consider Accepting the Resignation of the Hatfield Borough Tax Collector Mohammed F. Haque

9. Motion to Approve Payment of the Bills

10. MOTION to ADJOURN: EXECUTIVE SESSION

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the
August 16, 2023 Workshop Regular Meeting

HATFIELD BOROUGH COUNCIL
WORKSHOP / REGULAR MEETING
August 16, 2023

MINUTES

THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED
BOROUGH HALL 401 S. MAIN STREET, HATFIELD
THIS MEETING WAS RECORDED

CALL TO ORDER AND ROLL CALL:

- () Jason Ferguson, President
- (X) Richard Girard, Vice President
- (X) James Fagan
- (X) Michelle Kroesser
- (X) Lawrence G. Stevens

- (X) Mayor Mary Anne Girard

The record shows that four members of the Council were present at roll call, as well as, Mayor; Mary Anne Girard, Solicitor; Catherine M. “Kate” Harper; Timoney Knox LLP, Borough Manager; Jaime E. Snyder, Public Works Director; Stephen S. Fickert and Assistant to the Manager; Kathryn Vlahos

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Kroesser to Approve the Workshop / Regular Meeting Agenda of August 16, 2023. The motion was seconded by Councilmember Stevens. The motion was approved unanimously with a vote of 4-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the July 19, 2023 Workshop / Regular Meeting.

Motion: A motion was made by Councilmember Fagan to Approve the Minutes of the July 19, 2023 Workshop / Regular Meeting. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

3. PUBLIC INPUT:

Vice President Girard asked if there was any Public Input. No Media Present. No Public Input.

4. ANNOUNCEMENTS:

- Next Borough Council Meetings is the August 30th (September) Workshop Meeting @ 7:00PM in Council Chambers
- HEROC is Scheduled to Meet Wednesday, August 23, 2023, @ 8:00AM in Council Chambers
- The next Planning Commission Meeting is scheduled for August 28, 2023 @ 7:00PM in Council Chambers
- Hatfield Borough Movie in the Park is scheduled for August 24, 2023 @ 7:30PM Centennial Park
- The Borough Office will be closed Monday, September 4, 2023 in Observance of the Labor Day Holiday

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:**Budget, Finance, and Labor Committee Report**

Councilmember Girard stated that the committee has not met and there is nothing to report.

Planning, Building, and Zoning Committee Report

Councilmember Stevens stated that the committee has not met and there is nothing to report.

Public Safety Committee Report

Councilmember Kroesser stated that the committee has not met and there is nothing to report.

Public Works & Property and Equipment Committee Report

Councilmember Fagan stated that the committee has not met and there is nothing to report.

Utilities Committee Report

Councilmember Girard stated that the committee has not met and there is nothing to report.

Hatfield Economic Revitalization Outreach Committee Report

Councilmember Girard stated that the committee has a vacancy and is looking to fill the spot.

Mayor Mary Anne Girard Report

Mary Anne Girard reported she received a letter from Aiden Wieder stating that he would like to be considered for the Junior Council Person position and she would like him to take the pledge at the August 30th Council Meeting if Council would approve. She is also looking to schedule a public park cleanup in October.

6. REPORTS AND CORRESPONDENCE:

Monthly Investment Report
Monthly EIT / LST Report
Monthly YTD Report
Monthly Zoning Hearing Board Applications
Police Department Report
Fire Department Report
EMS Report
Public Works Department Report
Engineering Report
Zoning Officer, Building Code, Property Maintenance Report
Fire Marshal / Fire Safety Inspection Report
Pool Advisory Report

7. MANAGERS REPORT

1. Land Use & Development Updates:

- A. Edinburgh Square Subdivision
 - Maintenance Bond in place
- B. Bennetts Court Land Development
 - Preliminary / Final Granted by PC
 - Final Granted by Council
 - Working on Recording the Plan and Developers Agreement
- C. 43 Roosevelt Land Development
 - Developers Agreement
- D. SEPTA Property
 - Long Term Lease Agreement – Approved 6/14/2023
- E. 200 N. Main Street (Biblical Seminary)
 - Sketch Plan submitted
 - Applying for Tax Credits for Project
 - Received Grant for the Development
 - Looking at Zoning Extension – on 8/10/2023
- F. 28 N. Market Street Subdivision
 - Preliminary Final Granted by PC / Council
 - Working on Recording
- G. 23 N. Main Street

- Updated sketch Plan Submitted – being reviewed
- H. George Didden Greenhouses
- Updating plans. Looking to come to ZHB.

2. Utility Billing Update:

- Staff continues to monitor Electric & Sewer Past Due accounts. Shut-off's.
- Email billing is available for Electric & Sewer Accounts. Please contact the Utilities Department if you are interested in signing up.
- The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user-friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.
- <https://hatf-pa-web.ampppartners.org/index.php>
- Please register exactly as it appears on your current billing. Example SMITH, JOHN E.

3. 2021 Outstanding Project Updates:

- A. The East Lincoln Avenue Bridge Replacement Project
- Waiting for Grant Reimbursement
- B. CMAQ Grant (Synchronization of Signals)
- McMahan made adjustments to the intersection of E. & W. Vine and S. Main Street.

4. 2022 Outstanding Project Updates:

- A. 2022 Roadway Resurfacing Project
- Punch List items – Completed – waiting for payment paperwork
- B. W. Broad Street, E. Broad Street, N. Market H2O / PA Small Water Storm and Sanitary Sewer Grant Project
- Working on the bid package
 - HOP Application – submitting
 - Applied for additional grant funding
- C. CTP Firehouse Flasher Grant
- Working on Grant Reimbursement
 - Quarterly Maintenance Scheduled
- D. MTF / CTP Crosswalk Grants
- HOP Application – realign crosswalk to the intersection

- Coordination with Strom and Sanitary H2O / PA Small Water Grant Project - working with Engineer
5. **2023 Project Updates:**
 - A. 2023 Curb and ADA Project
 - Completed – CO & payment consideration 8/16/23
 - B. 2023 Roadway Resurfacing Project
 - Completed – waiting for payment paperwork
 6. **PMEA Update:**
 - July newsletter attached
 7. **AMP Pennsylvania R.I.C.E. BTM Peaking Project Update:**
 - Summer Peak Shaving Started
 8. **Public Information Officer Update:**
 9. **Items of Interest:**
 - MCBA September Dinner
 - NPWA Customer Appreciation Golf Outing

8. NEW BUSINESS / DISCUSSION ITEMS:

A. Change Order Request No. 1 for the 2023 ADA Curb Replacement Ramp Project

Manager Snyder explained that this change order is changing the original contract price from \$150,220.00 to \$78,578.00 which is a decrease of \$71,642.00 which is due to the select sidewalk that was completed by residents. This is on for consideration for an action item tonight.

B. 2023 ADA Curb Ramp Replacement Project Payment Request No. 2 / Final Payment

Manager Snyder stated that this is for the final payment in the amount of \$60,867.80 which is the second payment that will be authorized, this will close out the project. There will be a maintenance bond for one year after the project. This is on for consideration for an action item tonight.

9. OLD BUSINESS:

A. Municipal Service Team Handbook Resolution 2023-11

Manager Snyder explained that the Municipal Service Team Handbook was presented and discussed at the prior meeting and tonight it is on for consideration for an action item.

10. ACTION ITEMS:

A. Motion Consider Resolution 2023-11 Adopting the Borough of Hatfield Municipal Service Team Handbook

Motion: A motion was made by Councilmember Stevens to Approve Resolution 2023-11 Adopting the Borough of Hatfield Municipal Service Team Handbook. The motion was seconded by Councilmember Kroesser.

Vice President Girard asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 4-0.

B. Motion to Consider Change Order Request No. 1 for the 2023 ADA Curb Ramp Replacement Project to Decrease the Contract Price from \$150,220.00 (one hundred fifty thousand two hundred twenty dollars) to \$78,578.00 (seventy-eight thousand five hundred seventy-eight dollars)

Motion: A motion was made by Councilmember Fagan to Approve Change Order Request No. 1 for the 2023 ADA Curb Ramp Replacement Project to Decrease the Contract Price from \$150,220.00 (one hundred fifty thousand two hundred twenty dollars) to \$78,578.00 (seventy-eight thousand five hundred seventy-eight dollars). The motion was seconded by Councilmember Kroesser.

Vice President Girard asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 4-0.

C. Motion to Consider Payment Request No. 2 / Final Payment for the 2023 ADA Curb Ramp Replacement Project to Albert G. Cipolloni, Jr. & Sons, Inc. in the Amount of \$60,867.80 (sixty thousand eight hundred sixty-seven dollars and eighty cents)

Motion: A motion was made by Councilmember Stevens to Approve Payment Request No. 2 / Final Payment for the 2023 ADA Curb Ramp Replacement Project to Albert G. Cipolloni, Jr. & Sons, Inc. in the Amount of \$60,867.80 (sixty thousand eight hundred sixty-seven dollars and eighty cents). The motion was seconded by Councilmember Fagan.

Vice President Girard asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 4-0.

11. Motion to Approve Payment of the Bills

Vice President Girard and Manager Snyder reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Stevens to Approve the payment of the bills. The motion was seconded by Councilmember Kroesser.

Vice President Girard asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

12. MOTION to ADJOURN: EXECUTIVE SESSION

Motion: A motion was made by Councilmember Kroesser to adjourn the Workshop / Regular Meeting of August 16, 2023. The motion was seconded by Councilmember Fagan and unanimously approved with a vote of 4-0. The meeting was adjourned at 7:23PM.

Executive Session Personnel, Litigation and Real Estate

Respectfully Submitted,
Kathryn Vlahos
Assistant to the Manager

3. PUBLIC INPUT:

**Please rise, state your name and address and
the reason for addressing Council**

4. ANNOUNCEMENTS:

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- **HMHS is Scheduled to Meet on Tuesday, September 26, 2023 @ 7:00PM at the Hatfield Borough Office, Council Chambers**
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5. Hatfield Police Station Presentation

6. NEW BUSINESS / DISCUSSION ITEMS:

A. Monthly Cash Report

**HATFIELD BOROUGH
CASH ACCOUNTS
July 31, 2023**

	BANK BALANCE	AMOUNT
OPERATING ACCOUNT		
01 - GENERAL		
Bank Balance	\$365,139.46	
O/S CHECKS		(\$129,820.48)
DIT		0.00
		(\$129,820.48)
07- ELECTRIC		
Bank Balance	\$379,057.87	
O/S CHECKS		(\$141,901.54)
DIT		4,315.61
		(\$137,585.93)
08 - SEWER		
Bank Balance	\$171,932.65	
O/S CHECKS		\$0.00
DIT		\$7,011.81
	\$916,129.98	\$7,011.81
Bank Balance		\$916,129.98
Book Balance		\$655,735.38
18 - CAPITAL PROJECTS SINKING		
		\$8,446.27
35 - HIGHWAY AID		
		\$112,210.95
HARLEYSVILLE SAVINGS BANK		
Priority Business Savings		\$116,371.39
Priority Business Savings (Loans)		\$323,430.24
TOTAL OF ACCOUNTS		
		\$1,216,194.23
ESSA		
Checking account		\$32,036.00
KEY PRIVATE INVESTMENTS		
1131 CAPITAL RESERVE MANAGED		\$423,343.87
1132 SEWER CAPITAL RESERVE MANAGED		784,838.71
1133 SEWER MANAGED		492,078.49
1134 ELECTRIC FUND MANAGED		926,111.20
		\$2,626,372.27
TOTAL OF TD BANK, HSB, ESSA & KEY PRIVATE BANK INVESTMENTS		
		\$3,874,602.50

6. NEW BUSINESS / DISCUSSION ITEMS:

B. Monthly YTD Report

Combination of Funds 2023
YTD as of JULY 31, 2023

	Revenues	Expenses	Budgeted			
			Revenues	% Revenues Received	Expenses	% Expenses Used
January	\$648,616.30	\$575,529.70	\$9,668,073.62	6.71%	\$9,426,367.13	6.11%
February	527,900.02	665,186.71	\$9,668,073.62	5.46%	\$9,426,367.13	7.06%
March	665,672.40	593,164.10	\$9,668,073.62	6.89%	\$9,426,367.13	6.29%
April	412,026.11	510,785.63	\$9,668,073.62	4.26%	\$9,426,367.13	5.42%
May	889,809.65	711,583.98	\$9,668,073.62	9.20%	\$9,426,367.13	7.55%
June	410,666.33	372,267.40	\$9,668,073.62	4.25%	\$9,426,367.13	3.95%
July	578,824.38	591,827.70	\$9,668,073.62	5.99%	\$9,426,367.13	6.28%
August			\$9,668,073.62	0.00%	\$9,426,367.13	0.00%
September			\$9,668,073.62	0.00%	\$9,426,367.13	0.00%
October			\$9,668,073.62	0.00%	\$9,426,367.13	0.00%
November			\$9,668,073.62	0.00%	\$9,426,367.13	0.00%
December			\$9,668,073.62	0.00%	\$9,426,367.13	0.00%
Total	\$4,133,515.19	\$4,020,345.22		42.75%		42.65%

6. NEW BUSINESS / DISCUSSION ITEMS:

C. Monthly Investment Report

**Hatfield Borough Total Income & Disbursements
YEAR 2023**

	Gain/(Loss)	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Capital Reserve	(\$4,625.00)	\$10,585.03	(\$13,997.05)	(\$2,033.45)	(\$16,030.50)	(\$5,445.47)
Sewer Capital Reserve	(14,467.23)	20,818.47	(26,961.48)	(3,513.83)	(30,475.31)	(\$9,656.84)
Sewer Managed	1,481.50	10,486.17	(14,315.65)	(2,284.42)	(16,600.07)	(\$6,113.90)
Electric	51,706.40	23,893.66	(23,217.08)	(3,911.78)	(27,128.86)	(\$3,235.20)
Total	\$34,095.67	\$65,783.33	(\$78,491.26)	(\$11,743.48)	(\$90,234.74)	(\$24,451.41)

HATFIELD BOROUGH CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2023

2023	Capital Reserve	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$427,968.87							
January	\$436,605.31	\$8,636.44	2.02%	\$3,412.02	(\$6,824.04)	(\$247.11)	(\$7,071.15)	(\$3,659.13)
February	\$424,775.13	(\$11,830.18)	-2.71%	\$1,177.00	(\$1,177.00)	(\$251.08)	(\$1,428.08)	(\$251.08)
March	\$432,532.74	\$7,757.61	1.83%	\$1,175.77	(\$1,175.77)	(\$245.69)	(\$1,421.46)	(\$245.69)
April	\$434,039.15	\$1,506.41	0.35%	\$1,184.86	(\$1,184.86)	(\$248.99)	(\$1,433.85)	(\$248.99)
May	\$428,523.40	(\$5,515.75)	-1.27%	\$1,197.64	(\$1,197.64)	(\$249.55)	(\$1,447.19)	(\$249.55)
June	\$424,905.08	(\$3,618.32)	-0.84%	\$1,219.61	(\$1,219.61)	(\$546.37)	(\$1,765.98)	(\$546.37)
July	\$423,343.87	(\$1,561.21)	-0.37%	\$1,218.13	(\$1,218.13)	(\$244.66)	(\$1,462.79)	(\$244.66)
August								\$0.00
September								\$0.00
October								\$0.00
November								\$0.00
December								\$0.00
		(\$4,625.00)		\$10,585.03	(\$13,997.05)	(\$2,033.45)	(\$16,030.50)	(\$5,445.47)

HATFIELD BOROUGH SEWER CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2023

2023	Sewer Capital	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$799,305.94							
January	\$805,840.10	\$6,534.16	0.82%	\$6,143.01	(\$12,286.02)	(\$461.52)	(\$12,747.54)	(\$6,604.53)
February	\$790,700.73	(\$15,139.37)	-1.88%	\$2,275.88	(\$2,275.88)	(\$463.41)	(\$2,739.29)	(\$463.41)
March	\$801,515.81	\$10,815.08	1.37%	\$2,201.94	(\$2,201.94)	(\$457.35)	(\$2,659.29)	(\$457.35)
April	\$801,867.57	\$351.76	0.04%	\$2,667.91	(\$2,667.91)	(\$461.39)	(\$3,129.30)	(\$461.39)
May	\$793,871.35	(\$7,996.22)	-1.00%	\$2,576.02	(\$2,576.02)	(\$461.02)	(\$3,037.04)	(\$461.02)
June	\$786,248.74	(\$7,622.61)	-0.96%	\$2,497.86	(\$2,497.86)	(\$756.41)	(\$3,254.27)	(\$756.41)
July	\$784,838.71	(\$1,410.03)	-0.18%	\$2,455.85	(\$2,455.85)	(\$452.73)	(\$2,908.58)	(\$452.73)
August							\$0.00	\$0.00
September							\$0.00	\$0.00
October							\$0.00	\$0.00
November							\$0.00	\$0.00
December							\$0.00	\$0.00
		(\$14,467.23)	-1.79%	\$20,818.47	(\$26,961.48)	(\$3,513.83)	(\$30,475.31)	(\$9,656.84)

HATFIELD BOROUGH SEWER INVESTMENT ACCOUNT SUMMARY

YEAR 2023

2023	Sewer Managed	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$490,596.99							
January	\$495,353.80	\$4,756.81	0.97%	\$3,826.48	(\$7,652.96)	(\$283.27)	(\$7,936.23)	(\$4,109.75)
February	\$485,815.48	(\$9,538.32)	-1.93%	\$1,413.16	(1,416.16)	(284.86)	(\$1,701.02)	(\$287.86)
March	\$494,111.48	\$8,296.00	1.71%	\$1,371.16	(1,371.16)	(281.00)	(\$1,652.16)	(\$281.00)
April	\$494,612.45	\$500.97	0.10%	\$1,412.17	(1,412.17)	(284.43)	(\$1,696.60)	(\$284.43)
May	\$493,123.49	(\$1,488.96)	-0.30%	\$849.92	(849.92)	(284.36)	(1,134.28)	(\$284.36)
June	\$491,480.08	(\$1,643.41)	-0.33%	\$815.53	(815.53)	(583.51)	(1,399.04)	(\$583.51)
July	\$492,078.49	\$598.41	0.12%	\$797.75	(797.75)	(282.99)	(1,080.74)	(\$282.99)
August							0.00	\$0.00
September							0.00	\$0.00
October							0.00	\$0.00
November							0.00	\$0.00
December							0.00	\$0.00
TOTALS		\$1,481.50	0.34%	\$10,486.17	(14,315.65)	(2,284.42)	(16,600.07)	(6,113.90)

HATFIELD BOROUGH ELECTRIC INVESTMENT ACCOUNT SUMMARY

YEAR 2023

2023	Electric	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$874,404.80							
January	\$892,742.46	\$18,337.66	2.10%	\$15,193.38	(\$13,812.38)	(\$504.88)	(\$14,317.26)	\$876.12
February	\$874,972.03	(\$17,770.43)	-1.99%	\$2,534.31	(\$2,534.31)	(\$513.38)	(\$3,047.69)	(\$513.38)
March	\$892,856.28	\$17,884.25	2.04%	\$2,847.02	(\$3,551.44)	(\$506.07)	(\$4,057.51)	(\$1,210.49)
April	\$902,274.11	\$9,417.83	1.05%	\$1,362.44	(\$1,362.44)	(\$513.95)	(\$1,876.39)	(\$513.95)
May	\$917,495.04	\$15,220.93	1.69%	\$620.88	(\$620.88)	(\$518.73)	(\$1,139.61)	(\$518.73)
June	\$915,786.07	(\$1,708.97)	-0.19%	\$657.13	(\$657.13)	(\$827.47)	(\$1,484.60)	(\$827.47)
July	\$926,111.20	\$10,325.13	1.13%	\$678.50	(\$678.50)	(\$527.30)	(\$1,205.80)	(\$527.30)
August							\$0.00	\$0.00
September							\$0.00	\$0.00
October							\$0.00	\$0.00
November							\$0.00	\$0.00
December							\$0.00	\$0.00
TOTALS		\$51,706.40		\$23,893.66	(\$23,217.08)	(\$3,911.78)	(\$27,128.86)	(\$3,235.20)

INVESTMENT TRACKING OF T-BILLS BONDS

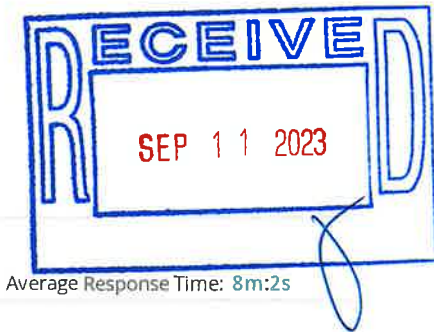
INVESTMENTS	FEDERAL COST	MATURE TO PAR	M.V. APRIL 2023	M.V.MAY 2023	M.V.JUNE 2023	M.V.JULY 2023	DIFFERENCE
ELECTRIC MANAGED							
6 MONTH 9/14/2023	\$244,335.52	\$250,000.00	\$244,637.50	\$246,307.50	\$247,385.00	\$248,390.00	\$4,054.48
12 MONTH 2/22/2024	\$240,230.21	\$250,000.00	\$239,985.00	\$241,085.00	\$241,760.00	\$242,695.00	\$2,464.79
24 MONTH 2/15/2025	\$238,447.27	\$250,000.00	\$238,165.00	\$237,335.00	\$235,957.50	\$236,582.50	(\$1,864.77)
SEWER MANAGED							
6 MONTH 9/21/2023	\$244,218.06	\$250,000.00	\$245,250.00	\$246,035.00	\$247,132.50	\$248,137.50	\$3,919.44

6. NEW BUSINESS / DISCUSSION ITEMS:

D. Monthly EMS Report

Hatfield Borough VMSC EMS Zone Report

August 2023



Total Zone Calls: 15

Total VMSC 911 Calls: 1,051

Average Chute Time: 1m:14s

Average Response Time: 8m:2s

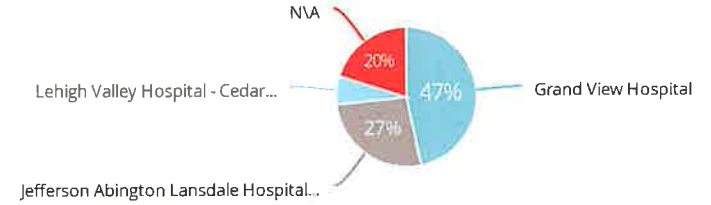
Top 5 Call Types

Type of Incident	#
Falls	4
Sick Person	3
No Other Appropriate Choice	2
Breathing Problem	1
Altered Mental Status	1

Transport Disposition

Disposition	#
Transported No Lights/Siren	7
Transported Lights/Siren	5
Patient Refused Evaluation/Care (Without Transport)	2
Patient Treated, Released (AMA)	1

Hospital Transport



Community Response

VMSC's Level of Service

Unit Level of Service	# of Calls
ALS-Paramedic	11
BLS-AEMT	2
BLS-Basic /EMT	2

Barriers to Provide Care

Barriers To Care	#
None Noted	11
Language	2
Unconscious	1
Obesity	1

of Overdoses

0

Additional Agencies on Scene

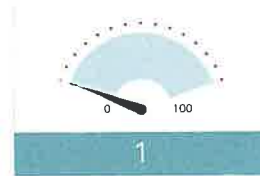
Additional Agencies	#
No Other Agency On Scene	9
Law Enforcement	5
QRS - Other Department	1

Critical Response Triad

Cardiac Related Incidents



Stroke Related Incidents



Trauma Related Incidents



6. NEW BUSINESS / DISCUSSION ITEMS:

E. Monthly Engineering Report

Memorandum



Date: September 14, 2023

To: Ms. Jaime E. Snyder, Manager, Hatfield Borough

pc: Ms. Katie Vlahos, Assistant to the Manager, Hatfield Borough
Mr. Steve Fickert, Public Works Director, Hatfield Borough
Ms. Kate Harper, Borough Solicitor
Hatfield Borough Council

From: Chad E. Camburn, P.E.

Subject: September 2023 Engineering Report
Bursich Project No. HAT-01/065075

The following is a highlighted list of recent activities for the Borough Council Meeting:

CAPITAL IMPROVEMENT PROJECTS:

- 2023 Roadway Resurfacing Project
The scope of work includes milling and overlaying E. School St., Forest Way, and Orchard Lane, with select areas of base repair to be determined once the milling is completed. The contract was awarded to Blooming Glen Contractors.

All work has been completed. We are currently awaiting the certified payrolls from the contractor prior to recommending payment.

- 2022 Roadway Resurfacing Project
Completion of the final punchlist items, which include pavement corrections at two ramps and submission of closeout documents, will be done in Summer 2023 in conjunction with the 2023 Roadway Resurfacing work.

All work has been completed. We are currently awaiting the certified payrolls from the contractor prior to recommending payment.

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040
www.bursich.com

- **Broad Street Storm Sewer & N. Main Street Storm and Sanitary Sewer Improvements**
The project will replace the entire storm sewer system in West and East Broad Street and North Main Street, 280 LF of deteriorated 30"x52" CMP through private properties, and the entire sanitary sewer system in North Main Street. \$1.09M of the project will be funded with Commonwealth Financing Authority (CFA) Pa Small Water and Sewer and H2O PA grants. The NPWA will replace their water main from Towamencin Ave. to Main Street under the contract with the Borough's work. Once the work in E. Broad Street is complete PennDOT will mill and overlay E. Broad Street. While W. Broad Street is not currently on PennDOT's five-year plan for repaving, the Borough could attempt to have PennDOT add it as the construction scope and schedule develop.

Applications for two additional grants were submitted to the PA Commonwealth Financing Authority on December 21, 2022. Awards are expected to be announced by September 2023.

We are currently awaiting the PennDOT Highway Occupancy Permit and notification of the grant awards. The next CFA meeting is scheduled for September 19, 2023.

SUBDIVISION / LAND DEVELOPMENT / PERMITS:

- **Didden Greenhouses Land Development**
The application proposes to construct 121,525 sf of new greenhouses, associated parking lot, and stormwater management facilities on an 18-acre tract in Hatfield Township and Hatfield Borough. The new structures and parking lot are proposed primarily within the Township, while the stormwater basin and access driveway to W. Vine Street are proposed within the Borough.

Our first review letter was issued on January 12, 2023 pertaining primarily to Stormwater Management, Flood Area Analysis, Driveway, and Trail within the Borough. We are currently awaiting revised documents.

We met with the design engineer on August 15, 2023 to discuss the results of the Floodplain Analysis and its impact on the site design and required zoning relief. It is our understanding that revised design documents will be submitted along with an application for Zoning Relief associated with improvements within the Floodplain Conservation District.

- **Bennetts Court (Prestige Building Partners Townhomes)**
The application proposes the construction of 18 townhouse units in three buildings taking access off a new cul-de-sac street, partially comprising an area of undedicated E. Broad Street.

The plans and agreements have been recorded, and a pre-construction meeting was held on August 31, 2023. Installation of E&S controls is underway, and clearing and grubbing is expected to begin shortly. A Grading Permit application will need to be submitted and approved prior to the start of earthmoving.

- **23 N. Main St. Sketch Plan:**

No Change from Previous Report - Our review of the sixth sketch plan, last revised June 2, 2023, was issued on July 18. Zoning relief will be required for the proposed development. The plan was discussed with the Planning Commission at its August 7, 2023 meeting. The applicant is considering making design changes based on the Planning Commission's feedback.

- 28 N. Market St. Minor Subdivision:

The project includes the subdivision of the property at 28 N. Market Street into two residential lots. Preliminary/Final Approval was granted by Resolution No. 2022-19 at the July 20, 2022 Borough Council meeting.

No Change from Previous Report - The applicant is working on finalizing the shared driveway easement agreement and subdivision documents for recording.

SANITARY SEWER:

- EDU Audit

Our sewage EDU audit for non-residential properties in the Borough was issued on August 23, 2023.

MISCELLANEOUS:

- MCCC 2023-2024 Salt Bid

Bids were opened on August 23, 2023, and a Notice of Award was issued to Morton Salt, Inc. on September 1. We are currently awaiting Morton's contract documents for the Borough to execute the contract.

As always, please feel free to contact me at 484-941-0418 or chad.camburn@bursich.com with any questions.

6. NEW BUSINESS / DISCUSSION ITEMS:

F. Hatfield Borough Tax Collector Resignation

Jaime Snyder

From: Mohammed Haque
Sent: Monday, August 28, 2023 12:53 PM
To: Jason Ferguson
Cc: Jaime Snyder; [REDACTED]
Subject: Resignation from Hatfield Borough Tax Collector.

To the Chairman, Hatfield Borough (Jason Ferguson),

I am Mohammed F Haque, Tax collector of Hatfield Borough. I have been serving as a Tax collector at the Hatfield Borough for almost two years. It was a really great opportunity to work with all these great and gentle officials. It was a really enjoyable and pleasant place to work. I will not be able to thank all the officials enough, especially Jaime, David, Kathryn, Diane, Lindsay and the others. I really appreciate all of their great support.

Recently I bought a house to use as my primary residence in Towamencin Township.

Due to my primary residency status change, I am resigning from the elected Hatfield Borough tax collector position as August 31, 2023. I will appreciate your acceptance of my resignation.

I will help and support the newly appointed Tax collector to my best ability.

Thank you,
Mohammed F Haque

7. OLD BUSINESS:

**A. Resolution 2023-12 Recognizing
Public Power Week**

BOROUGH OF HATFIELD
MONTGOMERY COUNTY, PENNSYLVANIA
RESOLUTION No. 2023-12

RECOGNIZING PUBLIC POWER WEEK, OCTOBER 1 - 7, 2023
THE BOROUGH COUNCIL OF HATFIELD BOROUGH TELLS
COMMUNITY ABOUT THE VALUE OF PUBLIC POWER

WHEREAS, we, the citizens of the Borough of Hatfield, place high value on local control over community services and therefore have chosen to operate a community-owned, locally controlled, not-for-profit electric utility and, as consumers and owners of our electric utility, have a direct say in utility operations and policies; and

WHEREAS, Hatfield Borough Electric provides our homes, businesses, social service, and local government agencies with reliable, efficient, and cost-effective electricity employing sound business practices designed to ensure the best possible service at not-for-profit rates; and

WHEREAS, Hatfield Borough Electric is a valuable community asset that contributes substantially to the well-being of local citizens through energy efficiency, customer service, environmental protection, economic development, and safety awareness; and

WHEREAS, Hatfield Borough Electric has also taken on additional stewardship for our community's information and communication system through a broadband network providing infrastructure for telephone, cable, and internet services expanding community and economic development opportunities; and

WHEREAS, Hatfield Borough Electric is a dependable and trustworthy institution whose local operation provides many consumer protections and continues to make our community a better place in which to live and work, as well as contributes to protecting the global environment; and

NOW, THEREFORE BE IT RESOLVED, that Hatfield Borough Electric will continue to work to bring lower-cost, safe, reliable electricity to community homes and businesses just as it has since 1908, the year when the utility was created to serve all the citizens of the Borough of Hatfield; and

BE IT FURTHER RESOLVED, that the week of October 1st - 7th be designated the 37th annual Public Power Week in order to honor Hatfield Borough Electric for its contributions to the community and to make its consumer-owners, policy makers, and employees more aware of its contributions to their well-being and how it makes their lives powerful; and

BE IT FURTHER RESOLVED, that our community joins hands with more than 2,000 other public power systems in the United States in this celebration of public power and recognition that Hatfield Borough Electric is good for consumers, business, the community, and the nation.

THEREFORE, IT IS HEREBY RESOLVED, that the Borough Council and Mayor of the Borough of Hatfield, Montgomery County, Pennsylvania, hereby recognize the 37th annual Public Power Week, October 1 - 7, 2023.

NOW APPROVED and adopted by the Borough Council at a duly advertised public meeting held this ____ day of September, 2023 with ____ Council Members Voting "Aye" and ____ Council Members Voting "Nay".

TAKEN UNDER OUR HANDS this 20th day of September, 2023.

ATTEST

BOROUGH OF HATFIELD

Jaime E. Snyder
Borough Manager / Secretary

Jason Ferguson
Borough Council President

Richard Girard
Borough Council Vice President

James Fagan
Council Member

Michelle Kroesser
Council Member

Lawrence G. Stevens
Council Member

Approved by the Mayor this ____ day of September, 2023

Mary Anne Girard, Mayor

7. OLD BUSINESS:

**B. Resolution 2023-13 Recognizing Fire
Prevention Week**

BOROUGH OF HATFIELD
MONTGOMERY COUNTY, PENNSYLVANIA

RESOLUTION No. 2023-13

To recognize National Fire Prevention Week 2023 and to honor the service and sacrifice of those
Firefighters in educating and protecting the communities of this Nation

WHEREAS, the Borough of Hatfield supports the goals and ideals of Fire Prevention Week, October 8 - October 14, 2023 and the work of firefighters in educating and protecting the communities of this Nation; and

WHEREAS, the Hatfield Volunteer Fire Department Company has been serving the community of Hatfield since 1910 and has had a 100% volunteer membership during all of that time to protect the citizens and property of Hatfield Borough and Hatfield Township; and

WHEREAS, the Hatfield Volunteer Firefighters presently provide a multitude of services to our communities, including emergency medical services, special rescue response, hazardous material and terrorism response, and public safety education; and

WHEREAS, Fire Prevention Week is the longest running public health and safety observance on record, as firefighters have been honored for their role in educating the American public since the first Fire Prevention Week was declared by President Warren G. Harding in 1922.

NOW THEREFORE, IT IS HEREBY RESOLVED that the Borough Council and Mayor of the Borough of Hatfield, Montgomery County, Pennsylvania, hereby recognize and supports the work of firefighters in educating and protecting the communities of this Nation and supports the goals and ideals of Fire Prevention Week.

NOW APPROVED and adopted by Borough Council at a duly advertised public meeting held this ___ day of September, 2023 with ___ Council Members Voting "Aye" and ___ Council Members voting "Nay".

TAKEN UNDER OUR HANDS this 20th day of September, 2023.

ATTEST

BOROUGH OF HATFIELD

Jaime E. Snyder
Borough Manager / Secretary

Jason Ferguson
Borough Council President

Richard Girard
Borough Council Vice President

James Fagan
Council Member

Michelle Kroesser
Council Member

Lawrence G. Stevens
Council Member

Approved by the Mayor this _____ day of September, 2023

Mary Anne Girard, Mayor

7. OLD BUSINESS:

**C. Resolution 2023-14 Closure of Certain
Borough Roads**

BOROUGH OF HATFIELD

MONTGOMERY COUNTY, PENNSYLVANIA

RESOLUTION NO. 2023-14

A RESOLUTION AUTHORIZING THE CLOSURE OF EAST LINCOLN AVENUE IN THE BOROUGH FOR THE FALL FESTIVAL and CAR SHOW

WHEREAS, the Borough of Hatfield is aware of the Annual Fall Festival and Car Show Event which will occur on September 23, 2023 within Hatfield Borough; and

WHEREAS, the Borough of Hatfield recognizes that this is a community event that will take place from 3:00 p.m. till 7:00 p.m. on certain Borough roads and authorizes the closure of East Lincoln Avenue in the Borough for the Fall Festival and Car Show Event on September 23, 2023 from 12:00 p.m. till 8:00 p.m.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the Borough Council and the Mayor of the Borough of Hatfield, Montgomery County, Pennsylvania, does hereby call upon all citizens of Hatfield Borough to join us in supporting the Annual Fall Festival and Car Show Event.

NOW APPROVED and adopted by Borough Council at a duly advertised public meeting held this ____ day of September, 2023 with ____ Council Members Voting "Aye" and ____ Council Members voting "Nay".

ATTEST

BOROUGH OF HATFIELD

Jaime E. Snyder
Borough Manager / Secretary

Jason Ferguson
Borough Council President

TAKEN UNDER MY HANDS this 20th day of September, 2023

Mary Anne Girard, Mayor

8. ACTION ITEMS:

- A. Motion to Consider Resolution 2023-12
Recognizing Public Power Week

8. ACTION ITEMS:

**B. Motion to Consider Resolution 2023-13
Recognizing Fire Prevention Week**

8. ACTION ITEMS:

**C. Motion to Consider Resolution 2023-14 Closure
of Certain Borough Roads for the
Annual Fall Fest Event**

8. ACTION ITEMS:

**D. Motion to Consider Accepting the Resignation of
the Hatfield Borough Tax Collector
Mohammed F. Haque**

9. Motion to Approve Payment of the Bills

ADDITIONS TO THE SEPTEMBER 2023 BILL LIST:

CANON FINANCIAL - COPIER LEASE\$465.00
HATFIELD VOL FIRE CO - FIRE RELIEF FUND.....\$20,507.70
LOWES - SHOP SUPPLIES.....\$127.76
MCMAHON - 23 NORTH MAIN ST ARBOR GROVE\$195.00
TD - AMAZON - FALL FESTIVAL ITEMS\$214.03

TOTAL ADDED TO BILL LIST \$21,509.49
REVISED BILL LIST TOTAL \$548,312.68

Column1	Column2	Column3	Column4	Column5	Column6
SEPTEMBER 2023 ACCOUNTS PAYABLE BILL LIST					
VENDOR BILL LIST					
		AMOUNT PAID	DATE PROCESSED	TOTAL PAID	CHECK NO.
TD BANK					
AT&T	PW & MGR CELL PHONES	\$573.55	8/29/2023	\$573.55	27736
CANON FINANCIAL SERVICES, INC.	COPIER LEASE	\$477.24	8/29/2023	\$477.24	27737
PA DEPT OF LABOR & INDUSTRY E	ELEVATOR FEE	\$84.67	8/29/2023	\$84.67	27738
COMCAST	401 S MAIN ST INTERNET SERVICES	\$116.85	9/11/2023	\$116.85	27741
HATFIELD BOROUGH ELECTRIC CO.	615 DAIN AVE ELECTRIC SERVICE	\$42.38	9/11/2023	\$42.38	27742
NORTH PENN WATER AUTHORITY	615 DAIN AVE, TRKWSH, 401 S MAIN ST	\$96.51	9/11/2023	\$96.51	27743
WELLS FARGO	SERIES 2003 B NOTE, 2020/2021 A/B NOTES	\$7,004.28	8/25/2023	\$7,004.28	ACH
ALLEGHENY ELECTRIC COOP	AUGUST MONTHLY ELECTRIC SALES	\$2,325.57			
ALL POINTS REPORTING	ZONING HEARING ON AUGUST 10	\$200.00			
ALPHA GRAPICS	FALL FESTIVAL POSTER	\$121.38			
ALWAYS INTEGRITY	CLEAING SERVICES - JULY	\$657.20			
ALWAYS INTEGRITY	CLEAING SERVICES - AUGUST	\$775.00			
AMP, INC.	AUGUST PMPM/VERIZON CHARGES	\$3,547.16			
AMP OHIO	AUGUST ELECTRIC PURCHASE	\$159,202.03			
ASAP TEES	FALL FESTIVAL ITEMS	\$2,240.00			
ASTRO TENT RENTAL	FOLDING CHAIRS & TABLE FALL FESTIVAL	613.21			
AT&T	PW & MGR CELL PHONES	573.55			
BARNSIDE FARM COMPOST	SWEEPER DEBRIS RECYCLING	\$566.50			
BEE BERGVALL & CO	ACCOUNTING CONSULTING SERVICES	\$420.00			
BOROUGH OF HATFIELD ELECTRIC	REPAYMENT OF BORROWING	\$8,287.43			
BOWMAN (MCMAHON)	BROAD & MAIN UTILITY DETOUR	\$280.00			
BOWMAN (MCMAHON)	ENGINEERING - 23 N MAIN LD REVIEW	\$195.00			
CANON FINANCIAL SERVICES, INC.	COPIER LEASE	\$465.00			
CLEMENS FOOD GROUPS	ITEMS FOR FALL FESTIVAL	\$49.20			
CLEMENS UNIFORMS	MATS FOR HALLWAYS	\$75.20			
CODE INSPECTIONS	BLDG CODE FIRE & ZONING SERVICES	\$9,348.00			
COMCAST	16 CHERRY ST	\$113.05			
COURIER NEWS	FALL FESTIVAL ITEMS	\$525.00			
C&S LAWN & LANDSCAPING	SCREENED TOPSOIL	\$250.00			
DELAWARE VALLEY HEALTH INS	HEALTH INSURANCE FOR EMPLOYEES	\$16,939.19			
DISCHELL BARTLE DOOLEY	ZONING HEARING SOLICITOR	\$1,680.00			
DISCHELL BARTLE DOOLEY	ZONING HEARING SOLICITOR	\$210.00			
EAS	WATER FOR OFFICE & SHOP	\$78.87			
ETC	NO TRUCK SIGNS	\$218.00			
ETC	PARK RULES & REGS SIGNS	\$360.00			
DIANE FARRALL	PMEA CONFERENCE	\$381.77			
FRANCONIA AUTO	PTO SWITCH REPAIR	\$272.00			
GLASGOW	BLACKTOP	\$198.00			
GLASGOW	BLACKTOP	\$200.64			
GUARDIAN	COUNCIL LIFE INSURANCE	\$33.95			
THE HARTFORD	AD&D LIFE STD & LTD INSURANCE	\$772.97			
HATFIELD TOWNSHIP	SEPTEMBER POLICE SERVICES	\$78,750.00			
HATFIELD TOWNSHIP	SALT SHED ROOF REPLACEMENT	\$5,000.00			
HATFIELD VOLUNTEER FIRE CO	FIREMAN'S RELIEF ASSOCIATION	\$20,507.70			
HTMA	2ND QTR SEWAGE TREATMENT	\$159,913.30			
LOWES	SHOP SUPPLIES	\$37.47			
LOWES	OUTLET COVERS FOR CENTENNIAL PARK	\$25.50			
LOWES	CONCRETE MIX	\$19.11			
LOWES	STRAW MATS	\$62.82			
LOWES	POLE TAG STORAGE	\$18.98			
LOWES	SHOP SUPPLIES	\$127.76			
MAILLIE	2022 AUDIT	\$23,900.00			
MCMAHON	23 N MAIN ST - ARBOR GROVE	\$195.00			
MONTGOMERY CO BORO ASSOC	ASSOCIATION DINNER	\$40.00			
MONTGOMERY CO BORO ASSOC	ASSOCIATION DINNER	\$10.00			
MJD CONTRACTING LLC	WEIR WALL AT HERITAGE PARK	\$10,865.00			
MOYER INDOOR/OUTDOOR	STRAW	\$79.90			
NAPA AUTO	OIL & FILTERS FOR TRUCK	\$50.12			
NAPA AUTO	CARB CLEANER	\$4.49			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$485.00			

Column1	Column2	Column3	Column4	Column5	Column6
SEPTEMBER 2023 ACCOUNTS PAYABLE BILL LIST					
VENDOR BILL LIST					
		AMOUNT PAID	DATE PROCESSED	TOTAL PAID	CHECK NO.
	ITEM DESCRIPTION				
NETWORK CONCEPTS	MANAGED IT SERVICES	\$23.75			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$23.75			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$71.25			
PARTNERSHIP TMA	ANNUAL MEMBERSHIP DUES	\$329.00			
PA ONE CALL	MONTHLY TELEPHONE CHARGES	\$9.62			
PHILADELPHIA ZIPLINE CO	INFLATABLES FOR FALL FESTIVAL	\$744.34			
PORT A BOWL	PORTABLE RESTROOM FOR MOVIE NIGHT	\$378.45			
RENTAL WORLD	POPCORN MACHINE FOR MOVIE NIGHT	\$63.00			
RICHTER DRAFTING & SUPPLIES	OFFICE SUPPLIES	\$373.53			
RICHTER DRAFTING & SUPPLIES	OFFICE SUPPLIES	\$174.25			
RICHTER DRAFTING & SUPPLIES	OFFICE SUPPLIES	\$257.42			
SHARP SOUNDS ENT.	DJ FOR FALL FESTIVAL	\$475.00			
RACHEL SMITH	FACE PAINTERS, BALLOON ARTIST FALL	\$1,500.00			
STUART RUDNICK	MAGICIAN FOR FALL FESTIVAL	\$600.00			
SWIF	WORKERS COMP	\$1,809.00			
TD BANK CARD	ZOOM SUBSCRIPTION	\$99.63			
TD BANK CARD	MICROSOFT - ONLINE SERVICES	\$8.48			
TD BANK CARD	MICROSOFT - ONLINE SERVICES	\$84.89			
TD BANK CARD	AMAZON -PAINT STRAINER FOR PW	\$25.98			
TD BANK CARD	ITEMS FOR KATIE VLAHOS	\$118.78			
TD BANK CARD	DHS EQUIP FUEL FILTER KIT	\$44.32			
TD BANK CARD	BJ'S - ITEMS FOR MOVIE NIGHT	\$146.39			
TD BANK CARD	WAL MART ITEMS FOR MOVIE NIGHT	\$216.05			
TD BANK CARD	GIANT - MISCELLANEOUS	\$48.16			
TD BANK CARD	GIANT - MOVIE NIGHT ITEMS	\$9.98			
TD BANK CARD	MICHAELS - FALL FESTIVAL ITEMS	\$119.68			
TD BANK CARD	PMEA CONFERENCE	\$125.00			
TD BANK CARD	PMEA CONFERENCE	\$78.00			
TD BANK CARD	PMEA CONFERENCE	\$708.96			
TD BANK CARD	AMAZON - FALL FESTIVAL ITEMS	\$74.06			
TD BANK CARD	ORIENTAL TRADING - FALL FESTIVAL ITEMS	\$126.91			
TD BANK CARD	AMAZON - FALL FESTIVAL ITEMS	\$12.71			
TD BANK CARD	AMAZON - FALL FESTIVAL ITEMS	\$134.10			
TD BANK CARD	AMAZON - FALL FESTIVAL ITEMS	\$25.47			
TD BANK CARD	AMAZON - FALL FESTIVAL ITEMS	\$214.03			
TEAMSTERS	EMPLOYEE BENEFITS	\$520.00			
TIMONEY KNOX	LEGAL SERVICES - CODE ENFORCMENT	\$56.00			
TIMONEY KNOX	LEGAL SERVICES - TAX COLLECTOR	\$56.00			
TIMONEY KNOX	LEGAL SERVICES - COMCAST CABLE FRAN	\$84.00			
TIMONEY KNOX	LEGAL SERVICES - PRESTIAGE BUILDING	\$644.00			
TIMONEY KNOX	LEGAL SERVICES - PW CONSTRUCTION	\$849.00			
TIMONEY KNOX	LEGAL SERVICES - GENERAL	\$1,820.00			
TURTLE	STREET LIGHTS	\$920.50			
UTILITY ENGINEERS	ENGINEERING - BENNETTS COURT	\$827.90			
VAN CLEEF ENGINEERING ASSOC	ENGINEERING - GENERAL	\$700.00			
VAN CLEEF ENGINEERING ASSOC	ENGINEERING - BROAD ST STORM SEWER	\$3,765.00			
VAN CLEEF ENGINEERING ASSOC	ENGINEERING - RESURFACING ROADWAY	\$3,091.00			
VAN CLEEF ENGINEERING ASSOC	ENGINEERING - ARBOR GROVE	\$980.00			
VAN CLEEF ENGINEERING ASSOC	ENGINEERING - ADA RAMPS 2023	\$1,750.00			
VERIZON	TELEPHONE SERVICES	\$227.83			
WHITETAIL DISPOSAL	WASTE DISPOSAL	\$166.60			
WILCOX FARMS	FALL FESTIVAL PUMPKINS	\$375.00			
ZULTYS	TELEPHONE SERVICES	\$446.82			
SECURITY DEPOSITS:					
	KENNETH MACAULAY	\$197.27			
	NORA MARIE MCCOURT	\$182.70			
	ESTATE OF ROBERT KLEIN	\$83.75			
	ERIC SCHWARTZ/BROOKE BOLLER	\$223.14			
	SANTOS YANES	\$230.58			
	THE CHURCH OF LATTER DAY SAINTS	\$209.15			
		\$548,322.68			

10. MOTION to ADJOURN: EXECUTIVE SESSION