

HATFIELD BOROUGH COUNCIL  
REGULAR MEETING  
May 16, 2018

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- (X) Kenneth V. Farrall
- (X) Jason Ferguson
- (X) John Kroesser
  
- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L Kaler III, Solicitor Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Manager Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to Approve the Regular Meeting Agenda of May 16, 2018 with additions. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the April 4, 2018 Workshop Meeting and the April 18, 2018 Regular Meeting.

Motion: A motion was made by Councilmember Farrall to Approve the Minutes of the April 4, 2018 Workshop Meeting and the April 18, 2018 Regular Meeting. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

3. PUBLIC INPUT: President Weierman asked if there was any Public Input.  
No Public Input.  
Media Not Present.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next month's Council Meeting Workshop & Regular Meeting June 13<sup>th</sup> @ 7:30PM at the HVFC
- The Planning Commission is scheduled to meet June 4<sup>th</sup> @ 7:00PM at the HVFC
- HMHS is scheduled to meet May 22<sup>nd</sup> @ 7:00PM at the HVFC
- HERC is scheduled to meet May 23<sup>rd</sup> @ 8:00AM at the HVFC
- The Hatfield Borough Offices will be closed on Monday, May 28<sup>th</sup> in Observance of the Memorial Day Holiday

5. Edinburgh Square Subdivision Preliminary Plan Approval Resolution 2018-16

Solicitor Harper reviewed the 2018-16 Resolution with Council. Chad Camburn, Bursich Associates, the Borough Engineer was present at the meeting and discussed his review letter with Council, which is an appendix in Resolution 2018-16.

Solicitor Harper stated that this would be preliminary approval on a four-lot sub division with phasing. Solicitor Harper stated if the resolution with conditions and waivers passes this evening Mr. Caracausa would need to come back for final on a two-lot subdivision which would be lot number one, Phase I, and lot number two containing lots two, three and four, Phase II, which will be recorded as non-building lots because it doesn't presently have sewage capacity.

Solicitor Harper highlighted a few items from Resolution 2018-16, which was shared with the developer, such as the demolition, lawn restoration; seeding and restoration, full width mill and overlay on W. Vine Street after Water and Sewer is complete in all phases due to multiple trenches, fence with the Bowers must be worked out and confirmation of that was sent and confirmed by Mr. Bowers at the meeting. Solicitor Harper stated that there was more time allowed for the developer and the Endrick property to reach an agreement.

Councilmember Ferguson asked about the damage to the road if Phase II would not take place for years, who would be responsible and Manager DeFinis stated there would be a maintenance period on the final restoration.

Mr. Caracausa, the developer for the property, addressed Borough Council and spoke about the Endrick property agreement and the sixty-day request, no later than July 19, 2018, from the day the pin was placed to address the easement. Mr. Caracausa discussed with Borough Council his concern with the wording for "regrading the entire site after demolition / construction".

Solicitor Harper explained that was stated in the Resolution and that Chad Camburn the Borough Engineer added that "entire site" was not to include locations on the site that

would not be disturbed and still contained grass, it would only be for locations on site with no grass.

Mr. Caracausa also discussed with Council the trenches and curb cuts that would per the Resolution, require a mill and overlay of W. Vine Street and why he does not believe it is warranted and that he believes he can do all the needed utilities in two trenches and described the process to Borough Council.

Councilmember Farrall stated Council's position on the matter is they look at this as single-family homes with single-family intent and that they felt from a utility stand point having multiple angles and cleanouts crossing was not acceptable and would require a straight utility directly from the house which makes for a better, cleaner, and easier to maintain utility. Councilmember Farrall stated that with the water utility you are crossing into the other car-way on the other side of the road and according to PennDOT standards they would be ok with just mill and overlay one lane but once the trench goes into the adjacent lane and this development would, they require a full mill and over lay and that is why Council is requiring it along with the multiple driveways and other curb cuts.

A discussion ensued amongst Council about Mr. Caracausa's concerns and the decision was to move forward with the Resolution 2018-16 with no changes or amendments for consideration at tonight's meeting.

## 6. NEW BUSINESS / DISCUSSION ITEMS:

### A. Towamencin Avenue Phase II Results

Manager DeFinis stated that we received bids for the mill and overlay and there is a recommendation letter from the Engineer to accept the lowest bidder in the amount of \$199,730.00 upon final review.

### B. East School Street Sanitary Sewer Project Bud Results

Manager DeFinis stated that this project also went out to bid and there is a recommendation letter from the Engineer to accept the lowest bid with the lateral alternate for \$217,091.40. Manager DeFinis added that this will be communicated to the residents through a letter and a meeting and is part of the CDBG Grant.

Solicitor Harper asked how the cost is determined due to different lengths of laterals and Chad Camburn the Borough Engineer stated it was calculated by unit cost.

### C. Municipal Complex Payment Request No. 1

Manager DeFinis stated this was the first payment request from Stuebner and the Treasurer has communicated with the Bank and they needed some additional information

and the they will transfer the money for the payment. Manager DeFinis added that no inspection is needed at this time but for future payments inspection from the bank may be needed.

Mayor Kaler asked what the payment is for. Manager DeFinis stated that this payment request was not for any work just bonds, insurance and mobilization.

## 7. OLD BUSINESS:

### A. Towamencin Avenue Phase I Application for Payment No. 1

Manager DeFinis stated that Oliveri & Associates has requested payment and a review letter is in your packets from the Borough Engineer.

### B. PSAB Conference Voting Delegate

President Weierman stated that Manager DeFinis will be the delegate with Assistant Manager, Jaime Snyder being the alternate.

### C. Vacant Borough Council Position

President Weierman stated that last meeting we had the resignation letter from Mr. Keib from Borough Council. President Weierman stated that Mr. Larry Stevens has expressed interest in joining Council.

President Weierman asked if there was any other interest expressed and Manager DeFinis stated he did not receive any other interest from any other candidates.

### D. East Lincoln Avenue

Manager DeFinis gave an update on the East Lincoln Avenue Bridge and informed Council that at the last bridge inspection the bridge received a 0-priority rating. Manager DeFinis stated that the Borough is looking into a DVRPC grant for the project. Manager DeFinis informed Council of the design for the bridge and that a Resolution for the grant is on for approval this evening but this is all for 2019 budget and beyond.

### E. Clerk of the Works Update

President Weierman informed Council of the Clerk of the Works Update that was included in the packets for Towamencin Avenue and the Municipal Complex.

Manager DeFinis stated that these updates will be provided in every packet moving forward for the projects in the Borough.

#### 8. ACTION ITEMS:

A. Motion to Consider Appointing Michael J. DeFinis as the Borough of Hatfield Voting Delegate and Jaime E. Snyder as the Alternate for the 2018 PSAB Annual Conference.

Motion: A motion was made by Councilmember Farrall to Appoint Michael J. DeFinis as the Borough of Hatfield Voting Delegate and Jaime E. Snyder as the Alternate for the 2018 PSAB Annual Conference. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

B. Motion to Consider Appointing Lawrence G. Stevens to fill the Borough Council Position Vacated by the Resignation of Council Member Stephen E. Keib.

Motion: A motion was made by Councilmember Farrall to Appoint Lawrence G. Stevens to fill the Borough Council Position Vacated by the Resignation of Council Member Stephen E. Keib. The motion was seconded by Councilmember Ferguson.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

C. Motion to Consider Resolution 2018-12 Authorizing the Closing of Borough Streets for Founders Day on June 18, 2018 from 3:00PM till 8:30PM.

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2018-12 Authorizing the

Closing of Borough Streets for Founders Day on June 18, 2018 from 3:00PM till 8:30PM. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

D. Motion to Consider Resolution 2018-13 Authorizing the Closing of Borough Streets for Community Night Out on June 22, 2018 from 5:00PM till 9:00PM.

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2018-13 Authorizing the Closing of Borough Streets for Community Night Out on June 22, 2018 from 5:00PM till 9:00PM. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

E. Motion to Consider Resolution 2018-14 Honoring National Police Week 2018.

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2018-14 Honoring National Police Week 2018. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

F. Motion to Consider Resolution 2018-15 the Transfer of \$142,000.00 from Harleysville Bank and \$89,000.00 from the Electric Fund Identified in the Borough Budget as Fund No.

07 to the Capital Projects Fund Identified in the Borough Budget as Fund No. 18 for a Total Amount of \$231,000.00 (Two Hundred Thirty-One Thousand Dollars).

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2018-15 the Transfer of \$142,000.00 from Harleysville Bank and \$89,000.00 from the Electric Fund Identified in the Borough Budget as Fund No. 07 to the Capital Projects Fund Identified in the Borough Budget as Fund No. 18 for a Total Amount of \$231,000.00 (Two Hundred Thirty-One Thousand Dollars). The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

G. Motion to Consider Resolution 2018-16 Approving the Edinburgh Square Subdivision Preliminary Plan with Waivers and Conditions.

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2018-16 Approving the Edinburgh Square Subdivision Preliminary Plan with Waivers and Conditions The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

H. Motion to Consider Payment Request No. 1 for the Towamencin Avenue Phase I Project from Oliveri & Associates, Inc. in the Amount of \$68,544.90 (Sixty-Eight Thousand Five Hundred Forty-Four Dollars and Ninety Cents) as Recommended by Bursich Associates in the Review Letter Dated May 9, 2018.

Motion: A motion was made by Councilmember Farrall to Approve Payment Request No. 1 for the Towamencin Avenue Phase I Project from Oliveri & Associates, Inc. in the Amount of \$68,544.90 (Sixty-Eight Thousand Five Hundred Forty-Four Dollars and Ninety Cents) as Recommended by Bursich Associates in the Review Letter Dated May 9, 2018. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

I. Motion to Consider Awarding the Towamencin Avenue Phase II Project to the Apparent Low Bidder Blooming Glen Contractors in the Amount of \$199,730.00 (One Hundred & Ninety-Nine Thousand Seven Hundred Thirty Dollars) as Recommended by Bursich Associates in the Review Letter Dated May 10, 2018.

Motion: A motion was made by Councilmember Farrall to Approve Awarding the Towamencin Avenue Phase II Project to the Apparent Low Bidder Blooming Glen Contractors in the Amount of \$199,730.00 (One Hundred & Ninety-Nine Thousand Seven Hundred Thirty Dollars) as Recommended by Bursich Associates in the Review Letter Dated May 10, 2018 Upon Final Review from the Borough Staff, Solicitor and Engineer. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

J. Motion to Consider Awarding the East School Street Sanitary Sewer Project to the Apparent Low Bidder Anrich, Inc. in the Amount of \$217,091.40 (Two Hundred & Seventeen Thousand Ninety-One Dollars and Forty Cents) Including Alternate A as Recommended by Bursich Associates in the Review Letter Dated May 10, 2018.



Motion: A motion was made by Councilmember Farrall to Approve Awarding the East School Street Sanitary Sewer Project to the Apparent Low Bidder Anrich, Inc. in the Amount of \$217,091.40 (Two Hundred & Seventeen Thousand Ninety-One Dollars and Forty Cents) Including Alternate A as Recommended by Bursich Associates in the Review Letter Dated May 10, 2018 Upon Final Review from Borough Staff, Solicitor and Engineer. The motion was seconded by Councilmember Ferguson.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

K. Motion to Consider Payment Request No. 1 for the Municipal Complex to E.R. Stuebner, Inc. in the Amount of \$197,550.00 (One Hundred Ninety-Seven Thousand Five Hundred Fifty Dollars)

Motion: A motion was made by Councilmember Farrall Approve Payment Request No. 1 for the Municipal Complex to E.R. Stuebner, Inc. in the Amount of \$197,550.00 (One Hundred Ninety-Seven Thousand Five Hundred Fifty Dollars). The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

L. Motion to Consider Resolution 2018-17 Authorizing the Submission of a Grant Application for the DVRPC Municipal Bridge Retro-Reimbursement Program for the E. Lincoln Avenue Bridge.

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2018-17 Authorizing the Submission of a Grant Application for the DVRPC

Municipal Bridge Retro-Reimbursement Program for the E. Lincoln Avenue Bridge. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

9. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Ferguson to approve payment of the bills. The motion was seconded Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 3-0-1. Councilmember Farrall abstained from the vote.

10. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Farrall to adjourn the Regular Meeting of May 16, 2018. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0. The meeting was adjourned at 8:54PM.

*Executive Session Litigation and Personnel*

Respectfully Submitted,  
Jaime E. Snyder  
Assistant Manager