


# HATFIELD BOROUGH COUNCIL

## REGULAR MEETING

October 19, 2022

Join us for



**OCTOBER 31st—  
4:30-7:00 pm**  
**Hatfield Municipal Complex  
401 South Main Street**  
Wear your costume and come have some fun  
with us before heading out for the night!

**Halloween Craft!  
Collect Goodies!  
Win Prizes!  
And Candy, Of Course!**  
\*While supplies last

For more information, follow us on Facebook—  
HatfieldBorough19440  
or e-mail [lhellmann@hatfieldborough.com](mailto:lhellmann@hatfieldborough.com)

**JASON FERGUSON, PRESIDENT**

**RICHARD GIRARD, VICE PRESIDENT**

**JAMES FAGAN, COUNCILMEMBER**

**MICHELLE KROESSER, COUNCILMEMBER**

**LAWRENCE G. STEVENS, COUNCILMEMBER**

**MARY ANNE GIRARD, MAYOR**

**JAIME E. SNYDER, BOROUGH MANAGER**

**CATHERINE M. HARPER, BOROUGH SOLICITOR**



# Borough of Hatfield

Montgomery County, Pennsylvania

## BOROUGH COUNCIL REGULAR MEETING

October 19, 2022

### AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION

1. APPROVAL OF MEETING AGENDA:

Motion to Approve the Agenda of the October 19, 2022 Regular Meeting

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the August 31, 2022 Workshop Meeting and the September 21, 2022 Regular Meeting

3. PUBLIC INPUT:

Please rise, state your name and address and the reason for addressing Council

4. ANNOUNCEMENTS:

- Next Council Meetings November 2<sup>nd</sup> Workshop and November 16<sup>th</sup> Regular Meeting 7:30PM in Council Chambers
- Planning Commission is Scheduled to Meet on Monday, October 24, 2022 @ 7:00PM in Council Chambers
- HEROC is Scheduled to Meet on Wednesday, October 26, 2022 @ 8:00AM in Council Chambers
- Hatfield Borough Fall Park Clean-up is Scheduled for October 29<sup>th</sup> @ 9:00AM at Heritage Park
- Halloween Happy Event is Scheduled for Monday, October 31<sup>st</sup> @ 4:30PM to 7:00PM at the Borough Office

5. REPORTS AND CORRESPONDENCE:

- A. Monthly YTD Report
- B. Monthly EMS Report

401 S. Main Street  
P.O. Box 190  
Hatfield, PA 19440

**Phone:**  
215-855-0781

**Fax:**  
215-855-2075

**Email:**  
admin@  
hatfieldborough.com

**Website:**  
www.hatfieldborough.com

6. NEW BUSINESS / DISCUSSION ITEMS:
  - A. Payment Request No. 1 for the 2022 Roadway Resurfacing Project
  - B. Draft Open Burning Ordinance
  - C. Draft Leash Law Ordinance
  - D. Draft Collection Bin Ordinance
  - E. Authorization to Advertise Broad Street and N. Main Street Utility Replacement Project
  
7. OLD BUSINESS:
  - A. Payment Request No. 2 / Final Payment for the CTP Fire House Flasher Project
  - B. Annual Christmas Tree Lighting Request
  
8. ACTION ITEMS:
  - A. Motion to Consider Payment Request No. 2 / Final Payment for the CTP Fire House Flasher Project to Charles A. Higgins and Sons, Inc. in the Amount of \$6,498.64 (six thousand four hundred ninety-eight dollars and sixty-four cents)
  - B. Motion to Consider Grace Lutheran Church Request to Hold the Annual Christmas Tree Lighting at Railroad Plaza / Memorial Park
  - C. Motion to Consider Payment Request No. 1 for the 2022 Roadway Resurfacing Project to Blooming Glen Contractors, Inc. in the Amount of \$91,637.23 (ninety-one thousand six hundred thirty-seven dollars and twenty-three cents)
  - D. Motion to Consider Advertising the E. Broad Street and N. Main Street Utility Replacement Project
  
9. Motion to Approve Payment of the Bills
  
10. MOTION to ADJOURN: EXECUTIVE SESSION

## **2. APPROVAL OF THE MINUTES:**

**Motion to Approve the Minutes of the  
August 31, 2022 Workshop Meeting  
and the September 21, 2022  
Regular Meeting**

HATFIELD BOROUGH COUNCIL  
WORKSHOP MEETING  
August 31, 2022  
September Workshop Meeting

MINUTES

THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED  
BOROUGH HALL 401 S. MAIN STREET, HATFIELD  
THIS MEETING WAS RECORDED

CALL TO ORDER AND ROLL CALL:

- (X) Jason Ferguson, President
  - (X) Richard Girard, Vice President
  - (X) James Fagan
  - (X) Michelle Kroesser
  - (X) Lawrence G. Stevens
- (X) Mayor Mary Anne Girard

The record shows that five members of the Council were present at roll call, as well as, Mayor; Mary Anne Girard, Solicitor; Andrew Knox; Timoney Knox LLP, Borough Manager; Jaime E. Snyder, and Assistant to the Manager; Kathryn Vlahos.

1. APPROVAL OF MEETING AGENDA:

**Motion:** A motion was made by Councilmember Kroesser to Approve the Workshop Meeting Agenda of August 31, 2022. The motion was seconded by Councilmember Girard. The motion was approved unanimously with a vote of 5-0.

2. PUBLIC INPUT: President Ferguson asked if there was any Public Input. No Media Present.

**PAUL DOWLING 132 COLUMBIA-** Mr. Dowling had a request that tonight when the Council reviews Ordinance 546 for the Codification of the Ordinances for the Borough of Hatfield if they could explain the total cost as well as if it was in the budget. Manager Snyder replied that it was not on the agenda tonight, it is placed under announcements to let everyone know that there is a public hearing at the September 21, 2022 meeting for the Codification process and she can give a budget review at that time and it was on the 2022 budget.

3. ANNOUNCEMENTS: Manager Snyder made the following announcements:

- Strategic Planning Meeting September 21, 2022 @ 5:30PM in Council Chambers
- Next Council Meeting September 21, Regular Meeting @ 7:30PM in Council Chambers

- Public Hearing for Borough Code Adoption September 21 @ 7:30PM
- HMHS is Scheduled to Meet Tuesday, September 27, 2022 @ 7:00PM at the HVFC
- HEROC is Scheduled to Meet Wednesday, September 28, 2022 @ 8:00AM in Council Chambers
- Next Planning Commission Meeting is Scheduled for October 3, 2022, @ 7:00PM in Council Chambers
- The Borough Offices will be closed Monday, September 5, 2022 in Observance of the Labor Day Holiday
- Hatfield Borough Fall Fest is Scheduled for Saturday, September 24<sup>th</sup> @ 3:00PM on E. Lincoln Avenue

#### 4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Budget, Finance, and Labor Committee Report**  
President Ferguson stated that they have not met, but the budget season is coming up.
- **Planning, Building, and Zoning Committee Report**  
Councilmember Stevens reported that neither the committee nor the Planning Commission has met recently so he does not have anything to report.
- **Public Safety Committee Report**  
Councilmember Kroesser stated that Public Safety had a meeting before the meeting and they are going to be targeting speeding, reviewing rentals in the borough and leash laws for the borough.
- **Public Works & Property and Equipment Committee Report**  
Councilmember Fagan reported that they have not met but they have a meeting scheduled for September 14<sup>th</sup> at 6:00 PM.
- **Utilities Committee Report**  
Councilmember Girard stated that they have not met but he can report that deliquesces for electricity+ are slowly going down.
- **Hatfield Economic Revitalization Committee Report**  
Councilmember Girard reported that they met the other day and they are working on organizing the business of the month for September. They are also looking for volunteers for the Fall Fest / Car Show for September 24<sup>th</sup>.
- **Dual Action Committee Report**  
President Ferguson stated that there was nothing to report.
- **Mayor Mary Anne Girard Report**  
Mayor Girard stated that she will be resuming office hours at the borough building which will be the second and fourth Wednesday of the month from 11:30 AM to 1:30 PM.

## 5. REPORTS AND CORRESPONDENCE

Manager Snyder and President Ferguson updated and answered questions regarding the Reports and Correspondence. Lieutenant Robertson answered questions regarding the Police Report.

- Monthly Investments Report
- Monthly EIT/LST Report
- Monthly YTD Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Zoning Officer, Building Code, Property Maintenance Report
- Fire Marshal / Fire Safety Inspection Report
- Pool Advisory Report

## 6. MANAGERS REPORT

### 1. Land Use & Development Updates

#### A. Edinburgh Square Subdivision

- Current construction on all four lots

#### B. Bennets Court Land Development

- Preliminary / Final Granted by PC
- Preliminary Granted by Council

#### C. 43 Roosevelt Land Development

- Developers Agreement

#### D. Septa Property

- Appraisal
- Long-Term Lease Agreement

#### E. 200 N Main Street (Biblical Seminary)

- Sketch Plan submitted
- Applying for Tax Credit Programs

#### F. 28 N. Market Street Subdivision

- Preliminary Final Granted by PC / Council
- Working on Documents / Reviews needed for recording

#### G. 23 N. Main Street

- Sketch Plan Submitted

### 2. Utility Billing Update:

- Staff continues to monitor Electric & Sewer Past Due accounts. Electric Shut-offs are being scheduled for September
- Email billing is available for Electric & Sewer Accounts. Please contact Utilities Department if you are interested in signing up.



- The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user-friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.
- <https://hatf-pa0web.ampppartners.org/index/php>
- Please register exactly as it appears on your current billing. Example SMITH, JOHN E.

### 3. 2021 Outstanding Project Updates

- A. The East Lincoln Avenue Bridge Replacement Project
  - Submitting reimbursement paperwork for the Grant
- B. The Orchard Forest Way CDBG Sanitary Sewer Project
  - Waiting on County to release payment paperwork
- C. CMAQ Grant (Synchronization of Signals)
  - Waiting on PennDOT to connect to the server

### 4. 2022 Project Updates

- A. 2022 ADA Ramp & Curb & Ramp Project
  - Project has started
- B. 2022 Roadway Resurfacing Project
  - Project start date of September 6, 2022
- C. W. Broad Street, E. Broad Street N. Market H2O / PA Small Water Storm and Sanitary Sewer Grant Project
  - Working on the bid package
  - HOP submitted
- D. CTP Firehouse Flasher Grant
  - Working on punch-list items
  - Working to have a ribbon-cutting
- E. MTF / CTP Crosswalk Grants
  - Agreements received
  - Coordination with Storm and Sanitary H2O / PA Small Water Grant Project -Working with Engineer

### 5. PMEA Update

- Conference scheduled Sept. 7-2, 2022 Penn Stater
- August Newsletter- attached

### 6. AMP Pennsylvania R.I.C.E. BTM Peaking Project Update

- Site sign being produced
- Working on Commission-PPL site visits scheduled



## 7. AMI Update

- The AMI system is 100% installed and integrated into our system.

## 8. Public Information Officer Update- attached

## 9. Items of Interest

- NPSD School Board Meetings
- Honey Bee Day 2022

7. NEW BUSINESS / DISCUSSION ITEMS:

## A. Montgomery County Consortium of Communities (MCCC) 2022-2023 Rock Salt Bid Results

Manager Snyder explained that Hatfield Borough has been the representative for the Montgomery County Consortium Rock Salt Bid for the last few years. Bursich is the engineer for the Rock Salt Bid for the Consortium. The bid came back with Riverside Construction Materials with a bid of \$68.00 per delivered ton on for consideration tonight. This bid is no liability for Hatfield Borough, we are simply the host of the bid. If they were to award the bid, she will let the Consortium know and they can start ordering their salt.

## B. Resolution 2022-27 Recognizing Public Power Week

Manager Snyder explained s an annual resolution since we are a public power provider, we always recognize Public Power Week which is October 2<sup>nd</sup> to October 8<sup>th</sup>.

## C. Resolution 2022-28 Recognizing Fire Prevention Week

Manager Snyder stated that Fire Prevention Week is also in October and the Borough recognizes the week every year.

8. OLD BUSINESS:9. ACTION ITEMS:

A. Motion to Consider Awarding the Montgomery County Consortium of Communities (MCCC) 2022-2023 Rock Salt Bid to Riverside Construction Materials Inc. in the Amount of \$68 / Delivered Ton and in the Amount of \$68 / Non-Delivered Ton.

**Motion:** A motion was made by Councilmember Stevens to Award the Montgomery County Consortium of Communities (MCCC) 2022-2023 Rock Salt Bid to Riverside Construction Materials Inc. in the Amount of \$68 / Delivered Ton and in the Amount of \$68 / Non-Delivered Ton. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

10. MOTION TO ADJOURN:

**Motion:** A motion was made by Councilmember Kroesser to adjourn the Workshop Meeting of August 31, 2022. The motion was seconded by Councilmember Fagan and unanimously approved with a vote of 5-0. The meeting was adjourned at 8:06 PM.

*Executive Session Personnel, Litigation and Real Estate*

Respectfully Submitted,  
Kathryn Vlahos  
Assistant to the Manager

HATFIELD BOROUGH COUNCIL  
REGULAR MEETING  
September 21, 2022

MINUTES

THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED  
BOROUGH HALL 401 S. MAIN STREET, HATFIELD  
THIS MEETING WAS RECORDED

CALL TO ORDER AND ROLL CALL:

- (X) Jason Ferguson, President
- (X) Richard Girard, Vice President
- (X) James Fagan
- (X) Michelle Kroesser
- (X) Lawrence G. Stevens
  
- (X) Mayor Mary Anne Girard

The record shows that five members of the Council were present at roll call, as well as, Mayor; Mary Anne Girard, Solicitor; Catherine M. "Kate" Harper; Timoney Knox LLP, Borough Manager; Jaime E. Snyder, Public Works Director; Stephen S. Fickert, Jr. and Assistant to the Manager; Kathryn Vlahos.

President Ferguson announced that Council held a brief executive session before the meeting to discuss a matter of personnel and safety concerns.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to Approve the Regular Meeting Agenda of September 21, 2022. The motion was seconded by Councilmember Kroesser.

The motion was approved unanimously with a vote of 5-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the August 17, 2022 Workshop Regular Meeting

Motion: A motion was made by Councilmember Girard to Approve the Minutes of the August 17, 2022 Workshop Regular Meeting. The motion was seconded by Councilmember Fagan and unanimously approved with a vote of 5-0.

3. PUBLIC INPUT: President Ferguson asked if there was any Public Input. No Media Present.

Owen Wilcox, 32 East School Street had a request for Council to think about when they are working on next year's budget. His request was that included in the bid package for next year paving to also pave the ally way behind his house. He feels that it will be a helpful partnership with the residents on East School and the residents will appreciate it. Mr. Wilcox commented on the bill list some entries just say TD Bank Card, he would like to know who the merchants are. Solicitor Harper commented that ally ways are not usually publicly dedicated streets, they belong to the neighbors. Mr. Wilcox clarified that he would like the ally to be included in the bid package the residents will pay for their portion of the ally to be paved. He feels that the cost will be much lower if it was included in the bid package as an alternative, compared to the residents going out and getting a contractor on their own. Manager Snyder commented that she will talk to the engineer to discuss what they can do and that she cannot guarantee that his neighborhood is on for 2023 but it is next on the list for roads to be paved. Manager Snyder also stated that she will talk with the treasure to get more details on the bill list for the TD Bank Card.

4. ANNOUNCEMENTS: Manager Snyder made the following announcements:

- Next Council Meetings October 5<sup>th</sup> Workshop and October 19<sup>th</sup> Regular Meeting 7:30PM in Council Chambers
- HEROC is Scheduled to Meet on Wednesday, September 28, 2022 @ 8:00AM in Council Chambers
- Planning Commission is Scheduled to Meet on Monday, October 3, 2022 @ 7:00PM in Council Chambers
- HMHS is Scheduled to Meet on Tuesday, September 27, 2022 @ 7:00PM at the HVFC
- Hatfield Borough Fall Fest is Scheduled for Saturday, September 24<sup>th</sup> @ 3:00PM on E. Lincoln Avenue

5. Public Hearing for Ordinance No. 546 for Codification of the Ordinances the Borough of Hatfield and Adoption of the Code of Ordinances

President Ferguson suspended the Regular Scheduled Public Meeting and opened for the Scheduled Public Hearing. A Court Reporter was present and the Public Hearing closed at 7:59 PM.

Official Court Reporter Minutes for this Public Hearing can be requested at the Hatfield Borough Office.

6. Bennetts Court Presentation by Prestige Builders for Final Subdivision and Land Development Approval for Maple Avenue in the Borough

Kris Reiss engineer for Bennetts Court explained that there were not many changes that were made to the plan since Council has last seen it. The changes that were made were requested by the Borough Council and the Borough Planning Commission. Mr. Reiss explained that they widened the road to a 24-foot cartway and added additional parking spaces to the plan. The waivers that are being requested as the same as they were requested before. Mr. Reiss reviewed the waivers with Council.

*Action Item 9. D, was moved up on the agenda*

D. Motion to Consider Resolution 2022-29 Granting Final Land Development Approval for Prestige Property Partners LLC, Bennetts Court with Conditions

Motion: A motion was made by Councilmember Kroesser to Approve Resolution 2022-29 Granting Final Land Development Approval for Prestige Property Partners LLC, Bennetts Court with Conditions. The motion was seconded by Councilmember Stevens.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

7. NEW BUSINESS / DISCUSSION ITEMS:

A. Resolution 2022-30 Closure of Certain Borough Roads

Manager Snyder explained that this resolution is for the Fall Fest / Car Show on September 24<sup>th</sup>.

B. Monthly Cash Report

Manager Snyder stated that this report was not in the workshop packet so it was included in tonight's regular meeting packet.

C. Monthly YTD Report

Manager Snyder stated that this report was not in the workshop packet so it was included in tonight's regular meeting packet.

D. Monthly EMS Report

Manager Snyder stated that this report was not in the workshop packet so it was included in tonight's regular meeting packet.

E. Pool Advisory Report

Manager Snyder stated that this report was not in the workshop packet so it was included in tonight's regular meeting packet.

8. OLD BUSINESS:

A. Resolution 2022-27 Recognizing Public Power Week

Manager Snyder explained that this is an annual resolution that Council and the Mayor pass to recognize that Hatfield Borough provides electricity to the Borough.

B. Resolution 2022-28 Recognizing Fire Prevention Week

Manager Snyder explained that this is another annual resolution that Council and the Mayor pass that recognizes Fire Prevention Week.

9. ACTION ITEMS:

- A. Motion to Consider Ordinance No. 546, providing for Codification of the Ordinances for the Borough of Hatfield and Adoption of the Code of Ordinances

**Motion:** A motion was made by Councilmember Girard to Approve Ordinance No. 546, providing for the Codification of the Ordinances for the Borough of Hatfield and the Adoption of the Code of Ordinances. The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

- B. Motion to Consider Resolution 2022-27 Recognizing Public Power Week

**Motion:** A motion was made by Councilmember Kroesser to Approve Resolution 2022-27 Recognizing Public Power

Week. The motion was seconded by Councilmember Stevens.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

C. Motion to Consider Resolution 2022-28 Recognizing Fire Prevention Week

**Motion:** A motion was made by Councilmember Stevens to Approve Resolution 2022-28 Recognizing Fire Prevention Week. The motion was seconded by Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

E. Motion to Consider Resolution 2022-30 Closure of Certain Borough Roads for the Annual Fall Fest Event

**Motion:** A motion was made by Councilmember Girard to Approve Resolution 2022-30 Closure of Certain Borough Roads for the Annual Fall Fest Event. The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

10. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Ferguson and Manager Snyder reviewed and answered questions regarding the bill list.

**Motion:** A motion was made by Councilmember Stevens to Approve the payment of the bills. The motion was seconded by Councilmember Fagan.



President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

12. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Kroesser to adjourn the Regular Meeting of September 21, 2022. The motion was seconded by Councilmember Girard and unanimously approved with a vote of 5-0. The meeting was adjourned at 8:31 PM.

*Executive Session Personnel, Litigation and Real Estate*

Respectfully Submitted,  
Kathryn Vlahos  
Assistant to the Manager

### **3. PUBLIC INPUT:**

**Please rise, state your name and  
address and the reason for  
addressing Council**

## **4. ANNOUNCEMENTS:**

- **Next Council Meetings November 2<sup>nd</sup> Workshop and November 16<sup>th</sup> Regular Meeting 7:30PM in Council Chambers**
- **Planning Commission is Scheduled to Meet on Monday, October 24, 2022 @ 7:00PM in Council Chambers**
  - **HEROC is Scheduled to Meet on Wednesday, October 26, 2022 @ 8:00AM in Council Chambers**
- **Hatfield Borough Fall Park Clean-up is Scheduled for October 29<sup>th</sup> @ 9:00AM at Heritage Park**
- **Halloween Happy Event is Scheduled for Monday, October 31<sup>st</sup> @ 4:30PM to 7:00PM at the Borough Office**



**Join us for**



**OCTOBER 31st—**

**4:30-7:00 pm**

**Hatfield Municipal Complex  
401 South Main Street**

**Wear your costume and come have some fun  
with us before heading out for the night!**

**Halloween Craft!**

**Collect Goodies!**

**Win Prizes!**

**And Candy, Of Course!**

*\*While supplies last*

**For more information, follow us on Facebook—**

**HatfieldBorough19440**

**or e-mail [lhellmann@hatfieldborough.com](mailto:lhellmann@hatfieldborough.com)**

## **5. REPORTS AND CORRESPONDENCE:**

### **A. Monthly YTD Report**

**Combination of Funds 2022**  
**YTD as of September 30, 2022**

	Revenues	Expenses	Budgeted			
			Revenues	% Revenues Received	Expenses	% Expenses Used
January	\$393,834.39	\$545,824.64	\$8,385,900.00	4.70%	\$8,443,384.00	6.46%
February	555,741.81	529,583.77	\$8,385,900.00	6.63%	\$8,443,384.00	6.27%
March	535,251.11	329,696.63	\$8,385,900.00	6.38%	\$8,443,384.00	3.90%
April	497,053.24	511,829.57	\$8,385,900.00	5.93%	\$8,443,384.00	6.06%
May	510,356.13	436,417.87	\$8,385,900.00	6.09%	\$8,443,384.00	5.17%
June	792,204.86	530,111.59	\$8,385,900.00	9.45%	\$8,443,384.00	6.28%
July	571,420.06	589,768.58	\$8,385,900.00	6.81%	\$8,443,384.00	6.98%
August	542,784.67	537,980.04	\$8,385,900.00	6.47%	\$8,443,384.00	6.37%
September	1,338,007.60	1,138,334.80	\$8,385,900.00	15.96%	\$8,443,384.00	13.48%
October			\$8,385,900.00		\$8,443,384.00	
November			\$8,385,900.00		\$8,443,384.00	
December			\$8,385,900.00		\$8,443,384.00	
<b>Total</b>	<b>\$5,736,653.87</b>	<b>\$5,149,547.49</b>		<b>68.41%</b>		<b>60.99%</b>

## **5. REPORTS AND CORRESPONDENCE:**

### **B. Monthly EMS Report**



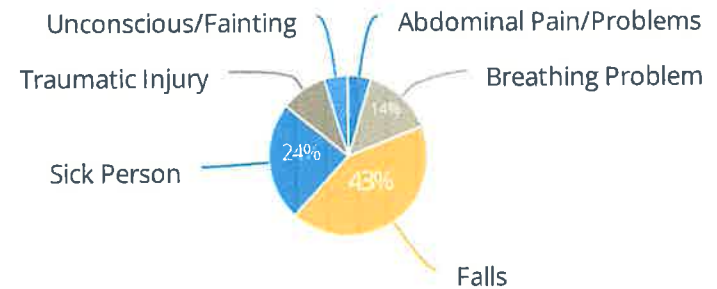
Filters **Scene Zone** MONTGOMERY - HATFIELD BOROUGH (46929) **Months in ESO Record Created Date** Last Month

TOTAL ZONE CALLS: **21**    TOTAL VMSC CALLS: **925**    Average Chute Time: **78.19**    Average Response Time: **08m:41s**

Top 5 Call Types

Type of Incident	#
Falls	9
Sick Person	5
Breathing Problem	3
Traumatic Injury	2
Abdominal Pain/Problems	1

Dispatched Complaint Percentages



Call Disposition

Disposition	#
Transported No Lights/Siren	10
Patient Refused Evaluation/Care (Without Transport)	6
Transported Lights/Siren	2
Cancelled on Scene/No Patient Found	1
Patient Treated, Released (per protocol)	1
Patient Treated, Released (AMA)	1

Hospital Transports



■ Abington Health Lansdale Hospital    ■ Grand View Hospital    ■ N/A

**6. NEW BUSINESS / DISCUSSION ITEMS:**

**A. Payment Request No. 1 for the  
2022 Roadway Resurfacing Project**



October 17, 2022

Hatfield Borough  
401 South Main Street  
Hatfield PA 19440

Attention: Jaime E. Snyder, Manager

RE: 2022 Roadway Resurfacing Project  
Contract No. HAT 22-02  
Application for Payment 1  
Bursich Project No.: HAT-01/198065.01



Dear Jaime:

We have reviewed the Contractor's Application and Certification for Payment No. 1, submitted by Blooming Glen Contractors, Inc., dated October 13, 2022, for the above referenced contract. Application No. 1, in the amount of \$91,637.23, includes a request for payment for all contracted work as listed on the enclosed application, less 10% retainage. The retainage will be held until completion of all punchlist items.

We have reviewed site conditions and met with Borough staff to evaluate work performed by the contractor. Based on the work completed and compliance documents provided, **we recommend payment of \$91,637.23**, to Blooming Glen Contractors, Inc. for work completed through September 9<sup>th</sup>, 2022.

Should you have any questions or need further information, please feel free to contact me at 484-941-0448 or [gus.meyer@bursich.com](mailto:gus.meyer@bursich.com).

Very truly yours,

A blue ink signature of Gus Meyer.

Gus Meyer  
Senior Project Designer  
Bursich Associates, Inc., Pottstown Office

Enclosures: Application and Certification for Payment No. 1 dated October 17, 2022  
Payment Summary dated October 13, 2022  
Certified Payrolls – weeks ending 9/10/2022

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464  
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040  
[www.bursich.com](http://www.bursich.com)



APP NUMBER 001R

DATE: 10/14/2022

OWNER: Halfeld Borough

NAME OF PROJECT: 2022 Roadway Resurfacing Project HAT 22-02

JOB NO.: 03082-200

CONTRACTOR: Blooming Glen Contractors, Inc.

Unit Price	Unit	Item No.	Description	Quantity	Total Amount	Previous Applications		This Application		Complete To Date		Balance To Finish	
						D		E		F		G	
						C	Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity
2,700.00	EA	0500-1000	Replace Frame & Cover on Exist	4	\$10,800.00							4.000	10,800.00
47.55	SY	0800-0005	25.0mm 5" Base Repair (Lincoln	250	\$11,887.50			16.250	772.69	16.250	772.690	233.750	11,114.81
8.65	SY	0800-0150	9.5mm WMA .3-<3 MESALS PG64S-2	6300	\$54,495.00			6,037.000	52220.05	6,037.000	52,220.050	263.000	2,274.95
72.75	SY	0800-1005	25.0mm 5" Base Repair (Towamen	100	\$7,275.00							100.000	7,275.00
32.20	SY	0800-1150	9.5mm WMA .3-<3 MESALS PG64S-2	105	\$3,381.00			73.250	2358.65	73.250	2,358.650	31.750	1,022.35
3.75	SY	0900-0150	Milling - 1-1/2" Depth (Lincol	6300	\$23,625.00			5,990.250	22463.44	5,990.250	22,463.440	309.750	1,161.56
15.25	SY	0900-1150	Milling - 1-1/2" Depth (Towame	105	\$1,601.25			73.250	1117.06	73.250	1,117.060	31.750	484.19
11,500.00	EA	0901-0001	MPT - (Lincoln Ave & Poplar St	1	\$11,500.00			1.000	11500	1.000	11,500.000		
2,400.00	EA	0901-0002	MPT - (Towamencin Ave)	1	\$2,400.00			1.000	2400	1.000	2,400.000		
4,500.00	EA	1000-0001	Pavement Markings	1	\$4,500.00			1.000	4500	1.000	4,500.000		
4,527.25	LS	1000-1000	Balance of Work	1	\$4,527.25			1.000	4527.25	1.000	4,527.250		
<b>PROJECT TOTAL:</b>						\$135,992.00			101,859.14		101,859.14		34,132.86

**PAYMENT SUMMARY**  
 Hatfield Borough  
 2022 Roadway Resurfacing Project  
 Contract No. HAT 22-02  
 10/13/2022  
**PAYMENT 1**

				ORIGINAL CONTRACT COSTS		PAYMENTS					
						1		TOTAL		OVER / UNDER (-) ESTIMATE	
Item	Description	Unit	Estimated Quantity	Unit Price	Total Price	Quantity	Cost	Quantity	Cost	Quantity	Cost
<b>BASE BID</b>											
1	MILLING OF BITUMINOUS PAVEMENT SURFACE, 1-1/2" DEPTH, MILLED MATERIAL RETAINED BY CONTRACTOR (LINCOLN AVE. & POPLAR ST.)	SY	6,300	\$3.75	\$23,625.00	5,990.25	\$22,463.44	5,990.25	\$22,463.44	-309.75	-\$1,161.56
2	BASE REPAIR - SUPERPAVE ASPHALT MIXTURE DESIGN, WMA BASE COURSE, PG 64-22, 0.3 TO < 3 MILLION ESALS, 25.0 MM MIX, 5" DEPTH (LINCOLN AVE. & POPLAR ST.)	SY	250	\$47.55	\$11,887.50	16.25	\$772.69	16.25	\$772.69	-233.75	-\$11,114.81
3	OVERLAY - SUPERPAVE ASPHALT MIXTURE DESIGN, WMA WEARING COURSE, PG 64-22, 0.3 TO < 3 MILLION ESALS, 9.5 MM MIX, 1-1/2" DEPTH, SRL-H (LINCOLN AVE. & POPLAR ST.)	SY	6,300	\$8.65	\$54,495.00	6,037.00	\$52,220.05	6,037.00	\$52,220.05	-263.00	-\$2,274.95
4	MAINTENANCE AND PROTECTION OF TRAFFIC DURING CONSTRUCTION (LINCOLN AVE. & POPLAR ST.)	EA	1	\$11,500.00	\$11,500.00	1.00	\$11,500.00	1.00	\$11,500.00	0.00	\$0.00
5	MILLING OF BITUMINOUS PAVEMENT SURFACE, 1-1/2" DEPTH, MILLED MATERIAL RETAINED BY CONTRACTOR (TOWAMENCIN AVE.)	SY	105	\$15.25	\$1,601.25	73.25	\$1,117.06	73.25	\$1,117.06	-31.75	-\$484.19
6	BASE REPAIR - SUPERPAVE ASPHALT MIXTURE DESIGN, WMA BASE COURSE, PG 64-22, 3 TO < 30 MILLION ESALS, 25.0 MM MIX, 5" DEPTH (TOWAMENCIN AVE.)	SY	100	\$72.75	\$7,275.00	0.00	\$0.00	0.00	\$0.00	-100.00	-\$7,275.00
7	OVERLAY - SUPERPAVE ASPHALT MIXTURE DESIGN, WMA WEARING COURSE, PG 64-22, 3 TO < 30 MILLION ESALS, 9.5 MM MIX, 1-1/2" DEPTH, SRL-H (TOWAMENCIN AVE.)	SY	105	\$32.20	\$3,381.00	73.25	\$2,358.65	73.25	\$2,358.65	-31.75	-\$1,022.35
8	PAVEMENT MARKINGS	EA	1	\$4,500.00	\$4,500.00	1.00	\$4,500.00	1.00	\$4,500.00	0.00	\$0.00
9	REPLACE FRAME & COVER ON EXISTING SANITARY MANHOLE	EA	4	\$2,700.00	\$10,800.00	0.00	\$0.00	0.00	\$0.00	-4.00	-\$10,800.00
10	MAINTENANCE AND PROTECTION OF TRAFFIC DURING CONSTRUCTION (TOWAMENCIN AVE.)	EA	1	\$2,400.00	\$2,400.00	1.00	\$2,400.00	1.00	\$2,400.00	0.00	\$0.00
11	BALANCE OF WORK	LS	1	\$4,527.25	\$4,527.25	1.00	\$4,527.25	1.00	\$4,527.25	0.00	\$0.00
					<b>\$135,992.00</b>	<b>\$101,859.14</b>		<b>\$101,859.14</b>		<b>-\$34,132.86</b>	

**CONTRACT SUMMARY:**

ORIGINAL CONTRACT COST = \$135,992.00  
 CHANGE ORDERS = \$0.00

**TOTAL CONTRACT COST = \$135,992.00**

	TOTAL CONTRACT COST	1	PAYMENTS TOTAL
SUBTOTAL =	\$135,992.00	\$101,859.14	\$101,859.14
- RETAINAGE =		-\$10,185.91	-\$10,185.91
RELEASE OF RETAINAGE =		\$0.00	\$0.00
<b>TOTAL PAYMENT =</b>		<b>\$91,673.23</b>	<b>\$91,673.23</b>
REMAINING CONTRACT COST =	\$34,132.86		
RETAINAGE HELD FOR FINAL PAYMENT =	\$10,185.91		
<b>TOTAL REMAINING TO BE PAID =</b>	<b>\$44,318.77</b>		

**6. NEW BUSINESS / DISCUSSION ITEMS:**

**B. Draft Open Burning Ordinance**



**DRAFT**

**BOROUGH OF HATFIELD  
MONTGOMERY COUNTY, PENNSYLVANIA  
ORDINANCE NO. \_\_\_**

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**AN ORDINANCE AMENDING CHAPTER 7 OF THE BOROUGH OF HATFIELD CODE, ENTITLED “OPEN BURNING,” TO ADD REQUIREMENTS FOR RECREATIONAL BURNING.**

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**RECITALS:**

**WHEREAS,** The Borough Code authorizes the Hatfield Borough Council to make and adopt Ordinances that are consistent with the Constitution and the laws of the Commonwealth that it deems necessary for the proper management and control of the Borough and welfare of the Borough and its citizens;

**WHEREAS,** The Borough Code authorizes the Borough Council to adopt rules and regulations governing the safety and public welfare within the Borough;

**WHEREAS,** The Borough Council of Hatfield desires to amend Chapter 7 of the Borough of Hatfield Code, entitled “Fire Prevention and Fire Protection”, to establish the safe use of certain fire containing devices and fire burning practices located within the Borough; and

**WHEREAS,** The Borough Council of the Borough of Hatfield, after due consideration of the proposed ordinance at a duly advertised public hearing, has determined that the health, safety, and general welfare of the residents of the Borough of Hatfield will be served by adopting this ordinance.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Borough Council of Hatfield, as follows:

**SECTION 1. CODE AMENDMENTS.**

The Hatfield Code is hereby amended as follows:

**Chapter 7, Part 1, entitled “OPEN BURNING” of the Hatfield Borough Code is hereby amended as follows:**

**§7-101. Definition of terms.**

Interpretation of words and phrases when used in this Part shall, for the purpose of this Part, have meanings as indicated below except in those instances where the context clearly indicates a different meaning:

**OPEN BURNING**

A fire, the air contaminants from which are emitted directly into the outdoor atmosphere and not directed thereto through a flue.

**OPEN-FLAME COOKING DEVICE**

A manufactured cooking device, such as a barbecue grill, outside fireplace, or other outdoor appliance, solely intended for the cooking of food.

**FIRE CONTAINMENT DEVICE** – Portable devices intended to contain and control outdoor fires, including chimineas and fire dishes with covers, fire tables, constructed of noncombustible materials such as metal or ceramic material. A fire containment device does not include charcoal or gas powered grills that are intended to be used for cooking purposes.

**COMPRESSED LOG** – Commercial wood products that have been designed for use in fireplaces.

**AGED WOOD** – Natural firewood that has been sized and aged for burning in a fireplace.

**§7-103. Exceptions.**

1. The following instances are exception to the prohibition of open burning:
  - A. The outdoor cooking of food shall be permitted in or on an Underwriters Laboratories (UL) approved open-flame cooking device, solely intended for the cooking of food, and in strict adherence with the manufacturer's use guidelines. Permitted open-flame cooking devices are limited to those specifically designed for cooking with the burning of charcoal, liquid petroleum (LP) gas, propane gas, or wood. Upon the completion of cooking, the flame must be extinguished.
  - B. Recreational. Burning shall be permitted for recreational and ceremonial purposes (i.e., bonfire and camp fires) if such burning is conducted in a safe manner in a place where open fires are otherwise permitted and such burning is under the direct supervision of an adult until such burning is completely extinguished.
  - C. Outdoor burning of aged logs and/or compressed logs in a freestanding fire containment device shall be permitted pursuant to the manufacturer's instructions and only under the following conditions:
    - (1) Fire containment devices shall employ screens and a lid to completely enclose the fire and burning logs contained therein, or a chimney. Fire containment devices shall not exceed three feet in diameter, nor may the fire pile exceed two feet.

- (2) Only aged logs or commercially produced “compressed logs” shall be burned. Burning of lumber, pallets, scrap wood, leaves, yard waste, paper cardboard, garbage and other similar items, including items as set out under §7-102 (2), is prohibited.
- (3) The fire containment device shall be located not less than 15 feet from the nearest portion of any structure, tree (including canopy), wiring, vehicle or building, nor within 15 feet of any property line.
- (4) No fire containment device shall be permitted to emit offensive or objectionable smoke or odors or when other circumstances make usage of said fire containment device hazardous including, but not limited to injury or damage to persons or property.
- (5) The fire containment device shall be used strictly in adherence with all manufacturer’s guidelines and specifications issued with respect to the make and model of said fire containment device.
- (6) Once a fire has been started in a fire containment device, the lid and side screens shall be secured and shall not be removed until the fire is out or extinguished, and no object shall be permitted to protrude outside the lid and screens while a fire is burning within the fire containment device, provided that recreational fires utilized to cook food shall be exempt from said requirement during that period when food is being cooked over the flame.
- (7) For the purposes of this section, an approved fire containment device includes those commercially manufactured devices specifically designed, intended and advertised for the purpose of entertainment.
- (8) A fire containment device shall be attended and supervised at all times by a person 18 years of age or older when in use until the fire is out or extinguished.
- (9) A water source or other provisions for extinguishing the fire shall be immediately accessible at all time when there is a fire in the fire containment device.
- (10) Hours of operation. A person shall not use a fire containment device between the hours of 1:00 a.m. and 9:00 a.m.
- (11) Nothing in this chapter shall preempt the applicability of “no burn” periods issued by appropriate state authorities.

**ORDAINED AND ENACTED** by the Borough Council of HATFIELD BOROUGH on this

\_\_\_\_\_ day of \_\_\_\_\_, 2022 with \_\_\_\_\_ Council Members  
\_\_\_\_\_ voting "aye" and \_\_\_\_\_ voting  
"nay."

Attest:

HATFIELD BOROUGH

\_\_\_\_\_  
Jaime E. Snyder, Secretary / Manager

By: \_\_\_\_\_  
Jason Ferguson, Council President

Approved by the Mayor:

\_\_\_\_\_  
Mary Anne Girard

Date: \_\_\_\_\_

**6. NEW BUSINESS / DISCUSSION ITEMS:**

**C. Draft Leash Law Ordinance**

**DRAFT**

**BOROUGH OF HATFIELD  
MONTGOMERY COUNTY, PENNSYLVANIA  
ORDINANCE NO. \_\_\_**

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**AN ORDINANCE AMENDING CHAPTER 16 OF THE BOROUGH OF HATFIELD CODE, ENTITLED “PARKS AND RECREATION,” TO ADD REQUIREMENTS FOR THE RESPONSIBLE HANDLING AND LEASHING OF DOGS.**

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**RECITALS:**

**WHEREAS**, the Borough Code authorizes the Hatfield Borough Council to make and adopt Ordinances that are consistent with the Constitution and the laws of the Commonwealth that it deems necessary for the proper management and control of the Borough and welfare of the Borough and its citizens.

**WHEREAS**, the Borough Code authorizes the Borough Council to adopt rules and regulations governing the safety and public welfare within the Borough.

**WHEREAS**, the Borough Council of Hatfield desires to amend Chapter 16 of the Borough of Hatfield Code, entitled “Parks and Recreation”, to establish the healthy and safe use of collection bins located within the Hatfield Borough.

**WHEREAS**, the Borough Council of the Borough of Hatfield, after due consideration of the proposed ordinance at a duly advertised public hearing, has determined that the health, safety, and general welfare of the residents of the Borough of Hatfield will be served by adopting this ordinance.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Borough Council of Hatfield, as follows:

**SECTION 1. CODE AMENDMENTS.**

The Hatfield Code is hereby amended as follows:

**Chapter 16, Part 1, entitled “RULES AND REGULATIONS” of the Hatfield Borough Code is hereby added as follows:**

**§16-101 Definitions.**

As used in this Part, the following terms shall have the meanings indicated:

**BOROUGH COUNCIL**

The Borough Council of Hatfield Borough.

**BOROUGH MANAGER**

The Borough Manager of Hatfield Borough.

**PARK**

The open space, both active and passive, as well as playgrounds and other recreational facilities owned and/or operated by the Borough of Hatfield.

**PARK SYSTEM**

All lands owned or designed by Hatfield Borough to be used for any type of recreational purpose or activity. The said lands shall include, but not be limited to, detention basins, park areas, open space land areas, pipe easements, but shall not include areas on which principal municipal buildings are located.

**REMAIN**

To loiter, idle, wander, stroll or play in or upon.

**LEASH LAW**

Any person owning, responsible for, having custody of any dog(s) must have said dog(s) on a leash(es), not exceeding six feet in entire length, including hand loop, attached from collar and/or harness, accompanied by a person able to fully control said dog(s) at all times.

**§16-105 Rules and Regulations.**

[ . . . ]

I. No animals shall be permitted in a Borough park except:

(1) Dogs are permitted on a leash and under control of a handler. Dogs shall be effectively controlled in accordance with the “Leash Law” defined above. Pets are prohibited from all athletic fields, playgrounds or fenced court surfaces in all parks. Dog waste must be cleaned up and disposed of in a waste container by the handler.

~~(2) Dog waste must be cleaned up and disposed of in a waste container by the handler.~~

**ORDAINED AND ENACTED** by the Borough Council of HATFIELD BOROUGH on this \_\_\_\_\_ day of \_\_\_\_\_, 2022 with \_\_\_\_\_ Council Members

\_\_\_\_\_ voting “aye” and \_\_\_\_\_ voting “nay.”.



Attest:

HATFIELD BOROUGH

\_\_\_\_\_  
Jaime E. Snyder, Manager / Secretary

By: \_\_\_\_\_  
Jason Ferguson, Council President

Approved by the Mayor:

\_\_\_\_\_  
Mary Anne Girard

Date: \_\_\_\_\_

**6. NEW BUSINESS / DISCUSSION ITEMS:**

**D. Draft Collection Bin Ordinance**

**BOROUGH OF HATFIELD  
MONTGOMERY COUNTY, PENNSYLVANIA  
ORDINANCE NO. \_\_\_\_**

**DRAFT**

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**AN ORDINANCE AMENDING CHAPTER 27 OF THE BOROUGH OF  
HATFIELD CODE, ENTITLED “ZONING,” TO ADD REQUIREMENTS  
FOR THE PLACEMENT AND USE OF COLLECTION BINS.**

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**RECITALS:**

**WHEREAS**, the Pennsylvania Municipalities Planning Code, 53 P.S. § 10101, *et seq.*, as amended, authorized the Borough of Hatfield to regulate zoning and land use in the Borough;

**WHEREAS**, The Borough Code authorizes the Hatfield Borough Council to make and adopt Ordinances that are consistent with the Constitution and the laws of the Commonwealth that it deems necessary for the proper management and control of the Borough and welfare of the Borough and its citizens;

**WHEREAS**, The Borough Code authorizes the Borough Council to adopt rules and regulations governing the safety and public welfare within the Borough;

**WHEREAS**, The Borough Council of Hatfield desires to amend Chapter 27 of the Borough of Hatfield Code, entitled “Zoning”, to establish the healthy and safe use of collection bins located within the Hatfield Borough; and

**WHEREAS**, The Borough Council of the Borough of Hatfield, after due consideration of the proposed ordinance at a duly advertised public hearing, has determined that the health, safety, and general welfare of the residents of the Borough of Hatfield will be served by adopting this ordinance.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Borough Council of Hatfield, as follows:

**SECTION 1. CODE AMENDMENTS.**

The Hatfield Code is hereby amended as follows:

**Chapter 27, Part 8, entitled “General Regulations” of the Hatfield Borough Code is hereby amended as follows:**

**§27-819 Collection Bins.**

1. As used in this chapter, the following terms shall have the meanings indicated:

- A. CLOTHING/MATERIALS COLLECTION BIN (BIN) – Any enclosed receptacle or container made of metal, steel or a similar product and designed or intended for the donation and the temporary storage of clothing or other materials. Collection bins shall serve registered nonprofit organization only. Collection bins shall not be placed to profit any business or property owner. The Collection Bins, as described in this chapter, shall be considered an accessory structure and permitted only in the Industrial District and Commercial District.
2. No property owner shall place or allow any person to place any collection bins within the Borough without first having obtained a permit as herein provided.
  - A. An application for a permit for used clothing and materials collection bins shall be required. Said application shall be upon a form provided by the Hatfield Borough Code Enforcement Office and shall be verified by oath or affirmation.
  - B. Attached to the application shall be a signed statement by the property owner involved granting permission for the placement of the collection bins, specifying the number of bins permitted and indicating by way of a sketch drawing the permitted location.
  - C. Permits will be issued for a period of one year.
  - D. No permit shall be issued under this chapter until a twenty-five dollar (\$25.00) fee is paid to the Borough for transmittal to the Borough Treasurer for the general use of the Borough. The fee shall be set by resolution of the Borough Council from time to time.
3. The placement of collection bins shall be permitted as accessory to permitted uses in the Industrial District or Commercial District.
  - A. Premises may have no more than one collection bin per property.
  - B. The bin(s) shall be appropriately located so as to not interfere with sight triangles, on-site circulation, required setbacks, landscaping, parking, and any other requirements that may have been imposed as part of the site plan approval for the premises and shall be placed on a concrete surface. No bin shall be placed within a required setback.
  - C. The bin(s) shall be of the type that are enclosed by use of a receiving door and locked so that the contents of the bin(s) may not be accessed by anyone other than those responsible for the retrieval of the contents.
  - D. Each bin shall not cover a ground surface area in excess of five feet by five feet nor be more than six feet in height.

- E. Each bin must be regularly emptied of its contents so that it does not overflow, resulting in used clothing and other items being strewn about the surrounding area.
  - F. If items, trash, or debris accumulates outside of the bin or if the bin becomes deteriorated due to lack of proper maintenance, the bin shall be considered junk and debris and the applicant will be subject to suspension or revocation of the permit. No permit for a donation bin shall be issued or renewed to any applicant with any pending complaint or a suspended permit or to any applicant whose permit for a donation bin has been revoked.
  - G. All bins shall have the name and telephone number of the person or company responsible for emptying the bins printed or posted on the bins.
  - H. There shall be no advertising of any kind on the bin except for the identity of the charitable organization and the purpose of the donation effort.
  - I. No bin shall be located on property that does not currently have a permanent business in operation on the same property.
4. Any permit issued for the purpose of placing collection bins may be denied, suspended or revoked at any time upon proof that the application for the permit contains false information, the permittee has been convicted of a crime of fraud or felony or a crime involving moral turpitude, the permittee has failed to comply with any rules of conduct prescribed in this chapter, or clothing or other articles or objects are left outside of the bins.
  5. Any person found violating any provision of this chapter shall be subject to a fine, upon conviction in a summary proceeding, of not more than \$600 and, in default of payment of said fine, shall be imprisoned in the county prison for a period not exceeding 30 days.
  6. In addition to any other legal remedies available to the Borough in the event that collection bins are located within the Borough without a permit or are left in place after a permit has been denied, suspended or revoked, the Borough may confiscate the collection bins and cause it or them to be removed to a place of storage. All costs of removal and storage shall be the responsibility of the owner of the property where the bin is located.

**ORDAINED AND ENACTED** by the Borough Council of HATFIELD BOROUGH on this \_\_\_\_\_ day of \_\_\_\_\_, 2022 with \_\_\_\_\_ Council Members

\_\_\_\_\_ voting "aye" and \_\_\_\_\_ voting "nay."

Attest:

HATFIELD BOROUGH

\_\_\_\_\_  
Jaime E. Snyder, Manager / Secretary

By: \_\_\_\_\_  
Jason Ferguson, Council President

Approved by the Mayor:

\_\_\_\_\_  
Mary Anne Girard

Date: \_\_\_\_\_

**6. NEW BUSINESS / DISCUSSION ITEMS:**

**E. Authorization to Advertise Broad  
Street and N. Main Street Utility  
Replacement Project**



**Broad St. and N. Main St. Utility Replacement**

Tentative Schedule

7/7/22

Schedule 1 (Contract No. HAT 22-03)						Notes
Milestone	Date	Days	(from)			
Public Works Storm Markouts	3/31/22	Thurs.				
Complete Survey	4/14/22	Thurs.	14			
Complete CAD based on Survey & Public Works info.	4/21/22	Thurs.	7			
Send CAD to NPWA	4/28/22	Thurs.	7			
Receive NPWA info.	6/28/22	Tue.				
(2) Submit HOP Application	7/27/22	Wed.	29			
(3) Receive HOP	10/10/22	Mon.	75	(2)	Timeframe Unknown	
Borough Council Authorize Advertising	10/19/22	Wed.			Council Mtg.	
(4) Advertise for Bidding	10/26/22	Wed.	16	(3)		
<b>PennDOT Moratorium Start</b>	<b>11/1/22</b>	<b>Tue.</b>				
Pre-bid Meeting	11/9/22	Wed.	14	(4)		
(5) Bid Open	11/24/22	Thurs.	29	(4)		
(6) Contract Award Vote	12/7/22	Wed.	13	(5)	Council Mtg.	
(7) Issue Notice of Award	12/8/22	Thurs.	1	(6)		
(8) Effective Date (NtP)	1/5/23	Thurs.	28	(7)		
(9) Submittals & Order Materials	2/6/23	Mon.	32	(8)		
<b>PennDOT Moratorium End</b>	<b>4/1/23</b>	<b>Sat.</b>				
(10) Begin Construction	5/8/23	Mon.	91	(9)	Timeframe Unknown - Material Delays	
Req'd Substantial Completion	10/5/23	Thurs.	150	(10)	(days from Begin Constr.)	
Req'd Substantial Completion	10/5/23	Thurs.	273	(8)	(days from NtP)	
<b>PennDOT Moratorium Start</b>	<b>11/1/23</b>	<b>Wed.</b>				
Ready for Final Payment	11/15/23	Wed.	314	(8)	(days from NtP)	
<b>GRANT DEADLINES</b>	<b>6/30/23</b>		Need to Extend			

\* Events in red have not yet occurred

## **7. OLD BUSINESS:**

**A. Payment Request No. 2 / Final  
Payment for the CTP Fire House  
Flasher Project**

# PAYMENT APPLICATION

TO: HATFIELD BOROUGH 401 SOUTH MAIN STREET, PO BOX 190 HATFIELD PA 19440 Attn:	PROJECT 12062021 NAME AND LOCATION: FLASHER INSTALLATION 401 SOUTH MAIN STREET, PO BOX 190 HATFIELD PA 19440	APPLICATION # 2 PERIOD THRU: 09/20/2022 PROJECT #s: DATE OF CONTRACT: 07/21/2022	Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/>
FROM: Charles A. Higgins & Sons, Inc PO Boc 647 Media PA 19063	ARCHITECT:		
FOR:			

## CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.  
Continuation Page is attached.

1. CONTRACT AMOUNT	\$61,051.40
2. SUM OF ALL CHANGE ORDERS	\$4,287.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$65,338.40
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$64,986.40
5. RETAINAGE:	
a. 0.00% of Completed Work (Columns D + E on Continuation Page)	\$0.00
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$0.00
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$64,986.40
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$58,487.76
8. PAYMENT DUE	\$6,498.64
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$352.00

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$4,287.00	\$0.00
Total approved this month	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$4,287.00</b>	<b>\$0.00</b>
<b>NET CHANGES</b>	<b>\$4,287.00</b>	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

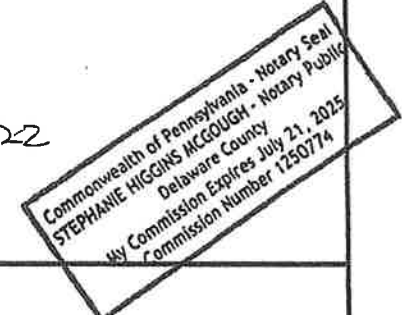
CONTRACTOR: Charles A. Higgins & Sons, Inc

By: *Charles A. Higgins* Date: 9/20/2022

State of: Pennsylvania  
County of: Delaware

Subscribed and sworn to before me this 20 day of September 2022

Notary Public: *Stephanie McCough*  
My Commission Expires: July 21, 2025



## ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

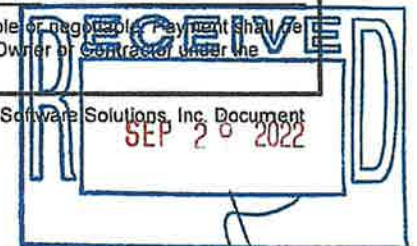
CERTIFIED AMOUNT.....

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.



**CONDITIONAL WAIVER AND RELEASE  
UPON PROGRESS PAYMENT**

Upon receipt by the undersigned of a

check from: HATFIELD BOROUGH

in the sum of: \$6,498.64                      Six Thousand Four Hundred Ninety - Eight and 64/100

payable to: Charles A. Higgins & Sons, Inc

and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has

on the job of: HATFIELD BOROUGH

located at: FLASHER INSTALLATION  
401 SOUTH MAIN STREET, PO BOX 190  
HATFIELD PA 19440

to the following extent.

This release covers a progress payment for labor, services, equipment or material

furnished to: HATFIELD BOROUGH

through: 09202022

only and does not cover any retention retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in the release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment, or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Dated: 09/20/2022

Company: Charles A. Higgins & Sons, Inc

Signature: *Charles A. Higgins*

By: Lisa Austin Higgins  
(Name & Title)

State of: Pennsylvania

County of: Delaware

Subscribed and sworn to before me, this 20 day of September 2022

Notary Public Signature: *Stephanie Higgins McGoough*

Notary Public Name: Stephanie Higgins McGoough

My Commission Expires: July 21, 2025

Commonwealth of Pennsylvania - Notary Seal  
STEPHANIE HIGGINS MCGOUGH - Notary Public  
Delaware County  
My Commission Expires July 21, 2025  
Commission Number 1250774

**CONTINUATION PAGE**

PROJECT: 12062021  
 FLASHER INSTALLATION

APPLICATION #: 2  
 DATE OF APPLICATION: 09/20/2022  
 PERIOD THRU: 09/20/2022  
 PROJECT #s:

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)		H BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD		% COMP. (G / C)			
1	0901-0001	\$1,800.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00	100%	\$0.00	
2	0910-4116	\$202.40	\$202.40	\$0.00	\$0.00	\$202.40	100%	\$0.00	
3	0936-0200	\$540.00	\$540.00	\$0.00	\$0.00	\$540.00	100%	\$0.00	
4	4951-0120	\$20,566.00	\$20,566.00	\$0.00	\$0.00	\$20,566.00	100%	\$0.00	
5	4951-0125	\$21,650.00	\$21,650.00	\$0.00	\$0.00	\$21,650.00	100%	\$0.00	
6	4952-2052	\$5,852.00	\$5,852.00	\$0.00	\$0.00	\$5,852.00	100%	\$0.00	
7	0954-0201	\$265.00	\$265.00	\$0.00	\$0.00	\$265.00	100%	\$0.00	
8	0954-0402	\$2,400.00	\$2,400.00	\$0.00	\$0.00	\$2,400.00	100%	\$0.00	
9	0955-2082	\$2,024.00	\$2,024.00	\$0.00	\$0.00	\$2,024.00	100%	\$0.00	
10	0960-0001	\$112.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$112.00	
11	0960-0002	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$240.00	
12	9000-0001	\$5,400.00	\$5,400.00	\$0.00	\$0.00	\$5,400.00	100%	\$0.00	
13	CHANGE ORDER #1 - ADDER	\$4,287.00	\$4,287.00	\$0.00	\$0.00	\$4,287.00	100%	\$0.00	
<b>TOTALS</b>		\$65,338.40	\$64,986.40	\$0.00	\$0.00	\$64,986.40	99%	\$352.00	

## **7. OLD BUSINESS:**

### **B. Annual Christmas Tree Lighting Request**





## GRACE EVANGELICAL LUTHERAN CHURCH

40 N. Main Street, Hatfield, PA 19440-2905

Telephone: 215-855-4676

Rev. Nancy Raabe, Pastor

Kevin Freaney, Minister of Music

Website: <https://gracelutheranhatfield.org> Email: [graceassistant40@gmail.com](mailto:graceassistant40@gmail.com)

*Our Mission: To Glorify God, To Grow in Faith, To Give in Service,  
Together in Christ*

September 28, 2022

Dear Hatfield Borough Council:

Once again Grace Evangelical Lutheran Church is working to continue the tradition that the Hatfield Chamber of Commerce started many years ago. The annual Christmas Tree Lighting will be held on December 3rd at 6:30 pm. We would like to request the usage of Railroad Plaza for this event.

The day will kick off with Pets Pictures With Santa at Grace between 2:30 pm through 4:30 pm,. It will be followed at 5 pm with refreshments, games and crafts at Grace's Fellowship Hall and in their hallways. There is an outdoor area that can be used for seating for those that are uncomfortable eating inside. We hope that Philly Espresso will provide the hot chocolate and coffee and there will be cookies to go. At 6 pm the crowd will be encouraged to move to the Plaza where the tree lighting will be held at 6:30 pm. There will be caroling, an introduction and an invocation as well.

Cub Pack 510 and a local Boy Scout Troop will be helping with the games, craft and of course leading people to see the tree lighting. This year Santa will wave a magic candy cane and throw pixie dust to light the tree. After the tree is lit, pictures can be taken with Santa - outside. We understand that some families will be disappointed that we are not returning to the firehouse, but Santa and the committee believe it continues to be too much of a health risk. In the event of inclement weather, the tree will be lit virtually in Fellowship Hall at Grace.

Volunteers at Grace were pleased to host this wonderful holiday tradition for the Borough and the Township that we love. As one person told us, "It is a real Hallmark moment." We couldn't agree more.

Thank you for your consideration

Sincerely,

Peggy Schmidt

Chairman HEART Committe





## **8.ACTION ITEMS:**

**A. Motion to Consider Payment Request No. 2 / Final Payment for the CTP Fire House Flasher Project to Charles A. Higgins and Sons, Inc. in the Amount of \$6,498.64 (six thousand four hundred ninety-eight dollars and sixty-four cents)**

## **8. ACTION ITEMS:**

- B. Motion to Consider Grace Lutheran Church Request to Hold the Annual Christmas Tree Lighting at Railroad Plaza / Memorial Park**

## **8. ACTION ITEMS:**

**C. Motion to Consider Payment Request No. 1 for the 2022 Roadway Resurfacing Project to Blooming Glen Contractors, Inc. in the Amount of \$91,637.23 (ninety-one thousand six hundred thirty-seven dollars and twenty-three cents)**

## **8. ACTION ITEMS:**

- D. Motion to Consider Advertising the**
- E. Broad Street and N. Main Street**
- Utility Replacement Project**

**9. MOTION TO APPROVE  
PAYMENT OF THE BILLS**

ADDITIONS TO THE OCTOBER 2022 BILL LIST:

BLOOMING GLEN - 2022 ROADWAY RESURFACING.....	\$91,637.23
DRUMHELLER - ADA CURB REPLACEMENT.....	\$109,984.50
HATFIELD TOWNSHIP - DIESEL FUEL.....	\$4,201.80
MCMAHON - ENGINEERING SERVICES.....	\$4,480.00
PA STATE ASSOC OF BOROUGHES - MEMBERSHIP DUES.....	\$532.00
MONTGOMERY CO - INCORRECT DEPOSITS.....	\$32,690.91
NETWORK CONCEPTS - MANAGED IT SERVICES.....	\$807.49
TD BANK - MICROSOFT SUBSCRIPTION.....	\$83.70

TOTAL ADDED TO BILL LIST \$244,417.63

REVISED BILL LIST TOTAL \$1,070,370.72



Column1	Column2	Column3	Column4	Column5	Column6
OCTOBER 2022 ACCOUNTS PAYABLE BILL LIST					
VENDOR BILL LIST					
	ITEM DESCRIPTION	AMOUNT PAID	DATE PROCESSED	TOTAL PAID	CHECK NO.
<b>TD BANK</b>					
WILCOX FARMS	PUMPKINS FOR FALL FESTIVAL	\$250.00	9/15/2022	\$250.00	27031
ASTRO TENT RENTAL	CHAIRS & TABLES FOR FALL FESTIVAL	\$600.50	9/22/2022	\$600.50	27034
<b>DOLI CONSTRUCTION</b>	<b>ORCHARD LN/FOREST WAY SEWER REPLACE</b>	<b>\$359,770.26</b>	<b>9/26/2022</b>	<b>\$359,770.26</b>	<b>27092</b>
UNIVEST INSURANCE	TREASURER'S BOND	\$250.00	9/26/2022	\$250.00	27094
AMERICAN GENERAL LIFE INSURANCE	LIFE INSURANCE FOR DIANE FARRALL	\$633.00	10/6/2022	\$633.00	27097
COMCAST CABLE	401 S MAIN ST INTERNET	\$223.70	10/6/2022	\$223.70	27098
<b>DRUMHELLER CONSTRUCTION</b>	<b>ADA CURB REPLACEMENT</b>	<b>\$34,155.00</b>	<b>10/6/2022</b>	<b>\$34,155.00</b>	<b>27099</b>
<b>DRUMHELLER CONSTRUCTION</b>	<b>ADA CURB REPLACEMENT (LF)</b>	<b>\$109,984.50</b>	<b>10/7/2022</b>	<b>\$109,984.50</b>	<b>1327</b>
HATFIELD BOROUGH ELECTRIC	615 DAIN AVE ELECTRIC	\$45.35	10/6/2022	\$45.35	27100
<b>MG TRUST</b>	<b>2022 MMO STATE AID</b>	<b>\$48,968.41</b>	<b>10/13/2022</b>	<b>\$48,968.41</b>	<b>27107</b>
NORTH PENN WATER AUTHORITY	615 DAIN & SCOUT CABIN WATER	\$52.14	10/13/2022	\$52.14	27108
<b>MG TRUST</b>	<b>3RD QTR DEFINED CONTRIBUTIONS</b>	<b>\$5,865.24</b>	<b>10/13/2022</b>	<b>\$5,865.24</b>	<b>27109</b>
<b>WELLS FARGO</b>	<b>SERIES 2003 B NOTE, 2020/2021 A/B NOTES</b>	<b>\$5,992.47</b>	<b>9/25/2022</b>	<b>\$5,992.47</b>	<b>ACH</b>
21ST CENTURY MEDIA	LEGAL ADVERTISING	\$310.96			
JEREMY ALDERFER	OVERPAYMENT OF ELECTRIC REFUND	\$1,038.44			
ALLEGHENY ELECTRIC COOP	AUGUST MONTHLY ELECTRIC SALES	\$4,673.04			
AMP, INC.	PMPM AUG CHARGES/VERIZON WIRELESS	\$1,402.77			
<b>AMP OHIO</b>	<b>AUGUST MONTHLY ELECTRIC PURCHASE</b>	<b>\$154,871.53</b>			
ANALYTICAL LABORATORIES	MS4 REQUIREMENT POND TESTING	\$40.00			
ANALYTICAL LABORATORIES	MS4 REQUIREMENT POND TESTING	\$41.00			
ANALYTICAL LABORATORIES	MS4 REQUIREMENT POND TESTING	\$42.00			
AT&T MOBILITY	CELL PHONES FOR PW & ASSIST/MGR	\$510.87			
BERGEY'S TIRE	VEHICLE MAINTENANCE	\$65.73			
<b>BLOOMING GLEN CONTRACTORS</b>	<b>2022 ROADWAY RESURFACING PROJECT</b>	<b>\$91,637.23</b>			
<b>BURSICH ASSOCIATES</b>	<b>ENGINEERING - GENERAL</b>	<b>\$740.00</b>			
<b>BURSICH ASSOCIATES</b>	<b>ENGINEERING - MS4 MONITORING</b>	<b>\$3,951.49</b>			
<b>BURSICH ASSOCIATES</b>	<b>BROAD ST STORM SEWER REPLACEMENT</b>	<b>\$7,450.00</b>			
<b>BURSICH ASSOCIATES</b>	<b>ORCHARD LN/FOREST WAY SEWER REPLACE</b>	<b>\$30.00</b>			
<b>BURSICH ASSOCIATES</b>	<b>ENGINEERING - ADA RAMPS 2022</b>	<b>\$1,120.00</b>			
<b>BURSICH ASSOCIATES</b>	<b>ENGINEERING - ROADWAY RESURFACE 2022</b>	<b>\$2,801.00</b>			
<b>BURSICH ASSOCIATES</b>	<b>ENGINEERING - BENNETTS' COURT</b>	<b>\$4,060.00</b>			
<b>BURSICH ASSOCIATES</b>	<b>ENGINEERING - EDINBURGH SQ</b>	<b>\$950.00</b>			
<b>BURSICH ASSOCIATES</b>	<b>ENGINEERING - 28 N MARKET SUBDIV</b>	<b>\$420.00</b>			
<b>KIMBERLY BURSNER</b>	<b>TRANSCRIPTION SERVICES</b>	<b>\$265.75</b>			
BUXMONT AWARDS	CITIZEN OF THE YEAR PLAQUE	\$41.56			
BUXMONT AWARDS	DASH PLAQUES	\$1,231.25			
CANON COPIER	COPIER LEASE	\$488.00			
<b>CARR &amp; DUFF</b>	<b>POLE REPLACEMENT</b>	<b>\$10,089.77</b>			
CLEMENS UNIFORMS, MATS & MORE	MATS FOR HALL WAYS	\$75.20			
CODE INSPECTIONS	BLDG CODE FIRE & ZONING SERVICES	\$3,268.00			
COMCAST	16 CHERRY ST	\$113.05			
<b>DELAWARE VALLEY HEALTH INS</b>	<b>HEALTH INSURANCE FOR EMPLOYEES</b>	<b>\$15,334.76</b>			
<b>DELAWARE VALLEY PROP &amp; LIABILITY</b>	<b>PROPERTY &amp; LIABILITY INSURANCE</b>	<b>\$8,790.75</b>			
DELAWARE VALLEY WORKERS COMP	WORKERS COMP INSURANCE	\$1,317.75			
DISPLAY & SIGNS	STREET SIGNS	\$180.00			
EAS WATER	SPRING WATER FOR PW	\$40.95			
<b>EDMUNDS GOV TECH</b>	<b>FINANCE/UTILITY SOFTWARE MAINTENANCE</b>	<b>\$7,327.17</b>			
EDMUNDS GOV TECH	PERVASIVE SQF MAINTENANCE	\$180.00			
ESTABLISHED TRAFFIC CONTROL	LANE CLOSED SIGNS	\$160.00			
FRANCONIA AUTO	STATE INSPECTION 2021 PICKUP TRUCK	\$60.75			
FRANCONIA AUTO	REPAIR 2019 F350 PICKUP TRUCK	\$481.07			
GILL QUARRIES	STREET MATERIALS	\$240.00			
GILL QUARRIES	STREET MATERIALS	\$120.00			
KIM GOMEZ	CLEANING SERVICES FOR OCTOBER	\$500.00			
GUARDIAN	COUNCIL LIFE INSURANCE	\$37.20			
H&K MATERIALS	STREET MATERIALS	\$220.89			
HAS MECHANICAL	SERVICE AGREEMENT FOR BORO HEAT/AC	\$517.00			
H&K MATERIALS	STREET MATERIALS	\$490.04			
HARLEYSVILLE FIRE CO	DONATION FOR FORMER POLICE CHIEF	\$25.00			



Column1	Column2	Column3	Column4	Column5	Column6
OCTOBER 2022 ACCOUNTS PAYABLE BILL LIST					
VENDOR BILL LIST					
		AMOUNT	DATE	TOTAL	
	ITEM DESCRIPTION	PAID	PROCESSED	PAID	CHECK NO.
THE HARTFORD	AD&D LIFE STD & LTD INSURANCE	\$772.97			
HATFIELD TOWNSHIP	OCTOBER POLICE SERVICES	\$77,083.33			
HATFIELD TOWNSHIP	3RD QTR POOL AGREEMENT	\$24,965.50			
HATFIELD TOWNSHIP	DIESEL FUEL	\$4,201.80			
HATFIELD TOWNSHIP MUN AUTH	SEWER REPAIRS	\$1,340.00			
CHARLES A HIGGINS & SONS, INC.	HATFIELD FIRE CO FLASHER	\$6,498.64			
LIFELINE	AED REGISTRATION	\$100.00			
HOLIDAY OUTDOOR DÉCOR	CHRISTMAS LIGHTS	\$350.00			
LITTLES	SNOW BLOWER PURCHASE	\$301.00			
LOWES	SHOP SUPPLIES	\$59.78			
LOWES	SHOP SUPPLIES	\$132.02			
MCMAHON	LINCOLN AVE BRIDGE REPLACEMENT	\$440.00			
MCMAHON	BROAD & MAIN UTILITY DETOUR PLANS	\$3,047.50			
MCMAHON	BROAD & MAIN UTILITY DETOUR PLANS	\$1,432.50			
MEA	LAND RECORD SYSTEM	\$198.00			
MGL PRINTING	ELECTRIC CHECK	\$148.00			
MONTGOMERY CO TREASURER	REFUND MONEY	\$32,690.91			
MSM SERVICE CO	FIRST AID KITS REPLENISHMENT	\$63.74			
MSM SERVICE CO	FIRST AID KITS REPLENISHMENT	\$128.96			
MSM SERVICE CO	FIRST AID KITS REPLENISHMENT	\$109.69			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$807.49			
NYCE CRETE	PARK BENCHES	\$219.00			
PA ONE CALL	MONTHLY ACTIVITY	\$8.10			
PSAB	CAPTIAL BUDGETING WEBINAR	\$200.00			
PSAB	MEMBERSHIP DUES	\$532.00			
R&R DATA	IT SERVICES FOR CAMERAS	\$1,295.00			
RICHTER DRAFTING	OFFICE SUPPLIES	\$293.94			
RICHTER DRAFTING	OFFICE SUPPLIES	\$47.11			
RICHTER DRAFTING	OFFICE SUPPLIES	\$159.10			
SHERWIN WILLIAMS	PAINT FOR PARKS	\$229.35			
SHERWIN WILLIAMS	STAIN FOR PEDISTRIAN BRIDGES	\$189.37			
DERICK STOVER	SHOE/BOOT ALLOWANCE	\$80.98			
SWIF	WORKERS COMP	\$2,753.00			
SYNATEK	PARKS SUPPLIES	\$1,735.00			
TD BANK CARD	NEXTERA CONFERENCE TRAVEL INS	\$33.53			
TD BANK CARD	NEXTERA CONFERENCE AIR FLIGHT	\$437.21			
TD BANK CARD	EDIBLE ARRANGEMENT DONATION	\$103.98			
TD BANK CARD	BLASHING BLINKY LIGHTS - XMAS TREE LIGHTIN	\$468.00			
TD BANK CARD	REDI ROCK - BRICKS FOR DAIN AVE	\$4,832.62			
TD BANK CARD	MICROSOFT SUBSCRIPTION	\$8.48			
TD BANK CARD	AMAZON - FALL FESTIVAL ITEMS	\$16.31			
TD BANK CARD	AMAZON - FALL FESTIVAL ITEMS	\$26.49			
TD BANK CARD	GIANT - FALL FESTIVAL ITEMS	\$71.00			
TD BANK CARD	SANTICCS LUNCH FOR FALL FESTIVAL	\$25.85			
TD BANK CARD	GIANT - EMPLOYEE TRAINING ITEMS	\$26.27			
TD BANK CARD	WALLMART - FALL FESTIVAL ITEMS	\$107.10			
TD BANK CARD	ZOOM SUBCRPTION	\$98.09			
TD BANK CARD	HATFIELD PIZZA EMPLOYEE TRAINING	\$174.16			
TD BANK CARD	DOLLAR TREE - FALL FESTIVAL ITEMS	\$29.15			
TD BANK CARD	MICROSOFT SUBSCRIPTION	\$114.48			
TD BANK CARD	FIVE STARS - FALL FESTIVAL LUNCH	\$15.00			
TD BANK CARD	VINNY'S PIZZA - FALL FESTIVAL LUNCH	\$32.00			
TD BANK CARD	NAPA - FALL FESTIVAL ITEMS	\$200.00			
TD BANK CARD	OGLEBAY RESORT - PW CONFERENCE	\$331.71			
TD BANK CARD	AMAZON - HALLOWEEN ITEMS	\$95.23			
TD BANK CARD	AMAZON - HALLOWEEN ITEMS	\$248.88			
TD BANK CARD	DOORBELL FOR CODE OFFICE	\$15.89			
TD BANK CARD	FUEL FOR TRUCK	\$91.59			
TD BANK CARD	MICROSOFT SUBSCRIPTION	\$83.70			
TEAMSTERS LOCAL 830	EMPLOYEE BENEFITS	\$520.00			
ULINE	RECEPTALES FOR PARKS	\$124.85			
UTILITY ENGINEERS	FUSE COORD	\$1,650.00			
VENUS	SUPPLIES	\$487.75			
VERIZON	TELEPHONE SERVICES	\$226.93			



**10. MOTION to ADJOURN:  
EXECUTIVE SESSION**