

HATFIELD BOROUGH COUNCIL

REGULAR MEETING
JANUARY 17, 2024



JASON FERGUSON, PRESIDENT
RICHARD GIRARD, VICE PRESIDENT
LARRY BURNS, COUNCILMEMBER
JAMES FAGAN, COUNCILMEMBER
MICHELLE KROESSER, COUNCILMEMBER
MARY ANNE GIRARD, MAYOR
AIDEN WIEDER, JUNIOR COUNCIL PERSON

JAIME E. SNYDER, BOROUGH MANAGER
CATHERINE M. HARPER, BOROUGH SOLICITOR



Borough of Hatfield

Montgomery County, Pennsylvania

BOROUGH COUNCIL REGULAR MEETING

January 17, 2024

7:00PM

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION

1. APPROVAL OF MEETING AGENDA:

Motion to Approve the Agenda of the January 17, 2024 Regular Meeting

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the December 6, 2023 Workshop Meeting and the December 20, 2023 Regular Meeting

3. PUBLIC INPUT:

Please rise, state your name and address and the reason for addressing Council

4. ANNOUNCEMENTS:

- Next Council Meetings February 7th Workshop and February 21st Regular Meeting 7:00PM in Council Chambers
- Planning Commission is Scheduled to Meet on Monday, January 22, 2024 at 6:00PM in Council Chambers
- HEROC is Scheduled to Meet Wednesday, January 24, 2024 at 8:00AM in Council Chambers
- HMHS is Scheduled to Meet Tuesday, January 23, 2024 at 7:00PM at the Hatfield Borough Office in Council Chambers

5. REPORTS AND CORRESPONDENCE:

Monthly Investment Report

Monthly EIT / LST Report

Monthly YTD Report

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

Monthly Zoning Hearing Board Applications
Steve Barth, Barth Consulting Report
Police Department Report
Fire Department Report
EMS Report
Public Works Department Report
Engineering Report
Zoning Officer, Building Code, Property Maintenance Report
Fire Marshal / Fire Safety Inspection Report
Pool Advisory Report

6. NEW BUSINESS / DISCUSSION ITEMS:
 - A. 2024 Borough Budget / Binder Distribution
7. OLD BUSINESS:
8. ACTION ITEMS:
9. Motion to Approve Payment of the Bills
10. MOTION to ADJOURN: EXECUTIVE SESSION

2. APPROVAL OF THE MINUTES:

**Motion to Approve the Minutes of the
December 6, 2023 Workshop Meeting
and the December 20, 2023 Regular
Meeting**

DRAFT

**HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
December 6, 2023**

MINUTES

**THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED
BOROUGH HALL 401 S. MAIN STREET, HATFIELD
THIS MEETING WAS RECORDED**

CALL TO ORDER AND ROLL CALL:

- (X) Jason Ferguson, President
- (X) Richard Girard, Vice President
- (X) James Fagan
- (X) Michelle Kroesser
- (X) Lawrence G. Stevens

- (X) Mayor Mary Anne Girard

The record shows that five members of the Council were present at roll call, as well as, Mayor; Mary Anne Girard, Solicitor; Catherine M. “Kate” Harper; Timoney Knox LLP, Borough Manager; Jaime E. Snyder, Public Works Director; Stephen S. Fickert, Treasurer; Diane Farrall, Junior Council Person; Aiden Weider and Assistant to the Manager; Kathryn Vlahos

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Girard to Approve the Workshop Meeting Agenda of December 6, 2023. The motion was seconded by Councilmember Stevens. The motion was approved unanimously with a vote of 5-0.

2. PUBLIC INPUT: President Ferguson asked if there was any Public Input. No Media Present.

John H. Weierman 70 North Wayne Ave, complimented Public Works on the lights that were hung in the core commercial district and that it all looked great. Mr. Weierman also complimented Council on selecting two excellent candidates for Citizen of the Year Award.

3. ANNOUNCEMENTS: Manager Snyder made the following announcements:

- Next Council Meeting December 20th Regular Meeting @ 7:00PM in Council Chambers
- HEROC is Scheduled to Meet Wednesday, December 20, 2023 @ 8:00AM in Council Chambers

- Next Planning Commission Meeting Originally Scheduled for December 4, 2023 @ 7:00PM in Council Chambers is being Re-scheduled for Monday, December 11, 2023 @ 6:00PM in Council Chambers
- The Borough Offices will be closed Monday, December 25, 2023, and Tuesday, December 26, 2023, in Observance of the Christmas Eve and Christmas Holidays
- The Borough Offices will be closed Monday, January 1, 2024, and Tuesday, January 2, 2024, in Observance of the New Year's Eve and New Year's Day Holidays
- The Hatfield Borough Re-Organization Meeting is Scheduled for Wednesday, January 3, 2024 @ 6:30PM

4. 2024 Preliminary Budget Presentation

President Ferguson stated that they will not highlight all of the items that were discussed last time but wanted to remind everyone that there are no tax or fee increases for 2024. He also asked for any comments or questions from either the public or council members.

Mr. Weierman had some questions for Council regarding the draft 2024 budget. He asked why there was such a large jump on page 12 for insurance. Manager Snyder responded that since the borough is in a trust pool the property and liability increased for all due to cyber security and also the borough being located in a flood zone. Mr. Weierman wanted to know the if the Bennetts Court EDUs were collected and what account are they in. Manager Snyder replied that those funds were budgeted in the 2023 budget to balance the budget and that is why for the first time you are seeing a transfer from the Sewer Fund to the General Fund. They also took out from the budget all transfers from invested funds for capital project, it now come from the general, sewer or electric fund. Mr. Wierman also wanted to know how the borough was doing with ESSA and closing the accounts. Manager Snyder stated that there is one outstanding project for the building that is being completed that is coming out of ESSA and that is handicap doors out-front that were not put on the building when it was built and then the account will be closed. Mr., Wierman congratulated Council on no increases for 2024.

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Budget, Finance, and Labor Committee Report

President Ferguson stated that he and Vice President Girard met with Manager Snyder tonight to discuss the manager's contract. They are happy with her contract.

Planning, Building, and Zoning Committee Report

Councilmember Stevens stated that the committee had not met recently and that there was nothing to report to council.

Public Safety Committee Report

Councilmember Kroesser stated that the committee had not met recently and that there was nothing to report to council.

Public Works & Property and Equipment Committee Report

Councilmember Fagan stated that the committee had not met recently and that there was nothing new to report to council.

Utilities Committee Report

Councilmember Girard stated that the committee had not met recently and that there was nothing new to report to council.

Hatfield Economic Revitalization Outreach Committee Report

Councilmember Girard stated that the committee had not met but he knows that there is an interested person in filling the vacancy on the committee.

Mayor Mary Anne Girard Report

Mayor Mary Anne reported that she met with Generations Senior Center in Souderton to celebrate the 50th anniversary of their Meals on Wheels program. She got some information on the program and would like to post some information on the website for the residents.

6. REPORTS AND CORRESPONDENCE:

Monthly Investment Report
 Monthly EIT / LST Report
 Monthly Zoning Hearing Board Applications
 Police Department Report
 Fire Department Report
 EMS Report
 Public Works Department Report
 Engineering Report
 Zoning Officer, Building Code, Property Maintenance Report
 Fire Marshal / Fire Safety Inspection Report
 Pool Advisory Report

7. MANAGERS REPORT:**1. Land Use & Development Updates:**

- A. Edinburgh Square Subdivision
- Maintenance Bond in place

- B. Bennetts Court Land Development
 - Grading Permit
 - E&S Controls Placed
 - Working on Storm Pipe
 - Working on Electric
 - C. 43 Roosevelt Land Development
 - Developers Agreement
 - D. SEPTA Property
 - Long Term Lease Agreement – Approved 6/14/2023
 - Working with Consultant
 - E. 200 N. Main Street (Biblical Seminary)
 - Sketch Plan submitted
 - Applying for Tax Credits for Project
 - Received Grant for the Development
 - Looking at Zoning Extension – received 8/10/23
 - Letter of Support for Tax Credits
 - F. 28 N. Market Street Subdivision
 - Preliminary Final Granted by PC / Council
 - Driveway Easement Recorded
 - Working on Recording
 - G. 23 N. Main Street
 - Updated sketch Plan Submitted – Council 8/30/23
 - H. George Didden Greenhouses
 - Updating plans. Looking to come to ZHB
2. **Utility Billing Update:**
- Staff continues to monitor Electric & Sewer Past Due accounts.
 - Email billing is available for Electric & Sewer Accounts. Please contact the Utilities Department if you are interested in signing up.
 - The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user-friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.
 - <https://hatf-pa-web.amppartners.org/index.php>
 - Please register exactly as it appears on your current billing. Example SMITH, JOHN E.
3. **2021 Outstanding Project Updates:**
- A. The East Lincoln Avenue Bridge Replacement Project

- Waiting for Grant Reimbursement – in PennDOT Que

B. CMAQ Grant (Synchronization of Signals)

- McMahon made adjustments to the intersection of E. & W. Vine and S. Main Street.

4. 2022 Outstanding Project Updates:

A. W. Broad Street, E. Broad Street, N. Market H2O / PA Small Water Storm and Sanitary Sewer Grant Project

- Working on the bid package
- HOP Application – submitting
- Applied for additional grant funding – PA Small Water & H2O
- Working with Congressman Fitzpatrick’s Office on additional funding

B. CTP Firehouse Flasher Grant

- Working on Grant Reimbursement
- Quarterly Maintenance Scheduled

C. MTF / CTP Crosswalk Grants

- HOP Application – realign crosswalk to the intersection
- Coordination with Strom and Sanitary H2O / PA Small Water Grant Project - working with Engineer

5. 2023 Project Updates:

A. 2023 Curb and ADA Project

- Completed

B. 2023 Roadway Resurfacing Project

- Completed

6. PMEA Update:

- November newsletter attached

7. AMP Pennsylvania R.I.C.E. BTM Peaking Project Update:

8. Public Information Officer Update:

9. Items of Interest:

- Barth Consulting Update

8. NEW BUSINESS / DISCUSSION ITEMS:

A. Advertising the 2024 Borough Budget

Manager Snyder explained that the budget needs to be advertised 10 days prior to adoption and in the packet is the advertainment that is set to be advertised in the North Penn Reporter this Fridays if it is approved. This is on for consideration for an action item tonight.

B. Resolution 2023-19 Jason Ferguson 5 Years of Service to Hatfield Borough Council

Manager Snyder stated that this resolution recognizes members for years of service for Hatfield Borough and it is on for consideration tonight and will be presented at the Holiday Party.

C. Resolution 2023-20 James Rudolph 15 Years of Service to Hatfield Borough Zoning Hearing Board

Manager Snyder stated that this resolution recognizes members for years of service for Hatfield Borough and it is on for consideration tonight and will be presented at the Holiday Party.

D. Resolution 2023-21 Daniel Ruch 15 Years of Service to Hatfield Borough Zoning Hearing Board

Manager Snyder stated that this resolution recognizes members for years of service for Hatfield Borough and it is on for consideration tonight and will be presented at the Holiday Party.

E. Resolution 2023-22 EPPG Pool Agreement

Manager Snyder stated that this resolution would authorize the execution of the 2023 EPPG power pool participant with AMP. This agreement has 16 members across the state of Pennsylvania and it provides rules and methods for allocating how charges and credits are given to us. It also allows AMP to purchase power on our behalf. The agreement has not been updated since 2012. This is on for consideration at the December 20, 2023 Borough Council Regular Meeting.

9. OLD BUSINESS:**A. 2024 Meeting Dates**

Manager Snyder explained that the proposed meeting dates were in the packet. There have been a few changes since the last draft meeting dates. The May 8, 2024, Townhall is now listed as well as the November 13, 2023 Budget Presentation Meeting. This is on for consideration for tonight, contingent on the Planning Commission approving their meeting dates.

B. Planning Commission Terms

Manager Snyder stated that Ken Farrall, Michelle Kroesser and Larry Burns Planning Commission terms are up at the end of 2023 and they all have expressed interest in reappointment which will take place at the reorganization meeting.

10. ACTION ITEMS:

A. Motion to Consider Advertising the 2024 Meeting Dates Contingent Upon Approval from the Planning Commission

Motion: A motion was made by Councilmember Stevens to Approve Advertising the 2024 Meeting Dates Contingent Upon Approval from the Planning Commission. The motion was seconded by Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 5-0 in favor.

B. Motion to Consider Advertising the 2024 Borough Budget

Motion: A motion was made by Councilmember Girard to Approve Advertising the 2024 Borough Budget. The motion was seconded by Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 5-0 in favor.

C. Motion to Consider Resolution 2023-19 Jason Ferguson 5 Years of Service to Hatfield Borough Council

Motion: A motion was made by Councilmember Stevens to Approve Resolution 2023-19 Jason Ferguson 5 Years of Service to Hatfield Borough Council. The motion was seconded by Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0-1.
Councilmember Ferguson abstained from the vote.

D. Motion to Consider Resolution 2023-20 James Rudolph 15 Years of Service to Hatfield Borough Zoning Hearing Board

Motion: A motion was made by Councilmember Kroesser to Approve Resolution 2023-20 James Rudolph 15 Years of Service to Hatfield Borough Zoning Hearing Board. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 5-0 in favor.

E. Motion to Consider Resolution 2023-21 Daniel Ruch 15 Years of Service to Hatfield Borough Zoning Hearing Board

Motion: A motion was made by Councilmember Kroesser to Approve Resolution 2023-21 Daniel Ruch 15 Years of Service to Hatfield Borough Zoning Hearing Board. The motion was seconded by Councilmember Stevens.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 5-0 in favor.

11. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Kroesser to adjourn the Workshop Meeting of December 6, 2023. The motion was seconded by Councilmember Fagan and unanimously approved with a vote of 5-0. The meeting was adjourned at 8:04 PM.

Executive Session Personnel, Litigation and Real Estate

Respectfully Submitted,
Kathryn Vlahos
Assistant to the Manager

**HATFIELD BOROUGH COUNCIL
REGULAR MEETING
December 20, 2023**

DRAFT

MINUTES

**THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED
BOROUGH HALL 401 S. MAIN STREET, HATFIELD
THIS MEETING WAS RECORDED**

CALL TO ORDER AND ROLL CALL:

- (X) Jason Ferguson, President
- (X) Richard Girard, Vice President
- (X) James Fagan
- (X) Michelle Kroesser
- (X) Lawrence G. Stevens

- (X) Mayor Mary Anne Girard

The record shows that five members of the Council were present at roll call, as well as, Mayor; Mary Anne Girard, Solicitor; Catherine M. "Kate" Harper; Timoney Knox LLP, Borough Manager; Jaime E. Snyder, Junior Council Person; Aiden Weider and Assistant to the Manager; Kathryn Vlahos

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Kroesser to Approve the Regular Meeting Agenda of December 20, 2023. The motion was seconded by Councilmember Girard.

The motion was approved unanimously with a vote of 5-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the November 1, 2023 Workshop Meeting Minutes and the November 15, 2023 Regular Meeting Minutes.

Motion: A motion was made by Councilmember Stevens to Approve the Minutes of the November 1, 2023 Workshop Meeting and the November 15, 2023 Regular Meeting. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

3. PUBLIC INPUT: President Ferguson asked if there was any Public Input. No Media Present.

Victor Lewis 151 Orchard, wanted to let Council know that when he tried to attend the Planning Commission meeting on December 11th the time was changed but the change was not made to the website and he missed the meeting.

4. ANNOUNCEMENTS:

- Next Council Meeting January 3, 2024 Reorganization Meeting @ 6:30PM in Council Chambers and the Regular Meeting on January 17, 2024 @ 7:00PM in Council Chambers
- Next Planning Commission Meeting Scheduled to meet on Monday, January 22, 2024 @ 6:00PM in Council Chambers
- HEROC is Scheduled to Meet Wednesday, January 24, 2024 @ 8:00AM in Council Chambers
- The Borough Offices will be closed Monday, December 25, 2023, and Tuesday, December 26, 2023, in Observance of the Christmas Eve and Christmas Holidays
- The Borough Offices will be closed Monday, January 1, 2024, and Tuesday, January 2, 2024, in Observance of the New Year's Eve and New Year's Day Holidays

5. 2024 FINAL BUDGET PRESENTATION

Manager Snyder explained that the draft budget is in the packet and highlighted that there are no revenue, real estate tax, electric or sewer increases. The revenue for EIT and LST were increased. Steve Barth Consulting and a contribution to VMSC are new items that were added to the budget. There is a purchase of a new backhoe included in the budget. The utility replacement project is under Capital Projects for 2.8 million dollars. Manager Snyder stated that she received news that Hatfield Borough received over \$800,000 in grant funds for the project. The budget is on for consideration this evening. President Ferguson and Manager Snyder asked if there were any questions regarding the budget.

6. NEW BUSINESS / DISCUSSION ITEMS:

A. Resolution 2023-23 Authorizing No Change to the Real Estate Tax Rate for 2024

Manager Snyder explained that this resolution is to state that there will not be any changes made to the real estate tax for 2024. This is on for consideration tonight.

B. Resolution 2023-24 Appropriating Specific Funds for 2024

Manager Snyder stated that this resolution appropriates specific funds for 2024 and it is the adoption of the budget. This is on for consideration tonight.

C. Resolution 2023-25 Lawrence G. Stevens Distinguished Service Award

Manager Snyder explained that this resolution is changing the name of the Citizen of the Year Award that the borough started in 1989. The Citizen of the Year is someone who is dedicated and puts their heart and soul into the Borough which is exactly what Larry does. To honor him for over 30 years of service to the Borough, Council and the Mayor have decided to change the name of the Citizen of the Year Award to the Lawrence G. Stevens Distinguished Service Award.

7. OLD BUSINESS:**A. Resolution 2023-22 EPPG Pool Agreement**

Manager Snyder explained that this resolution authorizes the execution of the 2023 EPPG Power Pool Participant Schedule with American Municipal Power.

B. Advertised 2024 Meeting Dates

Manager Snyder explained that the advertised 2024 meeting dates were included in the packet with the notice of publication. These are the advertised dates and they will be on the website and notification will be sent out to residents and business owners.

8. ACTION ITEMS:**A. Motion to Consider Resolution 2023-22 Authorizing the Execution of the EPPG Pool Agreement**

Motion: A motion was made by Councilmember Stevens to Approve Resolution 2023-22 Authorizing the Execution of the EPPG Pool Agreement. The motion was seconded by Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 5-0 in favor.

B. Motion to Consider Resolution 2023-23 Authorizing No Change to the Real Tax Rate for 2024

Motion: A motion was made by Councilmember Girard to Approve Resolution 2023-23 Authorizing No Change to the Real Tax Rate for 2024. The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 5-0 in favor.

C. Motion to Consider Resolution 2023-24 Appropriating Specific Funds for 2024

Motion: A motion was made by Councilmember Stevens to Approve Resolution 2023-24 Appropriating Specific Funds for 2024. The motion was seconded by Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 5-0 in favor.

D. Motion to Consider Resolution 2023-25 Establishing the Lawrence G. Stevens Distinguished Service Award

Motion: A motion was made by Councilmember Kroesser to Approve Resolution 2023-25 Establishing the Lawrence G. Stevens Distinguished Service Award. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 5-0 in favor.

9. Motion to Approve Payment of the Bills

President Ferguson and Manager Snyder reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Stevens to Approve the payment of the bills. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

10. MOTION to ADJOURN: EXECUTIVE SESSION

Motion: A motion was made by Councilmember Stevens to adjourn the Regular Meeting of December 20, 2023. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0. The meeting was adjourned at 7:21 PM.

Executive Session Personnel, Litigation and Real Estate

Respectfully Submitted,
Kathryn Vlahos
Assistant to the Manager

3. PUBLIC INPUT:

Please rise, state your name and address and the reason for addressing Council

4. ANNOUNCEMENTS:

- **Next Council Meetings February 7th Workshop and February 21st Regular Meeting 7:00PM in Council Chambers**
- **Planning Commission is Scheduled to Meet on Monday, January 22, 2024 at 6:00PM in Council Chambers**
 - **HEROC is Scheduled to Meet Wednesday, January 24, 2024 at 8:00AM in Council Chambers**
 - **HMHS is Scheduled to Meet Tuesday, January 23, 2024 at 7:00PM at the Hatfield Borough Office in Council Chambers**

**5. REPORTS AND
CORRESPONDENCE:
Monthly Investment Report**

**HATFIELD BOROUGH
CASH ACCOUNTS
November 30, 2023**

OPERATING ACCOUNT	<u>BANK BALANCE</u>	<u>AMOUNT</u>
01 - GENERAL		
Bank Balance	\$426,983.15	
O/S CHECKS		(\$164,738.51)
DIT		4,646.87
		<u>(\$160,091.64)</u>
07- ELECTRIC		
Bank Balance	\$176,283.28	
O/S CHECKS		(\$348.72)
DIT		11,507.18
		<u>\$11,158.46</u>
08 - SEWER		
Bank Balance	\$234,508.64	
O/S CHECKS		\$0.00
DIT		\$1,533.24
		<u>\$1,533.24</u>
	\$837,775.07	\$1,533.24
Bank Balance		\$837,775.07
Book Balance		\$690,375.13
18 - CAPITAL PROJECTS SINKING		
		\$1,430.68
35 - HIGHWAY AID		
		\$115,863.89
HARLEYSVILLE SAVINGS BANK		
Priority Business Savings		\$152,658.68
Priority Business Savings (Loans)		\$324,338.32
TOTAL OF ACCOUNTS		
		\$1,284,666.70
ESSA		
Checking account		\$30,991.57
KEY PRIVATE INVESTMENTS		
1131 CAPITAL RESERVE MANAGED		\$414,495.93
1132 SEWER CAPITAL RESERVE MANAGED		776,848.44
1133 SEWER MANAGED		488,617.42
1134 ELECTRIC FUND MANAGED		954,671.05
		<u>\$2,634,632.84</u>
TOTAL OF TD BANK, HSB, ESSA & KEY PRIVATE BANK INVESTMENTS		
		\$3,950,291.11

**Hatfield Borough Total Income & Disbursements
YEAR 2023**

	<u>Gain/(Loss)</u>	<u>Income</u>	<u>Disbursements</u>	<u>Fees</u>	<u>Total Disbursements</u>	<u>Difference Income/Disbursements</u>
Capital Reserve	(\$13,472.94)	\$15,602.55	(\$19,014.57)	(\$2,982.09)	(\$21,996.66)	(\$6,394.11)
Sewer Capital Reserve	(22,457.50)	31,326.85	(37,469.86)	(5,297.05)	(42,766.91)	(\$11,440.06)
Sewer Managed	(1,979.57)	14,095.95	(23,707.37)	(3,410.35)	(27,117.72)	(\$13,021.77)
Electric	80,266.25	34,868.71	(34,192.13)	(6,073.88)	(40,266.01)	(\$5,397.30)
Total	\$42,356.24	\$95,894.06	(\$114,383.93)	(\$17,763.37)	(\$132,147.30)	(\$36,253.24)

HATFIELD BOROUGH CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2023

2023	Capital Reserve	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$427,968.87							
January	\$436,605.31	\$8,636.44	2.02%	\$3,412.02	(\$6,824.04)	(\$247.11)	(\$7,071.15)	(\$3,659.13)
February	\$424,775.13	(\$11,830.18)	-2.71%	\$1,177.00	(\$1,177.00)	(\$251.08)	(\$1,428.08)	(\$251.08)
March	\$432,532.74	\$7,757.61	1.83%	\$1,175.77	(\$1,175.77)	(\$245.69)	(\$1,421.46)	(\$245.69)
April	\$434,039.15	\$1,506.41	0.35%	\$1,184.86	(\$1,184.86)	(\$248.99)	(\$1,433.85)	(\$248.99)
May	\$428,523.40	(\$5,515.75)	-1.27%	\$1,197.64	(\$1,197.64)	(\$249.55)	(\$1,447.19)	(\$249.55)
June	\$424,905.08	(\$3,618.32)	-0.84%	\$1,219.61	(\$1,219.61)	(\$546.37)	(\$1,765.98)	(\$546.37)
July	\$423,343.87	(\$1,561.21)	-0.37%	\$1,218.13	(\$1,218.13)	(\$244.66)	(\$1,462.79)	(\$244.66)
August	\$419,150.66	(\$4,193.21)	-0.99%	\$1,254.87	(\$1,254.87)	(\$243.56)	(\$1,498.43)	(\$243.56)
September	\$406,621.80	(\$12,528.86)	-2.99%	\$1,255.22	(\$1,255.22)	(\$241.06)	(\$1,496.28)	(\$241.06)
October	\$397,610.35	(\$9,011.45)	-2.22%	\$1,254.56	(\$1,254.56)	(\$234.45)	(\$1,489.01)	(\$234.45)
November	\$414,495.93	\$16,885.58	4.25%	\$1,252.87	(\$1,252.87)	(\$229.57)	(\$1,482.44)	(\$229.57)
December								\$0.00
		(\$13,472.94)	-2.95%	\$15,602.55	(\$19,014.57)	(\$2,982.09)	(\$21,996.66)	(\$6,394.11)

HATFIELD BOROUGH SEWER CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2023

2023	Sewer Capital	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$799,305.94							
January	\$805,840.10	\$6,534.16	0.82%	\$6,143.01	(\$12,286.02)	(\$461.52)	(\$12,747.54)	(\$6,604.53)
February	\$790,700.73	(\$15,139.37)	-1.88%	\$2,275.88	(\$2,275.88)	(\$463.41)	(\$2,739.29)	(\$463.41)
March	\$801,515.81	\$10,815.08	1.37%	\$2,201.94	(\$2,201.94)	(\$457.35)	(\$2,659.29)	(\$457.35)
April	\$801,867.57	\$351.76	0.04%	\$2,667.91	(\$2,667.91)	(\$461.39)	(\$3,129.30)	(\$461.39)
May	\$793,871.35	(\$7,996.22)	-1.00%	\$2,576.02	(\$2,576.02)	(\$461.02)	(\$3,037.04)	(\$461.02)
June	\$786,248.74	(\$7,622.61)	-0.96%	\$2,497.86	(\$2,497.86)	(\$756.41)	(\$3,254.27)	(\$756.41)
July	\$784,838.71	(\$1,410.03)	-0.18%	\$2,455.85	(\$2,455.85)	(\$452.73)	(\$2,908.58)	(\$452.73)
August	\$781,515.28	(\$3,323.43)	-0.42%	\$2,570.48	(\$2,570.48)	(\$451.53)	(\$3,022.01)	(\$451.53)
September	\$768,425.03	(\$13,090.25)	-1.67%	\$2,645.78	(\$2,645.78)	(\$449.45)	(\$3,095.23)	(\$449.45)
October	\$760,673.47	(\$7,751.56)	-1.01%	\$2,605.56	(\$2,605.56)	(\$443.06)	(\$3,048.62)	(\$443.06)
November	\$776,848.44	\$16,174.97	2.13%	\$2,686.56	(\$2,686.56)	(\$439.18)	(\$3,125.74)	(\$439.18)
December							\$0.00	\$0.00
		(\$22,457.50)	-2.77%	\$31,326.85	(\$37,469.86)	(\$5,297.05)	(\$42,766.91)	(\$11,440.06)

HATFIELD BOROUGH SEWER INVESTMENT ACCOUNT SUMMARY

YEAR 2023

2023	Sewer Managed	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$490,596.99							
January	\$495,353.80	\$4,756.81	0.97%	\$3,826.48	(\$7,652.96)	(\$283.27)	(\$7,936.23)	(\$4,109.75)
February	\$485,815.48	(\$9,538.32)	-1.93%	\$1,413.16	(1,416.16)	(284.86)	(\$1,701.02)	(\$287.86)
March	\$494,111.48	\$8,296.00	1.71%	\$1,371.16	(1,371.16)	(281.00)	(\$1,652.16)	(\$281.00)
April	\$494,612.45	\$500.97	0.10%	\$1,412.17	(1,412.17)	(284.43)	(\$1,696.60)	(\$284.43)
May	\$493,123.49	(\$1,488.96)	-0.30%	\$849.92	(849.92)	(284.36)	(1,134.28)	(\$284.36)
June	\$491,480.08	(\$1,643.41)	-0.33%	\$815.53	(815.53)	(583.51)	(1,399.04)	(\$583.51)
July	\$492,078.49	\$598.41	0.12%	\$797.75	(797.75)	(282.99)	(1,080.74)	(\$282.99)
August	\$492,554.59	\$476.10	0.10%	\$837.13	(837.13)	(283.10)	(1,120.23)	(\$283.10)
September	\$490,585.82	(\$1,968.77)	-0.40%	\$868.79	(868.79)	(283.27)	(1,152.06)	(\$283.27)
October	\$484,428.21	(\$6,157.61)	-1.26%	\$998.58	(6,780.52)	(282.87)	(7,063.39)	(\$6,064.81)
November	\$488,617.42	\$4,189.21	0.86%	\$905.28	(905.28)	(276.69)	(1,181.97)	(\$276.69)
December							0.00	\$0.00
TOTALS		(\$1,979.57)	-0.35%	\$14,095.95	(23,707.37)	(3,410.35)	(27,117.72)	(13,021.77)

HATFIELD BOROUGH ELECTRIC INVESTMENT ACCOUNT SUMMARY

YEAR 2023

2023	Electric	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$874,404.80							
January	\$892,742.46	\$18,337.66	2.10%	\$15,193.38	(\$13,812.38)	(\$504.88)	(\$14,317.26)	\$876.12
February	\$874,972.03	(\$17,770.43)	-1.99%	\$2,534.31	(\$2,534.31)	(\$513.38)	(\$3,047.69)	(\$513.38)
March	\$892,856.28	\$17,884.25	2.04%	\$2,847.02	(\$3,551.44)	(\$506.07)	(\$4,057.51)	(\$1,210.49)
April	\$902,274.11	\$9,417.83	1.05%	\$1,362.44	(\$1,362.44)	(\$513.95)	(\$1,876.39)	(\$513.95)
May	\$917,495.04	\$15,220.93	1.69%	\$620.88	(\$620.88)	(\$518.73)	(\$1,139.61)	(\$518.73)
June	\$915,786.07	(\$1,708.97)	-0.19%	\$657.13	(\$657.13)	(\$827.47)	(\$1,484.60)	(\$827.47)
July	\$926,111.20	\$10,325.13	1.13%	\$678.50	(\$678.50)	(\$527.30)	(\$1,205.80)	(\$527.30)
August	\$936,698.33	\$10,587.13	1.14%	\$2,616.50	(\$2,616.50)	(\$532.80)	(\$3,149.30)	(\$532.80)
September	\$939,944.68	\$3,246.35	0.35%	\$6,475.91	(\$6,475.91)	(\$538.69)	(\$7,014.60)	(\$538.69)
October	\$950,341.37	\$10,396.69	1.11%	\$985.61	(\$985.61)	(\$541.94)	(\$1,527.55)	(\$541.94)
November	\$954,671.05	\$4,329.68	0.46%	\$897.03	(\$897.03)	(\$548.67)	(\$1,445.70)	(\$548.67)
December							\$0.00	\$0.00
TOTALS		\$80,266.25	8.88%	\$34,868.71	(\$34,192.13)	(\$6,073.88)	(\$40,266.01)	(\$5,397.30)

INVESTMENT TRACKING OF T-BILLS BONDS

INVESTMENTS	FEDERAL COST	MATURE TO PAR	M.V. APRIL 2023	M.V.MAY 2023	M.V.JUNE 2023	M.V.JULY 2023	M.V.AUG 2023	M.V.SEPT 2023	M.V.OCT 2023	M.V.NOV 2023	DIFFERENCE
ELECTRIC MANAGED											
6 MONTH 3/14/2024	\$243,497.71	\$250,000.00							\$243,955.00	\$246,230.00	\$2,732.29
12 MONTH 2/22/2024	\$240,230.21	\$250,000.00	\$239,985.00	\$241,085.00	\$241,760.00	\$242,695.00	\$243,610.00	\$244,730.00	\$244,730.00	\$246,975.00	\$6,744.79
24 MONTH 2/15/2025	\$238,447.27	\$250,000.00	\$238,165.00	\$237,335.00	\$235,957.50	\$236,582.50	\$237,362.50	\$237,480.00	\$237,480.00	\$239,610.00	\$1,162.73
SEWER MANAGED											
6 MONTH 3/21/2024	\$243,451.70	\$250,000.00							\$243,682.50	\$245,967.50	\$2,515.80

**5. REPORTS AND
CORRESPONDENCE:**

Monthly EIT / LST Report

HATFIELD BOROUGH
 Berkheimer Comparative
 2018-2024 Earned Income Tax

(Report as of 1/12/2024)

Month	2024	2023	2022	2021	2020	2019	Month	2024	2023	2022	2021	2020	2019
January	1,219.01	1,269.46	349.65	897.63	1,605.42	973.81	July		708.62	2,313.69	1,314.93	744.95	2,462.73
		1,246.16	874.13	1,174.92	868.35	815.69			1,023.96	1,298.39	3,976.44	1,223.01	2,481.10
		1,551.37	800.44	1,119.74	998.92	914.12			2,690.59	873.81	2,035.02	634.31	805.36
		1,912.97	1,248.17	516.76	2,805.81	722.35			1,244.54	1,769.36	1,205.94	2,200.77	1,689.60
		1,359.06	2,798.24	2,033.58	1,700.01	1,293.40			3,100.86	2,265.33		1,050.49	886.99
		2,748.75	1,308.02	637.60	1,175.67	1,251.89				2,145.23		1,067.68	678.38
		2,907.77	1,028.54		1,753.74	702.34						2,380.30	1,251.28
			3,445.15			1164.51						2,707.21	
			2,941.43			3245.28						2,733.27	
			1,295.00									620.75	
												1,381.49	
Month Total	1,219.01	12,995.54	16,088.77	6,380.23	10,907.92	11,083.39	Month Total	-	8,768.57	10,665.81	8,532.33	16,744.23	10,255.44
YTD Total	1,219.01	12,995.54	16,088.77	6,380.23	10,907.92	11,083.39	YTD Total	1,219.01	280,214.03	257,175.24	235,461.52	230,792.09	231,307.96
February		4,002.84	1,896.88	1,015.31	2,618.99	5,353.21	August		2,612.45	287.65	558.35	4,689.38	5,185.15
		745.39	3,389.65	1,404.67	1,154.47	10,607.93			2,966.19	4,102.97	1,052.73	3,713.54	715.54
		1,068.20	2,253.01	3,413.92	6,737.26	4,967.27			3,341.65	598.85	2,072.03	943.13	1,004.48
		2,322.17	7,894.07	6,497.09	2,195.49	9,525.63			2,938.53	1,579.27	3,129.20	2,366.86	2,024.31
		2,136.35	3,450.18	2,685.50	1,739.30	7,476.14			12,092.09	796.15	3,391.96	3,342.63	3,236.05
		1,096.05	7,284.23	5,027.63	6,758.94	4,242.59			4,454.86	2,858.40	974.10	4,374.60	2,802.73
		6,451.52	6,401.96	12,077.62	5,019.71	5,744.09			3,949.49	2,999.52	3,656.99	4,402.94	9,448.79
		3,084.17	3,938.27	7,563.81	8,048.59	5,982.69			5,282.08	3,872.55	9,490.48	9,414.71	4,396.99
		2,957.36	9,162.41	12,150.83	5,962.24	4,466.18			4,640.61	2,002.72	4,257.91	6,009.96	2,023.85
		3,474.97	5,285.32	6,064.53	626.35	3,705.99			3,399.11	10,922.42	2,301.14	3,748.13	1,227.10
		6,582.47	2,990.39	4,692.13	3,399.64	3,383.48			3,342.39	3,133.12	3,039.24	4,924.28	4,730.84
		8,598.03	1,792.57	3,249.18	2,867.27	5,083.00			11,590.93	2,890.37	9,084.47	5,107.35	9,964.78
		3,307.50	6,598.77	3,987.61	6,582.96	2,401.37			3,208.11	3,089.07	6,918.54	6,633.39	12,334.88
		4,743.36	6,810.35	8,765.07	5,083.15	1,406.49			3,820.24	3,645.45	6,723.87	6,603.46	4,071.89
		2,607.12	2,690.03	2,068.74	12,700.19				4,954.41	7,891.69	5,651.24	8,446.28	4,674.67
			8,666.29	2,455.14	4,639.66				3,575.43	3,646.00	2,964.63	2,726.28	3,347.94
									1,794.04	12,713.22	10,120.00		5,911.40
									9,990.64	3,842.87			2,123.39
										3,930.48			
Month Total	-	53,177.50	80,504.38	83,118.78	76,134.21	74,346.06	Month Total	-	87,953.25	74,802.77	75,386.88	77,446.92	79,224.78
YTD Total	1,219.01	66,173.04	96,593.15	89,499.01	87,042.13	85,429.45	YTD Total	1,219.01	368,167.28	331,978.01	310,848.40	308,239.01	310,532.74
March		3,697.59	248.37	1,405.81	495.61	1,100.74	September		722.77	6,748.05	985.69	772.18	466.77
		14,873.64	657.58	2,778.22	712.45	338.84			1,185.50	5,660.63	5,439.47	5,186.01	2,067.30
		10,297.61	1,626.56	6,670.97	4,732.80	949.19			1,689.50	1,046.01	4,890.58	4,827.34	3,894.70
		7,124.89	641.62	2,530.21	4,074.50	9,631.68			584.15	3,657.63	2,727.80	2,168.47	2,679.82
		514.00	3,875.06	786.63	2,324.82	5,753.80			3,960.44	3,472.75		712.23	4,281.46
		2,603.71	2,934.35	1,241.80	1,067.87	1,558.27			5,443.79	2,238.47		2,332.14	2,529.21
		6,202.80	3,259.45	3,221.94	2,413.31	603.40			8,083.38	1,715.33			
		2,451.97	2,226.26	1,440.49	1,989.90				957.58	2,027.57			
		5,990.71	1,842.27	684.16	788.00				522.81	2,956.02			
		2,962.04	1,958.44	969.07	2,306.85					1,953.55			
		3,277.81											
		1,399.37											
Month Total	-	61,396.14	19,269.96	21,729.30	20,906.11	19,935.92	Month Total	-	23,149.92	31,476.01	14,043.54	15,998.37	15,919.26

HATFIELD BOROUGH
Berkheimer Comparative
2018-2024 Earned Income Tax

(Report as of 1/12/2024)

Month	2024	2023	2022	2021	2020	2019	Month	2024	2023	2022	2021	2020	2019
YTD Total	1,219.01	127,569.18	115,863.11	111,228.31	107,948.24	105,365.37	YTD Total	1,219.01	391,317.20	363,454.02	324,891.94	324,237.38	326,452.00
April		509.44	1,870.53	536.24	1,027.46	1,031.04	October		279.08	1,019.45	2,377.93	609.87	2,348.14
		1,322.59	313.47	806.74	723.41	1,847.21			558.53	624.14	538.51	1,738.74	261.22
		2,000.12	568.00	1,055.19	740.23	722.22			967.51	1,451.03	713.11	759.95	523.41
		1,714.05	1,210.64	1,634.74	2,858.30	2,373.57			1,063.05	1,269.68	1,485.07	2,555.52	1,716.83
		2,171.11	1,382.41	2,774.38	1,355.13	933.47			2,526.88	1,238.73	1,613.33	1,133.62	2,523.08
		3,157.99	2,075.59	2,051.28	4,655.27	594.25			1,204.12	1,850.91	1,191.30		
		923.82	2,151.54	868.91		1,000.01			2,341.60	1,111.31	2,265.95		
		5,228.72	2,851.71	1,148.07		1,372.78			1,536.04		2,332.25		
			2,427.63			4,087.56			2,452.17		3,735.80		
			2,194.57										
Month Total	-	17,027.84	17,046.09	10,875.55	11,359.80	13,962.11	Month Total	-	12,928.98	8,565.25	16,253.25	6,797.70	7,372.68
YTD Total	1,219.01	144,597.02	132,909.20	122,103.86	119,308.04	119,327.48	YTD Total	1,219.01	404,246.18	372,019.27	341,145.19	331,035.08	333,824.68
May		4,628.44	4,459.17	1,188.18	1,911.19	2,763.50	November		1,121.31	2,783.30	1,336.32	2,777.41	1,569.44
		4,483.43	1,765.84	3,580.10	2,579.52	7,579.38			3,727.85	2,389.34	2,617.40	1,732.81	2,268.14
		2,466.54	1,748.54	2,678.53	2,859.13	1,763.69			1,395.32	2,560.64	2,526.80	874.72	818.68
		1,140.31	2,575.59	4,367.02	2,845.53	2,027.48			3,142.46	2,071.58	2,168.99	4,203.85	2,397.84
		3,207.24	5,949.59	2,494.40	5,645.72	4,147.01			6,252.60	2,420.45	3,060.98	6,702.32	4,520.15
		4,531.82	6,157.15	6,748.51	18,479.47	7,949.59			676.04	6,962.82	2,349.77	7,316.81	3,334.51
		3,725.51	2,148.79	6,484.23	7,738.65	8,653.93			2,480.23	2,738.99	4,210.67	4,442.98	3,381.56
		2,092.75	7,045.81	5,750.03	3,788.42	4,299.39			2,017.77	4,376.47	5,545.46	10,961.95	2,643.88
		2,075.65	3,065.62	4,046.08	2,642.49	3,555.35			4,961.84	3,997.12	3,304.73	4,260.51	7,852.77
		2,928.69	5,923.99	5,506.50	8,941.10	6,754.05			11,981.60	6,450.32	15,209.01	9,768.05	4,072.46
		21,852.25	18,540.07	3,706.88	7,561.21	12,334.81			6,093.69	3,281.06	8,007.43	4,132.62	10,653.14
		6,033.62	6,503.78	3,567.78	2,400.69	5,969.28			2,667.81	4,063.54	2,132.28	2,736.33	2,409.28
		4,481.61	6,660.43	2,235.76	5,726.76	4,123.29			5,827.73	6,912.04	7,163.09	2,172.42	6,616.07
		3,541.50	1,471.61	7,804.52		11,393.38			5,193.78	3,977.28	3,819.24	7,410.22	4,281.24
		5,035.92	7,016.30	4,180.55					10,900.16	1,736.51	3,303.78	5,745.19	3,932.62
		7,383.56	3,351.15	2,707.44					1,965.90	2,920.31	6,288.34		10,793.56
		2,876.43	3,067.50	1,524.99					2,646.46				2,496.96
		5,586.13	5,787.70	13,490.65					11,641.83				
		6,421.33		2,709.41					4,646.87				
		6,856.58											
Month Total	-	101,349.31	93,238.63	84,771.56	73,119.88	83,314.13	Month Total	-	89,341.25	59,641.77	73,044.29	75,238.19	74,042.30
YTD Total	1,219.01	245,946.33	226,147.83	206,875.42	192,427.92	202,641.61	YTD Total	1,219.01	493,587.43	431,661.04	414,189.48	406,273.27	407,866.98
June		2,460.29	749.82	1,854.95	3,220.50	2,713.22	December		112.68	4,535.30	1,050.17	410.13	2,714.23
		1,446.48	1,451.89	719.21	577.58	1,216.36			703.08	3,659.25	1,162.50	1,005.12	4,944.30
		761.57	821.85	938.37	590.96	3,154.10			3,765.87	6,066.51	623.74	2,575.16	3,451.39
		1,688.05	779.03	6,367.26	3,746.29	3,972.34			6,484.80	3,291.29	549.87	6,791.38	3,114.23
		3,921.83	922.16	4,549.27	4,143.04	3,190.49			3,877.47	10,873.28	6,957.47	4,079.92	658.42
		13,916.30	3,719.00	3,905.34	3,179.13	726.06			1,808.60	3,202.02	4,385.64	3,129.30	1,843.41
		1,304.61	2,593.17	1,122.69	2,157.65	3,438.34			1,813.25	7,231.21	1,974.99	1,123.08	
			3,000.31	596.68	3,345.94				287.77	827.51	1,126.54		
			3,194.42		658.85						3,312.80		
			3,129.95								2,178.68		
											5,890.55		
											5,138.18		
											3,132.98		
											510.41		
											286.32		
Month Total	-	25,499.13	20,361.60	20,053.77	21,619.94	18,410.91	Month Total	0.00	18,853.52	60,136.29	17,830.92	19,114.09	16,725.98
YTD Total	1,219.01	271,445.46	246,509.43	226,929.19	214,047.86	221,052.52	Grand Total	1,219.01	512,440.95	491,797.33	432,020.40	425,387.36	424,592.96

HATFIELD BOROUGH
Berkheimer Comparative
2018 - 2024 LST TAX

Month	2024	2023	2022	2021	2020	2019	Month	2024	2023	2022	2021	2020	2019
January		2,756.36	332.14	93.44	168.99	33.72	July			106.14	377.25	27.49	524.30
		1,333.13								537.61	632.68	593.29	
											910.77		
Month Total	0.00	4,089.49	332.14	93.44	168.99	33.72	Month Total	-	-	643.75	1,920.70	620.78	524.30
YTD Total	0.00	4,089.49	332.14	93.44	168.99	33.72	YTD Total	-	32,318.06	24,431.35	21,978.62	19,393.79	20,939.03
February		1,527.79	1,403.93	436.37	350.79	576.73	August		738.18	820.39	615.85	15.72	988.39
		530.52	600.29	1,364.20	900.92	748.10			835.62	816.85	582.08	1,073.14	681.02
		6,599.42	794.83	4,918.01	500.10	995.27			1,573.00	1,041.91	4,919.27	6,412.04	1,285.27
			5,118.23	1,371.18	611.10	653.32			5,418.49	1,610.06	1,707.15	774.35	6,305.29
			1,417.42	865.50	1,042.25	2,319.88			1,755.89	5,563.93			567.04
				528.58	4,235.56	2,607.58			575.80	2,346.73			
Month Total	-	8,657.73	9,334.70	9,483.84	7,640.72	7,900.88	Month Total	-	10,896.98	12,199.87	7,824.35	8,275.25	9,827.01
YTD Total	0.00	12,747.22	9,666.84	9,577.28	7,809.71	7,934.60	YTD Total	0.00	43,215.04	36,631.22	29,802.97	27,669.04	30,766.04
March		2,548.99	1,676.71	714.70	1,676.03	2,341.35	September		341.97	12.79	792.30	463.51	315.28
		2,754.35	719.06			25.47			757.00		285.87		
		677.50											
Month Total	-	5,980.84	2,395.77	714.70	1,676.03	2,366.82	Month Total	-	1,098.97	12.79	1,078.17	463.51	315.28
YTD Total	0.00	18,728.06	12,062.61	10,291.98	9,485.74	10,301.42	YTD Total	0.00	44,314.01	36,644.01	30,881.14	28,132.55	31,081.32
April		12.78	34.39		60.43	196.71	October		616.28		311.77	146.06	63.69
		704.28				509.66					734.10	634.69	
		102.20										53.07	
Month Total	-	819.26	34.39	-	60.43	706.37	Month Total	-	616.28	-	1,045.87	833.82	63.69
YTD Total	0.00	19,547.32	12,097.00	10,291.98	9,546.17	11,007.79	YTD Total	0.00	44,930.29	36,644.01	31,927.01	28,966.37	31,145.01
May		917.64	302.48	460.51	402.30	905.86	November		477.42	168.78	919.18	1,607.87	964.30
		898.99	630.75	1,692.90	1,275.28	375.32			1,807.29	1,869.63	818.70	1,716.84	955.64
		6,126.23	1,636.87	517.49	521.37	752.26			5,575.60	558.15	1,731.16	4,065.74	4,150.70
		1,529.61	4,688.75	5,320.14	3,739.00	2,351.25			1,922.44	634.79	4,311.42	827.46	962.79
		2,371.80	1,415.42	715.32	2,047.16	2,961.22			544.36	5,849.85			1,791.10
			1,642.82	7.86	575.37	669.24			1,895.38	1,857.02			200.36
					107.68	683.76				1,083.96			
										1,770.42			
Month Total	-	11,844.27	10,317.09	8,714.22	8,668.16	8,698.91	Month Total	-	12,222.49	13,792.60	7,780.46	8,217.91	9,024.89
YTD Total	0.00	31,391.59	22,414.09	19,006.20	18,214.33	19,706.70	YTD Total	0.00	57,152.78	50,436.61	39,707.47	37,184.28	40,169.90
June		590.01	141.38	536.24	558.68	77.62	December		485.35	71.87	1,677.02	13.76	
		336.46	521.24	515.48		630.41			887.93	769.15	26.53		
			710.89						25.55	150.32	585.76		
Month Total	-	926.47	1,373.51	1,051.72	558.68	708.03	Month Total	-	1,398.83	991.34	2,289.31	13.76	0.00
YTD Total	0.00	32,318.06	23,787.60	20,057.92	18,773.01	20,414.73	Grand Total	0.00	58,551.61	51,427.95	41,996.78	37,198.04	40,169.90

**5. REPORTS AND
CORRESPONDENCE:**

Monthly YTD Report

Combination of Funds 2023
YTD as of November 30, 2023

	Revenues	Expenses	Budgeted			
			Revenues	% Revenues Received	Expenses	% Expenses Used
January	\$648,616.30	\$575,529.70	\$9,668,073.62	6.71%	\$9,426,367.13	6.11%
February	527,900.02	665,186.71	\$9,668,073.62	5.46%	\$9,426,367.13	7.06%
March	665,672.40	593,164.10	\$9,668,073.62	6.89%	\$9,426,367.13	6.29%
April	412,026.11	510,785.63	\$9,668,073.62	4.26%	\$9,426,367.13	5.42%
May	889,809.65	711,583.98	\$9,668,073.62	9.20%	\$9,426,367.13	7.55%
June	410,666.33	372,267.40	\$9,668,073.62	4.25%	\$9,426,367.13	3.95%
July	578,824.38	591,827.70	\$9,668,073.62	5.99%	\$9,426,367.13	6.28%
August	721,984.03	581,208.64	\$9,668,073.62	7.47%	\$9,426,367.13	6.17%
September	677,167.33	684,282.89	\$9,668,073.62	7.00%	\$9,426,367.13	7.26%
October	668,963.09	797,879.06	\$9,668,073.62	6.92%	\$9,426,367.13	8.46%
November	654,038.73	596,823.99	\$9,668,073.62	6.76%	\$9,426,367.13	6.33%
December			\$9,668,073.62	0.00%	\$9,426,367.13	0.00%
Total	\$6,855,668.37	\$6,680,539.80		70.91%		70.87%

**5. REPORTS AND
CORRESPONDENCE:**

**Monthly Zoning Hearing Board
Applications**

**5. REPORTS AND
CORRESPONDENCE:**

**Steve Barth, Barth Consulting
Report**



Hatfield Borough

Economic Development Report

December 2023



Hatfield Train Station: Updates

Staging the Station: Creating a “Vanilla” Box.”

Met with Manager and Public Works to recommend building improvements for prospective showings initiated from responses from previous site tours with potential investors.

Public Works cleaned and improved the station appearance, removing carpet, fixed lighting, removed graffiti and secured the removal of the freight cars behind the station.

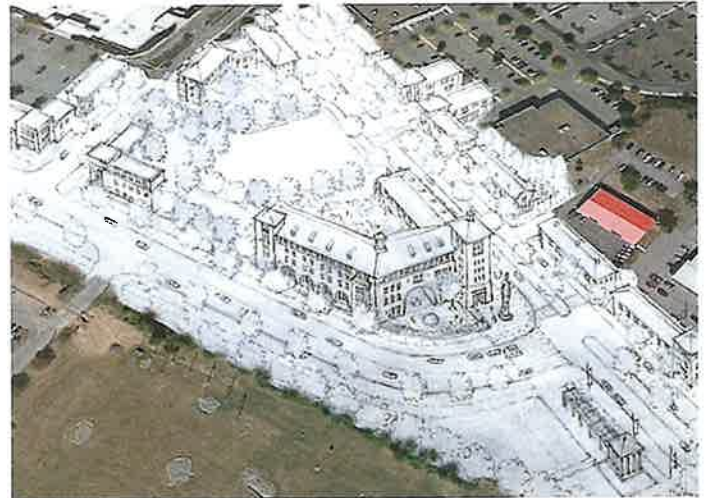


Conceptual Mock-Up - Hatfield Train Station - Leasing Brochure



Hatfield Township Police Department - Drone Photos

The Hatfield Township Police Department assisted Hatfield Borough in taking drone photos of the downtown in support of revitalizing the town center and developing concept renderings for new investors.



Concepting Hatfield's Town Center

Existing Hatfield Borough town center pictured on left. Pictured on right is an example of a similar town center layout researched as a potential launching point for discussion.

Considerations: Can Hatfield review its existing parking requirements to incentivize new investment and create a more vibrant downtown? Perhaps creating a zoning overlay which would waive parking requirements if municipal parking exists within 300-500ft of a proposed property within the town center district?

Downtown Parking - Incentivizing New Growth

Explore amending or creating a parking overlay in the town center to allow more development
Utilize train station parking to allow for expansions if within certain distance to public parking
Current zoning restricts ideal uses due to parking requirements

Strategic advantages of creating a parking overlay?

Perkasie Borough created a parking overlay to resolve zoning requirement hinderances that resulted in \$7 million of new investment and 25+ new businesses.

Be Still Nutrition - Updates

- Met with owners, suggested ways to improve business
- Recommended sign improvements, linked to sign company
- Proposed building facade improvements
- Created site sketches
- Referred and assisted in applying for Hatfield facade & event grants
- Advised on social media marketing
- Wrote press releases, sent to media and promoted their holiday, Santa event
- Secured listing on the Valley Forge (Montgomery County) Tourism site.
- Result: large attendance at event, sold out of products, many new customers



HEROC Committee Meeting

- Attended and Presented an overview of Hatfield, work in progress and revitalization plans and anticipated activities moving into 2024.
- Discussed the train station, prospects and business meetings.

Santucci's Square Pizza

Currently Santucci's is primarily a take-out & delivery restaurant. To help promote downtown development expanding the building to include inside dining would help create expanded interest in the restaurant beyond take-out and improve Hatfield as a dining destination Borough.

Below is a rough concept sketch to add an inside-dining room and promote more outside seating closer to the restaurant. Santucci's has already recently added inside counter-top seating, (pictured below).



Hatfield Business Meetings

Conducted on-site, in-person meetings with some of our existing businesses as an introduction and offerings ways to help them market and grow their businesses.

Franconia Auto Repair - New Visit

Be Still Nutrition - Advisement based on first meetings

Hatfield Laundry - Produced social media post on their behalf

Santucci's Pizza - Ongoing, concepts to grow and expand

Social Media - Promoting the Borough

We have been posting about Hatfield on our social media sites. We routinely post on topics relating to all of our town clients. Over the past month the Hatfield posts have received some of the highest views.

Barth Consulting Group - Downtown Revitalization & Economic Development
Dec 11, 2023 · 🌐

Hatfield Revitalization: Philomena Santucci's Square Pizza
Legendary "square" pizza in the Borough of Hatfield.

Santucci's adds new inside counter dining space. Come enjoy a slice or a whole pie. Can't wait to take your pie home, well then have a slice while you wait for your order.
... See more



Barth Consulting Group - Downtown Revitalization & Economic Development
Dec 7, 2023 · 🌐

Borough of Hatfield Revitalization: Birdseye View

Hatfield Township Police Department assisted the Borough in capturing this unique drone image to illustrate what will soon evolve into Hatfield's bustling town center. The Borough is now seeking prospective anchor tenants for the Hatfield Train Station situated at the bottom of... See more



Barth Consulting Group - Downtown Revitalization & Economic Development
Dec 11, 2023 · 🌐

Borough of Hatfield - Hatfield Laundromat
This is beyond clean! I've never seen anyplace so spotless. They will even do and fold your laundry!

Hatfield Laundromat
215-896-0850
114 E. Broad Street, Hatfiel... See more



Posts Comments Videos Images Reactions

Stephen Barth · You
Downtown Revitalization Consultants: Visioning & Facilitating Strategies to Create Vibrant Communities - Leadership, Knowl...
1mo · 🌐

Borough of Hatfield Revitalization:
Hatfield has a charming, walkable downtown with pocket parks, trails, beautiful architecture and room to grow. ...see more

Carolyn McCreary and 49 others · 2 comments · 1 repost

Like Comment Repost Send

1,679 impressions View

Stephen Barth · You
Downtown Revitalization Consultants: Visioning & Facilitating Strategies to Create Vibrant Communities - Leadership, Knowl...
1mo · 🌐

Borough of Hatfield Revitalization: Birdseye View

Hatfield Township Police Department assisted the Borough ...see more

Carolyn McCreary and 34 others

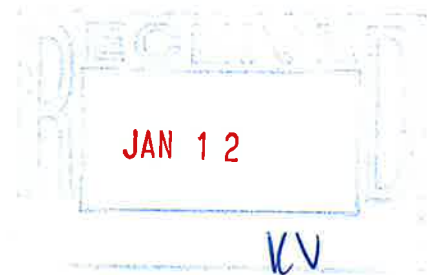
Like Comment Repost Send

945 impressions View

**5. REPORTS AND
CORRESPONDENCE:**

Police Department Report

**The Hatfield Police Department's
monthly report to the
Council of the Borough of Hatfield**



January 12, 2023

Submitted by Lt. Jane E. Robertson

HATFIELD BOROUGH

Agency Activity Report

By CFS Classification

From Date: 11/30/2023 To Date: 12/31/2023

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2400
0400	Aggravated Assault	1	0	0	1
0600	Theft	4	1	2	1
1100	Fraud	2	0	1	1
1400	Malicious Mischief	2	1	0	1
2000	Family Offense	2	0	1	1
2100	Liquor Laws Drunk Driving	1	0	0	1
2300	Public Intoxication	2	1	0	1
2400	Disorderly Conduct	1	0	0	1
2600	All Other Offenses	5	1	1	3
4000	Non Criminal Investigations	11	6	1	4
4100	Fire Related	2	0	1	1
5000	Lost Found Missing Persons	2	0	2	0
5500	Animal Complaints	1	0	1	0
6000	Traffic Accidents	7	0	6	1
6300	Traffic Enforcement	49	8	24	17
6500	Parking Enforcement	12	6	1	5
6600	Traffic Services	2	0	2	0
7000	Public Services	42	22	11	9
7500	Assist other Agency	4	1	1	2
9000	Administrative	185	81	50	54
	Total:	337	128	105	104

Hatfield Police Report for Borough Council

11/30/2023 through 12/31/2023

Activity in brief



- 337 agency cases originated in Hatfield Borough
- 17 traffic stops were conducted
- 37 incidents were handled in the Borough's core district
- 156 Borough patrols were conducted
- 27 selective enforcements were conducted
- 5 traffic citations were issued
- 10 traffic warnings were issued
- 8 crashes were investigated
- 18 building overnight checks ("NightEyes") were completed

Aggravated assault: On December 16 at approximately 9:24 p.m., officers received a report of an assault at a North Market Street apartment. The mother of the victim reported her son had been assaulted about a 1 ½ hours prior and was at the hospital for his injuries. Investigation revealed that for reasons yet unverified, Michael Berstecher, of Hatfield Township, arrived at the apartment where a group of friends had gathered, we went immediately to the rear bedroom where the victim was playing video games and immediately knocked the male victim to the ground, punching him multiple times in the face with a closed fist continually until he was pulled off of him. He also reportedly either punched or stepped on the victim in the rib area during this encounter as well. Nursing staff at Lansdale Hospital confirmed the victim had multiple fractures to his skull, jaw, and ribs and advised he was being transferred to a trauma center due to the extent of his injuries. Charges of aggravated assault and related offenses were filed against Mr. Berstecher. He was arrested and bail set at \$10,000 cash. A preliminary hearing is currently set for January 31, 2024.

Theft: On December 11 at about 9 a.m., officers took a report from a Union Street resident who advised he left his wallet on the counter of the Hatfield Market the evening before and had since realized he was missing it and unauthorized charges had taken place on his bank card. A review of surveillance footage determined that the customer behind the victim had pocketed the wallet upon the victim leaving the store. The bank was able to cancel the transactions and close the bank card down before the victim was out any monetary amount.

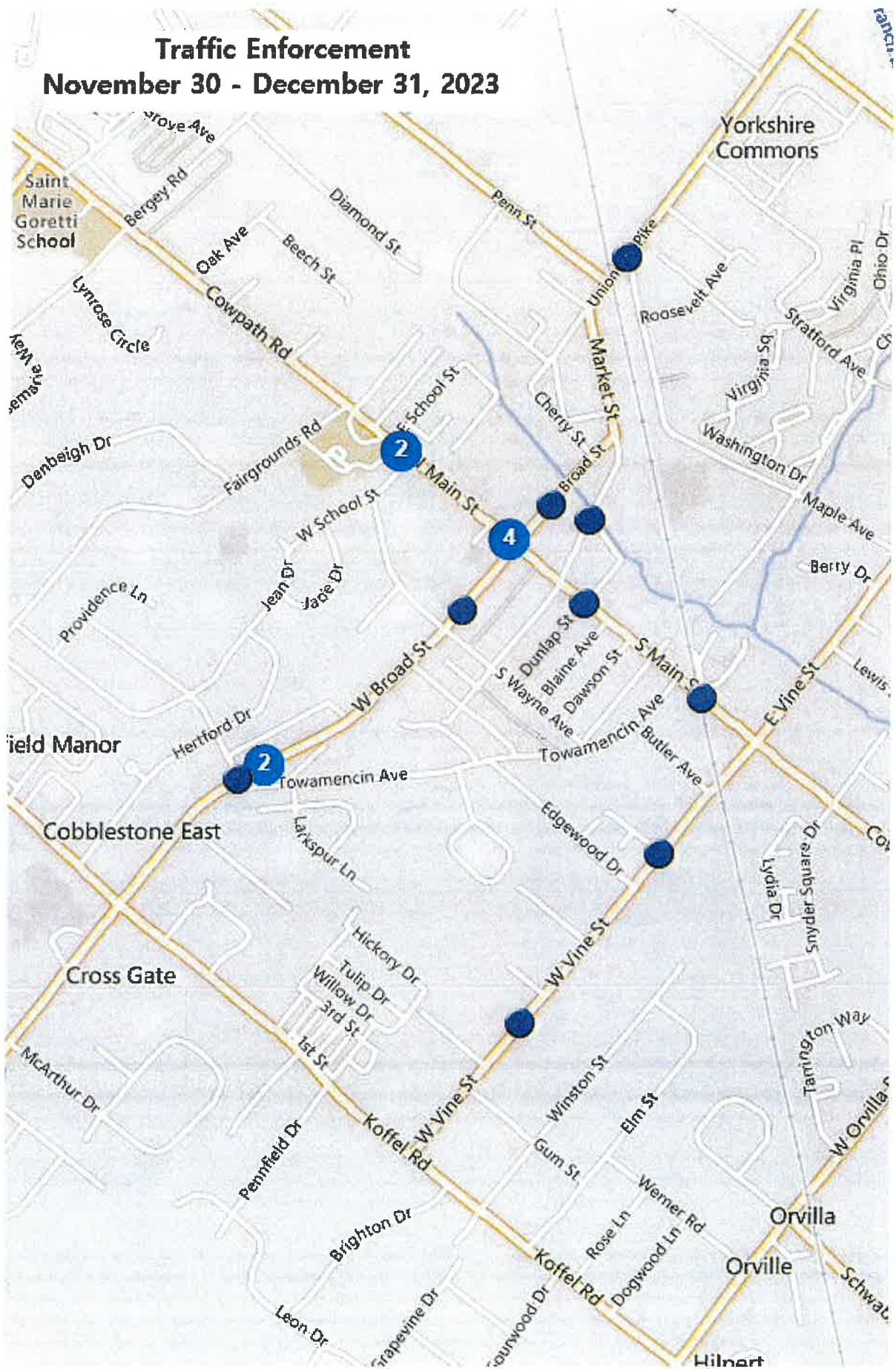
Theft: On December 15 at about 8:40 a.m., a N. Farview Avenue resident reported a purse was stolen from inside a vehicle parked in the driveway overnight. The car was unlocked when she discovered the theft. The purse contained Wawa hoagie coupons, an iPhone, and some other miscellaneous items. Nothing else besides the purse was stolen and no other residents reported any similar issues.

Theft: On December 27 at about 5 p.m., officers took a report from a Hatfield Borough resident that sometime between Dec. 23 and Dec. 27, while her vehicle was parked, unlocked, in a parking lot on East Lincoln Avenue, someone stole the wallet from the center console. Various documents were in the wallet along with a paycheck and credit cards.

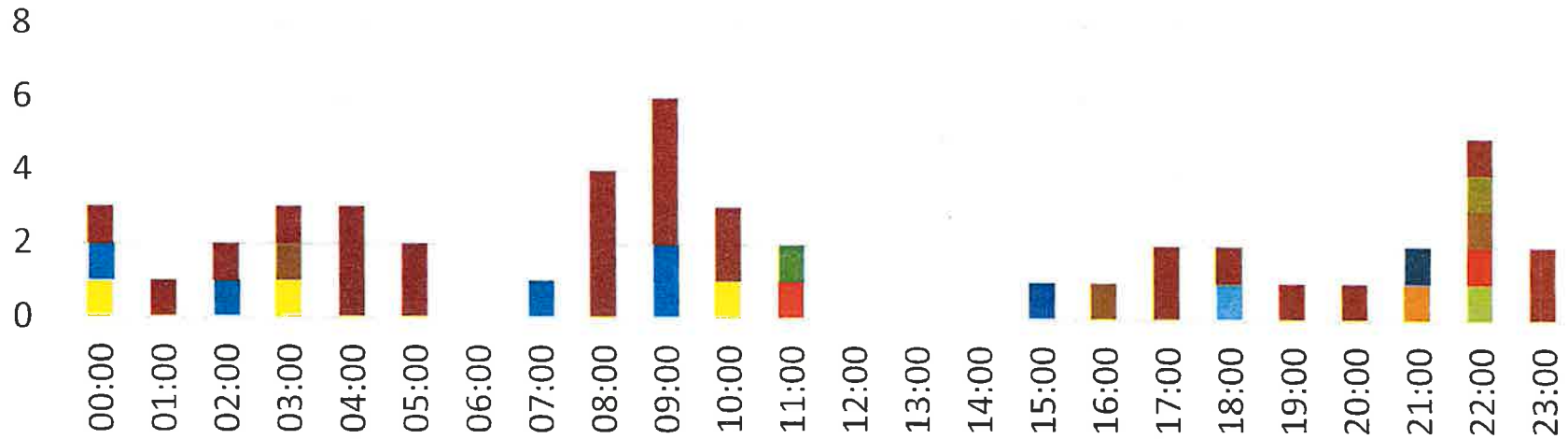
Fraud: On December 4 at about 11:30 a.m., officers took a report from a borough resident who advised she had lost between \$5,000 and \$10,000 in a scam, as well as given the person all her personal information and copies of important identification documents. The investigation is continuing.

Criminal mischief: On December 2 shortly after midnight, officers responded to Meadowbrook Apartments on Poplar Street for a report of a vehicle that had been broken into while parked there since about 7:30 a.m. on Dec. 1. The passenger side rear door was found open and the driver side rear window smashed. Nothing was taken from the vehicle and the wallet, which had been placed in the center console, was untouched.

Traffic Enforcement November 30 - December 31, 2023



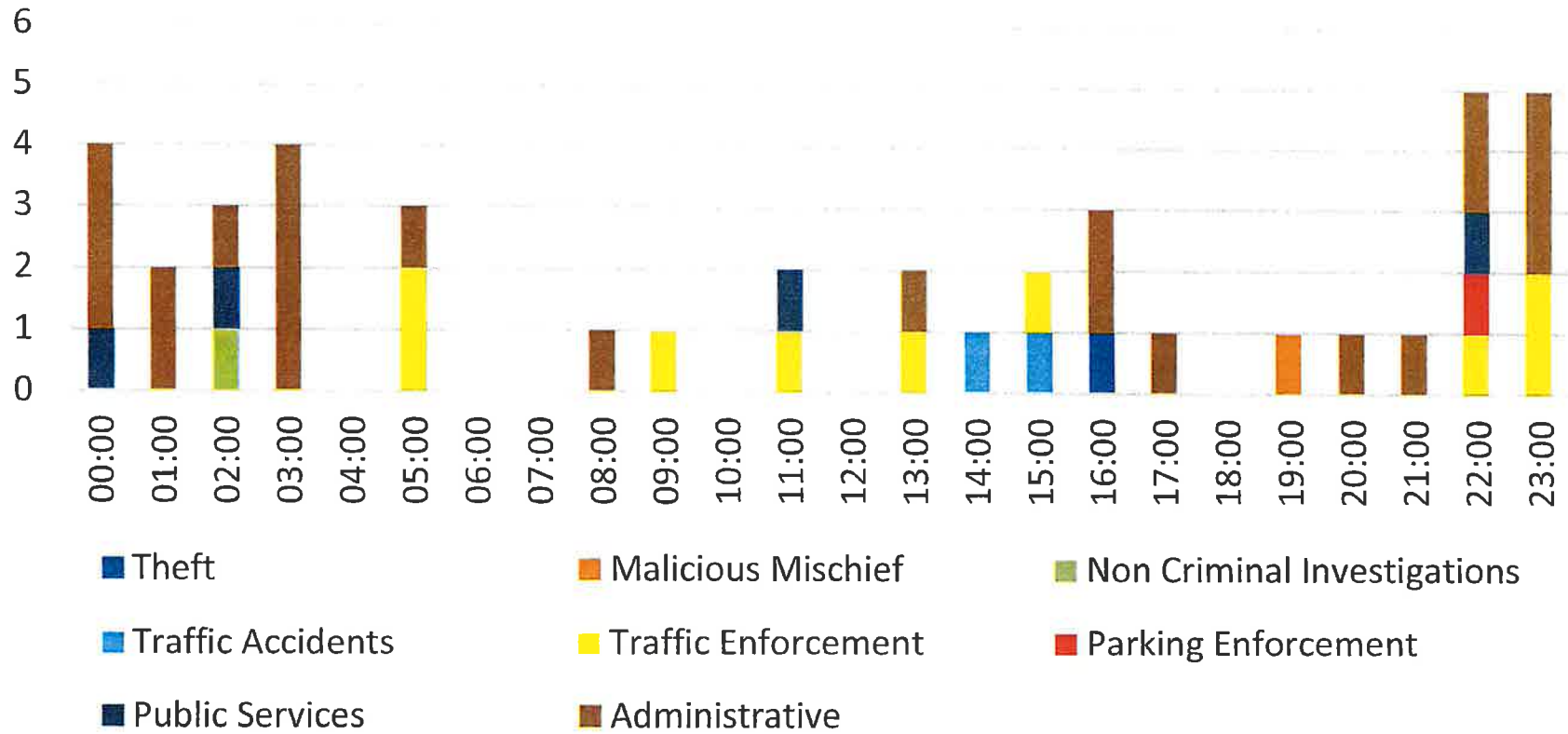
Sundays - 47 total incidents



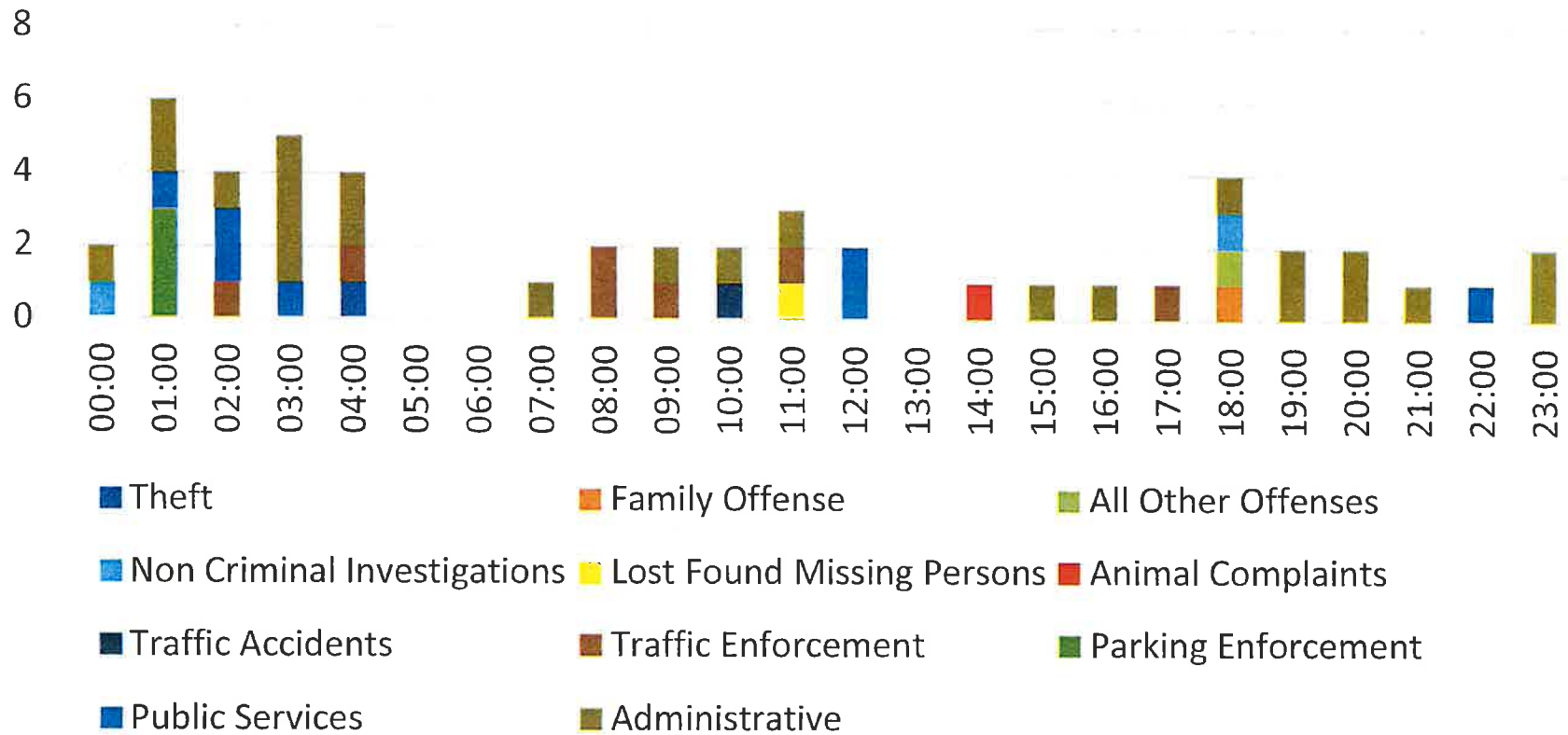
- DRAFT**
- Family Offense
 - Disorderly Conduct
 - Traffic Accidents
 - Public Services

- Liquor Laws Drunk Driving
- Non Criminal Investigations
- Parking Enforcement
- Assist other Agency
- Public Intoxication
- Fire Related
- Traffic Services
- Administrative

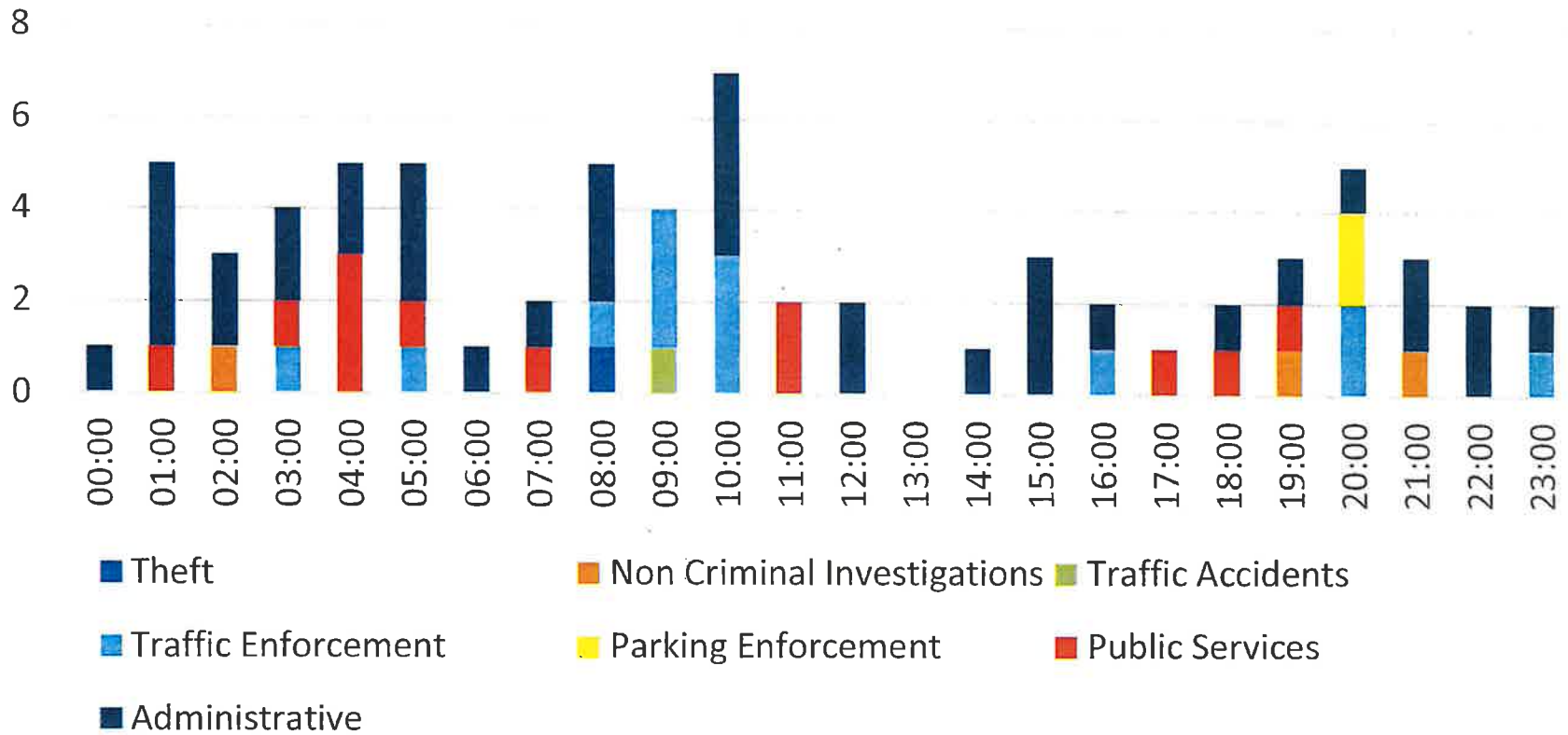
Wednesdays - 42 total incidents



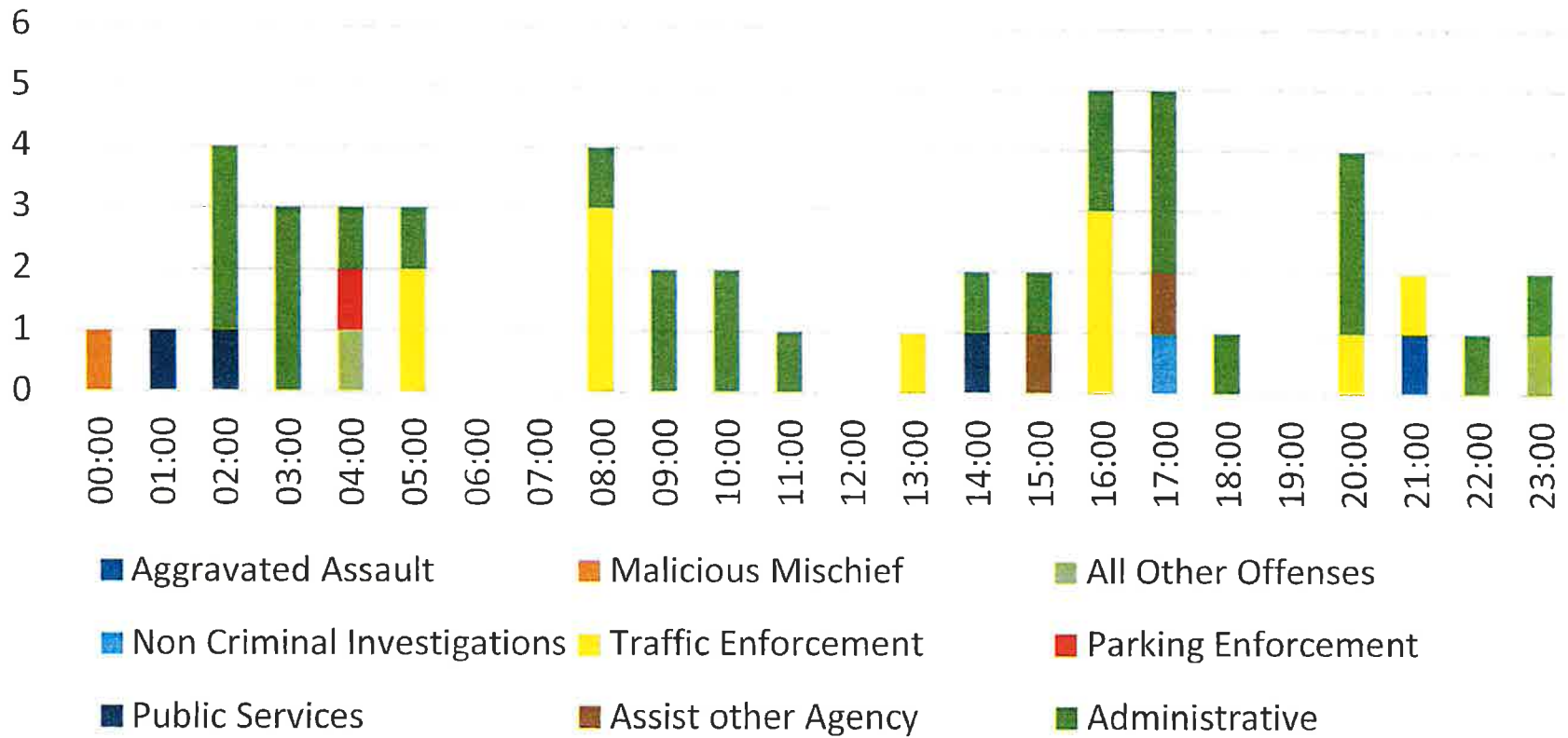
Thursdays - 49 total incidents



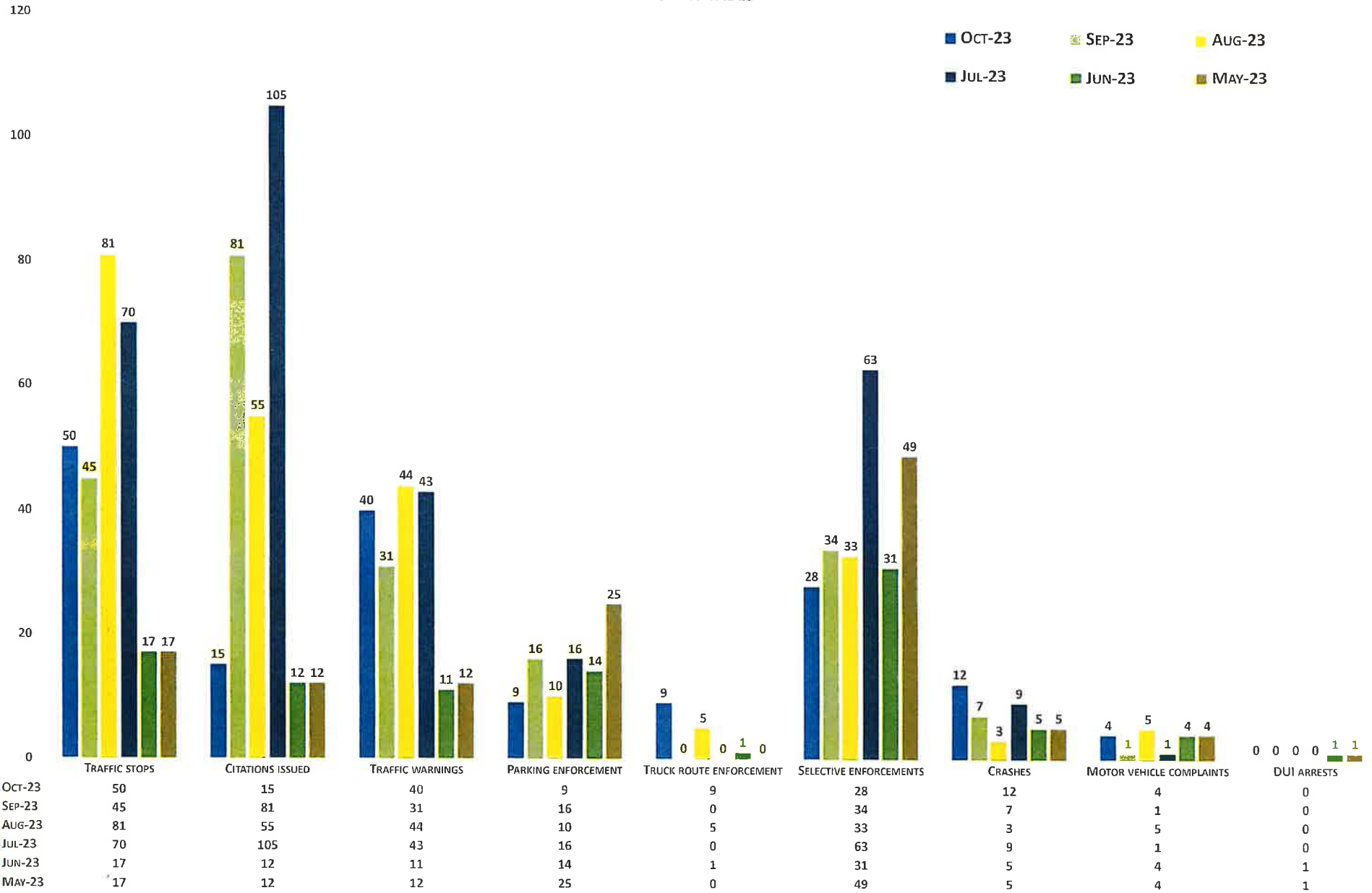
Fridays - 70 total incidents



Saturdays - 49 total incidents



TRAFFIC ACTIVITY AND TRENDS 6 MONTH TABLE



Call for Service Activities & Trends 4 Month Table

■ October 2023 ■ Sep-23 ■ Aug-23 ■ Jul-23

25

20

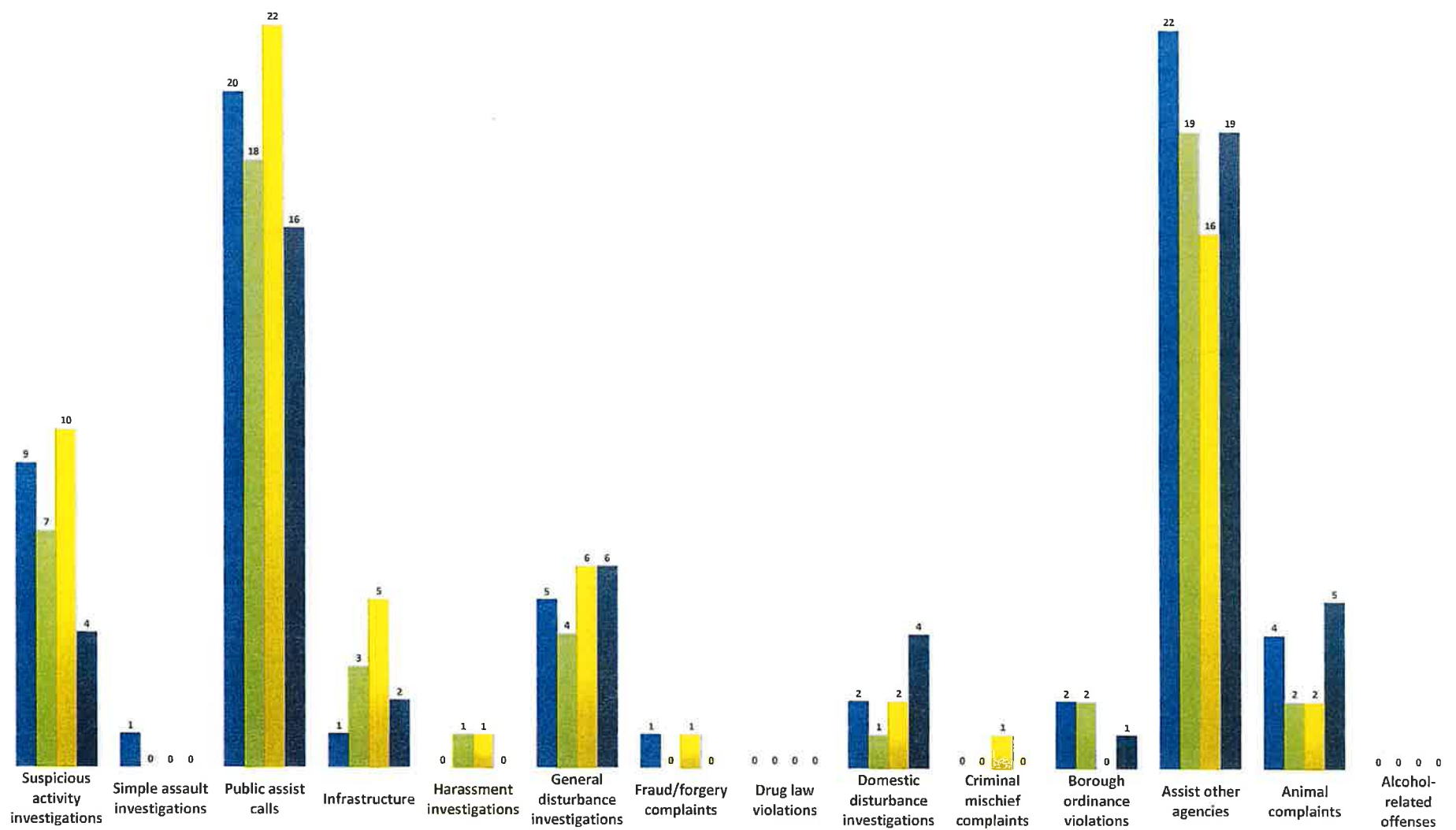
15

10

5

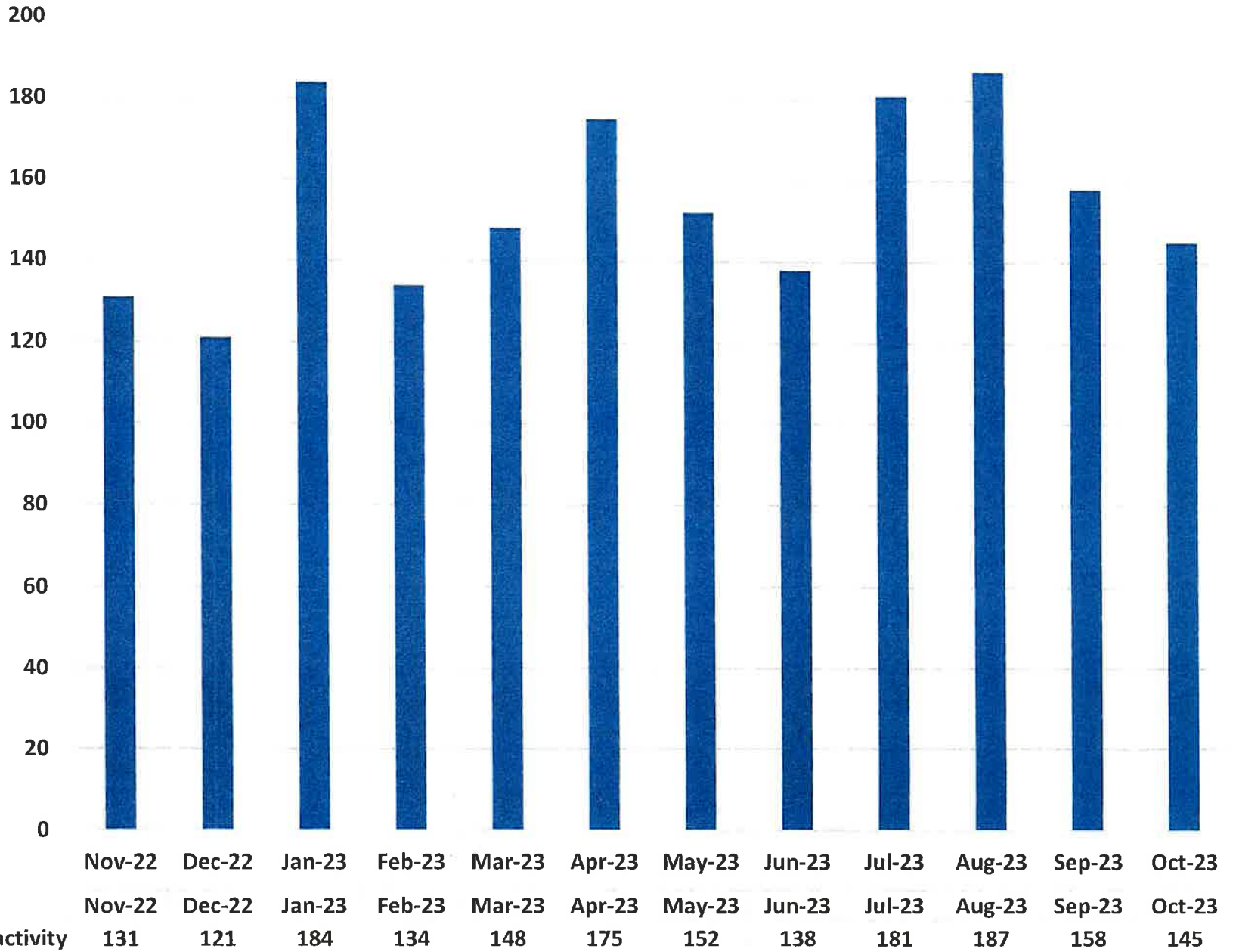
0

■ October 2023
■ Sep-23
■ Aug-23
■ Jul-23



0 0 0 0
0 0 0 0
0 0 0 0

Borough Patrol activity



2024 HTPD ROSTER

Radio call numbers

Chief William Tierney #55-C

Lt. Jane Robertson #55-L32

Officer Kevin Fox #55-33

Officer Mark O'Donnell #55-H37

Lt. Jeffrey Boyd #55-L41

Sgt. Michael Sloan #55-S45

Det. Cpl. Eric Geiger #55-R46

Officer William Summerfield #55-H47

Lt. Christopher Graham #55-L49

Officer Keith Blank #55-50

Sgt. Sean Scanlan #55-S51

Sgt. Scott Nowetner #55-S52

Officer Daniel Butler #55-53

Officer Kenneth Peck #55-H54

Det. Sgt. William Steinberg #55-S58

Officer Matthew Baughman #55-59

Detective Anthony Baker #55-D60

Detective Ryan Saunders #55-D61

Sgt. Brandi McCoy #55-S62

Officer Alex Marchak #55-63

Officer Brian McLaughlin #55-65

Officer Zachary Malkin #55-68

Officer Patrick Kivlin #55-71

Officer Nicole Sylvia #55-72

Officer Riley Hefner #55-73

Officer Michael Kalas #55-75

Officer Mathew Barnett #55-76

Officer Matthew DeLaurentis #55-77

Officer Nicholas Wallin #55-78

Cadet Tyler Forr (will be assigned #55-79)

Cadet Ryan Boyd (will be assigned #55-80)

Hatfield Police station call #: 55

Station civilian staff:

Lindsey Montoya, Kristi Barletta, Dan Tinneny



**5. REPORTS AND
CORRESPONDENCE:**

Fire Department Report

HATFIELD VOLUNTEER FIRE CO.

PERFORMANCE REPORT - Full Year 2023



<u>Key Performance Metrics</u>	<u>4 Qtr 2023</u>	<u>YTD 2023</u>
1st truck non-medical first due incidents < 9 minutes dispatch to arrival	93%	93%
no response when terminated > 9 min	0%	<1%
average air pack qualified firefighters		
1st truck	3.8	4.0
total	9.9	9.9
average enroute time (minutes)	4.08	4.23

	(rpt1645)	(calc)	(calc)	(calc)	(xls)	(xls)
	overall	1st truck	in-service firefighter	average firefighters	other	training
	<u>calls</u>	<u>enroute</u>	<u>hours</u>	<u>hours</u>	<u>hours*</u>	<u>hours</u>
4 Qtr 2023	74	4.20	29	318	10.8	262
plus	<u>7</u>	officer investigations				
Total calls =	81			Total days of service =	175	
YTD 2023	314	4.22	144	1,483	10.3	1,175
plus	<u>26</u>	officer investigations				
Total calls =	340			Total days of service =	808	3,808

Major Incident and Activity Highlights

Wed 10/4 14:22 Bergey Road tractor trailer fire; responded with 2 fire trucks and 12 firefighters. First truck arrived within 6 minutes with 6 firefighters.

Sat 11/4 22:01 Stewart Drive Colmar's first due area oil burner malfunction; responded with 3 fire trucks and 14 firefighters.

Mon 11/13 16:59 Line Lexington Road Colmar's first due area vehicle rescue; responded with 2 fire trucks and 15 firefighters. Hatfield firefighters extracted the trapped victim.

24 firefighters completed Incident Safety Officer 16 hour training course.

RESPONSE MUNICIPALITY (rpt 1390)

Hatfield Borough	39
First Due Hatfield Twp	177
Colmar Hatfield Twp	17
Franconia	10
Hilltown	12
Lansdale	13
Lower Salford	10
Montgomery	12
Souderton	1
Towamencin	19
<u>others</u>	<u>4</u>
total 2023	314

INCIDENT TYPES (rpt 358)

building fire	2
vehicle rescue	4
other minor fires	16
misc. - smoke, electrical, minor haz mat	74
medical assist	31
assist other fire companies	98
<u>fire alarms</u>	<u>89</u>
total 2023	314

Report #: calls & ff hrs 274, enroute 1645, response times 745, 1514 As, Cadets, Tues, Spec, Bus Mtg, 28?, 1624?

Hatfield Vol. Fire Co. 1st Due Enroute & Response Times 4th Qtr 2023

FF = firefighters, Enroute Time = Dispatch to Enroute, Response Time = Dispatch to Arrival

AAR = automatic aid received, MAR = mutual aid received, RBE = recalled before enroute, RBA = recalled before arrival, RS = reduced speed

INCIDENT DATE	INCIDENT #	INCIDENT TYPE	APPARATUS	DISPATCH	ENROUTE	ARRIVE	CANCELLED	ENROUTE TIME	RESPONSE TIME	AID TYPE	SCBA 1ST UNIT	SCBA TOTAL	ENROUTE DECIMAL
10/01/2023	2023-241	531	E17-1	17:46:11	17:50:23	17:53:28		0:04:12	0:07:17	None	3	8	4.20
10/02/2023	2023-243	745	E17-1	12:43:30	12:46:59	12:48:32		0:03:29	0:05:02	None	3	8	3.48
10/04/2023	2023-244	132	E17-1	14:22:44	14:26:42	14:28:32		0:03:58	0:05:48	None	6	11	3.97
10/10/2023	2023-248	531	E17-1	19:52:48	19:54:30	19:59:12		0:01:42	0:06:24	None	4	12	1.70
10/12/2023	2023-249	531	E17-1	11:31:39	11:35:57	11:40:35		0:04:18	0:08:56	None	3	8	4.30
10/14/2023	2023-251	743	E17-1	09:55:41	09:59:20	10:01:52		0:03:39	0:06:11	None	4	9	3.65
10/14/2023	2023-252	531	SD17	12:12:42	12:14:11	12:16:23		0:01:29	0:03:41	AAR	4	12	1.48
10/14/2023	2023-253	531	E17-1	19:43:25	19:46:57	19:49:19		0:03:32	0:05:54	AAR	4	14	3.53
10/20/2023	2023-254	743	E17-1	11:04:47	11:09:21	11:12:30		0:04:34	0:07:43	None	4	6	4.57
10/20/2023	2023-255	463	SD17	15:20:40	15:24:59	15:26:02		0:04:19	0:05:22	None	4	12	4.32
10/26/2023	2023-258	745	E17-1	22:51:13	22:55:18	22:58:12		0:04:05	0:06:59	None	3	9	4.08
11/01/2023	2023-261	651	E17-1	00:46:13	00:51:50	00:54:01		0:05:37	0:07:48	None	3	7	5.62
11/06/2023	2023-263	651	E17-1	20:15:10	20:19:30	20:22:54		0:04:20	0:07:44	AAR	5	15	4.33
11/12/2023	2023-265	651	E17-1	19:32:21	19:36:49	19:39:13		0:04:28	0:06:52	None	3	11	4.47
11/12/2023	2023-266	151	E17-1	21:17:55	21:22:08	21:23:59		0:04:13	0:06:04	None	4	10	4.22
11/13/2023	2023-267	741	E17-1	08:22:21	08:26:41	08:28:12		0:04:20	0:05:51	None	3	8	4.33
11/13/2023	2023-268	733	E17-1	12:33:20	12:37:02	12:37:43		0:03:42	0:04:23	None	2	9	3.70
11/14/2023	2023-270	731	E17-1	13:26:42	13:30:16	13:32:11		0:03:34	0:05:29	None	4	12	3.57
11/15/2023	2023-271	736	E17-1	05:09:14	05:15:22	05:16:47		0:06:08	0:07:33	None	3	9	6.13
11/16/2023	2023-272	413	E17-1	08:56:05	09:01:42	09:02:15		0:05:37	0:06:10	None	4	5	5.62
11/19/2023	2023-274	142	SD17	13:59:36	14:05:00	14:08:44		0:05:24	0:09:08	None	5	10	5.40
11/19/2023	2023-275	733	SD17	14:15:25	14:15:26	14:18:26		0:00:01	0:03:01	None	5	10	0.02
11/23/2023	2023-277	743	E17-1	12:13:29	12:18:18	12:19:57		0:04:49	0:06:28	None	3	11	4.82
11/23/2023	2023-278	743	E17-1	14:21:51	14:27:06	14:28:41		0:05:15	0:06:50	AAR	3	14	5.25
11/23/2023	2023-279	741	E17-1	16:19:09	16:25:45	RBA	16:27:00	0:06:36	7:51	None	4	8	6.60
11/23/2023	2023-281	651	E17-1	21:48:04	21:48:05	21:55:37		0:00:01	0:07:33	None	4	13	0.02
11/26/2023	2023-283	412	E17-1	05:22:14	05:27:55	05:32:22		0:05:41	0:10:08	None	3	6	5.68
11/26/2023	2023-284	531	E17-1	19:19:19	19:24:23	19:26:18		0:05:04	0:06:59	None	4	11	5.07
11/28/2023	2023-285	733	E17-1	10:28:57	10:33:49	10:36:50		0:04:52	0:07:53	None	4	9	4.87
11/30/2023	2023-286	733	E17-1	21:12:12	21:17:46	21:19:40		0:05:34	0:07:28	None	5	11	5.57

Hatfield Vol. Fire Co. 1st Due Enroute & Response Times 4th Qtr 2023

FF = firefighters, Enroute Time = Dispatch to Enroute, Response Time = Dispatch to Arrival

AAR = automatic aid received, MAR = mutual aid received, RBE = recalled before enroute, RBA = recalled before arrival, RS = reduced speed

INCIDENT DATE	INCIDENT #	INCIDENT TYPE	APPARATUS	DISPATCH	ENROUTE	ARRIVE	CANCELLED	ENROUTE TIME	RESPONSE TIME	AID TYPE	SCBA 1ST UNIT	SCBA TOTAL	ENROUTE DECIMAL
12/01/2023	2023-288	531	E17-1	15:57:29	16:03:11	16:05:12		0:05:42	0:07:43	AAR	3	7	5.70
12/03/2023	2023-290	531	E17-1	11:18:55	11:21:29	11:23:35		0:02:34	0:04:40	None	4	11	2.57
12/04/2023	2023-292	733	E17-1	04:17:16	04:23:13	04:25:08		0:05:57	0:07:52	None	5	8	5.95
12/04/2023	2023-294	445	E17-1	11:43:17	11:44:58	11:52:15		0:01:41	0:08:58	None	3	8	1.68
12/04/2023	2023-295	733	E17-1	12:47:45	12:50:58	12:54:00		0:03:13	0:06:15	None	4	9	3.22
12/04/2023	2023-296	733	E17-1	14:36:32	14:41:28	14:43:08		0:04:56	0:06:36	None	3	9	4.93
12/05/2023	2023-297	741	E17-1	05:55:53	05:58:53	06:01:48		0:03:00	0:05:55	None	3	8	3.00
12/05/2023	2023-298	733	E17-1	17:51:12	17:54:56	17:57:02		0:03:44	0:05:50	None	3	9	3.73
12/05/2023	2023-299	531	E17-1	19:54:31	19:56:42	20:00:06		0:02:11	0:05:35	None	5	16	2.18
12/06/2023	2023-301	531	E17-1	20:10:52	20:15:40	20:17:49		0:04:48	0:06:57	None	5	15	4.80
12/10/2023	2023-304	745	E17-1	22:33:49	22:38:00	22:39:13		0:04:11	0:05:24	None	5	9	4.18
12/17/2023	2023-306	733	E17-1	12:50:36	12:54:51	12:59:41		0:04:15	0:09:05	None	3	9	4.25
12/17/2023	2023-307	743	E17-1	18:05:39	18:07:48	18:10:06		0:02:09	0:04:27	None	4	12	2.15
12/23/2023	2023-308	445	E17-1	15:54:56	15:58:26	15:59:43		0:03:30	0:04:47	None	4	10	3.50
12/23/2023	2023-309	445	E17-1	17:06:30	17:12:01	17:13:30		0:05:31	0:07:00	None	3	5	5.52
12/23/2023	2023-310	463	SD17	19:33:30	19:37:53	19:40:11		0:04:23	0:06:41	None	5	13	4.38
12/29/2023	2023-313	733	E17-1	02:05:23	02:11:03	02:13:02		0:05:40	0:07:39	None	5	9	5.67

qtr 4 2023

9 min or less	43	180	465	192	
total 1st due calls	46	47	47	47	
	93%	average	3.8	9.9	4.08

full year 2023

9 min or less	166	718	1819	766	
total 1st due calls	179	181	184	181	
	93%	average	4.0	9.9	4.23

**5. REPORTS AND
CORRESPONDENCE:**

EMS Report

Hatfield Borough VMSC EMS Zone Report - December 2023



Total Zone Calls: 21

Total VMSC 911 Calls: 1,072

Average Chute Time: 0m:31s

Average Response Time: 6m:17s

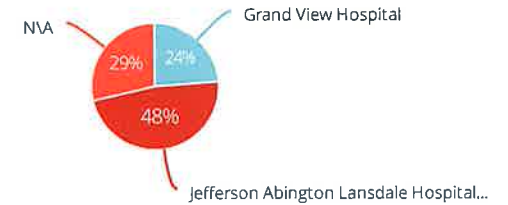
Top 5 Call Types

Type of Incident	#
Falls	3
Breathing Problem	3
No Other Appropriate Choice	2
Sick Person	2
Abdominal Pain/Problems	2

Transport Disposition

Disposition	#
Transported No Lights/Siren	12
Transported Lights/Siren	3
Cancelled (No Patient Contact)	2
Patient Refused Evaluation/Care (Without Transport)	2
Patient Treated, Released (AMA)	1

Hospital Transport



Community Response

VMSC's Level of Service

Unit Level of Service	# of Calls
ALS-Paramedic	9
BLS-AEMT	9
BLS-Basic/EMT	3

Barriers to Provide Care

Barriers To Care	#
None Noted	13
Language	4
Psychologically Impaired	2
Physically Impaired	1
Unattended or Unsupervised (including minors)	1
Unconscious	1
Speech Impaired	1

of Overdoses

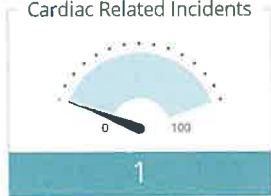
1

Additional Agencies on Scene

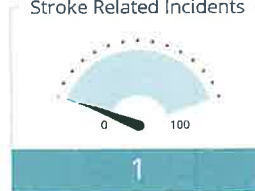
Additional Agencies	#
No Other Agency On Scene	11
Law Enforcement	10

Critical Response Triad

Cardiac Related Incidents



Stroke Related Incidents



Trauma Related Incidents



**5. REPORTS AND
CORRESPONDENCE:**

Public Works Department Report

Stephen S. Fickert Jr

Public Works Director/Report for December, 2023

Friday, December 1, 2023

- Swept streets
- Replaced exterior lights at the train station
- Replaced lights at PW shop
- Steve off

Saturday, December 2, 2023

- Derik came in to drive Santa for the tree lighting

Sunday, December 3, 2023

Monday, December 4, 2023

- Collected trash from parks & buildings
- Collected leaf bags
- Sent scrap to Emert's for recycling

Tuesday, December 5, 2023

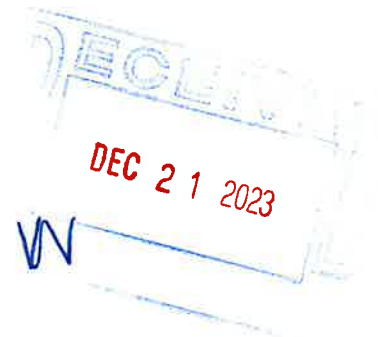
- Cut down Leaf Bag Pick Up signs
- Started trimming treescape trees
- Attended employee training

Wednesday, December 6, 2023

- Continued trimming treescape trees
- Cleaned pole barn at the train station
- Dropped off cut off saw at Beardsleys for repairs

Thursday, December 7, 2023

- Continued trimming treescape trees
- Picked up cut off saw from Beardsleys



Friday, December 8, 2023

- Swept streets
- Opened manholes for engineers
- Dropped off 57-4 to US Municipal
- Marked PA 1 calls
- James off ½ day
- Steve off

Saturday, December 9, 2023

Sunday, December 10, 2023

Monday, December 11, 2023

- Collected trash from parks & buildings
- Swept streets
- Put out plow markers in parking lots
- Cleaned inlets & cross pipes
- James off

Tuesday, December 12, 2023

- Continued trimming treescape trees
- Started removing graffiti from the back of the train station.
- Dropped off pressure washer to Beardsleys
- Marked PA 1 Calls
- Picked up 57-4 from US Municipal

Wednesday, December 13, 2023

- Continued removing graffiti from behind the train station
- Continued trimming treescape trees
- Picked trash out of the sweeper pile

Thursday, December 14, 2023

- Filled holes in roads
- Pressure washed & greased trucks
- Cleaned inlets & cross pipes
- Cleaned up PW shop

Friday, December 15, 2023

- Swept streets
- Painted over graffiti behind the train station
- Pressure washed & greased trucks
- Steve off

Saturday, December 16, 2023

Sunday, December 17, 2023

Monday, December 18, 2023

- Collected trash from parks & buildings
- Cleaned inlets & cross pipes
- Cleaned up stone washed out from alleys
- Ed & James were called in after hours to investigate a sewer issue at 29 Poplar St. The issue was determined to be on the customer end.

Tuesday, December 19, 2023

- Marked PA 1 calls
- Fixed safety hits at the Administration building
- Painted over graffiti at the train station

Wednesday, December 20, 2023

- Derik off

Thursday, December 21, 2023

- Swept streets
- Chipped branches at PW shop
- Marked PA 1 calls
- Jack off ½ day
- Derik off

Friday, December 22, 2023

- Fixed street signs
- Marked PA 1 calls
- Derik off
- Steve off

Saturday, December 23, 2023

Sunday, December 24, 2023

Monday, December 25, 2023

- Off for the Christmas holiday

Tuesday, December 26, 2023

- Off for the Christmas holiday

Wednesday, December 27, 2023

- Cleaned and organized PW shop
- Washed trucks
- James off
- Ed off
- Steve off

Thursday, December 28, 2023

- Cleaned and organized PW shop
- Washed trucks
- James off
- Ed off
- Steve off

Friday, December 29, 2023

- Cleaned and organized PW shop
- Washed trucks
- James off
- Ed off
- Steve off

Saturday, December 30, 2023

Sunday, December 31, 2023

Hatfield Borough Council

From: Stephen S. Fickert

Subject: Work accomplished during the month of December, 2023

Parks Maintenance -Trash was collected at parks & buildings as needed. Put out plow markers. Replaced safety hits at the administration building.

Electric Department-

Equipment Maintenance - The bed liner was replaced on 57-4 by US Municipal. 57-2 was sent to Franconia Auto to replace the turbo. Dropped off the pressure washer & cut off saw at Beardsleys for repair.

Street Maintenance - Inlets were cleaned as needed. Marked out PA-1 calls. Replaced/fixed street signs as needed. Collected leaf bags. Started trimming streetscape trees.

Building Maintenance - Replaced exterior lights at the train station. Replaced lights at the PW shop. Removed graffiti from the back of the train station.

Storm/Sanitary Sewer Department -

**5. REPORTS AND
CORRESPONDENCE:**

Engineering Report

Memorandum

Date: January 8, 2024

To: Ms. Jaime E. Snyder, Manager, Hatfield Borough

pc: Ms. Katie Vlahos, Assistant to the Manager, Hatfield Borough
Mr. Steve Fickert, Public Works Director, Hatfield Borough
Ms. Kate Harper, Borough Solicitor
Hatfield Borough Council

From: Chad E. Camburn, P.E.

Subject: January 2024 Engineering Report
Bursich Project No. HAT-01/065075



The following is a highlighted list of recent activities for the Borough Council Meeting:

CAPITAL IMPROVEMENT PROJECTS:

- **Broad Street Storm Sewer & N. Main Street Storm and Sanitary Sewer Improvements**
The project will replace the entire storm sewer system in West and East Broad Street and North Main Street, deteriorated CMP through private properties, and the entire sanitary sewer system in North Main Street. \$1.9M of the project will be funded with 2019 and 2022 Commonwealth Financing Authority (CFA) Pa Small Water and Sewer and H2O PA grants. The NPWA will replace their water main from Towamencin Ave. to Main Street under the contract with the Borough's work. Once the work in E. Broad Street is complete PennDOT will mill and overlay E. Broad Street.

We are currently awaiting an easement agreement with one property owner, and a PennDOT Highway Occupancy Permit. **An additional \$800k in grant funding was awarded through the 2022 H2O PA and PA Small Water & Sewer grants. Total grant funding for the project is \$1.9M.** We are also working with the Borough Manager and local representatives on additional funding opportunities. The Borough and NPWA are also finalizing a cost-sharing agreement.

SUBDIVISION / LAND DEVELOPMENT / PERMITS:

- **Bennetts Court (Prestige Building Partners Townhomes)**
The application proposes the construction of 18 townhouse units in three buildings taking access off a new cul-de-sac street, partially comprising an area of undedicated E. Broad Street.

Construction is ongoing.

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040
www.bursich.com

- **Hidden Greenhouses Land Development**

The application proposes to construct 121,525 sf of new greenhouses, associated parking lot, and stormwater management facilities on an 18-acre tract in Hatfield Township and Hatfield Borough. The new structures and parking lot are proposed primarily within the Township, while the stormwater basin and access driveway to W. Vine Street are proposed within the Borough.

Our first review letter was issued on January 12, 2023 pertaining primarily to Stormwater Management, Flood Area Analysis, Driveway, and Trail within the Borough. We are currently awaiting revised documents.

No Change from Last Report - We met with the design engineer on August 15, 2023 to discuss the results of the Floodplain Analysis and its impact on the site design and required zoning relief. It is our understanding that revised design documents will be submitted along with an application for Zoning Relief associated with improvements within the Floodplain Conservation District.

- **23 N. Main St. Sketch Plan:**

The project includes combining two properties into one, located in the CC-Core Commercial and R-1 Residential Zoning Districts, and constructing nine townhouse units within two buildings, each with two-car garages and driveways, twelve overflow parking spaces, a community area, and an underground stormwater management basin.

An application for a Zoning Ordinance Text Amendment to allow townhouses by-right within the CC District was submitted on January 4, 2024 and is currently under review.

- **28 N. Market St. Minor Subdivision:**

The project includes the subdivision of the property at 28 N. Market Street into two residential lots. Preliminary/Final Approval was granted by Resolution No. 2022-19 at the July 20, 2022 Borough Council meeting.

The plans and agreement have been completed, and the Record Plan is ready for signatures.

MISCELLANEOUS:

- **153 Penn Ave Parking Lot Expansion**

The project includes constructing an additional nine parking spaces and a stormwater management basin to the 23,000 sf property.

Revised plans and design documents were received on December 29, 2023 and are currently under review.

- **Hatfield Township and Hatfield Borough Joint Stormwater Study**

A \$200,000 Local Share Account (Gaming Funds) grant was awarded to the two municipalities to complete a joint study on stormwater concerns and needed improvements.

No Change from Previous Report - On September 19, 2023 a kickoff meeting was held with the Municipal Managers, Public Works staff, and consultants to initiate the planning process.

As always, please feel free to contact me at 484-941-0418 or ccamburn@vancleefengineering.com with any questions.

**5. REPORTS AND
CORRESPONDENCE:**

**Zoning Officer, Building Code,
Property Maintenance Report**

Code, Zoning and Fire Safety Report – December 2023

Jamie Snyder's Memorandum List

Items on the list continue to be monitored, most are inactive or resolved.

Fire Inspections

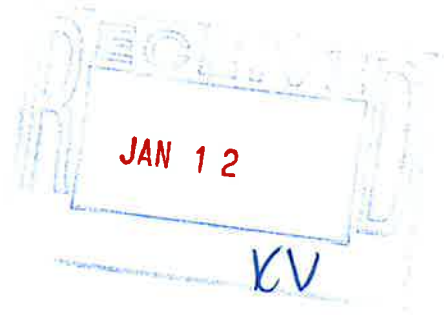
2023 Fire Inspections are being received and scheduled. Follow-up and re-inspections are being completed. Currently 94.44% of total inspections have been initiated. A report of year end status is also being provided. There will be 10 properties to receive Notice of Violation for not providing access for inspection during 2023.

Resale Inspections (0 Total)

- (0) Use and Occupancy Certification issued
- (0) Conditional Use and Occupancy Certification issued
- (0) Failed Inspections (not issued)

Permits (9 Total Processed)

- (1) HVAC
- (1) Addition
- (1) Electrical
- (2) Sewer lateral repairs
- (3) Roof
- (1) Fence



Notice of Violations (1 Total new)

- Edgewood Dr - Leaf bags placed on Borough property – NOV sent

Non-Traffic Citations (0 Total New)

Notes:

Submitted by,
Robert J. Heil
Code & Zoning Enforcement

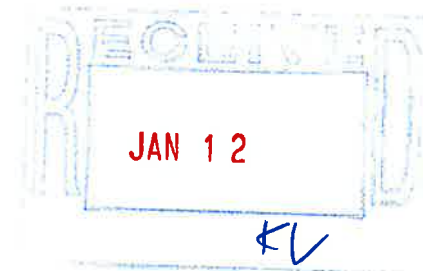
**5. REPORTS AND
CORRESPONDENCE:**

**Fire Marshal / Fire Safety
Inspection Report**

2023 Hatfield Borough Fire Inspections

Current Fire Inspection Standing as of 12/31/23

Property Type	# of Properties	Passed	% Passed	Failed	% Failed	Total Insp	% Insp	Sched	% Sched	Inspections initiated	% initiated by Type
Commercial:	59	49	83.05%	6	10.17%	55	93.22%	2	3.39%	57	96.61%
Multi family Dwelling	104	81	77.88%	13	12.50%	94	90.38%	3	2.88%	97	93.27%
Institutional:	10	8	80.00%	1	10.00%	9	90.00%	0	0.00%	9	90.00%
Industrial:	7	6	85.71%	0	0.00%	6	85.71%	1	14.29%	7	100.00%
Overall Totals:	180	144	80.00%	20	11.11%	164	91.11%	6	3.33%	170	94.44%



**5. REPORTS AND
CORRESPONDENCE:**

Pool Advisory Report

**6. NEW BUSINESS /
DISCUSSION ITEMS:**

**A. 2024 Borough Budget / Binder
Distribution**

7. OLD BUSINESS:

8. ACTION ITEMS:

9. Motion to Approve Payment of the Bills

Column1	Column2	Column3	Column4	Column5	Column6
JANUARY 2024 ACCOUNTS PAYABLE BILL LIST					
VENDOR BILL LIST					
	ITEM DESCRIPTION	AMOUNT PAID	DATE PROCESSED	TOTAL PAID	CHECK NO.
TD BANK					
TIMONEY KNOX	VARIOUS SERVICES	\$2,521.50	12/21/2023	\$2,521.50	27967
COMCAST CABLE	16 CHERRY ST & 401 S MAIN ST INTERNET	\$362.95	1/4/2024	\$362.95	27968
PITNEY BOWES BANK INC.	POSTAGE FOR POSTAGE MACHINE	\$3,000.00	1/4/2024	\$3,000.00	27969
ZULTYS	TELEPHONE SERVICES	\$450.45	1/4/2024	\$450.45	27972
USPS	POST OFFICE BOX RENTAL	\$388.00	1/9/2024	\$388.00	27973
WELLS FARGO	SERIES 2003 B NOTE, 2020/2021 A/B NOTES	\$8,599.97	12/26/2023	\$8,599.97	ACH
21ST CENTURY MEDIA	ADVERTISING MEETINGS	\$577.21			
ALLEGHENY ELECTRIC COOP	DECEMBER MONTHLY ELECTRIC SALES	\$2,888.76			
ALPHA GRAPHICS	BUSINESS CARDS FOR MARIE SNYDER	\$181.95			
ALWAYS INTEGRITY	JANITORIAL SERVICES	\$775.00			
AMP, INC.	DECEMBER PMPM/VERIZON CHARGES	\$1,443.87			
AMP OHIO	DECEMBER ELECTRIC PURCHASE	\$153,905.46			
AT&T	PW & MGR CELL PHONES	\$574.48			
BARTH CONSULTING GROUP	REVITALIZATION CONSULTING	\$15,000.00			
BEE BERGVALL & CO	ACCOUNTING CONSULTING	\$511.00			
BOROUGH OF HATFIELD ELECTRIC	REPAYMENT OF BORROWING	\$8,287.43			
CANON FINANCIAL SERVICES, INC.	COPIER LEASE	\$465.00			
CLEMENS UNIFORMS	MATS FOR HALLWAYS	\$75.20			
CODE INSPECTIONS	BLDG CODE FIRE & ZONING SERVICES	\$8,208.00			
COMCAST	16 CHERRY ST	\$118.05			
COMCAST	401 S MAIN ST INTERNET	\$116.85			
DELAWARE VALLEY HEALTH INS	HEALTH INSURANCE FOR EMPLOYEES	\$18,482.69			
DELAWARE VALLEY PROP/LIABILITY	LIABILITY INSURANCE	\$14,943.75			
DELAWARE VALLEY WORKERS COMP	WORKER'S COMPENSATION	\$2,579.00			
EAS WATER	WATER FOR OFFICES	\$52.90			
FRANCONIA AUTO	REPAIR 2005 FORD F550	\$2,567.63			
GENERAL CODE	ANNUAL MAINTENANCE OF ORDINANCES	\$1,195.00			
GUARDIAN	COUNCIL LIFE INSURANCE	\$33.95			
THE HARTFORD	AD&D LIFE STD & LTD INSURANCE	\$772.97			
HATFIELD BORO ELECTRIC	615 DAIN AVE ELECTRIC	\$163.43			
HATFIELD MUSEUM & HISTORY	MEMBERSHIP DUES	\$20.00			
HATFIELD TOWNSHIP	DECEMBER POLICE SERVICES	\$82,917.00			
HATFIELD TOWNSHIP	DIESEL FUEL	\$2,641.66			
LOWE'S	CLEANING SUPPLIES	\$6.82			
LOWE'S	SHOP SUPPLIES	\$29.89			
LOWE'S	SHOP SUPPLIES	\$102.52			
LOWE'S	LIGHTS	\$41.75			
MG TRUST	DEFINED BENEFIT CONTRIBUTION 4TH	\$5,019.13			
NAPA AUTO PARTS	HYDRAULIC OIL	\$179.99			
NELSON WIRE ROPE	STRAPS	\$43.38			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$485.00			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$71.25			
NORTH PENN WATER AUTH	SCOUT CABIN WATER SERVICES	\$22.66			
NORTH PENN WATER AUTH	615 DAIN AVE WATER SERVICES	\$42.08			
PA STATE ASSOC OF BOROUGHES	SUBSCRIPTION FEE	\$25.00			
PA STATE ASSOC OF BOROUGHES	REGISTRATION OFFICIALS BOOT CAMP	\$125.00			
PORT A BOWL	PORTABLE RESTROOM FALL FESTIVAL	\$333.45			
PSATS	MEMBERSHIP RENEWAL	\$43.00			
PORTER & CURTIS	BROKER FEE FOR HVFC WORKERS COMP	\$1,000.00			
REPORTER	YEARLY SUBSCRIPTION	\$837.00			
RICHTER DRAFTING & SUPPLIES	OFFICE SUPPLIES	\$308.52			
RICHTER DRAFTING & SUPPLIES	OFFICE SUPPLIES	\$132.60			
RICHTER DRAFTING & SUPPLIES	OFFICE SUPPLIES	\$108.36			
SCANTEK	SCAN DOCUMENTS	\$8,542.87			
SWIF	WORKER'S COMPENSATION	\$1,624.00			
TD BANK CARD	ZOOM SUBSCRIPTION	\$99.63			
TD BANK CARD	MICROSOFT - ONLINE SERVICES	\$8.48			
TD BANK CARD	MICROSOFT - ONLINE SERVICES	\$92.73			
TD BANK CARD	RICHTER'S - OFFICE SUPPLIES	\$15.89			
TD BANK CARD	POST GUARD-BOLLARD COVER FOR BORO OFFIC	\$109.64			
TD BANK CARD	RICHTER'S - OFFICE SUPPLIES	\$58.98			

**10. MOTION to ADJOURN:
EXECUTIVE SESSION**