

HATFIELD BOROUGH COUNCIL

WORKSHOP MEETING

February 7, 2024



JASON FERGUSON, PRESIDENT

RICHARD GIRARD, VICE PRESIDENT

LARRY BURNS, COUNCILMEMBER

JAMES FAGAN, COUNCILMEMBER

MICHELLE KROESSER, COUNCILMEMBER

MARY ANNE GIRARD, MAYOR

AIDEN WIEDER, JUNIOR COUNCIL PERSON

JAIME E. SNYDER, BOROUGH MANAGER

CATHERINE M. HARPER, BOROUGH SOLICITOR



Borough of Hatfield

Montgomery County, Pennsylvania

BOROUGH COUNCIL WORKSHOP MEETING

February 7, 2024

AGENDA

CALL TO ORDER / ROLL CALL

1. APPROVAL OF MEETING AGENDA:

Motion: To Approve the Agenda of the February 7, 2024, Workshop Meeting

2. PUBLIC INPUT:

Please rise, state your name and address and reason for addressing Council

3. ANNOUNCEMENTS:

- Next Council Meeting February 21st Regular Meeting @ 7:00PM in Council Chambers
- Planning Commission is Scheduled to Meet on Monday, February 26, 2024 at 6:00PM in Council Chambers
- HEROC is Scheduled to Meet Wednesday, February 28, 2024 at 8:00AM in Council Chambers

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- Budget, Finance, and Labor Committee Report
- Planning, Building, and Zoning Committee Report
- Public Safety Committee Report
- Public Works & Property and Equipment Committee Report
- Utilities Committee Report
- Hatfield Economic Revitalization Outreach Committee Report
- Mayor Mary Anne Girard Report

5. REPORTS AND CORRESPONDENCE:

Monthly Investment Report
Monthly EIT / LST Report
Monthly YTD Report
Monthly Zoning Hearing Board Applications
Barth Consulting, Steve Barth Report

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Police Department Report
Fire Department Report
EMS Report
Public Works Department Report
Engineering Report
Zoning Officer, Building Code, Property Maintenance Report
Fire Marshal / Fire Safety Inspection Report
Pool Advisory Report

6. MANAGERS REPORT:

7. NEW BUSINESS / DISCUSSION ITEMS:

- A. Resolution 2024-01 Retroactive Reimbursement Agreement for the E. Lincoln Avenue Bridge Grant Project
- B. Resolution 2024-02 Emergency Operations Plan
- C. AMP Training Agreement

8. OLD BUSINESS:

9. ACTION ITEMS:

- A. Motion to Consider Resolution 2024-01 Authorizing Borough Manager, Jaime E. Snyder, to Sign the Retroactive Reimbursement Agreement with PennDOT for the E. Lincoln Avenue Bridge Grant Project

10. MOTION to ADJOURN: Executive Session: Personnel, Litigation, Real Estate

2. PUBLIC INPUT:

**Please rise, state your name and
address and reason for
addressing Council**

3. ANNOUNCEMENTS:

- **Next Council Meeting February 21st
Regular Meeting @ 7:00PM in Council
Chambers**
- **Planning Commission is Scheduled to
Meet on Monday, February 26, 2024 at
6:00PM in Council Chambers**
- **HEROC is Scheduled to Meet
Wednesday, February 28, 2024 at 8:00AM
in Council Chambers**

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Budget, Finance, and Labor Committee Report**

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Planning, Building, and Zoning
Committee Report**

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Public Safety Committee Report**

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Public Works & Property and
Equipment Committee Report**

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Utilities Committee Report**

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Hatfield Economic
Revitalization Outreach
Committee Report**

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Mayor Mary Anne Girard
Report**

**5. REPORTS AND
CORRESPONDENCE:**

Monthly Investment Report

**HATFIELD BOROUGH
CASH ACCOUNTS
December 31, 2023**

OPERATING ACCOUNT	<u>BANK BALANCE</u>	<u>AMOUNT</u>
01 - GENERAL		
Bank Balance	\$243,189.81	
O/S CHECKS		(\$34,249.82)
DIT		313.32
		<u>(\$33,936.50)</u>
07- ELECTRIC		
Bank Balance	\$121,914.36	
O/S CHECKS		\$0.00
DIT		83,624.26
		<u>\$83,624.26</u>
08 - SEWER		
Bank Balance	\$224,579.05	
O/S CHECKS		\$0.00
DIT		\$12,274.13
		<u>\$12,274.13</u>
	\$589,683.22	\$12,274.13
Bank Balance		\$589,683.22
Book Balance		\$651,645.11
18 - CAPITAL PROJECTS SINKING		
		\$836.55
35 - HIGHWAY AID		
		\$116,100.06
HARLEYSVILLE SAVINGS BANK		
Priority Business Savings		\$158,502.55
Priority Business Savings (Loans)		\$324,748.71
TOTAL OF ACCOUNTS		\$1,251,832.98
ESSA		
Checking account		\$30,991.82
KEY PRIVATE INVESTMENTS		
1131 CAPITAL RESERVE MANAGED		\$429,617.42
1132 SEWER CAPITAL RESERVE MANAGED		792,202.89
1133 SEWER MANAGED		492,832.55
1134 ELECTRIC FUND MANAGED		984,233.59
		<u>\$2,698,886.45</u>
TOTAL OF TD BANK, HSB, ESSA & KEY PRIVATE BANK INVESTMENTS		\$3,981,711.25

**Hatfield Borough Total Income & Disbursements
YEAR 2023**

	<u>Gain/(Loss)</u>	<u>Income</u>	<u>Disbursements</u>	<u>Fees</u>	<u>Total Disbursements</u>	<u>Difference Income/Disbursements</u>
Capital Reserve	\$1,648.55	\$16,857.45	(\$20,269.47)	(\$3,220.35)	(\$23,489.82)	(\$6,632.37)
Sewer Capital Reserve	(7,103.05)	33,974.47	(40,117.48)	(5,743.60)	(45,861.08)	(\$11,886.61)
Sewer Managed	2,235.56	14,966.05	(24,577.47)	(3,691.22)	(28,268.69)	(\$13,302.64)
Electric	109,828.79	35,744.26	(35,067.68)	(6,622.63)	(41,690.31)	(\$5,946.05)
Total	\$106,609.85	\$101,542.23	(\$120,032.10)	(\$19,277.80)	(\$139,309.90)	(\$37,767.67)

HATFIELD BOROUGH CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2023

2023	Capital Reserve	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$427,968.87							
January	\$436,605.31	\$8,636.44	2.02%	\$3,412.02	(\$6,824.04)	(\$247.11)	(\$7,071.15)	(\$3,659.13)
February	\$424,775.13	(\$11,830.18)	-2.71%	\$1,177.00	(\$1,177.00)	(\$251.08)	(\$1,428.08)	(\$251.08)
March	\$432,532.74	\$7,757.61	1.83%	\$1,175.77	(\$1,175.77)	(\$245.69)	(\$1,421.46)	(\$245.69)
April	\$434,039.15	\$1,506.41	0.35%	\$1,184.86	(\$1,184.86)	(\$248.99)	(\$1,433.85)	(\$248.99)
May	\$428,523.40	(\$5,515.75)	-1.27%	\$1,197.64	(\$1,197.64)	(\$249.55)	(\$1,447.19)	(\$249.55)
June	\$424,905.08	(\$3,618.32)	-0.84%	\$1,219.61	(\$1,219.61)	(\$546.37)	(\$1,765.98)	(\$546.37)
July	\$423,343.87	(\$1,561.21)	-0.37%	\$1,218.13	(\$1,218.13)	(\$244.66)	(\$1,462.79)	(\$244.66)
August	\$419,150.66	(\$4,193.21)	-0.99%	\$1,254.87	(\$1,254.87)	(\$243.56)	(\$1,498.43)	(\$243.56)
September	\$406,621.80	(\$12,528.86)	-2.99%	\$1,255.22	(\$1,255.22)	(\$241.06)	(\$1,496.28)	(\$241.06)
October	\$397,610.35	(\$9,011.45)	-2.22%	\$1,254.56	(\$1,254.56)	(\$234.45)	(\$1,489.01)	(\$234.45)
November	\$414,495.93	\$16,885.58	4.25%	\$1,252.87	(\$1,252.87)	(\$229.57)	(\$1,482.44)	(\$229.57)
December	\$429,617.42	\$15,121.49	3.65%	\$1,254.90	(\$1,254.90)	(\$238.26)	(\$1,493.16)	(\$238.26)
		\$1,648.55	0.70%	\$16,857.45	(\$20,269.47)	(\$3,220.35)	(\$23,489.82)	(\$6,632.37)

HATFIELD BOROUGH SEWER CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2023

2023	Sewer Capital	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$799,305.94							
January	\$805,840.10	\$6,534.16	0.82%	\$6,143.01	(\$12,286.02)	(\$461.52)	(\$12,747.54)	(\$6,604.53)
February	\$790,700.73	(\$15,139.37)	-1.88%	\$2,275.88	(\$2,275.88)	(\$463.41)	(\$2,739.29)	(\$463.41)
March	\$801,515.81	\$10,815.08	1.37%	\$2,201.94	(\$2,201.94)	(\$457.35)	(\$2,659.29)	(\$457.35)
April	\$801,867.57	\$351.76	0.04%	\$2,667.91	(\$2,667.91)	(\$461.39)	(\$3,129.30)	(\$461.39)
May	\$793,871.35	(\$7,996.22)	-1.00%	\$2,576.02	(\$2,576.02)	(\$461.02)	(\$3,037.04)	(\$461.02)
June	\$786,248.74	(\$7,622.61)	-0.96%	\$2,497.86	(\$2,497.86)	(\$756.41)	(\$3,254.27)	(\$756.41)
July	\$784,838.71	(\$1,410.03)	-0.18%	\$2,455.85	(\$2,455.85)	(\$452.73)	(\$2,908.58)	(\$452.73)
August	\$781,515.28	(\$3,323.43)	-0.42%	\$2,570.48	(\$2,570.48)	(\$451.53)	(\$3,022.01)	(\$451.53)
September	\$768,425.03	(\$13,090.25)	-1.67%	\$2,645.78	(\$2,645.78)	(\$449.45)	(\$3,095.23)	(\$449.45)
October	\$760,673.47	(\$7,751.56)	-1.01%	\$2,605.56	(\$2,605.56)	(\$443.06)	(\$3,048.62)	(\$443.06)
November	\$776,848.44	\$16,174.97	2.13%	\$2,686.56	(\$2,686.56)	(\$439.18)	(\$3,125.74)	(\$439.18)
December	\$792,202.89	\$15,354.45	1.98%	\$2,647.62	(\$2,647.62)	(\$446.55)	(\$3,094.17)	(\$446.55)
		(\$7,103.05)	-0.79%	\$33,974.47	(\$40,117.48)	(\$5,743.60)	(\$45,861.08)	(\$11,886.61)

HATFIELD BOROUGH SEWER INVESTMENT ACCOUNT SUMMARY

YEAR 2023

2023	Sewer Managed	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$490,596.99							
January	\$495,353.80	\$4,756.81	0.97%	\$3,826.48	(\$7,652.96)	(\$283.27)	(\$7,936.23)	(\$4,109.75)
February	\$485,815.48	(\$9,538.32)	-1.93%	\$1,413.16	(1,416.16)	(284.86)	(\$1,701.02)	(\$287.86)
March	\$494,111.48	\$8,296.00	1.71%	\$1,371.16	(1,371.16)	(281.00)	(\$1,652.16)	(\$281.00)
April	\$494,612.45	\$500.97	0.10%	\$1,412.17	(1,412.17)	(284.43)	(\$1,696.60)	(\$284.43)
May	\$493,123.49	(\$1,488.96)	-0.30%	\$849.92	(849.92)	(284.36)	(1,134.28)	(\$284.36)
June	\$491,480.08	(\$1,643.41)	-0.33%	\$815.53	(815.53)	(583.51)	(1,399.04)	(\$583.51)
July	\$492,078.49	\$598.41	0.12%	\$797.75	(797.75)	(282.99)	(1,080.74)	(\$282.99)
August	\$492,554.59	\$476.10	0.10%	\$837.13	(837.13)	(283.10)	(1,120.23)	(\$283.10)
September	\$490,585.82	(\$1,968.77)	-0.40%	\$868.79	(868.79)	(283.27)	(1,152.06)	(\$283.27)
October	\$484,428.21	(\$6,157.61)	-1.26%	\$998.58	(6,780.52)	(282.87)	(7,063.39)	(\$6,064.81)
November	\$488,617.42	\$4,189.21	0.86%	\$905.28	(905.28)	(276.69)	(1,181.97)	(\$276.69)
December	\$492,832.55	\$4,215.13	0.86%	\$870.10	(870.10)	(280.87)	(1,150.97)	(\$280.87)
TOTALS		\$2,235.56	0.51%	\$14,966.05	(24,577.47)	(3,691.22)	(28,268.69)	(13,302.64)

HATFIELD BOROUGH ELECTRIC INVESTMENT ACCOUNT SUMMARY

YEAR 2023

2023	Electric	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$874,404.80							
January	\$892,742.46	\$18,337.66	2.10%	\$15,193.38	(\$13,812.38)	(\$504.88)	(\$14,317.26)	\$876.12
February	\$874,972.03	(\$17,770.43)	-1.99%	\$2,534.31	(\$2,534.31)	(\$513.38)	(\$3,047.69)	(\$513.38)
March	\$892,856.28	\$17,884.25	2.04%	\$2,847.02	(\$3,551.44)	(\$506.07)	(\$4,057.51)	(\$1,210.49)
April	\$902,274.11	\$9,417.83	1.05%	\$1,362.44	(\$1,362.44)	(\$513.95)	(\$1,876.39)	(\$513.95)
May	\$917,495.04	\$15,220.93	1.69%	\$620.88	(\$620.88)	(\$518.73)	(\$1,139.61)	(\$518.73)
June	\$915,786.07	(\$1,708.97)	-0.19%	\$657.13	(\$657.13)	(\$827.47)	(\$1,484.60)	(\$827.47)
July	\$926,111.20	\$10,325.13	1.13%	\$678.50	(\$678.50)	(\$527.30)	(\$1,205.80)	(\$527.30)
August	\$936,698.33	\$10,587.13	1.14%	\$2,616.50	(\$2,616.50)	(\$532.80)	(\$3,149.30)	(\$532.80)
September	\$939,944.68	\$3,246.35	0.35%	\$6,475.91	(\$6,475.91)	(\$538.69)	(\$7,014.60)	(\$538.69)
October	\$950,341.37	\$10,396.69	1.11%	\$985.61	(\$985.61)	(\$541.94)	(\$1,527.55)	(\$541.94)
November	\$954,671.05	\$4,329.68	0.46%	\$897.03	(\$897.03)	(\$548.67)	(\$1,445.70)	(\$548.67)
December	\$984,233.59	\$29,562.54	3.10%	\$875.55	(\$875.55)	(\$548.75)	(\$1,424.30)	(\$548.75)
TOTALS		\$109,828.79	11.98%	\$35,744.26	(\$35,067.68)	(\$6,622.63)	(\$41,690.31)	(\$5,946.05)

**5. REPORTS AND
CORRESPONDENCE:**

Monthly EIT / LST Report

HATFIELD BOROUGH
 Berkheimer Comparative
 2019-2024 Earned Income Tax

Month	2024	2023	2022	2021	2020	2019	Month	2024	2023	2022	2021	2020	2019
January	1,219.01	1,269.46	349.65	897.63	1,605.42	973.81	July		708.62	2,313.69	1,314.93	744.95	2,462.73
	694.79	1,246.16	874.13	1,174.92	868.35	815.69			1,023.96	1,298.39	3,976.44	1,223.01	2,481.10
	1,195.55	1,551.37	800.44	1,119.74	998.92	914.12			2,690.59	873.81	2,035.02	634.31	805.36
	2,284.30	1,912.97	1,248.17	516.76	2,805.81	722.35			1,244.54	1,769.36	1,205.94	2,200.77	1,689.60
	2,074.88	1,359.06	2,798.24	2,033.58	1,700.01	1,293.40			3,100.86	2,265.33		1,050.49	886.99
	1,130.07	2,748.75	1,308.02	637.60	1,175.67	1,251.89				2,145.23		1,067.68	678.38
	2,189.04	2,907.77	1,028.54		1,753.74	702.34						2,380.30	1,251.28
			3,445.15			1164.51						2,707.21	
			2,941.43			3245.28						2,733.27	
			1,295.00									620.75	
												1,381.49	
Month Total	10,787.64	12,995.54	16,088.77	6,380.23	10,907.92	11,083.39	Month Total	-	8,768.57	10,665.81	8,532.33	16,744.23	10,255.44
YTD Total	10,787.64	12,995.54	16,088.77	6,380.23	10,907.92	11,083.39	YTD Total	13,195.41	280,214.03	257,175.24	235,461.52	230,792.09	231,307.96
February	2,407.77	4,002.84	1,896.88	1,015.31	2,618.99	5,353.21	August		2,612.45	287.65	558.35	4,689.38	5,185.15
		745.39	3,389.65	1,404.67	1,154.47	10,607.93			2,966.19	4,102.97	1,052.73	3,713.54	715.54
		1,068.20	2,253.01	3,413.92	6,737.26	4,967.27			3,341.65	598.85	2,072.03	943.13	1,004.48
		2,322.17	7,894.07	6,497.09	2,195.49	9,525.63			2,938.53	1,579.27	3,129.20	2,366.86	2,024.31
		2,136.35	3,450.18	2,685.50	1,739.30	7,476.14			12,092.09	796.15	3,391.96	3,342.63	3,236.05
		1,096.05	7,284.23	5,027.63	6,758.94	4,242.59			4,454.86	2,858.40	974.10	4,374.60	2,802.73
		6,451.52	6,401.96	12,077.62	5,019.71	5,744.09			3,949.49	2,999.52	3,656.99	4,402.94	9,448.79
		3,084.17	3,938.27	7,563.81	8,048.59	5,982.69			5,282.08	3,872.55	9,490.48	9,414.71	4,396.99
		2,957.36	9,162.41	12,150.83	5,962.24	4,466.18			4,640.61	2,002.72	4,257.91	6,009.96	2,023.85
		3,474.97	5,285.32	6,064.53	626.35	3,705.99			3,399.11	10,922.42	2,301.14	3,748.13	1,227.10
		6,582.47	2,990.39	4,692.13	3,399.64	3,383.48			3,342.39	3,133.12	3,039.24	4,924.28	4,730.84
		8,598.03	1,792.57	3,249.18	2,867.27	5,083.00			11,590.93	2,890.37	9,084.47	5,107.35	9,964.78
		3,307.50	6,598.77	3,987.61	6,582.96	2,401.37			3,208.11	3,089.07	6,918.54	6,633.39	12,334.88
		4,743.36	6,810.35	8,765.07	5,083.15	1,406.49			3,820.24	3,645.45	6,723.87	6,603.46	4,071.89
		2,607.12	2,690.03	2,068.74	12,700.19				4,954.41	7,891.69	5,651.24	8,446.28	4,674.67
			8,666.29	2,455.14	4,639.66				3,575.43	3,646.00	2,964.63	2,726.28	3,347.94
									1,794.04	12,713.22	10,120.00		5,911.40
									9,990.64	3,842.87			2,123.39
										3,930.48			
Month Total	2,407.77	53,177.50	80,504.38	83,118.78	76,134.21	74,346.06	Month Total	-	87,953.25	74,802.77	75,386.88	77,446.92	79,224.78
YTD Total	13,195.41	66,173.04	96,593.15	89,499.01	87,042.13	85,429.45	YTD Total	13,195.41	368,167.28	331,978.01	310,848.40	308,239.01	310,532.74
March		3,697.59	248.37	1,405.81	495.61	1,100.74	September		722.77	6,748.05	985.69	772.18	466.77
		14,873.64	657.58	2,778.22	712.45	338.84			1,185.50	5,660.63	5,439.47	5,186.01	2,067.30
		10,297.61	1,626.56	6,670.97	4,732.80	949.19			1,689.50	1,046.01	4,890.58	4,827.34	3,894.70
		7,124.89	641.62	2,530.21	4,074.50	9,631.68			584.15	3,657.63	2,727.80	2,168.47	2,679.82
		514.00	3,875.06	786.63	2,324.82	5,753.80			3,960.44	3,472.75		712.23	4,281.46
		2,603.71	2,934.35	1,241.80	1,067.87	1,558.27			5,443.79	2,238.47		2,332.14	2,529.21
		6,202.80	3,259.45	3,221.94	2,413.31	603.40			8,083.38	1,715.33			
		2,451.97	2,226.26	1,440.49	1,989.90				957.58	2,027.57			
		5,990.71	1,842.27	684.16	788.00				522.81	2,956.02			
		2,962.04	1,958.44	969.07	2,306.85					1,953.55			
		3,277.81											
		1,399.37											
Month Total	-	61,396.14	19,269.96	21,729.30	20,906.11	19,935.92	Month Total	-	23,149.92	31,476.01	14,043.54	15,998.37	15,919.26

HATFIELD BOROUGH
Berkheimer Comparative
2019-2024 Earned Income Tax

(Report as of 2/2/2024)

Month	2024	2023	2022	2021	2020	2019	Month	2024	2023	2022	2021	2020	2019
YTD Total	13,195.41	127,569.18	115,863.11	111,228.31	107,948.24	105,365.37	YTD Total	13,195.41	391,317.20	363,454.02	324,891.94	324,237.38	326,452.00
April		509.44	1,870.53	536.24	1,027.46	1,031.04	October		279.08	1,019.45	2,377.93	609.87	2,348.14
		1,322.59	313.47	806.74	723.41	1,847.21			558.53	624.14	538.51	1,738.74	261.22
		2,000.12	568.00	1,055.19	740.23	722.22			967.51	1,451.03	713.11	759.95	523.41
		1,714.05	1,210.64	1,634.74	2,858.30	2,373.57			1,063.05	1,269.68	1,485.07	2,555.52	1,716.83
		2,171.11	1,382.41	2,774.38	1,355.13	933.47			2,526.88	1,238.73	1,613.33	1,133.62	2,523.08
		3,157.99	2,075.59	2,051.28	4,655.27	594.25			1,204.12	1,850.91	1,191.30		
		923.82	2,151.54	868.91		1,000.01			2,341.60	1,111.31	2,265.95		
		5,228.72	2,851.71	1,148.07		1,372.78			1,536.04		2,332.25		
			2,427.63			4,087.56			2,452.17		3,735.80		
			2,194.57										
Month Total	-	17,027.84	17,046.09	10,875.55	11,359.80	13,962.11	Month Total	-	12,928.98	8,565.25	16,253.25	6,797.70	7,372.68
YTD Total	13,195.41	144,597.02	132,909.20	122,103.86	119,308.04	119,327.48	YTD Total	13,195.41	404,246.18	372,019.27	341,145.19	331,035.08	333,824.68
May		4,628.44	4,459.17	1,188.18	1,911.19	2,763.50	November		1,121.31	2,783.30	1,336.32	2,777.41	1,569.44
		4,483.43	1,765.84	3,580.10	2,579.52	7,579.38			3,727.85	2,389.34	2,617.40	1,732.81	2,268.14
		2,466.54	1,748.54	2,678.53	2,859.13	1,763.69			1,395.32	2,560.64	2,526.80	874.72	818.68
		1,140.31	2,575.59	4,367.02	2,845.53	2,027.48			3,142.46	2,071.58	2,168.99	4,203.85	2,397.84
		3,207.24	5,949.59	2,494.40	5,645.72	4,147.01			6,252.60	2,420.45	3,060.98	6,702.32	4,520.15
		4,531.82	6,157.15	6,748.51	18,479.47	7,949.59			676.04	6,962.82	2,349.77	7,316.81	3,334.51
		3,725.51	2,148.79	6,484.23	7,738.65	8,653.93			2,480.23	2,738.99	4,210.67	4,442.98	3,381.56
		2,092.75	7,045.81	5,750.03	3,788.42	4,299.39			2,017.77	4,376.47	5,545.46	10,961.95	2,643.88
		2,075.65	3,065.62	4,046.08	2,642.49	3,555.35			4,961.84	3,997.12	3,304.73	4,260.51	7,852.77
		2,928.69	5,923.99	5,506.50	8,941.10	6,754.05			11,981.60	6,450.32	15,209.01	9,768.05	4,072.46
		21,852.25	18,540.07	3,706.88	7,561.21	12,334.81			6,093.69	3,281.06	8,007.43	4,132.62	10,653.14
		6,033.62	6,503.78	3,567.78	2,400.69	5,969.28			2,667.81	4,063.54	2,132.28	2,736.33	2,409.28
		4,481.61	6,660.43	2,235.76	5,726.76	4,123.29			5,827.73	6,912.04	7,163.09	2,172.42	6,616.07
		3,541.50	1,471.61	7,804.52		11,393.38			5,193.78	3,977.28	3,819.24	7,410.22	4,281.24
		5,035.92	7,016.30	4,180.55					10,900.16	1,736.51	3,303.78	5,745.19	3,932.62
		7,383.56	3,351.15	2,707.44					1,965.90	2,920.31	6,288.34		10,793.56
		2,876.43	3,067.50	1,524.99					2,646.46				2,496.96
		5,586.13	5,787.70	13,490.65					11,641.83				
		6,421.33		2,709.41					4,646.87				
		6,856.58											
Month Total	-	101,349.31	93,238.63	84,771.56	73,119.88	83,314.13	Month Total	-	89,341.25	59,641.77	73,044.29	75,238.19	74,042.30
YTD Total	13,195.41	245,946.33	226,147.83	206,875.42	192,427.92	202,641.61	YTD Total	13,195.41	493,587.43	431,661.04	414,189.48	406,273.27	407,866.98
June		2,460.29	749.82	1,854.95	3,220.50	2,713.22	December		112.68	4,535.30	1,050.17	410.13	2,714.23
		1,446.48	1,451.89	719.21	577.58	1,216.36			703.08	3,659.25	1,162.50	1,005.12	4,944.30
		761.57	821.85	938.37	590.96	3,154.10			3,765.87	6,066.51	623.74	2,575.16	3,451.39
		1,688.05	779.03	6,367.26	3,746.29	3,972.34			6,484.80	3,291.29	549.87	6,791.38	3,114.23
		3,921.83	922.16	4,549.27	4,143.04	3,190.49			3,877.47	10,873.28	6,957.47	4,079.92	658.42
		13,916.30	3,719.00	3,905.34	3,179.13	726.06			1,808.60	3,202.02	4,385.64	3,129.30	1,843.41
		1,304.61	2,593.17	1,122.69	2,157.65	3,438.34			1,813.25	7,231.21	1,974.99	1,123.08	
			3,000.31	596.68	3,345.94				287.77	827.51	1,126.54		
			3,194.42		658.85					3,312.80			
			3,129.95							2,178.68			
										5,890.55			
										5,138.18			
										3,132.98			
										510.41			
										286.32			
Month Total	-	25,499.13	20,361.60	20,053.77	21,619.94	18,410.91	Month Total	0.00	18,853.52	60,136.29	17,830.92	19,114.09	16,725.98
YTD Total	13,195.41	271,445.46	246,509.43	226,929.19	214,047.86	221,052.52	Grand Total	13,195.41	512,440.95	491,797.33	432,020.40	425,387.36	424,592.96

HATFIELD BOROUGH
Berkheimer Comparative
2019 - 2024 LST TAX

Month	2024	2023	2022	2021	2020	2019	Month	2024	2023	2022	2021	2020	2019
January		2,756.36	332.14	93.44	168.99	33.72	July			106.14	377.25	27.49	524.30
		1,333.13								537.61	632.68	593.29	
											910.77		
Month Total	0.00	4,089.49	332.14	93.44	168.99	33.72	Month Total	-	-	643.75	1,920.70	620.78	524.30
YTD Total	0.00	4,089.49	332.14	93.44	168.99	33.72	YTD Total	1,891.88	32,318.06	24,431.35	21,978.62	19,393.79	20,939.03
February	1,891.88	1,527.79	1,403.93	436.37	350.79	576.73	August		738.18	820.39	615.85	15.72	988.39
		530.52	600.29	1,364.20	900.92	748.10			835.62	816.85	582.08	1,073.14	681.02
		6,599.42	794.83	4,918.01	500.10	995.27			1,573.00	1,041.91	4,919.27	6,412.04	1,285.27
			5,118.23	1,371.18	611.10	653.32			5,418.49	1,610.06	1,707.15	774.35	6,305.29
			1,417.42	865.50	1,042.25	2,319.88			1,755.89	5,563.93			567.04
				528.58	4,235.56	2,607.58			575.80	2,346.73			
Month Total	1,891.88	8,657.73	9,334.70	9,483.84	7,640.72	7,900.88	Month Total	-	10,896.98	12,199.87	7,824.35	8,275.25	9,827.01
YTD Total	1,891.88	12,747.22	9,666.84	9,577.28	7,809.71	7,934.60	YTD Total	1,891.88	43,215.04	36,631.22	29,802.97	27,669.04	30,766.04
March		2,548.99	1,676.71	714.70	1,676.03	2,341.35	September		341.97	12.79	792.30	463.51	315.28
		2,754.35	719.06			25.47			757.00		285.87		
		677.50											
Month Total	-	5,980.84	2,395.77	714.70	1,676.03	2,366.82	Month Total	-	1,098.97	12.79	1,078.17	463.51	315.28
YTD Total	1,891.88	18,728.06	12,062.61	10,291.98	9,485.74	10,301.42	YTD Total	1,891.88	44,314.01	36,644.01	30,881.14	28,132.55	31,081.32
April		12.78	34.39		60.43	196.71	October		616.28		311.77	146.06	63.69
		704.28				509.66					734.10	634.69	
		102.20										53.07	
Month Total	-	819.26	34.39	-	60.43	706.37	Month Total	-	616.28	-	1,045.87	833.82	63.69
YTD Total	1,891.88	19,547.32	12,097.00	10,291.98	9,546.17	11,007.79	YTD Total	1,891.88	44,930.29	36,644.01	31,927.01	28,966.37	31,145.01
May		917.64	302.48	460.51	402.30	905.86	November		477.42	168.78	919.18	1,607.87	964.30
		898.99	630.75	1,692.90	1,275.28	375.32			1,807.29	1,869.63	818.70	1,716.84	955.64
		6,126.23	1,636.87	517.49	521.37	752.26			5,575.60	558.15	1,731.16	4,065.74	4,150.70
		1,529.61	4,688.75	5,320.14	3,739.00	2,351.25			1,922.44	634.79	4,311.42	827.46	962.79
		2,371.80	1,415.42	715.32	2,047.16	2,961.22			544.36	5,849.85			1,791.10
			1,642.82	7.86	575.37	669.24			1,895.38	1,857.02			200.36
					107.68	683.76				1,083.96			
										1,770.42			
Month Total	-	11,844.27	10,317.09	8,714.22	8,668.16	8,698.91	Month Total	-	12,222.49	13,792.60	7,780.46	8,217.91	9,024.89
YTD Total	1,891.88	31,391.59	22,414.09	19,006.20	18,214.33	19,706.70	YTD Total	1,891.88	57,152.78	50,436.61	39,707.47	37,184.28	40,169.90
June		590.01	141.38	536.24	558.68	77.62	December		485.35	71.87	1,677.02	13.76	
		336.46	521.24	515.48		630.41			887.93	769.15	26.53		
			710.89						25.55	150.32	585.76		
Month Total	-	926.47	1,373.51	1,051.72	558.68	708.03	Month Total	-	1,398.83	991.34	2,289.31	13.76	0.00
YTD Total	1,891.88	32,318.06	23,787.60	20,057.92	18,773.01	20,414.73	Grand Total	1,891.88	58,551.61	51,427.95	41,996.78	37,198.04	40,169.90

**5. REPORTS AND
CORRESPONDENCE:**

Monthly YTD Report

Combination of Funds 2023
YTD as of December 31, 2023

	Revenues	Expenses	Budgeted			
			Revenues	% Revenues Received	Expenses	% Expenses Used
January	\$648,616.30	\$575,529.70	\$9,668,073.62	6.71%	\$9,426,367.13	6.11%
February	527,900.02	665,186.71	\$9,668,073.62	5.46%	\$9,426,367.13	7.06%
March	665,672.40	593,164.10	\$9,668,073.62	6.89%	\$9,426,367.13	6.29%
April	412,026.11	510,785.63	\$9,668,073.62	4.26%	\$9,426,367.13	5.42%
May	889,809.65	711,583.98	\$9,668,073.62	9.20%	\$9,426,367.13	7.55%
June	410,666.33	372,267.40	\$9,668,073.62	4.25%	\$9,426,367.13	3.95%
July	578,824.38	591,827.70	\$9,668,073.62	5.99%	\$9,426,367.13	6.28%
August	721,984.03	581,208.64	\$9,668,073.62	7.47%	\$9,426,367.13	6.17%
September	677,167.33	684,282.89	\$9,668,073.62	7.00%	\$9,426,367.13	7.26%
October	668,963.09	797,879.06	\$9,668,073.62	6.92%	\$9,426,367.13	8.46%
November	654,038.73	596,823.99	\$9,668,073.62	6.76%	\$9,426,367.13	6.33%
December	442,192.14	494,320.40	\$9,668,073.62	4.57%	\$9,426,367.13	5.24%
Total	\$7,297,860.51	\$7,174,860.20		75.48%		76.11%

**5. REPORTS AND
CORRESPONDENCE:**

**Monthly Zoning Hearing Board
Applications**

**5. REPORTS AND
CORRESPONDENCE:**

**Barth Consulting, Steve Barth
Report**

**5. REPORTS AND
CORRESPONDENCE:**

Police Department Report

**The Hatfield Police Department's
monthly report to the
Council of the Borough of Hatfield**



February 2, 2024

Submitted by Lt. Jane E. Robertson



Hatfield Police Report for Borough Council

1/1/2024 through 1/31/2024

Activity in brief



- 401 agency cases originated in Hatfield Borough
- 39 traffic stops were conducted
- 77 incidents were handled in the Borough's core district
- 197 Borough patrols were conducted
- 13 selective enforcements were conducted
- 14 traffic citations were issued
- 27 traffic warnings were issued
- 5 crashes were investigated
- 11 building overnight checks ("NightEyes") were completed

The 2023 year-end review is attached to the back of this monthly report.

Aggravated assault: On January 6 at about 10 p.m., officers were dispatched to a North Market Street apartment for a domestic-related disturbance. The caller reported she had been punched in the face by a male and was bleeding and the male then fled the residence. The victim advised that she had gotten into an argument with her boyfriend, Hatfield borough resident Colter Marcum, with whom she has a child. The victim stated that Marcum became upset after she told him that she did not want to be in a relationship with him anymore. The victim was holding a 6-month-old child when she was struck in the eye and cheek areas. The victim reported Marcum then placed both of his hands around her neck and applied pressure, resulting her having trouble breathing for a brief period of time. Swelling and bruising was observed on the victim's cheek as well as fresh blood by her nose. The victim's older son witnessed the incident, removed the baby from the room, and then attempted to pull Marcum from his mother. Charges including strangulation, assault, recklessly endangering another person and related offenses were filed. MDJ Edward Levine dismissed the

aggravated assault and strangulation charges at the preliminary hearing and charges of simple assault, recklessly endangering another person, and harassment proceeded to county court.

Theft: On January 10 at about 2:20 p.m., a South Main Street resident reported his handgun stolen from his vehicle while it was parked at his residence. The victim advised he does not regularly secure his vehicle. The investigation is ongoing.

Theft: On January 20 at about 4:45 p.m., a North Market Street resident reported that a package that had been sent that was supposed to contain Air Jordan shoes was found to have instead been stuffed with hundreds of pages of bankruptcy paperwork from multiple cases out of Philadelphia. Officers noted that the shipping tape had been tampered with. The investigation is open.

Suspicious circumstance: On January 2 at about 5:50 p.m., officers responded to Edgewood Park for a report of a baby stroller left unattended. Upon closer inspection, officers found a note that stated it was a "free double stroller, good condition."

Suspicious persons: On January 12 at about 12:30 a.m., officers responded to North Farview Avenue for a report of two persons on a property who were seen by the homeowner in their garage "looking around." Upon police arrival, they were no longer inside and had left the area. Nothing was reported missing. Surveillance footage was obtained and the investigation is open.

HATFIELD BOROUGH

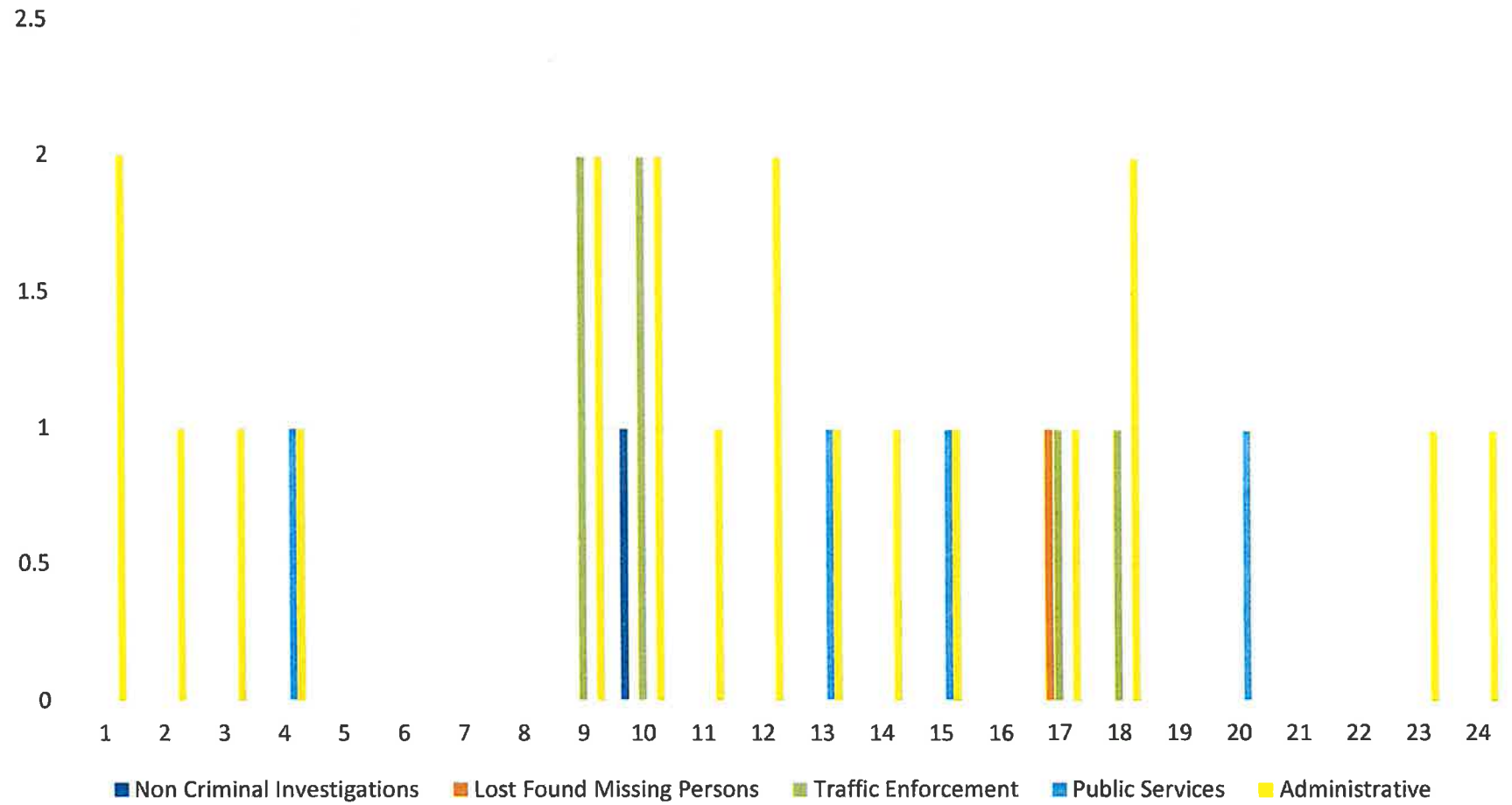
Agency Activity Report

By CFS Classification

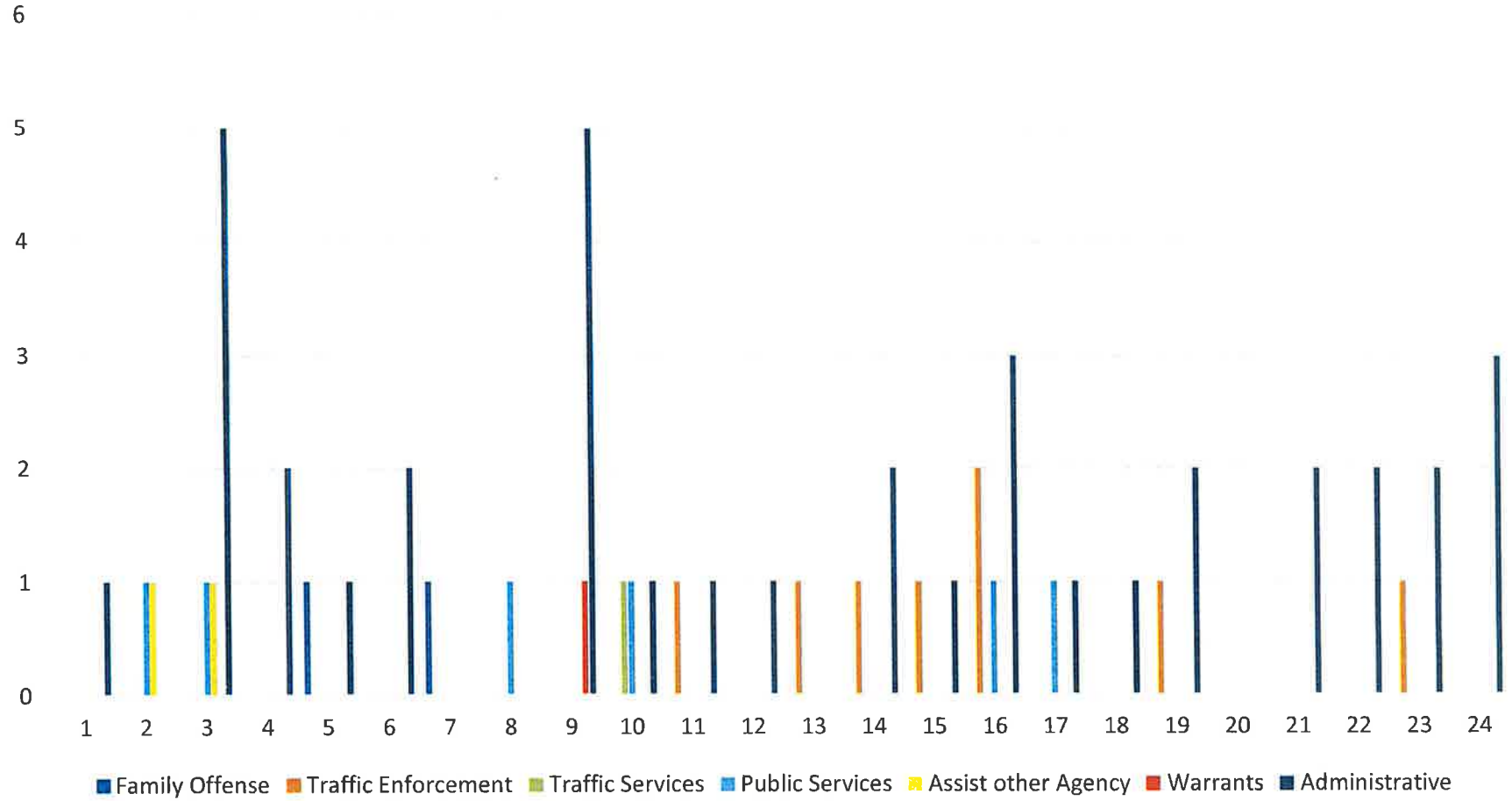
From Date: 1/1/2024 To Date: 1/31/2024

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2400
0400	Aggravated Assault	1	0	0	1
0600	Theft	2	0	1	1
1800	Narcotics Drug Laws	1	0	1	0
2000	Family Offense	4	2	1	1
2600	All Other Offenses	3	0	2	1
4000	Non Criminal Investigations	12	4	4	4
4100	Fire Related	1	0	1	0
4500	Deaths / Suicides	1	0	1	0
5000	Lost Found Missing Persons	2	0	0	2
5500	Animal Complaints	1	0	0	1
6000	Traffic Accidents	6	0	5	1
6300	Traffic Enforcement	56	2	31	23
6500	Parking Enforcement	15	3	12	0
6600	Traffic Services	3	0	3	0
7000	Public Services	47	15	18	14
7500	Assist other Agency	4	2	1	1
8000	Warrants	1	0	1	0
8100	Warrants Other	1	0	1	0
9000	Administrative	240	110	74	56
	Total:	401	138	157	106

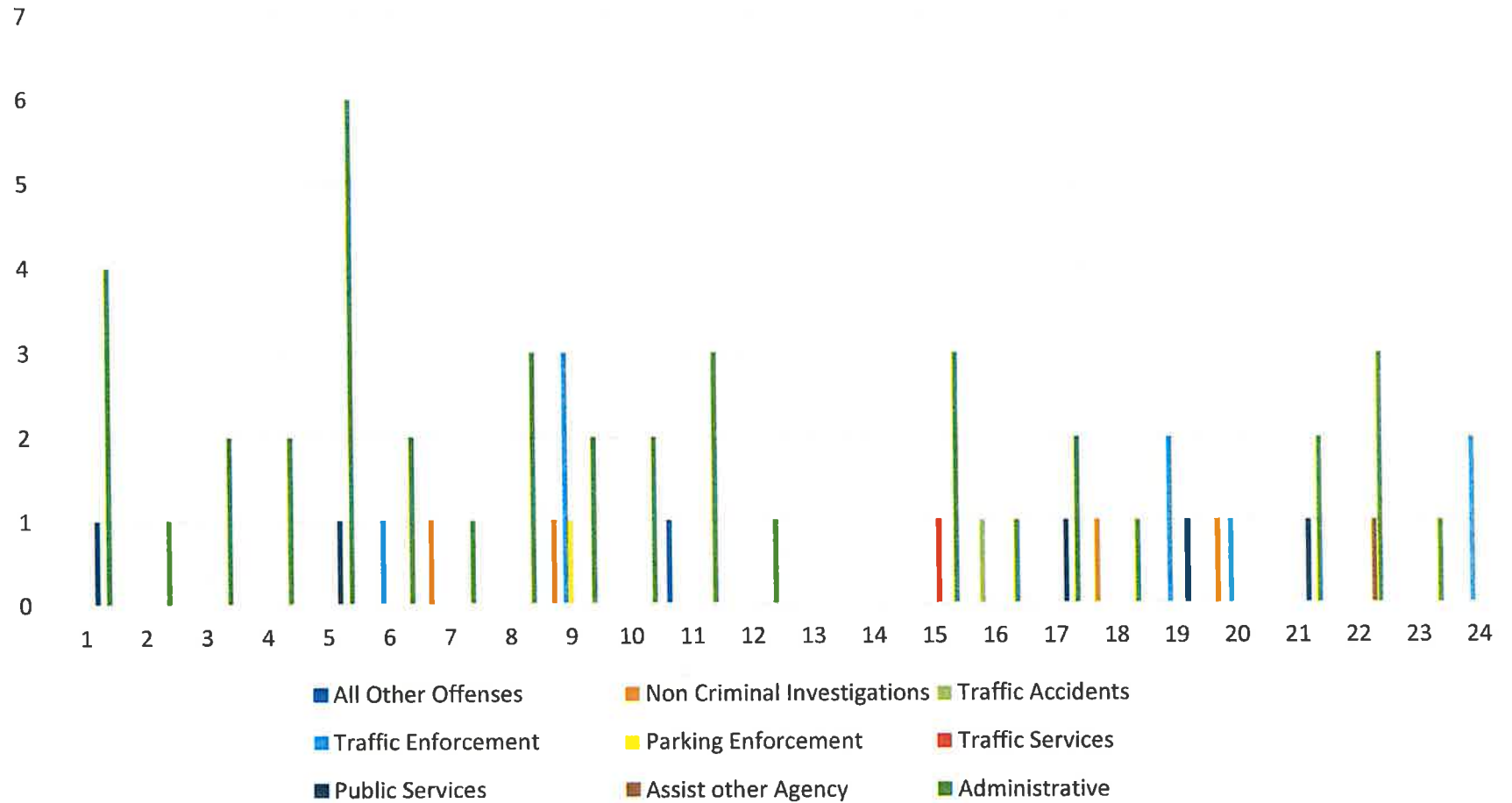
Sundays - 32 total incidents



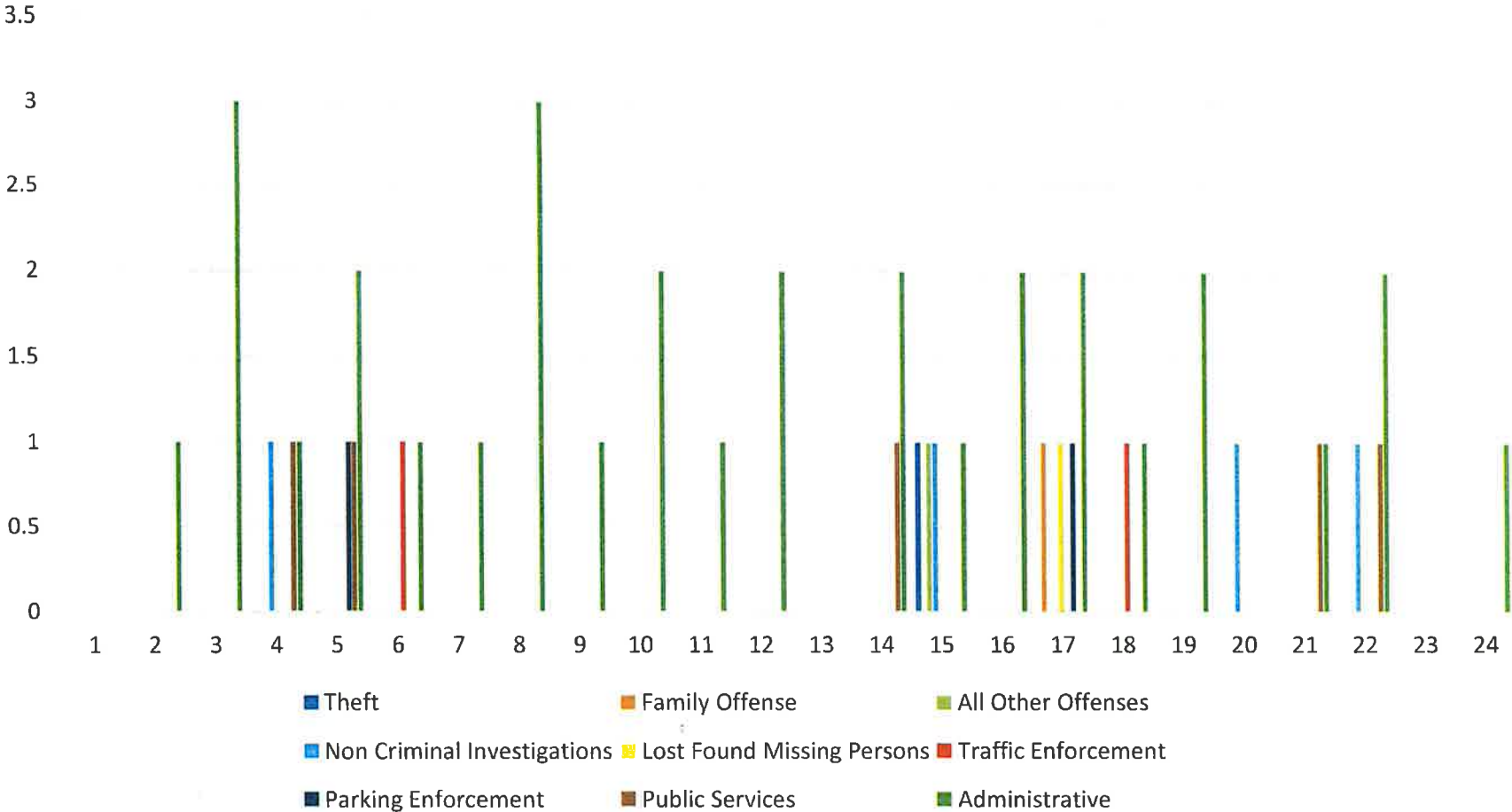
Mondays - 58 total incidents



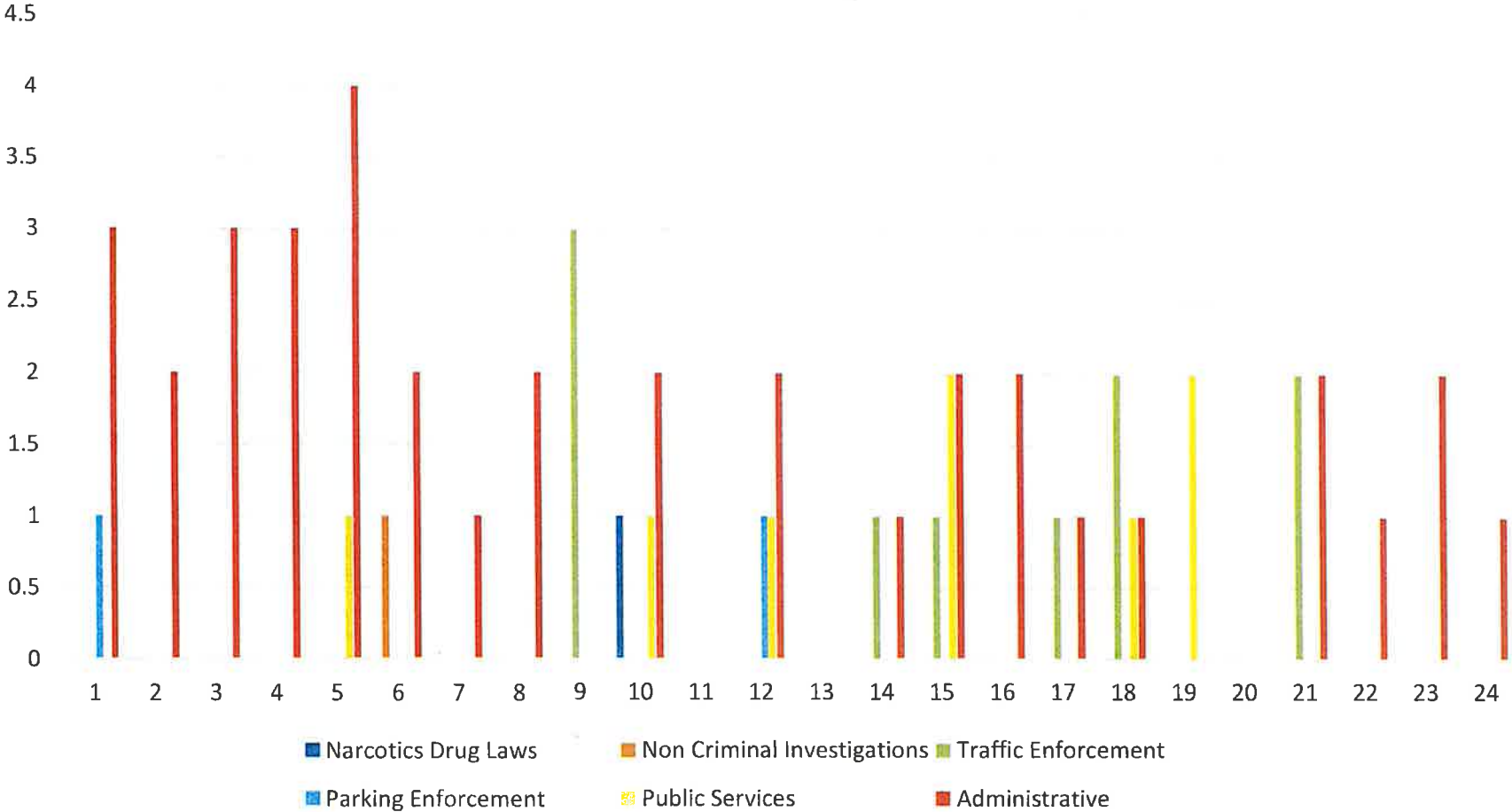
Tuesdays - 65 total incidents



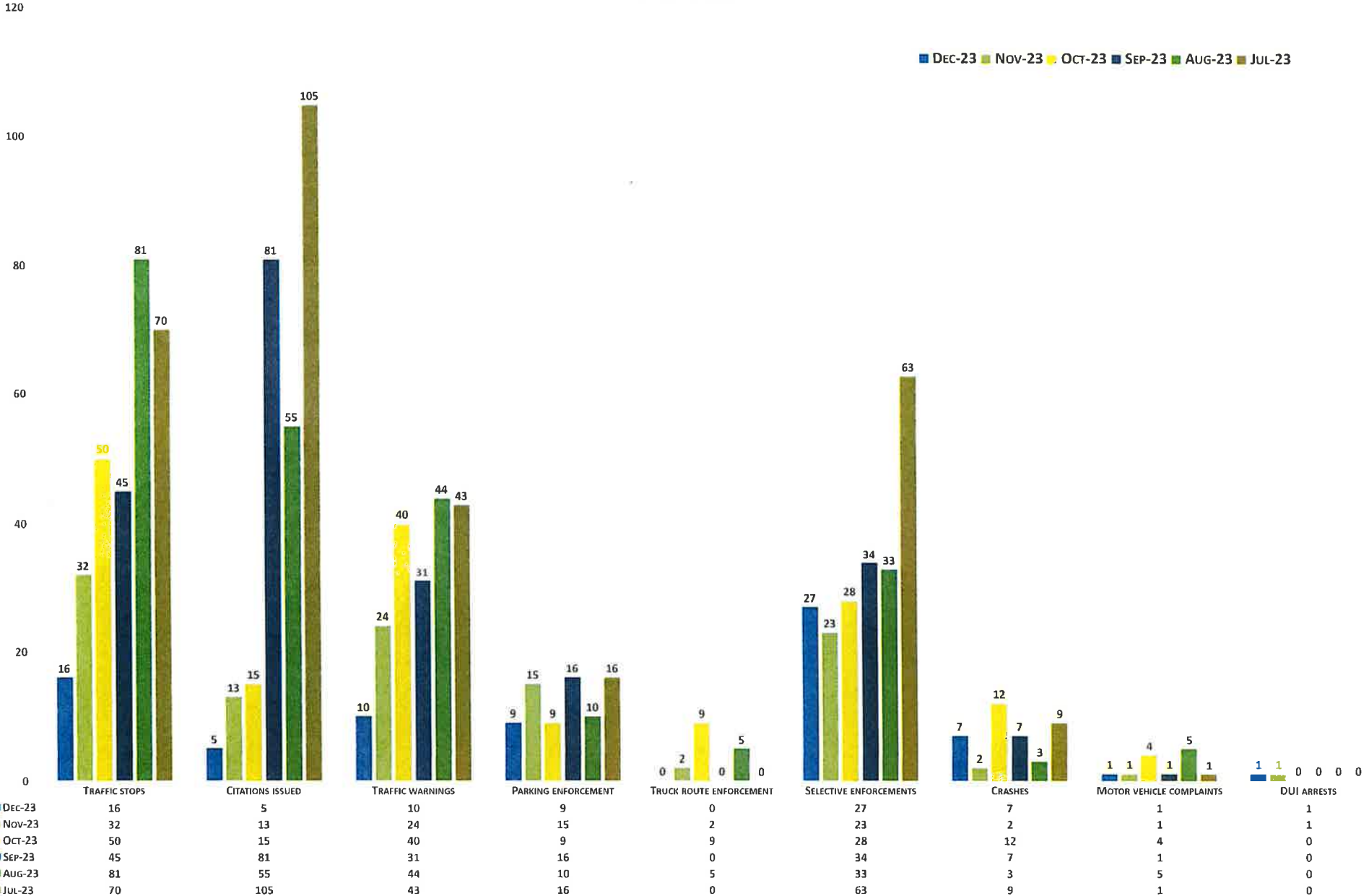
Wednesdays - 49 total incidents



Thursdays - 59 total incidents



TRAFFIC ACTIVITY AND TRENDS 6 MONTH TABLE



Call for Service Activities & Trends 4 Month Table

■ Dec-23 ■ Nov-23 ■ Oct-23 ■ Sep-23

25

20

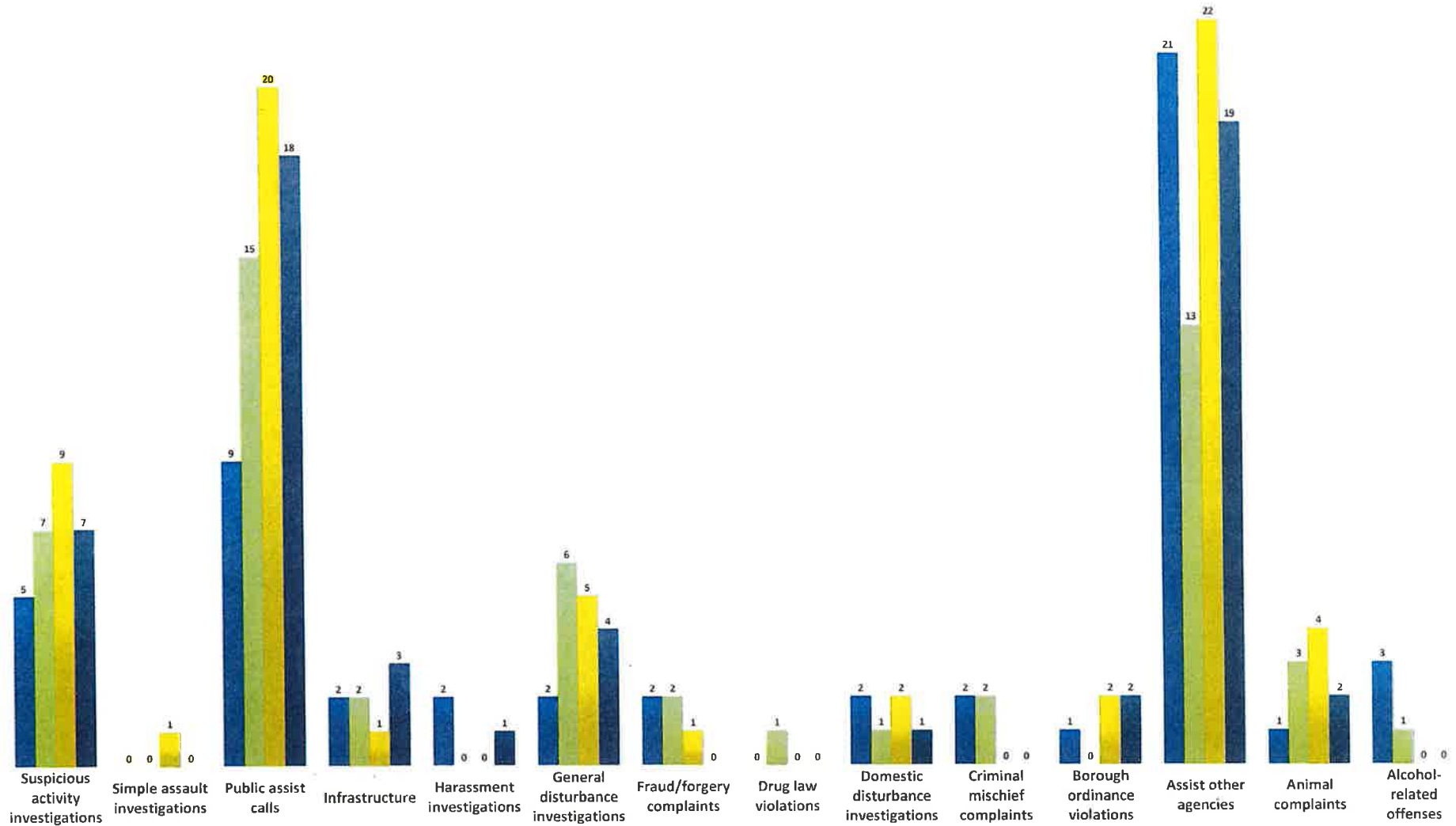
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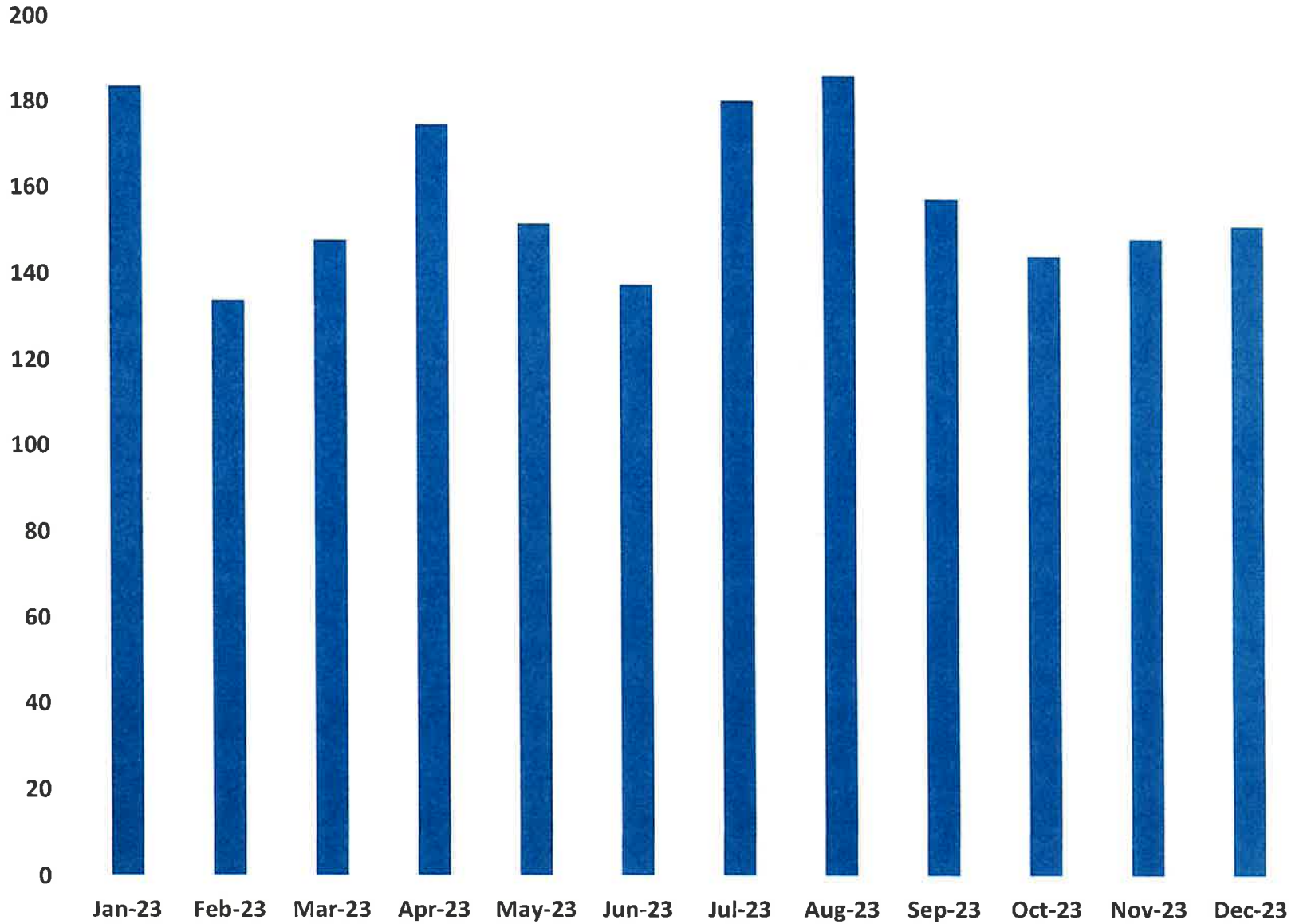
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■ Dec-23
■ Nov-23
■ Oct-23
■ Sep-23



Borough Patrol activity - 2023



■ Borough Patrol activity

Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
184	134	148	175	152	138	181	187	158	145	149	152

2023 Year-End Review
For
Hatfield Borough



HATFIELD BOROUGH

Agency Activity Report

By CFS Classification

From Date: 1/1/2023 To Date: 12/31/2023

<i>Classification code</i>	<i>Description</i>	<i>Total Events</i>	<i>0000-0800</i>	<i>0801-1600</i>	<i>1601-2400</i>
0400	Aggravated Assault	1	0	0	1
0600	Theft	15	2	8	5
0800	Other Assaults	5	2	1	2
1100	Fraud	17	0	11	6
1400	Malicious Mischief	14	2	4	8
1700	Sex Offense	2	0	2	0
1800	Narcotics Drug Laws	4	1	0	3
2000	Family Offense	23	4	7	12
2100	Liquor Laws Drunk Driving	4	1	0	3
2300	Public Intoxication	4	1	0	3
2400	Disorderly Conduct	25	5	3	17
2600	All Other Offenses	74	12	24	38
2900	Runaways	2	1	0	1
4000	Non Criminal Investigations	152	38	46	68
4100	Fire Related	19	1	12	6
4500	Deaths / Suicides	5	2	2	1
5000	Lost Found Missing Persons	14	1	8	5
5500	Animal Complaints	38	4	20	14
6000	Traffic Accidents	71	6	35	30
6300	Traffic Enforcement	1040	169	518	353
6500	Parking Enforcement	165	42	51	72
6600	Traffic Services	50	4	38	8
7000	Public Services	541	217	166	158
7500	Assist other Agency	24	4	8	12
8000	Warrants	5	1	2	2
8100	Warrants Other	1	1	0	0
9000	Administrative	2238	899	637	702
	Total:	4553	1420	1603	1530



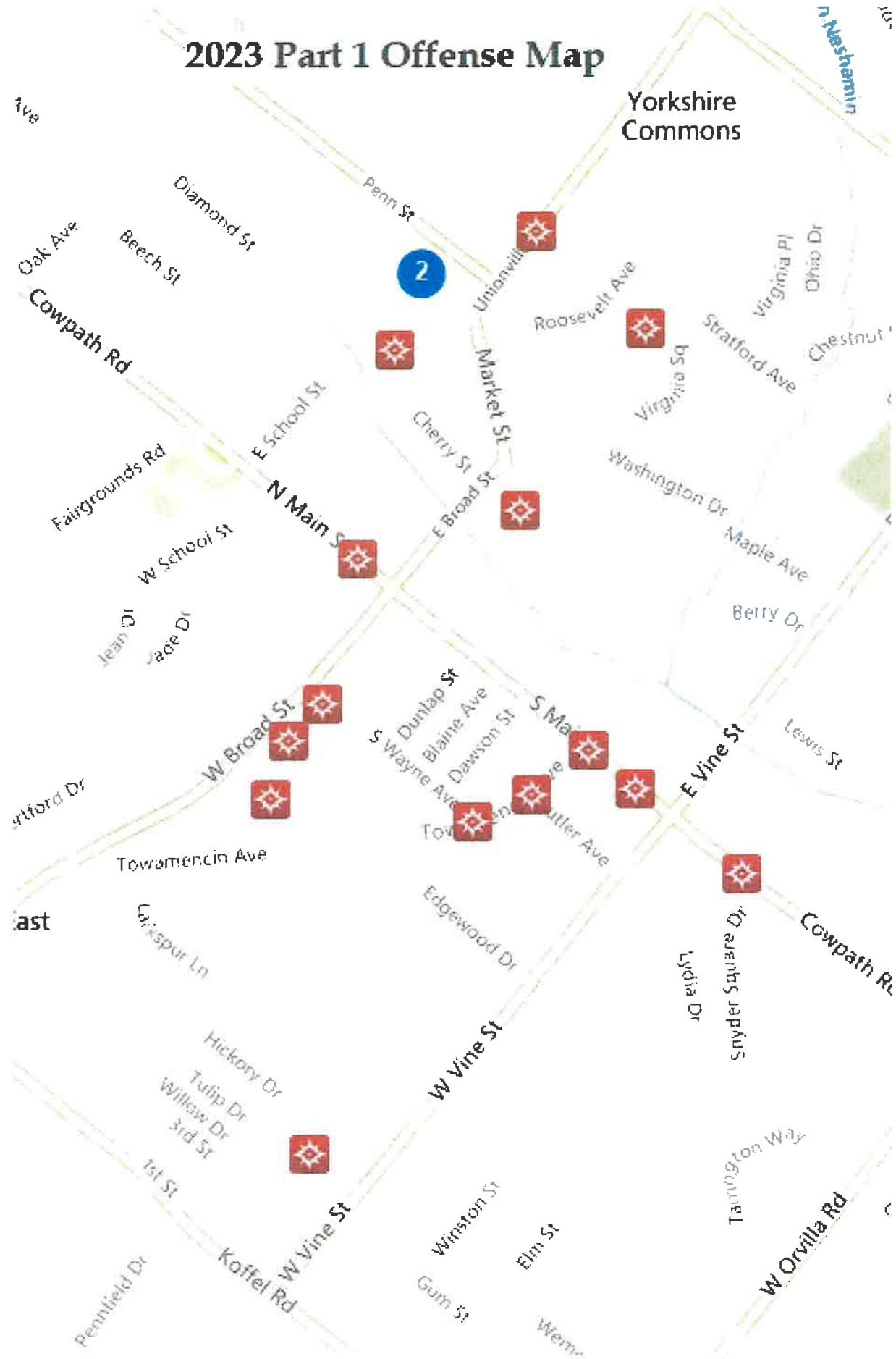
HATFIELD POLICE DEPARTMENT
Incident Comparative Report for HATFIELD BOROUGH
By Classification

Date: 1/1/2022 To Date: 12/31/2022

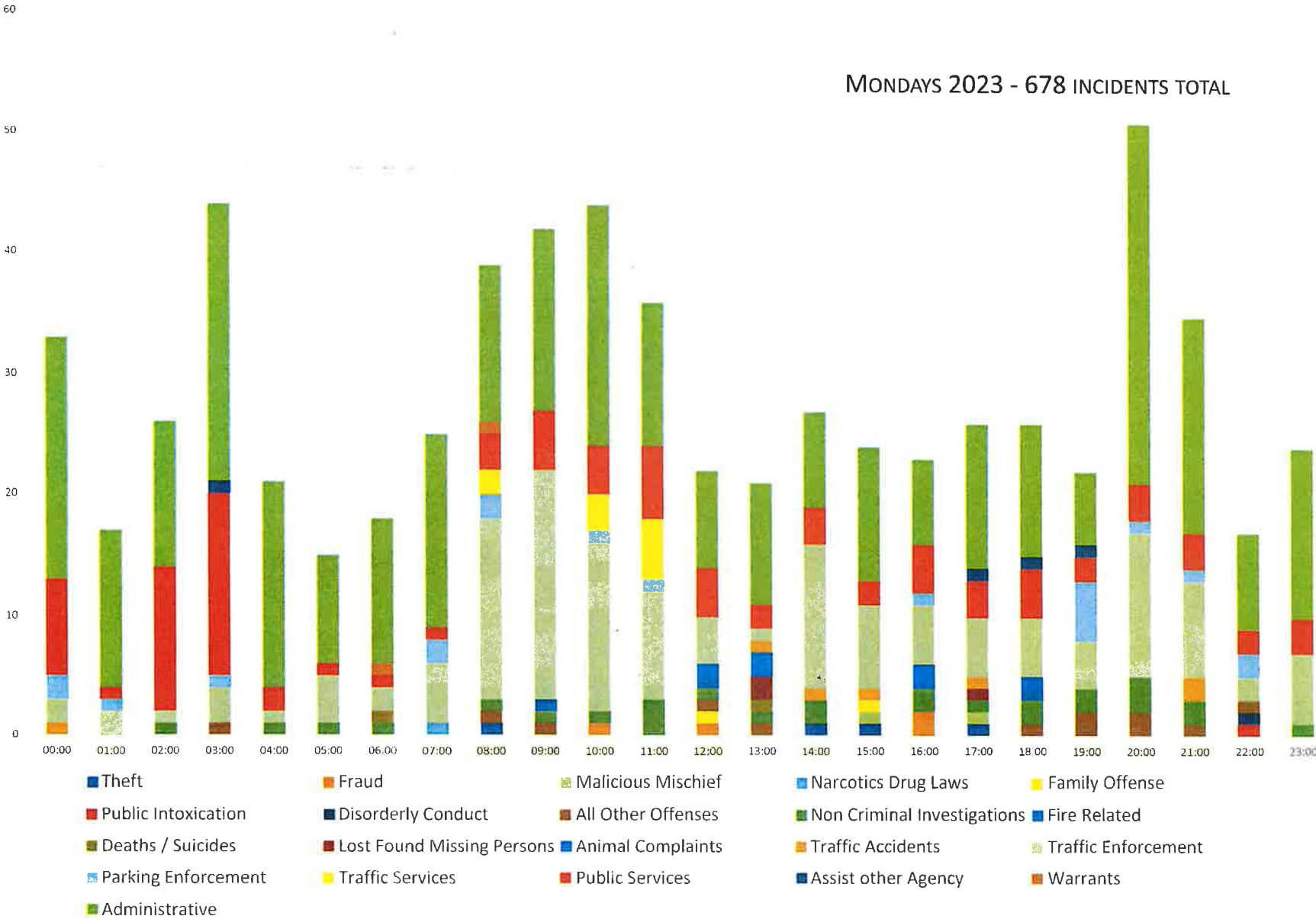
Date: 1/1/2023 To Date: 12/31/2023

CFS Classification Code / Description	2022	2023	# of calls in category - DIFF. +/-	PERCENT change
0200 - Rape	1	0	-1	-100%
0400 - Aggravated Assault	0	1	1	100%
0500 - Burglary	4	0	-4	-100%
0600 - Theft	8	15	7	87%
0700 - MV Theft	2	0	-2	-100%
0800 - Other Assaults	3	5	2	66%
1000 - Forgery Counterfeit	1	0	-1	-100%
1100 - Fraud	13	17	4	30%
1400 - Malicious Mischief	19	14	-5	-26%
1700 - Sex Offense	0	2	2	100%
1800 - Narcotics Drug Laws	1	4	3	300%
2000 - Family Offense	41	23	-18	-43%
2100 - Liquor Laws Drunk Driving	6	4	-2	-33%
2300 - Public Intoxication	6	4	-2	-33%
2400 - Disorderly Conduct	31	25	-6	-19%
2600 - All Other Offenses	107	74	-33	-30%
2900 - Runaways	0	2	2	100%
4000 - Non Criminal Investigations	156	152	-4	-2%
4100 - Fire Related	25	19	-6	-24%
4500 - Deaths / Suicides	7	5	-2	-28%
5000 - Lost Found Missing Persons	23	14	-9	-39%
5500 - Animal Complaints	33	38	5	15%
6000 - Traffic Accidents	56	71	15	26%
6300 - Traffic Enforcement	638	1040	402	63%
6500 - Parking Enforcement	84	165	81	96%
6600 - Traffic Services	36	50	14	38%
7000 - Public Services	567	541	-26	-4%
7500 - Assist other Agency	32	24	-8	-25%
8000 - Warrants	7	5	-2	-28%
8100 - Warrants Other	4	1	-3	-75%
9000 - Administrative	2386	2238	-148	-6%
Total	4297	4553	256	5.95% increase overall in call volume handled

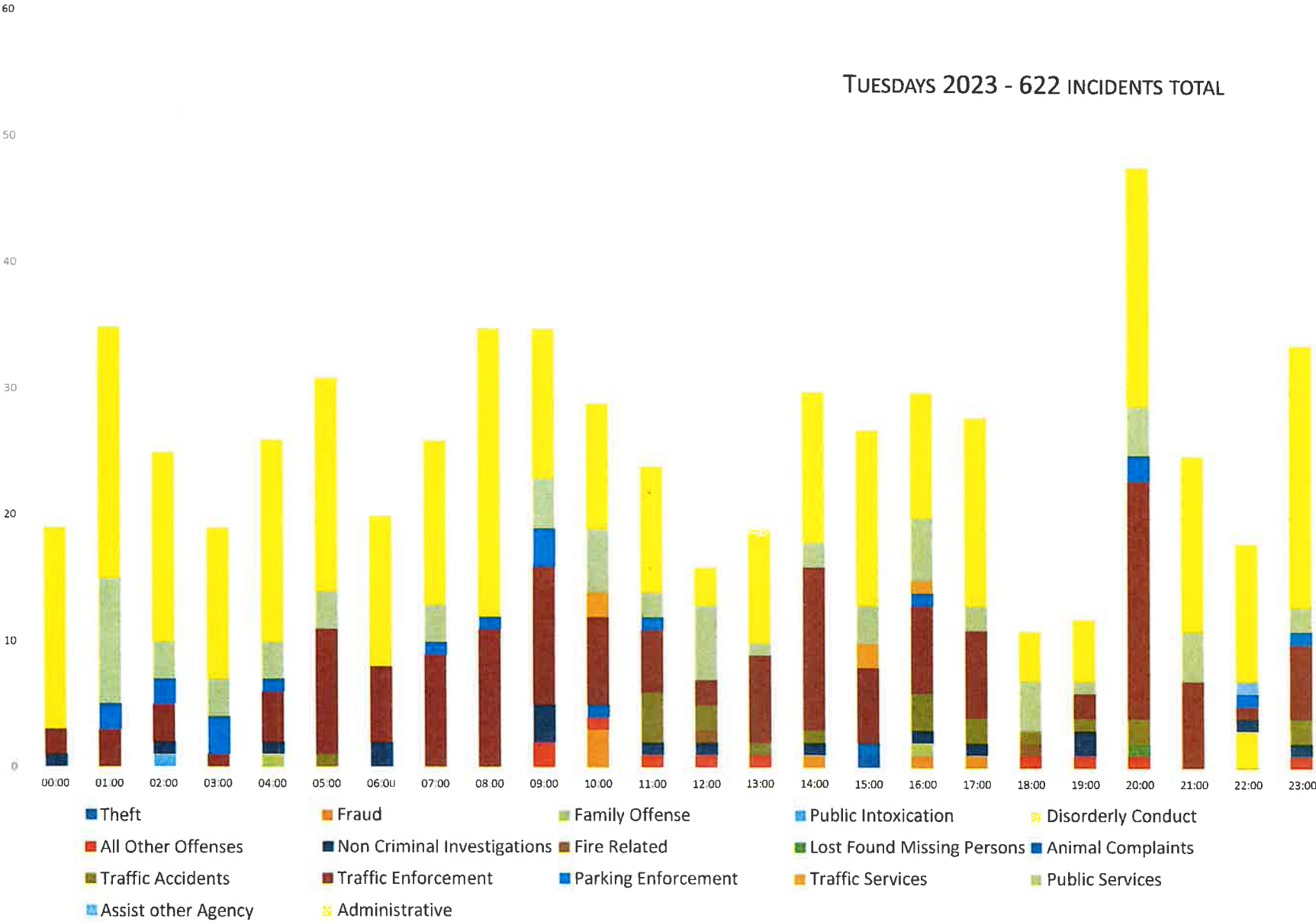
2023 Part 1 Offense Map



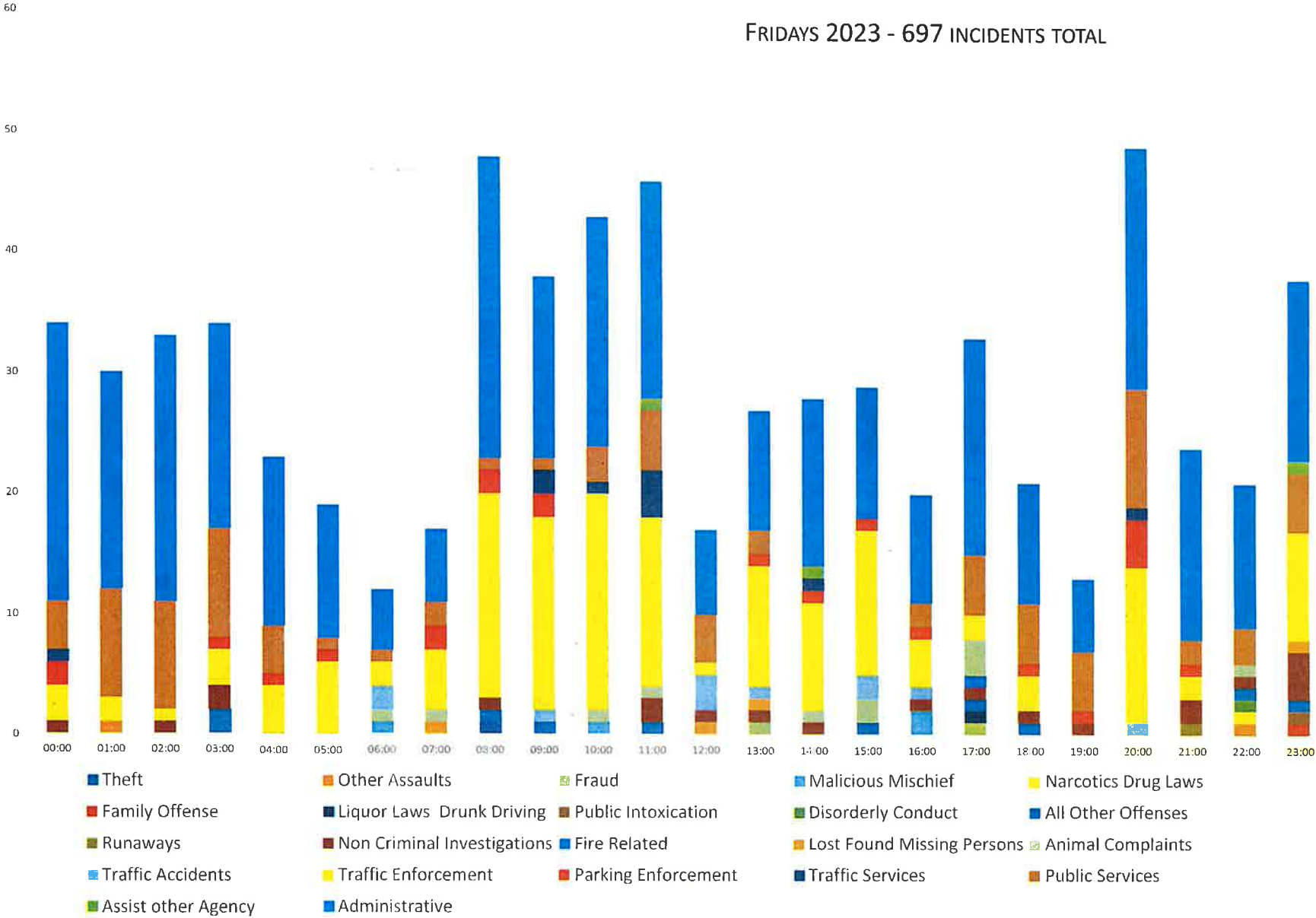
MONDAYS 2023 - 678 INCIDENTS TOTAL



TUESDAYS 2023 - 622 INCIDENTS TOTAL



FRIDAYS 2023 - 697 INCIDENTS TOTAL



**5. REPORTS AND
CORRESPONDENCE:**

Fire Department Report

5. REPORTS AND CORRESPONDENCE:

EMS Report

Hatfield Borough VMSC EMS Zone Report - January 2024

Total Zone Calls: 22

Total VMSC 911 Calls: 1,195

Average Chute Time: 0m:53s

Average Response Time: 7m:40s

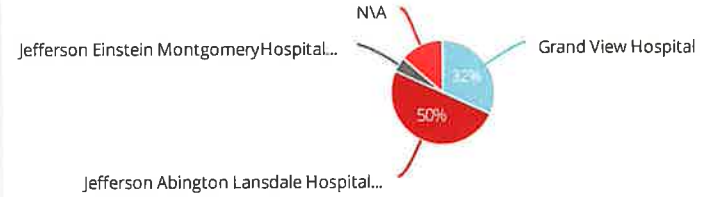
Top 5 Call Types

Type of Incident	#
Falls	5
Sick Person	4
No Other Appropriate Choice	3
Assault	2
Breathing Problem	2

Transport Disposition

Disposition	#
Transported No Lights/Siren	16
Transported Lights/Siren	3
Patient Refused Evaluation/Care (Without Transport)	2
Cancelled (No Patient Contact)	1

Hospital Transport



Community Response

VMSC's Level of Service

Unit Level of Service	# of Calls
ALS-Paramedic	9
BLS-AEMT	7
BLS-Basic /EMT	6

Barriers to Provide Care

Barriers To Care	#
None Noted	15
Language	3
Unconscious	1
Uncooperative	1
Physically Impaired	1

Additional Agencies on Scene

Additional Agencies	#
No Other Agency On Scene	14
Law Enforcement	8

of Overdoses

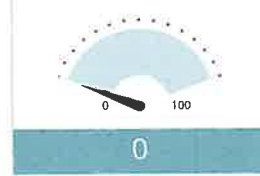
0

Critical Response Triad

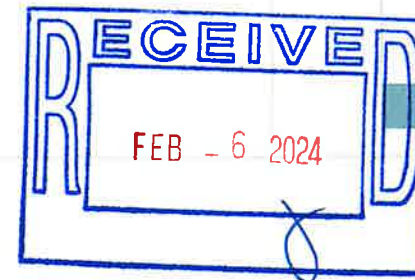
Cardiac Related Incidents



Stroke Related Incidents



Trauma Related Incidents



**5. REPORTS AND
CORRESPONDENCE:**

Public Works Department Report

Stephen S. Fickert Jr

Public Works Director/Report for January, 2024

Monday, January 1, 2024

- Off for New Years Holiday

Tuesday, January 2, 2021

- Off for New Years Holiday

Wednesday, January 3, 2024

- Collected trash from parks & buildings
- Marked PA 1 calls
- Cleaned inside & outside of trucks

Thursday, January 4, 2024

- Swept Streets
- Mounted salt spreaders
- Fixed light bar on the back of 57-3
- Covered enclosed trailer
- Marked PA 1 Calls

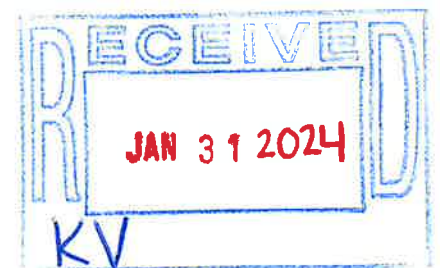
Friday, January 5, 2024

- Greased trucks
- Mounted snow plows
- Loaded trucks with salt
- Marked PA 1 calls
- Ed off

Saturday, January 6, 2024

- Derik was called in at 1 pm to salt. Continued to salt until the snow changed to rain.

Sunday, January 7, 2024



Monday, January 8, 2024

- Collected trash from parks & buildings
- Picked up Christmas trees
- Removed plows from trucks
- Unloaded and washed-out salt
- Fixed stop sign at Towamencin Ave & S Wayne Ave

Tuesday, January 9, 2024

- Cleaned inlets & cross pipes
- Cleaned out inlets at S Wayne Ave & W Lincoln Ave
- Replaced motion sensors & bulbs at PW shop
- Greased backhoe

Wednesday, January 10, 2024

- Cleaned inlets & cross pipes
- Cleaned up stone washed into roadways
- Removed lights from the Victorian Light Posts
- Filled holes in the Scout Cabin driveway
- Continued replacing motion sensors & bulbs at PW shop

Thursday, January 11, 2024

- Swept Streets
- Marked PA 1 calls
- Removed lights from the Christmas Tree
- Changed air filters in the administration building

Friday, January 12, 2024

- Cleaned inlets and cross pipes
- Fixed street lights
- Re-stocked the bucket truck
- Checked generators & chainsaws
- Loaded dump trucks with salt
- Ed off

Saturday, January 13, 2024

Sunday, January 14, 2024

Monday, January 15, 2024

- Collected trash from parks & buildings
- Picked up Christmas trees
- Mounted snow plows
- Prepared for upcoming winter storm
- James was called in to salt
 - Salted roads from 8pm-midnight

Tuesday, January 16, 2024

- Salted roads
 - Continued salting from midnight till 5am
- Plowed roads and parking lots
 - Started plowing roads at 5am till 8:00am
- Spot salted as needed
- Cleared borough owned sidewalks

Wednesday, January 17, 2024

- Washed & greased trucks
- Checked plows for damage and made necessary repairs
- Finished clearing borough owned sidewalks
- Worked with Carr & Duff pulling old utility poles on E Vine St

Thursday, January 18, 2024

- Worked with Eddie's Electric installing a house service
- Loaded salt & plows for upcoming winter storm
- Picked up plow parts from U.S. Municipal

Friday, January 19, 2024

- Started salting roads at 7:30am
- Continued salting throughout the day
- Started plowing roads at 2:00pm
- Finished plowing roads at 4:30pm
- James & Derik stayed and cleared Borough owned sidewalks

Saturday, January 20, 2024

Sunday, January 21, 2024

Monday, January 22, 2024

- Checked plows for damage and made necessary repairs
- Dumped off remaining salt & washed-out trucks
- Started power washing all trucks
- Started opening storm sewer inlets
- Ed off

Tuesday, January 23, 2024

- Continued power washing all trucks
- Started greasing trucks
- Continued opening storm sewer inlets
- Dropped off 57-4 at Kaler Motors for repairs

Wednesday, January 24, 2024

- Finished power washing trucks
- Finished greasing trucks
- Put out Pedestrian Crossing signs
- Collected trash from parks & buildings
- Fixed street sign on Towamencin Ave
- Dropped off electrical rubbers to Eldon for testing

Thursday, January 25, 2024

- Washed trucks
- Cleaned inlets & cross pipes
- Cleaned shop

Friday, January 26, 2024

- Removed front door of the sweeper for painting
- Picked up supplies from NAPA
- Washed trucks
- Fixed rusted areas in the sweeper
- Jack off ½ Day

Saturday, January 27, 2024

Sunday, January 28, 2024

Monday, January 29, 2024

- Collected trash from parks & buildings
- Cleaned inlets & cross pipes
- Dropped off 57-3 at Kaler Motors for inspection

Tuesday, January 30, 2024

- Fixed sump pump at the Train Station
- Picked up 57-3 and dropped off 57-6 at Kaler Motors for inspection
- Cleaned up debris along Towamencin Ave
- Fixed/replaced street lights at various locations
- Ed off

Wednesday, January 31, 2024

- Pressure washed & greased the Sweeper
- Filled holes in roads with cold patch
- Swept up road grit along S Main St
- Dropped off 57-10 at Franconia Auto for inspection

Hatfield Borough Council

From: Stephen S. Fickert

Subject: Work accomplished during the month of January, 2024

Parks Maintenance - Trash was collected at parks & buildings as needed. Picked up tree branches at various parks.

Electric Department- Fixed street lights at various locations. Worked with Carr & Duff pulling old poles on E Vine St. Worked with Eddie's Electric installing a new house service on Blaine Ave. Dropped off electric rubbers at Eldon Electric for yearly testing.

Equipment Maintenance - Cleaned inside and outside of trucks. Pressure washed and greased all trucks & equipment. Inspection was completed on 57-3, 57-6, & 57-10. Fixed rust areas on the sweeper. 57-4 went to Kaler Motors to fix the plow lights.

Street Maintenance - Inlets were cleaned as needed. Marked out PA-1 calls. Replaced/fixed street signs as needed. Salted & plowed multiple winter storms. Picked up Christmas trees. Removed lights from Christmas tree at Victorian light posts.

Building Maintenance - Replaced motion sensors & bulbs at PW shop. Changed air filters at the administration building.

Storm/Sanitary Sewer Department -

5. REPORTS AND CORRESPONDENCE:

Engineering Report

Memorandum

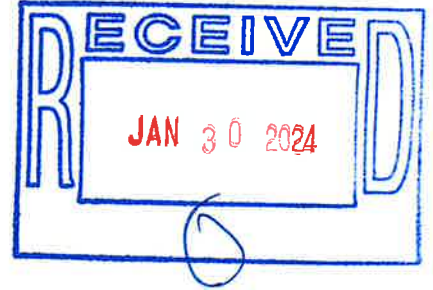
Date: January 31, 2024

To: Ms. Jaime E. Snyder, Manager, Hatfield Borough

pc: Ms. Katie Vlahos, Assistant to the Manager, Hatfield Borough
Mr. Steve Fickert, Public Works Director, Hatfield Borough
Ms. Kate Harper, Borough Solicitor
Hatfield Borough Council

From: Chad E. Camburn, P.E.

Subject: February 2024 Engineering Report
Bursich Project No. HAT-01/065075



The following is a highlighted list of recent activities for the Borough Council Meeting:

CAPITAL IMPROVEMENT PROJECTS:

- **Broad Street Storm Sewer & N. Main Street Storm and Sanitary Sewer Improvements**
The project will replace the entire storm sewer system in West and East Broad Street and North Main Street, deteriorated CMP through private properties, and the entire sanitary sewer system in North Main Street. \$1.9M of the project will be funded with 2019 and 2022 Commonwealth Financing Authority (CFA) Pa Small Water and Sewer and H2O PA grants. The NPWA will replace their water main from Towamencin Ave. to Main Street under the contract with the Borough's work. Once the work in E. Broad Street is complete PennDOT will mill and overlay E. Broad Street.

We are currently awaiting an easement agreement with one property owner, a PennDOT Highway Occupancy Permit, and execution of the grant agreements.

SUBDIVISION / LAND DEVELOPMENT / PERMITS:

- **Bennetts Court (Prestige Building Partners Townhomes)**
The application proposes the construction of 18 townhouse units in three buildings taking access off a new cul-de-sac street, partially comprising an area of undedicated E. Broad Street.

Construction is ongoing.

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040
www.bursich.com

- **Didden Greenhouses Land Development**

The application proposes to construct 121,525 sf of new greenhouses, associated parking lot, and stormwater management facilities on an 18-acre tract in Hatfield Township and Hatfield Borough. The new structures and parking lot are proposed primarily within the Township, while the stormwater basin and access driveway to W. Vine Street are proposed within the Borough.

Revised documents were received in our office on January 23, 2024 and are currently under review.

- **23 N. Main St. Sketch Plan:**

The project includes combining two properties into one, located in the CC-Core Commercial and R-1 Residential Zoning Districts, and constructing nine townhouse units within two buildings, each with two-car garages and driveways, twelve overflow parking spaces, a community area, and an underground stormwater management basin.

An application for a Zoning Ordinance Text Amendment to allow townhouses by-right within the CC District was submitted on January 4, 2024. Our review letter was issued on January 18.

MISCELLANEOUS:

- **A meeting was held on January 23, 2024 with Borough staff and our office to review the current and upcoming projects with in the Borough.**

- **153 Penn Ave Parking Lot Expansion**

The project includes constructing an additional nine parking spaces and a stormwater management basin to the 23,000 sf property.

We continue to work with the applicant's design professional to achieve a satisfactory design.

- **Hatfield Township and Hatfield Borough Joint Stormwater Study**

A \$200,000 Local Share Account (Gaming Funds) grant was awarded to the two municipalities to complete a joint study on stormwater concerns and needed improvements.

No Change from Previous Report - On September 19, 2023 a kickoff meeting was held with the Municipal Managers, Public Works staff, and consultants to initiate the planning process.

- **Sanitary Sewer**

We are currently working on the 2023 Chapter 94 Report and HTMA billing review.

As always, please feel free to contact me at 484-941-0418 or ccamburn@vancleefengineering.com with any questions.

**5. REPORTS AND
CORRESPONDENCE:**

**Zoning Officer, Building Code,
Property Maintenance Report**

Code, Zoning and Fire Safety Report – January 2024

Jamie Snyder's Memorandum List

Items on the list continue to be monitored, most are inactive or resolved.

Fire Inspections

2023 Fire Inspections are being received and scheduled. Remaining follow-up and re-inspections are being completed. Currently 96.13% of total inspections have been initiated.

Resale Inspections (1 Total)

- (0) Use and Occupancy Certification issued
- (0) Conditional Use and Occupancy Certification issued
- (1) Failed Inspections (not issued)

Permits (51 Total Processed)

- (18) New single-family dwelling
- (18) Deck
- (1) Interior alteration
- (4) Electrical
- (1) fence
- (2) Roof
- (7) Sidewalks

Notice of Violations (66 Total new)

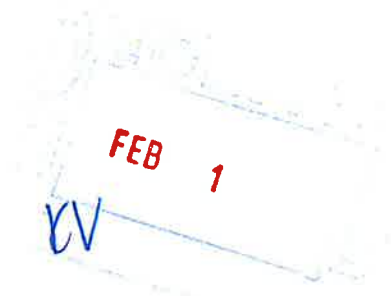
- E Broad St – Accumulation of rubbish, trash, and cardboard
- N Market Street – Spreading stone for driveway / work without permit. (Resolved)
- N Market St – Unsafe structure. Barn and garage
- 61 Total Notice of Violations for failure to remove snow/ice from sidewalks
- Union St – Stop work for extending front porch / work without permit
- E Lincoln – Illegal use of a church as residence

Non-Traffic Citations (0 Total New)

Subdivision / Land Development Applications:

- 23 N Main St - Arbor Grove
- 57 W Vine St – George Didden Greenhouses

Submitted by,
Robert J. Heil
Code & Zoning Enforcement



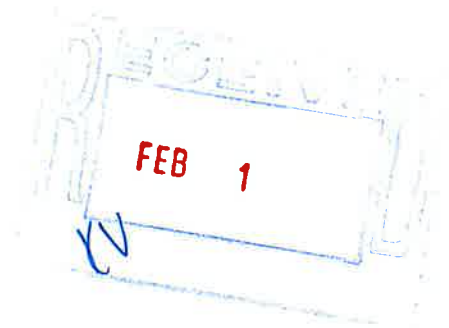
**5. REPORTS AND
CORRESPONDENCE:**

**Fire Marshal / Fire Safety
Inspection Report**

2023 Hatfield Borough Fire Inspections

Current Fire Inspection Standing as of 2/1/24

Property Type	# of Properties	Passed	% Passed	Failed	% Failed	Total Insp	% Insp	Sched	% Sched	Inspections initiated	% initiated by Type
Commercial:	59	52	88.14%	4	6.78%	56	94.92%	3	5.08%	59	100.00%
Multi family Dwelling	104	88	84.62%	6	5.77%	94	90.38%	3	2.88%	97	93.27%
Institutional:	11	10	90.91%	0	0.00%	10	90.91%	1	9.09%	11	100.00%
Industrial:	7	6	85.71%	0	0.00%	6	85.71%	1	14.29%	7	100.00%
Overall Totals:	181	156	86.19%	10	5.52%	166	91.71%	8	4.42%	174	96.13%



**5. REPORTS AND
CORRESPONDENCE:**

Pool Advisory Report

Hatfield Pool Advisory Board

Tuesday November 14, 2023

Members Present: Katelyn Farrall, Jen Ahern, Becky McHenry, Sandie Musoleno

HAC Staff: Jon Taylor, Mike Krewson, Alicia

Call to Order: Meeting was called to order at 6:55 pm by Sandie

Approval of Minutes: Motioned first by Becky and second by Jen

Citizens Comments:

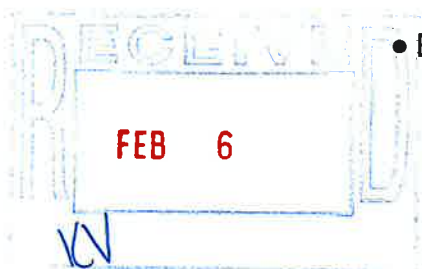
Agenda Items:

1- Staff Update

- Giana to return
- Not much else to report
- Leadership Awards-December Meeting (20th 7:30pm?)

2- Facility Update

- High praise for guards and grounds crew
- Arrows in parking lot to show one way
- Tracr Issues
 - Remove/Add people to account, instead of always showing the email to Aaron
 - Glitch, 2 adults + 1 Adult, cannot do currently
 - Kids sneaking in
 1. Pictures Ideal for safety reason * very important
 2. Just pictures on computer, not cards
 3. Can Tracr keep that capability?
 - Waver in Spanish, maybe other languages?
 - Family Fun Nights are a huge hit, great business
 - Camps went well this year
 1. Counselors were on top of the kids
 2. Keep same camp schedule for next year
 - Bridle Path 6th Grade Party



3- Financials

- **Lessen Uniform Costs**
 - Attendants no longer provide suits
- **Closing pool when necessary**
- **One big fundraiser**
 - **Triathlon**
 1. Run/Bike in industrial park
 - **Relay Races**
 - **Duck Races in Lazy River**

For Next Meeting:

- **Revisit Signs @ January Meeting**

Next Meeting: Tuesday January 9th 7pm @ Township Building

Adjournment: 7:45 pm, Motioned First by Jen second by Becki

6. MANAGERS REPORT:



Borough of Hatfield

Montgomery County, Pennsylvania

MANAGER'S REPORT General Report and Projects Update

1. Land Use & Development Updates:

- A. Edinbrough Square Subdivision
 - Maintenance Bond in place
- B. Bennetts Court Land Development
 - Grading Permit
 - E&S Controls Placed
 - Working on Storm Pipe
 - Working on Electric
 - Working on Sanitary
 - Working on Paving
 - Individual Lot Work / Building
- C. 43 Roosevelt Land Development
 - Developers Agreement
 - Submitted Items for Engineering Review
- D. SEPTA Property
 - Long-Term Lease Agreement – Approved 6/14/2023
 - Working with Consultant
- E. 200 N. Main Street (Biblical Seminary)
 - Sketch Plan submitted
 - Applying for Tax Credits for Project
 - Received Grant for the Development
 - Looking at Zoning Extension – received 8/10/23
 - Updated Letter of Support for Tax Credits
 - Updated “Will Serve” Letters Issued
- F. 28 N. Market Street Subdivision
 - Preliminary Final Granted by PC / Council
 - Driveway Easement Recorded
 - Working on Recording
- G. 23 N. Main Street
 - Updated Plan and Text Amendment Under Consultant Review
 - Scheduled for the Planning Commission 2/26/2024
- H. George Didden Greenhouses
 - Submitted Revised Plan
 - Scheduled for the Planning Commission 2/26/2024

2. Utility Billing Update:

- Staff continues to monitor Electric & Sewer Past Due accounts.
- Email billing is available for Electric & Sewer Accounts. Please contact the Utilities Department if you are interested in signing up.
- The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user-friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

- <https://hatf-pa-web.amppartners.org/index.php>
- Please register exactly as it appears on your current billing. Example SMITH, JOHN E.

3. **2021 Outstanding Project Updates:**

- A. The East Lincoln Avenue Bridge Replacement Project
- Resolution on for Approval for Reimbursement

4. **2024 Project Updates:**

- A. W. Broad Street, E. Broad Street, N. Market H2O / PA Small Water Storm and Sanitary Sewer Utility Replacement Project
- Working on the bid package
 - HOP Application – submitting
 - Received additional grant funding – PA Small Water & H2O
 - Working with Congressman Fitzpatrick’s Office on additional funding
- B. 2024 Curb and ADA Project
- N. Main Street
- C. 2024 Roadway Resurfacing Project
- W. School Street, Jean, Jade, June Drive

5. **2024 and Beyond Project Updates:**

- B. MTF / CTP Crosswalk Grants (after Utility Replacement Project)
- HOP Application – realign crosswalk to the intersection
 - Coordination with Strom and Sanitary H2O / PA Small Water Grant Project - working with Engineer

6. **PMEA Update:**

- January newsletter attached

7. **Public Information Officer Update:**

8. **Items of Interest:**

- MCBA Dinner Invitation
- Hatfield Police Building Groundbreaking
- NPWA Newsletter

Respectfully Submitted,
Jaime E. Snyder, Borough Manager
February 7, 2024



Save these Dates!



**PMEA Spring Superintendents/ Foremen Meeting –
April 11 & 12, 2024 @ The Graduate, State College**

**PMEA Reception – June 2, 2024
@ PSAB Conference, Hershey Lodge**

**PMEA 2023 Annual Conference – September 4 – 6, 2024
@ Omni Bedford Springs, Bedford**

PMEA Business & Governance Workshop (formerly Finance Workshop*)
– September 4, 2024 @ Omni Bedford Springs, Bedford**

2024 Training for Line Crews – *TENTATIVE DATES*

Advanced Transformer
March 18 & 19 - Lansdale
March 20 & 21 - Chambersburg
March 25 & 26 - Grove City

Crew Leadership
July 15 & 16 - Lansdale
July 18 & 19 - Chambersburg
July 22 & 23 - Grove City

HotStick
May 2 & 3 - Lansdale
May 6 & 7 - Chambersburg
May 9 & 10 - Grove City

Digger
September 23 & 24 - Lansdale
September 26 & 27 - Chambersburg
September 30 & October 1 - Grove City

Substation 101
October 28 & 29 - Lansdale
October 30 & 31 - Chambersburg
November 4 & 5 – Grove City



Stay tuned for more details about the 2024 schedule of classes!

Communicating the Value of Public Power

It is important for the community to understand the benefits of owning a public power utility and the non-utility services your utility provides, such as payments-in-lieu of taxes, hanging holiday decorations and participation in community events. In doing so, you develop goodwill before an outage occurs, a rate increase is proposed, or the sale of the utility is suggested.

All stakeholders—including elected officials, utility management, municipal employees and unions, residential and business customers, and the news media—should be included in the communication process to ensure they understand the benefits of public power and the utility's contributions to the community.

Most importantly, develop a reputation for presenting information in a clear and straightforward manner, including both good news and bad. If your customers know they can trust the information you provide, then they will listen to your arguments in a sellout discussion.

A. Crafting Your Message

When communicating your utility's value, crafting the right message is essential. Effective messages focus on these areas:

- Values of the community, and how the electric utility upholds these values.
- Values of the utility, and how these values benefit your community.
- Strengths of the utility, and how these strengths reinforce your values.

One at a time

In building your utility's brand, you want a message that is clear, concise, and memorable. If you put out too much information at once, you will create information overload. When that happens, people will remember only one or two of your messages—or may tune out your communication entirely, absorbing none of it.

(continued on next page)

Communicating Value (continued)

1. Values of the Community

What does your community value? And how does your utility uphold and support these values? Focusing on community values is a great way to show that the utility is an integral part of the community and reminds citizens that the utility is a community asset.

A few examples of community values, and how the utility might support these, include:

- **Independence and self-reliance.** Do your citizens pride themselves on being self-reliant? You might want to emphasize local control—your community meets its own energy needs because you have a public power utility.
- **Environmental stewardship and leadership.** Is your community “green”? Talk about ways your utility supports those goals—through conservation, energy efficiency or renewable energy programs, or through efforts to help minimize the impact you have on parks and waterways in your community.
- **Friendly, being good neighbors.** Does your community take pride in the fact that residents are friendly and always helping each other out? That’s a perfect opening to highlight your customer service and community engagement activities. Talk about your customer outreach, and the community activities you sponsor or participate in. You are not just another nameless corporation; you are a neighbor.
- **Future-looking and forward-thinking.** Is your community up to date on current events and fast to adopt new technologies? You could talk about what your utility is doing to prepare for the future—whether through new technologies, or other changes to help the utility (and community) succeed over the next 10, 20 or 30 years.

2. Values of the Utility

Tell your utility’s story. Define your utility’s values and what they mean for the community.

You may think your community already knows who you are and what you do—after all, you have been doing it for years—but you cannot assume your customers know who you are.



Clearly, public power utilities can and must do better at telling our story—and we have a good story to tell. Themes you may want to emphasize include:

- **Service-oriented** – The utility is owned by its customers, and exists solely to serve those customers.
- **Community-owned** – Because it is owned by the community, the utility helps to advance the good of the whole community.
- **Local control and decision-making** – Decisions are made locally, reflecting the community’s needs and values.
- **Not-for-profit** – Since it does not have separate shareholders to please, the utility can focus on its core operations of providing safe, reliable electricity to its customers with no divided incentives.
- **Responsive** to the community because you are part of the community.

3. Strengths of the Utility

Another effective message is to focus on your strengths: let your community know what you do best. This type of messaging is most effective when paired with the values-based messaging discussed above, but even without that, promoting your strengths is a good way to communicate your value to the community.

Strengths-based communication may emphasize:

- **Electric rates** – If your rates are lower than other utilities—particularly compared to your neighboring utilities—let your customers know. Make sure you put the message in terms your customers can easily understand. Most customers think about their utility bill; they do not think about the rate they pay per kilowatt-hour. Identify the average monthly savings your customers realize because they are served by your public power utility.
- **Reliability** – If your service is more reliable than nearby utilities—you have fewer outages, and restore service faster—you have bragging rights. Customers think their electric bill is the most important thing they care about from their electric utility only until the lights go out. If you are providing more reliable service, let them know.
- **Customer service** – You pride yourself on your outstanding customer service, but if your customers interact with you only when they pay their monthly bills, they may not appreciate the value of your service. Let your customers know about the high-caliber customer service you offer—including what programs you offer and options for how customers can reach you.
- **Awards** – Winning an award or getting a utility-wide recognition is a perfect opportunity to reach out and let your customers know what you have done to achieve it. Whether it is recognition for your reliability, safety record, customer service, community service activities, or for your sound governance or financial management, let your customers know about your achievement.

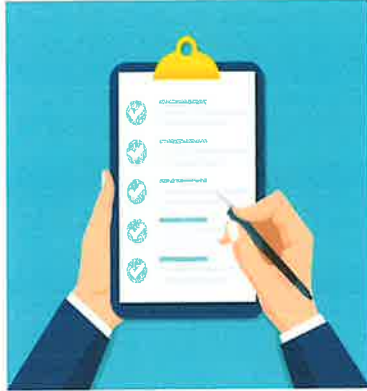
Excerpt from [The Future of Your Utility: Positioning Your Community to Succeed in a Sellout Evaluation](#), American Public Power Association.

NEF Annual Report Available

New Year, New NEF Annual Report! The National Energy Foundation is pleased to present its 2023 Annual Report. Unlike a traditional business report, NEF is enhancing our message by highlighting the empowering stories behind our programs. In this report, you will learn how we are elevating energy literacy. Read the report at <https://nef1.org/annual-reports/>.

Participate in APPA Survey

Please participate in [APPA's 2022 Survey of Payments and Contributions to State and Local Government](#). The information collected on this form is used by APPA to quantify the benefits public power utilities provide to their state and local communities. The direct payments, free services, and other contributions municipal electric utilities provide to local government can be a significant portion of their electric operating revenues. However, these services are commonly under-reported or not reported at all. One purpose of this survey is to help public power utilities recognize and account for all the contributions they are making to their communities. This is essential information to have available to demonstrate to customers and the local government the full benefits of public power. In addition, the information collected on this form will help APPA counter arguments of competitors and opponents that public power utilities do not pay taxes, and therefore do not contribute to local communities.



Results from this survey will be used to create [APPA's Public Power Pays Back report](#), which is a free report that highlights public power's contributions to their communities through property-like taxes, payments in lieu of taxes, transfers to the general fund, and free or reduced cost services provided to states and cities. This data is also used in [APPA's Statistical Report](#) to highlight public power's benefit to the community.

For us to summarize the survey results in a timely manner, submissions are due **March 21, 2024**. Utilities can save their progress in completing the survey by clicking a link at the top of each survey page.

APPA Legislative Rally

It is not too late to register for the APPA Legislative Rally on February 26 – 28 in Washington, DC. Issues critical to public power will be highlighted through sessions and visits with Congressional members. PMEA is arranging meetings with members of the Pennsylvania delegation who represent our public power communities. If you are unable to join us in DC, consider arranging a meeting with your Congressional members in your community or at his district office. APPA and PMEA are happy to provide resources and talking points for your meetings. PMEA staff is also happy to come to participate in your meetings.

Pennsylvania Microgrids Study

Webinar: Pennsylvania Microgrids For Resilience Study - Microgrid Deployment Strategy
Identifying opportunities for deploying microgrids to increase the overall resilience of Pennsylvania

The Energy Programs Office of the PA Department of Environmental has commissioned the Smart Electric Power Alliance (SEPA) to develop a study that defines statewide resilience needs and evaluates potential microgrid solutions to provide enhanced resilience. The Pennsylvania Microgrids for Resilience Study development will run through June 2024 and EPO is asking for input to best align the results with the needs of people in the Commonwealth.

Continuing off of the landscape review meeting held in December, which kicked off the SEPA / PA DEP Microgrids for Resilience Study, SEPA and PA DEP are hosting another stakeholder meeting to discuss the strategy for deploying microgrids. With the help of stakeholders, they have identified the natural hazards, energy equity metrics, and the types of critical facilities most relevant to the people of Pennsylvania. This next webinar will help prioritize the inputs collected and to continue keeping interested parties updated on this project.

Join PA DEP and SEPA on March 7th from 11 a.m. to 12:30 p.m. ET for the second stakeholder virtual webinar to discuss the microgrid deployment strategy that will inform how to prioritize locations based on the inputs collected from stakeholders in the first stakeholder webinar.

Stakeholders participating in this webinar will be provided an opportunity to:

- Learn about the types of microgrid deployment scenarios and applications
- Provide input on how the data collected will shape the prioritization of sites
- Hear about real-world microgrid examples in Pennsylvania

You can find details about the meeting below:

Date: March 7th, 2024 (11 am to 12:30 pm ET)

Virtual Meeting Instructions: [Zoom Meeting Link](#)

- ID: 97391677110
- Passcode: 896137
- (US) +1 301-715-8592
- Passcode: 896137



PA Opens First Federally Funded EV Charging Station

Last week, federal and state officials announced the completion of the first electric vehicle charging station in Pennsylvania built as part of a \$2.5 billion program to improve EV infrastructure across the country.

The charging station at the Pilot Travel Center on Route 315 in Pittston, Luzerne County is the first of 56 projects in 37 counties slated for construction under the National Electric Vehicle Infrastructure (NEVI) program.

The U.S. Department of Transportation [awarded Pennsylvania \\$171.5 million](#) for EV charging stations under the federal Bipartisan Infrastructure Law in 2022.

Like the Pilot Travel Center charging station in Luzerne County, the projects administered by the Pennsylvania Department of Transportation are located at gas stations and other businesses directly off major interstate highways.

The milestone project in Pittston, one of the first in the nation under the EV infrastructure project, will help to grow Pennsylvania's economy and ensure the commonwealth is prepared for the next generation of transportation, which will be cleaner, more affordable and more reliable than before, the Shapiro administration said in a statement.

Open to the public since Dec. 21, the \$610,393 Pilot Travel Center charging station was built in collaboration with General Motors. The chargers, installed by electric vehicle charging provider EVgo, allow four vehicles at a time to recharge while drivers have access to restrooms, food, and other conveniences.

The federal EV infrastructure funding helps Pennsylvania and the federal government move toward its goal of expanding EV charging facilities along 1,800 miles of interstate highways in the commonwealth designated as Alternative Fuel Corridors (AFCs). Under federal guidelines, the funds must first be used to build charging stations no more than every 50 miles along the designated routes.

Once the AFCs are fully covered, PennDOT will shift to expanding EV charging infrastructure in communities. A second round of funding will make \$22 million available to fill the remaining gaps in the AFC charging network, the Shapiro administration said in a statement.

** Excerpt from Peter Hall, [Pennsylvania Capital-Star](#), republished online or in print under Creative Commons license CC BY-NC-ND 4.0.*

Associate Member Spotlight

NovaTech Automation designs and manufactures automation solutions for the evolving power grid, inside and outside the substation. We provide solutions for SCADA, substation automation, grid automation, power metering, and precision timing. Our rugged Orion, Bitronics, and Kronos product lines deliver reliable performance in demanding power environments. All are made in the USA and supported by a 10-year warranty. NovaTech

products can be combined with professional services for configuration, packaging, installation, commissioning, and training to reduce the time to implement your projects. The company was founded in 1982 and you can learn more by visiting the website at <https://www.novatechautomation.com/>. You may also contact Mark Matassa, Northeast Regional Sales Manager, mark.matassa@novatechautomation.com.



2024 Will Be Better If You Share Your News....

Please share with us your exciting new projects, photos, personnel updates, and any other news you want to spread the word about. We know there is much happening in our member communities! Your submissions should be sent to bosak@papublicpower.org at any time and we will use them in upcoming editions. We also welcome your suggestions for topics of interest for our newsletters.

Pennsylvania Municipal Electric Association

1801 Market St., Suite 300
Camp Hill, PA 17011
Tel: 717-489-2088
info@papublicpower.org

LANSDALE & NORTH WALES



**Cordially Invite You to Attend
THE MONTGOMERY COUNTY
BOROUGH ASSOCIATION**

**February Dinner Meeting
Thursday, February 22, 2024 at the**

William Penn Inn

1017 DeKalb Pike, Gwynedd, PA

6:00 PM – Cocktail Hour (Cash Bar)

7:00 PM – Dinner

8:00 PM – PSAB Guest Speakers

Ronald Grutza, Senior Director of Government Affairs

Logan Stover, Director of Policy & Legislative Affairs

Please R.S.V.P. by February 9, 2024

Call 215-699-4424, Ext. 115 or Email


aturock@northwalesborough.org

**Cost is \$20 per person
Payable at the Door or Mail**

**Checks Payable to:
NORTH WALES BOROUGH
300 SCHOOL STREET
NORTH WALES, PA 19454**



WATER NEWS *Seasonal Reminders*


 **Frozen Pipes:** If you experience “no water,” during the cold months, check all faucets before calling our office. It could be related to a frozen pipe which is the property owner’s responsibility. To avoid this situation and costly repair bills, we suggest:

- Wrap/insulate pipes in unheated areas of the home (ie: basements, attics, etc.)
- Caulk, cover, or repair broken windows that are near water meters or pipes
- Locate and tag your master valve in case pipes freeze or rupture. We offer valve shut-off tags at our customer service desk so all members of the household will know which is the master valve.

Clear hydrants: Please ensure that snow and ice are cleared from hydrants on your property. This allows the fire department and our crews quick access to the hydrant in case of a fire or for a necessary repair. Some hydrants are equipped with markers to assist the fire department in finding them. Please do not tamper with them and notify us if a marker has been removed or vandalized.

Hydrant flushing: Spring fire hydrant flushing and inspection begins at the end of March (weather permitting) and runs through the end of May. Notices of flushing dates and locations can be found:

- Local newspapers
- Message portion of your water bill
- Our Website: npwa.org
- Facebook: [Facebook.com/NorthPennWater](https://www.facebook.com/NorthPennWater)

 **Fire Lines:** Customers who wish to test their fire sprinkler system and fire service line should call the Authority’s office ahead of time to notify us of their plans, allowing us to enact any necessary operational contingencies to ensure high quality, continuous water service to all customers.



WATER NEWS *Adopt-A-Cabin*



For the first year, NPWA adopted a cabin at Variety — the Children’s Charity of the Delaware Valley’s Holiday Lane event, which ran from November 30-December 2. Each year, Variety transforms its 77-acre campus into an interactive, family-friendly, winter wonderland for visitors to drive or walk through. NPWA designed a ski-themed cabin, complete with ski lifts, water towers, lights, and a not-so-scary yeti! We truly enjoyed this fun event that supports a great cause and hope to return next year. Be sure to keep this in mind for your holiday activities next year!

WATER NEWS *Hatfield Borough Partnership*

NPWA’s mission is to provide clean, safe and affordable drinking water 24 hours a day, seven days a week to our customers. In order to do this, there are many times when we must work directly with the municipalities we serve. The partnerships we have throughout the community are critical in ensuring we can fulfill our mission, keep construction costs down, and limit the inconvenience roadwork has on the community, when possible.

We have a unique opportunity to collaborate with Hatfield Borough on a joint roadwork project later this year. Hatfield Borough is replacing storm water infrastructure on W. Broad, E. Broad, and N. Main Street along with sanitary sewer improvements on N. Main Street. NPWA is teaming up with Hatfield on a portion of the project on Broad Street from Towamencin Avenue to Main Street. Since the water main in that section is between 60 and 114 years old and prone to breakage, NPWA will go in and replace the old water main with new 8-inch ductile iron water main that will enhance service reliability, water quality, and fire protection to that section of Hatfield Borough. By consolidating our efforts and bidding the project together, we save on construction and restoration costs and limit the overall impact to the community through efficient construction scheduling.

NPWA’s asset management plan to replace older water mains is critical in helping us determine our main replacement priorities.

7. NEW BUSINESS / DISCUSSION
ITEMS:

**A. Resolution 2024-01 Retroactive
Reimbursement Agreement for
the E. Lincoln Avenue Bridge
Grant Project**

**BOROUGH OF HATFIELD
MONTGOMERY COUNTY, PA**

RESOLUTION NO. 2024-01

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE
BOROUGH OF HATFIELD TO DESIGNATE BOROUGH
MANAGER JAIME SNYDER TO SIGN THE PENNDOT
LINCOLN AVENUE BRIDGE PROJECT REIMBURSEMENT
GRANT APPLICATION AND AGREEMENT FOR HATFIELD
BOROUGH**

WHEREAS, the Borough of Hatfield has completed the Lincoln Avenue Bridge Replacement Project which is eligible for a reimbursement grant from the Pennsylvania Department of Transportation (PENNDOT) and intends now to apply for the reimbursement grant, having already applied to the program, and PENNDOT requires the submission of the Reimbursement Agreement No. R22060014-1 as the RETROACTIVE BRIDGE PROJECT REIMBURSEMENT GRANT AGREEMENT for the project, and

WHEREAS, Borough Council determines that it would be in the Borough's best interests to agree to the RETROACTIVE BRIDGE PROJECT REIMBURSEMENT GRANT AGREEMENT and to authorize the Borough Manager to sign documents to effectuate this action,

NOW THEREFORE, the Borough Council of the Borough of Hatfield does hereby resolve to approve the RETROACTIVE BRIDGE PROJECT REIMBURSEMENT GRANT AGREEMENT and to authorize Borough Manager/Borough Secretary JAIME SNYDER to sign the Agreement R22060014 in the PENNDOT RAS system or elsewhere and any other necessary documents related to the Reimbursement Grant on behalf of the Borough of Hatfield.

APPROVED this 7th day of February, 2024 with Council Members

_____ voting "Aye"
and _____ voting "Nay."

ATTEST

BOROUGH OF HATFIELD

By: _____
Jaime Snyder, Secretary

By: _____
Jason Ferguson, Borough Council President

Approved by the Mayor this 7th day of February, 2024.

Mayor Mary Anne Girard



WORKER PROTECTION AND INVESTMENT CERTIFICATION FORM

A. Pursuant to Executive Order 2021-06, *Worker Protection and Investment* (October 21, 2021), the Commonwealth is responsible for ensuring that every worker in Pennsylvania has a safe and healthy work environment and the protections afforded them through labor laws. To that end, contractors and grantees of the Commonwealth must certify that they are in compliance with Pennsylvania’s Unemployment Compensation Law, Workers’ Compensation Law, and all applicable Pennsylvania state labor and workforce safety laws including, but not limited to:

1. Construction Workplace Misclassification Act
2. Employment of Minors Child Labor Act
3. Minimum Wage Act
4. Prevailing Wage Act
5. Equal Pay Law
6. Employer to Pay Employment Medical Examination Fee Act
7. Seasonal Farm Labor Act
8. Wage Payment and Collection Law
9. Industrial Homework Law
10. Construction Industry Employee Verification Act
11. Act 102: Prohibition on Excessive Overtime in Healthcare
12. Apprenticeship and Training Act
13. Inspection of Employment Records Law

B. Pennsylvania law establishes penalties for providing false certifications, including contract termination; and three-year ineligibility to bid on contracts under 62 Pa. C.S. § 531 (Debarment or suspension).

CERTIFICATION

I, the official named below, certify I am duly authorized to execute this certification on behalf of the contractor/grantee identified below, and certify that the contractor/grantee identified below is compliant with applicable Pennsylvania state labor and workplace safety laws, including, but not limited to, those listed in Paragraph A, above. I understand that I must report any change in the contractor/grantee’s compliance status to the Purchasing Agency immediately. I further confirm and understand that this Certification is subject to the provisions and penalties of 18 Pa. C.S. § 4904 (Unsworn falsification to authorities).

<i>Signature</i>	<i>Date</i>
<i>Name (Printed)</i>	
<i>Title of Certifying Official (Printed)</i>	
<i>Contractor/Grantee Name (Printed)</i>	

7. NEW BUSINESS / DISCUSSION
ITEMS:

**B. Resolution 2024-02 Emergency
Operations Plan**

BOROUGH OF HATFIELD
County of Montgomery, Commonwealth of Pennsylvania

RESOLUTION NO. 2024-02

ADOPTION OF THE EMERGENCY OPERATIONS PLAN

Whereas, the Borough of Hatfield, Montgomery County, Pennsylvania has the potential for natural and man-made large-scale emergency operations, and:

Whereas, the Borough of Hatfield is responsible for the health, safety and welfare of the residents and citizens during such, and;

Whereas, under Pennsylvania Act 1978-323, Title 35, an Emergency Management Coordinator was appointed by the Governor in 2015 for Hatfield Borough; and

Whereas, under Pennsylvania Act 1978-323, Title 35, it is the Borough's responsibility to prepare an Emergency Operations Plan which can be implemented in the event of a large-scale emergency operation.

NOW THEREFORE, BE IT REOLVED, THAT, that the Borough Council of the Borough of Hatfield, Montgomery County, Pennsylvania hereby adopts the NEWLY UPDATED EMERGENCY OPERATIONS PLAN to ensure Hatfield Borough's readiness in the event of such disasters and further does authorize the Borough Council President to sign this document.

NOW APPROVED and adopted by Hatfield Borough Council at a duly advertised public meeting held this 21st day of February, 2024 with ____ Council Members Voting "Aye" and ____ Council Members voting "Nay".

ATTEST

BOROUGH OF HATFIELD

Jaime E. Snyder
Borough Manager/Secretary

Jason Ferguson
President Borough Council

Approved this 21st Day of February, 2024

Mary Anne Girard, Mayor
Borough of Hatfield

7. NEW BUSINESS / DISCUSSION
ITEMS:

C. AMP Training Agreement

8. OLD BUSINESS:

9. ACTION ITEMS:

**A. Motion to Consider Resolution
2024-01 Authorizing Borough
Manager, Jaime E. Snyder, to Sign
the Retroactive Reimbursement
Agreement with PennDOT for the
E. Lincoln Avenue Bridge Grant
Project**

10. MOTION to ADJOURN:

**Executive Session: Personnel,
Litigation, Real Estate**