

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
January 31, 2018

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- (X) Kenneth V. Farrall
- (X) Jason Ferguson
- () Stephen E. Keib
- (X) John Kroesser

- () Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Solicitor Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis, and Assistant Manager Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to Approve the Workshop Meeting Agenda of January 31, 2018 with additions. The motion was seconded by Councilmember Kroesser and was unanimously approved with a vote of 4-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input.
No Public Input.
Media Not Present.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next Borough Council Meeting February 21, 2018 Regular Meeting @ 7:30PM at the HVFC
- MCBA Dinner Meeting February 22nd Location TBD
- HERC is scheduled to meet Wednesday, February 28th @ 8:00AM at the HVFC
- Next Planning Commission Meeting is scheduled for Monday, March 5th @ 7:00PM at the HVFC
- Hatfield Borough's Participation in the Polar Plunge

4. Return of the Taxes for the Tax Year 2017:

Nancy DeFinis, the Borough Tax Collector, addressed Council and gave her 2017 report. She stated that she only had to have six parcels in the Borough sent to the County for liens. Ms. DeFinis stated that this has been the highest amount she has collected in years for the Borough taxes and this seems to be a trend all over Montgomery County.

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Public Safety: Looking to schedule next meeting for February 21, 2018 at 6:30PM.

6. Edinburgh Square / Caracausa Building and Development Inc:

Manager DeFinis informed Council that new plans were submitted for the Caracausa Development. Manager DeFinis stated that the Planning Commission (PC) met on Monday and discussed the development. The PC discussed the stormwater issue and they support the stormwater plan that was presented to Borough Council. Manager DeFinis stated that the adjacent property owners were present at the PC Meeting and their questions were addressed and answered. Manager DeFinis also informed Council that the PC is recommending that the front of the development the developer take care of with parking concerns along with the Borough from the front of the development down to the first street, Farview Avenue.

Solicitor Harper stated that when the Borough addresses the Resolution for the development we would want to have the McMahan traffic study along with Chad, the Borough Engineer's review letters as references in the Resolution. Solicitor Harper stated that she would also add all waivers that Borough Council could agree to.

Manager DeFinis stated the PC also discussed the sidewalks and parking along Koffel Road.

7. MANAGERS REPORT: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

1. Land Use & Development Updates:

- A. St. Mary St. Kyrillos Coptic Church / Sewer Escrow Under Review
- B. GLC (Grace Lutheran Church) / Under Construction
- C. Gambone/Snyder Townhomes / Utility Billing – Resolved Final 6 Construction Permit issued for Borough Portion of the Project
- D. Hatfield Auto Museum / Nothing New
- E. Crystal Rose Catering / Nothing New

- F. Hattricks / Waiver of LD Request Granted / Bar enclosure installed under a building permit / Flea Market Approval Pending
- G. 122 ½ Towamencin Ave. / Access to Property / Nothing New
- H. PIRHL-Biblical Seminary Project / Zoning Application Approved
- I. Edinburgh Square Subdivision / Caracausa Development

2. Utility Billing Update:

- A. Staff continues to monitor past due Electric & Sewer accounts. No Electric disconnects are scheduled at this time.
- B. Email Billing available for Electric & Sewer Accounts. I encourage all account holders to take advantage of the cost-effective billing delivery opportunity.
- C. Borough staff has completed MunicIPAY training to receive credit card and online payments for Electric, Sewer and Real Estate Taxes. Payments can now be paid by credit card at the Borough Office or online.

3. 2018 Project Updates:

Bid Items for 2018:

- A. Centennial Park Sanitary Sewer Project is under Solicitor review
- B. The East School Street CDBG Grant Application has been awarded Staff is waiting on formal notification from Montgomery County Department of Housing & Development.
- C. Towamencin Avenue Reconstruction Pre-Bid Meeting is re-scheduled for January 24th at 2:00PM.
- D. Municipal Complex Bid Opening Rescheduled for January 24th at 3:15PM.

4. Items of Interest:

- A. PSAB 107th Annual Conference / Resolution Process
- B. APPA 2018 Legislative Rally
- C. Public Power Editorial
- D. Electric Transmission Rate Recap

Councilmember Ferguson addressed some questions regarding the legal advertisement wording for the public bidding process. Solicitor Harper reviewed the laws and regulations in Pennsylvania Humans Relations Act and Manager DeFinis stated that he believed it was stated in the AIA bid documents.

8. NEW BUSINESS / DISCUSSION ITEMS:

A. Ordinance 530 Soliciting Ordinance

Manager DeFinis stated that this is something that the Borough is trying to adopt so that the Borough is more compatible with the Township which in turn would make it easier for the Police to enforce.

Solicitor Harper stated that the changes to the existing are red-lined and if Borough Council is happy with this Ordinance she would shorten it for advertising. Solicitor Harper reviewed the biggest changes in this ordinance being the shorten time of the permit, the criminal history form and the shorten time frame to 7:00PM to allow solicitation.

B. Towamencin Avenue All-Way Stop Evaluation

Manager DeFinis informed Council that this was a study that was completed by McMahon, the Borough Traffic Engineer, and they are recommending that an all-way stop is not needed. Manager DeFinis stated that the issue on Towamencin at Broad Street will be looked at separately along with the Township and applying for a Safe Route to School Grant.

Councilmember Ferguson asked how it is determined that a traffic study is warranted? A small discussion ensued and it was stated that the residents along with new development and proposed traffic calming can be contributing factors.

C. Resolution 2018-02 AMP Fremont Certificate

Solicitor Harper stated because you have a piece of the Fremont project and AMP needed financing to build and continue maintenance on the project they are asking the Borough to prove that they are an interested party and that the Borough is not doing anything to interrupt the tax-exempt status.

D. Resolution 2018-03 Opposing the Transfer of Recycling Funds to the Commonwealth General Fund

Solicitor Harper explained that the recycling funds are on the list of funds that the Governor can tap if he needs money to fill the budget. Solicitor Harper stated that this Resolution would oppose that.

E. Resolution 2018-04 PA Small Water and Sewer Grant

Manager DeFinis stated that this grant addresses the North Main Street Sewer Main Project repair and the Borough needs to apply for the grant as the Borough is required to commit to matching funds.

F. Consumer Fireworks Regulations

Manager DeFinis informed Council that he wanted to include the new firework regulation laws in the packet as there have been several calls since the recent sports winnings of residents setting off fireworks in the Borough. Manager DeFinis also added that the Borough is looking to hold a fireworks show for Community Night Out but the new guidelines may prohibit that from taking place

in the Borough. A discussion ensued amongst Council about creating a local Ordinance addressing the use of fireworks in the Borough.

G. MONTCO 2040 Grant

Assistant Manager Jaime Snyder addressed Council and informed them about the MONTCO 2040 Grant. Ms. Snyder went over the project site at the intersection of Broad, Market and Lincoln and addressed how this project fits into the 2015 Walkability Audit that was completed by the Montgomery County Planning Commission. Ms. Snyder informed Council that there would be a 20% match required from the Borough for this grant.

9. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Manager DeFinis and President Weierman updated and answered questions regarding the Reports and Correspondence.

Lieutenant Robertson updated and answered questions regarding the monthly Police Report.

- Monthly Investment Report
- Monthly EIT / LST Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Fire Safety Inspection Report
- Property Maintenance Report
- Zoning, Building Code Enforcement Officer & Fire Marshal Report

10. ACTION ITEMS:

A. Motion to Consider Resolution 2018-02 Authorizing AMP Fremont Energy Center Participation Certificate.

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2018-02 Authorizing the AMP Fremont Energy Center Participation Certificate. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

B. Motion to Consider Resolution 2018-03 Opposing the Transfer of Recycling Funds to the Commonwealth General Fund.

Motion: A motion was made by Councilmember Farrall to Approve Ordinance 2018-03 Opposing the Transfer of Recycling Funds to the Commonwealth General Fund. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

11. ADJOURNMENT:

Motion: A motion was made by Councilmember Kroesser to adjourn the Workshop Meeting of January 31, 2018. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0. The meeting adjourned at 8:47PM.

Executive Session Personnel, Litigation and Real Estate

Respectfully Submitted,
Jaime E. Snyder
Assistant Manager