

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
April 3, 2019

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- () Kenneth V. Farrall
- () Jason Ferguson – arrived at 7:50PM
- (X) John Kroesser
- (X) Lawrence G. Stevens

- () Mayor, Robert L. Kaler III

The record shows that three members of Council were present at roll call, as well as, Solicitor Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis, and Treasurer Diane Farrall. Councilmember Ferguson arrived at 7:50PM.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to Approve the Workshop Meeting Agenda of April 3, 2019 with additions. The motion was seconded by Councilmember Kroesser and was unanimously approved with a vote of 3-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input.
No Public Comment.
Media Not Present.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next Borough Council Meeting April 17, 2019 Regular Meeting @ 7:30PM at the HVFC
- The Next Hatfield Chamber of Commerce Luncheon Meeting is Scheduled for Monday April 22nd Noon at the Township Building
- HERC is scheduled to meet Wednesday, April 24th @ 8:00AM at the HVFC
- Next Planning Commission Meeting is Scheduled for Monday, April 29th @ 7:00PM at the HVFC

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Budget, Finance & Labor: Met this evening and reviewed the investment and pension reporting. President Weierman highlighted the ESSA Construction Account for the Municipal Complex and the remaining budget.

5. Edinburgh Square / Caracausa Building & Development Inc:

Manager DeFinis informed Council that he had communication with the developer about the escrow account. The developers Engineer reached out to Bursich, the Borough Engineer, and he was informed to contact the Borough directly.

6. Lauman Tract Plan of Simple Conveyance / DeAngelo Property

Manager DeFinis addressed Council and told them that himself along with many Borough consultants and staff met with the developer yesterday for a kick off meeting. Manager DeFinis stated that the developer is looking to come to the Borough with a sketch plan shortly.

7. MANAGERS REPORT: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

1. Land Use & Development Updates:

- A. St. Mary St. Kyrillos Coptic Church / Sewer Escrow Under Review
- B. GLC (Grace Lutheran Church) / Construction Complete
- C. Gambone/Snyder Townhomes / Project Near Completion
- D. Hatfield Auto Museum / Nothing New
- E. Crystal Rose Catering / Nothing New
- F. 122 ½ Towamencin Ave. / Access to Property / Nothing New
- G. PIRHL-Biblical Seminary Project / Zoning-time extension approved
- H. Salter's / Woodburners Improvements
- I. Edinburgh Square Subdivision / Extension Granted
- J. Maple Avenue Proposed Development -Lauman Lot Line / Extension Granted
- K. Heckler / Pletscher Property Plan of Simple Conveyance / Completed – waiting for recorded plan.

2. Utility Billing Update:

- A. Staff continues to monitor past due Electric & Sewer accounts. Residents are being sent reminders for PAST DUE ACCOUNTS. Disconnects are scheduled for April 23rd.
- B. Email Billing available for Electric & Sewer Accounts. I encourage all account holders to take advantage of the cost-effective billing delivery opportunity.
- C. Borough staff is working with AMP in preparation for an AMI system.

3. 2019 Project Updates:

- A. The East School Street Sanitary Project final trench restoration will take place in Spring of 2019.
- B. Bid Specs for 2019 Road Resurfacing Projects and Stormwater Projects are being developed.
- C. Assistant Manager Jaime Snyder is working with Public Works Director Fred Leister & Steve Fickert on several grant opportunities.
- D. East Lincoln Avenue Bridge Replacement with field surveys and environmental permitting.
- E. Back-up Generator Peak Shaving AMP / Power Secure / Next ERA Energy

4. Items of Interest:

- A. Bentwood Drive Dedication Update
- B. ACRE Request Denied
- C. MCBA Dinner Meeting
- D. Lands Trust Letter

8. MUNICIPAL COMPLEX UPDATE:

A. Clerk of the Works Report

President Weierman highlighted the Clerk of the Works Report with Council and Manager DeFinis addressed the building progress.

B. Allowance Adjustment Report

Manager DeFinis highlighted the AAR and spoke about the highlighted items still being considered.

C. E.R. Stuebner Payment Request No. 13

President Weierman addressed the Stuebner payment request and stated that it will be on for consideration at the Regular Meeting.

9. NEW BUSINESS / DISCUSSION ITEMS:

A. AMI System Update

Manager DeFinis spoke about the financing portion of the AMI system through AMP. Borough Council discussed all the details presented with the financing options and the BF&L committee spoke and suggests moving forward with the project by financing the project with Borough funds. A discussion ensued amongst Council about the best options moving forward.

B. BTM (Behind the Meter) Generator Program

Manager DeFinis outlined the BTM (Behind the Meter) Generation Program with Borough Council and spoke about peak shaving and the year savings this could save the Borough after an estimated eight-year payoff. Manager DeFinis added that this project become appealing to Hatfield and other municipalities as there is no out of pocket costs. Manager DeFinis added that the Utility Engineers was in support of this project.

A discussion ensued amongst Council where Manager DeFinis outlined what peak shaving was and the benefits to the Borough through this type of project.

C. Stormwater Maintenance Easement / Agreement at 209 South Main Street

Manager DeFinis stated that Mr. Godshall is concerned with the water on his property and believes it is from a failing stormwater pipe underground. Manager DeFinis added that the pipe in question has recently been televised and that there was no indication of any cracks or infiltration of water. Manager DeFinis stated that Mr. Godshall was informed that the Borough does not own the pipe and it could possibly be a PennDOT stormwater pipe.

A discussion ensued amongst Borough Council about this issue; the pipe and possible solutions. Manager DeFinis added that a site meeting will be scheduled for the future.

D. PSAB Conference & Exhibition & Voting Delegate

Manager DeFinis stated that this event is coming up in June and please consider if you are going to be the voting delegate.

E. PMEA Update

Manager DeFinis updated Council on the PMEA Board and the Executive Board Members.

F. FDR Auction

President Weierman updated Council on Borough's Freemont Energy Plant source and how this FDR could mediate the maximum transmission costs. Manager DeFinis stated that AMP would go out and bid on the FDR's and if they fit into a certain range, they take them but if it doesn't, they will pass on the opportunity. AMP will look to see if it is economically feasible for the Borough's portion on Freemont before bidding. Manager DeFinis stated that the auction opens April 10, 2019.

10. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Manager DeFinis and President Weierman updated and answered questions regarding the Reports and Correspondence. Lieutenant Robertson from the Hatfield Township Police Department reviewed the monthly police report.

- Monthly Investment Report
- Monthly EIT / LST Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Zoning Officer, Building Code, Property Maintenance Report
- Fire Marshal / Fire Safety Inspection Report
- Pool Advisory Board Report

11. ACTION ITEMS:

A. Motion to Consider Approving Michael DeFinis as the Authorized Signer for the FDR Auction

Motion: A motion was made by Councilmember Ferguson Approving Michael DeFinis as the Authorized Signer for the FDR Auction. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

12. ADJOURNMENT:

Motion: A motion was made by Councilmember Stevens to adjourn the Workshop Meeting of April 3, 2019. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0. The meeting adjourned at 8:53PM.

Executive Session Personnel, Litigation and Real Estate

Respectfully Submitted,
Jaime E. Snyder
Assistant Manager