

HATFIELD BOROUGH COUNCIL

WORKSHOP MEETING

November 3, 2021



JOHN H. WEIERMAN, PRESIDENT
JOHN KROESSER, VICE PRESIDENT
SALVATORE DILISIO JR., COUNCILMEMBER
JASON FERGUSON, COUNCILMEMBER
LAWRENCE G. STEVENS, COUNCILMEMBER
ROBERT L. KALER III, MAYOR

MICHAEL J. DEFINIS, BOROUGH MANAGER
CATHERINE M. HARPER, BOROUGH SOLICITOR



Borough of Hatfield

Montgomery County, Pennsylvania

BOROUGH COUNCIL WORKSHOP MEETING

November 3, 2021

AGENDA

CALL TO ORDER / ROLL CALL

1. APPROVAL OF MEETING AGENDA:

Motion: To Approve the Agenda of the November 3, 2021 Workshop Meeting

2. PUBLIC INPUT:

Please rise, state your name and address and reason for addressing Council

3. ANNOUNCEMENTS:

- Borough Offices will be closed Thursday, November 11th in Observance of Veterans Day
- Next Council Meeting November 17th the Regular Meeting @ 7:30PM in Council Chambers
- HERC is scheduled to meet Wednesday, November 17th @ 8:00AM via ZOOM
- Borough Offices will be closed Thursday & Friday November 25th & 26th in Observance of the Thanksgiving Holiday
- The Planning Commission is scheduled to Meet November 29th at 7:00PM in Council Chambers
- The ZHB Meeting for 64 E. Lincoln Avenue from October 27th is Continued till November 17, 2021 @ 7:30PM in Council Chambers to Announce an Official Meeting Date

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

5. MANAGERS REPORT:

6. ASSISTANT MANAGERS REPORT:

7. NEW BUSINESS / DISCUSSION ITEMS:

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

- A. HVFC Hatfield Volunteer Fire Company Flasher Installation Award
Consideration Recommendation from McMahon & Associates
- B. Orchard Lane Forest Way Sanitary Sewer Replacement Project
Change Order Request No. 1
- C. Resolution 2021-27 PEMA Designation of Agent for DR-4618
- D. Electric Capacity Plan
- E. Ordinance No. ____ Keeping of Animals
- F. 2022 Meeting Dates
- G. 2022 Preliminary Budget Discussion
- H. Lincoln Avenue Bridge Project Payment Application No. 4

8. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

- Monthly Investment Report
- Monthly EIT / LST Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Zoning Officer, Building Code, Property Maintenance Report
- Fire Marshal / Fire Safety Inspection Report
- Pool Advisory Report

9. ACTION ITEMS:

- A. Motion to Consider Awarding the Hatfield Volunteer Fire
Company Flasher Installation to Charles A. Higgins & Sons of
Aston PA in the Amount of \$ 61,051.40 (sixty-one thousand
fifty-one dollars and forty cents)
- B. Motion to Consider the Orchard Lane Forest Way Sanitary
Sewer Replacement Project Change Order Request No. 1
- C. Motion to Consider Resolution 2021-27 PEMA Designation of
Agent for DR-4618

10. MOTION to ADJOURN:

Executive Session: Personnel, Litigation, Real Estate

2. PUBLIC INPUT:

Please rise, state your name and address
and reason for addressing Council

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**4. REPORTS FROM STANDING
COMMITTEES AND MAYOR:**

5. MANAGERS REPORT:



Borough of Hatfield

Montgomery County, Pennsylvania

MANAGER'S REPORT General Report and Projects Update

1. Land Use & Development Updates:

- A. Hatfield Auto Museum / **Nothing New**
- B. 371 Edgewood Drive formerly 122 ½ Towamencin Ave. **Demolition Completed / Driveway Permit Under Review**
- C. Edinburgh Square Subdivision Lots 3 & 4 **Notice to Proceed Issued / Building Permits Issued for Lots 1 & 2**
- D. Bennett's Court L.D. **Revised Preliminary Plan to be Re-Submitted**
- E. 43 Roosevelt L.D. **Final Plan Approved / Developers Agreement being Developed**
- F. 127 Penn Avenue **Sketch Plan Submitted Project on Hold / Property up for Sale**
- G. SEPTA Property / **Long Term Lease being Developed**
- H. North Penn Industrial Center **Sketch Plan Submitted for Discussion Application or Land Development has not been Submitted No Action Required or Pending**

2. Utility Billing Update:

Staff continues to monitor Electric & Sewer Past Due accounts. Electric & Sewer delinquent notices are being sent as a reminder.

Email billing is available for Electric & Sewer Accounts. I encourage all account holders to take advantage of the cost-effective efficient billing delivery opportunity.

The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.

<https://hatf-pa-web.amppartners.org/index.php>

Please register exactly as it appears on your current billing. Example SMITH, JOHN E

3. 2021 Project Updates:

- A. The East Lincoln Avenue Bridge Replacement Project is scheduled for completion by December 10, 2021. Payment Application # 4 is on the November 3rd Agenda for discussion.
- B. The 2021 ADA Curb & Ramp Project has been completed. Payment has been issued.
- C. The 2021 Roadway Resurfacing Project has been completed. A punch list of outstanding items has been issued. The engineer anticipates one payment request for the project.
- D. The 2021 Portion of Stormwater replacement on Jade Drive has been completed.

4. PMEA Update: October Newsletter Attached

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P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
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5. AMP Pennsylvania R.I.C.E. BTM Peaking Project Update:
Supply chain delays and contractor availability caused by the Pandemic continue to interrupt final installation of the generator. Public Works Director Steve Fickert continues to work with AMP and Power Secure representatives to secure local contractors to complete the project.

6. AMI Update:
The AMI system is functioning as intended, which enables Utility Billing Coordinator David Weiss to monitor the electric metering system daily. Daily monitoring of the system ensures billing accuracy and enables diagnostics of service connections.

7. HERC Update:

8. Items of Interest:
 - A. PennDOT Winter Maintenance Agreement
 - B. HTMA Financial Statement Year End March 31, 2021 is available for Review, a copy is in the Borough Office.
 - C. NPWA Annual Report is available for Review, a copy is in the Borough Office.

Respectfully Submitted November 3, 2021
Michael J. DeFinis Borough Manager



Save the Date!

PMEA 2022 Annual Conference – September 7 – 9, 2022 @ Penn Stater, State College

American Rescue Plan Act Funding

By: GMS Funding Solutions

THE BASICS OF ARPA

The American Rescue Plan Act (ARPA) of 2021 established the Coronavirus State and Local Fiscal Recovery Fund (CSLFRF), which delivers \$350 billion in COVID-19 relief to state, local, territorial, and Tribal governments. These funds are intended to provide government entities with substantial flexibility to meet local needs—including support for households, small businesses, impacted industries, essential workers, and communities hardest hit by the COVID-19 pandemic. These funds can also be used to advance critical water, sewer, and broadband infrastructure projects.



ELIGIBILITY TEST

The US Department of Treasury published the Coronavirus State and Local Fiscal Recovery Fund Interim Final Rule (IFR) on May 10, 2021, which has been updated several times since then with the public comment and question period ending July 16, 2021. Treasury has stated that until a Final Rule is adopted and becomes effective, the IFR is, and will remain, binding and effective. This means that if recipients use CSLFRF in a manner consistent with the IFR, while the IFR is effective, they will not be subject to recoupment. The IFR provides guidance on eligible uses of the funds, and outlines a general two-part eligibility test:

1. A recipient must first consider whether an economic harm exists and whether this harm was caused or made worse by the COVID-19 public health emergency.
2. In addition, the eligible use must "respond to" the identified negative economic impact in a reasonable and proportionate manner.

ELIGIBLE USES

ARPA funding is specifically designed to:

1. **Respond to Public Health Emergency/Negative Economic Impacts** – provides funding for COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff, in addition to addressing negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.
2. **Provide Premium Pay** – provides assistance for economic harm to the public sector and essential workers - healthcare, education and childcare, transportation, sanitation, grocery and food production, public health and safety by providing premium pay.
3. **Alleviate Revenue Loss** – allows recipients to allocate funds for the provision of government services (a broad category of eligible expenditures) to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency.
4. **Construct Water/Sewer/Broadband Infrastructure** - provides recipients with the ability to make necessary investments in water, sewer, or broadband infrastructure.

(Continued on the next page)

Annual Business Meeting Board Election

PMEA elected three members to the PMEA board at the annual conference this year. As per the association's 2019 revised by-laws, the three seats are ending their initial two-year terms. All future terms will be for four-years. Elected to serve beginning in January 2022 are: the boroughs of **Ephrata, Hatfield, and Zelienople**. Borough councils will select their representatives to serve.

American Rescue Plan Act Funding (continued)

In an effort to promote a longstanding impact with multiplier effects for the economy, recipients may assign a portion of their ARPA CSLFRF funds to an appropriate sub-recipient, such as a municipal authority, an industrial development authority, or a non-profit organization. Investments in local community initiatives and economic recovery projects that fall within the eligible expenditure categories and meet the two-part eligibility test can result in long-lasting, positive, and recurring impacts in communities throughout Pennsylvania.

DISCLAIMER

The information provided in this article is for general informational purposes only. The eligible uses of ARPA Funds described are provided as examples of opportunities and uses that may be approved as allowable expenditures of ARPA Funds and are not intended to be nor should be interpreted as approval or guaranty of eligibility. Each investment opportunity and request for ARPA funding should be reviewed by independent counsel for compliance with the U.S. Department of the Treasury's guidelines regarding the use of ARPA Funds.

GMS Funding Solutions is a project management team working alongside our public and private sector clients to secure funding and financing for the advancement of transformative community and economic development projects across Pennsylvania. Visit us at: www.gmsfundingsolutions.com.

Municipal Electrics and the Municipal Claims and Tax Liens Act

By: Isaac P. Wakefield, Esq., and Samuel E. Wiser, Jr., Esq., Salzmann Hughes

Avoiding accruing utility delinquencies is crucial for municipalities. Mounting arrearages present budgetary issues for municipalities and often lead to inequitable results where ratepayers who diligently pay their bills are forced to subsidize those who do not. The advent of COVID-19 and the accompanying mandatory or voluntary limitations on municipal collection efforts have left some municipalities with work to do to bring accounts current. Utility service termination resulting in the displacement of people or businesses can be politically challenging. Municipal electric utilities that adopt and implement proper delinquency policies and uniform collection processes have always been and will continue to be in the best position to protect against carrying forward sizeable accounts receivable balances and associated pitfalls.

Pennsylvania's Municipal Claim and Tax Lien Law or "MCTLL" governs municipalities' collection of unpaid service or user charges, including for electric service, against real estate. MCTLL contains robust substantive and procedural requirements that guide a municipality's effort to collect such charges by, for example, filing municipal liens and executing on those liens through the writ of *scire facias* process. The trouble, however, is that MCTLL has not been substantially revisited by the Pennsylvania General Assembly since its enactment in 1923. Accordingly, the law presently contains archaic language and complex processes that often confound local governments that seek to implement its terms. And recent judicial applications of the MCTLL have left some municipalities questioning their powers under MCTLL and yearning for a clarifying legislative effort to modernize the law.



No doubt borough electric utilities are not strangers to the Commonwealth Court's 2017 decision in *Ellwood City v. Heraeus Electro-Nite Co., LLC*, 167 A.3d 273 (Pa. Cmwlth. 2017). *Ellwood City* involved a borough's efforts to recover approximately \$1.3 million from an industrial customer for past electric service not previously billed due to a billing error. Of particular concern was the Commonwealth Court's reasoning, which was arguably unnecessary to its decision in the case, that the nature and content of the particular ordinance at issue precluded the imposition of a municipal lien. The ordinance characterized the electric service as contractual or voluntary, rather than as a unilateral governmental action. And, in

turn, a contractual dispute cannot serve as the basis for a lien against real estate by operation of law. The Commonwealth Court's decision, though limited to the ordinance at issue in *Ellwood City*, resulted in much hand-wringing due to concern that, read broadly, the court's decision could prevent boroughs and other municipalities from filing municipal liens for the collection of utility service charges. Thus far, we have not seen challenges to utility collections along these lines. But the hope is that Pennsylvania's General Assembly will amend MCTLL to clarify that the conclusions of *Ellwood City* were erroneous and to confirm what has always been true, that municipalities may use municipal claims and liens to recover unpaid utility rates for utility services provided including electric service.

The fall-out from *Ellwood City* is only one among a number of complaints regarding the current language of the MCTLL. Other often invoked concerns surround permissible interest rates and penalties to be passed both before and after a lien is filed, the extent to which liens exist and are recoverable for delinquencies that have not been perfected through the formal filing of a lien, and questions regarding the priority of a municipal claim or municipal lien over other encumbrances. And, for their part, municipal solicitors must sometimes wrestle with implementing antiquated procedural requirements from the MCTLL in the modern court system.

Unfortunately, while there is an expectation that the legislature is making strides toward and will ultimately amend MCTLL in the near term to account for some of these grievances, there are no bills

(Continued on the next page)

Municipal Electrics and the Municipal Claims (continued)

pending yet in the General Assembly. We are compelled to withhold speculation on what the entire scope of those changes may be or when they may occur. We only hope that some of the common questions about MCTLL are addressed.

Anticipation over a modernized and clarified MCTLL should not stall a borough's collection efforts. It is advisable for boroughs to review their existing collections policies and consult with their solicitors regarding their efficacy under MCTLL's existing structure and pursuant to any other applicable laws including the Utility Service Tenants Rights Act and the Fair Debt Collection Practices Act. The attorneys at Salzmann Hughes, P.C. routinely advise clients on the intricacies of their collection efforts and would be glad to provide an independent review of any collections policies. And, of course, we will continue to monitor and contribute to any legislative efforts to modernize MCTLL to the extent we are granted the opportunity.

Salzmann Hughes, P.C. is Solicitor of PMEPA. The attorneys at Salzmann Hughes, P.C. can assist with any questions related to the new legislative measures explained in this article.



Redistricting – A Once in a Decade Job

By: Joe Uliana, Managing Principal, J.M. Uliana & Associates

At beginning of each decade, states are required to redraw the boundaries of state legislative and Congressional districts. The process of legislative reapportionment is a constitutional mandate, made necessary to ensure that districts are the same size and that new district boundaries reflect the shifts in population that have occurred over the previous ten years.

Redrawing of state legislative and congressional boundaries may seem like a technical, inside baseball issue, but the results have a real-world impact. These new district lines will help to determine your state Representative, Senator or Congressperson.

Final decisions on these changes are likely to be made in the next two months, so it is a good time to look at the process and what might happen.

The 2020 Census found that Pennsylvania's population, while growing by 2.1%, was slower than the growth in the country as a whole, as a result Pennsylvania will lose one Congressional seat, dropping from 18 seats to 17.

How states draw their Congressional districts is unique to each state. In Pennsylvania, the new Congressional map is a law, approved like any other law. A Bill is passed through both the House and Senate and is signed by the Governor. This may seem straight forward and simple, but politics is always in play. Also, Governor Wolf is a Democrat, and the House and Senate are controlled by Republicans, so this makes agreeing on a final map more difficult. Compromises will be needed.

An agreement might be a little easier to achieve, given the announcements that two Members of the Pennsylvania Congressional delegation, Rep. Connor Lamb (D-Allegheny) and Rep. Michael Doyle (D-Allegheny), are not seeking re-election. It seems logical that their seats may be consolidated in order to get to 17 seats, but sometimes the simple answer doesn't always work out.

While the Congressional reapportionment depends on national population shifts, state redistricting is only about the changes in the Commonwealth.

The 2020 census provides interesting insights into a long-term, Pennsylvania trend. Pennsylvania's population continues to grow south and east. The dividing line between population growth and loss in Pennsylvania is the area bounded by I-80 to I-81 and south to the Maryland border. The only county outside of this area that grew in the last ten years is Allegheny County. The area to the north and west I-80 to I-81 has lost population.

It looks like the City of Philadelphia has grown enough to add one House seat. The Philadelphia suburbs as well as York, Cumberland, and Lancaster Counties have all grown. Those areas could possibly gain state House seats, as well.

Counties that will possibly lose seats come from the areas that border the states of Ohio, New York, and West Virginia, where counties have lost population over the last ten years.

While it is clear that some seats will be moved from west to east, everything else is yet to be determined. The state House and Senate redistricting process is much different from Congressional reapportionment. The Pennsylvania Constitution provides that General Assembly seats are redrawn by a five-member Legislative Reapportionment Commission, consisting of the four caucus Floor Leaders and a fifth Member, the Commission Chair, who is usually appointed by the Supreme Court. This year the Supreme Court chose the highly respected former Chancellor of the University of Pittsburgh, Mark Nordenberg to be the Commission Chair.

(Continued on the next page)

Redistricting (continued)

Former Chancellor Nordenberg has promised an open and transparent process. To date, the Commission he chairs has held fourteen public meetings and accepted hundreds of formal, public comments. When the Commission publishes their draft maps, there will be additional public hearings before a final map is approved.

There is much work to do before the end of the year. The process of drawing new districts has been hampered by the COVID-19 pandemic, which has caused the Department of Commerce to delay the transfer of critical census data to the states. The lateness in receiving local population information is forcing the map drawing process to shorten significantly.

Key decisions that will affect the people of Pennsylvania for ten years will now be made soon. In between football games, Thanksgiving, deer hunting and preparations for Christmas make sure to pay attention to what is happening in Harrisburg on Congressional and Legislative reapportionment. Who knows, your community may have a new state Representative, state Senator or Member of Congress next year.

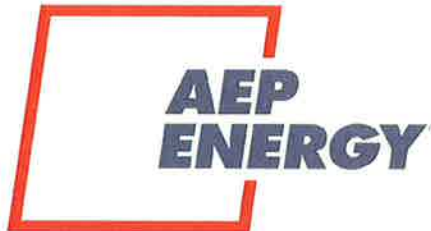
Ephrata Hosts AMP Board

The American Municipal Power (AMP) board held its regular monthly meeting in Ephrata. Bob Thompson, manager and AMP Board member, stated that "the Borough of Ephrata was honored to host the October meeting of the AMP Board of Trustees on Wednesday October 20, 2021."



Thompson added, "in addition to the board meeting members of the board as well as several of AMP staff visited Ephrata's Pennsylvania RICE (reciprocating internal combustion engine) Peaking installation. This consisted of 5.4 mw of peak shaving diesel generators. The project is expected to be commissioned COD (commercial operation date) on November 1, 2021. Ephrata is the first of nine Rice Peaking projects to come online in partnership with AMP. The other Pennsylvania participants include Perkasio, Hatfield, Schuylkill Haven, Mifflinburg, Quakertown Blakely, Weatherly and Girard."

Associate Member Spotlight



An **AEP** Company

As a competitive energy solutions provider, AEP Energy offers a comprehensive suite of plans and services designed to exercise control over your energy, manage risk, maximize savings, and increase profitability.

AEP works directly with you to develop a comprehensive solution tailored for your organization. Together with our energy and natural gas solutions, to our wind and on-site solar options plus behind-the-meter technology, you will find we offer a full-service package under one roof. Looking for services and programs to compliment your

energy solution, AEP has that too! We provide energy strategy and advisory services, billing and usage auditing, demand management and much more. Our solutions offer a new way to select the best energy strategy for your municipality by combining years of industry experience with innovative technologies.

There are a variety of ways you can approach your municipal energy strategy. Partnering with an energy supplier you trust is step one. Backed by our parent company, American Electric Power (AEP), with more than 100 years of energy experience, AEP Energy offers stability in service and price to deliver the right solution for your municipality. Visit us at <https://www.aepenergy.com/>.

We Want to Hear From You

Please share with us your exciting projects and photos for future newsletters. Your submissions should be sent to bosak@papublicpower.org at any time and we will use them in upcoming editions.

Pennsylvania Municipal Electric Association

112 Markel St., 8th Floor,
Harrisburg, PA 17101
info@papublicpower.org



Borough of Hatfield

Montgomery County, Pennsylvania

MEMORANDUM

Date: October 28, 2021

To: Borough Council

From: Lindsay Hellmann- Public Information Coordinator

Subject: Upcoming Holiday Events & A New Business

On December 9, 2021 we will be hosting our annual Holiday Appreciation event. Things are looking a little different this year. We will be having this as a heavy hor'dourves and beverage event at the Holiday Inn in Kulpsville from 5:00-8:00pm. Keep an eye out for invitations next week. All invitations include a spouse or a plus one.

Grace Lutheran Church is holding the Christmas Tree Lighting this year. I have had brief contact with Peggy Schmidt and am waiting on a date and time. I am also waiting to see in what capacity they will be needing Borough assistance. We will be donating 200 light-up toys to them as well.

As many of you know we have a new business in town- Santucci's Square Pizza. If you have the opportunity, please be sure to order some delicious food. I highly recommend the Margherita Flatbread, I have had it twice already.

Wishing you and your families a Happy Thanksgiving!

Thank you for your continued support.

Respectfully submitted,

Lindsay Hellmann

Public Information Coordinator

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
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215-855-2075

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Website:
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7000 Geerdes Blvd.
King of Prussia, PA 19406

Winter Traffic Services Agreement

Dear Municipal Officials:

Attached is the Exhibit "A" for 2021/2022 season for the above-mentioned agreement in your municipality.

We have received approval to offer an increased rate based on the Maintenance Functional Class (MFC) as outlined below. Please review this exhibit carefully. **If there are any discrepancies or questions concerning the exhibit, mark them in red ink and return it.**

<u>MFC</u>	<u>"B"</u>	<u>"C"</u>	<u>"D"/ "E"</u>
	1,308.99	1,222.68	1,131.97

If your municipality accepts the exhibit as it is presented, **we are asking that you complete the form at the bottom of this letter and return it to Venitra Starks at 7000 Geerdes Blvd., King of Prussia, PA 19406 or if more convenient via e-mail to vstarks@pa.gov**

If you wish to terminate your agreement with the Department, please notify this office within two weeks from the date of receipt of this letter. Questions or comments can be referred to Venitra Starks at 610-205-6755 or via e-mail to vstarks@pa.gov

Thank you for your participation in this program.

Sincerely,

John F. Krafczyk
Assistant District Executive - Maintenance
District 6-0

Municipality: _____ Phone No.: _____

Contact Person: _____ County: _____

Address: _____

2021-22

COUNTY: Montgomery
 MUNICIPAL: Hatfield Borough
 SAP #

CONTRACT EXHIBIT A
 Revised July 1, 2021

AGREEMENT NO. 3900038237
 YEAR 5
 OF 5

STATE ROUTE	LOCAL DESCRIPTION	BEGIN SEGMENT	BEGIN OFFSET	END SEGMENT	END OFFSET	SNOW LANE MILES	MFC	RATE PER MFC*	COST
493	Vine St to Boro Line	32	577						
1003	Main St to Overbrook Drive	10	0000						
				52	580	4.1	C	\$1,222.68	\$5,012.99
				20	614	1.5	C	\$1,222.68	\$1,834.02
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00

*For the Standard Agreement, rates may vary per county depending on the MFC- see Attachment A Rate Schedule

*For the Actual Cost Agreement, rates may not reflect those that appear on Attachment A because PennDOT is paying actual costs. Rates used must be pre approved by BOMO

MILEAGE MFC B =	0	TOTAL COST =	\$6,847.01
MILEAGE MFC C =	5.6		
MILEAGE MFC D =	0		
MILEAGE MFC E =	0		
TOTAL MILEAGE	5.60		

TERMS OF PAYMENT: The Municipality will be compensated with a lump sum payment in the amount indicated as Total Cost, and as adjusted by the Department of Transportation at the end of each year. The Municipality will be compensated with an adjustment to offset severe winters at the following rate. The Municipality will receive an adjustment equal to the percentage of the Department's actual costs (for similar roads serviced) over and above the five-year average for a particular county less a \$1,000.00 deductible for Municipalities with agreements totaling \$5,000.01 or more and a \$500.00 deductible for all others.

<u>Suggested Total Amount Encumbrance</u>	
1st Year:	\$6,847.01
2nd Year:	\$6,983.95
3rd Year:	\$7,123.63
4th Year:	\$7,266.10
5th Year:	\$7,411.42
TOTAL:	\$35,632.10

HATFIELD TOWNSHIP MUNICIPAL AUTHORITY
(a Component Unit of Hatfield Township)

Financial Statements and
Supplementary Information

Year Ended March 31, 2021

ANNUAL REPORT



OUR RESPONSE TO A YEAR LIKE NO OTHER



6. ASSISTANT MANAGERS REPORT:



Borough of Hatfield

Montgomery County, Pennsylvania

Assistant Managers Report November 2021

BOROUGH OF HATFIELD

1. Public Assistance Request DR-4618 (Ida)
2. County Transportation Program (CTP) Award
 - Liberty Bell Trail Crossing \$84,560.00
3. Liberty Bell Trail Feasibility Study
 - Virtual Meeting Room:
<https://libertybelltrail.z13.web.core.windows.net/>

Respectfully submitted,

Jaime E. Snyder
Assistant Manager
Borough of Hatfield

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781


Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

 Dashboard

 My Organization ▼

Hatfield, Borough of (Montgomery County) 

Profile

Personnel

Applicant Event Profiles

Exploratory Calls

Recovery Scoping Meetings

Damages

Work Order Requests

Work Orders

Projects

 My Post-Award Ops ▼

My Tasks ▼

 Calendar

 Utilities ▼

 Intelligence ▼



Request Public Assistance

Congratulations! Your Request for Public Assistance has been successfully processed and has been submitted to your Recipient Organization for review. Once reviewed by your Recipient Organization it will then be submitted onward to be processed by FEMA.

Over the next several days you will receive additional information on the status of your Request for Public Assistance eligibility review. If your organization is deemed eligible for Public Assistance, you will receive information on how to submit a project application.

Thank you for your submission, and we look forward to working with you and your organization.

 Processing

Jaime Snyder

From: Popek, Matthew [mailto:matthew.popek@montcopa.org]
Sent: Thursday, October 21, 2021 2:36 PM
To: MCPC County Transportation Program
Cc: [mailto:edmond@montcopa.org], [mailto:popek@montcopa.org]
Subject: 2021 County Transportation Program Award Announcement

Good afternoon,

At their regularly scheduled meeting today, the Montgomery County Commissioners voted to award eight County Transportation Program grants totaling \$1,073,464 as part of the 2021 yearly cycle. The 2021 grant awards are:

- Hatboro – Jacksonville/Meadowbrook Crossing Improvements, \$142,748
- Hatfield Borough – Liberty Bell Trail Pedestrian Crossing, \$84,560
- Narberth – Windsor Avenue Green Stormwater Bumpouts, \$100,000
- North Wales – Center Street Pedestrian Connection, \$61,080
- Royersford – 6th and Main Pedestrian Crossing, \$79,275
- Schwenksville – Main Street/Game Farm Road/Park Avenue Signal Modernization, \$244,801
- Upper Dublin – Virginia Drive/Camp Hill Road Signalization, \$275,000
- Upper Providence – Troutman/Ashenfelter On-Road Trail, \$86,000

We would like to extend our congratulations to the awarded municipalities; further information regarding contract execution and PennDOT project management forms will be forthcoming over the next few weeks.

We also would like to thank all of the municipalities who took the time to apply to our 2021 grant program, especially during the persisting COVID pandemic. While we were unable to award grants to everyone who applied this year, especially since we had a record number of applications and dollars requested from the program, we encourage all of our municipalities to continue to work on projects for future years, especially those that address the focus areas highlighted in each year's guidebook. The program is subject to County budget inclusion, so while we are hopeful at this time that a similar program will once again be available in 2022, we have no guarantees as of yet, given continuing uncertain pandemic-influenced budget outlooks. Municipalities who were not selected for grants this year can contact myself or Matthew Edmond regarding their applications for more information.

Congratulations once again to the awardees, and we hope to hear from everyone during the next grant round.

Sincerely,
Matthew Popek, AICP
Transportation Planning Assistant Manager
he/him/his

Montgomery County Planning Commission
[Redacted] www.montcopa.org/planning

[Redacted]
[Redacted]
[Redacted]



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Opinion of Probable Construction Cost

Hatfield Borough

Liberty Bell Trail Crossing

McMahon Project # 820618.11

Pedestrian Flasher	\$	85,400.00
<i>Mobilization</i>	\$	3,400.00
<i>Maintenance and Protection of Traffic During Construction</i>	\$	3,400.00
<i>Contingencies (10%)</i>	\$	8,500.00
Estimated Construction Cost	\$	100,700.00
Engr Services during Construction	\$	5,000.00
Total Costt	\$	105,700.00
Grant Request (80%)	\$	84,560.00
Borough Match (20%)	\$	21,140.00

Compiled By: AKK Date:07/9/21

Checked By: RAL Date:7/9/21

Assumptions:

1 - This Cost estimate is provided for budgetary purposes only, since detailed design has not been completed

DISTRICT	COUNTY	ROUTE	SECTION	SD
6-D	MONTGOMERY COUNTY	-	-	1
HATFIELD BOROUGH				
REVISION NUMBER	REVISIONS			DATE



LEGEND	
	PROPOSED ADA COMPLIANT CURB RAMP
	PROPOSED MAST ARM
	PROPOSED LUMINAIRE
	PROPOSED PEDESTAL/STUB POLE
	PROPOSED RECTANGULAR RAPID FLASHING BEACON



S:\MVA\0601\0601\060111 - Roadway\mva\0601\060111 - 11\11\11\11\11\11.dwg



425 COMMERCE DRIVE
SUITE 200
FORT WASHINGTON, PA 19034
PH: (215) 283-9444
FAX: (215) 283-9447

DESIGN BY: PG
DRAWN BY: PG
CHECKED BY: AKK

JOB NO: B20618
DWG: 518CPT01
DATE: 9/15/2020

HATFIELD BOROUGH
401 SOUTH MAIN STREET
P.O. BOX 795 HATFIELD, PA 19440
(215)-855-0781

LIBERTY BELL TRAIL ADA IMPROVEMENTS
S MAIN STREET (SR 0463)
HATFIELD BOROUGH MONTGOMERY COUNTY

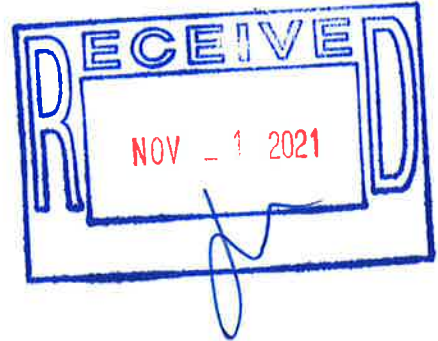
CONCEPT PLAN

7. NEW BUSINESS/ DISCUSSION ITEMS:

**A. HVFC Hatfield Volunteer Fire
Company Flasher Installation Award
Consideration Recommendation from
McMahon & Associates**

November 1, 2021

Mr. Michael J. DeFinis
 Hatfield Borough
 401 South Main Street
 Hatfield, PA 19440



RE: **Fire Company Flasher Installation**
 Union Street (SR 1003) and Market Street (SR 1003)
 Hatfield Borough, Montgomery County, PA
 McMahon Project No. 820187.3B

Dear Mike,

As requested, McMahon Associates, Inc. has completed a review of bids received for the above referenced project from October 5, 2021 compared to historic pricing from the past years. Bids were received from six contractors at the bid opening. Bid pricing was received from separate items for the total contract. A copy of the line-item costs from each contractor has been attached to this letter. Below is the summary of the total bids received from six (6) contractors:

	<i>Company</i>	<i>Total Base Bid</i>
1	Charles A Higgins & Sons, Inc.	\$61,051.40
2	Armour Sons Electric, Inc.	\$67,535.00
3	Carr and Duff, Inc.	\$69,409.00
4	Kuharchik Construction, Inc	\$72,530.00
5	Lenni Electric Corporation	\$85,696.20
6	Miller Bros.	\$89,104.28

Hatfield Borough, in conjunction with Hatfield Township, secured funding for this project from a joint grant application submitted to Montgomery County under the County Transportation Program (CTP). The application requested grant funding of \$56,500 solely for the installation of the fire house flasher, which required a \$14,432.48 municipal match. Below is a summary of the anticipated breakdown of costs based upon the bids received.

Construction Total	\$61,051.40
Construction Observation\Administration (estimated)	<u>\$ 5,000.00</u>
Total	\$66,051.40
Grant Amount (80% of total cost)	\$52,841.12
Hatfield Borough Match (10% of total cost)	\$ 6,105.14
Hatfield Township Match (10%) of total cost)	\$ 6,105.14

As requested, below is a comparison of historic pricing for each item from 2020 and 2019. The historic pricing is provided from similar bid municipal projects.

Item	Unit of Measure	Quantity	Total Cost	Unit Price	2020 Average Unit Price	2019 Average Unit Price
Maintenance and Protection of Traffic During Construction	LS	1	\$1,800.00	\$1,800.00		
AWG 8 Underground Cable, Copper, 1 Conductor	LF	230	\$202.40	\$0.88		\$3.00 (-71%)
Structure Mounted Flat Sheet Aluminum Signs	SF	18	\$540.00	\$30.00	\$45.00 (-33%)	\$62.50 (-52%)
Traffic Signal Support, 20' Mast Arm, Painted Black	EA	1	\$20,566.00	\$20,566.00	\$14,500.00 (42%)	
Traffic Signal Support, 25' Mast Arm, Painted Black	EA	1	\$21,650.00	\$21,650.00	\$15,300.00 (+42%)	
Controller Assembly, Solid State Flasher, Dual Circuit, Type II Mounting, Painted Black	EA	2	\$5,852.00	\$2,926.00		\$3,290.00 (-11%)
Signal Cable, 14 AWG, 3 Conductor	LF	100	\$265.00	\$2.65	\$3.00 (-12%)	\$2.95 (-10%)
Electrical Service, Type B	EA	2	\$2,400.00	\$1,200.00	\$1,730 (-31%)	\$1,377.50 (-13%)
Vehicular Signal Head, One 8" Section, LED	EA	4	\$2,024.00	\$506.00		
4" White Hot Thermoplastic Pavement Markings	LF	70	\$112.00	\$1.60	\$1.43 (+11%)	\$1.23 (+30%)
4" Yellow Hot Thermoplastic Pavement Markings	LF	150	\$240.00	\$1.60		\$1.10 (+45%)
Wireless Activation System	EA	1	\$5,400.00	\$5,400.00		

If you have any questions, concerns, or require additional information, feel free to contact me at [REDACTED] or [REDACTED]

Sincerely,



Anton Kuhner, P.E.
Senior Project Manager

cc: Aaron Bibro, Hatfield Township Manager

I:\eng\HATFIBO1\820187 - Hatfield Fire\Correspondence\Out\Municipality\2021-11-1 Bid Comparison.docx

Hatfield Fire Company Flasher
 Hatfield Borough, Montgomery County
 Bid Results opened October 5, 2021

Reference Number	Description	Type	UOM	Quantity	Charles A Higgins & Sons, Inc.	ARMOUR & SONS ELECTRIC, INC.	Carr & Duff Inc.	Kuharchik Construction, Inc	Lenni Electric Corporation	Miller Bros.
Total Extended					\$61,051.40	\$67,535.00	\$69,409.00	\$72,530.00	\$85,696.20	\$89,104.28
0901-0001	Maintenance and Protection of Traffic During Construction	Base	LS	1	\$1,800.00	\$2,700.00	\$2,500.00	\$4,700.00	\$1,795.00	\$12,825.13
0910-4116	AWG 8 Underground Cable, Copper, 1 Conductor	Base	LF	230	\$202.40	\$460.00	\$759.00	\$276.00	\$678.50	\$991.30
0936-0200	Structure Mounted Flat Sheet Aluminum Signs	Base	SF	18	\$540.00	\$900.00	\$810.00	\$1,062.00	\$794.70	\$1,204.02
4951-0120	Traffic Signal Support, 20' Mast Arm, Painted Black	Base	EA	1	\$20,566.00	\$20,000.00	\$20,520.00	\$19,100.00	\$24,480.00	\$21,756.25
4951-0125	Traffic Signal Support, 25' Mast Arm, Painted Black	Base	EA	1	\$21,650.00	\$21,000.00	\$21,600.00	\$20,200.00	\$26,770.00	\$22,822.97
4952-2052	Controller Assembly, Solid State Flasher, Dual Circuit, Type II Mounting, Painted Black	Base	EA	2	\$5,852.00	\$6,000.00	\$10,900.00	\$8,600.00	\$5,960.00	\$5,586.42
0954-0201	Signal Cable, 14 AWG, 3 Conductor	Base	LF	100	\$265.00	\$500.00	\$360.00	\$400.00	\$595.00	\$363.00
0954-0402	Electrical Service, Type B	Base	EA	2	\$2,400.00	\$4,400.00	\$2,400.00	\$5,000.00	\$3,670.00	\$4,026.76
0955-2082	Vehicular Signal Head, One 8" Section, LED	Base	EA	4	\$2,024.00	\$2,100.00	\$2,620.00	\$2,760.00	\$2,320.00	\$2,483.92
0960-0001	4" White Hot Thermoplastic Pavement Markings	Base	LF	70	\$112.00	\$787.50	\$735.00	\$742.00	\$833.00	\$991.20
0960-0002	4" Yellow Hot Thermoplastic Pavement Markings	Base	LF	150	\$240.00	\$1,687.50	\$1,575.00	\$1,590.00	\$1,785.00	\$2,124.00
9000-0001	Wireless Activation System	Base	EA	1	\$5,400.00	\$7,000.00	\$4,630.00	\$8,100.00	\$16,015.00	\$13,929.31

7. NEW BUSINESS/ DISCUSSION ITEMS:

**B. Orchard Lane Forest Way Sanitary
Sewer Replacement Project Change
Order Request No. 1**

Chad Camburn

From: [REDACTED]
Sent: Tuesday, August 31, 2021 4:45 PM
To: Chad Camburn
Subject: FW: Hatfield

Hey Chad,

As discussed earlier, please see the below email regarding the pipe being delayed another 2-3 on top of the scheduled early/mid-October timeframe due to the Hurricane. Just wanted to get this over to you for your records.

Thanks,
Brent

From: Matt Brady, [REDACTED]
Sent: Tuesday, August 31, 2021 1:52 PM
To: Brent Pickell [REDACTED]; Joe Patalak <[REDACTED]>
Subject: Fwd: Hatfield

Brent & Joe,

With regard to the Hatfield Boro - Orchard Lane & Forest Way Sanitary Sewer Replacement Project - see Zach's email below w/ current Lead Time update due to the unforeseen Hurricane that hit the southern region of the United States.

He'll keep us in the loop as things progress.

----- Forwarded message -----

From: Zachary Keller [REDACTED]
Date: Tue, Aug 31, 2021 at 1:32 PM
Subject: Hatfield
To: Matt Brady [REDACTED]

Hi Matt,

At this time our existing order with 8" and 6" heavy wall sewer has been pushed back 3-4 weeks. We will know more on Friday as the factory recovers.

Thank you,

Zachary Keller

Chad Camburn

Subject: FW: DOLI - Hatfield Boro - Orchard Lane & Forest Way Sanitary Sewer - Submittal # 20
Attachments: Tentative Schedule Orchard Lane Sanitary.pdf

From: [REDACTED]
Sent: Friday, October 22, 2021 10:20 AM
To: Chad Camburn [REDACTED]; 'Steve Fickert' [REDACTED]
Cc: 'Michael DeFinis' [REDACTED]; Gustave Meyer

Subject: RE: DOLI - Hatfield Boro - Orchard Lane & Forest Way Sanitary Sewer - Submittal # 20

Chad,

This schedule changes by the day for the materials and ongoing COVID issues, but I am anticipating a mid-November start at this point. If we had an extension through the end of the year, that should work depending on what we can do with the paving work.

Thanks,
Brent

From: Chad Camburn [REDACTED]
Sent: Thursday, October 21, 2021 3:07 PM
To: [REDACTED]; 'Steve Fickert' <[REDACTED]>
Cc: 'Michael DeFinis' [REDACTED]; Gustave Meyer
Subject: RE: DOLI - Hatfield Boro - Orchard Lane & Forest Way Sanitary Sewer - Submittal # 20

Brent,

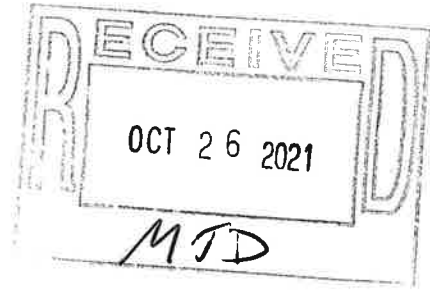
Since the material delay is impacting your ability to complete the project on time, the Borough will need to approve a Change Order to extend the Contract Times. Your current deadline to substantially complete the project is November 8. Please send us your anticipated schedule and a request for how many days you would like to increase the Substantial Completion and Ready for Final Payment times.

Thanks,
Chad

Chad E. Camburn, P.E. | Director of Municipal Services | Bursich Associates, Inc. [REDACTED]
[REDACTED] ct: [REDACTED] Office: [REDACTED]
[REDACTED] www.Bursich.com



BURSICH
ASSOCIATES



Memorandum

Date: October 25, 2021

To: Michael J. DeFinis, Hatfield Borough Manager (*via email*)

CC: Jaime Snyder, Hatfield Borough Assistant Manager (*via email*)
Kate Harper, Hatfield Borough Solicitor (*via email*)
Steve Fickert, Hatfield Borough Director of Public Works (*via email*)

From: Chad E. Camburn, P.E.

Subject: Orchard Lane & Forest Way Sanitary Sewer Replacement Project
Contract No. HAT 21-03
Change Order No. 1
Bursich Project No.: HAT-01/208146

Enclosed please find Change Order No. 1 for consideration by Borough Council. This Change Order is to extend the Contract Times due to delays in obtaining materials caused by COVID and weather-related impacts across the country including Hurricane Ida. Through our work with other contractors we are aware of significant delays throughout the construction industry, particularly with the supply of plastic materials such as sanitary sewer pipe.

If approved, this Change Order will extend the Contract Times by 53 days, with a new deadline of December 31, 2021 for the contractor to achieve Substantial Completion, and January 30, 2022 to be Ready for Final Payment.

Upon approval, please execute the Change Order and send it to our office to secure the contractor's signature. Once we receive the fully executed Change Order, we will provide a copy for the Borough's records.

Should you have any questions or require additional information, please contact me at 484-941-0418 or chad.camburn@bursich.com.

Enclosures: Change Order No. 1, Date of Issuance November 3, 2021 (3 pages)

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040
www.bursich.com

CHANGE ORDER
No. 1

PROJECT: Orchard Lane & Forest Way Sanitary Sewer Replacement Project

DATE OF ISSUANCE: November 3, 2021

EFFECTIVE DATE: November 3, 2021

OWNER: Hatfield Borough

OWNER'S CONTRACT NO.: HAT 21-03

CONTRACTOR: DOLI Construction Corporation

ENGINEER: Bursich Associates, Inc.

You are directed to make the following changes in the Contract Documents.

Description: Increase the Contract Times by 53 days to extend the deadline for Substantial Completion to December 31, 2021, and the deadline to be Ready for Final Payment to January 30, 2022.

Reason for Change Order: Delays in obtaining materials due to COVID and weather-related impacts across the country

- Attachments:
- 1) Email dated 8/31/21 from Brent Pickell of DOLI Construction Corporation notifying Hatfield Borough of delays in obtaining materials due to Hurricane Ida
 - 2) Email dated 10/25/21 from Brent Pickell of DOLI Construction Corporation requesting a time extension to December 31, 2021 to achieve Substantial Completion

<u>CHANGE IN CONTRACT PRICE:</u>	<u>CHANGE IN CONTRACT TIMES:</u>
Original Contract Price <u>\$342,050.00</u>	Original Contract Times Substantial Completion: <u>November 8, 2021</u> Ready for final payment: <u>December 8, 2021</u>
Net changes from previous Change Order No. <u>0</u> to <u>0</u> <u>\$0.00</u>	Net change from previous Change Order No. <u>0</u> to <u>0</u> <u>0 days</u>
Contract Price prior to this Change Order <u>\$342,050.00</u>	Contract Times prior to this Change Order Substantial Completion: <u>November 8, 2021</u> Ready for final payment: <u>December 8, 2021</u>
Net Increase (decrease) of this Change Order <u>\$0.00</u>	Net Increase (decrease) of this Change Order <u>53 days</u>
Contract Price with all approved Change Orders <u>\$342,050.00</u>	Contract Times with all approved Change Orders Substantial Completion: <u>December 31, 2021</u> Ready for final payment: <u>January 30, 2022</u>

RECOMMENDED

APPROVED

ACCEPTED

By: 
Engineer (Authorized Signature)

By: _____
Owner (Authorized Signature)

By: _____
Contractor (Authorized Signature)

Date: 10/25/21

Date: _____

Date: _____

7. NEW BUSINESS/ DISCUSSION ITEMS:

C. Resolution 2021-27 PEMA

Designation of Agent for DR-4618

RESOLUTION 2021-27

PEMA-DAP -1

DESIGNATION OF AGENT RESOLUTION

FOR: DR-4618
(Enter Name of Disaster or Number)

BE IT RESOLVED BY Borough Council OF Borough of Hatfield
(Governing Body) (Public Entity)

THAT Jaime E. Snyder, Assistant Borough Manager
(Name of Applicant Agent) (Title)

IS HEREBY AUTHORIZED TO EXECUTE FOR AND IN BEHALF OF
Borough of Hatfield, Montgomery County,
(Public Entity) (County)

a public entity established under the laws of the Commonwealth of Pennsylvania, all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended by Public Law 100-707).

Passed and approved this 17 day of November, 20 21

John H. Weierman Council President
(Name) (Title) (Signature)

John Kroesser Council Vice Pres.
(Name) (Title) (Signature)

Salvator DiLisio Councilmember
(Name) (Title) (Signature)

Jason Ferguson Councilmember
(Name) (Title) (Signature)

Lawrence G. Stevens Councilmember
(Name) (Title) (Signature)

CERTIFICATION

I, Michael J. DeFinis, duly appointed and Borough Manager
(Name) (Title)

of Borough of Hatfield, do hereby certify that the above is a true and correct copy of
(Public Entity)

a resolution passed and approved by the Borough Council
(Governing Body)

of Borough of Hatfield on the 17 day of November 20 21
(Public Entity) (Date)

Borough Manager
(Signature) (Official Position) (Date)

7. NEW BUSINESS/ DISCUSSION ITEMS:

D. Electric Capacity Plan

7. NEW BUSINESS/ DISCUSSION ITEMS:

E. Ordinance No. _____ Keeping of
Animals

10/06/2021

Borough Council,

I was wondering what is happening with the cat ordinance? This ordinance was "highly recommended" to be taken off the agenda while it was being looked into. It was then to be brought back. That was about 3 months ago.

This issue has been going on 2 years before it was even brought up to the Council. All these feral cats do not belong running around the borough nor is it right that the cats, raccoon, etc keep destroying residents, my property, along with using our yards and gardens as their litter boxes. It is just disgusting!

I just don't understand how someone can let this many cats run around the neighborhood, "cause they like to watch them play" like it is normal, with no regard for anyone. They have not once offer or even ask to pay for the damages the cats have done and continue to cause

If they honestly cared so deeply for their cats, why not bring them all into their home where they are truly safe? But no, all the cats live out back in a rundown garage filled with garbage and filth.

This issue is not safe for the cats nor is it safe or fair to your residence. Cats do not belong running all over the borough causing havoc. I am sure if this was happening in your neighborhood or right next door to your home, anyone of you would probably feel the same way.

What is my other alternative? Do I need to catch the cats myself and surrender them to the SPCA? I should not have to do that! It is the responsibility of borough council to maintain a safe, healthy, clean environment for the residence that live within the borough.

Thank you,
John DiSimone



DRAFT

**HATFIELD BOROUGH
MONTGOMERY COUNTY, PENNSYLVANIA
ORDINANCE NO. _____**

**AN ORDINANCE OF THE BOROUGH OF HATFIELD, MONTGOMERY COUNTY,
PENNSYLVANIA, AMENDING CHAPTER 2 (ANIMALS) OF THE CODE OF
ORDINANCES OF THE BOROUGH OF HATFIELD, MONTGOMERY COUNTY,
PENNSYLVANIA PROVIDING DEFINITIONS AND CONDITIONS TO REGULATE THE
KEEPING OF ANIMALS IN THE BOROUGH**

WHEREAS, the Borough of Hatfield, Montgomery County, Pennsylvania (hereinafter “Borough”) is a municipality organized and existing under the laws of the Commonwealth of Pennsylvania; and

WHEREAS, the Borough has enacted a Code of Ordinances pursuant to its statutory authority in the Pennsylvania Borough Code; and

WHEREAS, it is the intent of this ordinance to provide further regulations for animals, including feral cats, in the Borough in accordance with state law, while simultaneously advancing the substantial government interest of public safety, health and protection; and

WHEREAS, the Borough has recognized the need to amend the Code of Ordinances to add a section in Chapter 2, dealing with animals, to better address animals in the Borough as reflected herein.

NOW, THEREFORE, IT IS HEREBY ORDAINED by the Borough Council of Hatfield Borough, Montgomery County, Pennsylvania, to add a new Part 5, “ANIMALS” to Chapter 2, “Animals,” as follows:

CHAPTER 2 ANIMALS, PART 5,

GENERALLY

SECTION 1. Chapter 2 of the Borough Code of Ordinances, “Animals,” shall be revised and amended to read as follows:

§ 5-501. Purpose.

The purpose of this chapter is to prohibit and to regulate the maintenance, keeping and possession of animals within the Borough in order to promote the health, safety and general welfare of its inhabitants.

§ 5-502. Definitions.

For the purpose of this chapter, the following terms shall have the meanings ascribed to them in

this section, except where the context in which the word is used clearly indicates otherwise:

ANIMAL — Any dog, cat, domesticated animal or nondomesticated animal.

BOROUGH — The Borough of Hatfield.

BOROUGH COUNCIL — The Borough Council of the Borough of Hatfield.

CAREGIVER — Any person who provides care, including food, water, shelter and in some cases, medical care to feral cats, and, in accordance with a program approved by the Borough to trap, neuter, vaccinate, ear-tip, and return feral cats to the location at which they are trapped.

FERAL CAT — Any homeless, wild, or untamed cat.

MOTOR VEHICLE — A vehicle which is self-propelled except one which is propelled solely by human power or electric power obtained by overhead trolley wires, but not operated upon rails.

NUISANCE — An animal shall be considered a nuisance if it habitually trespasses upon or damages either private or public property or annoys, such as a barking dog disturbing the peace and quiet of the surrounding neighbors between the hours of 10:00 p.m. to 7:00 a.m., or harms lawful users or occupants thereof or violates the provisions of §2-202 Noise Disturbance.

OWNER — Any person having a right of property in, having custody of or who harbors a dog, cat, domestic animal or any nondomesticated animal to remain on or around his or her property, excluding feral cat caregivers as defined herein.

PERSON — A natural person, firm, partnership, association or corporation.

POLICE OFFICER — A Member of the Hatfield Township Police Department whose duty it is to preserve peace or to make arrest or to enforce any law.

RUNNING AT LARGE — Being upon any public highway, street, alley, park, any other public land or upon property of another person other than the owner and not being firmly secured by means of a collar and chain or other device so that it cannot stray; or not being accompanied by or under the reasonable contact of some person.

SPONSOR — An eligible animal welfare organization appointed by Borough of Hatfield to run a TNR program in the Borough.

STRAY CAT — Any cat whose owner or keeper from time to time allows the cat to run free off of the property of the owner or keeper.

TRAP, NEUTER AND RETURN (TNR) — A nonlethal approach to feral cat population control where feral cats are humanely trapped, sterilized, vaccinated, ear-tipped and then returned to the location where they were originally trapped.

VEHICLE — Every device in, upon or by which any person or property is or may be transported or driven upon any highway, street, road or alley except devices used exclusively upon rails or tracks.

§ 5-503. Running at large.

- A. No person shall permit any animal (See § 5-508 and § 5-509 regarding stray cats) owned by him or under his supervision or control to run at large at any time upon the public streets, alleys, highways, or public grounds of the Borough, or upon the private property of

any other person or upon any property other than property belonging to the owner of such animal or to a person under whose supervision or control of such animal is being kept. An animal must be firmly secured by means of a collar and chain or other device so that it cannot stray, or must be accompanied by or under the reasonable control of some person.

- B. Any police officer or law enforcement officer is hereby authorized and empowered to seize and detain any animal which is found running at large in the Borough, or upon any property other than the property of the owner of such animal, and unaccompanied by the owner when such police officer or law enforcement officer is in immediate pursuit of such animal.
- C. The provisions of this section shall apply to all animals found running at large in violation of this section, irrespective of payment for or issuance of any license in respect to the animal involved.
- D. The Borough Council is hereby empowered and authorized to engage the services of a qualified and suitable person to enforce the provisions of this section.

§ 5-504. Impounding.

Any police officer or law enforcement officer of the Borough is hereby authorized to seize and detain any animal running at large in violation of § 5-503 or any animal concerning which information has been received that such animal has been running at large. Any animal so seized shall be held by the Borough for 48 hours. Immediate notice of such seizure, either personally or by certified mail or email, with return receipt requested, shall be given to the person in whose name the license, if any, was issued, or his agent, to claim such animal within 48 hours after receipt hereof. In the event that the animal does not bear a proper license tag, immediate notice, either personally or by certified mail or email, return receipt requested, shall be given to the person, or his agent, known to be the owner of such animal. The owner or claimant of an animal so detained shall pay a penalty of \$50 to the Borough, together with a charge as set forth from time to time by resolution of the Borough Council per day for room and board or daily charge of the shelter where the animal is kept, whichever amount is greater. No animal shall be returned to the owner or claimant until said penalty and expense or charges shall be paid.

§ 5-505. Disposition of any unclaimed animal.

If, after 48 hours of such notice as set forth in § 5-504, such animal has not been claimed, the police officer or law enforcement officer shall convey the animal to a shelter, animal rescue, or foster care. No licensed animal shall be adopted, sold or otherwise disposed of unless such licensed animal remains unclaimed five days after notification, evidenced by obtaining a return receipt if notified by certified mail or e-mail. Where the owner or agent of an unlicensed animal is not known, the police officer or law enforcement officer shall convey such animal to a shelter, animal rescue, or foster care. No animal shall be sold for the purpose of vivisection or research or be conveyed in any manner for such purposes.

§ 5-506. Transportation of animals.

No person, other than a person actually working a dog or other animal for agricultural purposes, shall transport or carry on any public highway, street, road or alley such dog or other animal, unless such dog or animal is safely enclosed within the motor vehicle or protected by a container, cage, cross tether or other device to prevent the dog or animal from falling from, being thrown

from or out of or jumping from said motor vehicle.

§ 5-507. Unattended animal.

No person shall leave a dog or other animal in any unattended motor vehicle without adequate ventilation, sanitary conditions or in such a manner as to subject the dog or other animal to extreme temperature which adversely affects the health or safety of the dog or animal.

§ 5-508. Responsibilities of cat owners regarding stray cats.

It shall be unlawful for any owner of any cat to permit such cat to run free outside the residence of its owner or keeper unless such cat has been:

- A. Neutered or spayed to prevent procreating;
- B. Immunized against rabies in compliance with Pennsylvania law; and
- C. Identified by means of a collar with a tag or a microchip. The identification must provide the owner's name and contact information.

§ 5-509. Requirements for feral cats.

It shall be unlawful for any person to feed feral cats unless said person cooperates with a humane program sponsored by the Borough and adheres to the strict guidelines set forth by Borough. When dealing with feral cats:

- A. It is unlawful for any person or organization to intentionally provide food, water, shelter, or other forms of sustenance or care to a feral cat colony or colonies on public or private land unless the person or organization has registered the colony or colonies with the Animal Control Officer and therefore must adhere to the following requirements:
 - (1) All adult cats that can be captured must be spayed or neutered;
 - (2) All cats that can be captured must be vaccinated against rabies, preferably with a three-year vaccine;
 - (3) Make every attempt to remove kittens from the colony as early as appropriate for their well-being before eight weeks of age for domestication and placement;
 - (4) Make every attempt to remove sick or injured cats from the colony for veterinary care or humane euthanasia;
 - (5) Assure responsibility and arrangements for feeding the cat colony or colonies regularly throughout the year;
 - (6) Make every attempt to ear tip all cats with a single cut preferably on the left ear; and
 - (7) Maintain proof of sterilization, vaccination, and other medical records for all cats in the colony or colonies. These records must be provided to the Animal Control Officer upon request.
- B. Any person or caregiver determined to be in violation of Subsection A(1) through (7) above shall be issued a warning and be allowed a period of time in the discretion of the Animal Control Officer of no longer than 30 days to come in to compliance, or to provide

satisfactory evidence of working to achieve compliance. Failure to fully comply shall constitute a violation of this chapter, which may result in the issuance of a citation.

- C. The Borough has the right to seize/remove the colony or colonies on public or private property if the above requirements are not met and/or conditions of the colony or colonies pose a risk to public health and safety.
- D. It shall be unlawful for any person or organization to destroy any traps or release any cats which have been captured pursuant to any humane efforts on behalf of the Borough.
- E. It shall be unlawful for any person or organization to perform any of the actions regulated in Subsection A on private property which they do not own. Under no circumstances are any actions permitted on another person's or organization's property without consent of the owner.

§ 5-510. Responsibilities of TNR program sponsors.

Animal welfare organizations may make application to the Borough to serve as a sponsor of a TNR program. Sponsors appointed by the Borough shall have the following responsibilities:

- A. Register each feral cat colony they are managing with the Borough. Information submitted to the Borough shall include general location (neighborhood), number of cats in the colony, and number of caretakers working with the colony.
- B. Record and report to the Borough, on an annual basis, the intake and disposition of each feral cat brought to their facility.
- C. Record and report to the Borough, on an annual basis, the total number of members and the number of sterilized members of each feral cat colony within the Borough for which they have implemented a TNR program.
- D. Record and report to the Borough, on an annual basis, the number of kittens born into each feral cat colony within the Borough for which they have implemented a TNR program.
- E. Address complaints received by the Borough and passed along to the sponsor regarding caretaker behavior and serve as an intermediary to address and, where possible, remediate the behavior within a reasonable period of time, based on the matters at issue and utilizing Borough resources when necessary.

§ 5-511. Violations and penalties.

Any person, organization, firm or corporation who shall violate any provision of this chapter, upon conviction thereof in an action brought before a Magisterial District Judge in the manner provided for the enforcement of summary offenses under the Pennsylvania Rules of Criminal Procedure, shall be sentenced to pay a fine of not less than \$100 and not more than \$500, plus costs, and, in default of payment of said fine and costs, to a term of imprisonment not to exceed 90 days. A separate offense shall be deemed committed on each day or part of each day during which a violation occurs or continues. Each day that a violation of this chapter continues or each section of this chapter which shall be found to have been violated shall constitute a separate offense.

§ 5-512. Continuation of prior provisions.

The provisions of this chapter, as far as they are the same as those of ordinances in force immediately prior to the enactment of this chapter, are intended as a continuation of such ordinances and not as new enactments. The provisions of this chapter shall not affect any such suit or prosecuting pending or to be instituted to enforce any right or penalty or to punish any offense under the authority of any ordinance repealed by this chapter.

SECTION 2. Severability. In the event that any section, sentence, clause, phrase or word of this Ordinance shall be declared illegal, invalid or unconstitutional by any court of competent jurisdiction, such declaration shall not prevent, preclude, or otherwise foreclose enforcement of any of the remaining portions of this Ordinance.

SECTION 3. Repealer. All ordinances or parts of ordinances inconsistent herewith are in conflict with any of the specific terms enacted hereby to the extent of said inconsistencies or conflicts, are hereby repealed.

SECTION 4. This Ordinance shall take effect as provided by law.

ORDAINED AND ENACTED by the Borough Council of HATFIELD BOROUGH on this

_____ day of _____, 2021 with _____ Council Members
_____ voting "aye" and _____ voting
"nay."

Attest:

HATFIELD BOROUGH

Michael J. DeFinis, Secretary

By: _____
John H. Weierman, Council President

Approved by the Mayor:

Robert L. Kaler, III

Date: _____

Feral Cat Local Ordinances

From: Timoney Knox LLP
To: Hatfield Borough Council

October 28, 2021

From **Upper Allan, PA**

Feeding of stray or feral cats.

It shall be unlawful for any person to feed stray or feral cats, where such feeding causes a nuisance to neighbors or creates a condition contrary to the health, safety and welfare of the community, unless that person participates as a caretaker in a trap, neuter and return program managed by the Township or a sponsor of the Township.

From **Abington**

§ 58-32Definitions.

As used in this article, the following terms shall have the meanings indicated:

FERAL CAT

Any homeless, wild or untamed cat.

STRAY CAT

Any cat whose owner or keeper from time to time allows the cat to run free off of the property of the owner or keeper.

§ 58-33Responsibilities of cat owners regarding stray cats.

It shall be unlawful for any owner of any cat to permit such cat to run free outside the residence of its owner or keeper unless said cat has been:

- A. Neutered or spayed to prevent it from procreating;
- B. Immunized against rabies in compliance with Pennsylvania law; and
- C. Appropriately "tipped" on the left ear to signify that it has been neutered/spayed and immunized.

§ 58-34Feeding of stray or feral cats.

A. It shall be unlawful for any person to continue to feed feral cats, if such feeding causes a nuisance to neighbors or creates a condition contrary to the health, safety and welfare of the community.

B. Any person feeding stray or feral cats may be required to cooperate with any humane program sponsored by the Township, or operating under the Township's auspices, that traps stray and feral cats for the purpose of spaying/neutering the cats, immunizing the cats from rabies, "tipping" the cat's left ear and then returning the cat to its environment in the general vicinity in which it was trapped.

§ 58-35 Violations and penalties.

Any person falling to comply with any of the provisions of this article shall, upon summary conviction before a District Justice, be subject to a fine of not less than \$100 and not more than \$500, and to imprisonment for not more than 30 days for each offense, together with the costs of prosecution.

From **Palmerton**

No person shall create conditions that are attractive to:

- (1) Wild animals, including, but not limited to, deer, bears, coyotes, groundhogs, opossums, skunks, rats, rodents, raccoons, vermin, turkeys, ducks, geese, swans, heron, egrets and pigeons;
- (2) Stray and/or feral animals commonly kept as domestic pets, including, but not limited to, stray and/or feral dogs and cats;
- (3) Nuisance insects; or
- (4) Other similar animals (collectively "nuisance animals").

M. Any person creating conditions attractive to nuisance animals shall be committing a nuisance.

(1) Conduct creating conditions attractive to nuisance animals includes, but is not limited to:

(a)

Feeding, baiting, or in any manner providing access to food to any nuisance animal on lands either publicly or privately owned;

(b) Leaving, spreading or storing any refuse, garbage, food product, pet food, forage product or supplement, salt licks, seed or birdseed, fruit, corn or grain in a manner that would be accessible to any nuisance animal;

(c) Failing to take remedial action to avoid contact or conflict with nuisance animals, which may include the securing or removing of outdoor trash, cooking grills, pet food, bird feeders or any other similar food source or attractant, after being advised by the Borough to undertake such remedial action; or

(d) After an initial contact or conflict with a nuisance animal, continuing to provide, or otherwise failing to secure or remove, any likely food sources or

attractants, including, but not limited to, outdoor trash, grills, pet food or bird feeders.

###

7. NEW BUSINESS/ DISCUSSION ITEMS:
F. 2022 Meeting Dates

PUBLIC NOTICE

**The Borough of Hatfield Council will hold its meetings for the year 2022 on the following dates:
WORKSHOP / REGULAR MEETING. Meetings begin at 7:30 PM**

Borough Council Dates:

January 3, 2022 (Monday - Reorganization)
January 19, 2022
February 2, 2022
February 16, 2022
March 2, 2022
March 16, 2022
April 6, 2022
April 20, 2022
May 4, 2022
May 18, 2022
June 15, 2022
July 20, 2022
August 17, 2022
August 31, 2022 (PMEA is September 7th)
September 21, 2021 at 5:30 PM Strategic Planning Meeting
September 21, 2022 at 7:30 PM Regular Meeting
October 5, 2022
October 19, 2022
November 2, 2022
November 16, 2022
December 7, 2022
December 21, 2022

The Borough of Hatfield Planning Commission will hold its meetings for the year 2022 on the following dates. Meetings begin at 7:00 PM

Planning Commission Dates:

December 20, 2021 (January Meeting)
January 31, 2022
February 28, 2022
April 4, 2022
May 2, 2022
June 6, 2022
July 11, 2022
August 8, 2022
August 29, 2022 (September 5th is Labor Day)
October 3, 2022
October 24, 2022 (October 31st is Halloween)
December 5, 2022

The Borough of Hatfield HERC Committee will hold its meetings for the year 2022 on the following dates. Meetings begin at 8:00 AM

HERC Meeting Dates:

January 26, 2022
February 23, 2022
March 23, 2022
April 27, 2022

May 25, 2022
June 22, 2022
July 27, 2022
August 24, 2022
September 28, 2022
October 26, 2022
November 16, 2022
December 21, 2022

The Borough of Hatfield Zoning Hearing Board convenes on a case-by-case basis. Sufficient public notice will be provided when applications for a hearing are submitted. **All meetings will be held at the Hatfield Borough Municipal Complex 401 South Main Street Hatfield, PA 19440.** The public is invited and encouraged to attend. The Municipal Complex is wheel chair accessible. Any person that requires a special accommodation should contact the Borough offices at 215-855-0781 at least three days in advance of the meeting.

Michael J. DeFinis
Borough Manager/Secretary

DRAFT

**7. NEW BUSINESS/DISCUSSION ITEMS:
G.2022 Preliminary Budget Discussion**

7. NEW BUSINESS/DISCUSSION ITEMS:

**H. Lincoln Avenue Bridge Project Payment
Application No. 4**



McMahon Associates, Inc.
835 Springdale Drive, Suite 200
Exton, PA 19341
P. 610.594.9995
mcmahonassociates.com

November 2, 2021

Mr. Michael DeFinis
Borough of Hatfield
401 South Main Street
P.O. Box 190
Hatfield, PA 19440



RE: **Payment Application 4**
Lincoln Avenue Bridge Replacement
Hatfield Borough, Montgomery County, PA
McMahon Project No. 818803

Dear Mr. DeFinis,

Please find attached the signed contractor's application for payment #4 for the above referenced project. Payment Application 4 is for successful completion of work performed in accordance with contract documents. We are recommending Hatfield Borough pay the entire amount requested of **\$167,173.20** for pay application #4 to AJ Jurich, Inc. for work completed to date in accordance with contract specifications.

Should you have any questions or require additional information, feel free to contact me at [REDACTED] or [REDACTED]

Sincerely,

Sean Hughes

Enclosure

CC: Jaime Snyder – Borough of Hatfield
Dewey Jurich, P.E. – A.J. Jurich, Inc.
Christopher Seaman, P.E. – McMahon Associates

APPLICATION FOR PAYMENT NO. 4

TO (OWNER): Borough of Hatfield PROJECT NO.: East Lincoln Ave Bridge Replac PERIOD TO: 10/31/21

FROM (CONTRACTOR): A. J. JURICH, INC. CONTRACT DATE: 03/17/21

CONTRACT FOR: East Lincoln Ave Bridge Replacement

PAGE 1 OF 2

CHANGE ORDER SUMMARY		ADDITIONS	DELETIONS
Change Orders approved in previous months by Owner			
TOTAL			
Approved this Month			
Number	Date Approved		
TOTALS		\$ -	\$ -
Net change by Change Orders		\$ -	\$ -

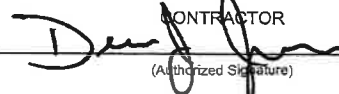
1. ORIGINAL CONTRACT SUM	\$ 964,117.00
2. Net change by Change Orders	\$ -
3. CONTRACT SUM TO DATE (Line 1±2)	\$ 964,117.00
4. TOTAL COMPLETED TO DATE (Columns B+C on Page 2)	\$ 765,884.10
5. RETAINAGE: 10.00% of Completed Work	\$ 76,588.41
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5)	\$ 689,295.69
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Application)	\$ 522,122.49
8. CURRENT AMOUNT DUE	\$ 167,173.20
9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6)	\$ 274,821.31

CONTRACTOR'S CERTIFICATION:

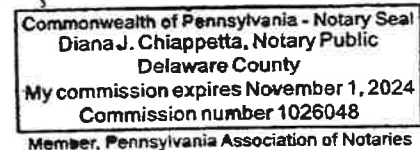
The undersigned Contractor certifies that (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied to discharge in full all obligations of Contractor incurred in connection with Work covered by prior Applications for Payment numbered 1 through ___ Inclusive and that such payments have been made in compliance with the Pennsylvania Prompt Pay Act, Act 142 of 1994; (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment, free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to Owner indemnifying Owner against any such lien, claim, security interest, or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective, as that term is defined in the Contract Documents.

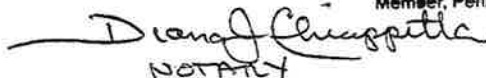
Dated October 31, 2021

A. J. JURICH, INC.

By  CONTRACTOR
(Authorized Signature)

*Sworn to before me, Dewey Jurich of
A. J. Jurich, Inc, this 31ST day of
October 2021*




NOTARY

Payment of the above CURRENT AMOUNT DUE is recommended.

Dated _____, 20____

McMahon Associates, Inc

By _____ ENGINEER
(Authorized Signature)

APPLICATION FOR PAYMENT NO. 4

CONTRACT FOR: East Lincoln Ave Bridge Replacement

PERIOD TO: 10/31/21

CONTRACTOR: A. J. JURICH, INC.

PAGE 2 OF 2

Item No.	Description of Work	CONTRACTOR'S Schedule of Values - A				WORK COMPLETED			
		Unit	Unit Price	Quantity	Ext. Price	Previous Applic - B		This Period - C	
						Quantity	Amount	Quantity	Amount
1	Clearing and Grubbing	LS	\$ 14,000.00	1	\$ 14,000.00	1.0000	14,000.00		\$ -
2	Class 1 Excavation	CY	\$ 53.00	300	\$ 15,900.00	100.0000	5,300.00		\$ -
3	Class 2 Excavation	CY	\$ 28.00	50	\$ 1,400.00			50.0000	\$ 1,400.00
4	Superpave Asphalt Mixture Design, WMA Base Course, PG-64S-22, 3 to < 10 Million Design ESALs, 25.0 mm	SY	\$ 49.00	180	\$ 8,820.00				\$ -
5	Superpave Asphalt Mixture Design, WMA Base Course, PG-64S-22, 3 to < 10 Million Design ESALs, 25.0 mm	SY	\$ 41.00	525	\$ 21,525.00				\$ -
6	Subbase 6" Depth (No. 2A)	SY	\$ 20.00	705	\$ 14,100.00				\$ -
7	Superpave Asphalt Mixture Design, WMA Wearing Course, PG 64S-22, 3 to < 10 Million ESALs, 9.5 MM Mix, 1-1	SY	\$ 14.00	525	\$ 7,350.00				\$ -
8	Superpave Asphalt Mixture Design, WMA Wearing Course, PG 64S-22, 3 to < 10 Million ESALs, 9.5 MM Mix, 1-1	SY	\$ 14.00	180	\$ 2,520.00				\$ -
9	Superpave Asphalt Mixture Design, WMA Binder Course, PG 64S-22, 3 to < 10 Million ESALs, 19.0 MM Mix, 2-1	SY	\$ 20.00	525	\$ 10,500.00				\$ -
10	Asphalt Tack Coat	SY	\$ 0.25	1220	\$ 305.00				\$ -
11	24" Reinforced Concrete Pipe, Trench and Backfill	LF	\$ 154.00	80	\$ 12,320.00	24.0000	3,696.00	56.0000	\$ 8,624.00
12	Manhole Frame and Cover	EA	\$ 742.00	3	\$ 2,226.00				\$ -
13	Type 4 Manhole, Height >5' and < / = 10'	EA	\$ 4,816.00	1	\$ 4,816.00	0.7500	3,612.00		\$ -
14	Type 5 Manhole, Height >5' and < / = 10'	EA	\$ 3,497.00	2	\$ 6,994.00			1.0000	\$ 3,497.00
15	Type D Endwall	EA	\$ 3,033.00	2	\$ 6,066.00			2.0000	\$ 6,066.00
16	Type C Concrete Top unit and Bicycle Safe Grate	EA	\$ 702.00	1	\$ 702.00	1.0000	702.00		\$ -
17	Standard Inlet Box, Height < / = 5'	EA	\$ 2,527.00	1	\$ 2,527.00	0.7500	1,895.25		\$ -
18	Mobilization	LS	\$ 30,000.00	1	\$ 30,000.00	0.5000	15,000.00		\$ -
19	Terminal Section, Single	EA	\$ 370.00	1	\$ 370.00				\$ -
20	Terminal Section, Bridge Connection	EA	\$ 247.00	1	\$ 247.00				\$ -
21	Type 31-SCC Guide Rail	LF	\$ 393.00	24	\$ 9,432.00				\$ -
22	Plain Cement Concrete Curb, Including Removal of Existing Curb	LF	\$ 78.00	180	\$ 14,040.00				\$ -
23	Cement Concrete Sidewalk	SY	\$ 172.00	90	\$ 15,480.00				\$ -
24	Construction Surveying, Type A	LS	\$ 10,481.00	1	\$ 10,481.00	0.7500	7,860.75		\$ -
25	Detectable Warning Surface	SF	\$ 56.00	10	\$ 560.00				\$ -
26	Topsoll Furnished and Placed	CY	\$ 56.00	130	\$ 7,280.00				\$ -
27	Seeding and Soil Supplements - Formula B	LB	\$ 112.00	3	\$ 336.00				\$ -
28	Seeding and Soil Supplements - Formula D	LB	\$ 112.00	5	\$ 560.00				\$ -
29	Mulching - Hay	TN	\$ 673.00	1	\$ 673.00				\$ -
30	Temporary Long-Term, Rolled Erosion Control Product, Type 2D	SY	\$ 3.00	60	\$ 180.00				\$ -
31	Rock Construction Entrance	EA	\$ 1,880.00	1	\$ 1,880.00			1.0000	\$ 1,880.00
32	Rock, Class R-6, Partially Grouted	CY	\$ 156.00	21	\$ 3,276.00				\$ -
33	Rock Apron	SY	\$ 78.00	65	\$ 5,070.00				\$ -
34	Pumped Water Filter Bag	EA	\$ 281.00	1	\$ 281.00	1.0000	281.00		\$ -
35	Inlet Filter Bag for Type C Inlet	EA	\$ 168.00	1	\$ 168.00			1.0000	\$ 168.00
36	Compost Filter Sock, 18" Diameter	LF	\$ 17.00	100	\$ 1,700.00			100.0000	\$ 1,700.00
37	Maintenance and Protection of Traffic During Construction	LS	\$ 5,723.00	1	\$ 5,723.00	0.6000	3,433.80		\$ -
38	4" Yellow Pavement Markings, Hot Thermoplastic Paint	LF	\$ 6.00	140	\$ 840.00				\$ -
39	6" White Pavement Markings, Hot Thermoplastic Paint	LF	\$ 8.00	120	\$ 960.00				\$ -
40	Preformed Thermoplastic Decorative Crosswalk, Type E, Maroon Pattern/White Grout	SF	\$ 33.00	290	\$ 9,570.00				\$ -
41	Precast Reinforced Concrete Arch Culvert	LS	\$ 481,385.00	1	\$ 481,385.00				\$ -
42	Underpinning of Foundation	LS	\$ 23,699.00	1	\$ 23,699.00	0.7500	17,774.25		\$ -
43	Reinforcement Bars	LB	\$ 3.00	315	\$ 945.00			315.0000	\$ 945.00
44	Reinforcement Bars, Epoxy Coated	LB	\$ 3.00	8798	\$ 26,394.00			8798.0000	\$ 26,394.00
45	Relocation of Sanitary Sewer	LS	\$ 108,885.00	1	\$ 108,885.00	0.9800	106,707.30		\$ -
46	Support of Light Pole	EA	\$ 561.00	1	\$ 561.00				\$ -
47	Relocation of Business Sign	LS	\$ 1,855.00	1	\$ 1,855.00	0.2500	463.75		\$ -
48	Remove Light Pole	EA	\$ 1,011.00	1	\$ 1,011.00			1.0000	\$ 1,011.00

APPLICATION FOR PAYMENT NO. 4

CONTRACT FOR: East Lincoln Ave Bridge Replacement

PERIOD TO: 10/31/21

CONTRACTOR: A. J. JURICH, INC.

PAGE 2 OF 2

Item No.	Description of Work	CONTRACTOR'S Schedule of Values - A				WORK COMPLETED			
		Unit	Unit Price	Quantity	Ext. Price	Previous Applic - B		This Period - C	
						Quantity	Amount	Quantity	Amount
49	Cofferdam	LS	\$ 27,500.00	1	\$ 27,500.00	1.0000	27,500.00		\$ -
50	Reset Existing Junction Box	EA	\$ 1,311.00	2	\$ 2,622.00		-		\$ -
51	Remove and Reset Existing Headwall	LS	\$ 702.00	1	\$ 702.00		-	1.0000	\$ 702.00
52	Architectural Treatment for CIP Concrete	SF	\$ 10.00	583	\$ 5,830.00		-		\$ -
53	Overexcavation and Backfill with Class C Cement	CY	\$ 150.00	15	\$ 2,250.00		-		\$ -
54	Removal of Existing Bridge	LS	\$ 28,800.00	1	\$ 28,800.00	1.0000	28,800.00		\$ -
55	Temporary Excavation Support & Protection System	LS	\$ 500.00	1	\$ 500.00	1.0000	500.00		\$ -
56	CI Class 3 Excavation	CY	\$ 106.00	710	\$ 75,260.00	710.0000	75,260.00		\$ -
57	CI Membrane Waterproofing	SY	\$ 47.00	15	\$ 705.00		-	15.0000	\$ 705.00
58	CI No. 57 Coarse Aggregate	CY	\$ 138.00	20	\$ 2,760.00	20.0000	2,760.00		\$ -
59	CI Class C Cement Concrete	CY	\$ 168.00	85	\$ 14,280.00	85.0000	14,280.00		\$ -
60	CI Class AA Cement Concrete	CY	\$ 1,242.00	71	\$ 88,182.00		-	71.0000	\$ 88,182.00
61	CI Class A Cement Concrete	CY	\$ 569.00	46	\$ 26,174.00	6.0000	3,414.00	40.0000	\$ 22,760.00
62	CI Select Borrow Excavation, Structure Backfill	CY	\$ 64.00	737	\$ 47,168.00	400.0000	25,600.00	337.0000	\$ 21,568.00
63	CI Protective Coating for Reinforced Concrete Surfaces (Penetrating Sealers, Bridge Substructure)	SY	\$ 10.00	118	\$ 1,180.00		-		\$ -
64	CI Barrier Protective Fence, Steel	LF	\$ 730.00	6	\$ 4,380.00		-	0.2000	\$ 146.00
65	CI CON/SPAN Precast Reinforced Concrete Structure	LS	\$ 221,296.00	1	\$ 221,296.00	1.0000	221,296.00		\$ -
CI denotes component item									
		Totals			\$ 964,117.00		\$ 580,136.10		\$ 185,748.00
	C.O. #								
					\$ -				\$ -
		Totals			\$ -		\$ -		\$ -

8. OLD BUSINESS

A. Reports and Correspondence: Monthly Investment Report

**Hatfield Borough Total Income & Disbursements
YEAR 2021**

	<u>Gain/(Loss)</u>	<u>Income</u>	<u>Disbursements</u>	<u>Fees</u>	<u>Total Disbursements</u>	<u>Difference Income/Disbursements</u>
Capital Reserve	(\$6,362.55)	\$3,283.40	(\$2,720.51)	(\$2,488.99)	(\$5,209.50)	(\$1,926.10)
Sewer Capital Reserve	(8,402.39)	4,502.41	(4,202.41)	(4,217.41)	(8,419.82)	(\$3,917.41)
Sewer Managed	(5,835.37)	2,178.63	(3,398.82)	(2,714.81)	(6,113.63)	(\$3,935.00)
Electric	71,719.01	8,233.47	(7,933.47)	(4,304.24)	(12,237.71)	(\$4,004.24)
Total	\$51,118.70	\$18,197.91	(\$18,255.21)	(\$13,725.45)	(\$31,980.66)	(\$13,782.75)

HATFIELD BOROUGH CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2021

2021	Capital Reserve	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$497,893.44							
January	\$497,431.79	(\$461.65)	-0.09%	\$734.55	(\$517.92)	(\$216.63)	(\$734.55)	\$0.00
February	\$495,414.21	(\$2,017.58)	-0.41%	\$228.15	(\$444.48)	(\$216.33)	(\$660.81)	(\$432.66)
March	\$493,398.08	(\$2,016.13)	-0.41%	\$420.90	(\$636.33)	(\$215.43)	(\$851.76)	(\$430.86)
April	\$495,179.48	\$1,781.40	0.36%	\$372.79	(\$158.41)	(\$214.38)	(\$372.79)	\$0.00
May	\$493,366.42	(\$1,813.06)	-0.37%	\$183.39	(\$31.66)	(\$215.05)	(\$246.71)	(\$63.32)
June	\$492,197.48	(\$1,168.94)	-0.24%	\$230.30	(\$508.54)	(\$278.54)	(\$787.08)	(\$556.78)
July	\$493,533.53	\$1,336.05	0.27%	\$404.93	(\$127.44)	(\$277.49)	(\$404.93)	\$0.00
August	\$492,866.94	(\$666.59)	-0.14%	\$356.69	(\$221.24)	(\$577.93)	(\$799.17)	(\$442.48)
September	\$491,530.89	(\$1,336.05)	-0.27%	\$351.70	(\$74.49)	(\$277.21)	(\$351.70)	\$0.00
October								\$0.00
November								\$0.00
December								\$0.00
		-\$6,362.55		\$3,283.40	(\$2,720.51)	(\$2,488.99)	(\$5,209.50)	(\$1,926.10)

HATFIELD BOROUGH SEWER CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2021

2021	Sewer Capital	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$888,873.35							
January	\$887,937.24	(\$936.11)	-0.11%	\$541.12	(\$541.12)	(\$386.74)	(\$927.86)	(\$386.74)
February	\$886,274.58	(\$1,662.66)	-0.19%	\$2,126.43	(\$2,126.43)	(\$386.16)	(\$2,512.59)	(\$386.16)
March	\$884,612.68	(\$1,661.90)	-0.19%	\$317.22	(\$317.22)	(\$385.41)	(\$702.63)	(\$385.41)
April	\$885,504.81	\$892.13	0.10%	\$195.54	(\$195.54)	(\$384.36)	(\$579.90)	(\$384.36)
May	\$883,843.76	(\$1,661.05)	-0.19%	\$149.34	(\$149.34)	(\$384.56)	(\$533.90)	(\$384.56)
June	\$882,707.06	(\$1,136.70)	-0.13%	\$181.93	(\$181.93)	(\$498.45)	(\$680.38)	(\$498.45)
July	\$883,592.04	\$884.98	0.10%	\$305.18	(\$305.18)	(\$497.64)	(\$802.82)	(\$497.64)
August	\$882,775.34	(\$816.70)	-0.09%	\$353.41	(\$53.41)	(\$797.58)	(\$850.99)	(\$497.58)
September	\$880,470.96	(\$2,304.38)	-0.26%	\$332.24	(\$332.24)	(\$496.51)	(\$828.75)	(\$496.51)
October								\$0.00
November								\$0.00
December								\$0.00
		-\$8,402.39	-\$0.01	\$4,502.41	(\$4,202.41)	(\$4,217.41)	(\$8,419.82)	(\$3,917.41)

HATFIELD BOROUGH SEWER INVESTMENT ACCOUNT SUMMARY

YEAR 2021

2021	Sewer Managed	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$548,351.65							
January	\$547,665.44	(\$686.21)	-0.13%	\$415.93	(\$415.93)	(\$238.58)	(\$654.51)	(\$238.58)
February	\$546,434.97	(\$1,230.47)	-0.22%	\$416.93	(1,822.72)	(238.17)	(\$2,060.89)	(\$1,643.96)
March	\$545,205.05	(\$1,229.92)	-0.23%	\$242.27	(242.27)	(237.62)	(\$479.89)	(\$237.62)
April	\$545,960.46	\$755.41	0.14%	\$147.22	(147.22)	(236.89)	(\$384.11)	(\$236.89)
May	\$544,731.06	(\$1,229.40)	-0.23%	\$111.30	(111.30)	(237.10)	(348.40)	(\$237.10)
June	\$543,927.70	(\$803.36)	-0.15%	\$136.89	(136.89)	(307.21)	(444.10)	(\$307.21)
July	\$544,552.17	\$624.47	0.11%	\$233.19	(233.19)	(306.65)	(539.84)	(\$306.65)
August	\$543,940.25	(\$611.92)	-0.11%	\$242.80	(57.20)	(606.65)	(663.85)	(\$421.05)
September	\$542,516.28	(\$1,423.97)	-0.26%	\$232.10	(232.10)	(305.94)	(538.04)	(\$305.94)
October								\$0.00
November								\$0.00
December								\$0.00
TOTALS		-\$5,835.37	-1.07%	\$2,178.63	(3,398.82)	(2,714.81)	(6,113.63)	(3,935.00)

HATFIELD BOROUGH ELECTRIC INVESTMENT ACCOUNT SUMMARY

YEAR 2021

2021	Electric	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$872,948.46							
January	\$879,806.90	\$6,858.44	0.79%	\$896.81	(\$896.81)	(\$379.80)	(\$1,276.61)	(\$379.80)
February	\$885,524.55	\$5,717.65	0.65%	\$4,439.51	(\$4,439.51)	(\$382.62)	(\$4,822.13)	(\$382.62)
March	\$899,527.82	\$14,003.27	1.58%	\$519.96	(\$519.96)	(\$385.09)	(\$905.05)	(\$385.09)
April	\$901,304.19	\$1,776.37	0.20%	\$436.18	(\$436.18)	(\$390.83)	(\$827.01)	(\$390.83)
May	\$907,033.00	\$5,728.81	0.64%	\$233.27	(\$233.27)	(\$391.42)	(\$624.69)	(\$391.42)
June	\$913,725.32	\$6,692.32	0.74%	\$289.95	(\$289.95)	(\$511.51)	(\$801.46)	(\$511.51)
July	\$923,225.83	\$9,500.51	1.04%	\$501.54	(\$501.54)	(\$515.12)	(\$1,016.66)	(\$515.12)
August	\$938,739.01	\$15,513.18	1.68%	\$463.13	(\$163.13)	(\$819.88)	(\$983.01)	(\$519.88)
September	\$944,667.47	\$5,928.46	0.63%	\$453.12	(\$453.12)	(\$527.97)	(\$981.09)	(\$527.97)
October								\$0.00
November								\$0.00
December								\$0.00
TOTALS		\$71,719.01		\$8,233.47	(\$7,933.47)	(\$4,304.24)	(\$12,237.71)	(\$4,004.24)

8. OLD BUSINESS

- A. Reports and Correspondence:
 - Monthly EIT/LST Report

HATFIELD BOROUGH
Berkheimer Comparative
2016-2021 Earned Income Tax

Month	2021	2020	2019	2018	2017	2016		Month	2021	2020	2019	2018	2017	2016
January	897.63	1,605.42	973.81	1,305.76	245.81	528.59		July	1,314.93	744.95	2,462.73	1,973.92	518.12	240.80
	1,174.92	868.35	815.69	592.07	1,782.61	170.66			3,976.44	1,223.01	2,481.10	644.89	1,456.59	1,335.70
	1,119.74	998.92	914.12	1,125.14	651.26	8,215.66			2,035.02	634.31	805.36	1,323.77	1,559.70	547.70
	516.76	2,805.81	722.35	1,090.52	2,653.00	574.78			1,205.94	2,200.77	1,689.60	604.96	1,296.24	1,742.18
	2,033.58	1,700.01	1,293.40	2,436.46	1,433.06	910.62				1,050.49	886.99	3,058.34	1,579.16	1,974.92
	637.60	1,175.67	1,251.89	1,968.25	1,385.23	1,668.09				1,067.68	678.38	1,488.77	1,178.56	525.78
		1,753.74	702.34			1,473.82				2,380.30	1,251.28		1,487.87	908.94
			1164.51			674.23				2,707.21			3,171.78	
			3245.28							2,733.27				
										620.75				
										1,381.49				
Month Total	6,380.23	10,907.92	11,083.39	8,518.20	8,150.97	14,216.45		Month Total	8,532.33	16,744.23	10,255.44	9,094.65	12,248.02	7,276.02
YTD Total	6,380.23	10,907.92	11,083.39	8,518.20	8,150.97	14,216.45		YTD Total	235,461.52	230,792.09	231,307.96	224,674.16	228,040.81	221,807.58
February	1,015.31	2,618.99	5,353.21	761.04	2,254.27	4,882.74		August	558.35	4,689.38	5,185.15	800.24	2,078.40	2,562.10
	1,404.67	1,154.47	10,607.93	1,935.45	2,844.99	961.08			1,052.73	3,713.54	715.54	2,944.87	1,605.57	3,167.18
	3,413.92	6,737.26	4,967.27	951.90	3,275.29	1,051.14			2,072.03	943.13	1,004.48	1,593.23	2,585.83	1,177.61
	6,497.09	2,195.49	9,525.63	2,202.98	2,830.90	2,653.72			3,129.20	2,366.86	2,024.31	2,452.77	5,237.07	3,581.97
	2,685.50	1,739.30	7,476.14	4,089.83	595.93	5,616.54			3,391.96	3,342.63	3,236.05	2,983.92	9,656.89	3,386.05
	5,027.63	6,758.94	4,242.59	5,829.73	5,070.53	3,069.47			974.10	4,374.60	2,802.73	1,721.57	4,782.38	2,483.71
	12,077.62	5,019.71	5,744.09	5,627.93	3,367.39	1,378.25			3,656.99	4,402.94	9,448.79	3,287.03	4,088.36	3,022.34
	7,563.81	8,048.59	5,982.69	2,705.79	5,727.74	8,085.15			9,490.48	9,414.71	4,396.99	3,918.13	4,160.35	5,013.51
	12,150.83	5,962.24	4,466.18	5,767.75	8,219.66	4,484.88			4,257.91	6,009.96	2,023.85	7,931.75	4,036.30	2,499.64
	6,064.53	626.35	3,705.99	4,625.01	6,321.31	4,339.42			2,301.14	3,748.13	1,227.10	5,778.05	1,765.43	2,850.52
	4,692.13	3,399.64	3,383.48	3,007.26	2,469.57	9,011.87			3,039.24	4,924.28	4,730.84	4,209.91	3,428.67	6,262.09
	3,249.18	2,867.27	5,083.00	5,548.80	2,853.17	3,798.70			9,084.47	5,107.35	9,964.78	5,835.90	4,526.17	3,857.32
	3,987.61	6,582.96	2,401.37	2,356.02	6,521.76	5,373.60			6,918.54	6,633.39	12,334.88	3,485.34	5,462.31	3,700.75
	8,765.07	5,083.15	1,406.49	2,329.15	2,376.46	4,282.33			6,723.87	6,603.46	4,071.89	5,736.19	2,297.85	2,990.03
	2,068.74	12,700.19		2,302.49	5,301.07	1,728.95			5,651.24	8,446.28	4,674.67	5,294.07	3,535.73	4,215.60
	2,455.14	4,639.66		5,741.68	3,650.83	3,624.48			2,964.63	2,726.28	3,347.94	10,119.90	2,517.07	1,940.89
				2,938.40	3,211.46	2,406.05			10,120.00		5,911.40	6,949.50	2,496.35	11,632.20
				7,832.19							2,123.39	1,829.36	3,282.11	7,995.78
Month Total	83,118.78	76,134.21	74,346.06	66,553.40	66,892.33	66,748.37		Month Total	75,386.88	77,446.92	79,224.78	76,871.73	67,542.84	72,339.29
YTD Total	89,499.01	87,042.13	85,429.45	75,071.60	75,043.30	80,964.82		YTD Total	310,848.40	308,239.01	310,532.74	301,545.89	295,583.65	294,146.87
March	1,405.81	495.61	1,100.74	4,889.69	4,397.45	1,279.30		September	985.69	772.18	466.77	188.66	2,713.87	333.82
	2,778.22	712.45	338.84	470.52	1,198.08	2,321.43			5,439.47	5,186.01	2,067.30	870.99	1,383.60	948.83
	6,670.97	4,732.80	949.19	2,662.29	963.81	4,512.33			4,890.58	4,827.34	3,894.70	5,016.64	999.58	2,362.82
	2,530.21	4,074.50	9,631.68	3,309.44	647.44	4,556.89			2,727.80	2,168.47	2,679.82	5,218.07	969.65	3,976.62
	786.63	2,324.82	5,753.80	3,267.60	738.96	1,018.48				712.23	4,281.46	4,416.91	4,254.94	2,810.01
	1,241.80	1,067.87	1,558.27	7,571.44	2,025.84	2,532.11				2,332.14	2,529.21	853.66	2,092.45	3,822.27
	3,221.94	2,413.31	603.40	1,082.75	3,644.41	6,534.95						887.17	2,736.15	1,082.48
	1,440.49	1,989.90		573.60	3,886.47	4,663.73							1,904.52	801.18
	684.16	788.00		595.31	4,517.33	1,633.49							1,968.33	628.21
	969.07	2,306.85		1,347.03	915.06									
				768.52	606.13									
Month Total	21,729.30	20,906.11	19,935.92	26,538.19	23,540.98	29,052.71		Month Total	14,043.54	15,998.37	15,919.26	17,452.10	19,023.09	16,766.24

HATFIELD BOROUGH
Berkheimer Comparative
2016-2021 Earned Income Tax

(Report as of 10/29/2021)

Month	2021	2020	2019	2018	2017	2016	Month	2021	2020	2019	2018	2017	2016
YTD Total	111,228.31	107,948.24	105,365.37	101,609.79	98,584.28	110,017.53	YTD Total	324,891.94	324,237.38	326,452.00	318,997.99	314,606.74	310,913.11
April	536.24	1,027.46	1,031.04	1,338.50	558.79	1,576.21	October	2,377.93	609.87	2,348.14	904.13	329.69	814.67
	806.74	723.41	1,847.21	912.30	632.62	417.07		538.51	1,738.74	261.22	1,298.78	1,184.44	1,054.31
	1,055.19	740.23	722.22	512.40	1,002.59	652.09		713.11	759.95	523.41	507.60	533.14	1,139.46
	1,634.74	2,858.30	2,373.57	537.87	1,897.36	1,188.02		1,485.07	2,555.52	1,716.83	2,112.50	863.47	1,382.48
	2,774.38	1,355.13	933.47	2,859.64	1,764.81	1,425.36		1,613.33	1,133.62	2,523.08	501.20	620.96	1,597.93
	2,051.28	4,655.27	594.25	3,930.29	3,981.60	1,575.98		1,191.30			1,083.69	1,301.82	
	868.91		1,000.01		2,064.33	1,278.54		2,265.95			2,521.28	832.93	
	1,148.07		1,372.78		1,416.28	2,768.92		2,332.25				2,120.74	
			4,087.56		2,344.64	2,290.22							
					566.28								
Month Total	10,875.55	11,359.80	13,962.11	10,091.00	16,229.30	13,172.41	Month Total	12,517.45	6,797.70	7,372.68	8,929.18	7,787.19	5,988.85
YTD Total	122,103.86	119,308.04	119,327.48	111,700.79	114,813.58	123,189.94	YTD Total	337,409.39	331,035.08	333,824.68	327,927.17	322,393.93	316,901.96
May	1,188.18	1,911.19	2,763.50	2,063.67	2,005.43	4,574.28	November		2,777.41	1,569.44	4,903.59	1,768.92	2,683.60
	3,580.10	2,579.52	7,579.38	2,437.85	2,109.65	2,483.32			1,732.81	2,268.14	1,625.24	1,737.62	926.95
	2,678.53	2,859.13	1,763.69	4,620.35	2,423.11	1,459.11			874.72	818.68	3,145.82	2,667.23	2,778.25
	4,367.02	2,845.53	2,027.48	1,778.76	1,382.77	2,706.50			4,203.85	2,397.84	3,656.73	3,281.28	3,238.46
	2,494.40	5,645.72	4,147.01	3,357.84	5,056.97	1,439.89			6,702.32	4,520.15	4,768.69	6,268.07	1,572.46
	6,748.51	18,479.47	7,949.59	1,226.35	729.16	3,770.33			7,316.81	3,334.51	7,437.73	2,217.37	3,504.41
	6,484.23	7,738.65	8,653.93	3,876.62	3,937.87	1,569.61			4,442.98	3,381.56	10,469.84	3,185.12	10,133.08
	5,750.03	3,788.42	4,299.39	1,262.14	1,727.57	2,092.87			10,961.95	2,643.88	9,624.91	3,675.75	5,069.26
	4,046.08	2,642.49	3,555.35	5,090.04	3,435.49	7,796.83			4,260.51	7,852.77	5,206.41	10,095.62	2,559.24
	5,506.50	8,941.10	6,754.05	5,949.56	4,578.07	6,880.50			9,768.05	4,072.46	3,705.72	12,228.45	4,002.08
	3,706.88	7,561.21	12,334.81	7,191.94	5,156.64	4,514.09			4,132.62	10,653.14	3,977.15	4,714.78	2,638.23
	3,567.78	2,400.69	5,969.28	8,073.18	5,319.41	5,050.36			2,736.33	2,409.28	3,144.20	4,704.94	7,220.13
	2,235.76	5,726.76	4,123.29	8,706.53	2,826.37	1,255.91			2,172.42	6,616.07	5,863.74	1,858.50	5,667.15
	7,804.52		11,393.38	1,883.10	3,340.12	5,578.07			7,410.22	4,281.24	2,708.89	3,594.22	3,300.95
	4,180.55			3,029.22	6,176.53	5,641.51			5,745.19	3,932.62	2,800.94	3,091.83	4,316.80
	2,707.44			2,291.71	1,914.90	5,823.56				10,793.56	1,395.09	1,862.68	3,580.94
	1,524.99			4,593.12	6,182.51					2,496.96			4,035.07
	13,490.65			4,876.07	4,548.79								
	2,709.41				13,473.36								
					5,197.01								
Month Total	84,771.56	73,119.88	83,314.13	72,308.05	81,521.73	62,636.74	Month Total	-	75,238.19	74,042.30	74,434.69	66,952.38	67,227.06
YTD Total	206,875.42	192,427.92	202,641.61	184,008.84	196,335.31	185,826.68	YTD Total	337,409.39	406,273.27	407,866.98	402,361.86	389,346.31	384,129.02
June	1,854.95	3,220.50	2,713.22	10,891.42	502.71	10,260.55	December		410.13	2,714.23	3,352.11	2,451.21	3,064.60
	719.21	577.58	1,216.36	2,456.00	626.15	254.64			1,005.12	4,944.30	1,486.54	1,810.39	4,439.20
	938.37	590.96	3,154.10	943.66	910.73	940.09			2,575.16	3,451.39	3,390.81	803.03	1,238.79
	6,367.26	3,746.29	3,972.34	1,977.77	614.98	560.25			6,791.38	3,114.23	4,611.90	801.02	2,025.46
	4,549.27	4,143.04	3,190.49	5,675.44	5,826.90	917.01			4,079.92	658.42	1,867.02	1,778.84	3,119.94
	3,905.34	3,179.13	726.06	1,490.64	4,996.09	2,554.84			3,129.30	1,843.41	2,310.93	3,516.86	4,231.90
	1,122.69	2,157.65	3,438.34	2,388.63	3,421.25	3,136.46			1,123.08			5,665.69	4,040.76
	596.68	3,345.94		882.36	846.73	3,762.25						2,105.04	2,755.54
		658.85		4,864.75	1,711.94	2,914.28						1,040.59	864.35
						1,632.51						179.14	545.08
						1,772.00							1,396.00
													245.81
Month Total	20,053.77	21,619.94	18,410.91	31,570.67	19,457.48	28,704.88	Month Total	-	19,114.09	16,725.98	17,019.31	20,151.81	27,967.43
YTD Total	226,929.19	214,047.86	221,052.52	215,579.51	215,792.79	214,531.56	Grand Total	337,409.39	425,387.36	424,592.96	419,381.17	409,498.12	412,096.45

HATFIELD BOROUGH
Berkheimer Comparative
2015 - 2021 LST TAX

(Report as of 10/29/2021)

Month	2021	2020	2019	2018	2017	2016	Month	2021	2020	2019	2018	2017	2016
January	93.44	168.99	33.72	15.58	56.20	148.40	July	377.25	27.49	524.30	259.31	76.64	
				508.63				632.68	593.29		727.57	607.02	
								910.77					
Month Total	93.44	168.99	33.72	524.21	56.20	148.40	Month Total	1,920.70	620.78	524.30	986.88	683.66	0.00
YTD Total	93.44	168.99	33.72	524.21	56.20	148.40	YTD Total	21,978.62	19,393.79	20,939.03	20,771.05	18,298.78	17,688.83
February	436.37	350.79	576.73	672.03	468.04	1,044.40	August	615.85	15.72	988.39	1,021.80	445.60	274.27
	1,364.20	900.92	748.10					582.08	1,073.14	681.02			
	4,918.01	500.10	995.27	1,668.98	1,330.23	630.70		4,919.27	6,412.04	1,285.27	700.94	1,127.18	613.28
	1,371.18	611.10	653.32	2,770.93	696.91	1,627.04		1,707.15	774.35	6,305.29	2,969.69	1,063.01	1,035.75
	865.50	1,042.25	2,319.88	2,590.00						567.04	2,500.79	2,549.94	1,524.19
	528.58	4,235.56	2,607.58	254.47							2,480.47	2,285.24	
												1,771.63	
Month Total	9,483.84	7,640.72	7,900.88	7,956.41	2,495.18	3,302.14	Month Total	7,824.35	8,275.25	9,827.01	9,673.69	9,242.60	3,447.49
YTD Total	9,577.28	7,809.71	7,934.60	8,480.62	2,551.38	3,450.54	YTD Total	29,802.97	27,669.04	30,766.04	30,444.74	27,541.38	21,136.32
March	714.70	1,676.03	2,341.35	763.13	1,261.86	673.44	September	792.30	463.51	315.28	376.14	214.19	727.81
			25.47	81.55	840.11	1,595.40		285.87				431.32	2,292.22
					2,619.22								
					1,419.36								
Month Total	714.70	1,676.03	2,366.82	844.68	6,140.55	2,268.84	Month Total	1,078.17	463.51	315.28	376.14	645.51	3,020.03
YTD Total	10,291.98	9,485.74	10,301.42	9,325.30	8,691.93	5,719.38	YTD Total	30,881.14	28,132.55	31,081.32	30,820.88	28,186.89	24,156.35
April		60.43	196.71	352.66	240.48	1,668.06	October	311.77	146.06	63.69	330.79		
			509.66	584.34	847.76	718.70		734.10	634.69		556.04		
						48.15			53.07				
						1,569.47							
Month Total	-	60.43	706.37	937.00	1,088.24	4,004.38	Month Total	1,045.87	833.82	63.69	886.83	0.00	0.00
YTD Total	10,291.98	9,546.17	11,007.79	10,262.30	9,780.17	9,723.76	YTD Total	31,927.01	28,966.37	31,145.01	31,707.71	28,186.89	24,156.35
May	460.51	402.30	905.86	1,173.10	51.09	983.07	November		1,607.87	964.30	1,036.52	1,038.18	254.14
	1,692.90	1,275.28	375.32	1,797.10	1,280.28	585.66			1,716.84	955.64	1,201.68	556.11	1,131.56
	517.49	521.37	752.26	2,818.16	1,661.39	534.44			4,065.74	4,150.70	2,863.12	1,048.94	516.09
	5,320.14	3,739.00	2,351.25	1,540.23	2,587.86	691.98			827.46	962.79	1,440.98	1,023.72	
	715.32	2,047.16	2,961.22	566.94						1,791.10		1,364.69	
	7.86	575.37	669.24							200.36		2,586.01	
		107.68	683.76									1,676.30	
Month Total	8,714.22	8,668.16	8,698.91	7,895.53	5,580.62	2,795.15	Month Total	-	8,217.91	9,024.89	6,542.30	9,293.95	1,901.79
YTD Total	19,006.20	18,214.33	19,706.70	18,157.83	15,360.79	12,518.91	YTD Total	31,927.01	37,184.28	40,169.90	38,250.01	37,480.84	26,058.14
June	536.24	558.68	77.62	1,626.34	1,529.82	909.01	December		13.76		474.53	97.30	1,207.51
	515.48		630.41		209.35	1,586.76							2,548.04
					515.16	1,726.76							1,486.84
						947.39							56.20
Month Total	1,051.72	558.68	708.03	1,626.34	2,254.33	5,169.92	Month Total	-	13.76	0.00	474.53	97.30	5,298.59
YTD Total	20,057.92	18,773.01	20,414.73	19,784.17	17,615.12	17,688.83	Grand Total	31,927.01	37,198.04	40,169.90	38,724.54	37,578.14	31,356.73

8. OLD BUSINESS

A. Reports and Correspondence: Police Department Report

**The Hatfield Police Department's
monthly report to the
Council of the Borough of Hatfield**



October 29, 2021

Submitted by Lt. Jane E. Robertson

Hatfield Police Report for Borough Council

9/30/2021 through 10/27/2021



PLEAC State Assessment: On October 26, Chief Tierney, Lt. Robertson, and Sgt. Graham attended the Pennsylvania Law Enforcement Accreditation Commission meeting in Harrisburg, during which the department was officially and unanimously granted re-accreditation status. The next state assessment will be in Fall 2024. Lt. Robertson, who has been acting as accreditation manager since the process was undertaken by the department, has now officially passed the role of accreditation manager to Sgt. Graham and he will lead the next reassessment. Lt. Robertson will continue to assist him with preparing for next assessment until her retirement.



Personnel updates: Due to the resignation of Officer Woodward, HTPD administration is starting to prepare for the process of hiring another officer to replace him. Cadet Kivlin is doing well in police academy and is expected to graduate in early December. After some in-house training to receive the necessary certifications in the lethal and less lethal weapons utilized by department officers, he will start training with his FTO Officer Kaylee Plisinski. Officer Ryan Saunders has been moved from patrol into the investigative division as the detective replacement for Dan Tinneney, who has retired. An updated roster is attached to this report.



Aggravated assault: On October 4 at about 7:10 a.m., officers responded to a medical call at a West Vine Street apartment where they determined an assault had taken place. Upon speaking with the victim, she advised that a physical altercation had taken place with her husband and during this altercation her husband strangled her. She was able to break free and ran outside the apartment screaming "he's gonna kill me," according to a neighbor who called 911 as a result of this. Police investigation determined that Julien Lontange had assaulted his wife and he was arrested for aggravated assault and related offenses for this domestic assault.

Simple assault: On October 20, officers responded to the 100 block of Penn Avenue for a report of a fight between two brothers that had resulted in injury. It was determined that on the previous day, one brother – who had been staying as a guest with the victim – was for unknown reasons using a cordless drill to drill out a lock on a basement door of the multi-family dwelling at about 2 a.m. The victim confronted him about the noise and an argument ensued, resulting in Angelo Rivera hitting his brother on the head with the drill and causing a large laceration. Mr. Rivera was arrested the following day for this offense.

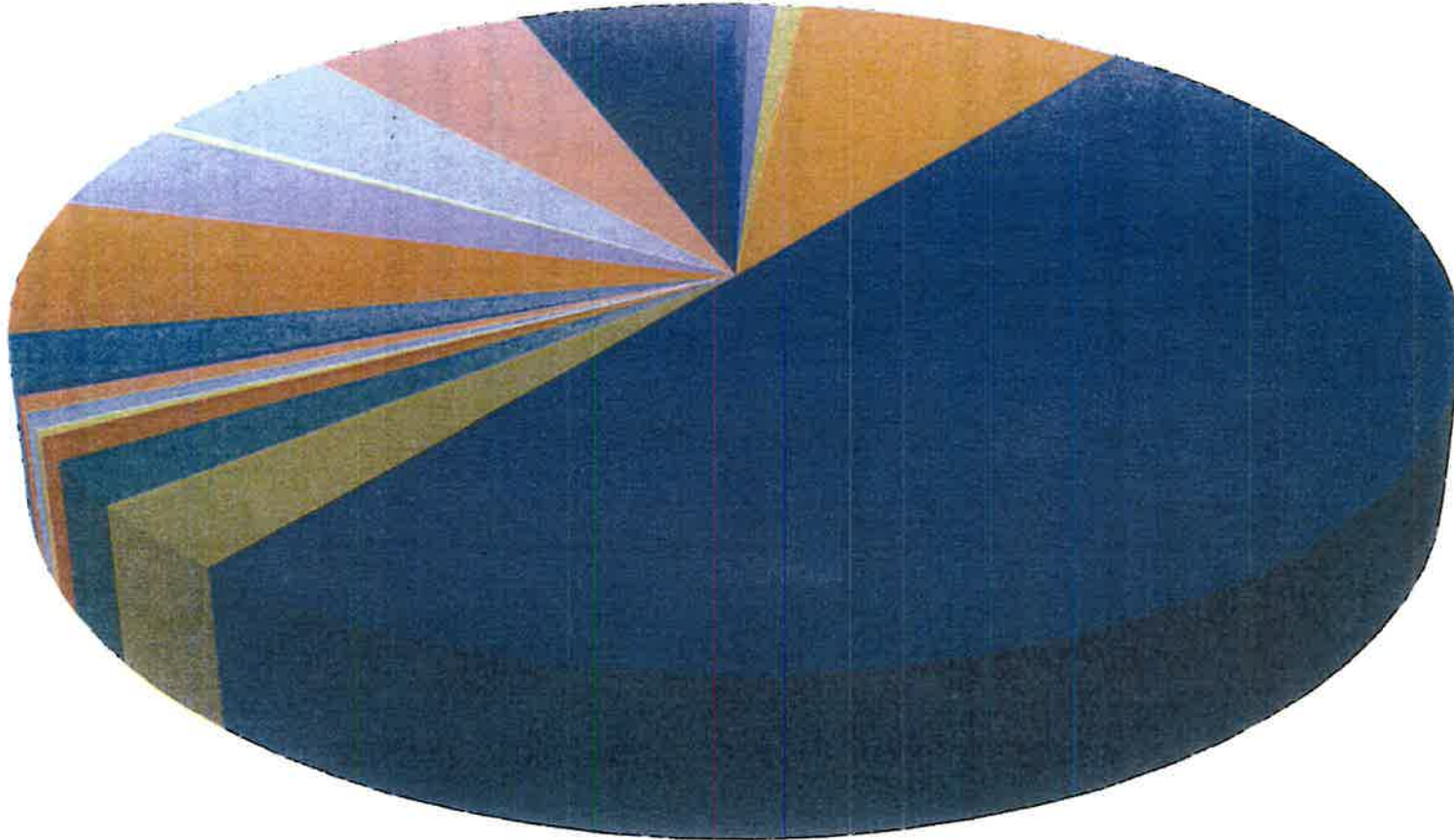
Felony Criminal Mischief: On October 4, officers responded to an apartment building in the 100 block of South Main Street for a report of damage to a vehicle. Upon arrival, officers spoke with the victim who advised that his neighbor had damaged his Subaru Impreza while it was legally parked in the parking space for the apartment complex since 2 a.m. He advised the neighbor had been banging on his apartment door throughout the night and when the victim would not answer him, this neighbor punctured all four of his vehicle tires and threw a trash bag full of trash on the hood and front windshield of the vehicle. Officers observed four flat tires on the vehicle and a large white trash bag on the hood of the vehicle that had split open. Trash was scattered on top of the vehicle hood. Officers spoke with the suspect and asked him if he had caused damage to the victim's vehicle and he stated that he had caused damage to the four tires and also had thrown trash on the vehicle because he believed the victim was stealing his mail. It was determined that the trash scattered on the hood of the vehicle had caused damage to the vinyl wrap of the vehicle and that the four tires were punctured, which would require replacement. The total damage is estimated at about \$6,000. A criminal complaint has been filed against the suspect and a warrant requested.

Criminal Mischief: On October 6, officers responded to a home in the unit block of Blaine Avenue for a report of vandalism to a vehicle. The victim showed officers that her vehicle had been scratched down both sides of the vehicle from an item similar to a key. The victim advised while she does have suspects, she at this time is unable to prove her suspicion.

Disturbance: On October 14 at approximately 5:15 p.m., officers responded to the 100 block of Towamencin Avenue for a report of juveniles being verbally abusive to a resident. The resident advised that she had requested multiple juveniles who had been hanging out on her property to leave. They cursed at her and left, returning with an even larger group of juveniles. Officers found the juveniles had left prior to their arrival and upon checking the area were unable to locate the group.

Public Intoxication: On October 26 at about 8:30 p.m., officers responded to the Hatfield Laundromat on West Broad Street for a report of a theft in progress. Upon arrival, the victim advised that his clothing had been stolen from the dryer and a male seen rolling it away down the street using one of the laundromat carts. A description of the suspect was provided and a person fitting this description was known to officers. Investigation and a subsequent conversation with the suspect determined he had been intoxicated when he took the clothing from the dryer. The clothing was returned and the victim did not wish to prosecute the suspect. The male will be cited for public drunkenness.

September 30, 2021 through October 27, 2021 activity overview



■ Aggravated assault investigations - 1	■ Alcohol-related offenses - 2	■ Animal complaints - 2
■ Arson investigations - 0	■ Assist other agencies - 24	■ Borough ordinance violations - 0
■ Borough Patrol activity - 139	■ Burglary investigations - 0	■ Citations issued - 9
■ Crashes - 6	■ Criminal mischief complaints - 2	■ Domestic disturbance investigations - 1
■ Drug law violation investigations - 0	■ DUI arrests - 0	■ Fraud/forgery complaints - 1
■ General disturbance investigations - 2	■ Harassment/threats investigations - 0	■ Infrastructure - 2
■ Motor vehicle complaints - 1	■ Motor vehicle theft reports - 0	■ Murder investigations - 0
■ Parking enforcement - 7	■ Public assist calls - 18	■ Robbery investigations - 0
■ Selective enforcements - 12	■ Sex offense investigations - 0	■ Simple assault investigations - 1
■ Suspicious activity investigations - 14	■ Theft reports - 0	■ Traffic stops - 16
■ Traffic warnings - 14	■ Truck route enforcement - 2	

Activity in brief

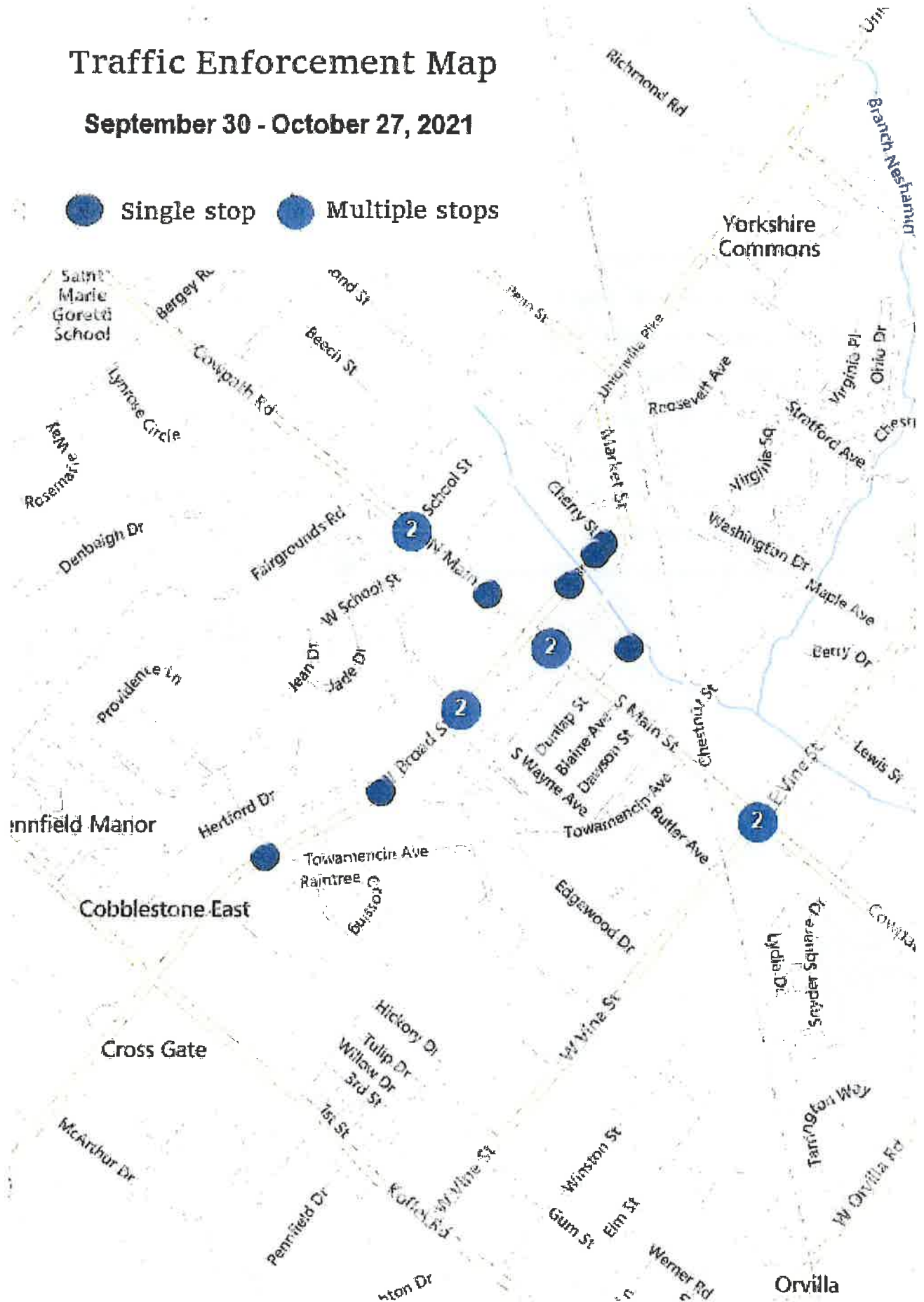
Between 9/30/2021 and 10/27/2021

- 317 agency cases originated in Hatfield Borough
- 16 traffic stops were conducted
- 86 incidents were handled in the Borough's core district
- 139 Borough patrols were conducted
- 12 selective enforcements were conducted
- 9 traffic citations were issued
- 14 traffic warnings were issued
- 6 crashes were investigated
- 21 building overnight checks ("NightEyes") were completed

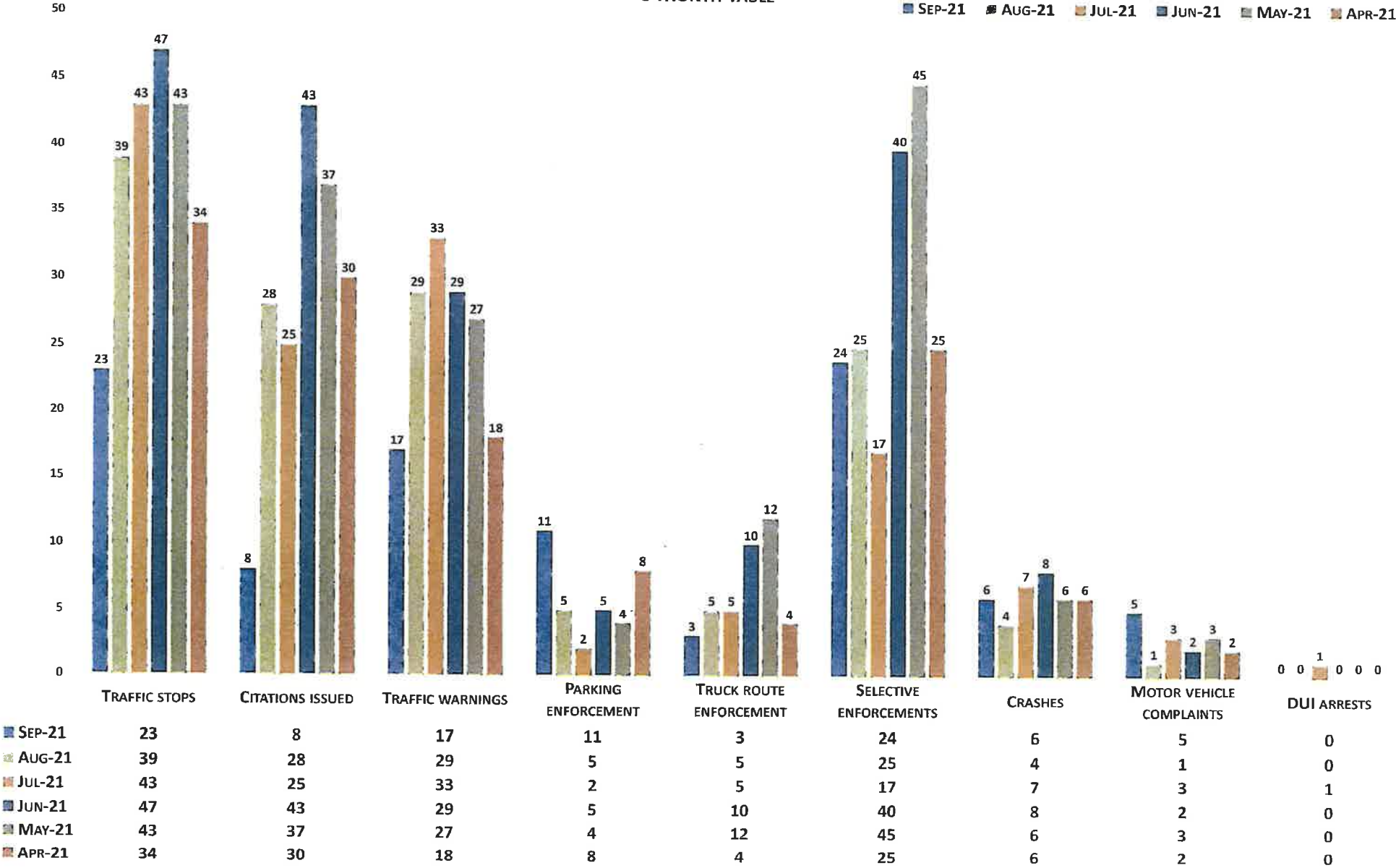
Traffic Enforcement Map

September 30 - October 27, 2021

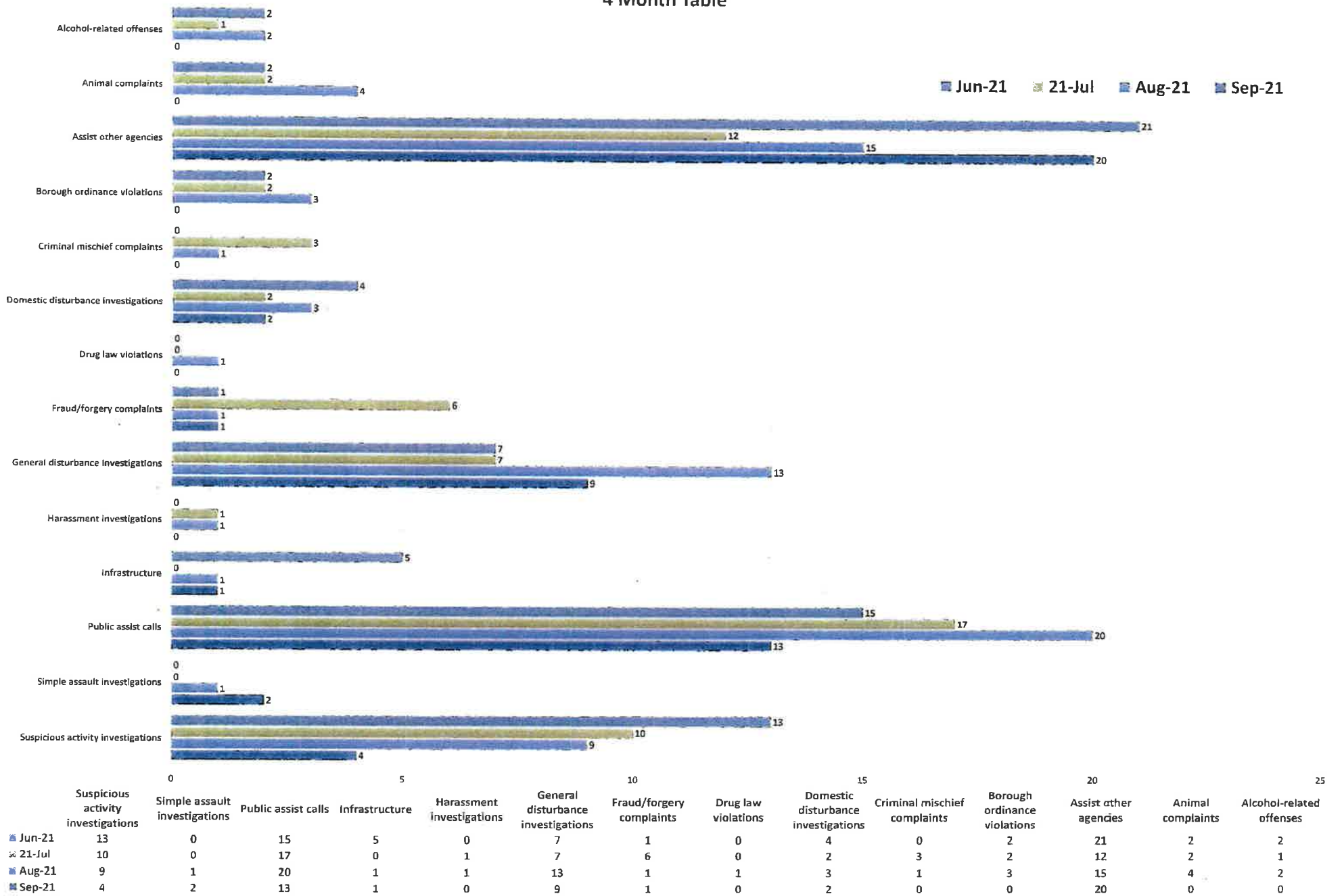
● Single stop ● Multiple stops



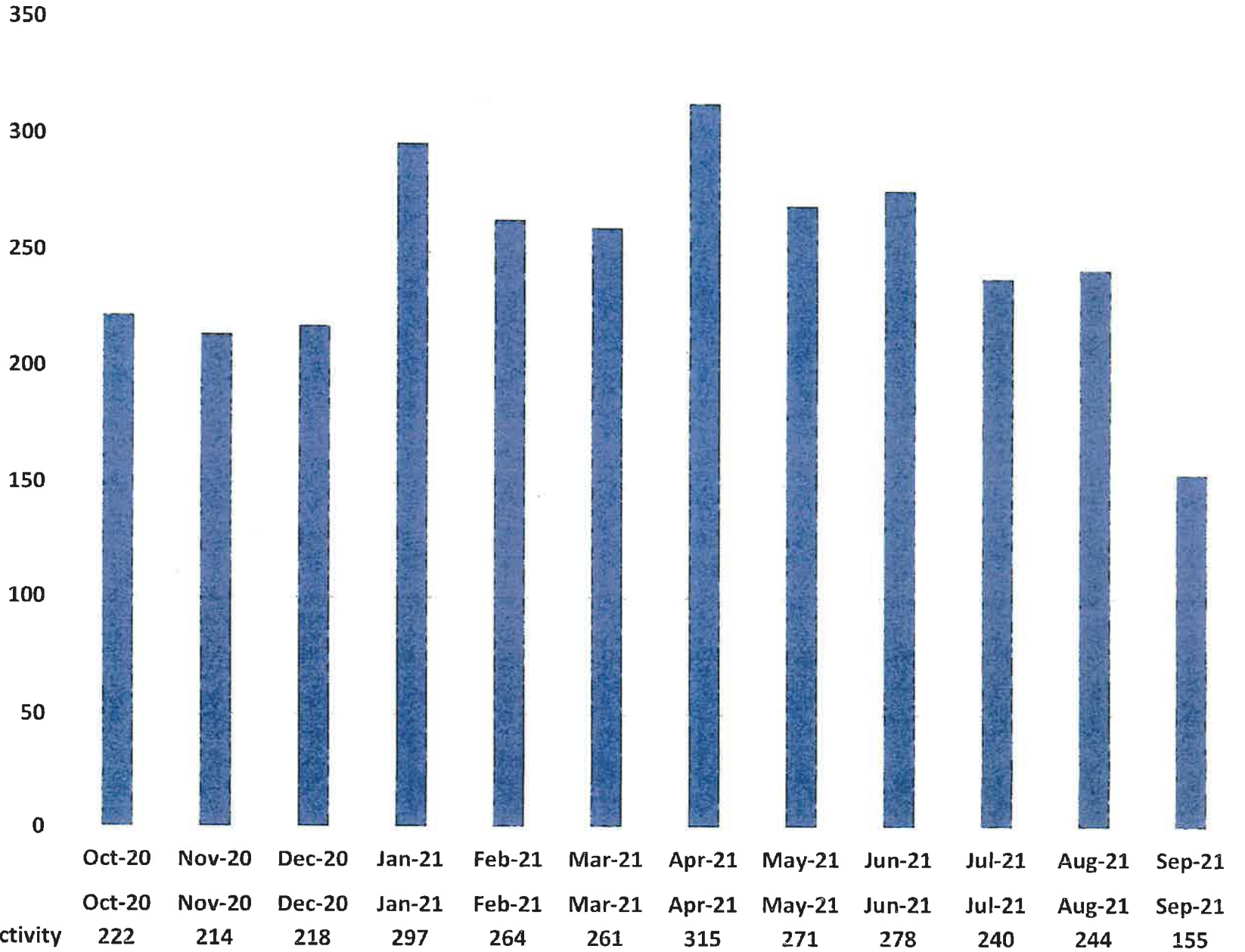
TRAFFIC ACTIVITY AND TRENDS 6 MONTH TABLE



Call for Service Activities & Trends 4 Month Table



Borough Patrol activity



■ Borough Patrol activity

2021 HTPD ROSTER

Chief William Tierney #19

Cpl. Scott Nowetner #52

Lt. Jane Robertson #32

Officer Daniel Butler #53

Officer Kevin Fox #33

Officer Kenneth Peck #54

Lt. John Ciarllo #34

Detective William Steinberg #58

Det. Sgt. Richard Hoffner #35

Officer Matthew Baughman #59

Officer Michael Burdick #36

Officer Anthony Baker #60

Officer Mark O'Donnell #37

Detective Ryan Saunders #61

Sgt. Jeffrey Boyd #41

Officer Brandi McCoy #62

Cpl. Michael Sloan #45

Officer Alex Marchak #63

Detective Eric Geiger #46

Officer Brian McLaughlin #65

Officer William Summerfield #47

Officer Kaylee Plisinski #67

Sgt. Christopher Graham #49

Officer Zachary Malkin #68

Officer Keith Blank #50

Officer Thomas Sally #70

Cpl. Sean Scanlan #51

Cadet Patrick Kivlin #71

Administrative staff: Michael Diamond #121, Jackie Wornham #141, Lindsey Montoya #132

8. OLD BUSINESS

A. Reports and Correspondence: Fire Department Report

8. OLD BUSINESS

A. Reports and Correspondence: Public Works Department Report

Stephen S. Fickert Jr

Public Works Director/Report for October, 2021

Friday, October 1, 2021

- Grinded down stumps at Edgewood Open Space
- Collected trash from parks & buildings

Saturday, October 2, 2021

Sunday, October 3, 2021

Monday, October 4, 2021

- Collected trash from parks & buildings
- Put out Temporary No Parking signs along N & S Wayne and Blaine Ave
- Passed out door knockers notifying residents of Temporary No Parking along N & S Wayne and Blaine Ave

Tuesday, October 5, 2021

- Marked PA 1 Call
- Saw cut blacktop on S Wayne for repairs
- Re-wired the tag-along trailer

Wednesday, October 6, 2021

- Repaired section of blacktop on S Wayne Ave
- Removed Curbside Chipping signs
- Hung Leaf Bag Pick-up signs
- Finished re-wiring the tag-along trailer

Thursday, October 7, 2021

- Swept streets
- Temporarily removed a street light for the E Lincoln Ave bridge construction

Friday, October 8, 2021

- Received First Aid, CPR, & AED training
- Dug out stumps at various locations

Saturday, October 9, 2021

Sunday, October 10, 2021

Monday, October 11, 2021

- Off in observance of Columbus Day

Tuesday, October 12, 2021

- Cut grass at various locations
- Swept Streets
- Collected trash from parks & buildings

Wednesday, October 13, 2021

- Cut grass at various locations
- Ran brush hog at various locations

Thursday, October 14, 2021

- Cut grass at various locations
- Marked PA 1 Calls
- Picked trash from sweeper pile

Friday, October 15, 2021

- Swept Streets
- Collected trash from parks & buildings
- Handed out door knockers for Temporary No Parking along N & S Wayne and Blaine Ave for Monday, October 18th.
- Cut Stumps flush with ground level at various locations
- Steve Off

Saturday, October 16, 2021

Sunday, October 17, 2021

Monday, October 18, 2021

- Collected trash from parks & buildings
- Removed all Temporary No Parking signs from N & S Wayne Ave and Blaine Ave.
- Swept Streets

Tuesday, October 19, 2021

- Cut up and chipped a tree that had fallen along the Liberty Bell Trail
- Worked with Eddie's Electric fixing street lights

Wednesday, October 20, 2021

- Removed road plate and barrels at the Chestnut Street Pedestrian Bridge for repairs
- C&S started repairs on the trail at the Chestnut St Pedestrian Bridge

Thursday, October 21, 2021

- Painted bollards around recloser poles along E Lambert St
- Cut stumps flush with ground level at various locations

Friday, October 22, 2021

- Collected trash from parks & buildings
- Overseeded Centennial Park, Electric Plant Park, Memorial Park, Edgewood Park, & Heritage Parks.
- Swept streets

Saturday, October 23, 2021

Sunday, October 24, 2021

Monday, October 25, 2021

- See attached Outage Report for 10-25-2021

Tuesday, October 26, 2021

- Swept Streets
- Collected trash from parks & buildings
- Collected leaf bags

Wednesday, October 27, 2021

- Cleaned storm sewer inlets
- Washed trucks
- C&S finished repairing the trail at the Chestnut St Pedestrian Bridge

Thursday, October 28, 2021

- Marked PA 1 calls
- Put 2nd coat of paint on bollards

Friday, October 29, 2021

- Ed Off
- Cleaned the old Utility Body to prep it for sale on Municibid
- Swept Streets

Saturday, October 30, 2021

Sunday, October 31, 2021

Borough Council

From: Stephen S. Fickert

Subject: Work accomplished during the month of October, 2021

Parks Maintenance -Trash was collected at parks & buildings as needed. Cut grass at various locations. Pulled weeds in the tot lots & flower beds. Ran the brush hog at various locations. Flush cut stumps to prep for grinding. Cut up and chipped a fallen tree along the Liberty Bell Trail. C&S finished repairing the blacktop trail at the Chestnut St Pedestrian Bridge. Overseeded Centennial, Electric Plant, Heritage, Edgewood, and Memorial Parks.

Electrical Work -Electrical upgrades for Brooks Instruments are ongoing. Worked with Eddie's Electric repairing street lights. Worked with Carr & Duff replacing utility pole on E Broad St. See Outage Report 10-25-21.

Equipment Maintenance - Greased & power washed equipment as needed. Re-wired the tag along trailer and replaced the lights.

Street Maintenance - Inlets were cleaned as needed. Marked out PA-1 calls. Replaced/fixed street signs as needed. Street sweeper was sent out. The reconstruction of the entrance at Brooks Instruments in ongoing. The mill and overlay project was completed along S Wayne Ave, N Wayne Ave, and Blaine Ave. Painted bollards along E Lambert St. Curbside chipping was completed. Started picking up leaf bags.

DATE: 10-25-2021

POWER OFF: 5:21AM

POWER ON: See Below

PROPERTIES AFFECTED: All of Hatfield Borough

EMPLOYEES RESPONDING: Steve, Ed, Derik, & James

CONTRACTOR CALLED: Carr & Duff

TIME: 5:48AM

ARRIVED: 6:28AM

CAUSE OF OUTAGE: A tractor trailer tried to turn into the parking lot at 63 E Broad St. While he was trying to turn, he ran over a Hatfield Borough Utility Pole. His trailer then became stuck on the pole. When he knocked down our utility pole, it forced it onto a PP&L pole. PP&L sensed a fault from this and automatically shut down the feed to Hatfield.

REPAIRS MADE: Once Carr & Duff was able to get the tractor trailer away from the leaning pole, they replaced the pole and all of the equipment on it.

ADDITIONAL NOTES: Once we were able to identify the problem, we were able to isolate the Chestnut St Circuit from the other two using the reclosers. We called PP&L and asked them to re-energize the Hatfield Circuit. This gave power back to the Vine St & Main St circuits. When Carr & Duff was available, they opened the air brake on Market St and we re-energized the Chestnut St Circuit. This isolated the outage to only a few roads. After Carr & Duff was able to install the new pole, we were able to close the

air brake, causing the number of customers without power to go down to 6.

Re-energized times listed below:

Vine St & Main St Circuits – 6:17AM

Chestnut St Circuit except the roads listed below – 8:39AM

E Lincoln Ave, E Broad St, Cherry St, Fretz St, parts of Market St, & part of
Diamond St.

Chestnut St Circuit except addresses listed below – 11:20AM

98, 100, 102, 103, 104, & 106 E Broad St

All power fully restored – 6:07PM





8. OLD BUSINESS

A. Reports and Correspondence: Engineering Report



Memorandum

Date: October 26, 2021

To: Mr. Michael J. DeFinis, Manager, Hatfield Borough

pc: Ms. Jaime Snyder, Hatfield Borough Assistant Manager
Mr. Steve Fickert, Public Works Director, Hatfield Borough
Ms. Kate Harper, Borough Solicitor
Hatfield Borough Council

From: Chad E. Camburn, P.E.

Subject: November 2021 Engineering Report
Bursich Project No. HAT-01/065075

The following is a highlighted list of recent activities for the Borough Council Meeting:

SUBDIVISION / LAND DEVELOPMENT / PERMITS:

- **43 Roosevelt Ave. Subdivision/Land Development:**

The project includes the subdivision of the property into four residential lots and development of twin units and underground stormwater management facility. Borough Council approved Resolution No. 2021-13 at its July 21, 2021 meeting, granting Conditional Final Approval.

Revised design documents were received via email on September 2. We are currently waiting for authorization from the Borough to resume our review once all administrative obligations are met by the applicant.

- **Bennett's Court (Prestige Building Partners Townhomes)**

The application proposes the construction of 18 townhouse units in three buildings taking access off a new cul-de-sac street, partially comprising an area of undedicated E. Broad Street.

No Change from Previous Report - Our latest review was issued on June 4, 2021, and we are currently awaiting revised documents.

- **Edinburgh Square Subdivision (510 Koffel Road):**

The project includes the subdivision and development of the property into four residential lots.

No Change from Previous Report - Basements are being dug on lots 1 and 2. Lots 3 and 4 are being prepared for foundations.

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040
www.bursich.com

- **52-60 N. Market Street Minor Subdivision:**

The proposal includes the subdivision of 60 N. Market Street into two lots. The site is located in the Core Commercial Zoning District.

It is our understanding the Borough recently received a plan for minor subdivision. We will review the submitted documents once we receive our copy.

CAPITAL IMPROVEMENT PROJECTS:

- **2021 Roadway Resurfacing Project**

The project includes milling and overlaying North Wayne Ave., South Wayne Ave., and Blaine Ave. The contract has been awarded to James D. Morrissey, Inc. at a cost of \$152,851.00.

The project has been Substantially Completed. We have walked the project area with the Director of Public Works and issued a punchlist to the contractor for final items to be completed. We are also finalizing a Change Order to reconcile the final project cost based on actual quantities installed.

- **Orchard Lane and Forest Way Sanitary Sewer Replacement**

The project includes the replacement of the sanitary sewer in Orchard Lane and Forest Way. The Orchard Lane scope received a \$200,000 CDBG grant. DOLI Construction Corporation was awarded the contract with a Base Bid of 322,675.00, and a low total bid including alternates of \$342,050.00. The project must be Substantially Complete by November 8, 2021, and ready for final payment by December 8, 2021.

Due to delays in obtaining materials as a result of COVID and weather-related issues across the country, the contractor has requested a 53-day extension of the Contract Times in order to substantially complete the project by the end of December. A Change Order has been prepared for consideration by Borough Council. The contractor anticipates starting work mid-November.

- **Broad Street Storm Sewer & N. Main Street Storm and Sanitary Sewer Improvements**

The project will replace the entire storm sewer system in West and East Broad Street and North Main Street, 280 LF of deteriorated 30"x52" CMP through private properties, and the entire sanitary sewer system in North Main Street. \$1.09M of the project will be funded with Pa Small Water and Sewer and H2O PA grants. The NPWA will replace their water main from Towamencin Ave. to Main Street under the contract with the Borough's work. Once the work in E. Broad Street is complete PennDOT will mill and overlay E. Broad Street. While W. Broad Street is not currently on PennDOT's five-year plan for repaving, the Borough could attempt to have PennDOT add it as the construction scope and schedule develop.

We continue to work on survey, design, permitting, and bid package preparation.

- **2022 ADA Ramp Replacement Project**

The tentative scope of work includes replacing fifteen ramps along E. School Street, Orchard Lane, Forest Way, and E. Lincoln Ave.; removing two existing ramps and replacing select sidewalk areas along E. Lincoln Ave., and replacing the driveway apron at 11 Market Street. We will begin work on the bid package once the scope has been solidified.

- **2022 Roadway Resurfacing Project**

The tentative scope of work includes milling and overlaying Poplar Street and E. Lincoln Avenue. We will begin work on the bid package once the scope has been solidified.

MISCELLANEOUS:

- Sanitary Sewer

When new connections to the sewer system are proposed, PaDEP requires sewage planning to be approved. This includes an estimate of gallons per day the connections will generate, and confirmation that the additional flow will not create a hydraulic overload (surcharge or overflow) in the system. The planning needs to consider the collection system (Borough), conveyance system (HTMA), and treatment (HTMA).

The planning application must be consistent with the annual Chapter 94 reports that are generated and submitted to the PaDEP. In the Chapter 94 report, Hatfield Borough estimates 175 gallons per day (GPD) will be generated from each new EDU. This has been approved by PaDEP each year since 2013. The HTMA estimates each new EDU will generate 250 GPD.

While the different estimates have not been a problem in the past, the PaDEP is now asking that the Borough and HTMA agree on a common number to be used for future planning. We will coordinate with the HTMA on what is the most practical way to proceed.

As always, please feel free to contact me at 484-941-0418 or chad.camburn@bursich.com with any questions.

8. OLD BUSINESS

A. Reports and Correspondence:
Zoning Officer, Building Code, Property
Maintenance Report

Code, Zoning and Fire Safety Report – October 2021

Mike DeFinis' Memorandum List

Items on the list continue to be monitored

Fire Inspections

Suspended due to CoVid-19

Resale Inspections (3 Total)

(3) Use and Occupancy Certification issued

Permits (7 Total Processed)

- (2) Electrical
- (2) Fence
- (1) Roofing
- (2) Renovation

Notice of Violations (9 Total)

- (2) Work without Permits
- (1) Exterior Property Rubbish
- (1) Parking not within Ordinance
- (5) Overgrown Grass

Non-Traffic Citations

NONE

Other Notes

Inspections of the new Single-Family Dwellings in town (Lambert, Koffel and W Vine) have been ongoing

Submitted by,



Matthew J Traynor
Code & Zoning Enforcement

8. OLD BUSINESS

A. Reports and Correspondence: Fire Marshal/ Fire Safety Inspection Report

8. OLD BUSINESS

A. Reports and Correspondence: Pool Advisory Report

9. ACTION ITEMS:

- A. Motion to Consider Awarding the Hatfield Volunteer Fire Company Flasher Installation to Charles A. Higgins & Sons of Aston PA in the Amount of \$ 61,051.40 (sixty-one thousand fifty-one dollars and forty cents)

9. ACTION ITEMS:

**B. Motion to Consider the Orchard
Lane Forest Way Sanitary
Sewer Replacement Project Change
Order Request No. 1**

9. ACTION ITEMS:

- C. Motion to Consider Resolution 2021-27 PEMA Designation of Agent for DR-4618

10. MOTION to ADJOURN:

**Executive Session: Personnel, Litigation,
Real Estate**