

HATFIELD BOROUGH COUNCIL

WORKSHOP MEETING

APRIL 6, 2022



JASON FERGUSON, PRESIDENT

RICHARD GIRARD, VICE PRESIDENT

JAMES FAGAN, COUNCILMEMBER

MICHELLE KROESSER, COUNCILMEMBER

LAWRENCE G. STEVENS, COUNCILMEMBER

MARY ANNE GIRARD, MAYOR

JAIME E. SNYDER, BOROUGH MANAGER

CATHERINE M. HARPER, BOROUGH SOLICITOR



Borough of Hatfield

Montgomery County, Pennsylvania

BOROUGH COUNCIL WORKSHOP MEETING

April 6, 2022

AGENDA

CALL TO ORDER / ROLL CALL

1. APPROVAL OF MEETING AGENDA:

Motion: To Approve the Agenda of the April 6, 2022 Workshop Meeting

2. PUBLIC INPUT:

Please rise, state your name and address and reason for addressing Council

3. ANNOUNCEMENTS:

- Next Council Meeting April 20, 2022, Regular Meeting @ 7:30PM in Council Chambers
- HEROC is Scheduled to Meet Wednesday, April 27, 2022 @ 8:00AM in Council Chambers
- Next Planning Commission Meeting is Scheduled for May 2, 2022, @ 7:00PM in Council Chambers
- The Borough Offices will be closed Friday, April 15, 2022 in observance of the Good Friday Holiday
- Borough of Hatfield Earth Day Event Saturday, April 23, 2022 from 8:00AM - 12:00PM at Franconia Auto Repair
- The Borough Offices will be closed Thursday, April 28, 2022 from 12:00PM-1:00PM for Training
- Spring Town Hall is Scheduled for May 11, 2022 @ 7:00PM with a Meet and Greet from 6:00PM-7:00PM at the Municipal Building

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- Budget, Finance, and Labor Committee Report
- Planning, Building, and Zoning Committee Report
- Public Safety Committee Report
- Public Works & Property and Equipment Committee Report
- Utilities Committee Report

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

- Hatfield Economic Revitalization Outreach Committee Report
- Dual Action Committee Report
- Mayor Mary Anne Girard Report

5. REPORTS AND CORRESPONDENCE:

- Monthly Investment Report
- Monthly EIT / LST Report
- Monthly YTD Report
- Police Department Report
- Fire Department Report
- EMS Report
- Public Works Department Report
- Engineering Report
- Zoning Officer, Building Code, Property Maintenance Report
- Fire Marshal / Fire Safety Inspection Report
- Pool Advisory Report

6. MANAGERS REPORT:

7. NEW BUSINESS / DISCUSSION ITEMS:

- A. Conditional Use Application Hattricks Sports Bar and Grill 64 E. Lincoln Avenue
- B. 2022 Curb Ramp and ADA Bid Results
- C. Stormwater Feasibility Study Letter of Support
- D. MS4 Draft Pollution Reduction Plan (PRP) Advertisement
- E. Liberty Bell Trail Feasibility Study Resolution 2022-05
- F. Behind the Meter Generator Power Outage
- G. Deputy Tax Collector
- H. PSAB Conference Voting Delegate and Alternate
- I. 250th Anniversary of America
- J. Borough Event Tent Purchase
- K. Name Plates for Park Benches

8. OLD BUSINESS:

9. ACTION ITEMS:

- A. Motion to Consider Advertising for a Conditional Use Hearing for Hattricks Sports Bar and Grill located at 64 E. Lincoln Avenue to be held Wednesday, May 4, 2022 at 7:30PM
- B. Motion to Consider Awarding the 2022 Curb Ramp and ADA Project to Drumheller Construction Co., Inc. in the amount of \$160,155.00 (One hundred sixty thousand one hundred fifty-five dollars)
- C. Motion to Consider Signing the Letter of Support for the Stormwater Feasibility Study for Hatfield Borough and Hatfield Township
- D. Motion to Consider Advertising the MS4 Draft Pollution Reduction Plan (PRP) for Discussion and Public Comment at the May 11, 2022, Town Hall Meeting

10. MOTION to ADJOURN: Executive Session: Personnel, Litigation, Real Estate

2. PUBLIC INPUT:

**Please rise, state your name and address and
reason for addressing Council**

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Earth Day Event
Saturday, April 23, 2022

Borough



**WHERE: FRANCONIA AUTO REPAIR—
23 SOUTH MAIN STREET, HATFIELD, PA 19440
8:00 am-12:00 pm**

ACCEPTABLE MATERIALS TO BE COLLECTED

TIRES— 4 PER VEHICLE/PERSON, NO RIMS, DEBRIS FREE

WASTE OIL— MUST BE IN A SEALED CONTAINER, NO ADDITIONAL CHEMICALS WILL BE COLLECTED.

SCRAP METAL

VEHICLE BATTERIES ONLY- \$5.00 WAWA G/C PER. (MAX 2)

SMALL APPLIANCES— TOASTERS, RADIOS, MICROWAVES, ETC.
ITEMS WILL BE COLLECTED AT THE DISCRETION OF THE COORDINATOR.

NO TV'S OR AIR CONDITIONERS!

DROP OFF SHREDDING ONLY WILL BE AVAILABLE.

If you would like on-site shredding you must go to
2590 Unionville Pike Hatfield, PA.

**For additional information,
call Franconia Auto Repair at 215-362-8843**

**FOR IMPORTANT ARRIVAL & EXIT INFORMATION, PLEASE VISIT
OUR WEBSITE AT WWW.HATFIELDBOROUGH.COM.**

DUE TO SPACE AND CAPACITY THIS EVENT IS OPEN TO
HATFIELD BOROUGH RESIDENTS ONLY WITH PROOF ID

4. REPORTS FROM STANDING COMMITTEES
AND MAYOR:

- **Budget, Finance, and Labor Committee Report**

**4. REPORTS FROM STANDING COMMITTEES
AND MAYOR:**

- **Planning, Building, and Zoning Committee
Report**

**4. REPORTS FROM STANDING COMMITTEES
AND MAYOR:**

- **Public Safety Committee Report**

**4. REPORTS FROM STANDING COMMITTEES
AND MAYOR:**

- **Public Works & Property and Equipment
Committee Report**

4. REPORTS FROM STANDING COMMITTEES
AND MAYOR:

- **Utilities Committee Report**

**4. REPORTS FROM STANDING COMMITTEES
AND MAYOR:**

- **Hatfield Economic Revitalization Outreach
Committee Report**

HEROC Committee Report

March 23, 2022

1. Old Business

Business of the Month Recognition - Businesses being honored this month are Brooks Instruments, Casey's Saloon, Data Flow and Desi Market. Response to request for pictures to be taken of business owners has been tepid. There was a discussion about honoring specific long time businesses such as Hatfield Rubber Co. in the future with a proclamation by Borough Council.

Earth Day Celebration - All is ready for the event on April 23rd with the exception of traffic control coverage by the HTPD which they will not do. Instead we will be using some public works employees who are certified flaggers as well as signs on East Lincoln Ave for traffic control.

Newsletter - The final version of the current Borough Informer will be sent out shortly to all borough residents. The new magazine style format has been finalized and will be instituted beginning later this year still being called the Borough Informer.

Founders Day - This is scheduled for Saturday June 26th with the return of full pre-Covid attractions such as face painting and other activities.

Quasiquicentennial Celebration 2023 - There was a discussion about holding this on a separate date or on the same date as Founders Day in 2023. The consensus with the committee was to hold it the same day as Founders Day next year since it would be less expensive and could be integrated into an expanded Founders Day celebration. Also discussed the possibility of buying tents instead of renting them for the expanded celebration which could then be used by the Borough for other future activities.

2. New Business

Financial Report - The committee financial report was presented and there was no change in the account balance since the last meeting.

Volunteer Fire Company - There was a discussion about providing more support for the Hatfield Fire Company in terms of fund raising and volunteer recruitment using various methods including inclusiveness in borough publications and social media, partnering with Hatfield Township and some funding incentives. Members of the committee believe that the fire company and its recognized stellar reputation in the fire fighter community is an integral part of promoting Hatfield Borough as a business friendly location. These ideas would need the support of Borough Council.



**4. REPORTS FROM STANDING COMMITTEES AND
MAYOR:**

- **Dual Action Committee Report**

4. REPORTS FROM STANDING COMMITTEES
AND MAYOR:

- **Mayor Mary Anne Girard Report**

5. REPORTS AND CORRESPONDENCE:

Monthly Investment Report

**HATFIELD BOROUGH
CASH ACCOUNTS
February 28, 2022**

OPERATING ACCOUNT	BANK BALANCE	AMOUNT
01 - GENERAL		
Bank Balance	\$146,176.10	
O/S CHECKS		(\$55,113.04)
DIT		2,690.03
		(\$52,423.01)
07- ELECTRIC		
Bank Balance	\$398,067.21	
O/S CHECKS		(\$4,117.54)
DIT		5,065.59
		\$948.05
08 - SEWER		
Bank Balance	\$264,453.62	
O/S CHECKS		\$0.00
DIT		\$4,392.94
		\$4,392.94
	\$808,696.93	\$4,392.94
Bank Balance		\$808,696.93
Book Balance		\$761,614.91
18 - CAPITAL PROJECTS SINKING		
		\$96,239.76
35 - HIGHWAY AID		
		\$128,873.21
HARLEYSVILLE SAVINGS BANK		
Priority Business Savings		\$25,540.75
Priority Business Savings (Loans)		\$820,316.16
TOTAL OF ACCOUNTS		
		\$1,832,584.79
ESSA		
Checking account		\$35,264.98
KEY PRIVATE INVESTMENTS		
1131 CAPITAL RESERVE MANAGED		\$478,513.76
1132 SEWER CAPITAL RESERVE MANAGED		861,420.14
1133 SEWER MANAGED		530,689.47
1134 ELECTRIC FUND MANAGED		949,261.14
		\$2,819,884.51
TOTAL OF TD BANK, HSB, ESSA & KEY PRIVATE BANK INVESTMENTS		
		\$4,687,734.28

**HATFIELD BOROUGH
CASH ACCOUNTS
January 31, 2022**

OPERATING ACCOUNT	BANK BALANCE	AMOUNT
01 - GENERAL		
Bank Balance	\$92,232.70	
O/S CHECKS		(\$43,330.44)
DIT		5,640.36
		(\$37,690.08)
07- ELECTRIC		
Bank Balance	\$505,796.25	
O/S CHECKS		(\$151,099.08)
DIT		4,740.58
		(\$146,358.50)
08 - SEWER		
Bank Balance	\$202,526.38	
O/S CHECKS		\$0.00
DIT		\$1,117.78
		\$1,117.78
	\$800,555.33	\$1,117.78
Bank Balance		\$800,555.33
Book Balance		\$617,624.53
18 - CAPITAL PROJECTS SINKING		\$100,633.99
35 - HIGHWAY AID		\$131,405.63
HARLEYSVILLE SAVINGS BANK		
Priority Business Savings		\$23,695.44
Priority Business Savings (Loans)		\$831,168.31
TOTAL OF ACCOUNTS		\$1,704,527.90
ESSA		
Checking account		\$35,264.71
KEY PRIVATE INVESTMENTS		
1131 CAPITAL RESERVE MANAGED		\$481,092.84
1132 SEWER CAPITAL RESERVE MANAGED		865,417.55
1133 SEWER MANAGED		533,287.28
1134 ELECTRIC FUND MANAGED		954,186.60
		\$2,833,984.27
TOTAL OF TD BANK, HSB, ESSA & KEY PRIVATE BANK INVESTMENTS		\$4,573,776.88

**Hatfield Borough Total Income & Disbursements
YEAR 2022**

	<u>Gain/(Loss)</u>	<u>Income</u>	<u>Disbursements</u>	<u>Fees</u>	<u>Total Disbursements</u>	<u>Difference Income/Disbursements</u>
Capital Reserve	(\$9,178.63)	\$841.33	(\$838.76)	(\$545.83)	(\$1,384.59)	(\$543.26)
Sewer Capital Reserve	(12,039.11)	1,066.64	(1,066.64)	(977.89)	(2,044.53)	(\$977.89)
Sewer Managed	(7,620.66)	674.68	(674.68)	(603.25)	(1,277.93)	(\$603.25)
Electric	(13,619.27)	1,159.21	(1,096.21)	(1,079.17)	(2,175.38)	(\$1,016.17)
Total	(\$42,457.67)	\$3,741.86	(\$3,676.29)	(\$3,206.14)	(\$6,882.43)	(\$3,140.57)

HATFIELD BOROUGH CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2022

2022	Capital Reserve	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$487,692.39							
January	\$481,092.84	(\$6,599.55)	-1.35%	\$407.28	(\$133.08)	(\$274.20)	(\$407.28)	\$0.00
February	\$478,513.76	(\$2,579.08)	-0.54%	\$434.05	(\$705.68)	(\$271.63)	(\$977.31)	(\$543.26)
March								\$0.00
April								\$0.00
May								\$0.00
June								\$0.00
July								\$0.00
August								\$0.00
September								\$0.00
October								\$0.00
November								\$0.00
December								\$0.00
		-\$9,178.63		\$841.33	(\$838.76)	(\$545.83)	(\$1,384.59)	(\$543.26)

HATFIELD BOROUGH SEWER CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2022

2022	Sewer Capital	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$873,459.25							
January	\$865,417.55	(\$8,041.70)	-0.92%	\$569.86	(\$569.86)	(\$490.09)	(\$1,059.95)	(\$490.09)
February	\$861,420.14	(\$3,997.41)	-0.46%	\$496.78	(\$496.78)	(\$487.80)	(\$984.58)	(\$487.80)
March								\$0.00
April								\$0.00
May								\$0.00
June								\$0.00
July								\$0.00
August								\$0.00
September								\$0.00
October								\$0.00
November								\$0.00
December								\$0.00
		(\$12,039.11)	-1.38%	\$1,066.64	(\$1,066.64)	(\$977.89)	(\$2,044.53)	(\$977.89)

HATFIELD BOROUGH SEWER INVESTMENT ACCOUNT SUMMARY

YEAR 2022

2022	Sewer Managed	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$538,310.13							
January	\$533,287.28	(\$5,022.85)	-0.93%	\$350.16	(\$350.16)	(\$302.66)	(\$652.82)	(\$302.66)
February	\$530,689.47	(\$2,597.81)	-0.49%	\$324.52	(324.52)	(300.59)	(\$625.11)	(\$300.59)
March								\$0.00
April								\$0.00
May								\$0.00
June								\$0.00
July								\$0.00
August								\$0.00
September								\$0.00
October								\$0.00
November								\$0.00
December								\$0.00
TOTALS		-\$7,620.66	-1.42%	\$674.68	(674.68)	(603.25)	(1,277.93)	(603.25)

HATFIELD BOROUGH ELECTRIC INVESTMENT ACCOUNT SUMMARY

YEAR 2022

2022	Electric	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$962,880.41							
January	\$954,186.60	(\$8,693.81)	-0.90%	\$570.07	(\$507.07)	(\$541.36)	(\$1,048.43)	(\$478.36)
February	\$949,261.14	(\$4,925.46)	-0.52%	\$589.14	(\$589.14)	(\$537.81)	(\$1,126.95)	(\$537.81)
March								\$0.00
April								\$0.00
May								\$0.00
June								\$0.00
July								\$0.00
August								\$0.00
September								\$0.00
October								\$0.00
November								\$0.00
December								\$0.00
TOTALS		-\$13,619.27		\$1,159.21	(\$1,096.21)	(\$1,079.17)	(\$2,175.38)	(\$1,016.17)

5. REPORTS AND CORRESPONDENCE:

Monthly EIT / LST Report

HATFIELD BOROUGH
Berkheimer Comparative
2016-2021 Earned Income Tax

(Report as of 4/1/2022)

Month	2022	2021	2020	2019	2018	2017	Month	2022	2021	2020	2019	2018	2017
January	349.65	897.63	1,605.42	973.81	1,305.76	245.81	July		1,314.93	744.95	2,462.73	1,973.92	518.12
	874.13	1,174.92	868.35	815.69	592.07	1,782.61			3,976.44	1,223.01	2,481.10	644.89	1,456.59
	800.44	1,119.74	998.92	914.12	1,125.14	651.26			2,035.02	634.31	805.36	1,323.77	1,559.70
	1,248.17	516.76	2,805.81	722.35	1,090.52	2,653.00			1,205.94	2,200.77	1,689.60	604.96	1,296.24
	2,798.24	2,033.58	1,700.01	1,293.40	2,436.46	1,433.06				1,050.49	886.99	3,058.34	1,579.16
	1,308.02	637.60	1,175.67	1,251.89	1,968.25	1,385.23				1,067.68	678.38	1,488.77	1,178.56
	1,028.54		1,753.74	702.34						2,380.30	1,251.28		1,487.87
	3,445.15			1164.51						2,707.21			3,171.78
	2,941.43			3245.28						2,733.27			
	1,295.00									620.75			
										1,381.49			
Month Total	16,088.77	6,380.23	10,907.92	11,083.39	8,518.20	8,150.97	Month Total	-	8,532.33	16,744.23	10,255.44	9,094.65	12,248.02
YTD Total	16,088.77	6,380.23	10,907.92	11,083.39	8,518.20	8,150.97	YTD Total	117,733.64	235,461.52	230,792.09	231,307.96	224,674.16	228,040.81
February	1,896.88	1,015.31	2,618.99	5,353.21	761.04	2,254.27	August		558.35	4,689.38	5,185.15	800.24	2,078.40
	3,389.65	1,404.67	1,154.47	10,607.93	1,935.45	2,844.99			1,052.73	3,713.54	715.54	2,944.87	1,605.57
	2,253.01	3,413.92	6,737.26	4,967.27	951.90	3,275.29			2,072.03	943.13	1,004.48	1,593.23	2,585.83
	7,894.07	6,497.09	2,195.49	9,525.63	2,202.98	2,830.90			3,129.20	2,366.86	2,024.31	2,452.77	5,237.07
	3,450.18	2,685.50	1,739.30	7,476.14	4,089.83	595.93			3,391.96	3,342.63	3,236.05	2,983.92	9,656.89
	7,284.23	5,027.63	6,758.94	4,242.59	5,829.73	5,070.53			974.10	4,374.60	2,802.73	1,721.57	4,782.38
	6,401.96	12,077.62	5,019.71	5,744.09	5,627.93	3,367.39			3,656.99	4,402.94	9,448.79	3,287.03	4,088.36
	3,938.27	7,563.81	8,048.59	5,982.69	2,705.79	5,727.74			9,490.48	9,414.71	4,396.99	3,918.13	4,160.35
	9,162.41	12,150.83	5,962.24	4,466.18	5,767.75	8,219.66			4,257.91	6,009.96	2,023.85	7,931.75	4,036.30
	5,285.32	6,064.53	626.35	3,705.99	4,625.01	6,321.31			2,301.14	3,748.13	1,227.10	5,778.05	1,765.43
	2,990.39	4,692.13	3,399.64	3,383.48	3,007.26	2,469.57			3,039.24	4,924.28	4,730.84	4,209.91	3,428.67
	1,792.57	3,249.18	2,867.27	5,083.00	5,548.80	2,853.17			9,084.47	5,107.35	9,964.78	5,835.90	4,526.17
	6,598.77	3,987.61	6,582.96	2,401.37	2,356.02	6,521.76			6,918.54	6,633.39	12,334.88	3,485.34	5,462.31
	6,810.35	8,765.07	5,083.15	1,406.49	2,329.15	2,376.46			6,723.87	6,603.46	4,071.89	5,736.19	2,297.85
	2,690.03	2,068.74	12,700.19		2,302.49	5,301.07			5,651.24	8,446.28	4,674.67	5,294.07	3,535.73
	8,666.29	2,455.14	4,639.66		5,741.68	3,650.83			2,964.63	2,726.28	3,347.94	10,119.90	2,517.07
					2,938.40	3,211.46			10,120.00		5,911.40	6,949.50	2,496.35
					7,832.19						2,123.39	1,829.36	3,282.11
Month Total	80,504.38	83,118.78	76,134.21	74,346.06	66,553.40	66,892.33	Month Total	-	75,386.88	77,446.92	79,224.78	76,871.73	67,542.84
YTD Total	96,593.15	89,499.01	87,042.13	85,429.45	75,071.60	75,043.30	YTD Total	117,733.64	310,848.40	308,239.01	310,532.74	301,545.89	295,583.65
March	248.37	1,405.81	495.61	1,100.74	4,889.69	4,397.45	September		985.69	772.18	466.77	188.66	2,713.87
	657.58	2,778.22	712.45	338.84	470.52	1,198.08			5,439.47	5,186.01	2,067.30	870.99	1,383.60
	1,626.56	6,670.97	4,732.80	949.19	2,662.29	963.81			4,890.58	4,827.34	3,894.70	5,016.64	999.58
	641.62	2,530.21	4,074.50	9,631.68	3,309.44	647.44			2,727.80	2,168.47	2,679.82	5,218.07	969.65
	3,875.06	786.63	2,324.82	5,753.80	3,267.60	738.96				712.23	4,281.46	4,416.91	4,254.94
	2,934.35	1,241.80	1,067.87	1,558.27	7,571.44	2,025.84				2,332.14	2,529.21	853.66	2,092.45
	3,259.45	3,221.94	2,413.31	603.40	1,082.75	3,644.41						887.17	2,736.15
	2,226.26	1,440.49	1,989.90		573.60	3,886.47							1,904.52
	1,842.27	684.16	788.00		595.31	4,517.33							1,968.33
	1,958.44	969.07	2,306.85		1,347.03	915.06							
					768.52	606.13							
Month Total	19,269.96	21,729.30	20,906.11	19,935.92	26,538.19	23,540.98	Month Total	-	14,043.54	15,998.37	15,919.26	17,452.10	19,023.09

HATFIELD BOROUGH
 Berkeimer Comparative
 2016-2021 Earned Income Tax

(Report as of 4/1/2022)

Month	2022	2021	2020	2019	2018	2017	Month	2022	2021	2020	2019	2018	2017
YTD Total	115,863.11	111,228.31	107,948.24	105,365.37	101,609.79	98,584.28	YTD Total	117,733.64	324,891.94	324,237.38	326,452.00	318,997.99	314,606.74
April	1,870.53	536.24	1,027.46	1,031.04	1,338.50	558.79	October		2,377.93	609.87	2,348.14	904.13	329.69
		806.74	723.41	1,847.21	912.30	632.62			538.51	1,738.74	261.22	1,298.78	1,184.44
		1,055.19	740.23	722.22	512.40	1,002.59			713.11	759.95	523.41	507.60	533.14
		1,634.74	2,858.30	2,373.57	537.87	1,897.36			1,485.07	2,555.52	1,716.83	2,112.50	863.47
		2,774.38	1,355.13	933.47	2,859.64	1,764.81			1,613.33	1,133.62	2,523.08	501.20	620.96
		2,051.28	4,655.27	594.25	3,930.29	3,981.60			1,191.30			1,083.69	1,301.82
		868.91		1,000.01		2,064.33			2,265.95			2,521.28	832.93
		1,148.07		1,372.78		1,416.28			2,332.25				2,120.74
				4,087.56		2,344.64			3,735.80				
						566.28							
Month Total	1,870.53	10,875.55	11,359.80	13,962.11	10,091.00	16,229.30	Month Total	-	16,253.25	6,797.70	7,372.68	8,929.18	7,787.19
YTD Total	117,733.64	122,103.86	119,308.04	119,327.48	111,700.79	114,813.58	YTD Total	117,733.64	341,145.19	331,035.08	333,824.68	327,927.17	322,393.93
May		1,188.18	1,911.19	2,763.50	2,063.67	2,005.43	November		1,336.32	2,777.41	1,569.44	4,903.59	1,768.92
		3,580.10	2,579.52	7,579.38	2,437.85	2,109.65			2,617.40	1,732.81	2,268.14	1,625.24	1,737.62
		2,678.53	2,859.13	1,763.69	4,620.35	2,423.11			2,526.80	874.72	818.68	3,145.82	2,667.23
		4,367.02	2,845.53	2,027.48	1,778.76	1,382.77			2,168.99	4,203.85	2,397.84	3,656.73	3,281.28
		2,494.40	5,645.72	4,147.01	3,357.84	5,056.97			3,060.98	6,702.32	4,520.15	4,768.69	6,268.07
		6,748.51	18,479.47	7,949.59	1,226.35	729.16			2,349.77	7,316.81	3,334.51	7,437.73	2,217.37
		6,484.23	7,738.65	8,653.93	3,876.62	3,937.87			4,210.67	4,442.98	3,381.56	10,469.84	3,185.12
		5,750.03	3,788.42	4,299.39	1,262.14	1,727.57			5,545.46	10,961.95	2,643.88	9,624.91	3,675.75
		4,046.08	2,642.49	3,555.35	5,090.04	3,435.49			3,304.73	4,260.51	7,852.77	5,206.41	10,095.62
		5,506.50	8,941.10	6,754.05	5,949.56	4,578.07			15,209.01	9,768.05	4,072.46	3,705.72	12,228.45
		3,706.88	7,561.21	12,334.81	7,191.94	5,156.64			8,007.43	4,132.62	10,653.14	3,977.15	4,714.78
		3,567.78	2,400.69	5,969.28	8,073.18	5,319.41			2,132.28	2,736.33	2,409.28	3,144.20	4,704.94
		2,235.76	5,726.76	4,123.29	8,706.53	2,826.37			7,163.09	2,172.42	6,616.07	5,863.74	1,858.50
		7,804.52		11,393.38	1,883.10	3,340.12			3,819.24	7,410.22	4,281.24	2,708.89	3,594.22
		4,180.55			3,029.22	6,176.53			3,303.78	5,745.19	3,932.62	2,800.94	3,091.83
		2,707.44			2,291.71	1,914.90			6,288.34		10,793.56	1,395.09	1,862.68
		1,524.99			4,593.12	6,182.51					2,496.96		
		13,490.65			4,876.07	4,548.79							
		2,709.41				13,473.36							
						5,197.01							
Month Total	-	84,771.56	73,119.88	83,314.13	72,308.05	81,521.73	Month Total	-	73,044.29	75,238.19	74,042.30	74,434.69	66,952.38
YTD Total	117,733.64	206,875.42	192,427.92	202,641.61	184,008.84	196,335.31	YTD Total	117,733.64	414,189.48	406,273.27	407,866.98	402,361.86	389,346.31
June		1,854.95	3,220.50	2,713.22	10,891.42	502.71	December		1,050.17	410.13	2,714.23	3,352.11	2,451.21
		719.21	577.58	1,216.36	2,456.00	626.15			1,162.50	1,005.12	4,944.30	1,486.54	1,810.39
		938.37	590.96	3,154.10	943.66	910.73			623.74	2,575.16	3,451.39	3,390.81	803.03
		6,367.26	3,746.29	3,972.34	1,977.77	614.98			549.87	6,791.38	3,114.23	4,611.90	801.02
		4,549.27	4,143.04	3,190.49	5,675.44	5,826.90			6,957.47	4,079.92	658.42	1,867.02	1,778.84
		3,905.34	3,179.13	726.06	1,490.64	4,996.09			4,385.64	3,129.30	1,843.41	2,310.93	3,516.86
		1,122.69	2,157.65	3,438.34	2,388.63	3,421.25			1,974.99	1,123.08			5,665.69
		596.68	3,345.94		882.36	846.73			1,126.54				2,105.04
			658.85		4,864.75	1,711.94							1,040.59
													179.14
Month Total	-	20,053.77	21,619.94	18,410.91	31,570.67	19,457.48	Month Total	-	17,830.92	19,114.09	16,725.98	17,019.31	20,151.81
YTD Total	117,733.64	226,929.19	214,047.86	221,052.52	215,579.51	215,792.79	Grand Total	117,733.64	432,020.40	425,387.36	424,592.96	419,381.17	409,498.12

HATFIELD BOROUGH
Berkheimer Comparative
2015 - 2021 LST TAX

(Report as of 3/31/2022)

Month	2022	2021	2020	2019	2018	2017	Month	2022	2021	2020	2019	2018	2017
January	332.14	93.44	168.99	33.72	15.58	56.20	July		377.25	27.49	524.30	259.31	76.64
					508.63				632.68	593.29		727.57	607.02
									910.77				
Month Total	332.14	93.44	168.99	33.72	524.21	56.20	Month Total	-	1,920.70	620.78	524.30	986.88	683.66
YTD Total	332.14	93.44	168.99	33.72	524.21	56.20	YTD Total	12,062.61	21,978.62	19,393.79	20,939.03	20,771.05	18,298.78
February	1,403.93	436.37	350.79	576.73	672.03	468.04	August		615.85	15.72	988.39	1,021.80	445.60
	600.29	1,364.20	900.92	748.10					582.08	1,073.14	681.02		
	794.83	4,918.01	500.10	995.27	1,668.98	1,330.23			4,919.27	6,412.04	1,285.27	700.94	1,127.18
	5,118.23	1,371.18	611.10	653.32	2,770.93	696.91			1,707.15	774.35	6,305.29	2,969.69	1,063.01
	1,417.42	865.50	1,042.25	2,319.88	2,590.00						567.04	2,500.79	2,549.94
		528.58	4,235.56	2,607.58	254.47							2,480.47	2,285.24
													1,771.63
Month Total	9,334.70	9,483.84	7,640.72	7,900.88	7,956.41	2,495.18	Month Total	-	7,824.35	8,275.25	9,827.01	9,673.69	9,242.60
YTD Total	9,666.84	9,577.28	7,809.71	7,934.60	8,480.62	2,551.38	YTD Total	12,062.61	29,802.97	27,669.04	30,766.04	30,444.74	27,541.38
March	1,676.71	714.70	1,676.03	2,341.35	763.13	1,261.86	September		792.30	463.51	315.28	376.14	214.19
	719.06			25.47	81.55	840.11			285.87				431.32
						2,619.22							
						1,419.36							
Month Total	2,395.77	714.70	1,676.03	2,366.82	844.68	6,140.55	Month Total	-	1,078.17	463.51	315.28	376.14	645.51
YTD Total	12,062.61	10,291.98	9,485.74	10,301.42	9,325.30	8,691.93	YTD Total	12,062.61	30,881.14	28,132.55	31,081.32	30,820.88	28,186.89
April			60.43	196.71	352.66	240.48	October		311.77	146.06	63.69	330.79	
				509.66	584.34	847.76			734.10	634.69		556.04	
										53.07			
Month Total	-	-	60.43	706.37	937.00	1,088.24	Month Total	-	1,045.87	833.82	63.69	886.83	0.00
YTD Total	12,062.61	10,291.98	9,546.17	11,007.79	10,262.30	9,780.17	YTD Total	12,062.61	31,927.01	28,966.37	31,145.01	31,707.71	28,186.89
May		460.51	402.30	905.86	1,173.10	51.09	November		919.18	1,607.87	964.30	1,036.52	1,038.18
		1,692.90	1,275.28	375.32	1,797.10	1,280.28			818.70	1,716.84	955.64	1,201.68	556.11
		517.49	521.37	752.26	2,818.16	1,661.39			1,731.16	4,065.74	4,150.70	2,863.12	1,048.94
		5,320.14	3,739.00	2,351.25	1,540.23	2,587.86			4,311.42	827.46	962.79	1,440.98	1,023.72
		715.32	2,047.16	2,961.22	566.94						1,791.10		1,364.69
		7.86	575.37	869.24							200.36		2,586.01
			107.68	683.76									1,676.30
Month Total	-	8,714.22	8,668.16	8,698.91	7,895.53	5,580.62	Month Total	-	7,780.46	8,217.91	9,024.89	6,542.30	9,293.95
YTD Total	12,062.61	19,006.20	18,214.33	19,706.70	18,157.83	15,360.79	YTD Total	12,062.61	39,707.47	37,184.28	40,169.90	38,250.01	37,480.84
June		536.24	558.68	77.62	1,626.34	1,529.82	December		1,677.02	13.76		474.53	97.30
		515.48		630.41		209.35							
						515.16							
Month Total	-	1,051.72	558.68	708.03	1,626.34	2,254.33	Month Total	-	2,289.31	13.76	0.00	474.53	97.30
YTD Total	12,062.61	20,057.92	18,773.01	20,414.73	19,784.17	17,615.12	Grand Total	12,062.61	41,996.78	37,198.04	40,169.90	38,724.54	37,578.14

5. REPORTS AND CORRESPONDENCE:

Monthly YTD Report

Combination of Funds 2022
YTD as of March 31, 2022

	Revenues	Expenses	Budgeted			
			Revenues	% Revenues Received	Expenses	% Expenses Used
January	\$393,834.39	\$545,824.64	\$8,385,900.00	4.70%	\$8,443,384.00	6.46%
February	555,741.81	529,583.77	\$8,385,900.00	6.63%	\$8,443,384.00	6.27%
March	535,251.11	329,696.63	\$8,385,900.00	6.38%	\$8,443,384.00	3.90%
April			\$8,385,900.00		\$8,443,384.00	
May			\$8,385,900.00		\$8,443,384.00	
June			\$8,385,900.00		\$8,443,384.00	
July			\$8,385,900.00		\$8,443,384.00	
August			\$8,385,900.00		\$8,443,384.00	
September			\$8,385,900.00		\$8,443,384.00	
October			\$8,385,900.00		\$8,443,384.00	
November			\$8,385,900.00		\$8,443,384.00	
December			\$8,385,900.00		\$8,443,384.00	
Total	\$1,484,827.31	\$1,405,105.04		17.71%		16.64%

5. REPORTS AND CORRESPONDENCE:

Police Department Report

**The Hatfield Police Department's
monthly report to the
Council of the Borough of Hatfield**



April 1, 2022

Submitted by Lt. Jane E. Robertson

Hatfield Police Report for Borough Council

2/24/2022 through 3/30/2022



Hiring Update: Nicole Sylvia, a 2021 Temple Police Academy graduate, started her career with the police department effective 3/28/2022. She has started her in-house training to become certified in both her lethal and less lethal weapons and will start with her field training officer the week of April 4.



30X30 Initiative: With Officer Sylvia's hiring, that brings the police department roster to four sworn females. Nationally, women make up about 12% of sworn officers and only 3% of command staff. In January 2022, the Hatfield Township Police Department was accepted into and signed on with the national 30X30 Initiative, making our department the first smaller municipal police department in Pennsylvania to do so. The 30X30 Initiative is a pledge to advance the inclusion of women in the police profession. It is a series of no or low-cost actions that departments can take in the effort to increase the representation of women in all

ranks of law enforcement, ensure that policies and procedures are free of bias, promote equitable hiring, retention and promotion of women, and ensure the department's culture is inclusive, respectful and supportive of the women in all ranks. The police department is in good company signing this pledge – agencies from Vermont State Police to San Diego (CA) and about 150 law enforcement agencies in between (as well as in Canada) have taken this pledge. We are currently one of five police departments in PA and the only department in the North Penn Region to actively seek inclusion in this project. The ultimate goal of the project is to raise the 12% statistic to 30% by 2030. For more information on this project and why it is considered so important in the current policing climate, visit <https://30x30initiative.org/>.

Resignation: Officer Thomas Sally has resigned from the police department, moving our roster of sworn officers back to 28. The hiring process will start again in the near future. The most up-to-date roster is attached to this report.

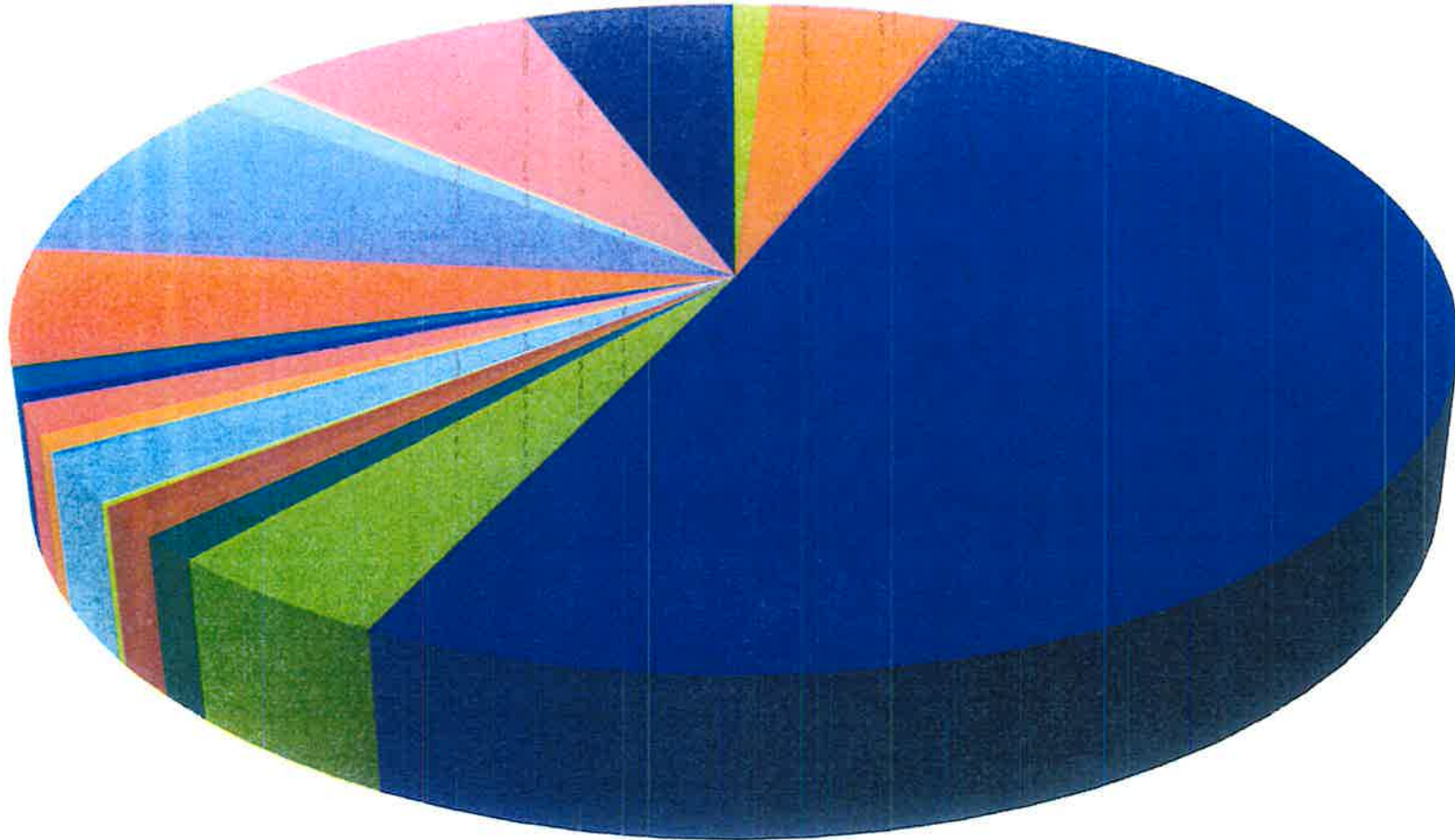
Motor Vehicle Theft: On March 29, a Poplar Street resident reported that he had met a female in Philadelphia the night before and brought her back to his apartment for the evening. Upon waking up, he found his vehicle had been stolen. The investigation is ongoing.

Theft: On March 30 at about 1:20 a.m., an officer on patrol interrupted the theft of a catalytic converter taking place in the driveway of a home on Wheatfield Circle. The officer followed the suspect's vehicle as it fled the scene and the vehicle was last seen as it entered onto the Northeast Extension. The investigation is ongoing.

Fraud: On March 1 at about 1 p.m., a South Girard Terrace resident reported she had received a phone call and subsequently spoken with two males advising her they were "border agents" and they had intercepted "many packages" of oxycontin that had been marked for her address. They advised her she needed to pay \$30,000 in legal fees. The resident was suspicious it was a scam phone call and did not provide any information to the callers or pay any money.

Ordinance violation: On February 27 at about 8:30 p.m., officers found two juveniles eating take-out in a vehicle at Heritage Park. They were advised of the park ordinance and requested to move along.

February 24, 2022 through March 30, 2022 activity overview



- | | | |
|---|---|---|
| ■ Aggravated assault investigations - 0 | ■ Alcohol-related offenses - 0 | ■ Animal complaints - 4 |
| ■ Arson investigations - 0 | ■ Assist other agencies - 20 | ■ Borough ordinance violations - 1 |
| ■ Borough Patrol activity - 209 | ■ Burglary investigations - 0 | ■ Citations issued - 18 |
| ■ Crashes - 5 | ■ Criminal mischief complaints - 3 | ■ Domestic disturbance investigations - 3 |
| ■ Drug law violation investigations - 0 | ■ DUI arrests - 0 | ■ Fraud/forgery complaints - 1 |
| ■ General disturbance investigations - 10 | ■ Harassment/threats investigations - 3 | ■ Infrastructure - 6 |
| ■ Motor vehicle complaints - 2 | ■ Motor vehicle theft reports - 1 | ■ Murder investigations - 0 |
| ■ Parking enforcement - 4 | ■ Public assist calls - 23 | ■ Robbery investigations - 0 |
| ■ Selective enforcements - 36 | ■ Sex offense investigations - 0 | ■ Simple assault investigations - 0 |
| ■ Suspicious activity investigations - 6 | ■ Theft reports - 1 | ■ Traffic stops - 31 |
| ■ Traffic warnings - 22 | ■ Truck route enforcement - 1 | |

Activity in brief

Between 2/24/2022 and 3/30/2022

- 439 agency cases originated in Hatfield Borough
- 31 traffic stops were conducted
- 40 incidents were handled in the Borough's core district
- 209 Borough patrols were conducted
- 36 selective enforcements were conducted
- 18 traffic citations were issued
- 22 traffic warnings were issued
- 5 crashes were investigated
- 18 building overnight checks ("NightEyes") were completed

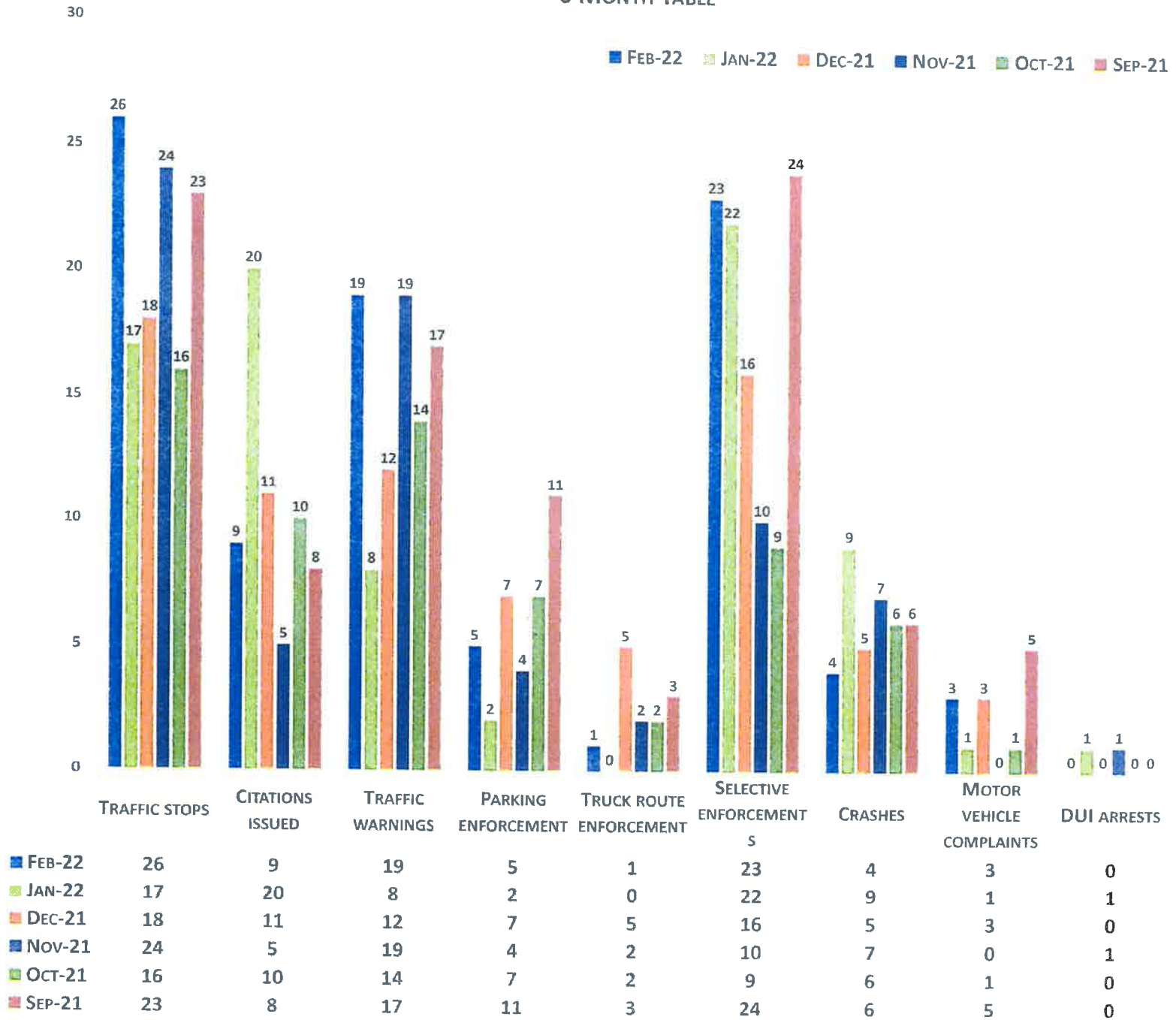
Traffic Enforcement Map

February 24, 2022 - March 30, 2022

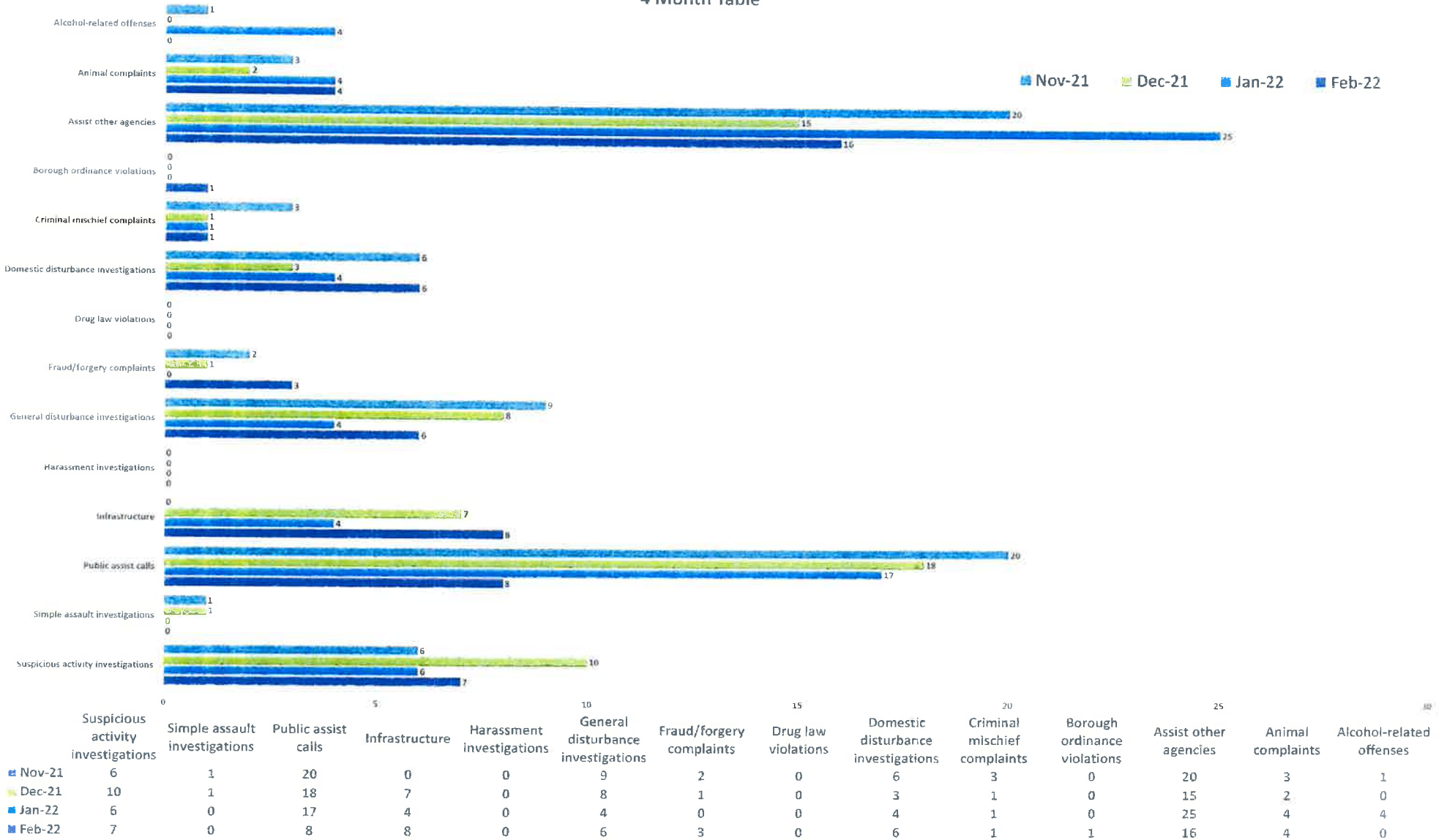
● Single stop ● Multiple stops



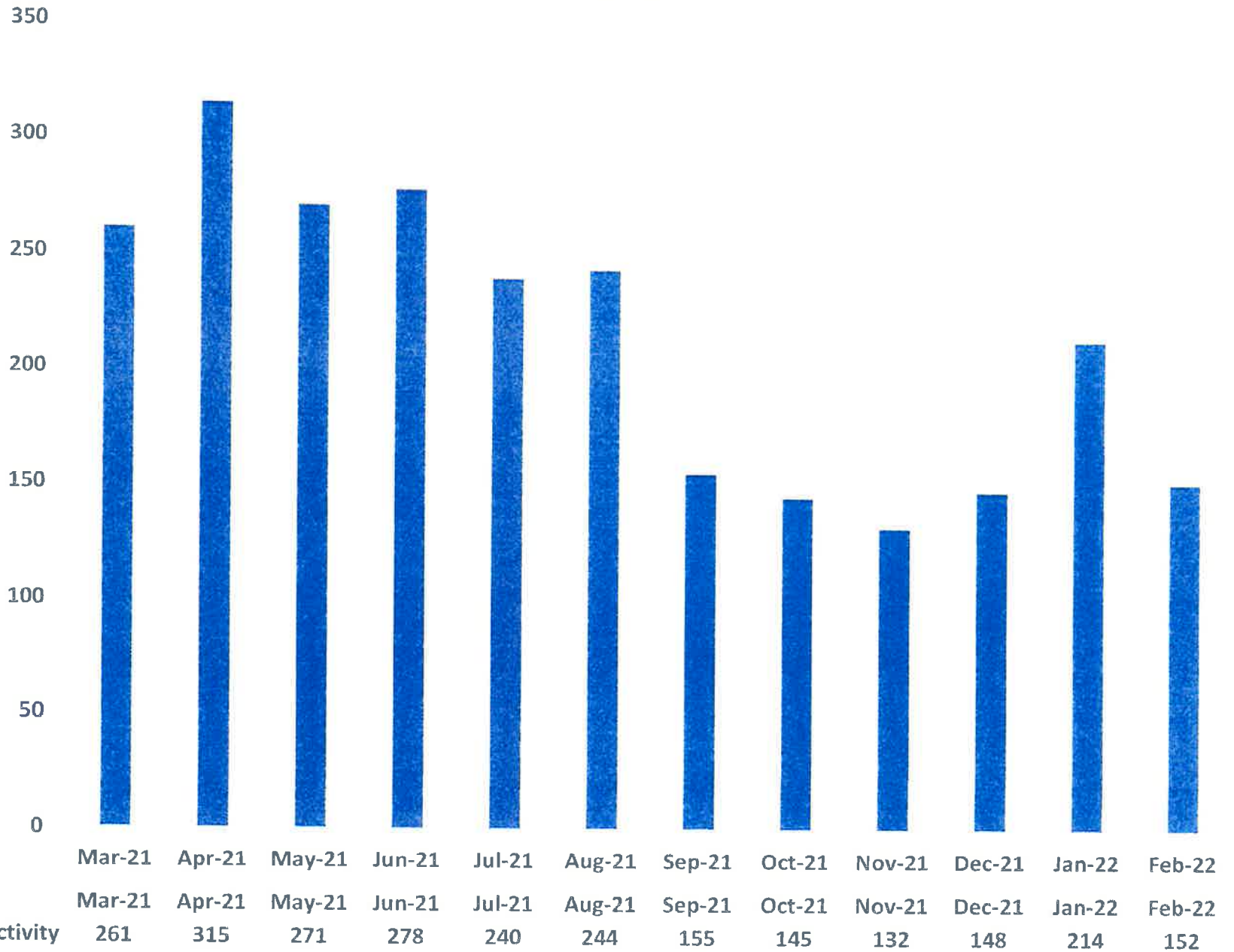
TRAFFIC ACTIVITY AND TRENDS 6 MONTH TABLE



Call for Service Activities & Trends 4 Month Table

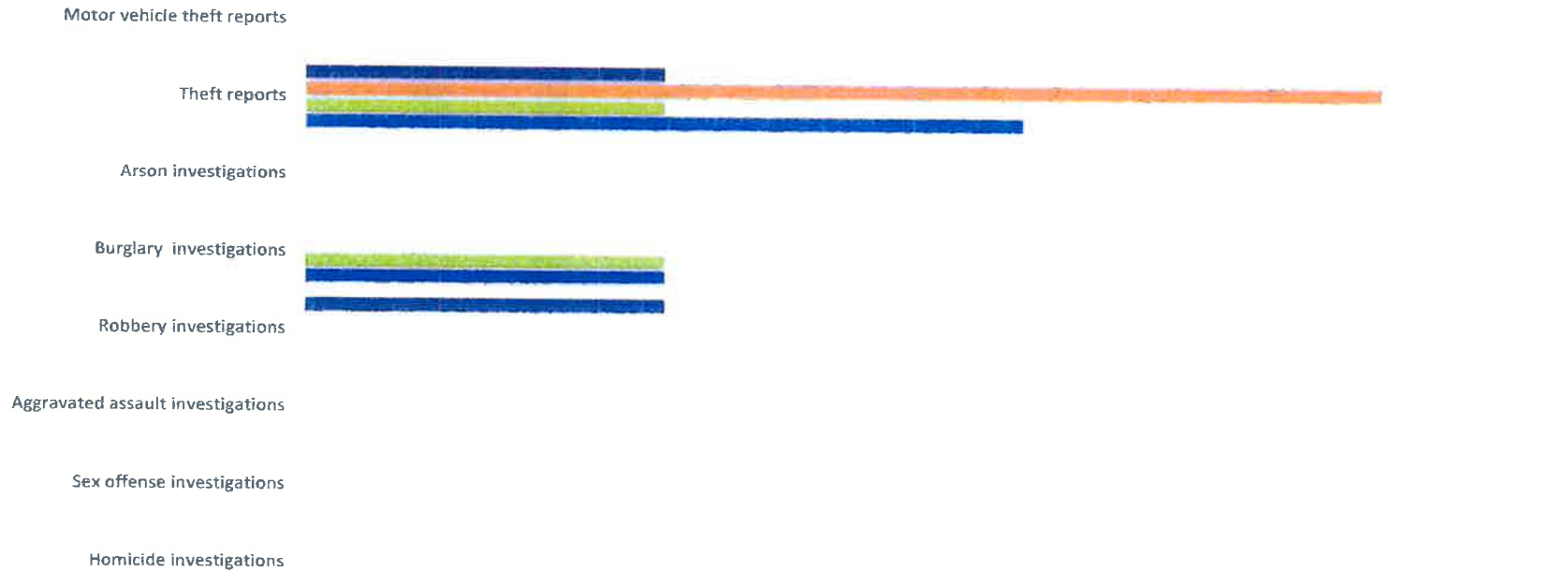


Borough Patrol activity



■ Borough Patrol activity

Part 1 Offenses



	Homicide investigations	Sex offense investigations	Aggravated assault investigations	Robbery investigations	Burglary investigations	Arson investigations	Theft reports	Motor vehicle theft reports
■ Nov-21	0	0	0	1	0	0	1	0
■ Dec-21	0	0	0	0	0	0	3	0
■ Jan-22	0	0	0	0	1	0	1	0
■ Feb-22	0	0	0	0	1	0	2	0

2022 HTPD ROSTER

County Radio call numbers

Chief William Tierney #55-C	Detective William Steinberg #55-D58
Lt. Jane Robertson #55-L32	Officer Matthew Baughman #55-59
Officer Kevin Fox #55-33	Officer Anthony Baker #55-60
Lt. John Ciarllo #55-L34	Detective Ryan Saunders #55-D61
Det. Sgt. Richard Hoffner #55-S35	Cpl. Brandi McCoy #55-R62
Officer Michael Burdick #55-36	Officer Alex Marchak #55-63
Officer Mark O'Donnell #55-37	Officer Brian McLaughlin #55-65
Sgt. Jeffrey Boyd #55-S41	Officer Kaylee Plisinski #55-67
Cpl. Michael Sloan #55-R45	Officer Zachary Malkin #55-68
Detective Eric Geiger #55-D46	Officer Patrick Kivlin #55-71
Officer William Summerfield #55-47	Officer Nicole Sylvia #55-72
Sgt. Christopher Graham #55-S49	
Officer Keith Blank #55-50	
Cpl. Sean Scanlan #55-R51	
Cpl. Scott Nowetner #55-R52	
Officer Daniel Butler #55-53	
Officer Kenneth Peck #55-54	

Hatfield Police station call #: 55

5. REPORTS AND CORRESPONDENCE:

Fire Department Report

5. REPORTS AND CORRESPONDENCE:

EMS Report

Hatfield Borough

Zone Calls **13** Total Calls **635** % of VMSC Calls **2%**

Monthly EMS Service Report | February 2022

VMSC

Type of Call	Total
Falls	3
Sick Person	2
Breathing Problem	2
Hemorrhage/Laceration	2
Medical Alarm	1
Abdominal Pain/Problems	1
Chest Pain (Non-Traumatic)	1
No Other Appropriate Choice	1
(blank)	
Grand Total	13

Disposition of Call	Total
Transported No Lights/Siren	5
Assist, Unit	3
Transported Lights/Siren	3
Cancelled (No Patient Contact)	2
(blank)	
Grand Total	13

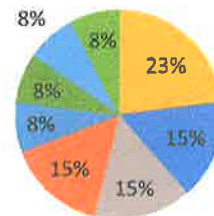
Destination Hospital	Total
Abington Health Lansdale Hospital	7
Not Transported	5
Grand View Hospital	1
(blank)	
Grand Total	13

Type of Call

Call Types

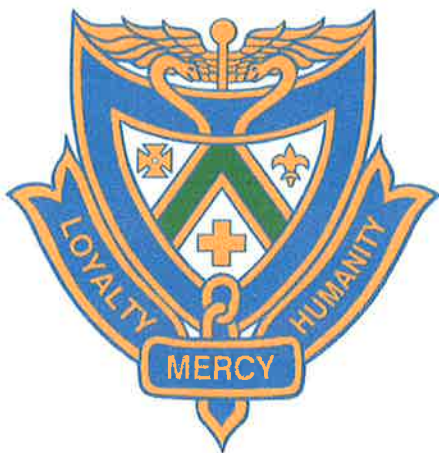
EMD Complaint

- Falls
- Sick Person
- Breathing Problem
- Hemorrhage/Laceration
- Medical Alarm
- Abdominal Pain/Problems
- Chest Pain (Non-Traumatic)
- No Other Appropriate Choice



Area Call Times

Average Out of Shute Time: 01:27
Average To Scene Time: 08:19



5. REPORTS AND CORRESPONDENCE:

Public Works Department Report

Stephen S. Fickert Jr

Public Works Director/Report for March, 2022

Tuesday, March 1, 2022

- Tested a sewer lateral camera
- Added stone to a tree well on N Main St
- Continued cleaning out storm sewer inlets boxes

Wednesday, March 2, 2022

- Removed V Box from 57-13
- Built mobile carts for tailgate salt spreaders
- Filled holes in roadways
- Marked PA 1 Calls

Thursday, March 3, 2022

- Continued filling holes in roadways
- Ed off
- Fixed sod in parks from plows
- Cleaned up trash and branches in the parks

Friday, March 4, 2022

- Picked up rubbers from Eldon Electric after testing
- Fixed street signs at various locations
- Cleaned trash from debris removed from storm sewer inlets

Saturday, March 5, 2022

Sunday, March 6, 2022

Monday, March 7, 2022

- Collected trash from parks & buildings
- Swept streets
- Marked out PA 1 calls
- Responded to a tree branch taking down a service wire.
 - See outage report for 3-7-22

Tuesday, March 8, 2022

- Worked with Eddie's Electric fixing a house service
- Picked trash from sweeper pile
- Build skids for transformers

Wednesday, March 9, 2022

- Continued working on chipping box
- Cleaned storm sewer inlets, bridges, and cross pipes

Thursday, March 10, 2022

- Swept Streets
- Cleaned inlets
- Continued working on chipping box

Friday, March 11, 2022

- Fixed street signs at various locations
- Located sewer lateral on Wheatfield Circle for replacement
- Loaded truck with salt

Saturday, March 12, 2022

- Salted and plowed the roads

Sunday, March 13, 2022

Monday, March 14, 2022

- Emptied salt from the two trucks
- Cleaned all trucks and removed plows
- Collected trash from parks & buildings
- Picked up sewer pipe from Hajoca
- Steve off

Tuesday, March 15, 2022

- Started cleaning up flower beds for mulch
- Started fixing the plow motor for the plow that goes on 57-2

Wednesday, March 16, 2022

- Continued cleaning up flower beds for mulch
- Removed salt spreaders from 57-3 & 57-4
- Moved Pedestrian Crossing signs back into the roads
- Inspected sewer lateral on Wheatfield Circle
- Removed branches from the old trolley bridge on Forest Ave

Thursday, March 17, 2022

- Saw cut road on Wheatfield Circle for new sewer lateral
- Chipped branches that were pulled from the old trolley bridge

Friday, March 18, 2022

- Removed plow markers from parking lots
- Relocated plows for the off season
- Installed the rebuilt sign for the Historic Municipal Building on Cherry St

Saturday, March 19, 2022

Sunday, March 20, 2022

Monday, March 21, 2022

- Ed Off
- Jack Off
- Collected trash from parks & buildings
- Inspected storm sewer inlets along E & W Broad for televising
- Worked with Carr & Duff installing CT's & PT's for the Behind the Meter Project

Tuesday, March 22, 2022

- Swept streets
- Picked up pipe from Hajoca for storm sewer repair on Forest Ave
- Marked PA 1 Calls

Wednesday, March 23, 2022

- Replaced a failing sewer lateral on Wheatfield Circle

Thursday, March 24, 2022

- Swept Streets
- Hauled mulch for the parks

Friday, March 25, 2022

- Fixed street signs at various locations
- Fixed split rail fence sections at Centennial Park
- Took PW radio to EOC for program updates
- James off

Saturday, March 26, 2022

Sunday, March 27, 2022

Monday, March 28, 2022

- James off
- Derik off
- Collected trash from parks & buildings
- Put out Temporary No Parking signs for Asplundh's tree trimming around the primary electric lines
- Worked with Carr & Duff installing the CT's & PT's for the behind the meter project

Tuesday, March 29, 2022

- James off
- Put out Temporary No Parking signs for Asplundh's tree trimming around the primary electric lines
- Hauled fill to the quarry
- Saw cut Forest Ave for a storm sewer repair
- Picked up mowers from Littles

Wednesday, March 30, 2022

- Fixed underground electric conduit on E Lincoln Ave
- Put out Temporary No Parking signs for Asplundh's tree trimming around the primary electric lines
- Cleaned storm sewer inlets

Thursday, March 31, 2022

- Installed dog waste stations
- Swept streets
- Cleaned inlets & crosspipes

Hatfield Borough Council

From: Stephen S. Fickert

Subject: Work accomplished during the month of March, 2022

Parks Maintenance -Trash was collected at parks & buildings as needed. Fixed sod in areas that were damaged from plowing over the winter. Started cleaning flower beds around the parks. Fixed broken rails in the split rail fence at Centennial Park.

Electric Department- Reported to a tree branch that had taken down a resident's service wire, see outage report 3-7-22. Worked with Carr & Duff installing the CT's & PT's for the Behind the Meter Generator. Asplundh started trimming trees around the primary electric lines.

Equipment Maintenance - Greased & power washed equipment as needed. Rebuilt the plow motor on 57-2.

Street Maintenance - Inlets were cleaned as needed. Marked out PA-1 calls. Replaced/fixed street signs as needed. Cleaned out inlet boxes for our annual MS-4 program. Filled holes in the roads with cold patch. Street sweeper was sent out to sweep the streets. Salted & plowed roads as needed. Removed tree branches stuck under the bridge along Orchard Lane.

Building Maintenance -Worked on locating the underground utilities for the Borough Hall As-Built drawing's.

Sewer Department - The sanitary sewer replacement project along Orchard Lane and Forest Way has been completed and waiting till the spring for the completion of the punch list items. Fixed a sewer lateral on Wheatfield Circle.

DATE: 3/7/2022

POWER OFF: N/A

POWER ON: N/A

PROPERTIES AFFECTED: 808 Stephanie Ct

EMPLOYEES RESPONDING: Steve & Derik

CONTRACTOR CALLED: Eddie's Electric

TIME: 9:04PM

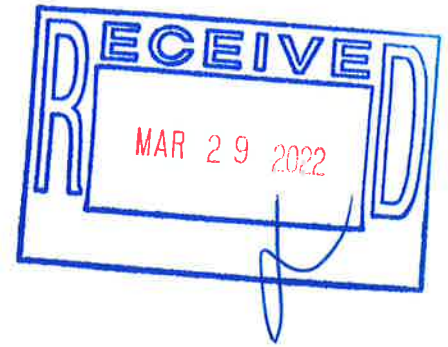
ARRIVED: 9:41PM

CAUSE OF OUTAGE: A tree branch broke off from high winds and pulled down the service wire for the above-mentioned property.

REPAIRS MADE: Cut the tree branch to free the service wire and temporarily rehung the service cable. Permanent repairs will be made the following day.

5. REPORTS AND CORRESPONDENCE:

Engineering Report



Memorandum

Date: March 29, 2022

To: Ms. Jaime Snyder, Manager, Hatfield Borough

pc: Ms. Katie Vlahos, Assistant to the Manager, Hatfield Borough
Mr. Steve Fickert, Public Works Director, Hatfield Borough
Ms. Kate Harper, Borough Solicitor
Hatfield Borough Council

From: Chad E. Camburn, P.E.

Subject: [April 2022 Engineering Report](#)
Bursich Project No. HAT-01/065075

The following is a highlighted list of recent activities for the Borough Council Meeting:

CAPITAL IMPROVEMENT PROJECTS:

- **Orchard Lane and Forest Way Sanitary Sewer Replacement**
The project includes the replacement of the sanitary sewer in Orchard Lane and Forest Way. The Orchard Lane scope received a \$200,000 CDBG grant. DOLI Construction Corporation was awarded the contract with a Base Bid of 322,675.00, and a low total bid including alternates of \$342,050.00. The project must be Substantially Complete by December 31, 2021, and Ready for Final Payment by January 30, 2022.

A Certificate of Substantial Completion was sent to the contractor on March 24, 2022 for signature. Once signed, the Certificate will establish the Substantial Completion date as January 31, 2022. The punchlist includes primarily concrete sidewalk repairs and yard restoration, subject to further discussion with the Borough and contractor. We will reconcile the final cost of the contract based on the quantities that have been installed in the field and credits owed to the Borough.

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040
www.bursich.com

- **2022 ADA Ramp Replacement Project**

The scope of work includes replacing thirteen ramps along E. School Street, Orchard Lane, Forest Way, and E. Lincoln Ave.; removing two existing ramps and replacing select sidewalk areas along E. Lincoln Ave.; replacing the driveway apron at 11 Market Street; installing new curbing at the intersection of Orchard Lane and Forest Way; and replacing select areas of sidewalk and driveway aprons along Lincoln Ave.

A pre-bid meeting was held on March 9, 2022, and seven bids were received on March 23. The low bid was \$160,155.00 by Drumheller Construction Co., Inc. On March 29 we issued a recommendation to award the contract. The Borough Solicitor is currently preparing temporary construction easement agreements and one permanent right-of-way agreement for the improvements. The contract is anticipated to become effective in early May, with construction to be completed by end of July.

- **2022 Roadway Resurfacing Project**

The work includes milling and overlaying Poplar Street and E. Lincoln Avenue, and repairs to Towamencin Avenue.

The project is scheduled to be advertised in mid April with a bid opening in mid May. The schedule is dependent on the ADA Ramp Replacement Project since the ramps along Lincoln Ave. will need to be completed prior to work starting on the repaving. We anticipate construction will begin late July or early August and be completed by early September.

- **Broad Street Storm Sewer & N. Main Street Storm and Sanitary Sewer Improvements**

The project will replace the entire storm sewer system in West and East Broad Street and North Main Street, 280 LF of deteriorated 30"x52" CMP through private properties, and the entire sanitary sewer system in North Main Street. \$1.09M of the project will be funded with Commonwealth Financing Authority (CFA) Pa Small Water and Sewer and H2O PA grants. The NPWA will replace their water main from Towamencin Ave. to Main Street under the contract with the Borough's work. Once the work in E. Broad Street is complete PennDOT will mill and overlay E. Broad Street. While W. Broad Street is not currently on PennDOT's five-year plan for repaving, the Borough could attempt to have PennDOT add it as the construction scope and schedule develop.

We continue to work on underground utility investigation, design, permitting, and bid package preparation. Public Works staff will televise and locate certain storm pipes and underground structures to determine materials, location, and whether some are active or can be removed/abandoned. The NPWA will also locate and mark their main and service locations. This information will determine the final scope and design of the storm sewer system.

SUBDIVISION / LAND DEVELOPMENT / PERMITS:

- **43 Roosevelt Ave. Subdivision/Land Development:**

The project includes the subdivision of the property into four residential lots and development of twin units and underground stormwater management facility. Borough Council approved Resolution No. 2021-13 at its July 21, 2021 meeting, granting Conditional Final Approval.

Revised design documents were received via email on March 15, 2022. On March 28 we issued a list of items to be completed prior to the plans being recorded.

- **200 N. Main Street (Biblical Seminary property)**

On March 28, 2022 Borough staff and consultants met with the owner's team to discuss a potential age-restricted apartment and medical office development on the property. The property is located mostly within Hatfield Township with a portion of the existing building and property within the Borough. Zoning relief would be required for the new multi-family use and the parking lot.

- **Bennett's Court (Prestige Building Partners Townhomes)**

The application proposes the construction of 18 townhouse units in three buildings taking access off a new cul-de-sac street, partially comprising an area of undedicated E. Broad Street.

No Change from Previous Report - Our latest review was issued on June 4, 2021, and we are currently awaiting revised documents.

- **Edinburgh Square Subdivision (510 Koffel Road):**

The project includes the subdivision and development of the property into four residential lots.

Foundation as-built plans have been approved for all four lots. The contractor is working on construction of the houses.

MISCELLANEOUS:

- **MS4 Program**

A draft Pollution Reduction Plan (PRP) will be publically advertised by April 12, 2022 for a required 30-day public comment period. We will make a presentation on the draft plan at an upcoming town hall meeting.

As always, please feel free to contact me at [484-941-0418](tel:484-941-0418) or chad.camburn@bursich.com with any questions.

5. REPORTS AND CORRESPONDENCE:

**Zoning Officer, Building Code, Property
Maintenance Report**

Code, Zoning and Fire Safety Report – March 2022

Jamie Snyder's Memorandum List

Items on the list continue to be monitored. Some of these items will now be more active due to warmer weather coming up.

Fire Inspections

Written notice has been distributed to business owners. Scheduling is taking place as applications are received.

Resale Inspections (0 Total)

- (2) Use and Occupancy Certification issued
- (1) Conditional Use and Occupancy Certification issued
- (0) Failed Inspections issued

Permits (5 Total Processed)

- (1) Oil tank replacement
- (1) Fence
- (1) Construct pergola over existing patio
- (1) Electrical
- (1) Commercial for a "clean room"

Notice of Violations (1 Total new)

- 135 Union St – Exterior property areas – sanitation
- 464 S Main St - Operating illegal business

Non-Traffic Citations

NONE

Notes:

Submitted by,
Robert J. Heil
Code & Zoning Enforcement

5. REPORTS AND CORRESPONDENCE:

Fire Marshal / Fire Safety Inspection Report

5. REPORTS AND CORRESPONDENCE:

Pool Advisory Report

Hatfield Pool Advisory Board

Tuesday March 8, 2022

Members Present: Jen Ahern, Katelyn Farrall, Sandie Musoleno

HAC Staff: Jon Taylor

Call to Order: Meeting was called to order at 7:00 by Sandie Musoleno

Approval of Minutes: Motioned by Jen Ahern and Second by Katelyn Farrall

Citizens Comments: None to report.

Agenda Items:

1- Facility Update

- a. Mural is being painted, another coat being applied in April
- b. Flippers are here
- c. Lazy River Tubes, 18 ordered and looking at other sources
- d. Demo of blue tile, start March 10th
- e. Ground restoration/concrete path and 6 new pillars to be finished end of March/beginning of April
- f. Snack Bar tables-where should they go/should there be less?
 - i. Follow up with Missy and discuss

2- Staff Update

- a. Interviews through March
 - i. There is enough 14–15-year-olds for front of snack bar, Still need 17+ to work fryers
 - ii. Still working on Swim team/lessons

3- Registration Software Update

- a. Moving forward, should be good to go now. Quick and easy

4- Website

- a. From 6 pages to one main page with 2 subpages. Easier to navigate
 - i. Facility + Info Page (Main Page)
 - ii. Rules + Regulations Page (Subpage 1)
 - iii. Weather (Subpage 2)
- b. Thought: Will there be QR code to scan, or will there be Key Tags again?

Next Meeting: April 11th 7pm @ Hatfield Township Building

Adjournment: Motioned by Jen Ahern and Second by Katelyn Farrall at 7:47 to adjourn

Hatfield Pool Advisory Board

Tuesday November 9, 2021

Members Present: Becky McHenry, Jen Ahern, Katelyn Farrall, Sandie Musoleno

Township Representatives: Jerry Andris

HAC Staff: Jon Taylor

Call to Order: Meeting was called to order at 7:02 by Sandie Musoleno

Approval of Minutes: Motioned by Jen Ahern and Second by Becky McHenry

Citizens Comments: None to report.

Agenda Items:

- 1- Facility Update:
 - a. Nothing New to report
 - b. Ordering of Tubes and Flippers for new season shortly
- 2- Staff
 - a. 6 applicants, years past there have been roughly 35-40
 - b. Good with Guards, Front Desk, weak with Attendants, need 15-20
 - c. Interviewing for Deck Supervisors- 4 so far
 - d. There will be an inside/front Desk supervisor Position, in progress
- 3- Software
 - a. Report Back, software got stuck
 - b. Red Boxing vs entire box filled in red
- 4- Camps
 - a. Some have already reached out
 - b. Tuesday/Thursday Designated Camp Days
 - c. 2/3 camps per day plus Hatfield's camp
 - d. \$2 per kid in past, may be \$4 this year
- 5- Swim Team
 - a. 2 Co-Presidents this year
 - b. Calendar is set
 - c. No Champs this year
- 6- Swim Lessons
 - a. In Progress
- 7- Calendar
 - a. Feb/March
 - i. Wednesday Evening Interviews, 16th, 23rd, 2nd
 - ii. Supervisor Interview, Monday Night TBD
 - b. May
 - i. 17-19th Lifeguard Classes, 21-22nd Recert, 24th Leadership Training, 25-26th Staff Training (Choose 1 day), 28th First day Open + Food Truck and Band (we are back staying open till 8pm), 29th Second Day open, 30th Third Day open

- c. June
 - i. 4th Fourth Day Open, 17th First "Official Day", 20th Start Morning Swim Team, 24th Food Truck
- d. July
 - i. 4th Close Early for staff to enjoy day, 8th+ 22nd Food truck Days, 30th Swim Team Party
- e. September
 - i. 5th Last day

Next Meeting: March 8th 7pm @ Hatfield Township Building

Adjournment: Motioned by Becky McHenry and Second by Katelyn Farrall at 8:07 to adjourn

6. MANAGERS REPORT:



Borough of Hatfield

Montgomery County, Pennsylvania

MANAGER'S REPORT General Report and Projects Update

1. Land Use & Development Updates:

- A. 371 Edgewood Drive (formerly 122 ½ Towamencin Ave.)
 - Driveway being reviewed
- B. Edinburgh Square Subdivision
 - Current construction on all four lots
- C. Bennetts Court Land Development
 - Fire Marshal reviewing red-lined access plan
- D. 43 Roosevelt Land Development
 - Developers Agreement
- E. SEPTA Property
 - Appraisal
 - Long Term Lease Agreement

2. Utility Billing Update:

- Staff continues to monitor Electric & Sewer Past Due accounts. Electric Shut-offs will occur on April 20, 2021.
- Utilities Survey in Borough Informer. We want to hear from you!
- Email billing is available for Electric & Sewer Accounts. Please contact the Utilities Department if you are interested in signing up.
- The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user-friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.
- <https://hatf-pa-web.amppartners.org/index.php>
- Please register exactly as it appears on your current billing. Example SMITH, JOHN E.

3. 2021 Outstanding Project Updates:

- A. The East Lincoln Avenue Bridge Replacement Project
 - Completed minus final restoration (maintenance bond)
 - Submitting reimbursement paperwork for the Grant
- B. The Orchard Forest Way CDBG Sanitary Sewer Project
 - Updating Substantial Completion paperwork
 - Working on final restoration and final payment
- C. CMAQ Grant (Synchronization of Signals)
 - Waiting on PennDOT to connect to the server

4. 2022 Project Updates:

- A. 2022 ADA Ramp & Curb & Ramp Project

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

- Pre-bid March 9th / Bid-opening March 23rd
 - On for Consideration for Approval April 6th
- B. 2022 Roadway Resurfacing Project
- Pre-bid April 27th / Bid-opening May 11th
- C. W. Broad Street, E. Broad Street, N. Market H2O / PA Small Water Storm and Sanitary Sewer Grant Project
- Finishing up survey, including televising
 - Working on the bid package
- D. CTP Firehouse Flasher Grant
- Waiting on delivery of 30ft mast arm to schedule installation
- E. MTF / CTP Crosswalk Grants
- Agreements received
 - Coordination with Strom and Sanitary H2O / PA Small Water Grant Project
5. **PMEA Update:**
- March Newsletter - attached
 - Training being offered in the East & West for Electric
 - PMEA gathering at PSAB
6. **AMP Pennsylvania R.I.C.E. BTM Peaking Project Update:**
- Installing CT's & PT's - discussion on April 6th Agenda
7. **AMI Update:**
- The AMI system is 100% installed and integrated into our system
8. **Public Information Officer Update:** attached
9. **Items of Interest:**
- A. PSAB Conference Registration
 - B. Tax Collector Municipay Account
 - C. 309 Connector Route Update
 - D. Liberty Bell Trail Updates
 - E. Dog Waste Stations
 - F. Liquid Fuels Allocation
 - G. Scantek Digital Documents

Respectfully Submitted,
 Jaime E. Snyder, Borough Manager
 April 6, 2022



Save the Date!

PMEA Annual Finance Workshop – June 8, 2022 (online)

PMEA 2022 Annual Conference – September 7 – 9, 2022 @ Penn Stater, State College

Schuylkill Haven's Smart Lighting Project Offers Multiple Benefits

Schuylkill Haven Borough is in Southern Schuylkill County, about 100 miles northwest of Philadelphia and 50 miles east of Harrisburg. With a population of 5,400 residents, it prides itself on its rich history as a former rail and canal town near the Schuylkill River. Utilities provided by the Borough include electric, water and sewer. Electric has been a great asset for the borough's residents, supplying consistent and prompt in-person attention to any service issues.

The Borough was on a 10-year journey to upgrade their street lighting system to LED technology. In June 2020, subsidiaries of NextEra Energy, Inc. proposed an upgrade from Schuylkill Haven's existing streetlights to new high-quality Smart LEDs. NextEra Energy designed a turn-key smart LED street lighting solution tailored to meet the community's long-term goals, as well as their budget, that could be completed in a fraction of the time. They simplified the entire project by integrating it into a wholesale power supply transaction, providing Schuylkill Haven the ability to realize the benefits of emerging technology quickly and fully without the typical implementation issues.

Although the Borough did not have issues with its previous streetlights, the administration and electric foreman still investigated the project to determine if upgrading the system made sense. Schuylkill Haven's previous streetlight system was yellow and dim, very common of any small borough or town. The lights operated but were comprised of a mixture of all different types of bulbs resulting in light pollution. This poor use of artificial outdoor light disrupts the natural patterns of wildlife, contributes to the increase in carbon dioxide in the atmosphere, disrupts human sleep, and obscures the stars in the night sky.



Figure 1: Before LED Project

Schuylkill Haven evaluated several factors when making its decision. Not only did those aspects prove to be beneficial, but many other values of the project were discovered.

The Warranty

The overall savings - both energy and monetary through the extended warranty - all weighed favorable for an upgrade. The borough was provided a 15-year warranty term that includes initial re-lamping for the entire borough. An independent contractor approved by NextEra Energy completed the installation service. For any LED that needs to be replaced, NextEra Energy will reimburse Schuylkill Haven for installations and replacement lights if any should fail during this period.



Figure 2: After LED Project

Energy Savings

There is typically a 40 - 60% savings to streetlights that are switched to LEDs. This number is only an estimate since the older lights contributed to a portion of electric loss. For Schuylkill Haven, the energy savings reached 60%, due to LEDs being energy efficient, as well as the ability to dim and create customized schedules.

Dashboard Functionality

In general, communities are incorporating smart LED lighting to reduce response times for outages and better control. The dashboard function is operated through smart node technology. A node is

Smart Lighting (continued)

installed on each light fixture, and it provides a plethora of functions, such as real-time alerts, power outage notifications, 24-7 monitoring, controlling lights for special events, and dimming and brightening the lights. Not only that, but the user also can use a laptop, iPad, or smartphone to monitor the system in real time. It can identify a power outage in town and quickly isolate and address that LED outage. In the past, residents would call the borough to report an outage. Now, the electric department can look at the entire system on the dashboard to see any outages, see the voltage that is coming into the lines, and if there is any discrepancy in voltages.

Quickly Fix Outages

It was a user-friendly solution. Having the ability to look at the Borough's system on a screen and see what lights were on, what were not on, the capability of dimming, and identifying power outages, proved the system was most beneficial for both the borough and residents. With approximately 3,000 customers in the town, being able to identify a power outage to a specific neighborhood, a specific block, or to a specific line, is the top priority. The project made a big difference to Jim Haeseler, the borough's electric foreman. In Jim's words "I don't have to commit my electric department to the maintenance of the existing – lights. Previously, we would commit a couple of hours or better every week to replacing bulbs, doing maintenance on lights, and keeping a large inventory of all different types of lights. So just freeing up time, freeing up inventory, has been huge to us."

Safety

When residents noticed the change, immediately, they said the smart LED efficiency offers brighter lights and more direct lights. The Borough's Chief of Police's feedback with the administration was, "We love this. There's no place for anybody to hide in the shadows."

Project Installation

The estimated start to finish execution of the service agreement was three to four months. The original installation took about five weeks. A project like this would take longer in January and February but, fortunately, this minimized traffic delays by having a project of that magnitude done in a short timeframe.

Final Outcome

The new LED streetlighting system has exceeded Schuylkill Haven's expectations. It offers greater brightness, is more direct and reduces light pollution. In addition, this solution saved Schuylkill Haven money while reducing their carbon footprint and helping them take steps towards a smart city future.



Figure 4: Before LED Project

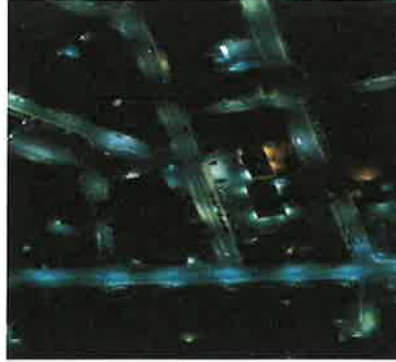


Figure 3: After LED Project

Aging Electric Utility Systems

By: Norm Baron, PE – Utility Engineers, PC

One of the things in life that we cannot control is aging. Every day we get a little older and every day our bodies need more maintenance to keep us in top operating condition. The same is true for our electric utility systems. Our electric systems need to be maintained to keep them operating at peak performance. Many of us take it for granted that because the lights come on when we turn on the switch that our electric system is in good operating order, and nothing needs to be done. This way of thinking can get us in trouble. Like our own bodies, electrical equipment needs periodic maintenance, repair and sometimes replacement to operate at peak levels.

System maintenance is essential for a good, reliable electric system. This is especially important today with more and more of our customers adding generation and the government's push for electric vehicles. Our electric systems need to be evaluated periodically to determine if any weaknesses exist that could prevent us from providing a reliable source of power to our customers. In some cases, system maintenance takes the form of replacing older equipment because the item is no longer manufactured or repair parts are no longer available. Failure of older equipment can lead to prolonged outages especially in today's climate where replacement material lead times have steadily increased from several weeks to several months and in some cases, to several years. Replacing older equipment can be cumbersome and expensive and requires a lot of planning and patience. This is especially true for substation and large distribution equipment. Lead times for substation switches and circuit breakers are in excess of 6 months. Lead times for substation power transformers can range from 12 months to more than 36 months depending on the manufacturer. Some new pad-mounted transformers have lead times in excess of 24 months.

(continued on next page)

Aging Systems (continued)



What does this all mean? Since equipment lead times today are much longer than in previous years, we must look years into the future when planning for system upgrades and equipment replacements. This is a difficult task but it must be done to keep our systems running at peak levels. Many of us have electric systems that are 20, 30 and 40 plus years old. If your electric system is in this age group, your system most likely has components that are no longer being manufactured, supported or repair parts are no longer available. Unless you have spare replacement parts in your warehouse for all your equipment, your system could be down for an undetermined amount of time for an unplanned event.

As a guide, the following table lists the typical life expectancies of electrical components typically used by the PMEA members. The years indicated assume normal operating conditions throughout the life of the equipment. The life expectancy is less for any equipment subjected to abnormal operations or conditions. If your electrical system has components whose age falls into the range outlined below, consideration should be given to replacement of these components in the near future.

<u>Electrical Equipment</u>	<u>Typical Life Expectancy (Years)</u>
Substation Power Transformer	30-40
Substation Switches	20-25
Circuit Breakers / Circuit Switchers	25-30
Substation Battery Systems	15-20
Relays & Control Systems – Mechanical	30-40
Relays & Control Systems – Solid State	15-20
SCADA	10-15
Distribution Transformers	25-30
Voltage Regulators	25-30
Revenue Meters – Mechanical	25-35
Revenue Meters – Solid State	7-10
Wood Poles	40+
Underground Conductors – Direct Buried	15-20
Underground Conductors – In Conduit	25-30

“Alley-Cat, Bad Dog”

PMEA Offers Advanced Transformer Classes

Lansdale and Grove City were host sites for PMEA's first ever training classes. Several member municipalities sent individuals to participate in this classroom and hands-on training for advanced transformers. Our partner, Northwest Lineman College (NLC), brought in their mobile Transbanker to both locations.



Content included transformer anatomy and theory, installation and banking, troubleshooting, paralleling, verifying proper voltages, turns ratio, and three-phase rotation. Participants were provided a workbook, "pocket transformer" card and other materials in addition to access to NLC's resource videos. Using the mobile training lab, participants were able to work together to install and attach transformer connections and troubleshoot problems. One additional class on advanced transformers will be held in April in Chambersburg (registration is closed).



(continued on next page)

Transformer Training (continued)



Watch your email for registration information for the next round of classes on **Rubber Glove Safety Certification**. This five-day course will again be offered in Lansdale and Grove City in May and class size is limited.

Fallen Linemen Golf Tournament



FALLEN LINEMEN
FOUNDATION

The First Annual PA/NJ Fallen Linemen Golf Tournament is scheduled for Thursday, May 19. The shotgun start is set for 10:00 am at the Golden Oaks Golf Course, 10 Stonehedge Drive, Fleetwood, PA.

Only 34 teams will be accepted with a registration fee of \$125 per person or \$500 per team – which includes green fee, cart, prizes, special competitions, all the beverages you can drink, and a meal.

Net proceeds from the tournament will be used to support linemen and their families in the event of injury while working on the job. For more information and to register, go to <https://fallenlinemenfoundation.com/pa-nj-fallen-linemen-foundation-golf-tournament/>.

Associate Member Spotlight

Founded in 1984, AFL is an international manufacturer providing end-to-end solutions to several markets including Enterprise, Energy, Service Provider, Utility FTTx and more. For over 30 years, electric utilities have relied on AFL.

From transmission and substation accessories to cable and fiber optic hardware, AFL's solutions improve the reliability of critical electrical and optical infrastructure used for the transmission and distribution of electricity. That same infrastructure also supports FTTx networks for delivering new services to electric utility customers. Increasing demand for high-speed applications is driving any utilities to invest in or expand upon fiber optic networks. Today, utility companies, municipalities and electric cooperatives are well-positioned to utilize their existing power grids and rights-of-way to build and maintain effective FTTx networks for delivering new services to rural areas or non-metropolitan locations.



For more information, you can contact PMEA Associate Member Dave Ashenfelter, Territory Sales Manager, Dave.Ashenfelter@AFLglobal.com or visit www.AFLglobal.com.

We Want to Hear From You

Please share with us your exciting projects and photos for future newsletters. Your submissions should be sent to bosak@papublicpower.org at any time and we will use them in upcoming editions. We also welcome your suggestions for topics of interest for our newsletters.

Pennsylvania Municipal Electric Association

112 Market St., 8th Floor,
Harrisburg, PA 17101
info@papublicpower.org



Borough of Hatfield

Montgomery County, Pennsylvania

MEMORANDUM

Date: February 25, 2022

To: Borough Council

From: Public Information Coordinator Update

Subject: Monthly Update

Public Information Update is as follows:

- Social Media- Numbers are continuing to increase. We will be posting event pages soon.
- Newsletter- We have seen the initial layout of the new Borough Informer. There is still numerous content to be added but are still on the timeline for May.
- Earth Day Event- The event will be held at Franconia auto Repair on April 23, 2022 beginning between 8:00.
- Website- Today we will be releasing the 1st of Mayor Girard's monthly articles on the website. They will include relevant information for the upcoming month.
- Sponsorship Packets- The sponsorship packets have gone out.
- Business of the Month- I will be connecting with the 4 businesses next week to see if they would like to run any specials. This program will be the second week of the month through the end of the first week of the following month to give the businesses time to pull a special together if they choose to have one.

April 15th to May 15th will include Brooks Instruments on West Vine Street, Casey's Saloon & Eatery on South Main Street, Desi Grocery on South Main Street and Data Flo Plus on West Vine Street..

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

- HEROC- We had a very productive HEROC meeting on Wednesday March 23, 2022.

Thank you for your continued support and please let me know if you have any questions. Have a great week!

Respectfully submitted,

Lindsay Hellmann

Public Information Coordinator



A Salute
TO OUR PAST

TOGETHER EVERYONE ACHIEVES MORE

**PSAB 110th Annual
Conference & Exhibition**

May 22 - 25, 2022 • Hershey Lodge





NOTICE OF PAYMENT LIQUID FUELS MARCH 2022

46409 HATFIELD BOROUGH
401 S MAIN ST
PO BOX 190
HATFIELD, PENNSYLVANIA 19440

Dear Municipal Officials:

I am pleased to inform you that your Liquid Fuels Tax Fund payment in the amount of \$ 83,475.55 will be paid on March 2, 2022. This amount includes your share of the Act 655 – Liquid Fuels and Act 44 Allocations, minus bridge inspection costs, if applicable.

Act 44 is being included in your Liquid Fuels Payment, and it accounts for approximately seven percent (7%) of the funds you are receiving. If you are enrolled for Electronic Funds Transfer of your Liquid Fuels allocation, you should contact your bank to verify that the funds have been received.

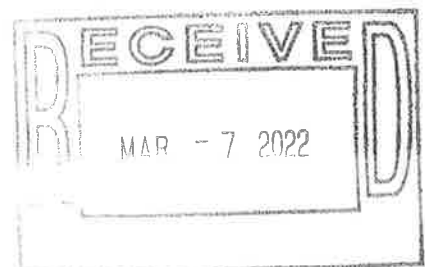
If for some reason your deposit has not been made, or if you are not enrolled in Electronic Funds Transfer and do not receive your check within 14 days of the scheduled pay date, please contact the Comptroller's Office at 1.877.435.7363 immediately so we may begin corrective action.

Under provisions of law, these payments are based on the total miles of locally owned roads and streets in your municipality plus the most recent United States Federal Census figures on record in the Center for Program Development and Management.

Any comments may be directed to the Center for Program Development and Management, Financial and Contract Services Division, at 717.787.2185.

Sincerely,

Yassmin Gramian, P.E.
Secretary of Transportation



7. NEW BUSINESS / DISCUSSION ITEMS:

**A. Conditional Use Application Hattricks Sports
Bar and Grill 64 E. Lincoln Avenue**



BOROUGH OF HATFIELD
APPLICATION FOR APPROVAL OF PLANS &
ZONING HEARING

- Preliminary Subdivision
- Final Subdivision
- Preliminary Land Development
- Final Land Development
- Sketch Plan
- Conditional Use
- ZHB Application

DATE RECEIVED: 3/22/22
 RECEIVED BY: [Signature]

PLAN TITLE: _____

PROPERTY LOCATION:

Address: 64 East Lincoln Ave
 Block: _____ Unit: _____

OWNER:

Name: Weimer Real estate LLC Phone #: 215-283-1844
 (as on deed)

Address: 64 East Lincoln Ave

APPLICANT:

Name: [Signature] Weimer Real estate Phone #: 215-283-1844

Address: 64 E Lincoln Ave

PROPOSED DEVELOPMENT:

of Acres: _____ # of Lots/Units: _____

Zoning Classification: _____

PLAN:

Plan #: _____ Date of Plan: _____

Plans Prepared By: _____ Phone #: _____

Address: _____

FEES:

Hatfield Borough: _____

Montgomery County Planning Commission: _____

Zoning Hearing Board Fee: _____

Signature of Owner/Applicant _____

Date _____

NOTE: A Copy of Deed is required to be submitted with application.

Jaime Snyder

From: Robert Weimar [REDACTED]
Sent: Tuesday, April 5, 2022 10:23 AM
To: Jaime Snyder
Subject: Re: Outside bar and entertainment

That should say tented area that is blocked off

Sent from my iPhone

> On Apr 5, 2022, at 9:55 AM, Robert Weimar [REDACTED] wrote:

>

> This is for our conditional use hearing , we are seeking a conditional use permit for Weimar Restaurant Inc to be able to use our outside bar that has been in use for 10 years and to have outside entertainment on Saturday's from 7pm to 11 pm for bands , the bands play in front of the patio facing the patio in a rented area in a blocked off area. They will stop promptly at 11pm and will not go past that time. From April 15th to Nov 15th

>

> Sent from my iPhone

7. NEW BUSINESS / DISCUSSION ITEMS:

B. 2022 Curb Ramp and ADA Bid Results



March 29, 2022

Hatfield Borough
401 South Main Street
P.O. Box 190
Hatfield PA 19440

Attention: Jaime E. Snyder, Borough Manager

RE: Hatfield Borough - 2022 ADA Curb Ramp Replacement Project
Contract No. HAT 22-01
Contract Award Recommendation
Bursich Project No: HAT-01 / 197973-03

Dear Jaime:

On March 23, 2022, seven bids were received for the 2022 ADA Curb Ramp Replacement Project. The apparent low bidder is Drumheller Construction Co., Inc. from Pottstown, Pennsylvania with a total bid of \$160,155.00. We have reviewed their submitted bid documents and contacted references. Based on the information received, it is our opinion the company has the experience and resources to complete the specified work. Therefore, we recommend the contract be awarded to **Drumheller Construction Co., Inc.** in the amount of **\$160,155.00**. Enclosed is a copy of the bid tabulation for your files.

Should you have any questions or need further information, please feel free to contact me at 484-941-0448 or gus.meyer@bursich.com.

Very truly yours,

A handwritten signature in blue ink, appearing to read 'Gus Meyer'.

Gus Meyer
Sr. Project Designer
Bursich Associates, Inc.

Enclosures: Bid Tabulation Summary dated March 23, 2022

pc: Kate Harper, Borough Solicitor (w/ encl. via email)
Katie Vlahos, Assistant to the Manager (w/ encl. via email)

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040
www.bursich.com

BID TABULATION SUMMARY
 Hatfield Borough
2022 ADA Curb Ramps Replacement Project
 Contract No. HAT 22-01
 Date of Bid Opening : March 23, 2022

				Drumheller Construction CO.		Njs concrete LLC		DePaul And Company Inc.		Reamstown Excavating and Concrete		T. Schiefer Contractors, Inc.		Associated Paving Contractors Inc.		Ramos & Associates, Inc.	
Item	Description	Unit	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1A	ADA Ramp No. 1 - Northern corner of N. Main St. & E. School St.	EA	1	\$7,500.00	\$7,500.00	\$4,500.00	\$4,500.00	\$7,000.00	\$7,000.00	\$5,501.00	\$5,501.00	\$6,460.00	\$6,460.00	\$8,160.00	\$8,160.00	\$13,100.00	\$13,100.00
1B	ADA Ramp No. 2 - Eastern corner of N. Main St. & E. School St.	EA	1	\$7,500.00	\$7,500.00	\$4,500.00	\$4,500.00	\$7,800.00	\$7,800.00	\$4,887.00	\$4,887.00	\$5,730.00	\$5,730.00	\$8,490.00	\$8,490.00	\$10,600.00	\$10,600.00
1C	ADA Ramp No. 3 - Western corner of E. School St. & Forest Way	EA	1	\$7,500.00	\$7,500.00	\$5,000.00	\$5,000.00	\$7,000.00	\$7,000.00	\$6,451.00	\$6,451.00	\$6,090.00	\$6,090.00	\$12,460.00	\$12,460.00	\$10,600.00	\$10,600.00
1D	ADA Ramp No. 4 - Southern corner of E. School St. & Forest Way	EA	1	\$7,500.00	\$7,500.00	\$13,125.00	\$13,125.00	\$7,800.00	\$7,800.00	\$14,077.00	\$14,077.00	\$18,970.00	\$18,970.00	\$13,210.00	\$13,210.00	\$23,400.00	\$23,400.00
1E	ADA Ramp No. 5 - Western corner of Forest Way & Orchard Lane	EA	1	\$7,500.00	\$7,500.00	\$8,500.00	\$8,500.00	\$7,000.00	\$7,000.00	\$10,225.00	\$10,225.00	\$12,120.00	\$12,120.00	\$10,390.00	\$10,390.00	\$21,300.00	\$21,300.00
1F	ADA Ramp No. 6 - Southern corner of Forest Way & Orchard Lane	EA	1	\$7,500.00	\$7,500.00	\$4,500.00	\$4,500.00	\$6,500.00	\$6,500.00	\$6,112.00	\$6,112.00	\$9,950.00	\$9,950.00	\$9,925.00	\$9,925.00	\$22,300.00	\$22,300.00
1G	ADA Ramp No. 9 - Western side of E. Lincoln Ave. at Liberty Bell Trail	EA	1	\$7,500.00	\$7,500.00	\$5,850.00	\$5,850.00	\$6,000.00	\$6,000.00	\$8,958.50	\$8,958.50	\$10,250.00	\$10,250.00	\$14,305.00	\$14,305.00	\$23,300.00	\$23,300.00
1H	ADA Ramp No. 10 - Eastern side of E. Lincoln Ave. at Liberty Bell Trail	EA	1	\$7,500.00	\$7,500.00	\$13,000.00	\$13,000.00	\$6,000.00	\$6,000.00	\$15,987.00	\$15,987.00	\$11,500.00	\$11,500.00	\$15,875.00	\$15,875.00	\$16,300.00	\$16,300.00
1I	ADA Ramp No. 11 - Eastern corner of E. Lincoln Ave. & E. Broad St.	EA	1	\$7,500.00	\$7,500.00	\$6,500.00	\$6,500.00	\$8,000.00	\$8,000.00	\$7,899.00	\$7,899.00	\$7,980.00	\$7,980.00	\$17,880.00	\$17,880.00	\$13,700.00	\$13,700.00
1J	ADA Ramp No. 12 - Southern corner of E. Lincoln Ave. & E. Broad St.	EA	1	\$7,500.00	\$7,500.00	\$6,500.00	\$6,500.00	\$6,000.00	\$6,000.00	\$9,431.00	\$9,431.00	\$7,670.00	\$7,670.00	\$17,285.00	\$17,285.00	\$16,500.00	\$16,500.00
1K	ADA Ramp No. 13 - Southwestern corner of E. Broad St. & E. Lincoln Ave.	EA	1	\$7,500.00	\$7,500.00	\$6,500.00	\$6,500.00	\$7,000.00	\$7,000.00	\$6,924.00	\$6,924.00	\$7,670.00	\$7,670.00	\$17,330.00	\$17,330.00	\$10,700.00	\$10,700.00
1L	ADA Ramp No. 14 - Northwestern corner of E. Broad St. & Market St.	EA	1	\$7,500.00	\$7,500.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$9,099.50	\$9,099.50	\$9,170.00	\$9,170.00	\$17,750.00	\$17,750.00	\$14,800.00	\$14,800.00
1M	ADA Ramp No. 15 - Southern corner of E. Lincoln Ave. & Poplar St.	EA	1	\$7,500.00	\$7,500.00	\$12,250.00	\$12,250.00	\$6,500.00	\$6,500.00	\$17,693.00	\$17,693.00	\$16,870.00	\$16,870.00	\$21,605.00	\$21,605.00	\$30,900.00	\$30,900.00
2	Driveway Apron A - 11 Market St.	EA	1	\$7,800.00	\$7,800.00	\$20,275.00	\$20,275.00	\$0.00	\$0.00	\$20,250.00	\$20,250.00	\$23,900.00	\$23,900.00	\$21,655.00	\$21,655.00	\$24,700.00	\$24,700.00
3A	Remove ADA Ramp B1 - Eastern side of E. Lincoln Ave.	EA	1	\$4,500.00	\$4,500.00	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	\$3,100.00	\$3,100.00	\$4,900.00	\$4,900.00	\$7,000.00	\$7,000.00	\$5,700.00	\$5,700.00
3B	Remove ADA Ramp B2 - Western side of E. Lincoln Ave.	EA	1	\$4,500.00	\$4,500.00	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	\$3,100.00	\$3,100.00	\$5,200.00	\$5,200.00	\$7,000.00	\$7,000.00	\$5,700.00	\$5,700.00
4	Eradicate Crosswalk Across E. Lincoln Ave. & E. Broad St.	EA	1	\$2,500.00	\$2,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$3,000.00	\$3,000.00	\$500.00	\$500.00	\$5,000.00	\$5,000.00	\$3,700.00	\$3,700.00
5	Remove and replace concrete sidewalk - select areas	SF	675	\$15.00	\$10,125.00	\$20.00	\$13,500.00	\$51.00	\$34,425.00	\$14.00	\$9,450.00	\$22.00	\$14,850.00	\$25.00	\$16,875.00	\$25.00	\$16,875.00
6	Remove and replace concrete driveway apron - select areas	SF	350	\$16.80	\$5,880.00	\$30.00	\$10,500.00	\$59.00	\$20,650.00	\$17.00	\$5,950.00	\$35.00	\$12,250.00	\$41.00	\$14,350.00	\$30.00	\$10,500.00
7	Install concrete curb at Orchard Lane & Forest Way	LF	65	\$90.00	\$5,850.00	\$80.00	\$5,200.00	\$80.00	\$5,200.00	\$161.50	\$10,497.50	\$130.00	\$8,450.00	\$130.00	\$8,450.00	\$96.00	\$6,240.00
8	Install storm inlet at Orchard Lane & Forest Way	EA	1	\$10,500.00	\$10,500.00	\$4,000.00	\$4,000.00	\$7,500.00	\$7,500.00	\$4,000.00	\$4,000.00	\$6,500.00	\$6,500.00	\$4,500.00	\$4,500.00	\$10,000.00	\$10,000.00
9	Maintenance and protection of traffic during construction	EA	1	\$6,500.00	\$6,500.00	\$2,000.00	\$2,000.00	\$2,900.00	\$2,900.00	\$4,500.00	\$4,500.00	\$10,000.00	\$10,000.00	\$9,600.00	\$9,600.00	\$52,000.00	\$52,000.00
10	Balance of Work	LS	1	\$4,500.00	\$4,500.00	\$1,000.00	\$1,000.00	\$45.00	\$45.00	\$3,000.00	\$3,000.00	\$10,000.00	\$10,000.00	\$12,520.00	\$12,520.00	\$10,000.00	\$10,000.00
				Total	\$160,155.00	Total	\$160,700.00	Total	\$161,820.00	Total	\$190,092.50	Total	\$226,980.00	Total	\$291,615.00	Total	\$372,915.00

7. NEW BUSINESS / DISCUSSION ITEMS:

C. Stormwater Feasibility Study Letter of Support



Borough of Hatfield

Montgomery County, Pennsylvania

April 1, 2022

Mr. Neil Weaver
Acting Secretary
PA Department of Community and Economic Development
Center for Community Enhancement
Commonwealth Keystone Building
400 North Street, 4th Floor
Harrisburg, PA 17120-0225

RE: Local Share Account Statewide Grant Application
Project Name: Hatfield Stormwater Study

Dear Mr. Weaver:

Please accept this correspondence as our support for the Hatfield Stormwater Study. Hatfield Borough and Hatfield Township have a long-standing cooperative relationship having worked on several projects together, recently completing the Liberty Bell Trail Study and Route 463 Traffic Signal System Implementation. Also, the Borough and Township share resources including the police force and local Volunteer Fire Company.

Hatfield Borough has experienced the same issues during storm events as the Township and Borough residents have brought these issues to the attention of the Council. Since the Borough is wholly contained with the Township, it is important that any plan to address the stormwater issues be completed comprehensively for both municipalities. Through the completion of the study, an improvement plan can be identified and the Borough and Township can proceed with implementation which will improve the quality of life for the residents of both municipalities.

Thank you for your consideration of this proposal by Hatfield Township. Should you wish to discuss our support further, please do not hesitate to contact me.

Sincerely,

Jason Ferguson, Council President

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

7. NEW BUSINESS / DISCUSSION ITEMS:

**D. MS4 Draft Pollution Reduction Plan (PRP)
Advertisement**

Hatfield Borough Public Notice of Draft Pollution Reduction Plan

Public Notice is being provided for the purpose of a public meeting including a public comment period for the Draft Pollution Reduction Plan (PRP) required of Hatfield Borough under the 2018 MS4 permit application process. The plans detail the methods, calculations, and considerations utilized in reducing the related pollution of the impaired West Branch Neshaminy Creek. Interested persons may submit comments during the 30-day period of April 13 – May 13, 2022. Comments must be submitted in writing to the Borough Office (address listed below) or by e-mail admin@hatfieldborough.com (Attn: MS4 Coordinator), name and address must be included in the submission. Written and verbal comments will also be accepted during a public Town Hall Meeting held on May 11th at 7:00pm at the Borough Office located at 401 S. Main Street Hatfield, PA 19440. The plans may be reviewed during the comment period at the Borough Administration Office located at 401 S. Main Street Hatfield, PA 19440 weekdays from 8:30am - 4:00pm. The plan may also be viewed at the following web address www.hatfieldborough.com/information/stormwater-management. Jaime E. Snyder, Borough Manager.

7. NEW BUSINESS / DISCUSSION ITEMS:

**E. Liberty Bell Trail Feasibility Study
Resolution 2022-05**

BOROUGH OF HATFIELD
MONTGOMERY COUNTY, PENNSYLVANIA
RESOLUTION No. 2022-05

Resolution of Endorsement and Acceptance of the Liberty Bell Trail Feasibility Study

WHEREAS, Hatfield Borough recognizes that the Delaware Valley Regional Planning Commission provides sound and integrated land use and transportation planning and coordination of planning at all levels of government in order to:

- Support local planning projects that will lead to more residential, employment or commercial opportunities in areas designated for growth or redevelopment;
- Improve the overall character and quality of life within the region to retain and attract business and residents;
- Enhance and utilize the existing transportation infrastructure capacity to reduce demands on the region's transportation network;
- Reduce congestion and improve the transportation system's efficiency by promoting the use of transit, bike, and pedestrian transportation modes;
- Build capacity in our older suburbs and neighborhoods;
- Reinforce and implement improvements in designated Centers; and;
- Protect our environment through growth management and land preservation.; and

WHEREAS, The Liberty Bell Trail Feasibility Study plan endorsement is a review process developed by the Delaware Valley Regional Planning Commission (DVRPC) to assure compliance with municipal, county, and regional agencies and policies that meet the goals of the Delaware Valley Regional Planning Commission's long-range plan, *Connections 2040*, that includes completion of the Circuit Trails Network; and

WHEREAS, plan endorsement may require the preparation of additional planning documents to ensure implementation as the means by which a municipality assesses the consistency of its existing community vision and planning documents with the *Connections 2040* plan.

NOW THEREFORE BE IT RESOLVED that the Council and Mayor of Hatfield Borough endorse the Liberty Bell Feasibility Study and look to incorporate the study into future Borough planning.

NOW APPROVED, by the Borough Council of the Borough of Hatfield, at a duly advertised public meeting held this 20th Day of April, 2022 with ___ Council Members voting "Aye" and ___ Council Members voting "Nay."

RESOLVED AND ENACTED this 20th day of April 2022

ATTEST

BOROUGH OF HATFIELD

Jaime E. Snyder
Borough Manager / Secretary

Jason Ferguson
Borough Council President

Approved by the Mayor this 20th day of April 2022

Mary Anne Girard, Mayor

Section 4 – Hatfield Borough/Hatfield Township

Begin/End – East Broad Street to East Township Line Road

Length – 1.45 miles

Percent Off Road / On Road – 0.05 mi (4%) on road shared lane markings or use of sidewalk, 1.4 miles (96%) off road, shared use path meeting Circuit Trail Standards

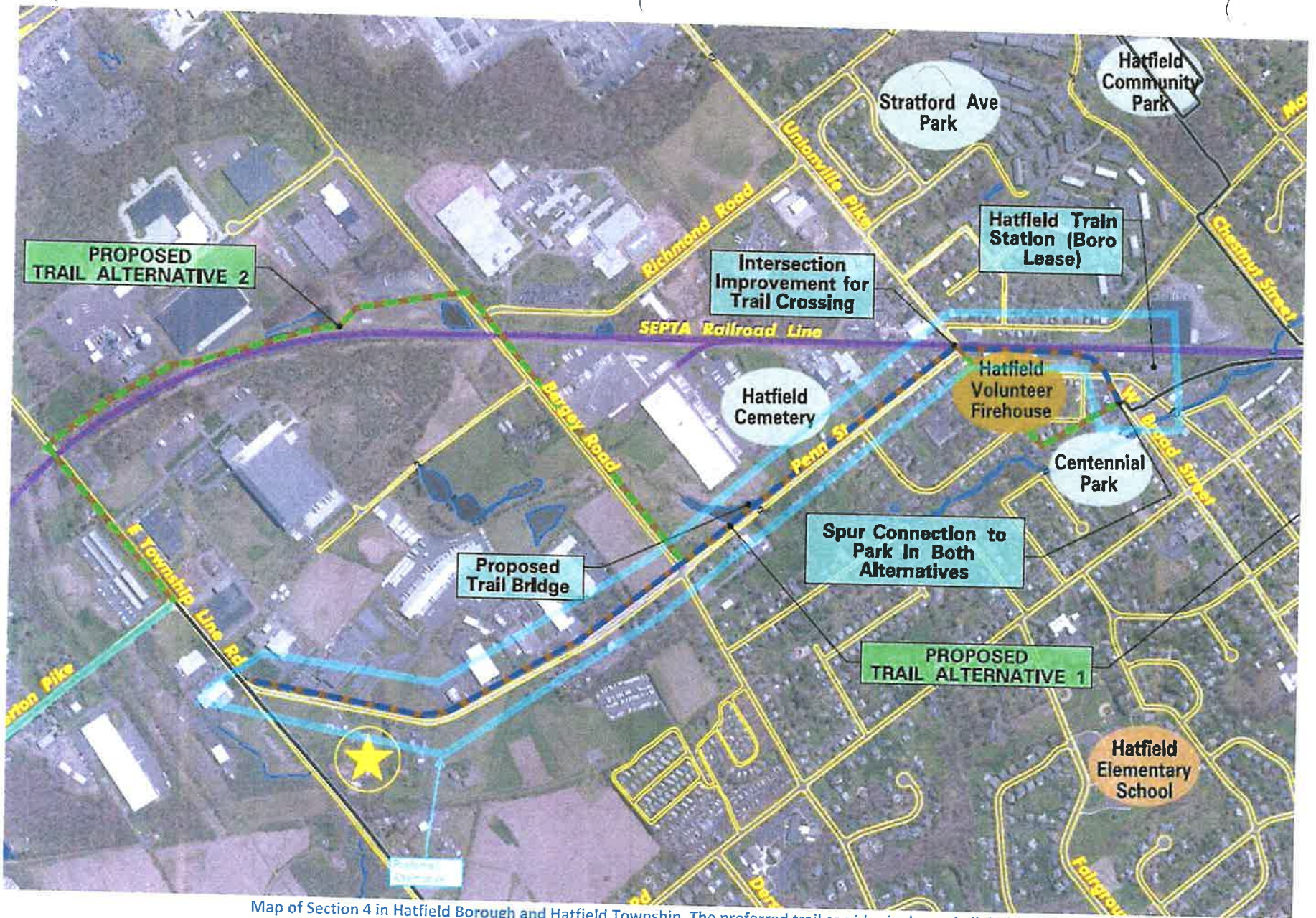
Description: This section would begin where the existing section of the Liberty Bell Trail ends at East Broad Street. Bicyclists will either walk their bikes on the sidewalk with pedestrians on East Broad Street or share the road for approximately 300' up to the intersection of East Broad Street/East Lincoln Avenue. The existing crosswalk at East Broad Street/Cherry Lane will be used to make the transition from the sidewalk to sharrows. An existing crosswalk will be used to cross East Lincoln Ave to former railroad station property. It is our understanding that Hatfield Borough is leasing this property and aims to convert the former station building into a restaurant or other commercial use. The trail will cross several properties parallel to the PA Northeastern Railroad including the Hatfield Volunteer Fire Company. The trail will cross Union Street and Penn Street to reach the north side of Penn Street. This is a somewhat complex intersection with the nearby railroad crossing and sharp curve on Union Street so a rectangular rapid flashing beacon, signs with embedded LEDs or other higher level warning device is recommended. On the north side of Penn Avenue, there are several commercial and industrial uses with large front yard setbacks to the buildings and little or no residential homes. This route is anticipated to have less push back from these adjacent property owners. Sidewalk widening is envisioned for the first 600' and then a typical side path trail with a 5' minimum grass buffer and 10' wide shared use path is proposed.



View of the existing Liberty Bell Trail in Hatfield Borough from Main Street looking south.

Relocation of a hedge row and the stone entrance columns at the Hatfield Cemetery is proposed to create space for the shared use path. A trail bridge is anticipated to span over the outlet structure at the pond on the Americold property adjacent to Penn Avenue. Minor signal modifications and crosswalks may be needed at the signalized intersection of Bergey Rd/Penn Avenue to more safely allow trail crossings. The trail will then cross the lawn areas of 8 large industrial properties before reaching East Township Line Road. Appropriate pavement marking and signing improvements will be installed at the driveway crossings for these properties.





Map of Section 4 in Hatfield Borough and Hatfield Township. The preferred trail corridor is shown in light blue.



**Liberty Bell Trail - Upper Gwynedd Township to Telford Borough
Order of Magnitude Cost Estimates**

Section #	Project Description	Cost	Length (miles)
1	Upper Gwynedd Township - Parkside Place Park to Stony Creek Park	\$3,277,797	2.3
2	Lansdale Borough - Railroad Street/Main Street to Wedgewood Park/Tremont Drive ¹	\$437,942	1.75
3	Hatfield Township - Wedgewood Park/Tremont Drive to Vine Street (Existing LBT)	\$2,508,198	1.2
4	Hatfield Borough/Hatfield Township - East Broad Street to East Township Line Road ²	\$3,119,273	1.45
	subtotal Section 1-4:	\$9,343,210	6.7
5	Franconia Township (Country Route) - East Township Line Road/Penn Ave to Souderton Area High School ³	\$5,084,903	4.5
6	Franconia Township/Telford Borough (Country Route) - Souderton Area High School to Telford Municipal Park ⁴	\$4,086,421	4.5
	subtotal Country Route Section 5-6:	\$9,171,324	9
	Total Using Country Route Section 1-6:	\$18,514,534	15.7

Section #	Project Description	Cost	Length (miles)
7	(Town Route) Franconia Township/Souderton Borough/ Telford Borough - (East Township Road/Penn Avenue to Telford Municipal Park)	\$2,708,158	3.7
	Total Using Town Route Section 1-4 & 7:	\$12,051,368	10.4

Assumptions:

Note 1. Section 2 - Shared use path from 9th St. SEPTA station to Moyers Road by private developer. Shared use path from Moyers Road to Tremont Drive by Lansdale TASA grant project.

Note 2. Section 4 - East Broad Street to East Township Line Road (Assumptions: E. Township Line/Penn Ave intersection improvements by PennDOT project)

Note 3. Section 5 - Shared use path along East Township Line Road from Cowpath Rd. to Allentonn Rd. by PennDOT project.

Note 4. Section 6 - Includes 0.4 miles of existing shared use path in Franconia Community Park

Please note that these estimates do not include right of way acquisition costs.

7. NEW BUSINESS / DISCUSSION ITEMS:

F. Behind the Meter Generator Power Outage

7. NEW BUSINESS / DISCUSSION ITEMS:

G. Deputy Tax Collector



ACT 48-2015 APPOINTMENT OF A DEPUTY TAX COLLECTOR FORM

Tax Collector should obtain signatures from the taxing district and return completed form to the Surety Company (keep a copy for your records.)

I, <u>MOHAMMED F. HAQUE</u> , Tax Collector for <u>HATFIELD BOROUGH</u>	
County of <u>MONTGOMERY</u> do hereby appoint as Deputy	
Tax Collector (printed/typed): <u>RAFI BAHARUDEEN</u>	
Deputy Tax Collector's Address: <u>WHEATFIELD CIR., HATFIELD, PA 19440</u>	
Deputy Tax Collector's Email: <u>[REDACTED]</u>	Phone: <u>[REDACTED]</u>
Deputy Tax Collector's Signature: <u>[Signature]</u>	Date: <u>03/25/2022</u>
Tax Collector's Signature: <u>Md. Abdul Haque</u>	Date: <u>03/25/2022</u>
This is an appointment of a Deputy Tax Collector to collect and settle taxes during any Incapacitation of the Tax Collector (as defined in Local Tax Collection Law, Section 22 (B) [72 P.S. § 5511.22]).	

APPROVALS	
SIGNATURE & TITLE:	DATE:
MUNICIPALITY:	PHONE NUMBER:

SURETY COMPANY	
COMPANY APPROVAL*:	
DATE:	PHONE NUMBER:

Tax Collector should obtain signatures from each taxing district and return completed form to the Surety Company (keep a copy for your records.)
 Surety should acknowledge the appointment by returning the signed document to the Tax Collector.

*Company approval may be an electronic signature, stamp, etc.

****DO NOT RETURN TO DCED****

7. NEW BUSINESS / DISCUSSION ITEMS:

**H. PSAB Conference Voting Delegate and
Alternate**

VOTING DELEGATES

Each member borough in good standing with the Association shall appoint a Voting Delegate for the purpose of electing the Officers of the Association and voting on proposed resolutions and policies.

Borough council **must approve** the individual appointed to serve as the Voting Delegate as well as an Alternate Delegate (in case the primary appointment cannot participate in the election and voting during the annual conference). Per the PSAB Constitution, these names must be provided to the PSAB Executive Director at least 15 days (May 6, 2022) prior to the conference.

The election of Officers will be held Tuesday, May 24 between 9 a.m. and 2 p.m. and voting on proposed resolutions and policies will occur during the Closing Business Meeting on Wednesday, May 25. These two activities help to shape the leadership and policy platform of the Association. Participation in this process is an essential role that borough officials play in guiding the future of PSAB.

ALL VOTING DELEGATES MUST BE REGISTERED TO ATTEND THE ANNUAL CONFERENCE.

Borough of: _____

Submitted by: _____
 (Signature of the Borough Secretary, Manager, or President of Council)

Date: _____

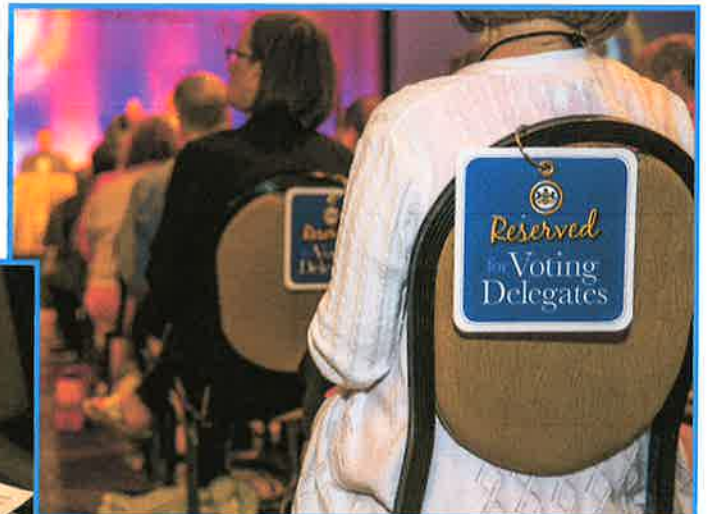
Borough Address: _____

Borough Email: _____

OUR VOTING DELEGATE WILL BE: _____
(Name) (Title)

OUR ALTERNATE WILL BE: _____
(Name) (Title)

The Voting Delegate form must be returned no later than Friday, May 6, 2022 to:
 PSAB, 2941 North Front Street
 Harrisburg, PA 17110.



7. NEW BUSINESS / DISCUSSION ITEMS:

I. 250th Anniversary of America

7. NEW BUSINESS / DISCUSSION ITEMS:

J. Borough Event Tent Purchase

7. NEW BUSINESS / DISCUSSION ITEMS:

K. Name Plates for Park Benches

8. OLD BUSINESS:

9. ACTION ITEMS:

A. Motion to Consider Advertising for a Conditional Use Hearing for Hatricks Sports Bar and Grill located at 64 E. Lincoln Avenue to be held Wednesday, May 4, 2022 at 7:30PM

9. ACTION ITEMS:

B. Motion to Consider Awarding the 2022 Curb Ramp and ADA Project to Drumheller Construction Co., Inc. in the Amount of \$160,155.00 (One hundred sixty thousand one hundred fifty-five dollars)

9. ACTION ITEMS:

C. Motion to Consider Signing the Letter of Support for the Stormwater Feasibility Study for Hatfield Borough and Hatfield Township

9. ACTION ITEMS:

D. Motion to Consider Advertising the MS4 Draft Pollution Reduction Plan (PRP) for Discussion and Public Comment at the May 11, 2022, Town Hall Meeting

10. MOTION to ADJOURN: Executive Session:

Personnel, Litigation, Real Estate