

# HATFIELD BOROUGH COUNCIL

WORKSHOP MEETING

MARCH 1, 2023



**JASON FERGUSON, PRESIDENT**

**RICHARD GIRARD, VICE PRESIDENT**

**JAMES FAGAN, COUNCILMEMBER**

**MICHELLE KROESSER, COUNCILMEMBER**

**LAWRENCE G. STEVENS, COUNCILMEMBER**

**MARY ANNE GIRARD, MAYOR**

**JAIME E. SNYDER, BOROUGH MANAGER**

**CATHERINE M. HARPER, BOROUGH SOLICITOR**



# Borough of Hatfield

Montgomery County, Pennsylvania

## BOROUGH COUNCIL WORKSHOP MEETING

March 1, 2023

7:00PM

### AGENDA

#### CALL TO ORDER / ROLL CALL

#### 1. APPROVAL OF MEETING AGENDA:

Motion: To Approve the Agenda of the March 1, 2023 Workshop Meeting

#### 2. PUBLIC INPUT:

Please rise, state your name and address and reason for addressing Council

#### 3. ANNOUNCEMENTS:

- Next Council Meeting March 15<sup>th</sup> Regular Meeting @ 7:00PM in Council Chambers
- HEROC is Scheduled to Meet Wednesday, March 22, 2023 @ 8:00AM in Council Chambers
- ZHB is Scheduled to Meet Thursday, March 23, 2023 @ 7:00PM in Council Chambers
- HMHS is Scheduled to Meet Tuesday, March 28, 2023 @ 7:00PM at the HVFC
- Next Planning Commission Meeting is Scheduled for April 3, 2023 @ 7:00PM in Council Chambers
- The Borough Offices will be closed Thursday, March 9<sup>th</sup> from 11:00AM-1:00PM for Training

#### 4. Junior Council Person Program: Honorable Dan Yocum, Souderton Borough Mayor

#### 5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- Budget, Finance, and Labor Committee Report
- Planning, Building, and Zoning Committee Report
- Public Safety Committee Report

401 S. Main Street  
P.O. Box 190  
Hatfield, PA 19440

**Phone:**  
215-855-0781

**Fax:**  
215-855-2075

**Email:**  
admin@  
hatfieldborough.com

**Website:**  
www.hatfieldborough.com

- Public Works & Property and Equipment Committee Report
- Utilities Committee Report
- Hatfield Economic Revitalization Outreach Committee Report
- Mayor Mary Anne Girard Report

6. REPORTS AND CORRESPONDENCE:

Monthly Investment Report  
Monthly EIT / LST Report  
Monthly Zoning Hearing Board Applications  
Police Department Report  
Fire Department Report  
EMS Report  
Public Works Department Report  
Engineering Report  
Zoning Officer, Building Code, Property Maintenance Report  
Fire Marshal / Fire Safety Inspection Report  
Pool Advisory Report

7. MANAGERS REPORT:

8. NEW BUSINESS / DISCUSSION ITEMS:

- A. 2023 Public Works Seasonal Help Advertisement
- B. 2023 Liquid Fuels Notice of Payment

9. OLD BUSINESS:

10. ACTION ITEMS:

11. MOTION to ADJOURN: Executive Session: Personnel, Litigation,  
Real Estate

## **2. PUBLIC INPUT:**

**Please rise, state your name and  
address and reason for  
addressing Council**



### **3. ANNOUNCEMENTS:**

- **Next Council Meeting March 15<sup>th</sup>  
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Chambers**
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Council Chambers**
    - **The Borough Offices will be closed  
Thursday, March 9<sup>th</sup> from 11:00AM-1:00PM  
for Training**

## **4. Junior Council Person Program:**

**Honorable Dan Yocum,  
Souderton Borough Mayor**

## **5. REPORTS FROM STANDING COMMITTEES AND MAYOR:**

- **Budget, Finance, and Labor Committee Report**

## **5. REPORTS FROM STANDING COMMITTEES AND MAYOR:**

- **Planning, Building, and Zoning  
Committee Report**



## **5. REPORTS FROM STANDING COMMITTEES AND MAYOR:**

- **Public Safety Committee Report**

## **5. REPORTS FROM STANDING COMMITTEES AND MAYOR:**

- **Public Works & Property and  
Equipment Committee Report**

## **5. REPORTS FROM STANDING COMMITTEES AND MAYOR:**

- **Utilities Committee Report**

## **5. REPORTS FROM STANDING COMMITTEES AND MAYOR:**

- **Hatfield Economic  
Revitalization Outreach  
Committee Report**



**5. REPORTS FROM STANDING  
COMMITTEES AND MAYOR:**

- **Mayor Mary Anne Girard  
Report**

**6. REPORTS AND  
CORRESPONDENCE:**

**Monthly Investment Report**

# HATFIELD BOROUGH ELECTRIC INVESTMENT ACCOUNT SUMMARY

## YEAR 2023

2023	Electric	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$874,404.80							
January	\$892,742.46	\$18,337.66	2.10%	\$15,193.38	(\$13,812.38)	(\$504.88)	(\$14,317.26)	\$876.12
February							\$0.00	\$0.00
March							\$0.00	\$0.00
April							\$0.00	\$0.00
May							\$0.00	\$0.00
June							\$0.00	\$0.00
July							\$0.00	\$0.00
August							\$0.00	\$0.00
September							\$0.00	\$0.00
October							\$0.00	\$0.00
November							\$0.00	\$0.00
December							\$0.00	\$0.00
<b>TOTALS</b>		<b>\$18,337.66</b>		<b>\$15,193.38</b>	<b>(\$13,812.38)</b>	<b>(\$504.88)</b>	<b>(\$14,317.26)</b>	<b>\$876.12</b>

**HATFIELD BOROUGH  
CASH ACCOUNTS  
January 31, 2023**

<b>OPERATING ACCOUNT</b>	<b>BANK BALANCE</b>	<b>AMOUNT</b>
<b>01 - GENERAL</b>		
Bank Balance	\$323,965.16	
O/S CHECKS		(\$98,914.73)
DIT		5,640.36
		(\$93,274.37)
<b>07- ELECTRIC</b>		
Bank Balance	\$386,875.81	
O/S CHECKS		(\$12,250.00)
DIT		7,991.45
		(\$4,258.55)
<b>08 - SEWER</b>		
Bank Balance	\$208,733.23	
O/S CHECKS		\$0.00
DIT		\$1,936.68
		\$1,936.68
	\$919,574.20	\$1,936.68
Bank Balance		\$919,574.20
Book Balance		\$823,977.96
<b>18 - CAPITAL PROJECTS SINKING</b>		\$43,654.26
<b>35 - HIGHWAY AID</b>		\$25,805.32
<b>HARLEYSVILLE SAVINGS BANK</b>		
Priority Business Savings		\$78,688.93
Priority Business Savings (Loans)		\$323,030.03
<b>TOTAL OF ACCOUNTS</b>		\$1,295,156.50
<b>ESSA</b>		
Checking account		\$32,034.41
<b>KEY PRIVATE INVESTMENTS</b>		
1131 CAPITAL RESERVE MANAGED		\$436,605.31
1132 SEWER CAPITAL RESERVE MANAGED		805,840.10
1133 SEWER MANAGED		495,353.80
1134 ELECTRIC FUND MANAGED		892,742.46
		\$2,630,541.67
<b>TOTAL OF TD BANK, HSB, ESSA &amp; KEY PRIVATE BANK INVESTMENTS</b>		\$3,957,732.58



**Hatfield Borough Total Income & Disbursements  
YEAR 2023**

	Gain/(Loss)	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Capital Reserve	\$8,636.44	\$3,412.02	(\$6,824.04)	(\$247.11)	(\$7,071.15)	(\$3,659.13)
Sewer Capital Reserve	6,534.16	6,143.01	(12,286.02)	(461.52)	(12,747.54)	(\$6,604.53)
Sewer Managed	4,756.81	3,826.48	(7,652.96)	(283.27)	(7,936.23)	(\$4,109.75)
Electric	18,337.66	15,193.38	(13,812.38)	(504.88)	(14,317.26)	\$876.12
<b>Total</b>	<b>\$38,265.07</b>	<b>\$28,574.89</b>	<b>(\$40,575.40)</b>	<b>(\$1,496.78)</b>	<b>(\$42,072.18)</b>	<b>(\$13,497.29)</b>

# HATFIELD BOROUGH CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

## YEAR 2023

2023	Capital Reserve	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$427,968.87							
January	\$436,605.31	\$8,636.44	2.02%	\$3,412.02	(\$6,824.04)	(\$247.11)	(\$7,071.15)	(\$3,659.13)
February								\$0.00
March								\$0.00
April								\$0.00
May								\$0.00
June								\$0.00
July								\$0.00
August								\$0.00
September								\$0.00
October								\$0.00
November								\$0.00
December								\$0.00
		\$8,636.44		\$3,412.02	(\$6,824.04)	(\$247.11)	(\$7,071.15)	(\$3,659.13)

# HATFIELD BOROUGH SEWER CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

## YEAR 2023

2023	Sewer Capital	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$799,305.94							
January	\$805,840.10	\$6,534.16	0.82%	\$6,143.01	(\$12,286.02)	(\$461.52)	(\$12,747.54)	(\$6,604.53)
February							\$0.00	\$0.00
March							\$0.00	\$0.00
April							\$0.00	\$0.00
May							\$0.00	\$0.00
June							\$0.00	\$0.00
July							\$0.00	\$0.00
August							\$0.00	\$0.00
September							\$0.00	\$0.00
October							\$0.00	\$0.00
November							\$0.00	\$0.00
December							\$0.00	\$0.00
		\$6,534.16	0.82%	\$6,143.01	(\$12,286.02)	(\$461.52)	(\$12,747.54)	(\$6,604.53)

# HATFIELD BOROUGH SEWER INVESTMENT ACCOUNT SUMMARY

## YEAR 2023

2023	Sewer Managed	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$490,596.99							
January	\$495,353.80	\$4,756.81	0.97%	\$3,826.48	(\$7,652.96)	(\$283.27)	(\$7,936.23)	(\$4,109.75)
February							\$0.00	\$0.00
March							\$0.00	\$0.00
April							\$0.00	\$0.00
May							0.00	\$0.00
June							0.00	\$0.00
July							0.00	\$0.00
August							0.00	\$0.00
September							0.00	\$0.00
October							0.00	\$0.00
November							0.00	\$0.00
December							0.00	\$0.00
<b>TOTALS</b>		\$4,756.81	0.97%	\$3,826.48	(7,652.96)	(283.27)	(7,936.23)	(4,109.75)



**6. REPORTS AND  
CORRESPONDENCE:**

**Monthly EIT / LST Report**

HATFIELD BOROUGH  
 Berkheimer Comparative  
 2017-2022 Earned Income Tax

(Report as of 2/24/2023)

Month	2023	2022	2021	2020	2019	2018	Month	2023	2022	2021	2020	2019	2018
January	1,269.46	349.65	897.63	1,605.42	973.81	1,305.76	July		2,313.69	1,314.93	744.95	2,462.73	1,973.92
	1,246.16	874.13	1,174.92	868.35	815.69	592.07			1,298.39	3,976.44	1,223.01	2,481.10	644.89
	1,551.37	800.44	1,119.74	998.92	914.12	1,125.14			873.81	2,035.02	634.31	805.36	1,323.77
	1,912.97	1,248.17	516.76	2,805.81	722.35	1,090.52			1,769.36	1,205.94	2,200.77	1,689.60	604.96
	1,359.06	2,798.24	2,033.58	1,700.01	1,293.40	2,436.46			2,265.33		1,050.49	886.99	3,058.34
	2,748.75	1,308.02	637.60	1,175.67	1,251.89	1,968.25			2,145.23		1,067.68	678.38	1,488.77
	2,907.77	1,028.54		1,753.74	702.34						2,380.30	1,251.28	
		3,445.15			1164.51						2,707.21		
		2,941.43			3245.28						2,733.27		
		1,295.00									620.75		
											1,381.49		
<b>Month Total</b>	<b>12,995.54</b>	<b>16,088.77</b>	<b>6,380.23</b>	<b>10,907.92</b>	<b>11,083.39</b>	<b>8,518.20</b>	<b>Month Total</b>	<b>-</b>	<b>10,665.81</b>	<b>8,532.33</b>	<b>16,744.23</b>	<b>10,255.44</b>	<b>9,094.65</b>
<b>YTD Total</b>	<b>12,995.54</b>	<b>16,088.77</b>	<b>6,380.23</b>	<b>10,907.92</b>	<b>11,083.39</b>	<b>8,518.20</b>	<b>YTD Total</b>	<b>58,822.56</b>	<b>257,175.24</b>	<b>235,461.52</b>	<b>230,792.09</b>	<b>231,307.96</b>	<b>224,674.16</b>
February	4,002.84	1,896.88	1,015.31	2,618.99	5,353.21	761.04	August		287.65	558.35	4,689.38	5,185.15	800.24
	745.39	3,389.65	1,404.67	1,154.47	10,607.93	1,935.45			4,102.97	1,052.73	3,713.54	715.54	2,944.87
	1,068.20	2,253.01	3,413.92	6,737.26	4,967.27	951.90			598.85	2,072.03	943.13	1,004.48	1,593.23
	2,322.17	7,894.07	6,497.09	2,195.49	9,525.63	2,202.98			1,579.27	3,129.20	2,366.86	2,024.31	2,452.77
	2,136.35	3,450.18	2,685.50	1,739.30	7,476.14	4,089.83			796.15	3,391.96	3,342.63	3,236.05	2,983.92
	1,096.05	7,284.23	5,027.63	6,758.94	4,242.59	5,829.73			2,858.40	974.10	4,374.60	2,802.73	1,721.57
	6,451.52	6,401.96	12,077.62	5,019.71	5,744.09	5,627.93			2,999.52	3,656.99	4,402.94	9,448.79	3,287.03
	3,084.17	3,938.27	7,563.81	8,048.59	5,982.69	2,705.79			3,872.55	9,490.48	9,414.71	4,396.99	3,918.13
	2,957.36	9,162.41	12,150.83	5,962.24	4,466.18	5,767.75			2,002.72	4,257.91	6,009.96	2,023.85	7,931.75
	3,474.97	5,285.32	6,064.53	626.35	3,705.99	4,625.01			10,922.42	2,301.14	3,748.13	1,227.10	5,778.05
	6,582.47	2,990.39	4,692.13	3,399.64	3,383.48	3,007.26			3,133.12	3,039.24	4,924.28	4,730.84	4,209.91
	8,598.03	1,792.57	3,249.18	2,867.27	5,083.00	5,548.80			2,890.37	9,084.47	5,107.35	9,964.78	5,835.90
	3,307.50	6,598.77	3,987.61	6,582.96	2,401.37	2,356.02			3,089.07	6,918.54	6,633.39	12,334.88	3,485.34
		6,810.35	8,765.07	5,083.15	1,406.49	2,329.15			3,645.45	6,723.87	6,603.46	4,071.89	5,736.19
		2,690.03	2,068.74	12,700.19		2,302.49			7,891.69	5,651.24	8,446.28	4,674.67	5,294.07
		8,666.29	2,455.14	4,639.66		5,741.68			3,646.00	2,964.63	2,726.28	3,347.94	10,119.90
						2,938.40			12,713.22	10,120.00		5,911.40	6,949.50
						7,832.19			3,842.87			2,123.39	1,829.36
									3,930.48				
<b>Month Total</b>	<b>45,827.02</b>	<b>80,504.38</b>	<b>83,118.78</b>	<b>76,134.21</b>	<b>74,346.06</b>	<b>66,553.40</b>	<b>Month Total</b>	<b>-</b>	<b>74,802.77</b>	<b>75,386.88</b>	<b>77,446.92</b>	<b>79,224.78</b>	<b>76,871.73</b>
<b>YTD Total</b>	<b>58,822.56</b>	<b>96,593.15</b>	<b>89,499.01</b>	<b>87,042.13</b>	<b>85,429.45</b>	<b>75,071.60</b>	<b>YTD Total</b>	<b>58,822.56</b>	<b>331,978.01</b>	<b>310,848.40</b>	<b>308,239.01</b>	<b>310,532.74</b>	<b>301,545.89</b>
March		248.37	1,405.81	495.61	1,100.74	4,889.69	September		6,748.05	985.69	772.18	466.77	188.66
		657.58	2,778.22	712.45	338.84	470.52			5,660.63	5,439.47	5,186.01	2,067.30	870.99
		1,626.56	6,670.97	4,732.80	949.19	2,662.29			1,046.01	4,890.58	4,827.34	3,894.70	5,016.64
		641.62	2,530.21	4,074.50	9,631.68	3,309.44			3,657.63	2,727.80	2,168.47	2,679.82	5,218.07
		3,875.06	786.63	2,324.82	5,753.80	3,267.60			3,472.75		712.23	4,281.46	4,416.91
		2,934.35	1,241.80	1,067.87	1,558.27	7,571.44			2,238.47		2,332.14	2,529.21	853.66
		3,259.45	3,221.94	2,413.31	603.40	1,082.75			1,715.33				887.17
		2,226.26	1,440.49	1,989.90		573.60			2,027.57				
		1,842.27	684.16	788.00		595.31			2,956.02				
		1,958.44	969.07	2,306.85		1,347.03			1,953.55				
						768.52							
<b>Month Total</b>	<b>-</b>	<b>19,269.96</b>	<b>21,729.30</b>	<b>20,906.11</b>	<b>19,935.92</b>	<b>26,538.19</b>	<b>Month Total</b>	<b>-</b>	<b>31,476.01</b>	<b>14,043.54</b>	<b>15,998.37</b>	<b>15,919.26</b>	<b>17,452.10</b>

HATFIELD BOROUGH  
 Berkheimer Comparative  
 2017-2022 Earned Income Tax

(Report as of 2/24/2023)

Month	2023	2022	2021	2020	2019	2018	Month	2023	2022	2021	2020	2019	2018
<b>YTD Total</b>	<b>58,822.56</b>	<b>115,863.11</b>	<b>111,228.31</b>	<b>107,948.24</b>	<b>105,365.37</b>	<b>101,609.79</b>	<b>YTD Total</b>	<b>58,822.56</b>	<b>363,454.02</b>	<b>324,891.94</b>	<b>324,237.38</b>	<b>326,452.00</b>	<b>318,997.99</b>
April		1,870.53	536.24	1,027.46	1,031.04	1,338.50	October		1,019.45	2,377.93	609.87	2,348.14	904.13
		313.47	806.74	723.41	1,847.21	912.30			624.14	538.51	1,738.74	261.22	1,298.78
		568.00	1,055.19	740.23	722.22	512.40			1,451.03	713.11	759.95	523.41	507.60
		1,210.64	1,634.74	2,858.30	2,373.57	537.87			1,269.68	1,485.07	2,555.52	1,716.83	2,112.50
		1,382.41	2,774.38	1,355.13	933.47	2,859.64			1,238.73	1,613.33	1,133.62	2,523.08	501.20
		2,075.59	2,051.28	4,655.27	594.25	3,930.29			1,850.91	1,191.30			1,083.69
		2,151.54	868.91		1,000.01				1,111.31	2,265.95			2,521.28
		2,851.71	1,148.07		1,372.78					2,332.25			
		2,427.63			4,087.56					3,735.80			
		2,194.57											
<b>Month Total</b>	<b>-</b>	<b>17,046.09</b>	<b>10,875.55</b>	<b>11,359.80</b>	<b>13,962.11</b>	<b>10,091.00</b>	<b>Month Total</b>	<b>-</b>	<b>8,565.25</b>	<b>16,253.25</b>	<b>6,797.70</b>	<b>7,372.68</b>	<b>8,929.18</b>
<b>YTD Total</b>	<b>58,822.56</b>	<b>132,909.20</b>	<b>122,103.86</b>	<b>119,308.04</b>	<b>119,327.48</b>	<b>111,700.79</b>	<b>YTD Total</b>	<b>58,822.56</b>	<b>372,019.27</b>	<b>341,145.19</b>	<b>331,035.08</b>	<b>333,824.68</b>	<b>327,927.17</b>
May		4,459.17	1,188.18	1,911.19	2,763.50	2,063.67	November		2,783.30	1,336.32	2,777.41	1,569.44	4,903.59
		1,765.84	3,580.10	2,579.52	7,579.38	2,437.85			2,389.34	2,617.40	1,732.81	2,268.14	1,625.24
		1,748.54	2,678.53	2,859.13	1,763.69	4,620.35			2,560.64	2,526.80	874.72	818.68	3,145.82
		2,575.59	4,367.02	2,845.53	2,027.48	1,778.76			2,071.58	2,168.99	4,203.85	2,397.84	3,656.73
		5,949.59	2,494.40	5,645.72	4,147.01	3,357.84			2,420.45	3,060.98	6,702.32	4,520.15	4,768.69
		6,157.15	6,748.51	18,479.47	7,949.59	1,226.35			6,962.82	2,349.77	7,316.81	3,334.51	7,437.73
		2,148.79	6,484.23	7,738.65	8,653.93	3,876.62			2,738.99	4,210.67	4,442.98	3,381.56	10,469.84
		7,045.81	5,750.03	3,788.42	4,299.39	1,262.14			4,376.47	5,545.46	10,961.95	2,643.88	9,624.91
		3,065.62	4,046.08	2,642.49	3,555.35	5,090.04			3,997.12	3,304.73	4,260.51	7,852.77	5,206.41
		5,923.99	5,506.50	8,941.10	6,754.05	5,949.56			6,450.32	15,209.01	9,768.05	4,072.46	3,705.72
		18,540.07	3,706.88	7,561.21	12,334.81	7,191.94			3,281.06	8,007.43	4,132.62	10,653.14	3,977.15
		6,503.78	3,567.78	2,400.69	5,969.28	8,073.18			4,063.54	2,132.28	2,736.33	2,409.28	3,144.20
		6,660.43	2,235.76	5,726.76	4,123.29	8,706.53			6,912.04	7,163.09	2,172.42	6,616.07	5,863.74
		1,471.61	7,804.52		11,393.38	1,883.10			3,977.28	3,819.24	7,410.22	4,281.24	2,708.89
		7,016.30	4,180.55			3,029.22			1,736.51	3,303.78	5,745.19	3,932.62	2,800.94
		3,351.15	2,707.44			2,291.71			2,920.31	6,288.34		10,793.56	1,395.09
		3,067.50	1,524.99			4,593.12						2,496.96	
		5,787.70	13,490.65			4,876.07							
		2,709.41											
<b>Month Total</b>	<b>-</b>	<b>93,238.63</b>	<b>84,771.56</b>	<b>73,119.88</b>	<b>83,314.13</b>	<b>72,308.05</b>	<b>Month Total</b>	<b>-</b>	<b>59,641.77</b>	<b>73,044.29</b>	<b>75,238.19</b>	<b>74,042.30</b>	<b>74,434.69</b>
<b>YTD Total</b>	<b>58,822.56</b>	<b>226,147.83</b>	<b>206,875.42</b>	<b>192,427.92</b>	<b>202,641.61</b>	<b>184,008.84</b>	<b>YTD Total</b>	<b>58,822.56</b>	<b>431,661.04</b>	<b>414,189.48</b>	<b>406,273.27</b>	<b>407,866.98</b>	<b>402,361.86</b>
June		749.82	1,854.95	3,220.50	2,713.22	10,891.42	December		4,535.30	1,050.17	410.13	2,714.23	3,352.11
		1,451.89	719.21	577.58	1,216.36	2,456.00			3,659.25	1,162.50	1,005.12	4,944.30	1,486.54
		821.85	938.37	590.96	3,154.10	943.66			6,066.51	623.74	2,575.16	3,451.39	3,390.81
		779.03	6,367.26	3,746.29	3,972.34	1,977.77			3,291.29	549.87	6,791.38	3,114.23	4,611.90
		922.16	4,549.27	4,143.04	3,190.49	5,675.44			10,873.28	6,957.47	4,079.92	658.42	1,867.02
		3,719.00	3,905.34	3,179.13	726.06	1,490.64			3,202.02	4,385.64	3,129.30	1,843.41	2,310.93
		2,593.17	1,122.69	2,157.65	3,438.34	2,388.63			7,231.21	1,974.99	1,123.08		
		3,000.31	596.68	3,345.94		882.36			827.51	1,126.54			
		3,194.42		658.85		4,864.75			3,312.80				
		3,129.95							2,178.68				
									5,890.55				
									5,138.18				
									3,132.98				
									510.41				
									286.32				
<b>Month Total</b>	<b>-</b>	<b>20,361.60</b>	<b>20,053.77</b>	<b>21,619.94</b>	<b>18,410.91</b>	<b>31,570.67</b>	<b>Month Total</b>	<b>-</b>	<b>60,136.29</b>	<b>17,830.92</b>	<b>19,114.09</b>	<b>16,725.98</b>	<b>17,019.31</b>
<b>YTD Total</b>	<b>58,822.56</b>	<b>246,509.43</b>	<b>226,929.19</b>	<b>214,047.86</b>	<b>221,052.52</b>	<b>215,579.51</b>	<b>Grand Total</b>		<b>491,797.33</b>	<b>432,020.40</b>	<b>425,387.36</b>	<b>424,592.96</b>	<b>419,381.17</b>



HATFIELD BOROUGH  
Berkheimer Comparative  
2018 - 2023 LST TAX

(Report as of 2/24/2023)

Month	2023	2022	2021	2020	2019	2018	Month	2023	2022	2021	2020	2019	2018
January	2,756.36	332.14	93.44	168.99	33.72	15.58	July		106.14	377.25	27.49	524.30	259.31
	1,333.13					508.63			537.61	632.68	593.29		727.57
										910.77			
<b>Month Total</b>	<b>4,089.49</b>	<b>332.14</b>	<b>93.44</b>	<b>168.99</b>	<b>33.72</b>	<b>524.21</b>	<b>Month Total</b>	<b>-</b>	<b>643.75</b>	<b>1,920.70</b>	<b>620.78</b>	<b>524.30</b>	<b>986.88</b>
<b>YTD Total</b>	<b>4,089.49</b>	<b>332.14</b>	<b>93.44</b>	<b>168.99</b>	<b>33.72</b>	<b>524.21</b>	<b>YTD Total</b>	<b>12,747.22</b>	<b>24,431.35</b>	<b>21,978.62</b>	<b>19,393.79</b>	<b>20,939.03</b>	<b>20,771.05</b>
February	1,527.79	1,403.93	436.37	350.79	576.73	672.03	August		820.39	615.85	15.72	988.39	1,021.80
	530.52	600.29	1,364.20	900.92	748.10				816.85	582.08	1,073.14	681.02	
	6,599.42	794.83	4,918.01	500.10	995.27	1,668.98			1,041.91	4,919.27	6,412.04	1,285.27	700.94
		5,118.23	1,371.18	611.10	653.32	2,770.93			1,610.06	1,707.15	774.35	6,305.29	2,969.69
		1,417.42	865.50	1,042.25	2,319.88	2,590.00			5,563.93			567.04	2,500.79
			528.58	4,235.56	2,607.58	254.47			2,346.73				2,480.47
<b>Month Total</b>	<b>8,657.73</b>	<b>9,334.70</b>	<b>9,483.84</b>	<b>7,640.72</b>	<b>7,900.88</b>	<b>7,956.41</b>	<b>Month Total</b>	<b>-</b>	<b>12,199.87</b>	<b>7,824.35</b>	<b>8,275.25</b>	<b>9,827.01</b>	<b>9,673.69</b>
<b>YTD Total</b>	<b>12,747.22</b>	<b>9,666.84</b>	<b>9,577.28</b>	<b>7,809.71</b>	<b>7,934.60</b>	<b>8,480.62</b>	<b>YTD Total</b>	<b>12,747.22</b>	<b>36,631.22</b>	<b>29,802.97</b>	<b>27,669.04</b>	<b>30,766.04</b>	<b>30,444.74</b>
March		1,676.71	714.70	1,676.03	2,341.35	763.13	September		12.79	792.30	463.51	315.28	376.14
		719.06			25.47	81.55				285.87			
<b>Month Total</b>	<b>-</b>	<b>2,395.77</b>	<b>714.70</b>	<b>1,676.03</b>	<b>2,366.82</b>	<b>844.68</b>	<b>Month Total</b>	<b>-</b>	<b>12.79</b>	<b>1,078.17</b>	<b>463.51</b>	<b>315.28</b>	<b>376.14</b>
<b>YTD Total</b>	<b>12,747.22</b>	<b>12,062.61</b>	<b>10,291.98</b>	<b>9,485.74</b>	<b>10,301.42</b>	<b>9,325.30</b>	<b>YTD Total</b>	<b>12,747.22</b>	<b>36,644.01</b>	<b>30,881.14</b>	<b>28,132.55</b>	<b>31,081.32</b>	<b>30,820.88</b>
April		34.39		60.43	196.71	352.66	October			311.77	146.06	63.69	330.79
					509.66	584.34				734.10	634.69		556.04
											53.07		
<b>Month Total</b>	<b>-</b>	<b>34.39</b>	<b>-</b>	<b>60.43</b>	<b>706.37</b>	<b>937.00</b>	<b>Month Total</b>	<b>-</b>	<b>-</b>	<b>1,045.87</b>	<b>833.82</b>	<b>63.69</b>	<b>886.83</b>
<b>YTD Total</b>	<b>12,747.22</b>	<b>12,097.00</b>	<b>10,291.98</b>	<b>9,546.17</b>	<b>11,007.79</b>	<b>10,262.30</b>	<b>YTD Total</b>	<b>12,747.22</b>	<b>36,644.01</b>	<b>31,927.01</b>	<b>28,966.37</b>	<b>31,145.01</b>	<b>31,707.71</b>
May		302.48	460.51	402.30	905.86	1,173.10	November		168.78	919.18	1,607.87	964.30	1,036.52
		630.75	1,692.90	1,275.28	375.32	1,797.10			1,869.63	818.70	1,716.84	955.64	1,201.68
		1,636.87	517.49	521.37	752.26	2,818.16			558.15	1,731.16	4,065.74	4,150.70	2,863.12
		4,688.75	5,320.14	3,739.00	2,351.25	1,540.23			634.79	4,311.42	827.46	962.79	1,440.98
		1,415.42	715.32	2,047.16	2,961.22	566.94			5,849.85			1,791.10	
		1,642.82	7.86	575.37	669.24				1,857.02			200.36	
				107.68	683.76				1,083.96				
									1,770.42				
<b>Month Total</b>	<b>-</b>	<b>10,317.09</b>	<b>8,714.22</b>	<b>8,668.16</b>	<b>8,698.91</b>	<b>7,895.53</b>	<b>Month Total</b>	<b>-</b>	<b>13,792.60</b>	<b>7,780.46</b>	<b>8,217.91</b>	<b>9,024.89</b>	<b>6,542.30</b>
<b>YTD Total</b>	<b>12,747.22</b>	<b>22,414.09</b>	<b>19,006.20</b>	<b>18,214.33</b>	<b>19,706.70</b>	<b>18,157.83</b>	<b>YTD Total</b>	<b>12,747.22</b>	<b>50,436.61</b>	<b>39,707.47</b>	<b>37,184.28</b>	<b>40,169.90</b>	<b>38,250.01</b>
June		141.38	536.24	558.68	77.62	1,626.34	December		71.87	1,677.02	13.76		474.53
		521.24	515.48		630.41				769.15	26.53			
		710.89							150.32	585.76			
<b>Month Total</b>	<b>-</b>	<b>1,373.51</b>	<b>1,051.72</b>	<b>558.68</b>	<b>708.03</b>	<b>1,626.34</b>	<b>Month Total</b>	<b>-</b>	<b>991.34</b>	<b>2,289.31</b>	<b>13.76</b>	<b>0.00</b>	<b>474.53</b>
<b>YTD Total</b>	<b>12,747.22</b>	<b>23,787.60</b>	<b>20,057.92</b>	<b>18,773.01</b>	<b>20,414.73</b>	<b>19,784.17</b>	<b>Grand Total</b>	<b>12,747.22</b>	<b>51,427.95</b>	<b>41,996.78</b>	<b>37,198.04</b>	<b>40,169.90</b>	<b>38,724.54</b>

**6. REPORTS AND  
CORRESPONDENCE:**

**Monthly Zoning Hearing Board  
Applications**

# ZONING HEARING SCHEDULED MARCH 23<sup>rd</sup>

**COPY**

Date Received: 11/26/25  
 Fee Paid: 1400  
 Date Application Made Complete: 11/26/25  
 1<sup>st</sup> Ad \_\_\_\_\_ 2<sup>nd</sup> Ad \_\_\_\_\_

Date of Hearing: \_\_\_\_\_

**HATFIELD BOROUGH ZONING HEARING BOARD APPLICATION# \_\_\_\_\_**

**PAID**

Application is hereby made to the Zoning Hearing Board for a determination in connection with the following facts:

Name of Applicant: Julian + Bernadette Hauck Name of Owner: Kucenic + Strickland PA.  
 Address: \_\_\_\_\_ Address: \_\_\_\_\_  
 City, State and Zip: \_\_\_\_\_ City, State and Zip: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Email: \_\_\_\_\_ Email: \_\_\_\_\_  
 Name of Attorney: \_\_\_\_\_ Attorney Phone Number: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 Email: \_\_\_\_\_

Applicant and Owner request that a determination be made by the Zoning Hearing Board on this Appeal from the Decision of the Code Enforcement Department in which we were:

- Refused a building Permit
- Given conditional approval of a subdivision plan
- Other (specify) Told we needed a Variance to change office use to a residential use.
- Ordered to Cease a current use

This appeal seeks:

- An interpretation of the ordinance or map
- A special exception under Article \_\_\_\_\_, Section \_\_\_\_\_, Subsection \_\_\_\_\_, Paragraph \_\_\_\_\_
- A Variance relating to the  Use,  Area,  Frontage,  Yard,  Height,  Parking, Other (specify) \_\_\_\_\_

The applicable provisions of the Zoning Ordinance are as follows:

Chapter <u>27</u>	Section <u>202</u>	Subsection <u>1</u>	Paragraph <u>A</u>
<u>W</u> Chapter <u>27</u>	Section <u>703</u>	Subsection <u>1</u>	Paragraph <u>B(2)</u>
Chapter _____	Section _____	Subsection _____	Paragraph _____
Chapter _____	Section _____	Subsection _____	Paragraph _____

The description of the property involved in this appeal is as follows:

Street Number: 14 Street Name: North Market Street Deed Book: \_\_\_\_\_ Page: \_\_\_\_\_  
 Block Number: \_\_\_\_\_ Unit Number: \_\_\_\_\_ Parcel Number: 09-00-01369-00-8  
W Zoning District: CC Served by Public Sewer (y/n) Y Served by Public Water (y/n) Y  
 Lot Size: 11,511 Lot Dimensions: \_\_\_\_\_ Street Frontage: \_\_\_\_\_

Describe the present use of the property and the existing improvements: Residential / Office

Describe the proposed use of the property and the proposed improvements: 2 Unit Residential

Upgrade the existing utilities and kitchen, bathrooms and bedrooms  
 Has any previous petition been filed with the Zoning Board in connection with these premises?  Yes  No

If yes, please describe \_\_\_\_\_ Is this property a part of a subdivision previously approved by the Borough?  Yes  No

If yes, give name of subdivision \_\_\_\_\_ Date of approval by Borough \_\_\_\_\_



I/We believe that the Zoning Board should approve this request because: Currently there are two

Residential Buildings on the property, built in 1895.

Rear building - 1st Floor - 2 Bedroom, Kitchen, Living Room & Full bath

Carriage House 2nd Floor 2 Bedroom, Kitchen Living Room & Full bath

Front building Original Home

Rear Apt. 1st + 2nd Floor - 2 Bedroom, Kitchen, Living Room 1 Full Bath.

Front Apt. 1st + 2nd Floor - 3 Bedroom, Kitchen, Living Room,

Dining Room, Powder Room, office + 1 Full Bath

The Front Apt is the space for the appeal. It is currently being used by the owners Kucenre + Strickland PA Partnership as a office.

It would be cost prohibitive to subdivide the space into Commercial on First Floor and residential on the second floor. Also there would be no way to safely access the second floor. The first floor is currently set up for

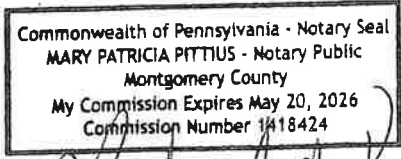
STATE OF PENNSYLVANIA: SS a 3 Bedroom residential unit. We ask to be permitted to use it as such.

COUNTY OF MONTGOMERY: BEING DULY SWORN ACCORDING TO LAW, DEPOSE(S) AND SAY(S) THAT THE FACTS SET FORTH IN THE FOREGOING APPLICATION ARE TRUE AND CORRECT.

Sworn and subscribed to [Signature]  
Applicant

before me, this 23 day  
of January, 2023  
[Signature]  
Applicant

Mary Patricia Pittius  
Notary Public

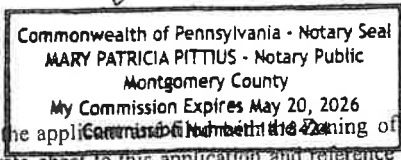


Property owner(s) must join in the above application.

Sworn and subscribed to [Signature]  
Owner

before me, this 23 day  
of January, 2023  
[Signature]  
Owner

Mary Patricia Pittius  
Notary Public



This application must be filled out and signed by the owner and the applicant in the presence of a zoning officer along with the appropriate fee. If more space is required, attach a separate sheet to this application and reference the question being answered. The application must be accompanied by:

1. Copy of the deed showing current ownership.
2. Copies of leases or agreements affecting the premises.
3. Notarized zoning application and corporate sealed for companies.
4. Eight copies of the plan of real estate affected showing the location and dimension of improvements now erected and proposed, parking spaces, all dimensional requirements of the zoning ordinance, the building envelope, rights of way and easements. The plan must be prepared and sealed by a Professional Engineer or Registered Land Surveyor unless waived by consensus of the Zoning Officer and Borough Engineer.



**6. REPORTS AND  
CORRESPONDENCE:**

**Police Department Report**

**The Hatfield Police Department's  
monthly report to the  
Council of the Borough of Hatfield**



**February 24, 2023**

**Submitted by Lt. Jane E. Robertson**

# HATFIELD BOROUGH

Agency Activity Report

By CFS Classification

From Date: 1/25/2023 To Date: 2/22/2023

<b>Classification code</b>	<b>Description</b>	<b>Total Events</b>	<b>0000-0800</b>	<b>0801-1600</b>	<b>1601-2400</b>
0800	Other Assaults	1	0	1	0
1100	Fraud	2	0	2	0
1400	Malicious Mischief	2	0	0	2
1800	Narcotics Drug Laws	1	0	0	1
2000	Family Offense	3	0	1	2
2300	Public Intoxication	1	0	0	1
2400	Disorderly Conduct	2	0	1	1
2600	All Other Offenses	5	0	3	2
4000	Non Criminal Investigations	12	3	7	2
4100	Fire Related	3	0	2	1
5500	Animal Complaints	3	0	3	0
6000	Traffic Accidents	4	2	1	1
6300	Traffic Enforcement	69	14	28	27
6500	Parking Enforcement	12	0	8	4
6600	Traffic Services	10	2	7	1
7000	Public Services	49	21	15	13
7500	Assist other Agency	2	0	1	1
9000	Administrative	180	74	47	59
	<b>Total:</b>	<b>361</b>	<b>116</b>	<b>127</b>	<b>118</b>

## Hatfield Police Report for Borough Council

1/25/2023 through 2/22/2023

### Activity in brief



- 361 agency cases originated in Hatfield Borough
- 22 traffic stops were conducted
- 52 incidents were handled in the Borough's core district
- 149 Borough patrols were conducted
- 37 selective enforcements were conducted
- 10 traffic citations were issued
- 17 traffic warnings were issued
- 4 crashes were investigated
- 18 building overnight checks ("NightEyes") were completed

**Fraud:** On February 4 at about 11:30 a.m., officers responded to a Raintree Crossing home for a report of fraud. The resident reported three fraudulent withdraws from her bank account were made at two different bank locations in two different states totaling over \$10,000. Another cash withdraw attempt in a third state was declined. The investigation is ongoing.

**Fraud:** On February 21 at about 10:30 a.m., a West Broad Street resident reported unemployment fraud that resulted in a loss of about \$6,000 in benefits. The state will be investigating this case.

**Disturbance:** On February 19 at about 3 p.m., a resident of South Main Street called police to report loud yelling and the sound of items being thrown coming from a residence near theirs. It was determined that there was an argument going on between two people and they were separated and one party left upon police arrival.

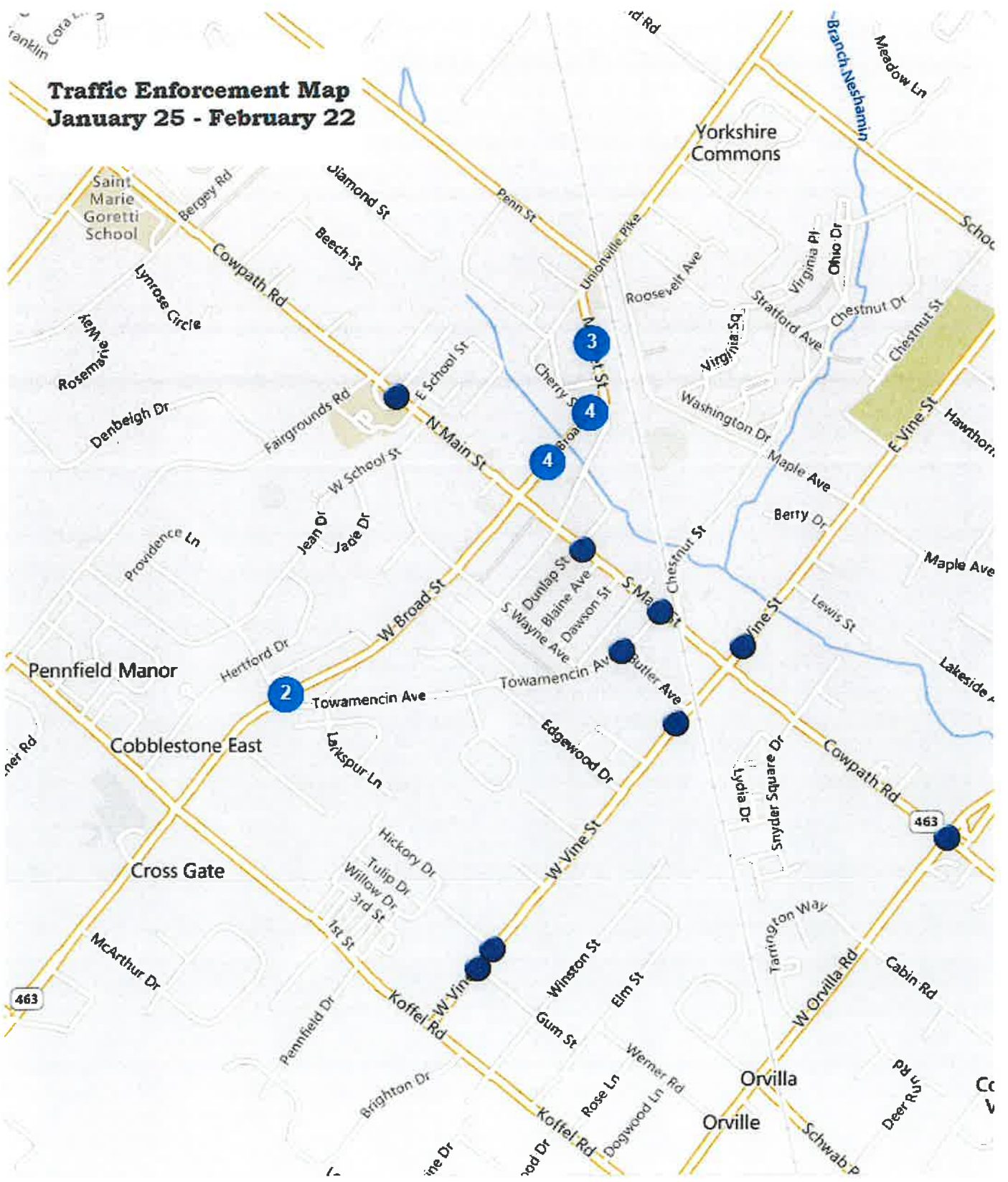
**Disturbance:** On February 16 at about 12:10 p.m., a Blaine Avenue resident reported loud banging coming from a residence near theirs. It was determined that children were running through the home and making a lot of noise.

**Suspicious activity:** On February 18 at about 3 p.m., officers responded to Edgewood Drive for a report of children playing in a home under construction. Upon arrival, the officers located the juveniles at the playground. They advised they had been inside because they were curious about the new construction. No damage had been done. The juveniles were reminded about the no trespassing signs and advised to refrain from further explorations.

**Hiring update:** The oral board examinations for the current hiring process were completed on Thursday and the top candidates will be moving on to the polygraph phase. The polygraphs are expected to take place over the next few weeks and the background checks begin following the polygraphs. It is hoped that 3 candidates from this hiring round will eventually be offered positions.

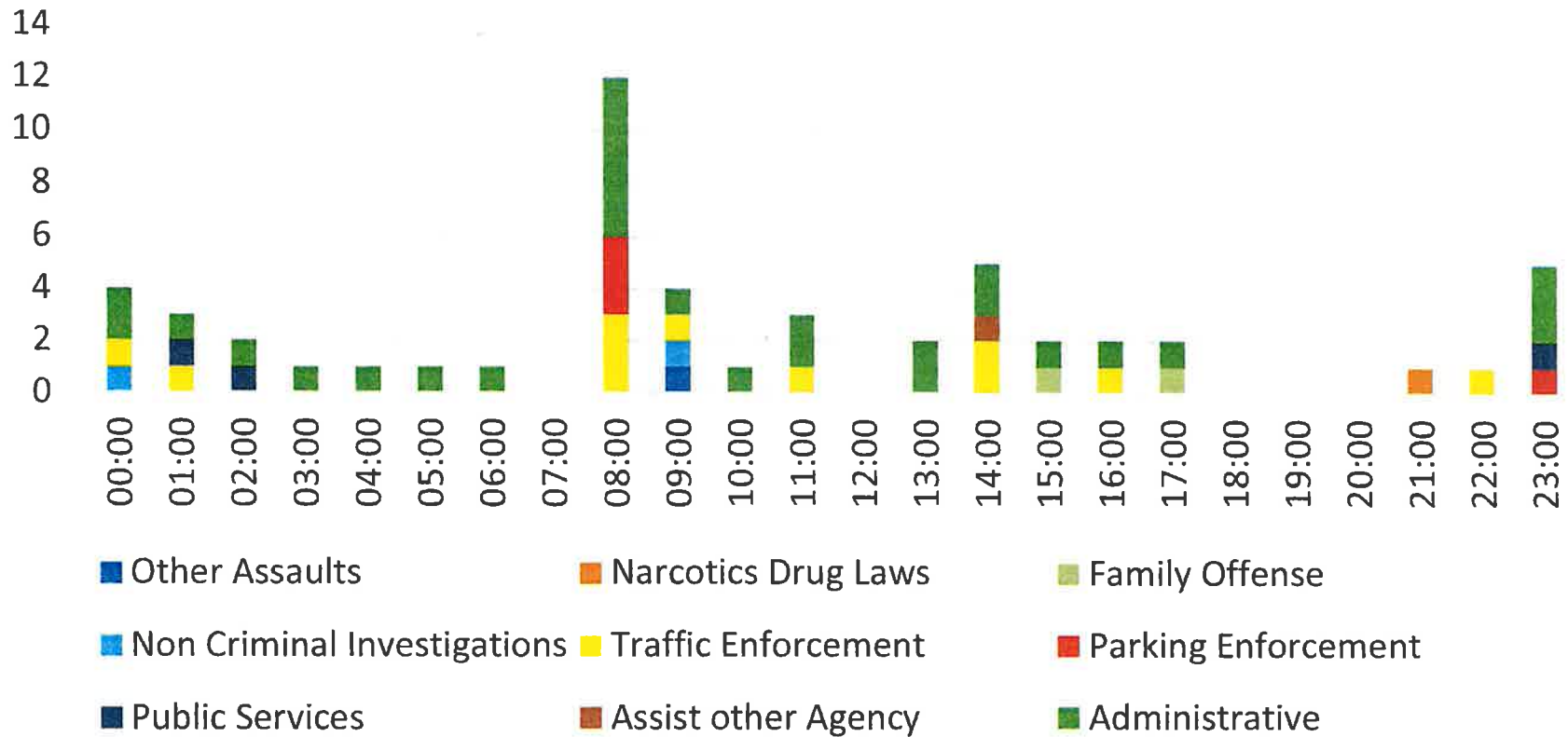
**Staffing update:** Lt. Jay Ciarllo will be starting his new position as New Hanover Chief of Police on Monday, March 6 after spending 26 years with HTPD. On March 13, Det. Sgt. Rich Hoffner will be starting his position as a Montgomery County Detective after 25 years as an HTPD officer.

# Traffic Enforcement Map January 25 - February 22



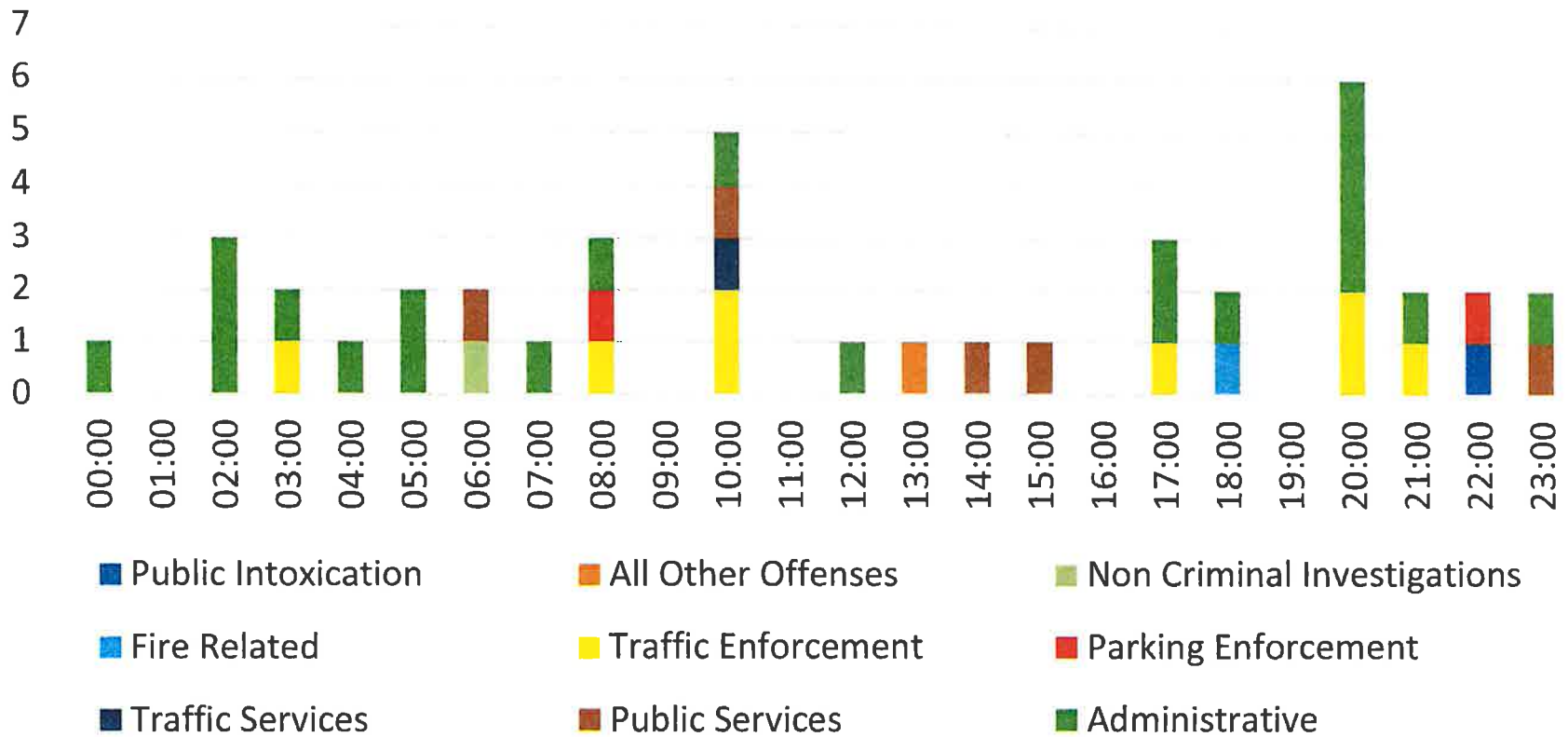


## Sundays - 53 incidents

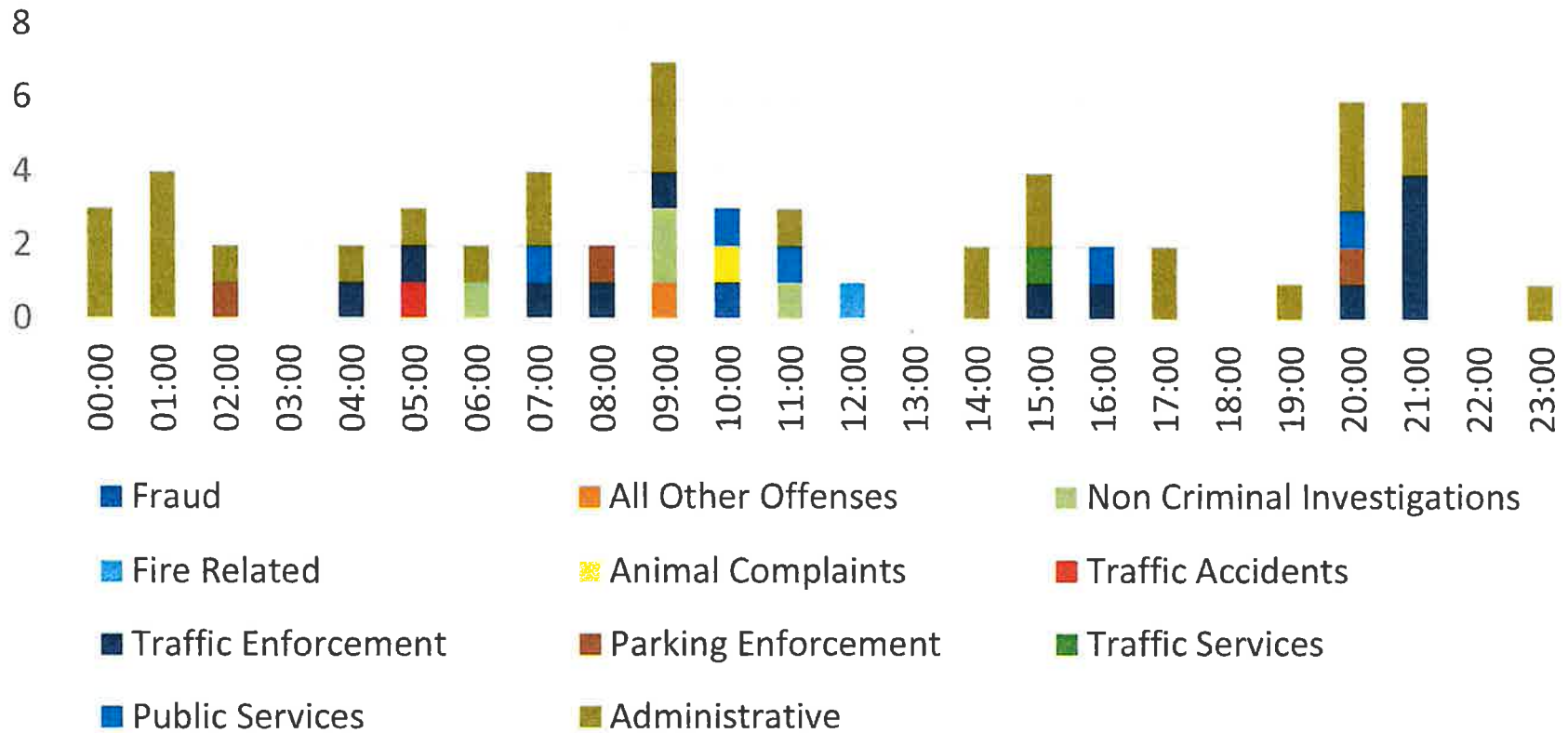




## Mondays- 41 incidents

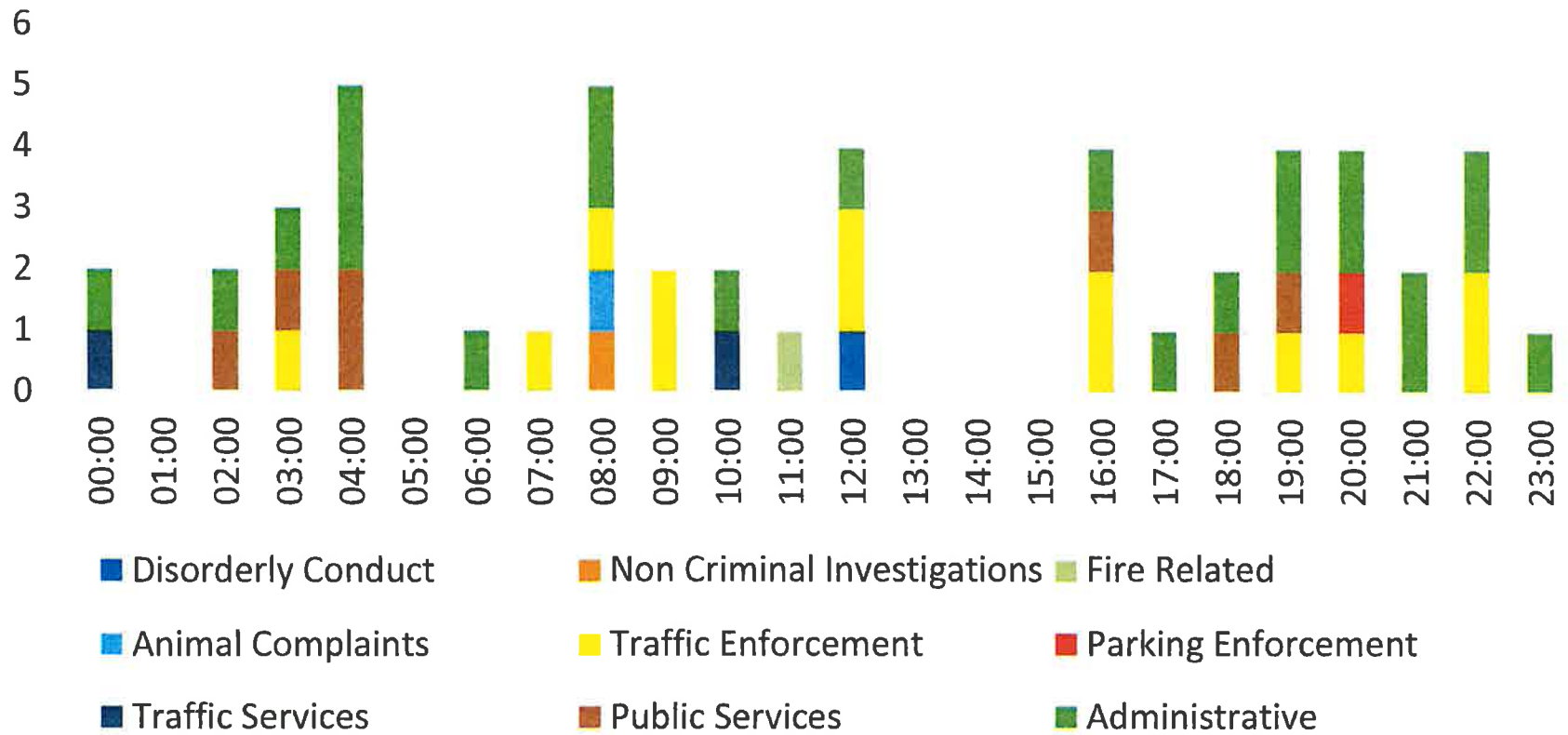


## Tuesdays- 60 incidents

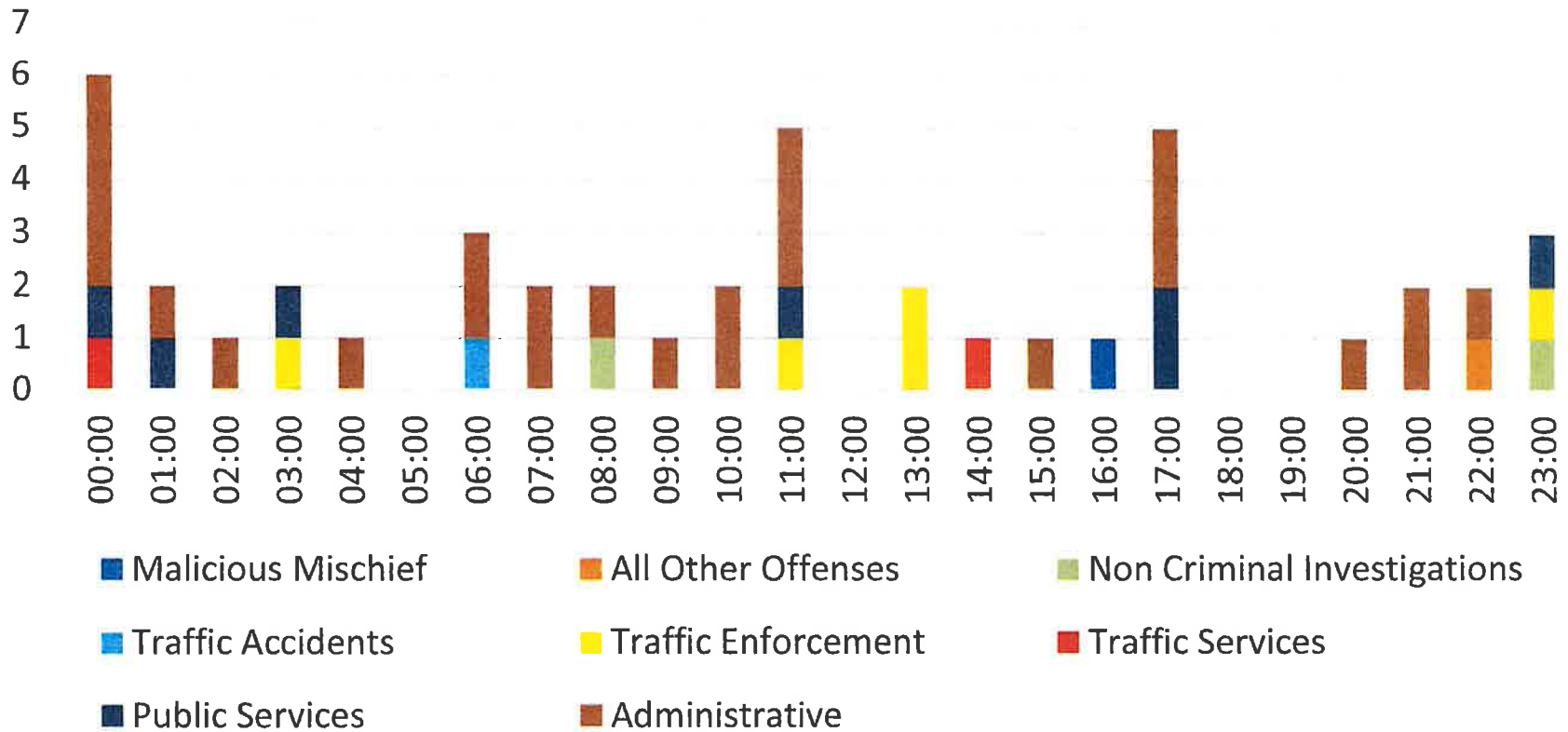




## Thursdays- 50 incidents

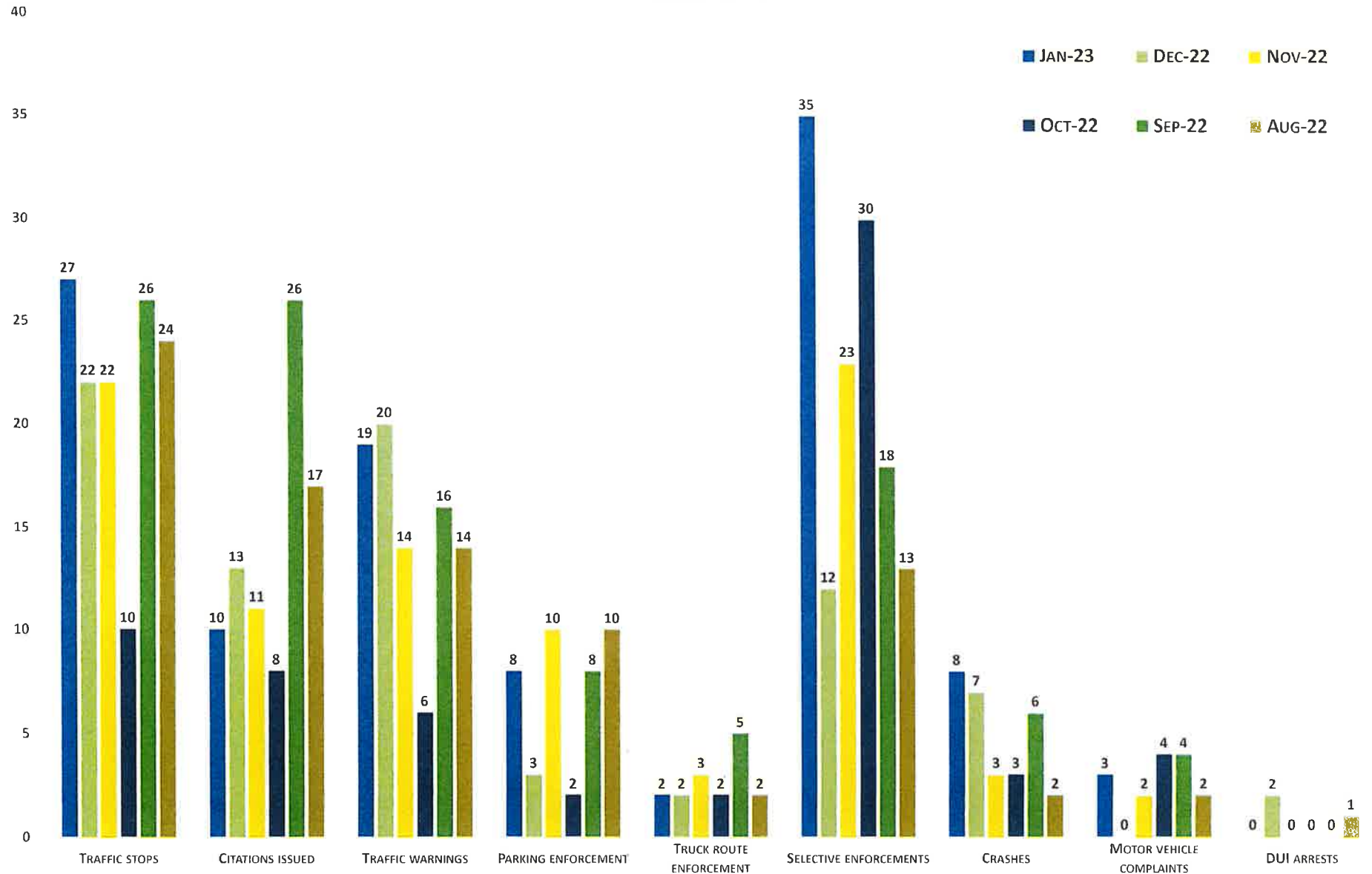


## Fridays- 45 incidents





## TRAFFIC ACTIVITY AND TRENDS 6 MONTH TABLE

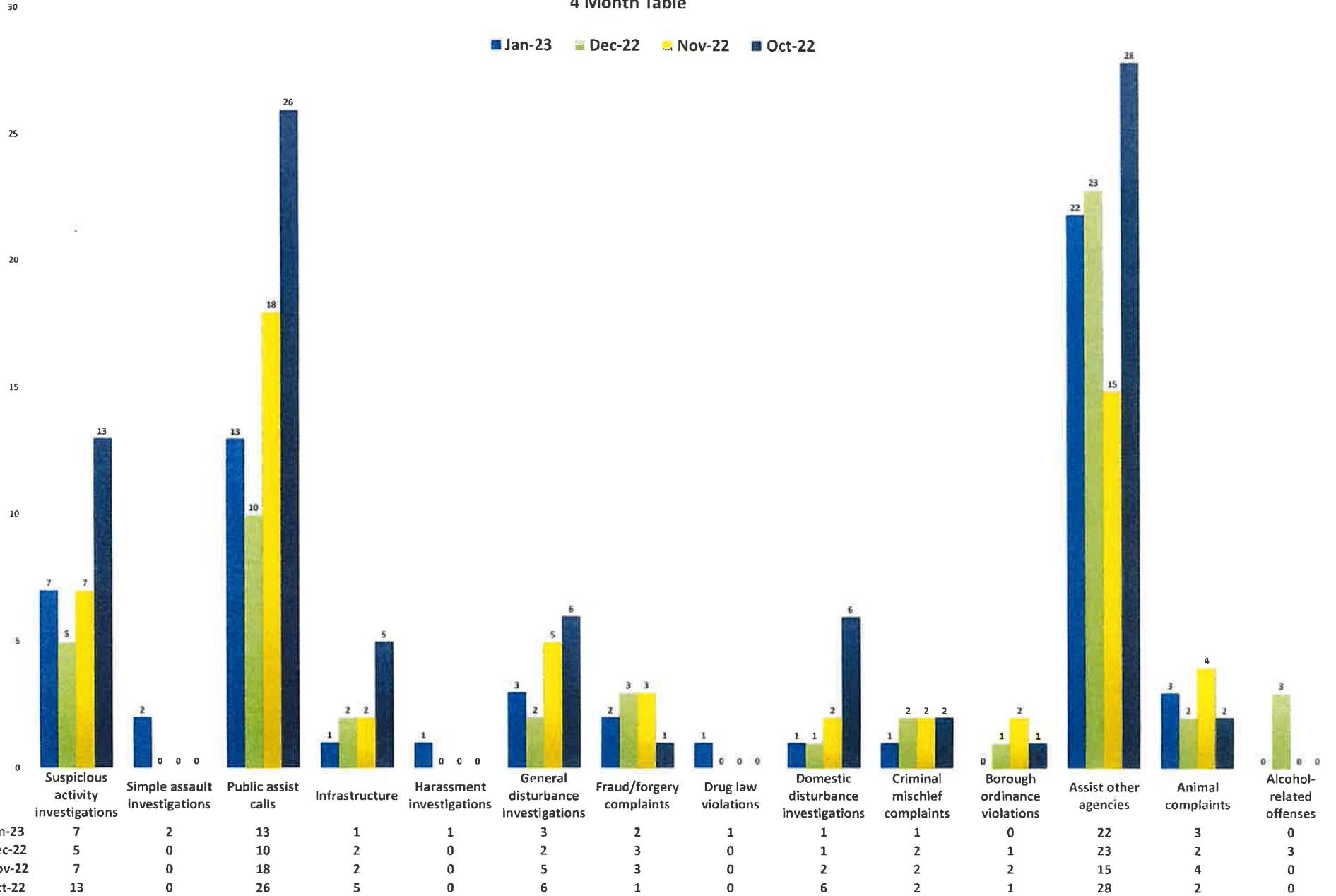


JAN-23	27	10	19	8	2	35	8	3	0
DEC-22	22	13	20	3	2	12	7	0	2
NOV-22	22	11	14	10	3	23	3	2	0
OCT-22	10	8	6	2	2	30	3	4	0
SEP-22	26	26	16	8	5	18	6	4	0
AUG-22	24	17	14	10	2	13	2	2	1

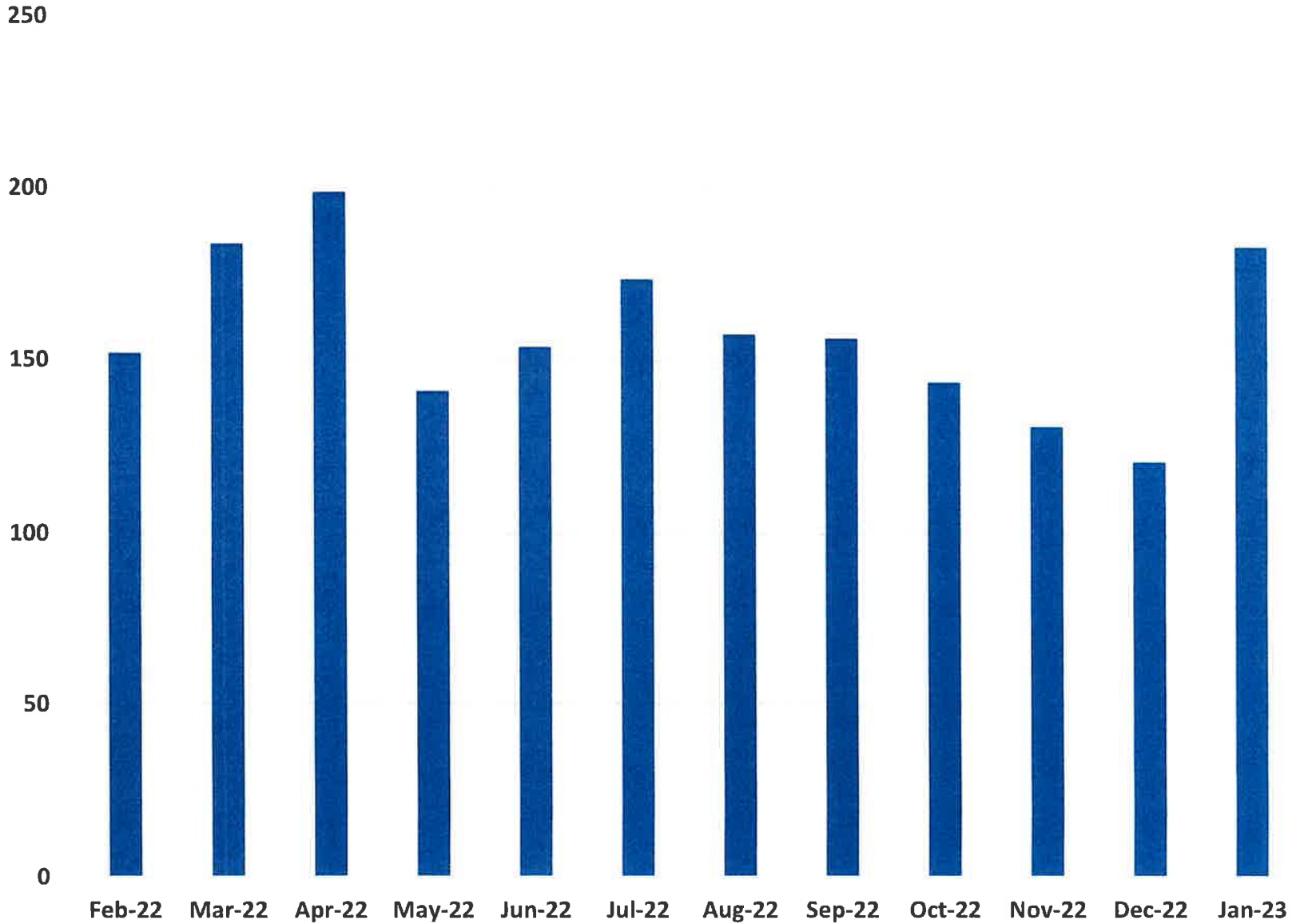


### Call for Service Activities & Trends 4 Month Table

■ Jan-23 ■ Dec-22 ■ Nov-22 ■ Oct-22



### Borough Patrol activity



■ Borough Patrol activity

Month	Activity
Feb-22	152
Mar-22	184
Apr-22	199
May-22	141
Jun-22	154
Jul-22	174
Aug-22	158
Sep-22	157
Oct-22	144
Nov-22	131
Dec-22	121
Jan-23	184



**6. REPORTS AND  
CORRESPONDENCE:**

**Fire Department Report**

**6. REPORTS AND  
CORRESPONDENCE:**

**EMS Report**

**6. REPORTS AND  
CORRESPONDENCE:**

**Public Works Department Report**

Stephen S. Fickert Jr

Public Works Director/Report for February, 2023

Wednesday, February 1, 2023

- Unloaded salt and washed 57-3
- Dropped off road plate to the Roosevelt Ave water tower
- Moved furniture back into the lunch room & bathroom after finishing the floors

Thursday, February 2, 2023

- Picked up conduit & fittings from Lowes for the Roosevelt Ave water tower project
- Washed trucks
- Fixed street signs
- Steve & James were called in after hours to investigate an electrical problem on Edgewood Drive. Eddie's Electric was called to re-tap the secondary drop from the transformer.

Friday, February 3, 2023

- Cleaned inside of trucks
- Dropped off electrical rubbers to Eldon for testing
- Picked up electrical vault & inlet frames from Commonwealth Precast
- Dropped off jack hammer at Asphalt Care for repairs

Saturday, February 4, 2023

Sunday, February 5, 2023

Monday, February 6, 2023

- Ed off
- Started excavating for underground electric at the Roosevelt Ave Pump House
- Collected trash from parks & buildings
- Vacuumed administration building
- Removed the salt spreader from 57-4



Tuesday, February 7, 2023

- Hauled away the excavated spoils from the Roosevelt Ave Pump House project
- Finished installing the underground conduit at the Roosevelt Ave Pump house
- Backfilled parts of the trench at the Roosevelt Ave Pump house

Wednesday, February 8, 2023

- Worked with Eddie's Electric moving the control cabinet at the Roosevelt Ave Pump House.
- Finished backfilling all trenches and cleaned up site

Thursday, February 9, 2023

- Marked PA 1 Calls
- Hauled fill to the quarry
- Dropped off 57-2 at Franconia Auto for repairs
- Saw cut around inlets on Wheatfield Circle

Friday, February 10, 2023

- Continued cleaning out & inspecting storm sewer inlet boxes
- Picked up jack hammer from Asphalt Care

Saturday, February 11, 2023

Sunday, February 12, 2023

Monday, February 13, 2023

- Started replacing storm sewer inlets on Wheatfield Circle
- Collected trash from parks & buildings
- Vacuumed administration building
- Steve at Nextera Conference
- Derik off

Tuesday, February 14, 2023

- Continued replacing storm sewer inlets on Wheatfield Circle
- Steve at Nextera Conference
- Ed off

Wednesday, February 15, 2023

- Continued replacing storm sewer inlets on Wheatfield Circle
- Steve at Nextera Conference
- Ed off

Thursday, February 16, 2023

- Installed temporary paving around two inlets on Wheatfield Circle
- Inspected inlet frame sizes throughout the Heather Meadows Community.
- Continued cleaning out & inspecting storm sewer inlet boxes
- Marked PA 1 calls

Friday, February 17, 2023

- Picked up storm sewer risers from Commonwealth Precast
- Hauled fill to the quarry
- Backfilled behind inlets on Wheatfield Circle
- Stock piled stone at the PW shop
- Marked PA 1 Calls

Saturday, February 18, 2023

Sunday, February 19, 2023

Monday, February 20, 2023

- Collected trash from parks & buildings
- Vacuumed administration building
- Swept Streets
- Marked PA 1 Calls

Tuesday, February 21, 2023

- Worked with Carr & Duff installing new recloser for the Behind the Meter Generator
- Saw cut around inlets to be replaced in the Heather Meadows Community
- Fixed broken No Parking sign on Maple Ave

Wednesday, February 22, 2023

- Continued saw cutting around inlets to be replaced in the Heather Meadows Community
- Attended safety meeting through AMP
- Received delivery of manhole frames & inlet frames from East Jordan

Thursday, February 23, 2023

- Eldon Electric conducted high voltage testing on the bucket truck
- Uploaded protection settings on the Behind the Meter generator recloser
- Replaced storm sewer inlet frame at Orchard Ln & Forest Way

Friday, February 24, 2023

- Installed temporary paving around storm sewer inlets at Orchard Ln & Forest Way
- Investigated possible sewer issue on Columbia Ave

Saturday, February 25, 2023

Sunday, February 26, 2023

Monday, February 27, 2023

- Worked with HTMA televising sewer main on Columbia Ave
- Collected trash from parks & buildings
- Vacuumed administration building
- Loaded 57-3 with salt

Tuesday, February 28, 2023

- Unloaded salt from 57-3
- Washed & greased trucks
- Cleaned storm sewer inlets

## **Hatfield Borough Council**

**From:** Stephen S. Fickert

**Subject:** Work accomplished during the month of February, 2023

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**Parks Maintenance** -Trash was collected at parks & buildings as needed.

**Electric Department**- Steve & James were called in to investigate an electrical problem on Edgewood Dr. Eddie's Electric was called to re-tap the secondary drops from the transformer. Electrical equipment was dropped off at Eldon's for yearly testing. Eldon Electric hot pot tested the bucket truck. Moved the underground electric and control cabinet at the NPWA Roosevelt Ave pump house so they can tear down the building. Carr & Duff installed the NOJA recloser for the Behind the Meter Generator.

**Equipment Maintenance** - Dropped off 57-2 at Franconia Auto to fix the trailer plug wiring. Power washed, greased, and washed trucks as needed. Took the 90lb jack hammer to Asphalt Care for repairs.

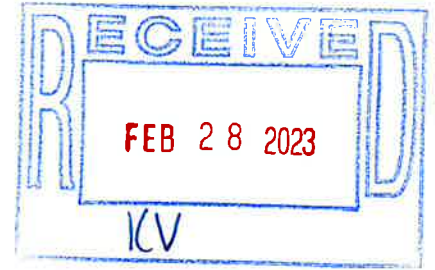
**Street Maintenance** - Inlets were cleaned as needed. Marked out PA-1 calls. Replaced/fixed street signs as needed. Streets were swept.

**Building Maintenance** - Vacuumed administration building, swept & mopped floors at the PW shop.

**Storm/Sanitary Sewer Department** - Continued cleaning and inspecting storm sewer inlets. Replaced two inlet frames on Wheatfield Circle and one on the corner of Forest Way & Orchard Ln. Temporary paving was installed until we get blacktop. Picked up inlet risers from Commonwealth Precast for upcoming storm sewer frame replacements.

## **6. REPORTS AND CORRESPONDENCE:**

**Engineering Report**



## Memorandum

Date: February 27, 2023

To: Ms. Jaime E. Snyder, Manager, Hatfield Borough

pc: Ms. Katie Vlahos, Assistant to the Manager, Hatfield Borough  
Mr. Steve Fickert, Public Works Director, Hatfield Borough  
Ms. Kate Harper, Borough Solicitor  
Hatfield Borough Council

From: Chad E. Camburn, P.E.

Subject: March 2023 Engineering Report  
Bursich Project No. HAT-01/065075

The following is a highlighted list of recent activities for the Borough Council Meeting:

### CAPITAL IMPROVEMENT PROJECTS:

- **2023 ADA Ramp Replacement Project**  
*The scope of work includes replacing ten ramps at the intersections of W. School Street / N. Wayne Ave., W. School St. / Jade Dr., Jean Dr. / Jade Dr., and W. School Street at the crossing to the school sidewalk; and replacing select areas of sidewalk along E. School St., Forest Way, and Orchard Lane.*

The project will be advertised for bidding during the week of February 27. The bids will be opened on March 29 and construction is expected to begin in mid June. The project is scheduled to be completed by mid August. We are preparing exhibits for temporary construction easements on private properties needed to complete the ramp reconstruction.

- **2023 Roadway Resurfacing Project**  
*The scope of work includes milling and overlaying E. School St., Forest Way, and Orchard Lane, with select areas of base repair to be determined once the milling is completed.*

Bid advertising is anticipated to take place by early May with construction to begin in late July and project completion by late August.

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464  
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040  
www.bursich.com



- 2022 Roadway Resurfacing Project

**No Change from Previous Report** - Completion of the final punchlist items, which include pavement corrections at two ramps and submission of closeout documents, will be done in Spring 2023.

- Broad Street Storm Sewer & N. Main Street Storm and Sanitary Sewer Improvements

*The project will replace the entire storm sewer system in West and East Broad Street and North Main Street, 280 LF of deteriorated 30"x52" CMP through private properties, and the entire sanitary sewer system in North Main Street. \$1.09M of the project will be funded with Commonwealth Financing Authority (CFA) Pa Small Water and Sewer and H2O PA grants. The NPWA will replace their water main from Towamencin Ave. to Main Street under the contract with the Borough's work. Once the work in E. Broad Street is complete PennDOT will mill and overlay E. Broad Street. While W. Broad Street is not currently on PennDOT's five-year plan for repaving, the Borough could attempt to have PennDOT add it as the construction scope and schedule develop.*

**No Change from Previous Report** - Applications for two additional grants were submitted to the PA Commonwealth Financing Authority on December 21, 2022. Awards are expected to be announced by September 2023.

- MS4 Program

On February 20, 2023 we met with the Borough Manager and Public Works Director to review the MS4 training program for Borough staff. On March 9 we will be performing the PaDEP-mandated training to Borough staff.

#### SUBDIVISION / LAND DEVELOPMENT / PERMITS:

- Didden Greenhouses Land Development

*The application proposes to construct 121,525 sf of new greenhouses, associated parking lot, and stormwater management facilities on an 18-acre tract in Hatfield Township and Hatfield Borough. The new structures and parking lot are proposed primarily within the Township, while the stormwater basin and access driveway to W. Vine Street are proposed within the Borough.*

**No Change from Previous Report** - Our first review letter was issued on January 12, 2023 pertaining primarily to Stormwater Management, Flood Area Analysis, Driveway, and Trail within the Borough.

- Bennetts Court (Prestige Building Partners Townhomes)

*The application proposes the construction of 18 townhouse units in three buildings taking access off a new cul-de-sac street, partially comprising an area of undedicated E. Broad Street.*

**No Change from Previous Report** - Completion of the remaining review comments and approval conditions, and preparation of the agreements, is ongoing.

- **28 N. Market St. Minor Subdivision:**

*The project includes the subdivision of the property at 28 N. Market Street into two residential lots. Preliminary/Final Approval was granted by Resolution No. 2022-19 at the July 20, 2022 Borough Council meeting.*

**No Change from Previous Report** - The applicant is working on finalizing the shared driveway easement agreement and subdivision documents for recording.

- **Edinburgh Square:**

**No Change from Previous Report** - The remaining sitework includes final seeding, completion of As-built Plans to confirm the stormwater management facilities were properly constructed, property corner pins and monuments, and installation of one additional section of privacy fencing.

- **23 N. Main St. Sketch Plan:**

*The current sketch plan, submitted on February 8 by email, includes two properties and construction of a three-story 7,800 sf building consisting of offices on the first floor and 14 apartments on the second and third floors.*

The applicant submitted a revised sketch plan on February 8, 2023 for Fire Marshal review and received comments from the Fire Marshal on February 21, 2023 pertaining to required access for fire equipment.

## **SANITARY SEWER:**

- **2022 Chapter 94 Report**

The 2022 Chapter 94 Report was submitted to the HTMA on February 21, 2023. The Chapter 94 Report is an annual review of the Borough's sewer flows, projected flows based on planned development, and identification of any areas of concern with the hydraulic capacity of the system to convey the existing and projected flows.

As always, please feel free to contact me at 484-941-0418 or [chad.camburn@bursich.com](mailto:chad.camburn@bursich.com) with any questions.

**6. REPORTS AND  
CORRESPONDENCE:**

**Zoning Officer, Building Code,  
Property Maintenance Report**

## **Code, Zoning and Fire Safety Report – February 2023**

### **Jaime Snyder's Memorandum List**

Items on the list continue to be monitored, most are inactive or resolved.

### **Fire Inspections**

15 Notice of Violations issued for unpaid inspection fees. Inspections currently being conducted on Monday through Friday. The majority of inspections are completed however re-inspections are being worked on.

### **Resale Inspections (1 Total)**

- (0) Use and Occupancy Certification issued**
- (1) Conditional Use and Occupancy Certification issued**
- (0) Failed Inspections (not issued)**

### **Permits (6 Total Processed)**

- (1) Electric**
- (2) Fence**
- (2) Sewer lateral repair**
- (1) Directional signs**

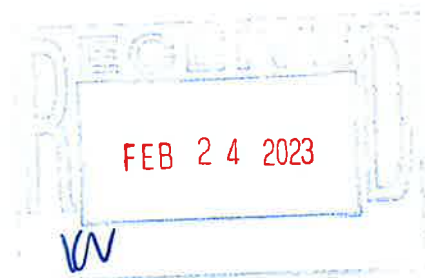
### **Notice of Violations (15 Total new)**

15 misc. properties for non-payment of Fire safety Inspections as noted above

### **Non-Traffic Citations (0 Total New)**

### **Notes:**

Submitted by,  
Robert J. Heil  
Code & Zoning Enforcement



**6. REPORTS AND  
CORRESPONDENCE:**

**Fire Marshal / Fire Safety  
Inspection Report**

**6. REPORTS AND  
CORRESPONDENCE:**

**Pool Advisory Report**



## **7. MANAGERS REPORT:**



# Borough of Hatfield

Montgomery County, Pennsylvania

## MANAGER'S REPORT General Report and Projects Update

### 1. Land Use & Development Updates:

- A. Edinburgh Square Subdivision
  - Escrow Releases No. 3 – approved / submitted
- B. Bennetts Court Land Development
  - Preliminary / Final Granted by PC
  - Final Granted by Council
  - Working on Recording the Plan and Developers Agreement
- C. 43 Roosevelt Land Development
  - Developers Agreement
- D. SEPTA Property
  - Long Term Lease Agreement – under Solicitor review
- E. 200 N. Main Street (Biblical Seminary)
  - Sketch Plan submitted
  - Applying for Tax Credits for Project – 2023
  - Received Grant for the Development
- F. 28 N. Market Street Subdivision
  - Preliminary Final Granted by PC / Council
  - Working on Recording
- G. 23 N. Main Street
  - Working with Engineer on plans. Will re-submit
  - Asking for review from Fire Marshal
- H. George Didden Greenhouses
  - Hatfield Township Planning Commission on 2/21/23 Hatfield Borough Planning Commission 2/27/23

### 2. Utility Billing Update:

- Staff continues to monitor Electric & Sewer Past Due accounts.
- Email billing is available for Electric & Sewer Accounts. Please contact the Utilities Department if you are interested in signing up.
- The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user-friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.
- <https://hatf-pa-web.amppartners.org/index.php>
- Please register exactly as it appears on your current billing. Example SMITH, JOHN E.

### 3. 2021 Outstanding Project Updates:

- A. The East Lincoln Avenue Bridge Replacement Project
  - Waiting for Grant Reimbursement
- B. CMAQ Grant (Synchronization of Signals)
  - Requested update on 1/16/2023

401 S. Main Street  
P.O. Box 190  
Hatfield, PA 19440

**Phone:**  
215-855-0781

**Fax:**  
215-855-2075

**Email:**  
admin@  
hatfieldborough.com

**Website:**  
www.hatfieldborough.com

4. **2022 Project Updates:**

A. 2022 Roadway Resurfacing Project

- Payment Request No. 2 Approved
- COR No. 1 – decrease contract amount
- Punch List items – scheduled for Spring

B. W. Broad Street, E. Broad Street, N. Market H2O / PA Small Water Storm and Sanitary Sewer Grant Project

- Working on the bid package
- HOP Application – waiting on paving confirmation
- Applied for additional grant funding

C. CTP Firehouse Flasher Grant

- Working on Grant Reimbursement
- Warranty Parts Installed
- Quarterly Maintenance Scheduled

D. MTF / CTP Crosswalk Grants

- HOP Application
- Coordination with Storm and Sanitary H2O / PA Small Water Grant Project - working with Engineer

5. **PMEA Update:**

- February newsletter attached

6. **AMP Pennsylvania R.I.C.E. BTM Peaking Project Update:**

- Generator Commissioned
- Working on Policies and Procedures of Use

7. **Public Information Officer Update:** Attached

8. **Items of Interest:**

- PSAB Conference Registration
- Mobile Office Hours: Senator Collett and Congressman Fitzpatrick

Respectfully Submitted,  
Jaime E. Snyder, Borough Manager  
March 1, 2023



## Save these Dates!

### *\*New Location\**

#### **PMEA 2023 Annual Conference – September 6 – 8, 2023 @ Omni Bedford Springs Resort, Bedford**

The PMEA Annual Conference is on the move! Next year, plan to join us at this beautiful and historic property – the hotel has hosted 10 U.S. presidents, including visits by seven presidents during their time in office. *Watch your inbox for exciting updates and details!*

#### **PMEA Finance Workshop – September 6, 2023 @ Omni Bedford Springs**

In person this year! Plan to join and then stay for the annual conference.

#### **PMEA Electric Superintendents/ Foremen Spring Meeting – March 28 & 29, 2023 @The Graduate, State College - REGISTRATION CLOSING SOON!**

#### **2023 Trainings for Line Crews – \* REGISTRATION CLOSED FOR MARCH \***

Registration opens soon for May. Additional classes added – see below for new dates. Classes to be included for 2023 are:

- ❖ **Advanced Transformers** - March 6 & 7 in Lansdale and March 9 & 10 in Grove City
- ❖ **Rubber Glove Certification** - May 8 - 12 either Lansdale
- ❖ **EPZ Grounding** - August 7 & 8 in Lansdale and August 10 & 11 in Grove City  
\*NEW\* August 14 & 15 in Chambersburg
- ❖ **Rigging** - October 23 & 24 in Lansdale and October 26 & 27 in Grove City  
\*NEW\* October 31 & November 1 in Chambersburg

Stay tuned for more details and please remember that class sizes are limited so be certain to register as early as possible to take advantage of this free training!

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## State Legislature Off to Slow Start

The Pennsylvania state legislature's 2023-24 session is off to a slow start in terms of legislative action as the tight split of parties in the House of Representatives has delayed activity. The Commonwealth's 48<sup>th</sup> Governor was sworn in on January 17 and is set to offer his first budget on March 7. The budget address then triggers a round of hearings in both the House and Senate Appropriations Committees.

But the state House is still without Committees as of the publication of this newsletter as the struggle for power continues. While it is expected that this will be resolved the week of February 27, it has been quite the rollercoaster ride in a state well known for political drama.

Senate Committees are and have been in place. Key committees with membership are listed below. We will provide updates on House Committees once information becomes available.

### Environmental Resources & Energy

#### Majority

Yaw, Gene - Chair  
Hutchinson, Scott E. - Vice Chair  
Ward, Kim L. - Ex-Officio  
Aument, Ryan P.  
Gebhard, Chris  
Martin, Scott  
Vogel, Elder A., Jr.

#### Minority

Comitta, Carolyn T. - Minority Chair  
Cappelletti, Amanda M.  
Muth, Katie J.  
Saval, Nikil

## State Legislature (continued)

### Local Government

#### Majority

Brown, Rosemary M. - Chair  
Regan, Mike - Vice Chair  
Ward, Kim L. - Ex-Officio  
Coleman, Jarrett  
Dush, Cris  
Hutchinson, Scott E.  
Robinson, Devlin J.

#### Minority

Kearney, Timothy P. - Minority Chair  
Brewster, James R.  
Comitta, Carolyn T.  
Fontana, Wayne D.

### Appropriations

#### Majority

Martin, Scott - Chair  
Vogel, Elder A., Jr. - Vice Chair  
Pittman, Joe - Ex-Officio  
Ward, Kim L. - Ex-Officio  
Aument, Ryan P.  
Baker, Lisa  
Brown, Rosemary M.  
Dush, Cris  
Farry, Frank A.  
Langerholm, Wayne, Jr.  
Pennycuik, Tracy  
Phillips-Hill, Kristin  
Robinson, Devlin J.  
Rothman, Greg  
Stefano, Patrick J.

#### Minority

Hughes, Vincent J. - Minority Chair  
Kearney, Timothy P. - Minority Vice Chair  
Costa, Jay - Ex-Officio  
Haywood, Art  
Miller, Nick  
Santarsiero, Steven J.  
Saval, Nikil  
Schwank, Judith L.  
Street, Sharif

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## State Funding for EVs Opening in March

Federal Highway Administration's Electric Vehicle [final rulemaking](#) was announced. PennDOT is now updating the National Electric Vehicle Infrastructure (NEVI) Round 1 Notice of Funding Opportunity (NOFO) to adopt the final rulemaking. The updated NOFO will be released March 13, 2023, on PennDOT's [Apply for NEVI Funds webpage](#).

PennDOT will begin accepting applications for Round 1 of the NEVI Grant Program on Monday, March 27, 2023. The application deadline will be 5:00 PM EDT on May 5, 2023.

Submit questions about the NOFO to [RA-PDEVCorridors@pa.gov](mailto:RA-PDEVCorridors@pa.gov) by Friday, March 24. Frequently asked questions and answers will be posted publicly [online](#).

For more information on NEVI funds in Pennsylvania and to review PennDOT's Notice of Funding Opportunity resources, visit the [PennDOT website](#).

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## Annual Conference Registration Opens Soon

Annual Conference Registration information will be coming to you via email very soon. The deadline for reservations at the Omni Bedford Springs is earlier this year so you are encouraged to make reservations early as rates and rooms cannot be guaranteed after the cutoff date.

This year, the PMEA Finance Workshop will be held on Wednesday, September 6, prior to the start of the annual conference. There will be a separate registration for the workshop. A limited number of hotel rooms will be available at the conference rate for Tuesday evening.

Plan now to attend the PMEA Annual Conference at beautiful and historic Omni Bedford Springs Resort on September 6 – 8, 2023.

---

## Nominations Open for Public Power Award

PMEA is pleased to announce that nominations for the James J. Havrilla Public Power Service Award will be accepted beginning March 6. Named after James J. Havrilla, a professional engineer who worked with many of the PMEA members, the award is presented to an individual who, throughout his/her career, has consistently demonstrated a commitment to public power.

An individual elected, appointed, or employed by a PMEA member municipality or a related agency may be nominated by a PMEA member. The winner will be announced at the Annual Conference in September. To learn more about the award, the criteria, and to access the nomination form, please visit <https://www.papublicpower.org/awards>.

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## State Resources for Energy

Pennsylvania's Energy Programs Office under the Department of Environmental Protection is the lead entity for the \$67 million in Infrastructure Investment and Jobs Act (IIJA) formula funds from the U.S. Department of Energy. The Office's website maintains a myriad of resources, maps, funding opportunities, etc. Use the link below to find out more:  
<https://www.dep.pa.gov/Business/Energy/OfficeofPollutionPrevention/Pages/default.aspx>

The chart below outlines the Energy Office's update to the Clean Energy Program Plan and mirrors some of the priorities for the IIJA funding coming to the state.

### Program Priorities 2023-25

- ONGOING
- UPCOMING (Launching 2023-25)

#### Renewable Energy & Efficiency

- Clean energy financing initiatives
- Alternative Energy Portfolio Standard, solar energy siting, outreach and training
- Biomethane, food waste utilization
- Renewable energy/energy efficiency revolving loan funds
- Residential efficiency and electrification rebate programs
- Renewable energy/energy efficiency grants and financing for municipalities and non-profits

#### Energy Security & Resilience

- State energy security planning and continuity of operations planning
- Critical facilities energy security analysis and planning
- Clean and resilient microgrid deployments (Building Resilient Infrastructure and Communities Program)
- Electric grid reliability, smart grid, rural and urban energy resilience planning

#### Climate & Energy

- Act 70 climate program
- Pennsylvania GreenGov Council sustainability initiatives (state and municipal)
- Industrial decarbonization (hydrogen and carbon capture utilization and storage)
- Building decarbonization and electrification
- Community climate and decarbonization planning

#### Energy Workforce

- Clean energy workforce analysis, training and development
- Shared energy manager for local governments
- Building energy codes training
- Industrial and municipal energy audits (training and deployment)

#### Transportation

- Alternative fuel vehicle and infrastructure incentive programs
- Residential, municipal and dealership education and outreach programs
- Electric vehicles and infrastructure incentive programs

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## Associate Member Spotlight

### LEKSON Associates

Lekson Associates has served the electric utility industry for 50 years and continues to strive to support their customers with reliable, high-quality manufacturers that are able to meet their customers' needs as well as changing technologies. We represent manufacturers for distribution, transmission, and substation. Lekson staff have many years of experience and understand the changing needs of the electric utility industry as they use their experience and technical backgrounds which allows them to service customers as best as possible. To learn more, please visit [www.lekson.com](http://www.lekson.com) or contact Bobby Keating at [Bobby.Keating@lekson.com](mailto:Bobby.Keating@lekson.com)

Lekson Associates has served the electric utility industry for 50 years and continues to strive to support their customers with reliable, high-quality manufacturers that are able to meet their customers' needs as well as changing technologies. We represent

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## Fallen Linemen Golf Tournament

The Second Annual PA/NJ Fallen Linemen Golf Tournament is scheduled for Thursday, May 18. The shotgun start is set for 10:00 am at the Golden Oaks Golf Course, 10 Stonehedge Drive, Fleetwood, PA.

Only 34 teams will be accepted with a registration fee of \$125 per person or \$500 per team – which includes green fee, cart, prizes, special competitions, all the beverages you can drink, and a meal.

Net proceeds from the tournament will be used to support linemen and their families in the event of injury while working on the job. For more information and to register, go to <https://fallenlinemenfoundation.com/pa-nj-fallen-linemen-foundation-golf-tournament/>.



**FALLEN LINEMEN**  
FOUNDATION



## ***The Live Wire Wants to Hear From You***

Tell us what is happening in your community! Please share with us your exciting events, projects, people, and photos for future newsletters. Your submissions should be sent to [bosak@papublicpower.org](mailto:bosak@papublicpower.org) at any time and we will use them in upcoming editions.



### **Pennsylvania Municipal Electric Association**

1801 Market St., Suite 300  
Camp Hill, PA 17011

Tel: 717-489-2088

[info@papublicpower.org](mailto:info@papublicpower.org)

# Borough of Hatfield

Montgomery County, Pennsylvania



## MEMORANDUM

**Date:** February 24, 2023

**To:** Borough Council

**From:** Public Information Coordinator Update

**Subject:** Monthly Update

Public Information Update is as follows:

- 125<sup>th</sup> Celebration- The planning is in full swing and I am currently beginning to book vendors for June 17<sup>th</sup>. We are working to make this a wonderful event.
- HEROC- The clothing store is now live and will be open this round until march 10, 2023. If you have any questions, please reach out to me.
- The Earth Park clean-up will take place on Saturday April 15, 2023 beginning at 9:00 am. We will have a few Borough Logo items to giveaway.
- Sponsorship packets have been sent out.

Our next HEROC meeting is scheduled for Wednesday, March 22, 2023 at 8:00 am in Borough Council Chambers.

Thank you for your continued support and please let me know if you have any questions.

Respectfully submitted,

Lindsay Hellmann

Public Information Coordinator

401 S. Main Street  
P.O. Box 190  
Hatfield, PA 19440

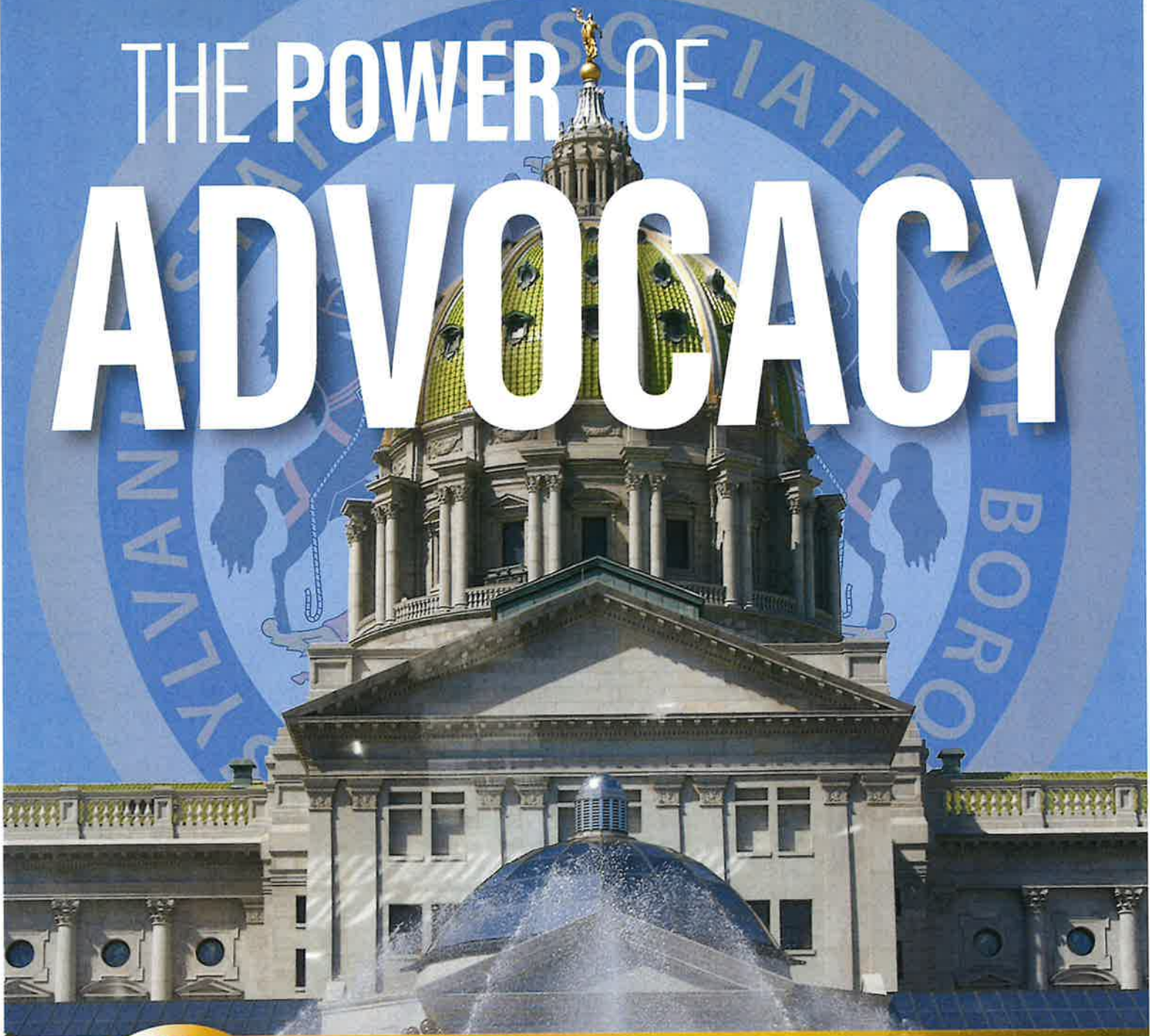
**Phone:**  
215-855-0781

**Fax:**  
215-855-2075

**Email:**  
admin@  
hatfieldborough.com

**Website:**  
[www.hatfieldborough.com](http://www.hatfieldborough.com)

# THE POWER OF ADVOCACY



**111<sup>TH</sup> ANNUAL CONFERENCE  
& EXHIBITION**

**JUNE 4-7, 2023 • HERSHEY LODGE**





The offices of  
**State Senator Collett** and **U.S. Congressman Fitzpatrick**  
 will host



# INDIAN VALLEY MOBILE OFFICE HOURS

**1<sup>ST</sup> FRIDAY OF EVERY MONTH**  
**10AM – 1PM**

Indian Valley Public Library | 100 E. Church Ave. | Telford

**Office staff will be available to help you with:**



## STATE SERVICES

- PennDOT Issues
- Property Tax/Rent Rebate
- Unemployment
- Senior SEPTA IDs
- *And More!*



## FEDERAL SERVICES

- Social Security
- Veteran Affairs
- Passports
- IRS Issues
- *And More!*



PA Senator  
**MARIA COLLETT**

215.368.1429  
[SenatorCollett.com](http://SenatorCollett.com)



U.S. Congressman  
**BRIAN FITZPATRICK**

215.579.8102  
[Fitzpatrick.house.gov](http://Fitzpatrick.house.gov)

**8. NEW BUSINESS / DISCUSSION  
ITEMS:**

**A. 2023 Public Works Seasonal  
Help Advertisement**

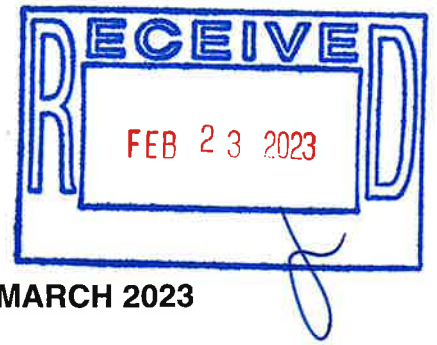
**PUBLIC WORKS DEPARTMENT SEASONAL / PART TIME SUMMER LABORER**

The Borough of Hatfield is seeking one seasonal / part time summer laborer for the Public Works Department. The position requires performing a wide variety of tasks not limited to maintenance in the Borough's parks and streets as directed and supervised by the Public Works Director. Applicants should have a valid PA driver's license and over the age of 18. Applications can be found at [www.hatfieldborough.com](http://www.hatfieldborough.com). Please send applications to Kathryn Vlahos, Assistant to the Manager, PO BOX 190 Hatfield, PA 19440 or email [kvlahos@hatfieldborough.com](mailto:kvlahos@hatfieldborough.com) no later than Wednesday, April 26, 2023. The Borough of Hatfield is an EOE.



**8. NEW BUSINESS / DISCUSSION**  
**ITEMS:**

**B. 2023 Liquid Fuels Notice of  
Payment**



**NOTICE OF PAYMENT LIQUID FUELS MARCH 2023**

46409 HATFIELD BOROUGH  
401 S MAIN ST  
PO BOX 190  
HATFIELD, PENNSYLVANIA 19440

Dear Municipal Officials:

I am pleased to inform you that your Liquid Fuels Tax Fund payment in the amount of \$ 85,329.79 will be paid on March 1, 2023. This amount includes your share of the Act 655 – Liquid Fuels and Act 44 Allocations, minus bridge inspection costs, if applicable.

Act 44 is being included in your Liquid Fuels Payment, and it accounts for approximately six percent (6%) of the funds you are receiving. If you are enrolled for Electronic Funds Transfer of your Liquid Fuels allocation, you should contact your bank to verify that the funds have been received.

If for some reason your deposit has not been made, or if you are not enrolled in Electronic Funds Transfer and do not receive your check within 14 days of the scheduled pay date, please contact the Comptroller's Office at 1.877.435.7363 immediately so we may begin corrective action.

Under provisions of law, these payments are based on the total miles of locally owned roads and streets in your municipality plus the most recent United States Federal Census figures on record in the Center for Program Development and Management.

Any comments may be directed to the Center for Program Development and Management, Financial and Contract Services Division, at 717.787.2185.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael B. Carroll".

Michael B. Carroll  
Acting Secretary of Transportation

## 9. OLD BUSINESS:

## 10. ACTION ITEMS:

**11. MOTION to ADJOURN:**

**Executive Session: Personnel,  
Litigation, Real Estate**