

BOROUGH COUNCIL
REORGANIZATION / WORKSHOP MEETING
February 7, 2024
7:00 PM

MINUTES

THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED
BOROUGH HALL 401 S. MAIN STREET, HATFIELD

CALL TO ORDER: President Ferguson called the Workshop Meeting to Order at 7:04 PM.

ROLL CALL

- (X) Jason Ferguson, President
- (X) Richard Girard, Vice President
- (X) Larry Burns
- (X) James Fagan
- (X) Michelle Kroesser

(X) Mayor Mary Anne Girard

The record shows that five members of Council were present at roll call, as well as, Solicitor; Catherine Harper, Timoney Knox, LLP, Borough Manager; Jaime E. Snyder, Public Works Director; Stephen S. Fickert, Jr, Junior Council Person; Aiden Weider and Assistant to the Manager; Kathryn Vlahos

1. Motion to Approve the February 7, 2024 Workshop Meeting Agenda.

Motion: A motion was made by Councilmember Burns for Approval of Meeting Agenda, February 7, 2024 Workshop Meeting Agenda. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Ferguson asked if there was any Public Input. There was no media present. No Public Input.

3. ANNOUNCEMENTS: Manager Jaime E. Snyder made the following announcements.

- Next Council Meeting February 21st Regular Meeting @ 7:00PM in Council Chambers
- The Planning Commission is Scheduled to Meet Monday, February 26, 2024 @ 6:00PM in Council Chambers
- HEROC is Scheduled to Meet Wednesday, February 28 2024 @ 8:00AM in

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Budget, Finance, and Labor Committee Report

President Ferguson stated the committee has not met and he has nothing new to report.

Planning, Building, and Zoning Committee Report

Councilmember Burns reported that they met on Monday, February 5th and discussed last year's activities. They discussed creating a rental inspection program this year. The committee met with Steven Barth and discussed parking overlays from different boroughs.

Public Safety Committee Report

Councilmember Kroesser stated that the committee meeting and they discussed high traffic speeding areas and brain-storming ways to calm traffic going forward on Towamencin, Vine, Edgewood, Blaine Ave. Maple Ave was discussed with the truck traffic that is going through there. Snow Emergency Routes were discussed on whether any roads should be added or removed.

Public Works & Property and Equipment Committee Report

Councilmember Fagan has not met yet but is scheduled to meeting February 20th at 6:30 PM.

Utilities Committee Report

Councilmember Girard stated that the committee had not met recently and that there was nothing new to report to council.

Hatfield Economic Revitalization Outreach Committee Report

Councilmember Girard reported that the committee met and they discussed the Earth Day Event on April 20th. They are looking to work with Steve Barth for a business banner program. They are looking to have a community survey and results will be discussed at the May 8, 2024 Town Hall.

Mayor Mary Anne Girard's Report

Mayor Mary Anne reported she attended the recycling commission meeting back in January and we should be receiving our grant from 2022 for around \$5,000.

5. REPORTS AND CORRESPONDENCE:

Monthly Investment Report
Monthly EIT / LST Report
Monthly Zoning Hearing Board Applications
Police Department Report
Fire Department Report
EMS Report
Public Works Department Report
Engineering Report
Zoning Officer, Building Code, Property Maintenance Report

6. MANAGEERS REPORT

1. Land Use & Development Updates:

- A. Edinburgh Square Subdivision
 - Maintenance Bond in place
- B. Bennetts Court Land Development
 - Grading Permit
 - E&S Controls Placed
 - Working on Storm Pipe
 - Working on Electric
 - Working on Sanitary
 - Working on Paving
 - Individual Lot Work / Building
- C. 43 Roosevelt Land Development
 - Developers Agreement
 - Submitted Items for Engineering Review
- D. SEPTA Property
 - Long-Term Lease Agreement – Approved 6/14/2023
 - Working with Consultant
- E. 200 N. Main Street (Biblical Seminary)
 - Sketch Plan submitted
 - Applying for Tax Credits for Project
 - Received Grant for the Development
 - Looking at Zoning Extension – received 8/10/23
 - Updated Letter of Support for Tax Credits
 - Updated “Will Serve” Letters Issued
- F. 28 N. Market Street Subdivision
 - Preliminary Final Granted by PC / Council
 - Driveway Easement Recorded
 - Working on Recording
- G. 23 N. Main Street
 - Updated Plan and Text Amendment Under Consultant Review
 - Scheduled for the Planning Commission 2/26/2024
- H. George Didden Greenhouses
 - Submitted Revised Plan
 - Scheduled for the Planning Commission 2/26/2024

2. Utility Billing Update:

- Staff continues to monitor Electric & Sewer Past Due accounts.
- Email billing is available for Electric & Sewer Accounts. Please contact the Utilities Department if you are interested in signing up.
- The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user-friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.

- <https://hatf-pa-web.amppartners.org/index.php>
- Please register exactly as it appears on your current billing. Example SMITH, JOHN E.

3. 2021 Outstanding Project Updates:

- A. The East Lincoln Avenue Bridge Replacement Project
- Resolution on for Approval for Reimbursement

4. 2024 Project Updates:

- A. W. Broad Street, E. Broad Street, N. Market H2O / PA Small Water Storm and Sanitary Sewer Utility Replacement Project
- Working on the bid package
 - HOP Application – submitting
 - Received additional grant funding – PA Small Water & H2O
 - Working with Congressman Fitzpatrick’s Office on additional funding
- B. 2024 Curb and ADA Project
- N. Main Street
- C. 2024 Roadway Resurfacing Project
- W. School Street, Jean, Jade, June Drive

5. 2024 and Beyond Project Updates:

- B. MTF / CTP Crosswalk Grants (after Utility Replacement Project)
- HOP Application – realign crosswalk to the intersection
 - Coordination with Strom and Sanitary H2O / PA Small Water Grant Project - working with Engineer

6. PMEA Update:

- January newsletter attached

7. Public Information Officer Update:

8. Items of Interest:

- MCBA Dinner Invitation
- Hatfield Police Building Groundbreaking
- NPWA Newsletter

7. NEW BUSINESS / DISCUSSION ITEMS:

- A. Resolution 2024-01 Retroactive Reimbursement Agreement for the E. Lincoln Avenue Bridge Grant Project

Manager Snyder explained that this resolution is to designate the Borough Manager to sign for the E. Lincoln Ave Bridge Reimbursement Application between Hatfield

Borough and PennDOT so that the Borough can receive the 1.2 million dollars back from PennDOT.

B. Resolution 2024-02 Emergency Operations Plan

Manager Snyder explained that Council should have all received the Emergency Operations Plan before the meeting. It is not a public document which is why it was not included in the packet. This was already approved by the Montgomery County Emergency Department in 2023. Currently, it is being reviewed by the Emergency Management Coordinator and Fire Marshal.

C. AMP Training Agreement

Manager Snyder stated that this is just a discussion item right now, AMP is going to do some training which is offered to any municipality that is part of PMEA. This agreement is for liability purposes and currently being reviewed by PMEA.

8. OLD BUSINESS:

9. ACTION ITEMS:

A. Motion to Consider Resolution 2024-01 Authorizing Borough Manager, Jaime E. Snyder, to Sign the Retroactive Reimbursement Agreement with PennDOT for the E. Lincoln Avenue Bridge Grant Project.

Motion: A motion was made by Councilmember Kroesser to Approve Resolution 2024-01 Authorizing Borough Manager, Jaime E. Snyder, to Sign the Retroactive Reimbursement Agreement with PennDOT for the E. Lincoln Avenue Bridge Grant Project. The motion was seconded by Councilmember Burns.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 5-0 in favor.

9. ADJOURNMENT:

Motion: A motion was made by Councilmember Kroesser to adjourn the Workshop Meeting of February 7, 2024. The motion was seconded by Councilmember Burns and unanimously approved with a vote of 5-0. The meeting adjourned at 8:08 PM.

Executive Session Litigation, Property and Personnel

Respectfully Submitted,
Kathryn Vlahos

