

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
April 7, 2010

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- () Kenneth V. Farrall (arrived at 8:45 PM)
- (X) John Kroesser
- (X) Bryan A. Moyer
- (X) Lawrence G. Stevens

- () Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Borough Manager, Michael J. DeFinis, Assistant Secretary Linda L. Watts and Solicitor, Catherine M. Harper. The media was present.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to approve the Agenda of April 7, 2010 as amended. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

2. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Council Meeting April 21, 2010 Regular Meeting at 7:30 P.M.
- HERC will meet April 28, 2010 at 8:00 A.M. immediately followed by the Revitalization Task Force Quarterly Meeting 9:00 A.M.
- North Penn Water Authority will start the annual inspection and flushing of fire hydrants in the Borough on April 11 - April 27, 2010.
- The Planning Commission meeting date was advertised. The Planning Commission will meet on May 4, at 7:00 P.M.
- Hatfield Volunteer Fire Company 100 Anniversary list of events.
- Borough Chipping will start on May 4, 2010.

3. PUBLIC INPUT: President Weierman asked if there were any comments or questions.

There were no comments or questions. The media was present.

4. PUBLIC HEARING:

Army Corps of Engineers Sewer Lateral Repair Project.

Manager DeFinis opened the Army Corps of Engineers Sewer Lateral Repair Project at 7:40 P.M. and informed Council the Public Meeting was advertised.

Opening Remarks:

Manager DeFinis informed Council the purpose of this hearing is to introduce the Sewer Lateral Repair Project to the residents of Hatfield Borough. The project is a result of federal appropriations secured by U.S. Representative Allyson Schwartz. The Army Corps of Engineers has evaluated the proposal and addressed problems associated with the Hatfield Borough sewer collection system. The authority for this project is provided by Section 566 of the Water Resources Development Act of 1996.

The Borough intends to solve the problem of inflow and infiltration into their wastewater collection system in order to improve quality within the municipality and prevent continued degradation of the existing environment.

The measures evaluated in the Environmental Assessment are:

1. No Action
2. Reline Lateral Lines
3. Repair / Replace Lateral Lines

The Borough Utilities Committee has reviewed the recommendation from the Engineer Mark Mattucci (Bursich) and Borough Manager to RELINE as many lateral lines as possible with the grant dollars provided. It has been determined this process would be the most cost effective. A Map is attached of the area that the Borough intends to address. Manager DeFinis reviewed the map and the Southeast area to be addressed. Sometimes during major rain events properties have sewage backups on their property. It has not been identified at any other locations in the borough. The Southeast area was selected due to the sewage back up issue.

Manager DeFinis reviewed the map and informed Council the Environmental Assessment Commentary comes to an end on April 11, 2010. Borough Engineer Mark Mattucci is putting together the bid specs and bid package for the time frame for that to go out so the Borough get the bid out on the street and have the project done by the end of the year.

Manager DeFinis answered questions regarding the selected areas and how much to budget for in the future to develop an in house project.

Solicitor Harper informed Council that the relining of the sewer laterals virtually has no impact to the property.

Manager DeFinis informed Council there is a process to remove the roots and reline the lateral.

Manager DeFinis present the following Exhibits.

Proof of Publication, Borough 1
Lateral Repair Location Map, Borough 2
Informer Newsletter, Borough 3
CET Engineering Services, Borough 4
Environmental Resources Branch, Minas M. Arabatzis, Borough 5

Public Input:

Manager DeFinis asked if there were any Public Comment. There was no Public Comment.

Closing Remarks:

Manager DeFinis informed Council the Borough will perform the majority of work for this effort with reimbursements from the Corps of Engineers for the Federal 75% cost share of the project. The Borough of Hatfield will be responsible for 25% of the cost share.

Motion to Adjourn the Hearing:

Motion: A motion was made by Councilmember Moyer to Close the Army Corps of Engineers Sewer Lateral Repair Project Public Meeting. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 4-0. The meeting adjourned at 7:50 P.M.

5. REPORTS FROM STANDING COMMITTEES:

Public Safety: Councilmember Moyer informed Council the Public Safety Committee met April 7, 2010 and reviewed Borough issues.

Manager DeFinis informed Council the Public Safety Committee reviewed the lay-out of the business owners' rules and regulations signs.

Lieutenant Tierney informed Council the Hatfield Township Police Department held a truck safety stop in the Borough on Market Street. Thirty trucks were stopped for illegal violations with 24 citable violations.

Manager DeFinis updated Council on the lay-out of the signs, the park rules signs, business owners signs and the Park Dedication was discussed at the Public Safety meeting. Manager DeFinis thanked Lieutenant Tierney and the Hatfield Township Police Department for their hard work and informed him the Police Department efforts are appreciated

HERC Committee: Councilmember Stevens informed Council at the last HERC Committee meeting members discussed and reviewed the new Business Development Enhancement Guidelines that would help business owners renovate the interior and exterior of their businesses.

Councilmember Stevens informed Council HERC is also looking at a draft for a small façade grant program, something new utilizing HERCs funds only that HERC can make a more business friendly process for smaller projects under \$3,000.00.

Manager DeFinis informed Council HERC has been very generous and is very forward thinking regarding the revitalization process.

6. **MANAGERS REPORT**: Manager DeFinis made the following announcements:
General Report and Projects Update

- Please take time over the next several months to review ordinance updates for codification.
- The Hatfield Chamber of Commerce business card mixer, Plaza Dedication Ribbon Cutting Ceremony and Taste of Hatfield for Monday May 3rd planning is complete. Staff, business owners and the Police Department are all working together to implement the final plan. The press release will be coming out notifying of the event. The number of attendees is at twenty and growing. The Borough has committed to fill our sponsorships of the program and some dollars from HERC and the Borough to underwrite the cost for the restaurants. Any out of pocket cost will be incurred by the program. There is no cost for any business to show up. The only cost they would have is items they would want to give out. Manager DeFinis updated Council on the schedule of event times.
- Hatfield Borough recently submitted a Business Development Grant to the Montgomery County Revitalization Board. I will keep you informed of our status. The grant has been received by the County.
- During the recent water disconnect process for delinquent sewer accounts several connections were found to be deficient. Borough staff and the North Penn Water Authority staff are working together to resolve these issues.
- Comcast negotiations are continuing at a very slow pace. Geoff Thompson from Collegeville has asked the attorney several times to ramp up the speed on the process.
- PENN DOT has conducted a signal study at Main & Broad Street. The Department recommends revising the timing in the controller at this time. This would require the Borough's technician to program the new timings into the controller. We should receive the revised signal permit plan in a few weeks.

7. **ACTION ITEMS**:

- A. Motion to Approve Closing East Lincoln Avenue from below the Trolley Stop Parking Lot entrance to the corner of Market, East Broad Street and East Lincoln Avenue for the Taste of Hatfield event May 3, 2010 from 3:30 PM to 8:30 PM.

Motion: A motion was made by Councilmember Moyer to Approve Closing East Lincoln Avenue from below the Trolley Stop Parking Lot entrance to the corner of Market, East Broad Street and East Lincoln Avenue for the Taste of Hatfield event May 3, 2010 from 3:30 PM to 8:30 PM. The motion was seconded by Councilmember Kroesser.

Manager DeFinis answered questions regarding the Trolley Stop Parking Lot entrance closing and parking locations.

The motion was approved with a vote of 4-0-1.

8. DISCUSSION ITEMS:

- Zoning Modifications / Simone Collins
- Grant Application / Adjustment to Budget
- Ordinances Updates / No parking Zones U&O for Resale Properties
- Memorial Day Parade Permit
- Storm Water project at West Vine and Edgewood
- Hatfield Fire Co. Golf Outing
- Montgomery County Borough Association Dinner / Narberth
- Fee Schedule
- Consortium Bylaws

Zoning Modifications / Simone Collins: Manager DeFinis turned the floor over to Peter Simone of Simone Collins.

Mr. Simone reviewed the three zoning districts, corrected zoning map changes and ordinance with Manager DeFinis, Council and Solicitor Harper. Solicitor Harper informed Council from a procedural point of view it would be better to enact a new ordinance.

Mr. Simone reviewed and answered questions regarding the following changes and additions in language.

- Conditions for allowing an outdoor dining area for restaurants as a conditional use or a by-law.
- New amount fee in lieu of parking space. Manager DeFinis updated Council on the cost per space and the number of parking spaces required by grant. A discussion ensued.
- Language relating to Guidelines in the Central Business District. Solicitor Harper will strength the language.
- Review of language in the Commercial District.
- Building guidelines.

- Core Commercial membership clubs.
- Correction of alleys listed as streets.
- Permitting conversions on existing buildings and CBD guidelines and special exceptions and verbiage.
- Signage review in the CBD, building form and construction of new and existing buildings.
- Industrial structure - reviewed basic guidelines and roof lines, including porches and additions of a new building and acceptable and unacceptable material.

Grant Application / Adjustment to Budget: Manager DeFinis updated Council and answered questions relating to restructuring of the budget. Only the line items would be changed and not the bottom line.

Ordinance Updates / No Parking Zones U&O for Resale Properties: Manager DeFinis informed Council Borough Engineer Mark Mattucci is working on and will do the zoning map.

Manager DeFinis informed Council the Fire Marshal and Chief recommended U&O for inspection of properties after resale due to safety concerns. A discussion ensued.

Memorial Day Parade Permit: Manager DeFinis informed Council the parade permit has been submitted.

Storm Water project on West Vine and Edgewood: Manager DeFinis informed Council the Borough's portion will be bid out. The Public Works Department will do from the curb back.

Hatfield Fire Co Golf Outing: Manager DeFinis will inform the Fire Co four members of Council will participate.

Montgomery County Borough Association Dinner / Narberth: Manager DeFinis informed Council the Dinner/Meeting is April 22 and hosted by Narberth.

Montgomery County Consortium of Communities Articles of Agreement: Manager DeFinis informed Council the Articles of Agreement are enclosed.

Fee Schedule: Manager DeFinis updated Council and answered questions on the fee schedule. Solicitor Harper updated Council on the collection of all fees and by resolution.

9. NEW BUSINESS: There was no new business.

ADJOURNMENT:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of April 7,

2010. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 9:15 PM.

Executive Session:

Respectfully Submitted,
Linda L. Watts, Assistant Secretary