

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
February 3, 2010

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- (X) Kenneth V. Farrall
- (X) John Kroesser
- () Bryan A. Moyer
- (X) Lawrence G. Stevens

- () Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Borough Manager, Michael J. DeFinis, Solicitor, Catherine M. Harper, Assistant Secretary Linda L. Watts. Representatives from the media were present.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to approve the Agenda of February 3, 2010 as amended. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 4-0.

2. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Council Meeting February 17, 2010 Regular Meeting at 7:30 P.M.
- HERC will meet February 24, 2010 at 8:00 A.M.
- Hatfield is co-hosing the Borough Association Dinner February 25, 2010 7PM at Pine Crest Country Club in Montgomeryville.

3. REPORTS FROM STANDING COMMITTEES:

Property and Equipment: President Weierman announced the borough's new dump truck was out during the recent storm spreading salt and there were no issues.

Manager DeFinis informed Council the brown dump truck had to have some repairs.

President Weierman informed Council the Hatfield History Museum Society thanked Council for the work they did on the old train crossing guard shed

Recycling: Solicitor Harper informed Council she attended the Northern Montgomery County Recycling Commission Special Meeting on February 3, 2010. The Commission is waiting for its 2007 grant. Representative Robert Godshall and Solicitor Harper as State Representatives met with DEP and staff and determined that there were a couple of issues, one of which was Lower Salford had allowed burning which is not allowed. The other issue was documentation submitted with the grant request were not complete. The DEP is auditing all of the grant requests from the Northern Montgomery County Recycling Commission and many other communities in this area. Lower Salford will be correcting its burning ordinance and that should release the 2007 check. When the 2008 and 2009 grant is submitted this year, it will also be subject to audit because there have been problems in the past. Documenting if the poundage claimed is actually there. The big haulers draw up the paperwork showing the poundage, the little haulers are harder to track down and the DEP wants to see the paperwork. The DEP may request that the haulers submit quarterly so at the end of the year it will be easier to check. A discussion ensued.

4. MANAGERS REPORT: Mr. DeFinis made the following announcements:

General Report and Projects Update

- Please take time over the next several months to review ordinance updates for codification.
- Fire Safety Inspections are scheduled to start Thursday, February 4, 2010.
- The Plaza ribbon cutting ceremony is tentatively scheduled for Monday, May 3, 2010. This event will coincide with the Hatfield Chamber of Commerce Business Card Mixer and the Taste of Hatfield Event now being developed. The next meeting is February 8 with participants.
- The Army Corps of Engineers informed me recently, they are nearly finished the required Environmental Assessment. The Borough should have a report by the first week of February.
- The auditors were in the office January 27th and 27th. This is the initial field work for the fiscal year end 2009. The auditors will be back the end of March to complete their work.

5. ACTION ITEMS:

- A. Motion to Approve Christine Calhoun as the Deputy Tax Collector for Hatfield Borough.

Motion: A motion was made by Councilmember Farrall to Approve Christine Calhoun as the Deputy Tax Collector for Hatfield Borough. The motion was seconded by Councilmember Kroesser.

President Weierman informed Council that the Deputy Tax Collector was not required to be a resident of the Borough.

The motion was approved with a vote of 4-0.

6. DISCUSSION ITEMS: Manager DeFinis reviewed the discussion items.

- Zoning Modifications / Simone Collins
- Grant Applications Open Space Board
- Hatfield Borough Events / Sponsorship Form
- AMP Hydro Plant Proposal / PJM Demand Response Program
- Fee Schedule Update
- Clegg Letter of Credit
- HERC Appointments
- Vine Street Storm Water Project
- Ken Amey / Hatfield Township ZHB Letter
- Bursich Letter / Plaza Punch List

Zoning Modifications: Manager DeFinis introduced Peter Simone of Simone Collins to Council. Mr. Simone updated and answered questions regarding the first cut of the proposed zoning amendments. The proposed changes are aimed at encouraging more businesses to locate in the Borough by making adaptive reuse of the many great buildings for income-producing uses easier. If adopted, these revisions will make existing uses, notably, single family residences, existing non-conforming uses in some of the affected zoning districts. Mr. Simone updated Council and answered questions on the reviewed the Zoning Map revisions and Summary of Major Proposed Ordinance Revisions. A discussion ensued regarding drive-through businesses and wind generating or panels to generate power.

Solicitor, Catherine M. Harper suggested language changes on parking, setbacks and developing guidelines.

Councilmember Stevens suggested preserving older buildings.

Grant Application Open Space Board: Manager DeFinis updated Council on the Montgomery County Open Space Board letter dated January 21, 2010. Despite the financial challenges facing the county, the County Commissioners have remained committed to the Green Fields / Green Towns program. The Borough has submitted four applications. The applications have not been rejected but not approved yet.

Hatfield Borough Events / Sponsorship Forms: Manager DeFinis updated Council on advertising Borough events on LED screens through the North Penn area.

AMP Hydro Plant Proposal / PJM Demand Response Program: Manager DeFinis updated Council on the letter dated January 26, 2010 regarding PJM Demand Response Program. The letter from AMP Municipal Power, Inc., was reviewed by Utility Engineers and mailed to 18 business in the borough. PJM's demand response program is designed to have electricity customer reduce their electric usage at critical times.

Fee Schedule Update: Manager DeFinis and Solicitor are reviewing the Fee Schedule Update and will present to Council.

Clegg Letter of Credit: Manager DeFinis informed Council the check has been received and is still working on the escrow.

HERC Appointments: Manager DeFinis informed Council two member of the HERC Committee will have reappointments at the February 17, Regular Meeting.

Vine Street Storm Water Project: Manager DeFinis informed Council the Borough Engineer and the Public Works Director have met with property owners to review the project.

Ken Amey / Hatfield Township ZHB Letter: Manager DeFinis updated Council and answered questions on the Hatfield Township Zoning Hearing Notice. Manager DeFinis responded to Mr. Amey on January 27, 2010 with Councils request for the Borough Manager or Borough Engineer to review the subdivision development plans. Borough Council acknowledges the property will access and egress via Garfield Avenue in the Borough. This being understood the Borough requires all permits and fees associated to the project impacting the Borough be applied for and paid directly to Hatfield Borough. Items such as but not limited to road openings, storm water management, plan review, etc. should be reviewed and coordinated with the Borough Engineer, Solicitor and Public Works Director no cost to the Borough. Expenses generated by this project on the Borough's behalf are to be paid by the Developer through an Escrow Account or an alternative predetermined payment arrangement.

Bursich Letter / Plaza Punch List: Manager DeFinis reviewed the punch list from Borough Engineer, Mark Mattucci regarding the Liberty Bell Parking Area / Plaza. James R. Kenney Excavating, Inc. has agreed to the punch list.

Army Corps Payment Request: Manager DeFinis informed Council the U.S. Army Corps of Engineers has requested its required contribution of \$45,000.00. Representatives from the Army Corps of Engineers participated in an initial coordination meeting with Hatfield Borough for the Hatfield Borough Sewer Collection Improvement Project. The cash obligation release for the project will be on the February 17, 2010 Regular meeting for action.

7. OTHER BUSINESS:

Please contact Assistant Secretary, Linda L. Watts regarding the Borough Association Dinner Meeting.

8. ADJOURNMENT:

Motion: A motion was made by Councilmember Farrall to adjourn the meeting of February 3,

2010. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0. The meeting adjourned at 8:45 PM.

Executive Session:

Respectfully Submitted,
Linda L. Watts, Assistant Secretary