

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
January 7, 2009

MINUTES

1. CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- (X) Kenneth V. Farrall, Vice President
- (X) Michael J. DeFinis
- (X) Bryan A. Moyer
- (X) Lawrence G. Stevens

() Mayor, Robert L. Kaler III (arrived at 8:40 PM)

The record shows that five members of Council were present at roll call, as well as, Interim Borough Manager, William J. McCauley, III, and Borough Solicitor, Catherine M. Harper and Assistant Secretary, Linda L. Watts.

2. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to approve the Agenda of January 7, 2009 as presented. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

3. PUBLIC INPUT: President Weierman asked if there were any comments or questions.

Councilmember DeFinis congratulated all the State Representatives that were sworn in on January 6, 2009. Council congratulated Catherine M. Harper on her swearing in and thanked her for her position as Solicitor for Hatfield Borough Council.

4. ANNOUNCEMENTS: President Weierman made the following announcements:
- The DVIT awarded was presented to the Borough for minimizing losses for 2007.
 - Retiree Lola Bridi thanked Borough Council for the Holiday hams and turkeys.
 - The Council and Planning Commission meeting dates were published in The Reporter.
 - The Christmas tree pick date was published in The Reporter.

5. REPORTS FROM STANDING COMMITTEES:

Recycling: Mayor Kaler, III informed Council the Recycling Meeting is scheduled for January 13, 2009. There will be an update at the January 21, 2009 Regular meeting.

Budget, Finance and Labor: President Weierman updated Council on the EIT report.

Borough Solicitor, Catherine M. Harper updated Council on the Centax Report and why the receipts are so low. Find out why the Borough receipts are so low and get confirmation that Berkheimer has information from Centax.

President Weierman thanked Interim Manager, William J. McCauley, III for his efforts with Berkheimer.

Interim Manager, William J. McCauley, III updated Council on the Centax collections.

President Weierman updated Council on the Compost Agreement.

Borough Solicitor, Catherine M. Harper informed Council she reviewed the Compost Agreement between Barnside Farm Compost Facility and the Northern Montgomery County Recycling Commission. The agreement does not require that the Borough take its Compost to them. It would be safe to sign as a back- up for the price. Ms. Harper felt that it is good that they promise to release the tonnage of the recyclable material to the Northern Montgomery County Recycling Commission.

6. Motion - Consideration To Appoint an Open Records Officer.

Motion: A motion was made by Councilmember Farrall to Appoint Christine Calhoun as Interim Open Records Officer. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

Borough Solicitor Catherine M. Harper informed Council the Open Records Officer would be best to appoint someone as Interim Open Records Officer that would be in the office everyday due to the strict guidelines on the forms. Ms. Harper will contact the person appointed by Council and go over the procedures with them.

7. Motion - Consideration To Reappoint Jim Rudolph to the Zoning Hearing Board for an Additional Three Year Term to Expire December 31, 2011.

Motion: A motion was made by Councilmember Farrall to reappoint Jim Rudolph to the Zoning Hearing Board for an Additional Three Year Term to Expire December 31, 2011. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

8. Motion - Consideration To Reappoint John Pedrazzani to the Zoning Hearing Board for an Additional Three Year Term to Expire December 31, 2011.

Motion: A motion was made by Councilmember Farrall To Reappoint John Pedrazzani to the Zoning Hearing board for an Additional Three Year Term to Expire December 31, 2011. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

9. Motion - Consideration To Reappoint Daniel Ruch as a Member to the Zoning Hearing Board for an Additional Three Year Term to Expire December 31, 2011.

Motion: A motion was made by Councilmember Farrall to Reappoint Daniel Ruch as a Member to the Zoning Hearing Board for an Additional Three Year Term to Expire December 31, 2011. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

10. Motion - Consideration To Appoint Larry Burns as an Alternate Member to the Zoning Hearing Board.

Motion: A motion was made by Councilmember Farrall to Appoint Larry Burns as an Alternate Member to the Zoning Hearing Board. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

11. Motion - Consideration To Reappoint D. Glenn Snyder to the Planning Commission for an Additional Four Year Term to Expire December 31, 2012.

Motion: A motion was made by Councilmember Farrall To Reappoint D. Glenn Snyder to the Planning Commission for an Additional Four Year Term to Expire December 31, 2012. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

12. MANAGER'S REPORT: Mr. McCauley made the following announcements: General Report and Project Updates.

- Joseph Gadaleta forwarded a request for the Lions Club to use the Conference room. It was the consensus of Council to Approve the requested dates.
- Mr. McCauley attended the Montgomery County Revitalization Board meeting in Norris on December 23, 2008 regarding the Community Planning Grant. The Board recommended approval of the application for \$24,750.00. The Revitalization Plan preparation total cost is \$33,000.00. This is going to the Commissioners this month and should be approved by them based on the Revitalization Board's recommendation. Mr. McCauley will contact the Task

- Force to get the Revitalization Plan completed. The extension request for the Liberty Bell Trail Parking Lot was granted by the Board at the same meeting.
- Two resolutions that did not get done in December will have the Solicitor's review and will be before Council at the January 21, 2009 meeting. One is a confidentially resolution for Berkheimer. Where you identify someone to received confidential tax information on behalf of the Borough. The second one is appointing Berkheimer as the Tax Hearing Officer for EIT appeals. Mr. McCauley will prepare the resolutions as the Treasurer as the Authorized contact representative.
 - The Borough did get a check from Centax for \$26,756.34. Centax sent a check without the breakdown. Berkheimer will do the finals for 2008. Berkheimer will be able to cross check who has paid the School district against who has paid the Borough. Mr. McCauley and borough Solicitor, Catherine M. Harper will contact Centax and Berkheimer. A discussion ensued.

Mr. McCauley answered questions regarding the Open Space fund for the Liberty Bell Trail Project.

Borough Solicitor, Catherine M. Harper informed Council the use it or lose it date is March 2009.

13. DISCUSSION:

- Hatfield Auto Museum, 41 E. Lincoln Avenue, Hatfield Borough Application for Building Permit to permit alternate rear entrance structure, and waiver of Land Development Ordinance, if appropriate.

Borough Solicitor, Catherine M. Harper informed Council the original Land Development Plan shows a ramp leading to the second floor. The ramp would take a lot of space up. The people who live behind the Auto Museum drive over the Auto Museum property to get to their parking spaces. The Auto Museum people initially without a permit installed a car elevator which they were cited for and removed the steel structure. The Auto Museum are requesting a waiver of Land Development for a concrete pad or loading dock. As part of the agreement the Auto Museum will pay their parking fees up front and spending other money up front and they want to start the accessory building later, due to money. Post the money for the parking lot and landscaping later. Their escrow would be \$25,000.00. They want permission to do some of the improvements later. parking lot and landscaping in the second stage and post it in the second stage.

Zoning Officer Mikele T. Waldron review the Auto Museum original and revised plan with Council. The Auto Museum would need permission to alter the plan. The Auto Museum has applied for a permit but cannot move forward until the issue is resolved. A discussion ensued.

Borough Solicitor, Catherine M. Harper will contact the applicants attorney, John J. Rendemonti and inform him what Council is looking for. Ms. Harper will draft a

Resolution with stipulations including deadlines. Two sets of recommendations are needed, one from the Engineer and one from Zoning. A discussion ensued.

Councilmember Farrall informed Council he would like to see something in writing, a schedule or timeline. Let them develop a time line and the Borough will negotiate.

Borough Engineer, Mark Mattucci will send a letter to the applicant and tie in the amount of money to the escrow.

- Lincoln Avenue Bridge Rehabilitation - Phase 2.

Borough Engineer Mark Mattucci updated Council on the punch list. The contractor is hoping to be done by the end of next week. Sample railings were rejected by the Engineer. The final completion date was December 20, 2008. Mr. Mattucci will send a letter to include daily liquid damages to the contractor.

- Submission of an Application to the Montgomery County

Interim Manager, William J. McCauley, III informed Council there is \$186,000 remaining in Open Space money. The projects have to be in the Open Space Plan. Heritage Park is in the plan. That application would be considered. The plan calls for parking and lighting concerns due to proximity to adjacent residential uses. The Borough may want to look at parking based on the plan. There are also projects, the Train Station parking lot and landscaping. There was discussion from the Revitalization Task Force about doing something with that. There is the Boy Scout Cabin on Koffel Road, the Boy Scouts are currently leading the effort to construct a pavilion. Create Gateways at select locations. The potential locations are improvements at Memorial Park/Railroad Plaza Park. These improvements could include recognition to donors of the Core commercial Revitalization Project. The Borough could consider utilizing a portion of 8 North Market Street at the corner of Market Street and Lincoln Avenue as a gateway park. The Historical Society Location, Streetscape improvements including lights, street trees and decorative pavers, crosswalks and sidewalks along cherry Street and Union Street from Market Street to Cherry Street. Install textured crosswalks at pedestrian crossings along Main Street, Broad Street, Market Street and East Lincoln Avenue to help access the Liberty Bell Trail and Chestnut Street Trail. Heritage Park is a high priority, the Train Station is high priority, the Scout Cabin at Koffel Road is a high priority, the Gateways to the Borough are moderate.

Mr. McCauley, Councilmember Stevens and Councilmember Farrall will meet and forward recommendation to Council.

14. ACTION ITEMS:

Motion - Consideration to Accept the Bid for the Liberty Bell Trail Plaza and Parking Lot Project as Recommended by Bursich Associates, Inc., to James R. Kenney Excavating and Paving, Inc., in the amount of \$345,000.00.

Motion: A motion was made by Councilmember DeFinis to Accept the Bid for the Liberty Bell Trail Plaza and Parking Lot Project as Recommended by Bursich Associates, Inc., to James R. Kenney Excavating and Paving, Inc., in the amount of \$345,000.00. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

15. OTHER BUSINESS:

President Weierman read a letter from a resident commenting on the ice on the pavements. The letter will be forwarded to the Public Works Director.

President Weierman read a letter from Glenn Snyder commenting on how nice the Holiday lights looked this year.

Rich O'Brien from Municipal Services addressed the Council informing them Randy Yardumian will take over for Code/Zoning Officer Mikele T. Waldron.

16. ADJOURNMENT:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of January 7, 2009. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:50 PM.

Executive Session

Respectfully Submitted
Linda L. Watts
Assistant Secretary