

HATFIELD BOROUGH COUNCIL  
WORKSHOP MEETING  
March 17, 2010

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- (X) Kenneth V. Farrall
- (X) John Kroesser
- (X) Bryan A. Moyer
- (X) Lawrence G. Stevens
  
- ( ) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Borough Manager, Michael J. DeFinis and Assistant Secretary Linda L. Watts. Solicitor Catherine M. Harper arrived at 7:37 PM.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to approve the Agenda of March 17, 2010 as amended. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there were any comments. There were none. No media was present.

6. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Public Safety: Councilmember Moyer informed Council he was approached by citizens concerning dogs running loose. Sergeant Robinson from the Hatfield Township Police Department updated Council on the dog laws.

Utilities: Councilmember Farrall informed Council the Utilities Committee met and gave an update.

Manager DeFinis updated and answered questions regarding the storm damage at 61 W. Lambert Street. The Public Safety Department will assist if help is needed. There were no major problems in the borough.

Councilmember Farrall updated Council on the water problem at the Railroad tracks near Diddens Greenhouse. The Public Works Department responded and CSX is being contacted.

Budget Finance and Labor: President Weierman updated Council on the approval of funds transfer.

Manager DeFinis updated Council on the cash account and available cash.

3. Hearing on Ordinance #482 regarding Amendments to the Borough's Disturbing the Peace Ordinance.

Solicitor Harper opened the meeting at 7:43 PM. The Ordinance was advertised in the paper. Solicitor Harper reviewed the Disturbing the Peace Ordinance additions and changes with Council. The additions at this time are Skateboarding Prohibited in Certain Areas and the clarification of skateboard. Skateboarding is prohibited in any parking lot in the Borough, publicly or privately owned, without the written permission of the owner, and also added skateboarding Lincoln Avenue between Main Street and Market Street. Added under Unlawful Acts Enumerated, violating the skateboarding ordinance constitute disorderly conduct and/or acts disturbing the peace. The other changes are on Violations and Penalties. Any person violating any of the provisions of this chapter shall be guilty of the offense of disorderly conduct and, upon conviction thereof in a summary proceeding before any District Justice, shall be sentenced to pay a fine or penalty no less than One Hundred Dollars (\$100.00) nor exceeding Six Hundred Dollars (\$600.00) and the costs of prosecution and, in default of the payment of said fine or penalty and/or costs, shall be sentenced to imprisonment for a term not exceeding 30 days. Added in 402 Tampering with Property on Streets, Alleys, Parking Lots or Public Ground Prohibited. New items that were added trash receptacles, bike racks, clocks, artwork, and public amenities. Solicitor Harper informed Council that basically this is a criminal Ordinance and if it is not clear the courts may find the person may not have known they violated the ordinance.

President Weierman asked if there were any public comment regarding the ordinance. There were no comments.

President Weierman asked if there were any comments from Councilmembers. There were no comments.

Solicitor Harper informed Council they can now close the Hearing and take action on the Ordinance.

Motion: Councilmember Farrall made a motion to close the Hearing on Ordinance #482 regarding Amendments to the Borough's Disturbing the Peace Ordinance. The motion was seconded by Councilmember

Moyer and unanimously approved with a vote of 5-0. The hearing closed at 7:48 PM.

#### 4. APPROVAL OF THE MINUTES:

Motion: To Approve the February 3, 2010 Comcast Hearing / Workshop Meeting and the February 17, 2010 Regular Meeting Minutes.

Motion: A motion was made by Councilmember Farrall to Approve the February 3, 2010 Comcast Hearing / Workshop Meeting and the February 17, 2010 Regular Meeting Minutes. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

#### 5. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Council meetings are April 7, 2010 Workshop and March 21, 2010 Regular Meeting at 7:30 P.M.
- HERC is scheduled to meet March 24, 2010 at 8:00 A.M.
- The Planning Commission is scheduled to meet April 5, 2010 at 7:00 P.M.
- The Borough Offices will be closed April 2, 2010 in observance of Good Friday.

#### 7. MANAGERS REPORT: Manager DeFinis made the following announcements: General Report and Projects Update

- Please take time over the next several months to review ordinance updates for codification.
- The Plaza ribbon cutting ceremony is tentatively scheduled for Monday, May 3, 2010. This event will coincide with the Hatfield Chamber of Commerce Business Card Mixer and the Taste of Hatfield Event. There has been a good response and sponsorship.
- Recently the Utility Delinquencies have escalated to staggering proportions. The Utilities Committee along with the Solicitor and staff are working on a solution. The Committee has been reviewing restrictions and discussed disconnections.
- The Township Parks and Recreation Department is organizing a 5 & 10 K Run, part of the course is through the Borough. No streets will need to be closed. The Event will take place on April 11, 2010.
- With the sudden about face in weather the Public Works Department will ramp up park and trail maintenance. Now that we have video surveillance in the Electric Plant Park all the monuments will return to the park, as well as the pond and waterfall being reactivated.
- Several members of staff have committed to attending webinars and seminars to better serve the Borough.

President Weierman announced that Manager DeFinis's one year anniversary is March 30 and congratulated him on the good job he has done.

Manager DeFinis thanked Council and staff for their support.

#### 8. BROOKS INSTRUMENT PRESENTATION:

Manager DeFinis introduced Kevin Gallagher from Brooks and Mike Standeck from Meyer and Associates to make a presentation to Council. Kevin is the Vice-President of Brooks.

Kevin Gallagher, Vice President of Brooks Instruments informed Council that Brooks Instruments has been at 407 W. Vine Street in the Borough of over fifty years. Brooks Instruments has recently made an acquisition of a Seven Conductor Company that is located in Texas. Brooks Instruments is considering transferring operations to the Hatfield Borough area. The transfer would potentially bring up to 100 jobs to Hatfield Borough. Brooks Instruments has been working closely with Meyer Design an architectural design firm. Mr. Meyers presented the reproductions of the proposed work and sketch plan to Council for their input. Mr. Meyers informed Council they are looking to provide a new entry to the building. The site plan layout where the addition will exist. They will try to screen all mechanical equipment. The egress area was reviewed. Mr. Meyers answered questions regarding parking and the proposed additions. Mr. Meyers informed Council they had a job fair with over 400 people showing up. Mostly local people. Mr. Meyers informed Council they will be working with a civil engineer. Solicitor Harper updated Mr. Meyers on the Land Development waiver. Mr. Meyers informed Council Brooks Instruments has 210 employees and they would run in multiple shifts. Manager Solicitor asked if Brooks Instruments would agree to post an escrow. There was no objection to posting an escrow. A discussion ensued.

#### 9. ACTION ITEMS:

A. Motion to Appoint Deana Brower and Julian Collice to the Pool Advisory Board for four year terms to expire December 31, 2013.

Motion: A motion was made by Councilmember Farrall to Appoint Deana Brower and Julian Collice to the Pool Advisory Board for four year terms to expire December 31, 2013. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 5-0.

B) Motion to Approve Ordinance #482 Amending the Disturbing of the Peace Ordinance.

Motion: A motion was made by Councilmember Moyer to Approve Ordinance #482 Amending the Disturbing of the Peace Ordinance. The motion was seconded

by Councilmember Farrall.

President Weierman informed Council the Ordinance was advertised and there was No Public Comments.

The motion was unanimously approved with a vote of 5-0.

C) Motion to Approve Resolution #2010-1 Authorizing Submission of an Application to the Montgomery County Revitalization Program for a Revitalization Grant to assist in funding the Hatfield Borough Business Development and Improvement Grant. .

Motion: A motion was made by Councilmember Moyer to Approve Resolution #2010-1 Authorizing Submission of an Application to the Montgomery County Revitalization Program for a Revitalization Grant to assist in funding the Hatfield Borough Business Development and Improvement Grant. The motion was seconded by Councilmember Farrall and unanimously with a vote of 5-0.

D) Motion to Authorize Final Release of Escrow Funds for the 200 Chestnut Street (Cameron) Development Project.

Motion: A motion was made by Councilmember Moyer to Authorize Final Release of Escrow Funds for the 200 Chestnut Street (Cameron) Development Project Maintenance Bond in the amount of \$5,752.00. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

E) Motion to Approve the Road Opening Restoration Agreement and Opening an Escrow Account for this project with Ronald and Marilyn Gross of 108 East Broad Street in the amount of \$10,000.00.

Motion: A motion was made by Councilmember Moyer to Approve the Road Opening Restoration Agreement and Opening an Escrow Account for this project with Ronald and Marilyn Gross of 108 East Broad Street in the amount of \$10,000.00. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

10. Motion to Approve Payment of the Bills. Manager DeFinis answered questions regarding the bill list.

Motion: A motion was made by Councilmember Farrall to Approve Payment of the Bills. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

DISCUSSION ITEMS: Manager DeFinis reviewed the discussion items.

REPORTS AND CORRESPONDENCE:

- Monthly Investment Report
- Monthly EIT Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- DVRPC / TCDI Grant Application

President Weierman informed Council the Police Department Report Annual Report was a good comprehensive report.

Manager DeFinis updated Council on the TCDI Grants that were submitted. There were 84 applications and only 28 were able to be funded.

11. OTHER BUSINESS: President Weierman reviewed Other Business.

- A. Change the Planning Commission Meeting from May 3<sup>rd</sup> to May 4<sup>th</sup>.
- B. Memorial Day Parade Request.
- C. Performance Evaluation Forms
- D. Borough Association Dinner / Ambler, Bridgeport Village Caterers Montgomeryville.
- E. HTV Guidelines

Manager DeFinis informed Council the Planning Commission meeting date change will be advertised.

Manager DeFinis informed Council the Memorial Day parade will take the same route.

Motion: A motion was made by Councilmember Farrall to Approve the Memorial Day parade request. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

President Weierman and Manager DeFinis updated Council on the Performance Evaluation Forms for the Manager and Public Works Department.

Please contact Assistant Secretary, Linda L. Watts regarding the Borough Association Dinner Meeting.

Manager DeFinis updated Council on the HTV guidelines.

Councilmember Moyer congratulated the Public Works Department on their good work.

12. ADJOURNMENT:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of March 17, 2010. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:37 PM.

*Executive Session: Litigation & Personnel*

Respectfully Submitted,  
Linda L. Watts, Assistant Secretary