

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
November 4, 2009

MINUTES

1. CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - () Kenneth V. Farrall (arrived at 7:40 p.m.)
 - (X) John Kroesser
 - () Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that three members of Council were present at roll call, as well as, Borough Manager, Michael J. DeFinis, Robert L. Kaler, III, Mayor, and Solicitor Catherine M. Harper. The media was present.

2. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to approve the Agenda of November 4, 2009. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0.

2. ANNOUNCEMENTS: Manager, DeFinis reviewed the announcements.

- The Borough Office will be closed Wednesday, November 11, 2009 in observance of Veterans Day.
- Next Council meeting is November 18, Regular Meeting at 7:30 P.M.
- HERC will meet November 19, 2009 at 8:00 A.M.
- The December Planning Commission meeting is scheduled for November 30, 2009 at 7:00 P.M.

3 REPORTS FROM STANDING COMMITTEES:

HERC Committee: Councilmember Stevens informed Council the HERC Committee met and discussed where the focus is going to be for the up-coming year. The Committee is working with the Chamber of Commerce to have a Business Mixer and the Borough sponsoring a Chamber Business Mixer. The Committee is looking into updating the HERC brochures, the Regular brochures and the Façade Improvement Grant Brochure, and look into possible funding for a Main Street Manager. The Committee will look at zoning changes as well.

Public Safety: President Weierman informed Council everything seems to be in order. Last month the Committee recognized Lieutenant Tierney for his accomplishment at Quantico. The Police Report was normal.

4. MANAGER'S REPORT: Manager, DeFinis made the following announcements.

General Report and Project Updates.

1. Staff and I are searching for grant opportunities for designated projects in 2010.
2. Please take time over the next several months to review ordinance updates for codification.
3. During the next two months there are several community event opportunities. Saturday December 5th the Chamber of Commerce Prayer Breakfast at 8:00 AM and the Tree Lighting Ceremony at 7:00 PM. The Borough Associating Holiday Banquet is December 3rd at Pine Crest C.C. Montgomeryville at 6:00 PM. The Borough Banquet is December 6, 2009. More information will follow.
4. Chris Calhoun is working on the winter newsletter. Any input please contact Chris prior to November 20th.
5. Delaware Valley Insurance Trust performed the annual Risk Control Survey Report. Linda Watts identified several inaccuracies in the workers comp claims. After review of the information DVIT acknowledged the error and will correct the data. DVIT has recommended a sample of the drug update to our alcohol policy to added to the Borough Policy Handbook.
6. The star on the water tower has been tested and is operational and the PW crew has started decorating for the Holiday season.
7. The Army Core of Engineers Right of Entry agreement has been forwarded to the Solicitor for review.
8. Manager DeFinis met with representatives on Monday regarding the sewer lateral repair project. They will do the EA Assessment and a public meeting will be scheduled.
9. The Deed of Dedication for the Walker/Hanson Building easement is completed. The Borough has full access to the park.
10. R&L Trucking Facility agreement will be reexamined to see if there are any maintenance fee issues that were missed in the original process. A discussion ensued.

Vice President Farrall suggested the Borough should look at ways to negotiate.

Mayor Kaler III informed Council that it doesn't only affect R&L Carriers but it would give other trucking companies the right of way through the Borough.

Solicitor, Catherine M. Harper informed Council there are different ways to deal with the issues.

Councilmember Stevens commented that it is a quality of life issue.

11. Manager DeFinis informed Council he contacted the representative from the DVRPC regarding a couple of grant options for revitalization and traffic control.

President Weierman commented that the parks look nice and notices that the leaf collection is moving forward.

Manager DeFinis informed Council the Public Works Department is scheduled to work on the Core Commercial Area lights and snowflakes next week with Eddies Electric.

5. DISCUSSION ITEMS:

- Bank Services Conversion
- Review of Ordinances
- Draft Resolution Ahlquist / Moyer Lot Line Adjustment
- Grass Cutting Bid Opening Results
- Preliminary Budget Presentation

Bank Services Conversion - Manager DeFinis updated Council on the letter sent to Harleysville National Bank and the measurements taken by Borough Staff to notify the vendors. A letter will go out in the December electric bill as well as notification of the change over on HTV, posted in the borough office, the borough website and the borough newsletter.

Review of Ordinances - Manager DeFinis updated Council on the Ordinance amending the provision of the prohibition against disturbing the peace ordinance to add the use of trash collection or construction equipment before 6:00 AM. Solicitor Harper will advertise the ordinance.

Solicitor Harper informed Council the ordinance was sent to the Hatfield Township Police Department for review. The ordinance corresponds with the Township ordinance.

Manager DeFinis informed Council Councilmember Stevens change of ordinance review will be reviewed by Solicitor Harper. Solicitor Harper will review the changes and draft ordinances that make the changes.

Draft Resolution Ahlquist / Moyer Lot Line Adjustment - Manager DeFinis updated Council on the Draft Resolution Ahlquist / Moyer Lot Line Adjustment and the review and zoning letter. The zoning decision will be included for review. The approval of the lot line adjustment will be on the November 18, 2009 Agenda.

Solicitor Harper informed Council the lot line adjustment was a simple subdivision.

Grass Cutting Bid Opening Results - Manager DeFinis updated Council on the Grass Cutting Bids. The bid was well responded to with eight bidders. The bids were opened on November 3, 2009 at 10:00 Reimel Landscaping was the low responsible bidder for the two year contract. The bid will be on November 18, 2009 Agenda for Council approval.

Preliminary Budget Presentation – President Weierman informed Council the Budget, Finance and Labor Committee as well as recommendations from the Borough Retreat, Committees and Staff has put together a working copy of the 2010 budget.

Manager DeFinis updated Council on the preliminary budget for approval and reviewed the revenues and expenditures of each fund as well as scheduled 2010 projects. Manager DeFinis thanked the Committees and Staff for their hard work.

Manager DeFinis and President Weierman answered questions regarding the preliminary budget.

ADJOURNMENT:

Motion: A motion was made by Councilmember Stevens to adjourn the meeting of November 4, 2009. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0. The meeting adjourned at 8:12 PM.

Executive Session

Respectfully Submitted
Linda L. Watts, Assistant Secretary