



Borough of Hatfield

Montgomery County, Pennsylvania

Residential Property Transfer Certification Program

Borough Council
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John H. Weierman

Vice-President
Kenneth V. Farrall

John Kroesser
Bryan A. Moyer
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Mayor
Robert L. Kaler, III

Borough Manager
Michael J. DeFinis

1. Complete attached form and deliver to Hatfield Borough along with your payment of cash or check made payable to "Hatfield Borough."
2. Once your completed form and payment has been received, the Inspector will contact you to make an inspection appointment.

FEE:

Application received prior to 10 days before Settlement:.....\$55.00
Application received within 10 days of Settlement:.....\$110.00

Important Notes:

-Smoke detectors shall be installed and functioning according to the latest adopted edition of the International Fire Code and the International Residential Building Code. Smoke Detectors are required inside each bedroom, one in the common area outside of the bedrooms, and one on each level of the home (including basements and accessible attics.)

-Property Address shall be visible according to the latest adopted edition of the International Fire Code and the International Residential Building Code. Letters/Numbers shall be installed on the front of the structure so as to be fully visible from the street ****or**** on each side of a mailbox installed at the curblin. Numbers shall be minimum of 4" in height, and shall be of a color contrasting from the background. Reflective coatings are highly recommended.

-Sump pumps shall discharge to daylight. At no time will discharges be allowed to connect to the sanitary sewage system.

-Appointments will not be made until the fee is paid in full. Inspections are performed on Tuesdays and Thursdays between the hours of 9:30am and 12:00pm and 1:00pm to 4:00pm. You will be contacted by the Inspector to schedule an appointment.

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