

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
February 15, 2017

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) Stephen E. Keib
 - (X) John Kroesser
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L Kaler III, Patrick Hitchens; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Secretary Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to Approve the Regular Meeting Agenda of February 15, 2017 with additions. The motion was seconded by Councilmember Keib and unanimously approved with a vote of 5-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the January 4th Workshop Meeting and the January 18th 2017 Regular Meeting.

Motion: A motion was made by Councilmember Keib to Approve the Minutes of the January 4, 2017 Workshop Meeting and the January 18, 2017. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

3. PUBLIC INPUT: President Weierman asked if there was any Public Input.
Media Not Present.

Edward Smith, 37 Fretz Street addressed Borough Council to thank the Public Works Staff for their hard work during the past snow storm.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next month's Council Meetings March 1, 2017 Workshop & March 15, 2017 Regular Meeting @ 7:30PM at the HVFC
- HERC is scheduled to meet February 22, 2017 @ 8:00AM at the HVFC
- The Planning Commission is scheduled to meet February 27, 2017 @ 7:00PM HVFC
- MCBA Dinner for February has been cancelled.

5. OLD BUSINESS:

- A. Resolution 2017-02 Concerning a Custodial Account Agreement with Matrix Trust Company and an Agreement with TCG Investment Advisory Inc. for The Hatfield Borough Non-Uniformed Defined Benefit Pension Plan
- B. Matrix Trust Company Custodial Account Agreement
- C. TCG Investment Advisory, Inc. Agreement

President Weierman stated that old business items A, B and C are all involving the defined benefit pension custodial agreement with Matrix Trust Company. President Weierman added that these were talked about at the Workshop Meeting and reviewed by the solicitor.

6. NEW BUSINESS:

- A. Amp Legislative Alert

President Weierman stated this is about the tax free financing, Build America Bonds. President Weierman stated that Manager DeFinis got in touch with Congressman Fitzpatrick's Office and he agreed to sign onto this letter.

- B. Engagement Letter

Manager DeFinis stated that the Borough Auditor has sent their engagement letter with fee schedule.

- C. Police Night Out

Manager DeFinis stated that the Police are bringing back Community Night Out and the first year would be held in Hatfield Township and the second year would be held in Hatfield Borough. Manager DeFinis stated that a staff member was willing

to be part of the planning board. Manager DeFinis mentioned that this would be called the "Officer William Chapman Community Night Out".

D. General Code

Manager DeFinis stated that General Code has submitted the cost for the update to the code and resolution books as agreed upon when Keystate Publishers went out of business. Manager DeFinis added that eCode360 will be available through the Borough website but through this process the Borough will also receive ten hard copies.

E. ESSA Bank

Manager DeFinis stated that ESSA provided a procedure list on how to transfer funds for the municipal project.

F. Fire Department Request

Manager DeFinis stated that the Fire Company will be present at the March 1, 2017 meeting to present their LED sign for conditional use. Manager DeFinis added that he will provide past materials from the last Conditional Use Hearing to Borough Council in their packets.

Manager DeFinis added that the Hatfield Vol. Fire Co. is seeking funds for their new workout space. Manger DeFinis stated that they have received \$5,000.00 from Hatfield Township and are seeking an in kind match from the Borough and would appreciate anything the Borough could provide.

A short discussion ensued amongst Council and it was decided to talk about this during the March Workshop Meeting.

G. Grace Lutheran Dedication Ceremony

Manager DeFinis stated that Grace Lutheran Church is having their dedication ceremony for the new building on February 26, 2017 at 2:00PM.

H. Funds

Manager DeFinis stated that he and the Borough Treasurer have had lengthy conversations about the finances due to the lack of funds in the accounts to pay the current bill list. Manager DeFinis added that there are monies available in reserves. Manager DeFinis added that he spoke to the President Weierman, BF&L and talked to the investment advisors.

A discussion ensued amongst Council about the use to the reserve funds and the future of keeping more cash on hand and the recommendation of transferring those funds to the HSB Accounts.

President Weierman added that we need to remember we have spent our own monies thus far for the municipal complex and did not transfer from the monies borrowed so we are replenishing the funds that are already expended.

7. ACTION ITEMS:

A. Motion to Approve Resolution 2017-02 Concerning a Custodial Account Agreement with Matrix Trust Company and an Agreement with TCG Investment Advisory Inc. for the Hatfield Borough Non-Uniformed Defined Benefit Pension Plan

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2017-02 Concerning a Custodial Account Agreement with Matrix Trust Company and an Agreement with TCG Investment Advisory Inc. for the Hatfield Borough Non-Uniformed Defined Benefit Pension Plan. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

B. Motion to Approve a Transfer of \$250,000.00 from the Key Project Bank Investment Funds to the Harleysville Business Savings Account for use in the General Fund.

Motion: A motion was made by Councilmember Farrall to Approve a Transfer of \$250,000.00 from the Key Project Bank Investment Funds to the Harleysville Business Savings Account for use in the General Fund. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

8. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Keib to approve payment of the bills. The motion was seconded by Councilmember Stevens.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 3-0-2. President Weierman and Councilmember Farrall both abstained from the vote.

9. ADJOURNMENT:

Motion: A motion was made by Councilmember Keib to adjourn the Regular Meeting of February 15, 2017. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting was adjourned at 7:54PM.

Executive Session Litigation and Personnel

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary