

HATFIELD BOROUGH COUNCIL  
WORKSHOP MEETING  
September 7, 2016

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
  - (X) Kenneth V. Farrall
  - (X) Stephen E. Keib
  - (X) John Kroesser
  - (X) Lawrence G. Stevens
- (X) Mayor Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler III, Solicitor Catherine M. Harper, Timoney Knox LLP, Borough Manager Michael J. DeFinis and Treasurer Diane Farrall.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Keib to Approve the Workshop Meeting Agenda of September 7, 2016. The motion was seconded by Councilmember Farrall and was unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input.

Ryan Ketner and William Ketner from Troop 610 were present at the Meeting.

The media was not present

3. Zoning Hearing Board Meeting Notice:

Manager DeFinis read the following announcement:

The Hatfield Borough Zoning Hearing Board continued its meeting for the Schiano Properties (Vinny's Pizzeria) Application related to the property located at 350 W. Broad Street.

If anyone is here for that matter, it is being continued until October 4. The ZHB will meet on October 4, 2016 in this room at 6:00PM to render a decision on the application.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next Council Meeting September 21<sup>st</sup> 2016 Regular Meeting @ 7:30PM at the Hatfield Vol. Fire Co.
- Fall Festival Saturday, September 24<sup>th</sup> 8:00AM
- HERC is scheduled to meet Wednesday, September 28, 2016 @ 8:00AM at the Hatfield Vol. Fire Co.
- Borough Council will hold a Strategic Planning Session September 28<sup>th</sup> @ 6:00PM at the Hatfield Vol. Fire Co.

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

President Weierman mentioned posting pictures of the new basketball court at Heritage Park on social media.

Public Safety: Lieutenant Robertson addressed the monthly Police Report and answered any questions.

6. MANAGERS REPORT / MUNICIPAL COMPLEX UPDATE: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

1. Land Use & Development Updates:

- A. St. Mary St. Kyrillos Coptic Church / Sewer Escrow Under Review
- B. GLC (Grace Lutheran Church) / Under Construction
- C. Gambone/Snyder Townhomes / Utility Billing – Resolved Final 6 Construction Permit issued for Borough Portion of the Project.
- D. Hatfield Auto Museum / Nothing New
- E. Crystal Rose Catering / Nothing New
- F. Hattricks / Waiver of LD Request Granted / Bar enclosure installed under a building permit / Flea Market Approval Pending
- G. 122 ½ Towamencin Ave. / Access to Property / Nothing New

2. Utility Billing Update:

- A. Staff continues to monitor past due Electric & Sewer accounts. Electric disconnects are scheduled for September 20<sup>th</sup>.
- B. Email Billing available for Electric & Sewer Accounts. I encourage all account holders to take advantage of the cost effective billing delivery opportunity.

3. Utility Review:

- A. Two Sanitary Sewer Laterals have been repaired. A third is scheduled for repair in September.

4. 2016 Project Updates:

A. Bid Items for 2016:

- Towamencin Avenue Reconstruction, bid ready for advertisement- waiting for Multimodal Grant
- Electric Circuit Reclosers installation in September
- Centennial Park Sanitary Sewer Repairs reviewed completed

5. Municipal Complex Update: Manager DeFinis gave an update on the progress of the New Municipal Complex.

6: Attachments:

- A. Hatfield Vol. Fire Co. Golf Outing
- B. Hatfield Township Golf Outing
- C. AMP Solar Phase II
- D. MusicFeast Thank You Note
- E. NEXTEra ENERGY Public Power Summit Save the Date
- F. Hatfield Chamber of Commerce Newsletter

The NPWA Tank Painting projected was discussed.

The New Borough Website was discussed and there will be a roll out presentation at an upcoming meeting.

7. Items of Interest:

- A. HMHS Meeting Tuesday, September 27<sup>th</sup> HVFC 7:30PM

7. NEW BUSINESS:

- A. Resolution # 2016 - 23 Supporting Public Power Week

President Weierman Reviewed Resolution 2016-23

- B. Resolution # 2016 - 24 Supporting Fire Prevention Week

President Weierman Reviewed Resolution 2016-24

- C. Resolution # 2016 - 25 Closing Lincoln Ave. Fall Festival / Car Show

President Weierman Reviewed Resolution 2016-25

D. Committee Meetings for 2017 Budget / Bring Your Calendars

Manager DeFinis stated that he wanted to know what days and times would work for each Committee to meet in preparation for 2017.

A discussion ensued amongst Council

E. 2017 Pension Plans Minimum Municipal Obligation

President Weierman went over the 2017 Pension Plans Minimum Obligation and stated this will be an action item at the next Council meeting.

F. 2003 Series B Note Interest Rate Discussion / Resolution 2016 - 20

President Weierman went over Resolution 2016-20 and stated that we have the correspondence with the option to fix the interest rate from the current variable rate on to a fixed rate no more than 2.25% for the next seven years for remaining amount owned on the loan.

A discussion ensued amongst Council.

G. Meadowbrook Apts. Group Assessment Appeal / Resolution 2016 - 21

President Weierman went over Resolution 2016-21 addressing the Meadowbrook Apts. Group Assessment Appeal.

Solicitor Harper answered questions from Borough Council and addressed the Assessment.

H. Temporary Outdoor Event Permit / Resolution 2016 - 22

President Weierman addressed Resolution 2016-22 and spoke about the sketch plan presented by the owner of the property for access to the flea market.

Manager DeFinis explained where the flea market would take place vs. the parking area in the business parking lot.

Solicitor Harper spoke about the temporary accessory use per the Resolution and the end date of October 20, 2016.

I. MCBA September 22, 2016 Invitation (Pottstown)

President Weierman mentioned the MCBA dates for the next four years and spoke about the September 22, 2016 Invitation.

J. Bid Tabulation for Centennial Park Sewer Rehabilitation

President Weierman went over the bid tabulation from the Borough Engineer.

Manager DeFinis went over the project with Council and a discussion ensued.

8. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Manager DeFinis and President Weierman updated and answered questions regarding the Reports and Correspondence.

- Monthly Investment Report
- Monthly EIT / LST Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Fire Safety Inspection Report
- Zoning Officer / Property Maintenance Report
- Building Code Enforcement Officer Report

President Weierman thanked Chad Camburn from Bursich, the Borough Engineer for a great job on the monthly reports for the Borough packets as well as all memo's sent to keep staff up to date.

9. DISCUSSION ITEMS:

A. 205 E. Union Street Driveway Permit

Mr. Paterson addressed Borough Council and spoke about the driveway permit for 205 E. Union Street. He stated he proposed to put the driveway behind the house and create off street parking. Mr. Paterson also mentioned the traffic patterns he noticed on Union Street and children safety.

Mr. Paterson went on to address the specifics of the permit application and any communication between himself and the Borough Engineer, Code Officer and

Public Works Director. Mr. Paterson also addressed the letter he received by Daniel Jenkins, Code Official denying the permit application.

President Weierman asked about the pictures that Mr. Patterson was presenting and a discussion ensued amongst Council.

Councilmember Farrall stated that the issue is street parking and access with entering and exiting the street. Councilmember Farrall also added the issue is losing the on street parking, per our consultant's recommendation.

A discussion ensued amongst Council who were reviewing the submitted permit application and handouts provided.

President Weierman asked about set-backs and Manager DeFinis stated that once the permit was denied it was not reviewed further.

Council continued to discuss the permit application along with Solicitor Harper and Mr. Patterson and work through the Borough consultant's recommendations about the loss of on street parking and backing in and out of the proposed driveway.

After discussion it was concluded that further information needed to be obtained before any further discussion would take place including looking at the property and the impact the driveway would have on street parking.

#### 10. ACTION ITEMS:

##### A. Motion to Approve Resolution 2016-20 Authorizing Converting the Adjustable Interest Rate of the 2003 Series B Note to a Fixed Interest Rate Not to Exceed 2.25%

Motion: A motion was made by Councilmember Keib to Approve Resolution 2016-20 Authorizing Converting the Adjustable Interest Rate of the 2003 Series B Note to a Fixed Interest Rate Not to Exceed 2.25%. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

B. Motion to Approve Resolution 2016-21 Approving the Court of Common PLEAS of Montgomery County PA, Settlement Stipulation as described in Docket No. 2010-33888 Assessment Appeal for Meadowbrook Apts. Group

Motion: A motion was made by Councilmember Keib to Approve Resolution 2016-21 Approving the Court of Common PLEAS of Montgomery County PA, Settlement Stipulation as described in Docket No. 2010-33888 Assessment Appeal for Meadowbrook Apts. Group. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

C. Motion to Approve Resolution 2016-22 Issuing a Temporary Outdoor Event Permit to Hattricks Sports Bar to Operate a Flea Market

Motion: A motion was made by Councilmember Keib to Approve Resolution 2016-22 Issuing a Temporary Outdoor Event Permit to Hattricks Sports Bar to Operate a Flea Market. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

D. Motion to Approve Pierce Homes Limited d/b/a C&R Outdoor Services bid for the Centennial Park Sewer Rehabilitation Project not to exceed \$84,293.00 and upon further approval of the Borough Solicitor.

Motion: A motion was made by Councilmember Keib to Approve Pierce Homes Limited d/b/a C&R Outdoor Services bid for the Centennial Park Sewer Rehabilitation Project not to exceed \$84,293.00 and upon further approval of the Borough Solicitor. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

11. ADJOURNMENT:

Motion: A motion was made by Councilmember Keib to adjourn the Workshop Meeting of September 7, 2016. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:42PM.

*Executive Session Personnel, Litigation and Real Estate*

Respectfully Submitted,  
Jaime E. Snyder  
Assistant Secretary