

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
February 21, 2018

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) Jason Ferguson
 - (X) Stephen E. Keib
 - () John Kroesser
-
- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L Kaler III, Borough Manager Michael J. DeFinis and Assistant Manager Jaime E. Snyder. Solicitor Catherine M. Harper; Timoney Knox LLP arrived at 8:27PM.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to Approve the Regular Meeting Agenda of February 21, 2018 with additions. The motion was seconded by Councilmember Keib and unanimously approved with a vote of 4-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the January 2, 2018 Reorganization Meeting and the January 17, 2018 Regular Meeting.

Motion: A motion was made by Councilmember Farrall to Approve the Minutes of the January 2, 2018 Reorganization Meeting and the January 17, 2018 Regular Meeting. The motion was seconded by Councilmember Keib and unanimously approved with a vote of 4-0.

3. PUBLIC INPUT: President Weierman asked if there was any Public Input.

No Public Input.

Media Not Present.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next month's Council Meetings March 7th Workshop & March 21st Regular Meeting @ 7:30PM at the HVFC
- The Planning Commission is scheduled to meet March 5th @ 7:00PM at the HVFC
- The Hatfield Chamber of Commerce Luncheon is scheduled for March 26th @ 12:00PM in the Hatfield Township Community Room
- HMHS is scheduled to meet March 27th @ 7:00PM at the HVFC
- HERC is scheduled to meet February 28th @ 8:00AM at the HVFC

5. MUNICIPAL COMPLEX UPDATE:

A. Municipal Complex Construction Contract Award Discussion

Manager DeFinis stated that in your packets is a recommendation from KCBA as well as a spread sheet that they are recommending E.R. Stuebner Inc. as the lowest responsible bidder at \$3,614,000.00. Manager DeFinis added that when the bid packets were released there were alternates listed that could be bid as well and though Stuebner and another bidder, Perrotto bid the exact same base amount bid, they had differing bid amounts on the alternates that were listed in the documents. Manager DeFinis stated the Borough has discussed that they are interested in taking advantage of the prefinished aluminum eave / soffit construction and roof trusses which would make the Stuebner bid \$3,614,000.00 and the other low bidder, Perrotto, \$3,641,000.00 making Stuebner the lowest responsible bidder.

Councilmember Farrall stated that the Budget, Finance and Labor Committee reviewed this as well as the architects and both are making the E.R. Stuebner recommendation.

Councilmember Keib asked about the previous time this project was bid and the comparison in price. Manager DeFinis responded that the lowest bid on the previous bid documents was 3.9 million dollars.

B. Municipal Complex Geotechnical and Construction Quality Control Contract Award Discussion

Manager DeFinis informed Council that this is the Geotechnical and Construction Quality Control testing for the Municipal Complex. Manager DeFinis added that a RFP went out for this professional service and the lowest responsible bidder for this project was David Blackmore Inc. in the amount of \$61,016.00. Manager DeFinis added that the Borough has worked with this company before on previous

items for this Municipal Complex. Manager DeFinis stated the KCBA has submitted a recommendation letter in support of David Blackmore Inc.

C. Subcontractors List for Municipal Complex

Manager DeFinis informed Council that at your places was the list of subcontractors that E.R. Stuebner has submitted for this project. A discussion ensued amongst Council about the list of subcontractors submitted.

6. OLD BUSINESS:

A. PSAB Resolutions

Manager DeFinis informed Council if anyone would like to submit a Resolution for consideration at the annual conference they need to be submitted by March 11th. Manager DeFinis added that he would check with other municipalities that own electric systems in the state and see if they are interested in submitting a Resolution opposing HB 2030 such as Chambersburg did.

B. PHIRL

Manager DeFinis discussed with Council that PHIRL has requested an extension because they have not been able to secure all necessary documents from the Borough within 12 months as the Zoning Hearing Board decision stated.

Councilmember Farrall stated that he believes they need to secure this extension from the Zoning Hearing Board. Manager DeFinis stated that he will check with the Solicitor on this issue.

A discussion ensued about the Zoning Hearing Board decision and the development of the property.

C. Truck Traffic / Towamencin Township Allentown at Derstine Road

President Weierman mentioned the issues with truck traffic in Towamencin Township and the article that was in the paper restricting it in certain areas. President Weierman stated the reroute may want to be addressed as it seems the trucks will be lead back into the Borough with the new restrictions.

A discussion ensued about the truck traffic signs that were placed in the Borough on State Roads by PennDOT due to the HOP permit and dangerous intersections in Montgomery County.

D. Founder's Day 2018

Manager DeFinis stated that this year is the 110th anniversary of the Borough. Manager DeFinis added that there will be a lumberjack show at this year's event and went over details of the event.

E. Electric Finances

Manager DeFinis stated that at this the Borough is facing a large amount of delinquencies. Manager DeFinis went on to describe the delinquencies and how they occur over time during the winter months when shut offs are limited due to LIHEAP terms and conditions. Manager DeFinis went over the shut off procedure with Borough Council.

7. NEW BUSINESS:

A. Edinburgh Square Subdivision

Manager DeFinis stated that the developer received a letter from the Township and will also be receiving a will serve letter from the Borough which was communicated to the developer.

Councilmember Farrall stated that the letter from the Township was more of an information letter but will also allow the Borough to consider granting the stormwater management waiver to keep the water off the neighbor's property.

Manager DeFinis added that the developers engineer will be meeting with Norm Baron from Utility Engineers to address the electric at the development site.

Councilmember Ferguson discussed some issues he has with the design of the property and the layout of the proposed homes as well as the concern he has with the stomwater management layout.

President Weierman stated that the stormwater maintenance issue is being addressed between the developer and our Solicitors office. Manager DeFinis reviewed how this process went in the past for development in the Borough.

Councilmember Farrall stated that the developer had the right to build five homes on that property and the Borough wanted three and it was compromised for four. Councilmember Farrall explained that the development could have moved forward with no variances needed but the only reason it was requested was to allow the developer to use the R2 Zoning size parcels which fit better into the neighborhood. Councilmember Farrall stated that the developer shared previous projects he has worked on in North Wales as references to what the property look and style would be.

Manager DeFinis shared that he will send Councilmember Ferguson the picture of the first proposed sketches for the property with five homes.

B. Ordinance # 530 Peddling & Solicitation

Solicitor Harper stated that she will do a summary ad for this Ordinance and get it advertised upon approval this evening. Solicitor Harper reviewed the rules for submitting a summary advertisement in the newspaper.

C. Towamencin Avenue Reconstruction Project Phase 1 Update

Manager DeFinis stated that we are in the midst of finalizing the temporary permanent easements. Manager DeFinis added that in your packets is a recommendation letter from Bursich regarding Phase 1 of the Towamencin Avenue project. Solicitor Harper stated that the bid should not be awarded until all easements are secure.

D. Centennial Park Release

Manager DeFinis stated we have had problems getting ahold of the contractor to close out the bid documents. Manager DeFinis added the Borough has been working with the bond company and we have heard from SWERP, who was a subcontractor on the project, who has submitted a bill and wants to be paid for the project. Manager DeFinis stated that if we consider paying SWERP which is less than the contractor price in the amount of \$24,780.00 we can close out this project.

8. ACTION ITEMS:

A. Motion to Consider Advertising Ordinance 530 an Ordinance Regulating Peddling & Solicitation in Hatfield Borough.

Motion: A motion was made by Councilmember Farrall to Advertise Ordinance 530 an Ordinance Regulating Peddling & Solicitation in Hatfield Borough. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

B. Motion to Consider Awarding the Borough of Hatfield Municipal Complex Construction Contract to E.R. Stuebner with the Following Alternates; Prefinished Aluminum Eave / Soffit Construction and Roof Trusses in the amount of \$3,614,000.00.

Motion: A motion was made by Councilmember Farrall to Award the Borough of Hatfield Municipal Complex Construction Contract to E.R. Stuebner with the Following Alternates; Prefinished Aluminum Eave / Soffit Construction and Roof Trusses in the amount of \$3,614,000.00. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

C. Motion to Consider Awarding the Borough of Hatfield Municipal Complex Geotechnical and Construction Quality Control Contract to David Blackmore & Associates Inc. in the amount of \$61,016.00.

Motion: A motion was made by Councilmember Farrall to Award the Borough of Hatfield Municipal Complex Geotechnical and Construction Quality Control Contract to David Blackmore & Associates Inc. in the amount of \$61,016.00. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

D. Motion to Consider Resolution 2018-04 for the PA Small Water and Sewer Fund Grant Application.

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2018-04 for the PA Small

Water and Sewer Fund Grant Application The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

E. Motion to Consider Resolution 2018-05 for the MONTCO 2040 Implementation Grant Application.

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2018-05 for the MONTCO 2040 Implementation Grant Application. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

E. Motion to Consider Payment to SWERP in the amount of \$24,780.00 for the Centennial Park Project.

Motion: A motion was made by Councilmember Farrall to Approve Motion to Consider Payment to SWERP in the amount of \$24,780.00 for the Centennial Park Project. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

9. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Farrall to approve payment of the bills less the payment for Diane Farrall reimbursement NextERA Conference Expenses. The motion was seconded Councilmember Keib.

President Weierman asked if there were any comments or questions.

President Weierman asked about where in the budget was the expense for signs and posts and lighted crosswalks. Manager DeFinis addressed the question with \$22,000.00.

The motion was approved with a vote of 3-0-1. President Weierman abstained from the vote.

Motion: A motion was made by President Weierman to approve payment for Diane Farrall reimbursement NextERA Conference Expenses. The motion was seconded Councilmember Keib.

The motion was approved with a vote of 3-0-1. Councilmember Farrall abstained from the vote.

10. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Farrall to adjourn the Regular Meeting of February 21, 2018. The motion was seconded by Councilmember Keib and unanimously approved with a vote of 4-0. The meeting was adjourned at 9:05PM.

Executive Session Litigation and Personnel

Respectfully Submitted,
Jaime E. Snyder
Assistant Manager