

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
May 2, 2018

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) Jason Ferguson
 - () Stephen E. Keib
 - (X) John Kroesser
- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Solicitor Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis, and Assistant Manager Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to Approve the Workshop Meeting Agenda of May 2, 2018 with additions. The motion was seconded by Councilmember Kroesser and was unanimously approved with a vote of 4-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input.
No Public Input.
Media Not Present.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next Borough Council Meeting May 16, 2018 Regular Meeting @ 7:30PM at the HVFC
- Roll & Stroll is scheduled for Monday, May 14th @ 5:00PM
- HMHS is scheduled to meet May 22nd @ 7:00PM at the HVFC
- HERC is scheduled to meet May 23rd @ 8:00AM at the HVFC
- Next Planning Commission Meeting is Scheduled for Monday, June 4th @ 7:00PM at the HVFC
- The Borough Offices will be closed Monday, May 28, 2018 in Observance of the Memorial Day Holiday

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

5. Edinburgh Square Caracausa Building & Development Inc:
 - A. Review Draft Resolution for Preliminary Approval with Conditions

Manager DeFinis stated that in your packets is a draft Resolution that was based from ZHB decision, the Engineer's review letter, and input from the Solicitor and Staff along with the Planning Commission's comments and any made from Borough Council in through this process.

Manager DeFinis stated that at your places is an email correspondence regarding Mr. Caracausa, the developer's, comments from the draft Resolution.

Solicitor Harper with input from the Chad Camburn, Bursich Associates, the Borough Engineer, reviewed the draft Resolution with Borough Council addressing preliminary subdivision of four lot with phasing and what was going to happen during each phase of the development. Conditions and waivers of the draft Resolution were highlighted including the mill and overlay of W. Vine Street, the ZHB decision, the Engineer's review letter, agreement with HTMA, Phase I and II and recording of the building lots as not a building lot, the waivers, Bowers fence agreement, Endrick property agreement, restricting lot four from future development, utilities underground, permits and fees required, agreement for electric pole on lot four, developers agreement, stormwater maintenance agreement, demolition and removal of debris, traffic study reimbursement, and property maintenance and restoration.

Steve Bowers, 510 W. Vine Street spoke to Council about the fence and his discussion with Mr. Caracausa, the developer. Mr. Bowers stated that they will agree to the almond fence proposed by Mr. Caracausa.

Solicitor Harper added that the final agreement must be turned into Borough Council with specifications including model number as suggested by Councilmember Farrall.

A discussion ensued amongst Council and suggestions and changes were made to the draft Resolution and a final draft will be up for consideration at the May Regular Meeting.

6. MANAGERS REPORT: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

1. Land Use & Development Updates:
 - A. St. Mary St. Kyrillos Coptic Church / Sewer Escrow Under Review
 - B. GLC (Grace Lutheran Church) / Under Construction

- C. Gambone/Snyder Townhomes / Utility Billing – Resolved Final 6 Construction Permit issued for Borough Portion of the Project
- D. Hatfield Auto Museum / Nothing New
- E. Crystal Rose Catering / Nothing New
- F. Hattricks / Waiver of LD Request Granted / Bar enclosure installed under a building permit / Flea Market Approval Pending
- G. 122 ½ Towamencin Ave. / Access to Property / Nothing New
- H. PIRHL-Biblical Seminary Project / Zoning Application Approved - President Weierman asked about the Tax status.
- I. Edinburgh Square Subdivision / Caracausa Development

2. Utility Billing Update:

- A. Staff continues to monitor past due Electric & Sewer accounts. No Sewer disconnects are scheduled at this time.
- B. Email Billing available for Electric & Sewer Accounts. I encourage all account holders to take advantage of the cost-effective billing delivery opportunity.
- C. Borough staff has completed MunicIPAY training to receive credit card and online payments for Electric, Sewer and Real Estate Taxes. Payments can now be paid by credit card at the Borough Office or online.

3. 2018 Project Updates:

Bid Items for 2018:

- A. Centennial Park Sanitary Sewer Project / SWERP payment has been mailed.
- B. The East School Street CDBG Grant Application has been awarded by the County and along with the assistance of Bursich & Associates have advertised the bid.
- C. Towamencin Avenue Reconstruction Phase II Bid has been advertised.
- D. Second Municipal Complex Construction Meeting scheduled

4. Items of Interest:

- A. Public Power Magazine Article
- B. Borough News March 2018
- C. Law Enforcement Appreciation Event
- D. Community Night Out
- E. Non-Uniformed Pension Compliance Audits
- F. St. Maria Goretti Thank You Note
- G. Hatfield Lions Club Thank You Note

7. NEW BUSINESS / DISCUSSION ITEMS:

- A. Borough Fee Schedule Update

Manager DeFinis informed Council that we are going to try and get this updated this summer.

B. Closing of Borough Roads for the Annual Founder's Day Celebration & Community Night Out

President Weierman informed Council that both these Resolutions authorizing road closure for the events will be on the agenda at the Regular Meeting.

C. Fireworks Ordinance Update

Solicitor Harper informed Council that the draft of this Ordinance is at their places and this will limit the sale of consumer fireworks and must be approved by conditional use.

D. PSAB Conference Registration

President Weierman stated that registration must be made this month if you are attending the conference.

E. PSAB Conference Voting Delegate

President Weierman informed Council that if you are attending the conference and are interested in being the voting delegate please let the Borough know. Manager DeFinis added that the voting delegate must be decided by the next meeting.

F. National Day of Prayer Resolution

President Weierman stated this Resolution is up for consideration this evening. Manager DeFinis stated that this was started by Harry Truman and passed by every president since.

G. Council Member Keib Resignation Letter

President Weierman informed Council that there was a letter in our packets this week from Councilmember Keib as he is leaving the Borough.

H. Candidates to Fill Vacant Council Position

President Weierman stated that there is a candidate who is interested who regularly attends meetings. President Weierman added that if anyone else would be interested they should also submit written interest and there will be a discussion at the next meeting.

I. Police Week Resolution

President Weierman stated that this Resolution will be on the for consideration at the next meeting honoring fallen police officers.

J. Transfer to the Capital Projects Fund

President Weierman stated that we have some funds we would like to set aside for the June payment of the Delaware Valley Regional Finance Authority General Obligation Note. It is suggested to take \$142,000.00 from the Harleysville Bank Account and \$89,000.00 from the Electric Fund in the budget.

K. Memorial Day Parade

President Weierman informed Council about the Memorial Day Parade and invitation to participate. A discussion ensued about who was going to participate from the Borough along with the Resolution needed for the PennDOT permit.

8. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Manager DeFinis and President Weierman updated and answered questions regarding the Reports and Correspondence.

Manager DeFinis informed Council that there has been increased police presence on N. Main Street, E. Lincoln Avenue and other truck restricted roads.

Lieutenant Robertson updated and answered questions regarding the monthly Police Report.

- Monthly Investment Report
- Monthly EIT / LST Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Fire Safety Inspection Report
- Property Maintenance Report
- Zoning, Building Code Enforcement Officer & Fire Marshal Report

9. ACTION ITEMS:

A. Motion to Consider Resolution 2018-11 Recognizing the National Day of Prayer

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2018-11 Recognizing the National Day of Prayer. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 3-1. Councilmember Ferguson voted nay.

B. Motion to Accept the Resignation of Council Member Stephen E. Keib

Motion: A motion was made by Councilmember Farrall to Accept the Resignation of Council Member Stephen E. Keib. The motion was seconded by Councilmember Ferguson.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

C. Motion to Advertise Ordinance No. 531 the Fireworks Ordinance

Motion: A motion was made by Councilmember Farrall to Advertise Ordinance No. 531 the Fireworks Ordinance. The motion was seconded by Councilmember Ferguson.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

10. ADJOURNMENT:

Motion: A motion was made by Councilmember Kroesser to adjourn the Workshop Meeting of May 2, 2018. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0. The meeting adjourned at 9:20PM.

Executive Session Personnel, Litigation and Real Estate

Respectfully Submitted,
Jaime E. Snyder
Assistant Manager