

HATFIELD BOROUGH COUNCIL  
WORKSHOP MEETING  
January 2, 2019

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- (X) Kenneth V. Farrall
- ( ) Jason Ferguson
- (X) John Kroesser
- (X) Lawrence G. Stevens
  
- ( ) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Solicitor Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis, and Assistant Manager Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to Approve the Workshop Meeting Agenda of January 2, 2019 with additions. The motion was seconded by Councilmember Kroesser and was unanimously approved with a vote of 4-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input.  
No Media.

Russell Snyder of 24 S. Wayne Avenue addressed Council this evening with his concerns about nothing ever being posted in the North Penn Reporter about the Borough. Mr. Snyder added that every other municipality in the area is getting coverage except the Borough and he doesn't understand why as the Reporter is his main source for local news.

President Weierman informed Mr. Snyder that the Borough sends press releases to the North Penn Reporter with Borough updates throughout the year but cannot control what the North Penn Reporter chooses to publish. President Weierman also added that the North Penn Reporter is supplied with a list of meeting dates and times for our public meetings but that the Borough cannot make them attend only encourage them too.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next Borough Council Meeting January 16, 2019 Regular Meeting & January 30, 2019 (February Workshop) @ 7:30PM at the HVFC
- HERC is scheduled to meet Wednesday, January 23<sup>rd</sup> @ 8:00AM at the HVFC
- Next Planning Commission Meeting is Scheduled for Monday, January 28<sup>th</sup> @ 7:00PM at the HVFC
- HMHS is scheduled to meet Tuesday, January 22<sup>nd</sup> @ 7:00PM at the HVFC
- Hatfield Chamber of Commerce Luncheon is scheduled for Monday, January 28<sup>th</sup> @ 12:00PM

4. REPORTS FROM STANDING COMMITTEES AND MAYOR: NONE.

5. Edinburgh Square / Caracausa Building & Development Inc:

Manager DeFinis informed Council that the developer was sent a letter as a response to his request to move his development forward. Manager DeFinis stated that on December 28<sup>th</sup> the developer resubmitted a plan on a four-lot subdivision addressing our Engineer's concerns.

Solicitor Harper stated that since there is no sewer would Borough Council like to draft a resolution to deny the developer final approval? A discussion was held between Council and without an extension issued by the developer the Borough would have no other option but to deny the developer approval due to the lack of sewer capacity.

6. Heckler / Pletscher Plan of Simple Conveyance

Manager DeFinis informed Council that at their places is a letter form the Montgomery County Planning Commission advising Council that they have no comments on the plan of simple conveyance.

Solicitor Harper stated that she will prepare a resolution.

President Weierman asked about the correct way the letter was described and Manager DeFinis informed Council he would contact the MCPC with the inquiry.

7. Lauman Property Plan of Simple Conveyance / Subdivision

Manager DeFinis stated that he would get in touch with the developer and inform him that he has not funded the escrow, or paid the application fees and he must withdraw his

plan or Council would have to deny it as he never official withdrew the original plan once he purchases the Lauman property. Manager DeFinis added that is he working on the shared driveway easement with the neighbor for access to the property.

8. MANAGERS REPORT: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

1. Land Use & Development Updates:

- A. St. Mary St. Kyrillos Coptic Church / Sewer Escrow Under Review
- B. GLC (Grace Lutheran Church) / Construction Complete
- C. Gambone/Snyder Townhomes / Project Near Completion
- D. Hatfield Auto Museum / Nothing New
- E. Crystal Rose Catering / Nothing New
- F. 122 ½ Towamencin Ave. / Access to Property / Nothing New
- G. PIRHL-Biblical Seminary Project / Zoning-time extension approved
- H. Salter's / Woodburners Improvements
- I. Edinburgh Square Subdivision / Revised Plan Submitted
- J. Maple Avenue Proposed Development / Revised Sketch Plan
- K. Heckler / Pletscher Property Plan of Simple Conveyance

2. Utility Billing Update:

- A. Staff continues to monitor past due Electric & Sewer accounts. Sewer disconnects are scheduled for December 1<sup>st</sup>.
- B. Email Billing available for Electric & Sewer Accounts. I encourage all account holders to take advantage of the cost-effective billing delivery opportunity.
- C. Borough staff is working through minor glitches with the MuniPAY system.
- D. The Utility Billing Coordinator has experienced several issues with the system. AMI vendor interviews have been completed. Staff and Utility Engineers and finalizing system preferences.

3. 2018 Project Updates:

Bid Items for 2018:

- A. The East School Street Sanitary Project began on October 10<sup>th</sup>. Gus Meyer from Bursich has been onsite to monitor the progress. *The private lateral repair final tabulations have been sent to all participating residents All but one final costs for the project were less than originally estimated.*
- B. Towamencin Avenue Reconstruction Phase II appears to be complete. *During a final payment request a discrepancy was found in the tabulation sheet. Bursich & Blooming Glen are working on a revised tabulation sheet.*

## 4. Items of Interest:

- A. NextERA Energy Public Power Summit Save the Date
- B. APPA Legislative Rally
- C. PSAB Update
- D. Bentwood Drive Dedication Letter
- E. DVPLT Annual Report
- F. IVCC Annual Banquet
- G. Tax Assessed Value

## 9. MUNICIPAL COMPLEX UPDATE:

## A. Clerk of the Works Report

President Weierman highlighted the Clerk of the Works Report.

Manager DeFinis went over some items that have come to attention down at the building site and a discussion ensued amongst Council.

## B. Allowance Adjustment Report

Assistant Manager, Jaime Snyder went over the Allowance Adjustment report with Borough Council and noted that there will be some change order requests submitted in the near future.

## C. Payment Request No. 9 for the Municipal Complex

President Weierman stated this is for payment request No. 9 for the Municipal Complex.

## 10. NEW BUSINESS / DISCUSSION ITEMS:

## A. Information Booklet Distribution

President Weierman stated that the 2019 Information Booklets were distributed at your places.

## B. Planning Commission and ZHB Terms

Manager DeFinis stated that there are a few terms up on the Planning Commission and the Zoning Hearing Board which are on for consideration this evening as those members would like to continue to serve the Borough.

## C. Pool Advisory Board Candidate

Councilmember Farrall stated that he knows someone interested in serving on the Pool Advisory Board who has sent an email to the Manager requesting to serve.

Manager DeFinis stated that this will be on for consideration at the Regular Meeting.

**11. OLD BUSINESS:**

**A. REPORTS AND CORRESPONDENCE:**

Manager DeFinis and President Weierman updated and answered questions regarding the Reports and Correspondence. Lieutenant Robertson from the Hatfield Township Police Department reviewed the monthly police report and addressed any questions. A letter from Chief Tierney was also addressed with Council.

- Monthly Investment Report
- Monthly EIT / LST Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Zoning Officer, Building Code, Property Maintenance Report
- Fire Marshal / Fire Safety Inspection Report
- Pool Advisory Board Report

**12. ACTION ITEMS:**

A. Motion to Consider Appointing D. Glenn Snyder and Lawrence G. Stevens to the Planning Commission for a four-year term to end on December 31, 2022.

Motion: A motion was made by Councilmember Farrall to Appoint D. Glenn Snyder and Lawrence G. Stevens to the Planning Commission for a four-year term to end on December 31, 2022. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

B. Motion to Consider Appointing Paul Mullin as the Zoning Hearing Board Alternate for a four-year term to end on December 31, 2022.

Motion: A motion was made by Councilmember Farrall to Appoint Paul Mullin as the Zoning Hearing Board Alternate for a four-year term to end on December 31, 2022. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

13. ADJOURNMENT:

Motion: A motion was made by Councilmember Kroesser to adjourn the Workshop Meeting of January 2, 2019. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0. The meeting adjourned at 8:21PM.

*Executive Session Personnel, Litigation and Real Estate*

Respectfully Submitted,  
Jaime E. Snyder  
Assistant Manager