

HATFIELD BOROUGH COUNCIL  
WORKSHOP MEETING  
March 4, 2020

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
  - (X) John Kroesser, Vice President
  - (X) Salvatore DiLisio Jr.
  - (X) Jason Ferguson
  - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Solicitor Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis, and Assistant Manager Jaime E. Snyder

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to Approve the Workshop Meeting Agenda of March 4, 2020. The motion was seconded by Councilmember Kroesser and was unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input.  
No Public Comment.  
Media Not Present.

3. ANNOUNCEMENTS:

- Next Council Meeting is March 18<sup>th</sup> Regular Meeting @ 7:30PM
- HCC is scheduled to Meet March 23<sup>rd</sup> @ Noon
- HMHS is scheduled to meet March 24<sup>th</sup> at the Fire Co. @ 7:00PM
- HERC is scheduled to meet March 25<sup>th</sup> @ 8:00AM
- The Planning Commission is scheduled to meet March 30<sup>th</sup> @7:00PM

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Utilities Committee: Met with Brooks and AMP on a conference call and had a conversation about the Behind the Meter (BTM) Generation Project. Brooks had

March 4, 2020

submitted some questions that they wanted answered and a time frame for the project was discussed.

5. MANAGERS REPORT: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

1. Land Use & Development Updates:

- A. St. Mary St. Kyrillos Coptic Church / Sewer Escrow Under Review
- B. GLC (Grace Lutheran Church) / Construction Complete
- C. Gambone/Snyder Townhomes / Project Near Completion
- D. Hatfield Auto Museum / Nothing New
- E. Crystal Rose Catering / Sold
- F. 122 ½ Towamencin Ave. / Access to Property / Nothing New
- G. PIRHL-Biblical Seminary Project / -Withdrawn
- H. Salter's – Bought Old Firehouse – Plans to renovate
- I. Edinburgh Square Subdivision / Extension Granted
- J. 369 Edgewood Drive Fence Permit / Under Review
- K. SEPTA Property / Lease Agreement to be Extended - third
- L. Bennett's Court L.D. – Preliminary Plans Withdrawn

2. Utility Billing Update:

- A. Staff continues to monitor past due Electric & Sewer accounts. Residents are being sent reminders for PAST DUE ACCOUNTS. Liens are going to issue for past due accounts.
- B. Email Billing available for Electric & Sewer Accounts. I encourage all account holders to take advantage of the cost-effective billing delivery opportunity.

3. 2020 Project Updates:

- A. East Lincoln Avenue Bridge – Meeting this morning – project moving forward
- B. Curb Ramp Bids are being reviewed

4. Items of Interest:

- A. PSAB Conference
- B. PSAB Voting Delegate
- C. HMHS Renovations
- D. AMP SELECTS JOLENE THOMPSON AS NEW PRESIDENT CEO

5. AMP R.I.C.E. BTM Peaking Project – spoke about previously

6. PMEA Update – Gross Receipts Tax

7. AMI UPDATE

8. HTMA Interceptor Update

March 4, 2020

Councilmember Ferguson asked questions regarding the AMI Replacement Project and the notification we will be giving customers when we swap out their meters. Manager DeFinis outlined the process for customer notification.

Councilmember Stevens invited all who were interested in a tour to come down to the HMHS new building.

President Weierman informed Council and Mayor Kaler that Manager DeFinis was nominated for the National Seven Hats award and is receiving the award at the June APPA Conference.

#### 6. NEW BUSINESS / DISCUSSION ITEMS:

##### A. ADA Ramps & Curbs Bid Results

Manager DeFinis outlined the review received by the Engineer and Solicitor. Solicitor Harper stated some bids were incomplete and her and the Borough Engineer, Chad Camburn, are reviewing the submitted documents.

##### B. HVFC Alert Signal Update

Manager DeFinis stated that the Hatfield Volunteer Fire Company is looking to post some type of notification alert that will notify cars when a fire truck is pulling out of the station. Manager DeFinis added that he met with Representative Malagari, Aaron Bibro, Township Manager, PennDOT, and the representative from the Fire Company and will work on a PennDOT grant to get this up. Manager DeFinis stated that Aaron will take the lead on the grant application and it is estimated a 30% split between both municipalities.

##### C. Resolution 2020-05 Transfer of Funds

President Weierman reviewed Resolution 2020-05 and stated this was money from investment funds to pay for the HTMA Interceptor Project. Manager DeFinis stated that this project was budgeted for 2020.

##### D. No Not Knock Ordinance No. 536

Manager DeFinis stated that this Ordinance is keeping in line with the standards and going along with the Township Ordinance for Public Safety purposes. Solicitor Harper went over the additions she made to the Soliciting Ordinance with Borough Council and discussion ensued.

March 4, 2020

#### E. Trash Collection Contract

Manager DeFinis stated that the Solicitor took time to review and has notes on this issue. Solicitor Harper stated that she looked into referendums on the ballot and stated that it would not be allowed. Council discussed the options for a single trash hauler and Manager DeFinis added that the Borough will continue to reach out to residents for their feedback.

#### F. Edinburgh Square Land Development

Manager DeFinis stated that he would like to move forward with this discussion on Monday with the Planning Commission. Manager DeFinis outlined that the developer has preliminary approval for four lot subdivision which was granted May of 2018 and in June of 2018 he was then granted a two-phase subdivision and approval to start phase one. Manager DeFinis stated that the Solicitor and Engineer recommend moving forward with four lot subdivision and for the developer to fund escrow accounts for improvements and fees. A discussion ensued amongst Council about this development.

#### G. Resolution 2020-06 DVRPC TCDI Grant

Assistant Manager Jaime Snyder outlined this Resolution for the DVRPC Grant Application for the Liberty Bell Trail to Borough Council.

#### H. Planning Commission Vacancy

Manager DeFinis spoke about the Vacancy on the Planning Commission and interested candidates.

#### I. DCNR Edgewood Park Grant

Assistant Manager Jaime Snyder spoke about a DCNR Grant available for small communities. Assistant Manager Snyder stated that this would be used to upgrade Edgewood Park Equipment since this equipment was the oldest and is always spoken about in the Borough's yearly insurance reports.

### 7. OLD BUSINESS:

#### A. REPORTS AND CORRESPONDENCE:

March 4, 2020

Manager DeFinis and President Weierman updated and answered questions regarding the Reports and Correspondence. Lieutenant Robertson answered questions regarding the Police Report.

- Monthly Investment Report
- Monthly EIT / LST Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Zoning Officer, Building Code, Property Maintenance Report
- Fire Marshal / Fire Safety Inspection Report
- Pool Advisory Board Report

8. ACTION ITEMS:

A. Motion to Consider Resolution 2020-05 Transferring Funds from Harleysville Bank to the Borough Sewer Fund for the HTMA Interceptor Repair Project.

Motion: A motion was made by Councilmember Kroesser Approve Resolution 2020-05 Transferring Funds from Harleysville Bank to the Borough Sewer Fund for the HTMA Interceptor Repair Project. The motion was seconded by Councilmember Stevens.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

B. Motion to Consider Advertising Draft Ordinance 536 No-Knock Ordinance

Motion: A motion was made by Councilmember Kroesser to Approve Advertising Draft Ordinance 536 No-Knock Ordinance. The motion was seconded by Councilmember Ferguson.

March 4, 2020

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

9. ADJOURNMENT:

Motion: A motion was made by Councilmember Kroesser to adjourn the Workshop Meeting of March 4, 2020. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 5-0. The meeting adjourned at 9:03PM

*Executive Session Personnel, Litigation and Real Estate*

Respectfully Submitted,  
Jaime E. Snyder  
Assistant Manager