

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
January 18, 2012

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Catherine M. Harper, Solicitor, Timoney Knox and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of January 18, 2012. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. The media was present.

Solicitor Catherine M. Harper presented Council with a framed picture of Mayor Kaler, III comforting Stepping Stones Nursery School and Day Care Center director Lori Bezanis at Grace Evangelical Lutheran Church educational building that was taken during the fire on New Year's Eve. Solicitor Harper informed Council the picture epitomize what the Borough stands for.

President Weierman informed Council the new flags at Electric Plant park was very impressive with the lights shining on them.

3. APPROVAL OF THE MINUTES

Motion to approve the Minutes of December 7, 2011 Workshop and the December 21, 2011 Regular Meetings.

Motion: A motion was made by Councilmember Moyer to approve the Minutes of December 7, 2011 Workshop and

December 21, 2012 Regular Meetings. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Month's Council meetings, Workshop February 1st & Regular meeting February 15th 2012 @ 7:30 PM.
- HERC is scheduled to meet February 22nd, 2012 @ 8:00 A.M., followed by the Task Force @ 8:30 A.M. and the Business Owners for the Taste of Hatfield.
- The Planning Commission is scheduled to meet January 9th, 2012 @ 7:00 P.M.
- The Borough Offices will be closed December 30th & January 2, 2012 in observance of New Years.

President Weierman informed Council the Borough Association Dinner Meeting is hosted by Telford, Souderton & Hatfield Borough on Thursday, January 26, 2012. Please forward your response to Manager DeFinis.

Recycling: Mayor Kaler, III informed Council he attended the Recycling Meeting and the paper work has been accepted and is being processed. Everything is in order. A check for the 2009 recycling grant will be forthwith. As discussed previously there will be a reduction in the 2010 recycling grant amount. A letter and information will be forwarded to Manager DeFinis.

5. OLD BUSINESS:

HERC is scheduled to meet January 25, 2012 8:00 AM followed by the Task Force @ 8:30 AM, followed by a business owners meeting to discuss the new Taste of Hatfield format.

Manager DeFinis updated Council on the new name change and moving the Taste Of Hatfield from one block to the entire borough. The new format will encourage residents and outside people to visit all the borough businesses. There has been a very good response from business owners to display their products and services. Outside vendors can also have a table and there will be entertainment. A service will be available for people that cannot get around and see everything the borough has to offer. The Committee is developing a budget and will send out sponsorships. The business owners will meet after the January 25th Task Force meeting to discuss the name change and to pull everything together for the event in May. Manager DeFinis updated Council on the new format for the electric drawing held at the event. A discussion ensued.

Manager DeFinis answered questions regarding road closures and contact the Police Department.

6. NEW BUSINESS: Manager DeFinis made the following announcements:

- The Zoning Hearing Board Hearing for the Application of Penn Street Realty has been scheduled for Tuesday, January 31, 2012 at 7:00 PM. A discussion ensued.
- The 2012 / 2013 Mowing Contract will be presented at the February 1, 2012 meeting for approval of advertisement.
- Manager DeFinis will complete the questionnaire survey from Amp and will forward to Council for review.
- The codification is well under way. Solicitor Harper and Manager DeFinis will review the letter and update Council.
- APPA is having their annual support rally in Washington, D.C., Manager DeFinis will forward information to Council.
- The PSAB conference will be held in Seven Spring, PA., information will follow by February 1, 2012 for anyone that would like to attend.
- The Winter Blast is Saturday, January 28, 2012, Hatfield Borough is a sponsor.

7. ACTION ITEMS: There were no Action Items.

8. Motion to Approve Payment of the Bills. President Weierman and Manager DeFinis reviewed and answered questions on the Revised Bill List.

Motion: A motion was made by Councilmember Moyer to Approve Payment of the Revised Bill List. The motion was seconded by Councilmember Farrall and approved with a vote of 5-0.

9. Motion to Approve Payroll. President Weierman asked if there were any questions or comments on the Payroll. There were no comments or questions.

Motion: A motion was made by Councilmember Moyer to Approve Payroll. The motion was seconded by Councilmember Stevens and approved with a vote of 4-0-1. Councilmember Farrall abstained from the vote.

Public Safety: Deputy Chief Tierney handed out the Hatfield Borough Police Statistic Breakdown. Council reviewed the report.

Mayor Kaler, III, informed Council the Police Department went over and above with their assistance at the Church fire. Council thanked Deputy Chief Tierney and informed him that the Police Departments efforts are very much appreciated.

10. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of January 18, 2012. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 7:57 PM.

There was No Executive Session

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

BOROUGH COUNCIL
REORGANIZATION / WORKSHOP MEETING
January 3, 2012
7:00 PM

SWEARING IN
COUNCILMEMBER KENNETH V. FARRALL
COUNCILMEMBER BRYAN A. MOYER

THE HONORABLE KENNETH DEATELHAUSER
PRESIDING

7:00 p.m. Swearing in of Councilmember Kenneth V. Farrall
Swearing in of Councilmember Bryan A. Moyer

The Honorable Kenneth Deatelhauser opened the Swearing In of Councilmember's Kenneth V. Farrall and Councilmember Bryan A. Moyer at 7:00 PM on January 3, 2012. Councilmember Kenneth V. Farrall and Councilmember Bryan A. Moyer took the Oath of Office.

Councilmember's, Mayor Kaler, III, and Manager DeFinis congratulated Councilmember's Farrall and Moyer.

CALL TO ORDER: Mayor Robert L. Kaler, III called the Reorganization / Workshop Meeting to Order at 7:04 PM.

ROLL CALL

(X) John H. Weierman
(X) Kenneth V. Farrall
(X) John Kroesser
(X) Bryan A. Moyer
(X) Lawrence G. Stevens

(X) Mayor Robert L. Kaler, III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler, Manager Michael J. DeFinis, Patrick M. Hitchens, Timoney Knox and Assistant Secretary Linda L. Watts.

PLEDGE OF ALLEGIANCE

NOMINATION AND ELECTION OF COUNCIL PRESIDENT: Mayor Kaler, III, informed Council at this time Chair will recognize nominations for Council President.

Motion: A motion was made by Councilmember Moyer to nominate John H. Weierman as Council President. The nomination was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

Motion to Close the Nominations for President.

Motion: A motion was made by Councilmember Stevens to close the nominations. Councilmember Moyer seconded the motion and was unanimously approved with a vote of 5-0.

NOMINATION AND ELECTRICION OF VICE PRESIDENT: Mayor Kaler, III informed Council at this time Chair will recognize nominations for Vice President.

Motion: A motion was made by Councilmember Moyer to nominate Kenneth V. Farrall as Vice President. The nomination was seconded by Councilmember Stevens and unanimously approved with a vote of 5-0.

Motion to Close the Nominations for Vice President.

Motion: A motion was made by Councilmember Stevens to close the nominations. Councilmember Moyer seconded the motion and was unanimously approved with a vote of 5-0.

APPOINTMENT OF VACANCY BOARD CHAIR: Mayor Kaler, III informed Council at this time Chair will recognize nominations for Vacancy Board Chair.

Motion: A motion was made by Councilmember Farrall to appoint Stephen Keib as Vacancy Board Chair. The motion was seconded by Councilmember Moyer.

Mayor Kaler, III, asked if there were any other nominations. There were none.

Hearing none the motion was unanimously approved with a vote of 5-0.

Motion to Close the Nominations for Vacancy Board Chair.

Motion: A motion was made by Councilmember Farrall to close the nominations for Vacancy Board Chair. The motion was seconded by Councilmember Weierman and unanimously approved with a vote of 5-0.

Mayor Kaler, III informed Council Stephen Keib has consented to fill the Vacancy Board Chair position.

Mayor Kaler, III congratulated John H. Weierman on his position as Borough Council President and turned the gavel back to Council President Weierman.

President Weierman congratulated Kenneth V. Farrall on his position as Council Vice President.

COMMENCEMENT AND APPROVAL OF MEETING AGENDA

1. Motion to Approve the January 3, 2012 Workshop Meeting Agenda.

Motion: A motion was made by Councilmember Farrall for Commencement and Approval of Meeting Agenda, January 3, 2012 Workshop Meeting Agenda as presented. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

President Weierman thanked the Hatfield Volunteer Fire Department, Souderton, Telford and Colmar for their work at the New Year's Eve fire at Grace Evangelical Lutheran Church.

Mayor Kaler, III informed Council there was one minor injury and congratulated the Police Department, Manager and Public Works Department for the cooperation and decision making. The Church has received a lot of support and appreciates what the Borough has done.

2. PUBLIC INPUT: President Weierman asked if there were any comments or questions.

James Evangelisto resident at 500 W. Vine Street informed Council that he had an incident with the paving of his driveway and was unaware that he needed a permit and would like Council to repeal the two fines.

Manager DeFinis updated Council on the action taken due to the lack of cooperation by the contractor and for the health safety and welfare of Borough residents by himself and the Zoning Officer. A discussion ensued.

President Weierman informed Mr. Evangelisto a decision would be made and forwarded to Mr. Evangelisto.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- The Planning Commission will meet January 9, 2012 at 7:00 PM.
- The next Council Meeting is January 18, 2012 at 7:30 PM.
- HERC will meet January 25, 2012 at 8:00 AM followed by the Task Force at 8:30 AM. followed by a business owner's meeting to discuss the new Taste of Hatfield format.

4. ACTION ITEMS:

Motion to, Appoint Catherine M. (Kate) Harper of Timoney Knox, LLP as the Borough Solicitor for general legal service.

Motion: A motion was made by Councilmember Farrall to Appoint Catherine M. (Kate) Harper of Timoney Knox, LLP as the Borough Solicitor for general legal service. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

Motion to, Appoint Charles F. Wheatley of Wheatley & Ranquist P.A. as the Borough Solicitor for utility legal services.

Motion: A motion was made by Councilmember Farrall to Appoint Charles F. Wheatley of Wheatley & Ranquist P.A. as the Borough Solicitor for utility legal services. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

Motion to, Appoint Bursich Engineering as the Borough Engineer for general engineering services.

Motion: A motion was made by Councilmember Farrall to Appoint Bursich Engineering as the Borough Engineer for general engineering services. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

Motion to, Appoint Utility Engineers as the Borough Engineer for utility services.

Motion: A motion was made by Councilmember Farrall to Appoint Utility Engineers as the Borough Engineer for utility services. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

5. **Motion:** Re-appointment of Michelle Kroesser as Planning Commission Member to a four year term to expire December 31, 2015.

Motion: A motion was made by Councilmember Farrall for Re-Appointment of Michelle Kroesser as Planning Commission Member to a four year term to expire December 31, 2015. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

Motion: Re-appointment of Jim Rudolph as Zoning Hearing Board Member to a one year term to expire December 31, 2012.

Motion: A motion was made by Councilmember Farrall for Re-appointment of Jim Rudolph as Zoning Hearing Board Member to a one year term to expire December 31, 2012. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

Motion: Re-appointment of John Pedrazzani as Zoning Hearing Board Member to a two year term to expire December 31, 2013.

Motion: A motion was made by Councilmember Farrall for Re-appointment of John Pedrazzani as Zoning Hearing Board Member to a two year term to expire December 31, 2013. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

Motion: Re-appointment of Daniel Ruch as Zoning Hearing Board Member to a three year term to expire December 31, 2014.

Motion: A motion was made by Councilmember Farrall for Re-appointment of Dan Ruch as Zoning Hearing Board Member to a three year term to expire December 31, 2014. The motion was seconded by

Councilmember Moyer and unanimously approved with a vote of 5-0.

6. MOTION OF APPOINTMENTS TO THE POOL ADVISORY COMMITTEE

Motion: A motion was made by Councilmember Farrall to Appointment Benita McCabe to the Pool Advisory Committee. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

7. REPORTS OF STANDING COMMITTEES: President Weierman ask if any Committee Chair had a report.

Public Safety: Councilmember Moyer informed Council the Public Works Department phenomenal job during the New Year's Eve fire.

Mayor Kaler, III, informed Council the Police Department went over and above their line of work and were there the whole time. There was a car in the area every hour.

8. MANAGER'S REPORT

General Report and Project Updates.

Manager DeFinis informed Council the budget inter-fund transfer was made and the EIT collection met the projected target.

Manager DeFinis thanked the Mayor for taking the responsibility and doing the interviews at the fire.

9. OTHER BUSINESS: President Weierman asked if there were any Other Business. There was none.

10. ADJOURNMENT:

Motion: A motion was made by Councilmember Moyer to adjourn the January 3, 2012 meeting. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 7:32 PM.

EXECUTIVE SESSION:

Respectfully Submitted
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
February 15, 2012

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Catherine M. Harper, Solicitor, Timoney Knox and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of February 15, 2012 with additions. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was present.

Manger DeFinis informed Council members the Borough Association Dinner Meeting for February was cancelled.

3. APPROVAL OF THE MINUTES

Motion to approve the Minutes of January 3, 2012 Re-Organization / Workshop and the January 18, 2012 Regular Meeting.

Motion: A motion was made by Councilmember Moyer to approve the Minutes of January 3, 2012 Re-Organization / Workshop and the January 18, 2012 Regular Meeting. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Month's Council meetings, Workshop March 7th & Regular meeting March 21st, 2012 @ 7:30 PM.
- HERC is scheduled to meet February 22nd, 2012 @ 8:00 A.M.
- The Planning Commission is scheduled to meet March 5th, 2012 @ 7:00 P.M.

5. OLD BUSINESS:

There was no Old Business.

6. NEW BUSINESS: President Weierman asked if there were any New Business.

Public Safety: Deputy Chief Tierney handed out the Police Statistic Breakdown Report.

Recycling: Mayor Kaler, III informed Council he attended the Recycling Meeting, February 7, 2012 and presented the 2009 recycling check to Council in the amount of \$11,368.09. Mayor Kaler updated Council on the reduction in the performance grants earned by municipal applicants and how the money is distributed. Mayor Kaler forwarded information to Manager DeFinis for HTV and the Newsletter and answered questions regarding the Borough trash haulers recycling cardboard.

7. ACTION ITEMS:

A. Motion to advertise the 2012 Joint Materials bid for Stone Aggregate and Bituminous Concrete for the Borough of Hatfield and Hatfield Township.

Motion: A motion was made by Councilmember Moyer to advertise the 2012 Joint Materials bid for Stone Aggregate and Bituminous Concrete for the Borough of Hatfield and Hatfield Township. The motion was seconded by Councilmember Farrall.

President Weierman informed Council the bid was reviewed at the last meeting.

The motion was unanimously approved with a vote of 5-0.

B. Motion to advertise the 2012 Joint Micro-surfacing bid for the Borough of Hatfield and Hatfield Township.

Motion: A motion was made by Councilmember Moyer to advertise the 2012 Joint Micro-surfacing bid for the Borough of Hatfield and Hatfield Township. The motion was seconded by Councilmember Farrall.

President Weierman informed Council a full breakdown was reviewed at the last meeting. Manager DeFinis informed Council the additions were completed.

The motion was unanimously approved with a vote of 5-0.

C. Motion to release the Moser Group Sanitary Escrow for the Garfield Avenue Project., upon receipt of the required security for maintenance.

Motion: A motion was made by Councilmember Moyer to release the Moser Group Sanitary Escrow for the Garfield Avenue Project., upon receipt for the required security for maintenance. The motion was seconded by Councilmember Farrall.

Manager DeFinis answered questions regarding the retain age.

The motion was unanimously approved with a vote of 5-0.

D. Motion to approve payment of an invoice for \$150.00 to All Points Reporting for recording a Zoning Board Hearing September 29, 2009.

Motion: A motion was made by Councilmember Moyer to approve payment of an invoice for \$150.00 to All points Reporting for recording a Zoning Board Hearing September 29, 2009. The motion was seconded by Councilmember Farrall.

President Weierman reviewed the invoice with Manager DeFinis and updated Council on the terms.

The motion was unanimously approved with a vote of 5-0.

8. Motion to Approve Payment of the Bills. President Weierman and Manager DeFinis reviewed the Revised Bill List.

Motion: A motion was made by Councilmember Moyer to Approve Payment of the Revised Bill List. The motion was seconded by Councilmember Farrall and approved with a vote of 5-0.

Manager DeFinis informed Council Staff has been working on the delinquent utility collection spearhead by Assistant Secretary Linda Watts and updated Council on the delinquent electric collections, the amount collected, the outstanding amounts, and payment arrangements.

Solicitor Harper informed Council the non-sufficient funds check collection by Assistant Secretary Linda Watts is going well following the format of sending notice and informing the Solicitor of the NSF checks.

9. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of February 15, 2012. The

motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:54 PM.

Executive Session:

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
February 1, 2012

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Catherine M. Harper, Solicitor, Timoney Knox and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of February 1, 2012. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no Public Input. The media was present.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Month's Council meetings, February 15, 2012 Regular meeting @ 7:30 PM.
- HERC is scheduled to meet @ 8:00 A.M., February 22, 2012.

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Utilities: Councilmember Farrall updated Council on the decision may at the end of last year to participate in the AMP Fremont Energy Center program. Lower utility cost have been created by the AFEC, a power plant partially owned by a collection of municipalities and agencies throughout several states, including the Borough of Hatfield. Residents of the Borough will benefit from Council's decision to take part ownership. The Borough has a lower cost of generation of electric and can pass that onto the residents. The 707 megawatt plant, located in Columbus, Ohio utilizes natural gas-fired

turbines to generate electricity. The plant was brought on line January 21, 2012. The facility will provide intermediate power-energy needed from Monday to Friday during the 16 highest demand hours to participating AMP member communities. The process reduces the amount of carbon emissions at the plant by approximately 50 percent.

Manager DeFinis answered question on EPPG and how many are members.

Manager DeFinis updated Council on the two pedestrian safety crossing signs.

5. MANAGERS REPORT: Manager DeFinis made the following announcements:

- No response on the ARLE application for LED traffic signals and battery backup systems from PENN DOT.
- After the January 25th HERC & Task Force meetings, Borough business owners were invited to a meeting to discuss the expansion of the Experience Hatfield event. The event format, entertainment and advertising package were discussed. The next meeting is scheduled for February 15th at 8:30 AM.
- PennDOT is moving forward with the paving of West Broad and South Main Streets in the Borough. Fred Leister, Mark Mattucci and I are assessing the Boroughs obligation associated with this project.
- A Preliminary Application for updating the HERC Marketing Brochure and signs for the Borough was submitted to the Montgomery County Revitalization Board. The \$20,000.00 Grant application is an 80/20 split. Information was forwarded last Friday that the revitalization program has been put on hold and will not be funded.
- Several residents on West Vine Street have been notified via registered mail of their costs associated with sidewalk and curb repairs due to the road work performed this past November. Treasurer Diane Farrall and I will continue to monitor the situation.
- The Boroughs Auditor Larson Allen performed their field work the week of January 23rd for the 2011 year end municipal audit. Most items were readily available for their inspection. There are a couple of items that will be supplied to the auditor soon.
- Trollinger Consulting Group provided the fourth quarter / year end Defined Benefit Pension Plan Report along with the Asset Fee invoice as requested by Council. This information is one of the missing pieces of the Larson Allen field work performed the week of January 23rd. Treasurer Diane Farrall has since passed this information on to the auditor.
- I have emailed the PSAB Annual Conference information to all of Council. Let me know if you have any interest.
- Assistant Secretary Linda Watts and I will be attending the 2012 Community Conservation Partnerships Grants Workshop February 22nd in Norristown.
- Fire Safety Notices have gone out and the Code Enforcement Officer will schedule inspections for this year.
- Liquid Fuels was submitted to PennDOT.
- Manager DeFinis will attend the EPPG seminar to look at a term contract.

- Manager DeFinis received the package for experience Hatfield from WNPG and will advertise the event and sponsor the event.
- Manager DeFinis attended the Harrisburg State Official Day and gathered information regarding enhancing harvest day and the farmers market.

6. NEW BUSINESS:

A. 2012-2013 Mowing Bid - President Weierman informed Council a full outline of the bid package is in the packet.

B. AMP (AFEC) 2012 Tax Questionnaire - Manager DeFinis updated Council on the AFEC 2012 Tax Questionnaire.

C. 2012 Material Bid and 2012 Micro-Surfacing Bid- Manager DeFinis informed Council the Material Bid and Micro-Surfacing Bid will be on the next agenda for advertising. A full outline of the bids are in the packet.

D. Moser Subdivision Sanitary Escrow Release Request - Manager DeFinis updated Council on the Moser Subdivision escrow release request.

E. Penn Street ZHB Decision - Manager Definis informed Council the Zoning Hearing was continued due to an unavoidable emergency. The Zoning Hearing Board met and reorganized.

F. All Points Reporting Payment Request - Manager Definis updated Council on the payment request.

G. 2012 Estimated Assessed Tax Valuation - President Weierman updated Council on the 2012 Estimated Assessed Tax Valuation report.

H. NPWA Tank in Township - Councilmember Farrall updated Council on NPWA preparing three tank sites and the placement of the Borough Holiday Star on top of one of the tanks. Councilmember Farrall suggested a representative from Borough Council should attend the formal hearing to testify to all the benefits the star represents to the Borough and its residents.

Councilmember Farrall answered questions regarding variances and the height of the new tanks.

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE: President Weierman and Manager DeFinis reviewed the Reports and Correspondence and answered questions.

- Monthly Investment Report
- Monthly EIT Report
- Police Department Report
- Fire Department Report

- Public Works Department Report
- Engineering Report.

President Weierman thanked Manger DeFinis for hosting the Borough Association Dinner Meeting. It was well attended.

8. ACTION ITEMS:

A. Motion to Advertise the 2012 – 2013 Mowing Bid.

Motion: A motion was made by Councilmember Farrall to Advertise the 2012 – 2013 Mowing Bid. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

9. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of February 1, 2012. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:13 PM.

EXECUTIVE SESSION: Litigation and Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
March 7, 2012

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Catherine M. Harper, Solicitor, Timoney Knox and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of March 7, 2012 with changes and additions. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input.

Boy Scout Troop 610 Member, Trevor Nentwig was present at the March 7, 2012 Council Meeting and informed Council he is working towards earning his Citizenship Badge.

President Weierman congratulated Trevor on his efforts.

The media was present.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Month's Council meetings, March 21, 2012 Regular meeting @ 7:30 PM.
- HERC is scheduled to meet @ 8:00 A.M., March 28, 2012.

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Public Safety: Councilmember Moyer informed Council the Pennsylvania No Texting Law goes into effect tonight at 12:01a.m.

Recycling: Mayor Kaler, III, informed Council he attended the Recycling Meeting on March 6, 2012 and updated Council on House Bill 1934. Mayor Kaler presented Council and Manager DeFinis the February 2012 Report and meeting information packet. A discussion ensued.

Manager DeFinis answered questions regarding leaf bag information.

5. MANAGERS REPORT: Manager DeFinis made the following announcements:

- EXPERIENCE HATFIELD WILL BE HELD Monday, May 7th, 5 to 8 PM. Volunteers are needed to man the information & raffle table.
- Tri-State Grouting has been retained to jet & televise the 1600 lineal feet of 15-24 inch storm sewer pipe. Engineer Mark Mattucci contracted 3 companies for quotes and Tri-State is the only company to respond. The Unit Price contract is for \$5,900.00. Manager DeFinis answered question on how much storm sewer and inlet need replaced.
- The Borough received \$29,514.60 the reimbursement for the final payment request on the Sewer Lateral repair project. With this final payment Treasurer Diane Farrall & I will proceed with closing out the Army Corps of Engineers appropriation.
- The Borough Received \$2,450.00 reimbursement from PENN Dot for the sinkhole repairs performed March 2011. This was the final piece of share of the signage.
- NIMS Training. Manager DeFinis updated Council on who should go to training.
- Anyone wishing to attend the PSAB Conference April 29 – May 2 at Seven Springs Mountain Resort let me know. The Registration deadline is April 16th and the room reservation deadline is April 2nd.
- Peter Bostock the owner of the former OSCO is working on leasing the building. A potential use for the property is an indoor sports complex. Manager DeFinis answered questions regarding changing the use and additional parking. Solicitor Harper suggested having the Zoning Officer forward information to Mr. Bostock.
- The Montgomery County Department of Public Safety 2011 Annual Report is on file here at the Borough Office.
- Manager DeFinis updated Council on PMEA House Bill 2061.
- Manager DeFinis attended the EPPG conference. Nine companies are looking to deliver power to the Borough with a full array of power options. The market has changed dramatically.
- Manager DeFinis updated Council on the Zoning Hearing in the Township regarding the water tower and the placement of the Borough Star. The star was approved and the Borough will maintain the star.

6. NEW BUSINESS:

D. George Didden Greenhouses request for waiver of Land Development.

Manager DeFinis informed Council Kenneth Ruch has submitted a letter and diagram of what the storage facilities at 64 West Vine Street would look like. Didden's owns the property that borders 64 West Vine Street on three sides and are proceeding with a deed of consolidation that will incorporate this property in to the existing 15 acre tract.

Solicitor Harper suggested the Zoning Officer review the property location and make sure there are no zoning violations or anything is needed for storm water run-off.

Councilmember Farrall updated Council on the property history.

Manager DeFinis informed Solicitor Harper and Council a review the property and requirements with the Borough Engineer and Zoning Officer is in process.

Council directed Manager DeFinis to move forward with Solicitor Harper to draft a resolution.

A. 2012 – 2013 Mowing Bid Results.

Manager DeFinis informed Council the Mowing bid was advertised twice. Manager DeFinis reviewed the bid results and apparent lowest responsible bidder with Council.

B. DePaul and Company Retainage release request.

Manager DeFinis updated Council on DePaul and Company retainage release request for the West Vine Street 2011 Handicap Ramp Project and answered questions regarding the surety bond.

C. Wheatley & Ranquist Invoices.

Manager DeFinis updated Council on the change of billing. Manger DeFinis informed Council a full break-down of what was done, expenses and accounting was requested and received. Wheatly & Ranquist will now do the billing in-house. A discussion ensued.

E. SEPA Lease Agreement.

Solicitor Harper informed Council SEPTA is willing to lease the Borough the lot for \$1 a year for 25 years. Solicitor Harper informed SEPTA the Borough is not ready to build a parking lot and asked for an extension and SEPTA will work thorough it and has been very accommodating.

F. EOP Update.

Manager DeFinis informed Council Robert L. Kaler, IV, Fire Marshall is working on updating the EOP manual.

G. 2012 Materials Bid for Stone Aggregate and Bituminous Concrete and Micro-surfacing bid.

Manager DeFinis updated Council on the Micro-surfacing bids and the lowest responsible bidder for stone and the location of the bidder. Manager DeFinis will review the bids with Hatfield Township.

Solicitor Harper answered questions regarding the bidding acceptance or rejection and advertising. A discussion ensued.

H. Memorial Day Parade Request.

Manager DeFinis informed Council he received information regarding the Annual Memorial Day Parade to be held on May 28, 2012. Manager DeFinis updated Council on the parade permit process with PennDOT.

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE: President Weierman and Manager DeFinis reviewed the Reports and Correspondence and answered questions.

- Monthly Investment Report
- Monthly EIT Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Fire Safety Inspection Report
- MCBA Dinner Meeting

President Weierman informed Council the EIT collections is on pace with last year.

8. ACTION ITEMS: There were no Action Items.

9. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of March 7, 2012. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:35 PM.

EXECUTIVE SESSION: Litigation and Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
March 21, 2012

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - () Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Catherine M. Harper, Solicitor, Timoney Knox and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of March 21, 2012 with changes. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 4-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input.

Rob Roy and Matt Ament from Troop 610 were present and informed Council they are working on earning their Citizenship and Community badge.

Council commended Rob and Matt on their commitment.

The media was present.

3. APPROVAL OF THE MINUTES

Motion to approve the Minutes of February 1, 2012 Workshop and the February 15, 2012 Regular Meeting.

Motion: A motion was made by Councilmember Moyer to approve the Minutes of February 1, 2012 Workshop and the February 15, 2012 Regular Meeting. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 4-0.

President Weierman thanked Assistant Secretary Linda Watts on a good job on the minutes.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Month's Council meetings, Workshop April 4th & Regular meeting April 18th, 2012 @ 7:30 PM.
- HERC is scheduled to meet April 25th, 2012 @ 8:00 A.M.
- The Planning Commission is scheduled to meet April 2nd, 2012 @ 7:00 P.M.
- HERC will meet March 28th, 2012 at 8:00 A.M.

5. OLD BUSINESS:

There was no Old Business.

President Weierman informed Council at this time we will move forward to Agenda Item 7A. under Action Items. President Weierman read Resolution No. 2012-01. Mr. Ken Ruch was in attendance.

7A. Motion to Approve Resolution #2012-01 Approving the Waiver of Land Development request for the George Didden Greenhouses, Inc. for a temporary storage / growing structure.

Motion: A motion was made by Councilmember Moyer to Approve Resolution #2012-01 Approving the Waiver of Land Development request for the George Didden Greenhouse, Inc. for a temporary storage / growing structure. The motion was seconded by Councilmember Kroesser.

Manager DeFinis informed Council a copy of Resolution No., 2012-01 as well as exhibits A, B, & C are at Council seats for review.

Solicitor Harper asked Mr. Ruch, President, George Didden Greenhouses, Inc., Applicant, if he has read the exhibits, agrees with the exhibits and understands them and has any questions for Council or the Solicitor.

Manager DeFinis informed Council the Borough Engineer has reviewed the application and preliminary land development sketch plan for the reference project. The Engineers letter is attached as well as the sketch plan, exhibits and Code Enforcement Memorandum.

Solicitor Harper updated Council on the project and waiver of land development. The project consists of two pieces of land that will be consolidated as one property. Solicitor Harper informed Council after the consolidation of the tow properties there will be no problem meeting the requirements of set-backs and parking. Solicitor Harper informed

Mr. Ruch when the property is consolidated with the County Borough Council will need to have a copy from the County.

Mr. Ruch informed Council they are in the process of the consolidation with the County, and asked Solicitor Harper if there were any significant differences in the Engineer's letter.

Solicitor Harper and Manager DeFinis updated Mr. Ruch on the Engineer letter and parking requirements and building coverage allowance. Solicitor Harper read exhibit C to Council and Mr. Ruch.

Mr. Ruch informed Council he has looked over the exhibits, read the conditions, understands them and has no questions and is ok with the conditions.

The motion was unanimously approved with a vote of 4-0.

Council thanked Mr. Ruch for doing business in the Borough.

6. NEW BUSINESS:

A. Request to attach Fiber Optics Telecommunication Cable to 5 borough utility poles.

Manager DeFinis updated Council on Sunesys, LLC (Sunesys) proposes to hang its fiber optics telecommunication cable on five Hatfield Borough owned utility poles located on a route from Cowpath Road, Main Street., to an existing cell tower on Borough property.

It was the consensus of Council for Manager DeFinis and Solicitor Harper to draft a resolution.

B. EOP Review

Manager DeFinis informed Council the EOP review was worked on by the Fire Marshall and presented to the Safety Committee and Council for review. The Safety Committee is asking Council to review and adopt the EOP at the April 4, 2012 meeting to have the EOP in place as soon as possible. A discussion ensued.

C. Eagle Scout Recognition / Bryan Walter

President Weierman informed Council Eagle Scout Bryan Walter is being recognized on April 15, 2012 at the Hatfield Fire Station. Council is invited to attend. Council will present a resolution and proclamation to Bryan.

D. C& S Landscaping

Manager DeFinis informed Council C&S Landscaping will remove the block of concrete by the trail. C&S Landscaping was the lowest price.

E. Tri State Grouting \$5,900.00 proposal

Manager DeFinis updated Council on the amount of work that came in at over \$7,000.00 due to areas that were blocked at several locations. A discussion ensued.

F. PennDOT Paving

Manager DeFinis updated Council on the storm-water repairs that have to be done and identified. Manger DeFinis will continue to meet with PennDOT and forward information to Council. The project will have to be put out to bid.

G. ARLE Grant

Manager DeFinis informed Council the grant for LED and Battery Back Up was not approved.

H. Chamber Luncheon

President Weierman, Councilmember Stevens and Manager DeFinis attended the Chamber luncheon. The Borough was presented with a plaque for permitting employees to attend fire calls during work day hours.

I. NPWA

Manager DeFinis informed Council North Penn Water Authority are flushing fire hydrants on March 21, 2012.

J. Employee Recognition

Manager DeFinis informed Council the Borough Offices may be closed for two hours on April 16, 2012 from 12:00 – 2:00 PM for an employee retirement recognition.

Councilmember Moyer updated Council on overgrown hedges on Vine Street bridges and other areas, sidewalks in need of repairs and down decorative tree lights. Manager DeFinis will address the items with the Public Work Director.

7. ACTION ITEMS:

B. Motion to approve the 2012 Micro-surfacing bid for the Borough of Hatfield in the amount of \$59,958.37 Asphalt Paving Systems, Inc. of Hammonton N.J.

Motion: A motion was made by Councilmember Moyer to approve the 2012 Micro-surfacing bid for the Borough of Hatfield

in the amount of \$59,958.37 Asphalt Paving Systems, Inc. of Hammonton N.J. The motion was seconded by Councilmember Kroesser.

President Weierman informed Council the bid was reviewed and is the lowest bid.

The motion was unanimously approved with a vote of 4-0.

C. Motion to approve the 2012 – 2013 mowing & trimming contract with Reimel Landscaping of Lansdale, PA for the amount of \$23,478.00.

Motion: A motion was made by Councilmember Moyer to approve the 2012 -2013 mowing & trimming contract with Reimel Landscaping of Lansdale, PA for the amount of \$23,478.00. The motion was seconded by Councilmember Kroesser.

President Weierman informed Council Reimel Landscaping was the lowest bidder on 26 and 52 cuts.

The motion was unanimously approved with a vote of 4-0.

D. Motion to approve the release of retainage to DePaul and Company, for the West Vine Street 2011 Handicap Ramp Project in the amount of \$5,252.53.

Motion: A motion was made by Councilmember Moyer to release the retainage to DePaul and Company, for the West Vine street 2011 Handicap Ramp Project in the amount of \$5,252.53. The motion was seconded by Councilmember Kroesser.

Manager DeFinis answered questions regarding the retainage and maintenance bond.

The motion was unanimously approved with a vote of 4-0.

E. Motion to approve closing of Borough roads for the 65th annual American Legion Memorial Day Parade May 28, 2012.

Motion: A motion was made by Councilmember Moyer to approve closing of Borough roads for the 65th annual American Legion Memorial Day Parade May 28, 2012. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

F. Motion to approve the lease Agreement between SEPTA and the Borough of Hatfield, SEPTA Registry No. 5086.

Motion: A motion was made by Councilmember Moyer to approve the lease Agreement between SEPTA and the Borough of Hatfield, SEPTA Registry No. 5086. The motion was seconded by Councilmember Kroesseer.

Solicitor Harper updated Council on the SEPTA Agreement and the terms of the Agreement. Solicitor Harper suggested attaching a copy of the agreement will be attached to the minutes.

The motion was unanimously approved with a vote of 4-0.

Mayor Kaler, III, informed Council Solicitor Harper should be recognized for all the hard work she did working with SEPTA to bring the Agreement together for the Borough.

G. Motion to approve the 2012 Materials bid for Stone Aggregate and Bituminous Concrete for the Borough of Hatfield to H&K Materials of Skippack, PA.

Motion: A motion was made by Councilmember Moyer to approve the 2012 Materials bid for Stone Aggregate and Bituminous Concrete for the Borough of Hatfield to H&K Materials of Skippack, PA . The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

8. Motion to Approve Payment of the Bills. President Weierman and Manager DeFinis reviewed the Revised Bill List.

Motion: A motion was made by Councilmember Moyer to Approve Payment of the Revised Bill List. The motion was seconded by Councilmember Kroesser and approved with a vote of 4-0.

9. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of Meeting of March 21, 2012. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0. The meeting adjourned at 8:11 PM.

Executive Session:

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
April 18, 2012

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- () Kenneth V. Farrall
- (X) John Kroesser
- () Bryan A. Moyer
- (X) Lawrence G. Stevens

- (X) Mayor, Robert L. Kaler III

The record shows that three members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Catherine M. Harper, Solicitor, Timoney Knox and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to approve the Agenda of April 18, 2012 with changes. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input.

There was no Public Input.

The media was present.

3. APPROVAL OF THE MINUTES

Motion to approve the Minutes of March 7, 2012 Workshop and the March 21, 2012 Regular Meeting.

Motion: A motion was made by Councilmember Stevens to approve the Minutes of March 7, 2012 Workshop and the March 21, 2012 Regular Meeting. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0.

4. SPECIAL RECOGNITION: Manager DeFinis read and presented Resolution 2012-07 Commendation For John H. Weierman – 2012 – Outstanding Councilmember of the Year.

Motion: A motion was made by Councilmember Stevens to Approve Resolution #2012-07 Commendation For John H. Weierman - 2012 - Outstanding councilmember of the Year. The motion was seconded by Councilmember Kroesser and unanimously approved.

5. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Month's Council meetings, Workshop May 4th & Regular meeting May 16th, 2012 @ 7:30 PM.
- HERC is scheduled to meet April 25th, 2012 @ 8:00 A.M., and the Revitalization Task Force @ 8:30 P.M.
- The May Planning Commission is scheduled to meet April 30th, 2012 @ 7:00 P.M.

6. OLD BUSINESS:

Manager DeFinis informed Council Experience Hatfield is May 7, 2012 from 5 - 8:00 P.M. volunteers are still needed.

Manager DeFinis informed Council the Clifton Larson Allen findings are in line with all guidelines and answered questions. .

7. NEW BUSINESS:

Manager Definis informed Council he received a request from Borough resident, Susan Brown requesting her electric security deposit be refunded in partial or full payment for paying her electric bills on time. Manager DeFinis updated Council on the procedure previously used when receiving a security deposit request of this nature. It was the consensus of Council to return half of the security deposit amount to Susan Brown.

Motion: A motion was made by Councilmember Stevens to reduce the security deposit from \$300.00 to \$150.00 to Susan Brown. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0.

8. ACTION ITEMS:

- A. Motion to approve Resolution #2012-04 authorizing a Pole Attachment License Agreement between the Borough of Hatfield and Sunesys, LLC of Warrington, PA.

Motion: A motion was made by Councilmember Stevens to approve Resolution #2012-04 authorizing a Pole Attachment License Agreement between the Borough of Hatfield and Sunesys, LLC of Warrington, PA. The motion was seconded by Councilmember Kroesser.

Manager DeFinis updated Council on the modification of the agreement. Solicitor harper updated council on the agreement terms and language.

The motion was unanimously approved with a vote of 3-0.

B. Motion to appoint Michelle Kroesser as the Deputy Tax Collector.

Motion: A motion was made by Councilmember Stevens to appoint Michelle Kroesser as the Deputy Tax Collector. The motion was seconded by Councilmember Weierman.

Manager DeFinis updated Council on the vacancy of the position.

The motion was unanimously approved with a vote of 2-0-1. Councilmember Kroesser abstained.

C. Motion to Approve Resolution 2012-08 Authorizing, Empowering and Directing the Proper Officers as Liason between the Borough of Hatfield and Berkheimer the duly appointed Earned Income Tax collector.

Motion: A motion was made by Councilmember Stevens to Approve Resolution 2012-08 Authorizing, Empowering and Directing the Proper Officers as Liason between the Borough of Hatfield and Berkheimer the duly appointed Earned Income Tax. The motion was seconded by Council Collector. The motion was seconded by Councilmember Kroesser.

Manager DeFinis answered questions and updated Council on the Liason position between the Borough and Berkheimer.

The motion was unanimously approved with a vote of 3-0.

Public Safety: Deputy Chief Tierney handed out the Police Statistic Breakdown Report and answered questions.

9. Motion to Approve Payment of the Bills. President Weierman and Manager DeFinis reviewed the Revised Bill List.

Motion: A motion was made by Councilmember Stevens to Approve Payment of the updated Bill List. The motion was seconded by Councilmember Kroesser and approved with a vote of 3-0.

10. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Kroesser to adjourn the meeting of April 18, 2012. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 3-0. The meeting adjourned at 8:10 P.M.

Executive Session:

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
April 4, 2012

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Catherine M. Harper, Solicitor, Timoney Knox and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of April 4, 2012 with additions. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no Public Input. The media was present.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Month's Council meeting April 18, 2012 Regular meeting @ 7:30 PM.
- HERC is scheduled to meet @ 8:00 A.M., and the Revitalization Task Force at 8:30 AM, April 25, 2012.
- The Borough Offices will be closed Friday April 6, 2012 in observance of Good Friday.
- The Borough Offices will be closed Monday, April 16, 2012 from 12:00 PM to 2:00 PM for employee recognition.

8. ACTION ITEMS:

A. Motion to approve Resolution #2012-2 Recognizing Harold Scott Smith's Thirty Nine Years of Service to the Borough of Hatfield.

Motion: A motion was made by Councilmember Stevens to approve resolution #2012-02 Recognizing Harold Scott Smith's Thirty Nine Years of Service to the Borough of Hatfield. The motion was seconded by Councilmember Moyer.

President Weierman read and presented H. Scott Smith with Resolution 2012-02 and congratulated him on his retirement.

The motion was unanimously approved with a vote of 5-0.

B. Presentation of Mayoral Proclamation.

Mayor Robert L. Kaler, III presented H. Scott Smith with the Mayoral Proclamation and thanked Mr. Smith for his work and dedication to the Borough of Hatfield during his thirty nine year tenure.

C. Motion to approve Resolution #2012-03 Recognizing Bryan Walters Eagle Scout project at Grace Lutheran Church.

Motion: A motion was made by Councilmember Moyer to approve Resolution #2012-03 Recognizing Bryan Walters Eagle Scout project at Grace Lutheran Church. The motion was seconded by Councilmember Farrall.

President Weierman read and presented Resolution #2012-03 to Bryan Walters and congratulated him on his project.

The motion was unanimously approved with a vote of 5-0.

D. Presentation of Mayoral Proclamation.

Mayor Robert L. Kaler, III presented Bryan Walter with the Mayoral Proclamation and thanked Mr. Walters for his dedication and a job well done.

Vice President announced Council President Weierman was chosen by the Pennsylvania State Association of Boroughs for Outstanding Councilmember of the Year for 2012. President Weierman will be honored On May 1, 2012 at the PSAB Annual Conference Awards Ceremony.

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Public Safety: Councilmember Moyer informed Council he attended the Hatfield Township Meeting on March 28, 2012 and updated Council on the discussion of the fire department duties and 911 dispatch calls. The meeting was very informative and the Borough was represented.

Recycling: Mayor Kaler, III, informed Council he was unable to attend the Northern Montgomery County Recycling Meeting. The Northern Montgomery County Recycling Commission will hold their Annual Spring Luncheon on April 27, 2012. We will be recognizing hauling companies that service residential and Northern Montgomery County Recycle Commission Municipalities.

Solicitor Harper updated Council on the recycling money and the DEP.

5. MANAGERS REPORT: Manager DeFinis made the following announcements:

Manager DeFinis informed Council he will brief Council on the announcements at the April 18, 2012 Regular meeting.

6. NEW BUSINESS:

A. Penn Street Real Estate ZHB Decision

Manager DeFinis informed Council the applicant's application was approved.

Stopped here

D. George Didden Greenhouses request for waiver of Land Development.

Manager DeFinis informed Council Kenneth Ruch has submitted a letter and diagram of what the storage facilities at 64 West Vine Street would look like. Didden's owns the property that borders 64 West Vine Street on three sides and are proceeding with a deed of consolidation that will incorporate this property in to the existing 15 acre tract.

Solicitor Harper suggested the Zoning Officer review the property location and make sure there are no zoning violations or anything is needed for storm water run-off.

Councilmember Farrall updated Council on the property history.

Manager DeFinis informed Solicitor Harper and Council a review the property and requirements with the Borough Engineer and Zoning Officer is in process.

Council directed Manager DeFinis to move forward with Solicitor Harper to draft a resolution.

A. 2012 – 2013 Mowing Bid Results.

Manager DeFinis informed Council the Mowing bid was advertised twice. Manager DeFinis reviewed the bid results and apparent lowest responsible bidder with Council.

B. DePaul and Company Retainage release request.

Manager DeFinis updated Council on DePaul and Company retainage release request for the West Vine Street 2011 Handicap Ramp Project and answered questions regarding the surety bond.

C. Wheatley & Ranquist Invoices.

Manager DeFinis updated Council on the change of billing. Manger DeFinis informed Council a full break-down of what was done, expenses and accounting was requested and received. Wheatly & Ranquist will now do the billing in-house. A discussion ensued.

E. SEPA Lease Agreement.

Solicitor Harper informed Council SEPTA is willing to lease the Borough the lot for \$1 a year for 25 years. Solicitor Harper informed SEPTA the Borough is not ready to build a parking lot and asked for an extension and SEPTA will work through it and has been very accommodating.

F. EOP Update.

Manager DeFinis informed Council Robert L. Kaler, IV, Fire Marshall is working on updating the EOP manual.

G. 2012 Materials Bid for Stone Aggregate and Bituminous Concrete and Micro-surfacing bid.

Manager DeFinis updated Council on the Micro-surfacing bids and the lowest responsible bidder for stone and the location of the bidder. Manager DeFinis will review the bids with Hatfield Township.

Solicitor Harper answered questions regarding the bidding acceptance or rejection and advertising. A discussion ensued.

H. Memorial Day Parade Request.

Manager DeFinis informed Council he received information regarding the Annual Memorial Day Parade to be held on May 28, 2012. Manager DeFinis updated Council on the parade permit process with PennDOT.

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE: President Weierman and Manager DeFinis reviewed the Reports and Correspondence and answered questions.

- Monthly Investment Report

- Monthly EIT Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Fire Safety Inspection Report
- MCBA Dinner Meeting

President Weierman informed Council the EIT collections is on pace with last year.

8. ACTION ITEMS: There were no Action Items.

9. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of March 7, 2012. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:35 PM.

EXECUTIVE SESSION: Litigation and Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
May 7, 2012

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- () Kenneth V. Farrall (arrived at 7:38 pm)
- (X) John Kroesser
- (X) Bryan A. Moyer
- (X) Lawrence G. Stevens

- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Catherine M. Harper, Solicitor, Timoney Knox and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of May 2, 2012. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 4-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input.

There was no Public Input.
The media was not present.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Month's Council meetings, May 16, 2012 Regular meeting @ 7:30 PM.
- HERC is scheduled to meet @ 8:00 A.M., May 25, 2012.
- Experience Hatfield is Monday, May 7th from 5:00 to 8:00 PM.

President Weierman and Manager DeFinis updated Council on the WNPV radio broadcast for Experience Hatfield Event that will be held on May 7th.

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Recycling Committee: Mayor Kaler, III, informed Council the Recycling Committee held their meeting on May 1, 2012. Mayor Kaler was unable to attend. Mayor Kaler will forward the minutes to Manager DeFinis.

Mayor Kaler congratulated President Weierman on his Councilmember of the Year award.

President Weierman thanked everyone for submitting his name and attending the presentation. The event was well planned and attended.

5. MANAGERS REPORT: Manager DeFinis made the following announcements:

- EXPERIENCE HATFIELD WILL BE HELD Monday, May 7th, 5 to 8 PM. Volunteers are needed to man the information & raffle table. A detailed color map outlines how to get around the Borough and can reach locations in twenty minutes. There are signs showing where the shuttle is and Franconia Auto donated a flat screen television for the raffle.

Manager DeFinis answered questions regarding improving the safety area around Mom's Water Ice from incoming traffic.

- Memorial Day Parade let me know if you are participating in the event.
- Codification of Ordinances final draft should available for the June 20th meeting.
- Electric Plant Park repairs. Due to constant repairs to the waterfall and the pump system a new design has been suggested eliminating the waterfall and replacing with a fountain.
- Stream Cleaning quotes have been requested for the 2012 season. The Borough has a five year permit.
- Weed Spraying quotes have been requested for the 2012 season.
- The Eagle Scout project along the Chestnut Street Trail is completed. Councilmember Farrall updated Council on the sign, grass seed and project and landscaping.
- During review of recent fuel bills from Hatfield Township discrepancies were identified. Diane Farrall reconciled the account. As a result the Borough & Township staffs met to identify the problems and are working on a solution. Just another result of inter-municipal cooperation.
- During the recent Revitalization Task Force meeting the group was informed no funds have been appropriated for the Revitalization Program. The group agreed to continue to meet quarterly with the HERC to ensure the quarterly meeting requirement is accomplished. The agenda will reflect the separation of the Committees.
- Univest/Trollinger submitted the first quarter pension plan. The plan reflects the charges as required.
- Solicitor Harper updated on the PSAB legislative session update revisions.
- Next year's conference is in Hershey.

- 8 N. Market Street may be under agreement. Manager DeFinis updated on the restoration policy.

6. NEW BUSINESS:

A. Stormwater and Inlet Repairs

Manager DeFinis updated Council on the stormwater and inlet repairs that need done in the Borough. The Committee will meet on May 16, 2012 at 7:00 PM and funding may be available.

Manager DeFinis answered questions on anybody doing anything before the streets are paved and informed Council there are more laterals than connections that are stubbed out for future use.

B. Open Space Fund Grants

Manager DeFinis updated Council on the Borough grant that is on hold.

Solicitor Harper suggested sending a letter informing the committee the Borough is still interested in the project.

C. Didden Greenhouses Review Letters

Manager DeFinis updated Council on the review letters from Borough Engineer Mark Mattucci. The April 30, 2012 review letters cover the As-Built Plan Review and Sketch Plan Land Development Review.

D. Hatfield ZHB Decision / NP Water Authority Project

Manager DeFinis informed Council the Zoning Hearing Board approved the new water tank and the Borough star.

E. AMP Wind Energy PPA

Manager DeFinis will forward the information to Council.

G. 2012 Materials Bid for Stone Aggregate and Bituminous Concrete and Micro-surfacing bid.

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE: President Weierman and Manager DeFinis reviewed the Reports and Correspondence and answered questions.

- Monthly Investment Report
- Monthly EIT Report

- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Fire Safety Inspection Report

Manager DeFinis updated Council the EIT collections report.

8. ACTION ITEMS: There were no Action Items.

9. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of May 2, 2012. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:20 PM.

EXECUTIVE SESSION: Litigation and Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
May 16, 2012

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- (X) Kenneth V. Farrall
- (X) John Kroesser
- (X) Bryan A. Moyer
- (X) Lawrence G. Stevens

- () Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Borough Manager, Michael J. DeFinis, Catherine M. Harper, Solicitor, Timoney Knox and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of May 16, 2012 with additions. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input.

There was no Public Input. The media was not present.

3. APPROVAL OF THE MINUTES

Motion to approve the Minutes of April 4, 2012 Workshop and the April 18, 2012 Regular Meeting.

Motion: A motion was made by Councilmember Moyer to approve the Minutes of April 4, 2012 Workshop and the April 18, 2012 Regular Meeting. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

4. SPECIAL RECOGNITION:

Council recognized the following residents who participated in Experience Hatfield on May 7, 2012 and were the Electric Credit Winners.

Douglas Cruley, 22 E. School Street, \$50.00
Steve Keib, 121 S. Main Street, \$75.00
Lindsay Hellman, 20 E. Lincoln Avenue, \$125.00
Tim Gallen, 20 W. School Street, \$250.00

The Experience Hatfield Raffle Winners were:

Annette Jacobs, 123 W. Broad Street, Telford, PA was the winner of the Vizio 32 inch HDTV donated by Franconia Auto.
Sundae Nentwig, Schwab Road was the winner of the Spa Certificate donated by Dr. Gehman.

President Weierman informed Council the event was well attended and everyone enjoyed themselves making the rounds and getting there card completed.

Councilmember Farrall read and presented to President Weierman a proclamation from State Senator Stewart Greenleaf recognizing John H. Weierman for his Council Member of the Year award.

5. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Month's Council meeting, Workshop & Regular Meeting starting the summer session are June 20, 2012 @ 7:30 PM.
- HERC is scheduled to meet May 23rd; 2012 at 8:00 AM.
- The Planning Commission is scheduled to meet June 4th, 2012 @ 7:00 P.M.

Manager DeFinis introduced David Weiss to Council. David is learning the utility billing system and was hired to fill the position after the retirement of Harold Scott Smith.

David introduced himself to Council and informed them that it was an honor and a privilege to working for the Borough and hopes to do a good job and have a long career with the Borough.

Manager DeFinis answered questions regarding the Memorial Day Parade.

6. OLD BUSINESS:

A. MCBA Dinner Meeting

President Weierman informed Council the MCBA Dinner Meeting is the same night as the North Penn Water Authority's.

B. Montgomery County-Norristown Public Library Fundraiser

President Weierman updated Council on the Montgomery County-Norristown Public Library flyer and sponsorship form. All the proceeds will benefit the library's materials budget.

C. Blue Creek Wind Farm, LLC AMP PPA

Manager DeFinis updated Council on the Blue Creek Wind Farms Project. The project consists of a total of a total of 152-2 MW Gamesa wind turbines for a total of 304 MW, located in Van Wert and Paulding Counties, northwest Ohio. The AMP purchase is contingent of subscribing a minimum of 30 MW to the AMP membership. The AMP intended purchase is 54 MW. The project is interconnected with American Electric Power and located in the Pennsylvania New Jersey Maryland regional transmission organization. Utility Engineer, James J. Havrilla has reviewed the project and recommended that the Borough not participate in the AMP Blue Creek Wind Energy Project. Manager DeFinis review the Utility Engineer's review letter with Council.

Manager DeFinis will respond to AMP accordingly.

7. NEW BUSINESS:

Public Safety: Deputy Chief Tierney updated Council on the Hatfield Borough Police Statistic Breakdown. A discussion ensued.

Deputy Chief Tierney informed Council the Borough has been relatively quiet.

Deputy Chief Tierney answered questions regarding the truck traffic in the Borough.

Woodburners: Manager DeFinis updated Council on Woodburners use of Memorial Park for the 2012 EggFest event and informed Council on July 11, 2012 WNPV will be at Woodburners to do a ticket giveaway. Woodburners has asked permission for people to sit in the park during this event. The event will start at noon and last for two hours. Manager DeFinis informed Woodburners if they continue to use Memorial Park for events they will need to let the Borough know and have the Borough co-insured for their events. A discussion ensued.

Motion:	A motion was made by Councilmember Farrall for Woodburners to use Memorial Park on July 11, 2012 starting at noon for approximately two hours. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.
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Public Works: Manager DeFinis informed Council the Public Works Committee met this evening to discuss the Congestion Management Air Quality grant that Hatfield Township is looking into. The grant is to synchronize lights with fiber optics and battery back-up at all the traffic signals including the two signals in the Borough. The Borough has been looking at grant opportunities for putting battery back-up and LED lights at Main and Broad and Main and Vine Street. This would cover the battery back-up and the integration of all the light system. The cost of the battery back-up to the Borough alone is around \$60,000.00. The cost for the Borough to take part in the grant and do the fiber

optic and battery back-up is \$40,000.00. The discussion tonight from the Public Works Committee was to consider doing this and taking advantage of getting the battery back-up at \$40,000.00 as opposed to \$60,000.00. The Borough would participate in a joint application with the Township submitted by McMahan and Associates who is the traffic engineer for the Borough and the Township. This would help solve the traffic problems in the Borough and the Township and solve the Borough's issue with the battery back-up.

Manager DeFinis answered questions regarding the grant money and right of ways.

Motion: A motion was made by Councilmember Moyer to file an application and to authorize Borough Council President to sign any documents necessary to make the formal application. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

Manager DeFinis made the following announcements:

- Updated and answered questions on the Treasurer transfer of funds for the Capital Project Sinking Fund to cover the loan payment in June.
- WNPV - Founder's Day copy of the ad.
- Information on joining the aquatic center
President Weierman informed Council he attended the walk through.
- TMA has a Board position opening if anyone is available
- CSX has electric account in the Borough and have over-paid they have requested a refund payment.
- Manager DeFinis and Solicitor Harper are reviewing the final draft
- Manager DeFinis and Solicitor Harper are working on the Employee Handbook.
- The EOP manual copy is at the Borough Office, a copy is at the Public Works Department, Fire Department and the Emergency Management Coordinator has a copy. A copy will be made available to the Police, and Councilmember Farrall recommended a copy be made available to Mikele Waldron at Hatfield Township.
- Manager DeFinis updated Council on the Defined Contribution Pension Plan Investment Policy format. The Budget, Finance and Labor Committee agreed to the format that the Consultant set up.
- The Borough has received the First Quarter Commentary Market Outlook from First Niagara.
- Manager DeFinis updated Council on the April 23, 2012 letter from TD Bank as of May 1, 2012 the Borough's interest rate will be reduced to 0.000%. By maintaining existing average monthly balance levels of \$1.2MM TD Bank will continue to provide current products and service levels at no charge to the Borough. A discussion ensued.
- Budget, Finance and Labor received a draft audit from the Auditor. Manager DeFinis, President Weierman and the Treasurer reviewed the letter and have

found a couple discrepancies. They auditor's will do a final and make a presentation on June 20, 2012.

8. ACTION ITEMS:

B. Motion to approve to approve Resolution #2012-09 Recognizing the Ice Dogs 16 and Under Hockey Team on their recent Accomplishment.

Action Item B. was Tabled.

Manager DeFinis informed Council the Ice Dogs 16 and Under Hockey Team will attend the June 20, 2012 Council meeting.

9. Motion to Approve Payment of the Bills.

Manager DeFinis and President Weierman reviewed the bill list.

Motion: A motion was made by Councilmember Moyer to approve payment of the bills. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

10. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of Meeting of May 16, 2012. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:23 PM.

Executive Session:

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP / REGULAR MEETING
June 20, 2012

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- () Kenneth V. Farrall (arrived 8:07 p.m.)
- (X) John Kroesser
- (X) Bryan A. Moyer
- (X) Lawrence G. Stevens

- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Catherine M. Harper, Solicitor, Timoney Knox and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of June 20, 2012 with additions. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input.

There was no Public Input. The media was present.

3. APPROVAL OF THE MINUTES

Motion to approve the Minutes of May 2, 2012 Workshop and the May 16, 2012 Regular Meeting.

Motion: A motion was made by Councilmember Moyer to approve the Minutes of May 2, 2012 Workshop and the May 16, 2012 Regular Meeting. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Month's Council meeting July 18, 2012 Workshop / Regular Meeting @ 7:30 PM.
- HERC is scheduled to meet at 8:00 AM. Wednesday June 27, 2012

- The Borough Office will be closed July 4th in observance of Independence Day.

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Property and Equipment: Councilmember Stevens informed Council the Property and Equipment Committee met this evening and reviewed the plans for the new office building and it is moving forward. The money is budgeted for the design.

- The Borough Offices are in need of new computers. The current system is compromised. The money is budgeted for the computers.
- Some work needs to be done at the Centennial Park towards the culvert at the Borough right-of-way culvert in back of the Hanson building. Information on the amount of work will be forwarded to Council.

Manager DeFinis informed Council the computer system is so old that it won't accept any more memory. Manager DeFinis answered questions regarding purchasing from Co-Stars and different packages available. Information will be forwarded to Council regarding compatibility of the system and cost of units purchased.

Public Works: Councilmember Kroesser updated Council on the traffic calming and LED Grants.

Manager DeFinis updated Council on a round of LED Grant opportunity that have to be done by the end of June. The Committee met tonight and discussed what are some of the opportunities in the traffic feasibility study that we may be able to take advantage of. There are two that the Borough will look at. The traffic calming on Main Street at North and South Main Street. One traffic calming piece by the trail area and North Main Street by the Post Office. A discussion ensued.

Recycling: Mayor Kaler informed Council the Recycling Committee met and informed Council several of the Legislatures have given their support and concern with the 40% reduction in recycling performance grants that municipalities will receive due to a prior year (2009) transfer of \$15 million from the Recycling Fund to the General Fund. Mayor Kaler forwarded Senator Greenleaf's support letter to Council.

President Weierman informed Council the flowers look good coming into the Borough from Forty Foot Road.

Mayor Kaler, III, thanked Deputy Chief Tierney for attending the Founder's Day event.

Manager DeFinis thanked the Police Department, Fire Department, Police Bike Patrol and Book Mobile for attending Founder's Day.

Public Safety: President Weierman thanked the Police Department for the Annual Year End review.

Deputy Chief Tierney handed out his Police Statistic Break Down report and answered questions.

Budget, Finance and Labor: President Weierman informed Council the CliftonLarson Allen full audit report and financial statement. The Borough has made tremendous progress and is in good shape.

6. **MANAGER'S REPORT**: Manager DeFinis made the following announcements.

- Stream Cleaning proposals are being reviewed by the Public Works Director and the Borough Engineer. The Hasson culvert has been added into the proposal.
- Engineer Mark Mattucci has submitted the NPDES MS4 annual report (Year 9) to DEP. With this behind us Mark and I can now focus on the new General Permit (May 15, 2012 Memo Attached).
The Budget, Finance & Labor Committee, Treasurer Diane Farrall and I have reviewed the 2011. Auditor CliftonLarsonAllen will be issuing an unqualified opinion on the financial statements (entity wide and fund level). One issue was noted and resolved.
- The Budget Finance & Labor Committee has authorized Univest / Trollinger Consulting Group to invest funds held in the Non-Uniformed Defined Contribution Pension Plan as presented in the Investment Policy Statement.
- Weed Spraying began in early June and will be repeated as needed.
- The floor in the Old Jailhouse on Cherry Street has been replaced.
- The Eagle Scout project along the Chestnut Street Trail is completed. Public Works is putting in bollards.
- ARLE Grant application. Manager DeFinis will speak with Anton Kuhner.
- Office Computer recommendations.
- The Borough Informer should be out by the end of the month.
- Montgomery County Economic Development Corporation Application. After a recent meeting with the President / Executive Director David Niles I feel as though it would be in the Borough's best interest to become a Municipal Member of the MCEDC. Partnering would be in the best interest.
- The Financial Report has been receive from NPWA
- Assistant Secretary Linda L. Watts attend the TMA for Manager DeFinis. Manager DeFinis is a new Board Member with a two year term.
- Borough Engineer, Mark Mattucci has completed the MS4 Form in behalf of the Borough.

Manager DeFinis answered questions regarding storm water management, and the parking on Penn Street issue.

7. **NEW BUSINESS**:

A. Route 463 / East Broad & South Main Streets Storm Sewer Repairs Bid Packet

It was the consensus of Council to Table Agenda Item 7. A.

B. Codification Review & Amendments

Manager DeFinis informed Council the codification is available for inspection and updated Council on the time line for advertisement. Manager DeFinis informed Council the codification will make it easier for the Code and Zoning Officer to review.

C. Municipal Services Team Handbook Review

Manager DeFinis updated Council on the items that were suggested by the Auditors. The Municipal Services Team Handbook will be on the next agenda for approval. If there are any questions or suggestions please contact Manager DeFinis.

D. PENN DOT Winter Traffic Services 5-Year Agreement

Manager DeFinis updated Council on the agreement and the roads. Solicitor Harper has reviewed the contract.

E. Woodburners Annual Eggfest Request

President Weierman updated Council on the request from Woodburners for the Annual Eggfest.

8. ACTION ITEMS:

B. Hearing regarding Ordinance #500 Prohibit Parking of certain vehicles and No Parking during certain hours on certain streets.

President Weierman opened the Hearing on Ordinance #500 at 8:17 PM.

Solicitor Harper updated Council on Ordinance #500 and the gross vehicle weight of vehicles for parking. Solicitor Harper asked if there were any questions from the Public or from Council. There was no Public in attendance. There were no questions from Council. Solicitor Harper announced that Ordinance #500 was advertised.

President Weierman closed the Hearing at 8:20 PM.

9. OLD BUSINESS: President Weierman and Manager DeFinis reviewed the following reports.

A. REPORTS AND CORRESPONDENCE:

Monthly Investment Report
Monthly EIT Report
Police Department Report
Fire Department Report

Public Works Department Report
Engineering Report
Fire Safety Inspection Report

Manager DeFinis updated Council on the EIT report.

President Weierman informed Council the Annual Police Department and Monthly Report was reviewed.

President Weierman updated Council on the annual loan payment.

10. ACTION ITEMS:

A. Motion to advertise the Route 463 / East Broad & South Main Streets Storm Sewer Repair Project.

Motion: A motion was made by Councilmember Farrall to Table to advertise the Route 463 / East Broad & Main Streets Storm Sewer Repair Project. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

B. Motion to Approve Resolution #2012-09 authorizing the Winter Traffic Services 5-Year Agreement.

Motion: A motion was made by Councilmember Farrall to Approve Resolution #2012-09 authorizing the Winter Traffic Services 5-Year Agreement. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

C. Motion to approve Ordinance #500 Prohibiting Certain Vehicles and Parking Time Limited in Certain Locations.

Motion: A motion was made by Councilmember Farrall to approve Ordinance #500 Prohibiting Certain Vehicles and Parking Time Limited in Certain Locations. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

D. Motion to Approve Resolution #2012-10 Introducing Attachment A Ordinance #501 providing for the Codification of all Ordinances of the Borough of Hatfield.

Motion: A motion was made by Councilmember Farrall to approve Resolution #2012-10 Introducing Attachment A Ordinance #501 providing for the

Codification of all Ordinances of the Borough of Hatfield. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

E. Motion to Approve Woodburners request to hold their annual Eggfest event September 8, 2012 in Memorial Park same as prior years.

Motion: A motion was made by Councilmember Farrall to Approve Woodburners request to hold their annual Eggfest event September 8, 2012 in Memorial Park same as prior years. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

11. Motion to Approve Payment of the Bills.

Manager DeFinis and President Weierman reviewed the bill list.

Motion: A motion was made by Councilmember Moyer to approve payment of the bills. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

12. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the Workshop / Regular meeting of June 20, 2012. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:30 PM.

Executive Session: Litigation & Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP / REGULAR MEETING
July 18, 2012

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Catherine M. Harper, Solicitor, Timoney Knox and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of July 18, 2012 with additions. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input.

The media was not present.

Nancy DeFinis, 161 W. School Street informed Council I have been a resident of the neighborhood adjacent to the North Penn School District property currently utilized by the Hatfield Area Little League for over forty years, twenty five of which I've lived in my current home on W. School Street. I would like to start by saying we sincerely appreciate all the good organized sports have done over the years for our children. But currently the baseball fields on the North Penn School District property has been used late nights from March through June, with the exceptions of games on Saturday before opening day Home Run Derby and All Star activities. Recently the use of these fields have increased to March through November with nearly every Saturday and also on Sundays. This has had a negative impact on the quality of life for residents of the neighborhood. We respectfully ask the members of Hatfield Borough Council and Mayor to support its residents request to have a schedule changed back to March through June.

William Vera, 256 Larkspur Lane, informed Council he is here on behalf of the Hatfield Athletic Association. Dear Borough Council, Mayor, Borough Manager and residents of

Hatfield. Mr. Vera informed Council he is a Hatfield Borough resident and a Board member of the Hatfield Athletic Association. I am here to night speaking on behalf of the foundation, parents, players who are here with me tonight. Thank you in advance for allowing me the time to speak with you. First of all we would like to thank the Council for their repeated support of our organization over the years and we would hope we can count on you for your continued support. As many of you know since we were previous Little League players and Board members ourselves. Little League Baseball has a rich history that Hatfield Area Little League, Hatfield Athletic Association and Hatfield Ball dating back more than fifty years. It is exactly, I think fifty-four years. Our Little League has continued to grow over the years in number of players and the level of competition. We have over 350 children who play in our Spring Recreation Season this year alone. We are a non-profit organization centered on children. The objective of our organization is to implant firmly in the children of the community the use of good sportsmanship, honesty, loyalty, courage and respect for authority so that they will be well adjusted, stronger and happier children when they grow up. Mr. Vera read to Council an email that was received on July 15, 2012 from the Manager of Flourtown, Eleven Year Old Travel Team complementing the Association on a great season and complementing the kids, coaches and parents on the awesome display of sportsmanship. Mr. Vera informed Council they are here today because they received a copy of the petition that was submitted to the Borough of Hatfield Council Mayor, Hatfield Township Board of Commissioners, North Penn School District and residents of Hatfield. We are here tonight to discuss the concerns that the petition raised and to see how all parties can move forward to benefit the children of Hatfield. The petition states the following concerns, increased playing time at the fields would seldom give neighbors any peace and quiet. The petition calls for the following restrictions to be placed on Hatfield Little League. Use of the fields from March through June only. Games and activities can only be played Monday through Friday except for opening day and All Star Saturday which occurs on Saturday. On behalf of the organization we would like to apologize for any inconvenience the neighbors have experienced. The League is willing to not use the microphone for the remaining of the 2012 playing season and we will investigate alternative solutions that can be put in place for the 2013 playing season. In addition we will have scheduled additions and/or modifications posted to our website at Hatfieldbaseball.com as quickly as possible. We are asking for the Council to support on the following, please refrain from having Board employees threatening us with getting our electric turned off. We would like to discuss any additional concerns from the neighbors in a positive and professional manner and would welcome the opportunity to speak with them in the near future. We would like to continue our support to District 22 and Tournament Baseball through early August. In addition we also provide Hatfield Baseball Fall Ball Program that run approximately eight weeks from the week of September 8 through October 29. Little League and the tournament experience is magical and we hate to deny our kids this opportunity. We have shown in the past that we have been working with residents of the area. We stopped playing music in-between innings and curtailed the noise and now they want us to stop all together. We also wanted to bring up possibly having lights in our fields, but we heard the residents didn't want us to do that so we didn't push for that also. The League not only focus on the children but also in supporting other organizations. Mr. Vera turned the floor over to Erin Morasco who will speak in behalf of the Travel Team.

Mr. Vera formally invited Council and other members of the Community to view the Hatfield Players in action this weekend during the tournament, the Hawks Summer Slam Tournament. Mr. Vera thanked Council for their time and once again we look forward to receive the continued support of Council.

Erin Morasco, 2041 Stewart Drive informed Council she has two boys that not only play recreational ball but also travel baseball. They are involved in the organization from the beginning of Spring all the way through the end of October. I see both the recreational side and the travel side. My husband helps coach and we have really been involved in aspects of the organization. What I can tell you is that the organization itself is so deep rooted in teaching the kids the right thing, the right way to live, the right way to treat somebody else, the right way to handle loss, the right way not to brag over a win. The sportsmanship that is taught in our league is above all and I see that as a parent who travels the league who goes to other organizations and see what they do. More than anything the comradely we as a community have developed with each other through this organization is invaluable and I think it is not something you can ever replace. We recently ran a ten year tournament and the parents and the kids were all adults. It shows how quickly people were there to support each other, to make sure the trash was cleaned up, to make sure we respected the neighbors and kept the microphone lower. I think we as an organization were very much taken back by threats that day to have our electric turned off and spoken in front of our players. We teach our kids to be respectful through this organization and we honestly didn't see that that day. It was very hurtful and a hard thing as a parent as I am sure all that were there that day could say to explain that to our children what had happened. I respectfully ask the Board to take into consideration Hatfield Little League what it has done for the community and what it will continue to do for the community and remember that most of these kids will be residents of Hatfield for a really long time, and we want that for them to enjoy sports and to be better community members.

Dave Zimmerman 2425 Peachtree Lane informed Council his son is on the Eleven Year Travel Team and the same thing with the email that we just received from Mr. Kratz. My wife is in charge of the fund-raising because we are trying to fund raise for Cooperstown next year. For our eleven year old travel team to get such a compliment in today's society to compliment a bunch of eleven year old children like that being respectful not overreacting, this is a good compliment, because you walk around the mall and you see how the kids are today. Taking something like that away from us would really affect the kids and in turn if they didn't have their baseball, their travel team and couldn't use the fields where would they be at. They would be at the mall causing interactions; they'd be here or on the streets or something like that. I am part of one of one of the grounds crews that keeps the grass cut, the trash picked up, I walk around practice and pick up trash. All I know, we are respectful and we try to do the best that we can and like Erin said as soon as the games are over there are ten parents there getting rid of the trash getting rid of the recycling doing this and doing that. If it makes my son happy and my eleven year old travel team I, same thing we can ask the Board the same thing and hopefully we can stay, without any issues. With the residents which I can understand and their approval. It's just

hard, look at this, I enjoy seeing this, half of our team is here right now. They would rather play baseball than go out and run in the streets and get into trouble.

President Weierman informed Mr. Zimmerman we would all like to see that. Council appreciates everyone's interest and turnout. President Weierman asked if the Hatfield Athletic Association is like a parent organization now or what other leagues are involved?

Mr. Zimmerman informed Council they go by Hatfield Athletic Association but we also have our travel team which goes by Hatfield Hawks. Hatfield Athletic Association is the umbrella that governs Hatfield Little League and the Hatfield Hawks.

President Weierman asked if they were associated with Connie Mack.

Mr. Zimmerman answered they were not, they are by themselves now.

President Weierman asked if saying by their selves there is not affiliation with Williamsport.

Mr. Zimmerman informed Council the Hatfield Little League is part of the Williamsport experience. That is the dream of all these kids to participate in the district 22. The only time you can participate in these districts is after the season is done and that is going to be in the middle of June and through July.

President Weierman informed Mr. Vera the Boroughs dealings are more with the residents being on the Borough side and appreciates what he said earlier about the amplifier and the alternatives. President Weierman asked if they have anything scheduled with the school district at this point involving their concerns.

Mr. Vera informed Council the President has talked with him and the first thing they were going to do is start with the amplifier; which seems like one of the biggest problems more than anything else. It seemed like every time we had the amplifier on the Police showed up and we were told by the first couple Officers that came there that can we please lower the amplifier; which we did. The last time we were told that we can be cited with a citation off of the noise. We are being told different things and also getting involved with the Police which really to me shouldn't have been involved. We should have been able to handle this through a Board meeting, talked to residents, talked with us before and maybe sit down and resolve this, but I don't know why it didn't go that way.

Councilmember Farrall informed Mr. Vera and Council he does not want to dispute how little league affects the kids. My son went through it, my sons up at Connie Mac now and we went through playing there, went through tournaments, went through the whole gamment and I agree one hundred percent. I think the issue at hand is number one this isn't the first time that we have gone to you guys and we said we have a problem. Now if the disconnect is at the President's level or some other level I don't know what the disconnect is, but the issue at hand is when you can hear the pa system three

neighborhoods away perfectly clear it's a little loud. When a member of our Staff, having to live there and says can you turn it down, and the response is hey can you turn it down a smidgeon. Maybe it wasn't our proudest moment either but it certainly wasn't your proudest moment either. I agree with you one hundred percent that it can be worked out and we will get this resolved. You guys are using the fields right now without an agreement with the school district.

Mr. Vera informed Council that was all taken care of.

Councilmember Farrall informed Mr. Vera it expired in June.

Mr. Vera informed council it has been taken care of.

Councilmember Farrall informed Mr. Vera another school district has been after you guys for a schedule and you have not provided them with a schedule. I believe there was a tent out there or something like that and no one knew about it and there were no permits and that is another issue. All being that that is in the Township and not the Borough, with issues like that this friendliness works both ways. We need a schedule we need to comfortably work out a schedule between all parties, between the Township the Borough, the School District and yourself. The pa system again, when one of our Councilmen hear it three neighborhood away that is a little too loud. I have been there when the pa system is working and maybe there is a happy medium. I don't live on that side of the town so I am not there every day but I know it is very frustrating for the residents. Due to vacations and the residents that I have talked to the petition that was signed would have probably would have doubled but people were on vacation and couldn't sign the petition, and obviously the petition had to be handed into the Borough. I don't know where the disconnect is from the President or whoever, I don't know who is in charge but at some point it needs to be designated in your organization so you can work with us, the school district and all so we can come to a resolution with this. It is not the Borough's position that we want to stop base ball. We want to continue this but we have to make it work for everybody. Someone came up with a statement saying all these baseball fields are in residential areas. Well that is only partially true, a lot of them are, this happens to be extremely close with a lot of houses being less than twenty-five feet from the baseball fields, and that is a problem. Unfortunately that the cards your dealt, that's what we have to work with and I think we can come to some resolution, but we need to work all this out, and all the details, between the school district, the Township and the Borough.

President Weierman asked for the contact person.

Mr. Vera gave President Weierman his contact information.

Councilmember Farrall informed Mr. Vera that for the record the response from your side whoever it was when the resident came and approached them the response was well then you can move. That is unacceptable. I understand in the heat of the moment in the middle of the game I understand all that.

Erin Morasco informed Council she was there the night he approached, I was the first person that he approached. What he did was put his finger in my face, let's be clear on what happened, I feel that we are getting the raw end of the deal. What he said was who is in charge here and I got the President of the League, and what he said was the electric will be shut off in one hour if you don't lower that pa system.

Councilmember Farrall replied that he is not saying that it is not our proudest moment either but it works both ways and we will get this resolved and we need to get this resolved with the member who has some authority and will work with everybody. A discussion ensued.

Member of the baseball league informed Council they are not picking up drug solos they are playing the national anthem and it is a small amount of noise. If your neighbors are doing drunk solos next door then that is a problem, I just don't get it why listening to the national anthem for a few seconds or listening to the little league pledge is going to ruin your entire day.

Councilmember Farrall replied obviously you don't live right next door and it is more than that and when you are hearing it three neighborhoods away that is a problem.

Daryl Jones informed Council he is one neighborhood away and he never hears it when he is home in his back yard, and would like to say for the record that he feels it is obviously blown out of proportion. I think it is a minor situation that happens and now we have to bring all these kids in here. It just doesn't make sense that adults can't come together and solve this problem. I am hoping that in the next day or the next two or three days that a couple people can get together and we don't have to bring out twenty, thirty forty young children and use them as pawns and something gets done. I hope and would appreciate that this Board and our Board can come together and make that happen.

President Weierman informed everyone that this is a good way to end.

Larry Burns, 101 Jean Drive informed Council that someone said someone from the little league comes around and picks up the trash. I don't want this to get into a dialogue, but trash is blowing up against my fence all the time. Recently as little as two weeks ago some drove across my side yard. You can still see the tire marks and it killed the grass when they drove across. What do we teach our kids here, let's respect each other's property and respect each other's rights. I agree with what you are saying I had three kids that are grown and they all played sports, not in this area, but another area, but the way things are going on. If you are going to get together and talk about it let's talk about all these things. When the petition came around I agreed with the noise, it is considered loud, and it is not just the national anthem. A lot of the time the kids are screaming on the thing, kids are having a good time but there is no sense screaming and carrying on on the thing like that. Same as the clean up, teach the kids respect, teach them to clean up after themselves, get the stuff picked up, respect each other's property and not to run back and forth on each other's yards. There is a lot of times when cars are coming up on

the gravel road to the snack stand and they all drive pretty quick there. I am glad I don't have little kids that live on that corner.

Councilmember Moyer informed Council and the little league there are a lot of kids here and I give my word that we are going to set a committee up from the Borough and we will contact you and contact the residents and sit down and have a meeting were no kids are involved and has this out. I appreciate your time and I think this is the best way to rectify this.

Councilmember Farrall replied there is not an issue in getting this resolved it is getting the right people in the same place to make this all happen.

Erin Morasco informed Council that they have a tournament at the field this weekend and I just want assurance that we are not going to get feedback from the neighbors about the tournament and want to be assured that there is not going to be any negative impact with other neighboring municipalities there with their kids for that tournament. That we won't have an issue again with the tournament.

Solicitor Harper asked what are the hours of the tournament.

Erin Morasco and Mr. Vera informed Solicitor Harper they do not play past 8:15 pm. the hours are Friday between 6:00 p.m. to 8:30 pm. There are two or three games on Saturday to finish it up starting at 9:00 am to 8:15 pm. Sunday starts at 10:00 am to 3:30 pm.

Sylvia Pedrazzani 309 W. Vine Street informed Council that she agrees with Councilmember Moyer. I'm sure if a group of adults from both sides get together this can really be taken care of easily. What I want to stress, I don't want you to take away from the kids Fall Baseball, Spring Baseball, or Travel Baseball, it is not good. I have been involved in baseball for forty some years. It is a good activity that children enjoy, there at a good place and they are not out on the street getting into trouble. But it's a game that can only be played from April through June. They need to go out there, they enjoy it, they are learning a lot of good things about baseball and how to become fine human beings. So don't take that away.

President Weierman thanked everyone for their comments and concerns.

3. APPROVAL OF THE MINUTES

Motion to approve the Minutes of June 20, 2012 Workshop / Regular meetings.

Motion: A motion was made by Councilmember Moyer to approve the Minutes of June 20, 2012 Workshop / Regular Meeting. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

4. Special Presentation: President Weierman informed Council Agenda Item was postponed.

5. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Month's Council meeting August 15, 2012 Workshop / Regular Meeting @ 7:30 PM.
- HERC and the Revitalization Task Force are scheduled to meet @ 8:00 AM and the Task Force at 8:30 AM. Wednesday July 25, 2012

6. NEW BUSINESS:

A. 8N. Market Street Parking Easement

Manager DeFinis informed Council Caren Segal is here tonight to discuss her intentions to purchase the property at 8 N. Market Street. The property is in the Core Commercial District and at this time Ms. Segal has not purchased the property because of issues relating to a parking easement.

Caren Segal informed Council she is looking into purchasing the property at 8 N. Market Street and turning it into an old fashioned confectionary shop and settlement was scheduled for July 10, 2012. However two weeks before that date I became aware of the parking easement placed by the Borough in 2009. This easements means that I would be physically and financially responsible for the parking lot which includes taxes, maintenance, liability and servicing while other businesses will benefit from free nearby parking with no cost to their bottom line. This easement means that when I go to work I may not find a place to park or my employees or potential customers. As you know if parking is not available my customers will resist the impulse to purchase at my establishment. I look forward to sharing my parking lot to benefit the community but it should be just that, my parking lot. The decision to share should be at my discretion and convenience. For the last twenty-five years I have managed my family's very successful business and know what it takes to drive a thriving business and look forward to bringing this experience to the Borough. As of today I have invested \$18,000.00 towards this purchase and anticipate spending in the neighborhood of \$150,000.00 in rehabbing the property, this is in addition to the purchase price. This easement now remains the only issue currently standing between myself and settlement. I kindly ask Council to seriously consider the immediate removal of this parking easement. I look forward to becoming part of this community and to put new jobs and tax revenue to the Borough of Hatfield.

Solicitor Harper informed Ms. Segal that the Borough put the easement on this property while they owned the property. The Bough purchased this property because it was for sale and had problems. In fact it had environmental problems and it had a non-conforming use that was not a good thing at the time and did not fit in with the Borough's comprehensive plan. The Borough purchased the property, took control of it and made sure it was cleaned up and then sold it to a developer who was going to put something there, but was never actually built. The easement is very similar to the easement that we have on the parking lot next to it. Right behind this building is a jointly owner parking

lot, but the Borough in conjunction with the property owners reached an agreement that the Borough would pave and restripe the parking lot so there would be more parking for all people in the downtown corridor. They also maintain that parking lot, the Borough's job was to pave it and restripe it to allocate the parking better than the individual property owners could. So that parking lot is now serving the business owners in that area and this parking lot was suppose to be part of that idea. It doesn't mean that the Borough owns it, it means that it is suppose to be part of the coordinated scheme of parking for the downtown area so that it benefits all of its citizens. It was there as part of the coordinated agreement among all the businesses. Borough Council is free to abstain or revise and amend it. The logic behind it is based in the Borough's ownership of this parcel which was bought to felicitate the revitalization. You might not need it if you are happy enough with whatever the plan. A discussion ensued regarding the parking easement, entering and exiting the building and the number of parking spots.

Ms. Segal informed Council she has no problem sharing the parking lot but if I pull into work one morning and for whatever reason all the parking spots are taken and because of the Borough easement I cannot ask people to leave. If someone gets hurt on that property, they are doing something they should not be doing on that property technically I cannot ask them to leave and I am liable for anything that happens on that property. As much as I would like to share my property with the laundromat and other businesses there I still have to be somewhat in control of the parking lot. If we have two feet of snow and I don't want to go into work that day, I might want to plow tomorrow, but because the Borough has an easement I have to take the expense of getting it plowed and removed today.

Councilmember Stevens informed Council that one of the reasons the Borough originally attached the easement to that property was to protect the sight plan. As long as the plan moves forward with the three-way stop that would be less of a concern. A discussion ensued.

John Biers real estate agent for Ms. Segal informed Council they had a phase one and phase two environmental done to protect her interests. There is a Church or a Mosque next door and every time they are there, there have been anywhere from six to eight cars in the parking lot. The issue is she is going to buy this property as fee simple but yet she cannot restrict the public from using that lot whatsoever. All the spaces can be taken and she cannot get anybody to come in and use her business. Not only that but someone could be parking there that lives down the street and if something would spill out of their vehicle it would be Ms. Segal's responsibility. If you own the building you want to have jurisdiction or the right to use the property for zoning regulations as you see fit to protect her business or clients that are coming into it. This is all we are looking for. We did not realize this until not only until we did phase one and phase two and it is a very restrictive use. It really prevents her from using it like she would like to especially after investing that amount of money. A discussion ensued regarding the same footprint for the building.

President Weierman informed Mr. Biers that Council's concerns are the sight lines, the traffic coming around the corner and how the parking is configured there.

Councilmember Farrall informed Ms. Segal that she still would have to go through the building permit process and part of that is the compliance review from our Code Enforcement Officer.

Councilmember Farrall informed Council that he would be will to waive or remove the easement with the matter of that she is using the existing building and complying with the turning requirements. A discussion ensued regarding the in and out turning requirements.

Solicitor Harper informed Council if they wish to they can vote to authorize her to prepare an extinguishment of the easement. A discussion ensued regarding the extinguishment of the easement and the purchase or non purchase of the property and the Borough's recourse, land development and sign ordinances.

Manager DeFinis and Solicitor Harper updated Ms. Segal on land development and a waiver of land development process.

Solicitor Harper informed Council and Ms. Segal the process tonight would be to make a motion to extinguishment the easement on the property and to direct the Solicitor to fill out the papers and to authorize the President of Council to sign them. That will be conditioned on an application of a waiver of land development.

Motion: A motion was made by Councilmember Moyer to extinguish the easement on the property and to direct Solicitor Harper to fill out the papers and to authorize the President of Council to sign them. The motion was seconded by Councilmember Stevens

Solicitor Harper suggested Ms. Segal make an appointment with the Code Enforcement Office to determine parking and take a plan to discuss any issues.

The vote was unanimously approved with a vote of 5-0.

A-1. Ben Gallagher Eagle Scout Project

Manager DeFinis introduced Ben Gallagher to Council.

Ben Gallagher informed Council for his Eagle Scout Project he will reconstruct a planting area on Vine Street that was taken out when the ramp was being built and weed out the other overgrown planting bed and add more plants. Along the Liberty Bell Trail on Vine and Main Street there is a lot of overgrown grass and weeds there that he will focus on. Some of the sign posts along the trail are in the need of repainting and will be repainted.

Council thanked Ben for his Borough project.

B. Developments Regarding UCC Appeals Board.

Solicitor Harper updated Council on the recent case law developments regarding the Uniform Construct Code Board of Appeals.

Councilmember Farrall informed Solicitor Harper the Borough has its own Board.

Solicitor Harper informed Council they would not have to worry about the UCC Appeals Board then as it does not apply.

C. Broad Street Storm Sewer Repairs

Manager DeFinis updated Council on the Broad Street Storm Sewer Repairs. In the packet are the price quotes for some of the work that the Borough will have to do because of PennDOT coming to do the roads. The lowest bid is \$17,830.00. One of the issues is if they are going to have to have flaggers. They are going to try to work at night and try to utilize lane restrictions to do the work. They will funnel traffic from one lane on one side and work on the other side then they will have to have flaggers. Borough Engineer Mark Mattucci is working on the HOP. Borough Engineer Mark Mattucci is waiting on an emergency permit to do this project and another one that will be discussed with Council. A discussion ensued regarding the project.

Manager DeFinis will give the contractor the go ahead on the start the project.

Manager DeFinis answered questions on the approval of subcontractors.

D. Centennial Park Bridge Access

Manager DeFinis informed Council the same three bidders bid on the emergency access to Centennial Park behind the DE Walker property. The pipes are failing and the access is washing away. Manager DeFinis updated Council on the work and informed Council the Borough has a five year DEP permit to do the work. The area that the Borough will be working in is all on the access easement that the Borough has with the property owner. Manager DeFinis updated council on the funds for the project. Manager DeFinis will notify the property owners of the work.

E. Stream Clearing / Gravel Bar Removal

Manager DeFinis informed Council the Chestnut Street bridge area behind the Borough Office is blocked up. We are looking at having a rip rap put in on the adjacent wall from Chestnut Street down almost to the Borough building, and then take all the debris from the other side and this way the water will flow. Manager DeFinis informed Council the money was budgeted for stream clearing.

Manager DeFinis answered questions regarding the removal and use of the stream debris.

F. ARLE Grant Application

Manager DeFinis informed Council McMahon and Associates has put in the ARLE grant application for the traffic calming measures on Main Street as per the traffic feasibility study. A discussion ensued.

G. Mandatory Connections in the Borough

Manager DeFinis updated Council on a phone call regarding if there was an ordinance in the Borough that stipulated that private wells had to be abandoned and everyone in the Borough had to tie into public water.

Solicitor Harper informed Council that the ordinance currently reads except where individual private wells are used the applicant shall present evidence that the water will be supplied by a certified public utility or municipal corporation authority or utility. So it allows you to pick and choose wells or on site well water.

Manager DeFinis informed Council the Borough tied into the water system in 1980. In regards to the water supply issue Council may want to consider stipulating that the property owner has to tie into the water line it would solve the problem. A discussion ensued.

Solicitor Harper informed Council the question would be weather we could require occupied structures to have a connection to a public water system, meaning you could still keep your well for watering your garden, washing the car, etc. A discussion ensued.

H. Agreement Letters for the Hand Book

Manager DeFinis informed Council Solicitor Harper and he worked on the employment letters for employees not covered by the collective bargaining agreement and some are not. Because the handbook affects some of the categories that those employees are under we have developed an agreement letter stipulating that those who have the benefits and items that are being changed moving forward would retain what they have.

Solicitor Harper informed Council if they vote today to approve the employee handbook even with the changes as Manager DeFinis suggests and we make it affective January 1, 2012 so any new employees with fall under the reduced benefits, but to keep our existing employees happy we could have a private agreement with each one. The proposal is to have Council agree that the existing employee would get their existing benefits pursuant to an individual agreement letter to each one. The reason they would be individual letter agreements is because after they are gone everyone else is under the new handbook. Councilmember Farrall replied that they are not gaining anything they are keeping what they have.

Solicitor Harper replied that they are not gaining anything they are keeping what they have and they will be issued a manual and there responsible for everything else in the manual but on those areas of whether they can accumulating sick pay, and a couple other things and if they weren't taking the health insurance we were paying them a reimbursement. The new employees will be under a lesser benefit package and that is because of two things. The accounting rules have changed and the Borough can't afford it.

Solicitor Harper suggested announcing at a Public Meeting as a matter of policy, at this time the current employees will keep their current benefits while we reduce benefits for new employees. A discussion ensued.

Councilmember Farrall informed Council even though he does not have a vote and would have to abstain from the vote I think as a recommendation that see a rough before the Budget Finance and Labor Committee was to the existing employees grandfather what they have now, they are not getting anything more, they have what they have now so they don't lose what they have now but in the new manual some things are reduced. It is not to penalize everyone but just like we are trying to change the pension stuff around we are going to try to be more streamlined, more efficient and that is what the manual does, but in the sense let the existing employees have what they have because that is what they are working under. I think that is the recommendation.

Manager DeFinis answered questions regarding the carrying over of personal time that has not been used by year end and the expiration period.

Solicitor Harper informed Council what they will vote on later in the meeting is the manual and the concept that the existing employees are grandfathered by a letter of agreement.

8. MANAGER'S REPORT: Manager DeFinis made the following announcements.

- Codification of Ordinances has been advertised for consideration at the August 15th meeting. Three areas prohibiting parking have been added to the draft presented by Keystate Publishers. Solicitor Harper updated Council on the advertising.
Crack Sealing in Heather Meadows is complete. The Seal Coat should be done by July 20th. There was a delay due to the heat.
- The Borough Informer is on hold until further notice.
- The office air conditioning system required repairs. I have requested estimates for the work.
- Fred Leister, Mark Mattucci and I have identified sewer lateral and sewer main issues on Bentwood Drive. After extensive research we have determine some form of action is required. We estimate \$12,000.00 to make the necessary repairs.

- Fred Leister recently requested proposals for storm water pipe and inlet replacement on S. Main Street. Manager DeFinis updated Council on the three inlets, location and identifying problems after televising the lines.
- Recent review of delinquent utility accounts revealed inactive accounts that have balances due. Staff and I are working with property owners to resolve the past due accounts.
- Solicitor Harper and I reviewed the Custodial Agreement between the Borough of Hatfield and Univest Bank & Trust Co. After clarifying language in the agreement Solicitor Harper and I recommend the Budget Finance & Labor sign the agreement.
- The Berkheimer audit has been received and reviewed. Information will be forward to Council regarding the figures.
- Manager DeFinis updated Council on the Voter ID Act meeting scheduled for July 26, 2012.
- NPWA started the project, and updated Council on the lane restrictions during the course of the project, flaggers, excavation work during the day and laterals that will be completed at night.
- PMEA newsletter updated.
- Jaime Snyder has agreed to accept the position of the Public Information Coordinator.
- Manager DeFinis thank Solicitor Harper for her time and patience and cooperation and immediate attention to Borough issues while she was in Harrisburg.

7. REPORTS FROM STANDING COMMITTEES AND MAYORS:

Public Safety: Deputy Chief Tierney handed out the Police Statistic Breakdown report and answered questions.

Deputy Chief Tierney informed Council it has been a quiet summer in the Borough.

9. OLD BUSINESS: President Weierman and Manager DeFinis reviewed the following reports.

A. REPORTS AND CORRESPONDENCE:

Monthly Investment Report

Monthly EIT Report

Police Department Report

Fire Department Report

Public Works Department Report

Engineering Report

Fire Safety Inspection Report

10. ACTION ITEMS:

A. Motion to approve Resolution #2012-11 authorizing the revised Municipal Services Team Handbook effective January 1, 2012.

Motion: A motion was made by Councilmember Moyer to approve Resolution #2012-11 authorizing the revised Municipal Services Team Handbook effective January 1, 2012. The motion was seconded by Councilmember Stevens.

Manager DeFinis informed Council there were a couple questions that were addressed in the Handbook. Do we need to differentiate between exempt and non-exempt employees.

Solicitor Harper explained to Council she will add a paragraph to the front of the handbook that basically is an overtime issue. If you have a salaried manager there exempt, but if you have an hourly worker and they work more than so many hours in so many weeks then we have to pay her overtime.

Manager DeFinis and Solicitor Harper updated Council and answered questions regarding changes in the handbook. Items reviewed included allowing employees to take paid vacation in a four hour increments. Manager DeFinis informed Council that it is standard practice and there is no problem taking four hours but not allowing less than four hours. One item that was missed in the agreement letters is that we are allowed to carry over five days and that should be stipulated in the agreement letters as well for the Manager, Assistant Secretary, Treasurer and Public Works Director who are not governed by the union contract. The sick days should be stipulated in the agreements as well. Manager DeFinis answered questions regarding why the opt-out medical plan went down to \$2,500.00 for new employees other than saving money. Manager DeFinis updated Council on the research from the private sector showing what was customary to pay their employees for not taking their benefits. It ranged anywhere from \$1,500.00 to \$4,000.00. Arbitrarily we chose the \$2,500.00 which was the most consistent. Manager DeFinis answered questions regarding personal leave. The current employees get five personal days that should be in their agreement letters. Manager DeFinis informed Council that cell phone employees should also be prohibited from hands free calling. Councilmember Farrall added employees should not be on the phone at all while driving a company vehicle. Manager DeFinis added that the Family Leave Act should be noted. Manager DeFinis updated Council on the personal appearance wording for the Public Works Department regarding alterations of Borough purchased clothing. Manager DeFinis and Solicitor Harper informed Council that only an Officer or designated Council member can sign binding contracts.

Councilmember Farrall congratulated Manager DeFinis and Solicitor Harper on an outstanding job on the handbook.

President Weierman suggested reviewing the changes and Table the motion until the next meeting.

Motion: A motion was made by Councilmember Moyer to Table Resolution #2012-11 until the August 15,

2012 meeting. The motion was seconded by Councilmember Stevens.

Manager DeFinis answered questions regarding who would be under the new handbook and the retroactive date January 1, 2012.

The motion was unanimously approved with a vote of 5-0.

11. Motion to Approve Payment of the Bills.

Manager DeFinis and President Weierman reviewed the bill list.

Motion: A motion was made by Councilmember Moyer to approve payment of the bills. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

12. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the Workshop / Regular meeting of July 18, 2012. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 9:51 PM.

Executive Session: Litigation & Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary