

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
January 20, 2016

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) Stephen E. Keib
 - (X) John Kroesser
 - (X) Lawrence G. Stevens
- (X) Mayor Robert L. Kaler, III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L Kaler III, Solicitor Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Secretary Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to Approve the Regular Meeting Agenda of January 20, 2016 with additions. The motion was seconded by Councilmember Keib and unanimously approved with a vote of 5-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the December 2, 2015 Workshop Meeting and the December 16, 2015 Regular Meeting.

Motion: A motion was made by Councilmember Farrall to Approve the Minutes of the December 2, 2015 Workshop Meeting and the December 16, 2015 Regular Meeting. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

3. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- The Planning Commission is scheduled to meet Monday, February 1st @ 7:00PM
- Next Council Meetings February 3rd Workshop & February 17th Regular @ 7:30PM in Council Chambers
- HERC is scheduled to meet January 27 , 2016 @ 8:00AM
- Hatfield Museum and History Society meeting is Tuesday, January 26th @ HVFC 7:30PM
- MCBA Dinner January 28th RSVP January 20th hosted by Ambler & Bridgeport
- January 30th Indian Valley Chamber of Commerce Banquet

5. OLD BUSINESS:

A. Land Tech Enterprises. Inc. Payment Request

Manager DeFinis stated that in your packets is a draft letter from the Engineer which we received regarding the Land Tech Enterprises Inc. payment request and they are recommending the Borough pays the amount of \$154,440.00 for work completed through December 23, 2015.

B. Assistant Secretary Jaime Snyder Employment Agreement

Manager DeFinis stated there was one change that was agreed to which is consistent with the Collective Bargaining Agreement Teamsters Contract. Manager DeFinis added that this change will be presented in the Employee Handbook.

C. Resolution 2015-23

President Weierman and Mayor Kaler presented Lt. Jane Robertson from the Hatfield Township Police Department with a Resolution and Proclamation in honor of their achieved accreditation in law enforcement services through the State of Pennsylvania.

D. EIT Report for 2015

President Weierman spoke about the EIT Report from 2015.

6. NEW BUSINESS:

A. 37-41 Market Street Lease

Manager DeFinis stated that we are going to lease 37 and 41 N. Market Street properties from North Penn Industrial Center to run the administration of the Borough during the municipal complex rebuild. Manager DeFinis added that he met with the realtor and worked out the attached agreement.

Solicitor Harper added that she reviewed the lease and suggested some changes and those changes were accepted. She added that this is a two year lease that can renew month to month if we have not completed the building by then.

Manager DeFinis informed Council that we start the lease as of February 1, 2016 and we are hoping to be out of the current building and operational in the temporary lease space by August 1, 2016.

A discussion ensued amongst Council about the details of the lease and the time frame.

B. FEMA Flood Plan

Manager DeFinis stated this came in this week and he and the Solicitor have been in contact. Manager DeFinis added that we have a draft ordinance in place that we are going to go with.

Solicitor Harper added that we sent the draft out for comments and we received none and we are running out of time because this needs to be done by March 2, 2016.

Manager DeFinis added that this will be on the Agenda February 3rd for discussion and February 17th for adoption.

Solicitor Harper added that we sent this to the Montgomery County Planning Commission and should also send this to the Borough Planning Commission.

A discussion ensued amongst Council.

C. February 3, 2016 Agenda

Manager DeFinis brought to the attention of Borough Council and Mayor Kaler the planned Agenda for February 3rd as it is going to be very busy with presenters.

7. ACTION ITEMS:

A. Motion to Approve Payment Request from Land Tech Enterprises, Inc in the amount of \$ 154,440.00 for work completed on the Edgewood Drive & Towamencin Avenue Culvert.

Motion: A motion was made by Councilmember Farrall to Approve Payment Request from Land Tech Enterprises, Inc in the amount of \$ 154,440.00 for work completed on the Edgewood Drive & Towamencin Avenue Culvert. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

B. Motion to Approve the Attached Employment Agreement Between the Borough of Hatfield and Assistant Secretary Jaime Snyder.

Motion: A motion was made by Councilmember Farrall to Approve the Attached Employment Agreement Between the Borough of Hatfield and Assistant Secretary Jaime Snyder. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

C. Motion to Approve Resolution 2016-01 Authorizing the Lease Agreement.

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2016-01 Authorizing the Lease Agreement. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

D. Motion to Advertise the Floodplain Ordinance.

Motion: A motion was made by Councilmember Farrall to Advertise the Floodplain Ordinance. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

8. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Keib to approve payment of the bills. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 4-0-1. Councilmember Farrall abstained from the vote.

9. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Kroesser to adjourn the Regular Meeting of January 20, 2016. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting was adjourned at 8:03PM.

Executive Session Litigation and Personnel

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary