

HATFIELD BOROUGH COUNCIL
WORKSHOP / REGULAR MEETING
June 15, 2016

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - () Stephen E. Keib
 - (X) John Kroesser
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L. Kaler III, Solicitor Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Secretary Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to Approve the Workshop / Regular Meeting Agenda of June 15, 2016 with additions. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of May 4, 2016 Workshop Meeting & May 18, 2016 Regular Meeting.

Motion: A motion was made by Councilmember Farrall to Approve the Minutes of May 4, 2016 Workshop Meeting and the May 18, 2016 Regular Meeting. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

3. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Month's Council Meeting July 20, 2016 Workshop / Regular Meeting @ 7:30 PM.
- HERC is scheduled to meet @ 8:00 AM Wednesday, June 22, 2016.
- The Planning Commission is scheduled to meet Monday, July 11th @ 7:00 PM.
- The Borough Office will be closed on Monday, July 4th in observance of the 4th of July Holiday.

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

A. UTILITIES COMMITTEE / PJM FTR PURCHASE

Manager DeFinis stated that AMP had offered the opportunity to be part of the auction for the FTR (Financial Transaction Rights) which the Borough can lock in pricing on congestion costs, which are now in the negative. Manager DeFinis also informed Council about one of the recent turbines that was taken offline due to internal damages; this did not affect us negatively.

A discussion ensued amongst Council about the PJM / FTR Purchase.

President Weierman added that Manager DeFinis, myself and Jaime attended the PMEA Harrisburg Legislative event.

B. PUBLIC SAFETY / CONSTABLE RESIGNATION & TRUCK TRAFFIC

Manager DeFinis stated that the Constable has submitted his resignation and will be working fulltime for the Department of the Navy.

A. Motion to Accept the Resignation of Steve Sweet as the Borough of Hatfield Constable.

Motion: A motion was made by Councilmember Farrall to Accept the Resignation of Steve Sweet as the Borough of Hatfield Constable. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

Borough Council received a letter about the speeding on Maple Avenue coming from the warehouse. Manager DeFinis stated he contacted the warehouse immediately and they were made aware of the letter and responded quickly with the drivers and the police department did an analysis, which concluded it is very hard to speed on that road.

Corporal Graham, who was present from the Hatfield Police Department, stated the average speed on Maple Avenue was 23 to 24 MPH.

Manager DeFinis informed Council that in nearby municipalities the actuaries that work with the EMS, Fire and Police on the traffic signals have been stolen and that he will alert Fred to keep watch on our signals.

Mayor Kaler addressed with Corporal Graham a complaint that he received regarding a speeding problem with Union and Diamond Streets.

A discussion ensued and Corporal Graham stated he will take this back to the station and address this issue.

6. MANAGERS REPORT / MUNICIPAL COMPLEX UPDATE: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

1. Land Use & Development Updates:

- A. St. Mary St. Kyrillos Coptic Church / Sewer Escrow Under Review
- B. GLC (Grace Lutheran Church) / Under Construction
- C. Gambone/Snyder Townhomes / Utility Billing – Resolved Final 6 Construction Permit issued for Borough Portion of the Project.
- D. Hatfield Auto Museum / Nothing New
- E. Crystal Rose Catering / Nothing New
- F. Hatricks / Waiver of LD Request Granted / Awning installed under a building permit.
- G. 122 ½ Towamencin Ave. / Access to Property / Nothing New

2. Utility Billing Update:

- A. Staff continues to monitor past due Electric & Sewer accounts. All past due electric accounts will be notified by July 6th and disconnects will take place on July 18th.
- B. Email Billing available for Electric & Sewer Accounts. I encourage all account holders to take advantage of the cost effective billing delivery opportunity.

3. 2016 Project Updates:

- A. Bid Items for 2016:
 - Towamencin Ave. Reconstruction, in progress
 - Sanitary Sewer Repairs, grant submitted
 - Montco 2040 Implementation Grant, under review

Electric Circuit Reclosers Awarded.

4. Reimbursements from PennDOT & PEMA / FEMA

A. PennDOT reimbursement \$ 116.29 for severe winter adjustment

B. FEMA / PEMA reimbursement \$ 11, 248.00 Winter Strom Jonas

5. Fall Festival Saturday, September 24

6. Municipal Complex Update:

Manager DeFinis went through the updates on the move to 37 & 41 N. Market Street and the Municipal Complex.

7: Attachments:

A. NPWA Golf Outing

B. Indian Valley Golf Outing

C. HSB Account Closed

8. Items of Interest:

A. HMHS Meeting Tuesday, September 27th HVFC 7:30PM

President Weierman thanked all staff for a wonderful Founder's Day event.

7. NEW BUSINESS:

A. 2015 Yearend Annual Financial Report

President Weierman stated that the official yearend audit has arrived and been delivered.

B. Land tech Payment Request No. 2 Final Payment

Manager DeFinis stated this is the final payment and is on for approval this evening.

C. Resolution 2016-16 Opening a Checking Account at ESSA Bank & Trust

President Weierman stated that we are going to open an account at ESSA Bank & Trust, the lending institution, to hold the money we borrowed.

A discussion ensued amongst Council about the account and the withdrawing of monies.

8. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

President Weierman and Manager DeFinis reviewed, updated and answered questions regarding the Reports and Correspondence.

- Monthly Investment Report
- Monthly EIT Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Fire Safety Inspection Report
- Zoning Officer / Property Maintenance Report
- Building Code Enforcement Officer Report

9. ACTION ITEMS:

A. Motion to Approve Land Tech Payment Request No. 2 / Final Payment in the amount of \$63,764.00 upon confirmation by the Borough Solicitor that the certificate of Liability Insurance has been submitted to her satisfaction.

Motion: A motion was made by Councilmember Farrall to Approve Land Tech Payment Request No. 2 / Final Payment in the amount of \$63,764.00 upon confirmation by the Borough Solicitor that the certificate of Liability Insurance has been submitted to her satisfaction. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

B. Motion to Approve Resolution 2016-16 Establishing a Checking Account at ESSA Bank and Trust for Municipal Complex Construction Payments.

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2016-16 Establishing a Checking Account at ESSA Bank and Trust for Municipal Complex Construction Payments. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

10. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Stevens to approve payment of the bills. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 3-0-1. Councilmember Farrall abstained from the vote.

11. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Kroesser to adjourn the meeting of June 15, 2016. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0. The meeting adjourned at 8:15 PM.

Executive Session: Potential Litigation, Real Estate and Personnel

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary