

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
March 16, 2016

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) Stephen E. Keib
 - (X) John Kroesser
 - (X) Lawrence G. Stevens
- (X) Mayor Robert L. Kaler, III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L Kaler III, Solicitor Patrick M. Hitchens; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Secretary Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to Approve the Regular Meeting Agenda of March 16, 2016 with additions. The motion was seconded by Councilmember Keib and unanimously approved with a vote of 5-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the February 3, 2016 Workshop Meeting and the February 17, 2016 Regular Meeting.

Motion: A motion was made by Councilmember Stevens to Approve the Minutes of the February 3, 2016 Workshop Meeting and the February 17, 2016 Regular Meeting. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

3. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- The Planning Commission is scheduled to meet Monday, April 4th @ 7:00PM
- Next Council Meetings April 6th Workshop and April 20th Regular @ 7:30PM in Council Chambers
- HERC is scheduled to meet March 23, 2016 @ 8:00AM
- MCBA Hatfield, Telford, Souderton April 28th
- HMHS Program scheduled for March 22, 2016 @ 7:30PM in the Hatfield Vol. Fire Co. Banquet Hall.
- The Borough Offices are closed Friday, March 25th in observance of Good Friday.

President Weierman added the Hatfield Lions Club Easter Egg Hunt is this Saturday, 10:00AM at School Road Park.

5. OLD BUSINESS:

A. Municipal Complex Update

Manager DeFinis spoke to Borough Council about the updates that were listed in the Packets. He stated that KCBA is looking to turn the plans over to the Engineer and that staff meets with KCBA tomorrow to go over the details of the plan. Manager DeFinis added that the goal is to have the Engineer have a plan to present to the Planning Commission by April 4, 2016 and Borough Council by April 6, 2016.

Manager DeFinis went on to speak about updates with the temporary relocation which will officially start on August 1, 2016 at 37 and 41 Market Street. He stated that the Public Works pole barn should be in place by August 1st. Manager DeFinis added that the staff is working on the IT relocation plan and we are reviewing RFP's and have also contacted Verizon and Comcast. He went on to add that the Hatfield Volunteer Fire Co. has been contacted and reviewed the plans for the new municipal complex and expressed that they have no problem with the entrance and that they may need to back out should there be a fire at a location; we will address reinforcing the park area for weight concerns.

Manager DeFinis stated that we will be utilizing Borough events and our media outlets to communicate with the public about the move and relocation to keep them as up to date as possible through this process.

B. Liquid Fuels Money

Manager DeFinis informed Council that the Liquid Fuels Money was received yesterday in the amount of \$79, 102.77.

6. NEW BUSINESS:

A. Resolution 2016-03 CDBG Grant Application

Manager DeFinis informed Council that there were a few changes to this Resolution and the signature copy will indicate President of Borough Council John Weierman and Assistant Secretary Jaime Snyder will be executing all documents for this grant.

B. Resolution 2016-04 Recognizing the Volunteer Fire Fighter of the Year

Manager DeFinis informed Council that this Resolution will designate Brandon Mininger as the Firefighter of the Year and Jaime will work with the Fire Company on the language and it will be available to present at the Banquet on April 2nd.

C. Mayoral Proclamation Honoring the Volunteer Fire Fighter of the Year

Manager DeFinis stated this language will also be worked on for the Mayoral Proclamation Honoring the Volunteer Firefighter of the Year.

D. Schlosser Steel Buildings, Inc. Request Relief from Land Development

President Weierman stated that there was a letter from Schlosser Steel Buildings.

Councilmember Farrall asked if they want to build two parking spaces now and then come in for Land Development?

Manager DeFinis stated that they are asking for a waiver of Land Development to build the two spaces because the spaces constitute for a waiver. He added that the way it was presented to him was that they were needed to create two parking spaces to complete the work where they will be adding on to the building in the near future.

President Weierman asked if these spaces would be temporary. It was stated Yes, as stone now, but it is to be believed they will be part of the final paving project.

A discussion ensued amongst Council about the relief and it was stated to call this portion Phase I and the second portion Phase II.

Solicitor Hitchens stated that you can include in the Resolution approving this decision that the applicant must come in for Phase II for Land Development. This way there is no question or confusion moving forward.

7. ACTION ITEMS:

A. Motion to Approve Change Order # 4 for Sewer Specialties Services Co. Inc. in the amount of \$86,000 for Sanitary Sewer Televising and Repairs.

Motion: A motion was made by Councilmember Keib to Approve Change Order # 4 for Sewer Specialties Services Co. Inc. in the amount of \$86,000 for Sanitary Sewer Televising and Repairs. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

B. Motion to Advertise an Ordinance and Hearing Authorizing Borrowing for the New Municipal Complex and other Major Projects.

Motion: A motion was made by Councilmember Farrall to Advertise an Ordinance and Hearing Authorizing Borrowing for the New Municipal Complex and other Major Projects. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions.

President Weierman asked about Section 4 in the Ordinance. Solicitor Hitchens addressed the wording.

President Weierman briefly spoke about the Bank Loan borrowing process.

The motion was approved unanimously with a vote of 5-0.

C. Motion to Appoint General Code Codification Division to Host the Borough of Hatfield Code of Ordinances Outlines in the Proposal for Codification Services.

Motion: A motion was made by Councilmember Farrall to Appoint General Code Codification Division to Host the Borough of Hatfield Code of Ordinances Outlines in the Proposal for Codification Services. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

D. Motion to Approve Resolution 2016-03 Authorizing the CDBG Grant Application.

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2016-03 Authorizing the CDBG Grant Application. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

E. Motion to Approve Resolution 2016-04 Recognizing the Hatfield Volunteer Firefighter of the Year.

Motion: A motion was made by Councilmember Keib to Approve Resolution 2016-04 Recognizing the Hatfield Volunteer Firefighter of the Year. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

F. Motion to Support the Mayoral Proclamation Honoring the Hatfield Volunteer Firefighter of the Year.

Motion: A motion was made by Councilmember Keib to Support the Mayoral Proclamation Honoring the Hatfield Volunteer Firefighter of the Year. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

G. Motion to Approve Resolution 2016-05 Relief of Phase I Land Development for Schlosser Steel Buildings, Inc. conditional upon review from the Solicitor and Staff.

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2016-05 Relief of Phase I Land Development for Schlosser Steel Buildings, Inc. conditional upon review from the Solicitor and Staff. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

8. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Keib to approve payment of the bills. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions.

President Weierman asked about a name title on the bill list. Manager DeFinis verified the name and explained the system protocol for duplicating names.

President Weierman asked about the fence relocation on the bill list. Manager DeFinis explained the relocation as part of the pole barn for the Public Works Facility.

The motion was approved unanimously with a vote of 5-0.

9. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Keib to adjourn the Regular Meeting of March 16, 2016. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting was adjourned at 7:55PM.

Executive Session Litigation and Personnel

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary