

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
May 4, 2016

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) Stephen E. Keib
 - (X) John Kroesser
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler III, Solicitor Catherine M. Harper, Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Secretary, Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to Approve the Workshop Meeting Agenda of May 4, 2016 with additions. The motion was seconded by Councilmember Keib and was unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input.

No Public Input

Media Not Present

3. Municipal Complex Final Land Development Plan Presentation:

Manager DeFinis stated that this is the Preliminary / Final Land Development Presentation but this is not the construction document side and you will not act on anything this evening. Manager DeFinis added that this was presented to the Planning Commission who recommended approval of the plans as well as approval of the waivers with the comments stated at the meeting being noted.

Chad Camburn of Bursich addressed Borough Council this evening and stated that this plan is almost the exact same as Council saw previously. Mr. Camburn stated that two changes were addressed; the driveway intersects and the streambank on the side of the building by adding a retaining wall for streambank stabilization.

A discussion ensued amongst Council about the best solution for the relocation of the driveway and traffic control entering and exiting the main drive. Councilmember Farrall stated that the PBZ Committee met previous to the Council meeting and their thoughts for safety, stacking and traffic control were addressed.

Mr. Camburn addressed the milling and overlay of Chestnut Street along with base repairs. Mr. Camburn also touched on NPWA repairs to the site and finally added that as stated these are not construction plans, just Land Development Plans and once this is approved and we move to the next phase we will include a lighting plan, landscape and other necessary features.

A discussion ensued amongst Council about the lighting and design look to the complex as well as the additions to the park.

President Weierman thanked Mr. Camburn for his presentation this evening.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next Council Meeting May 18, 2016 Regular Meeting @ 7:30PM
- HERC is scheduled to meet Wednesday, May 25, 2016 @ 8:00AM

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

President Weierman highlighted the EIT Report.

Recycling: Mayor Kaler stated there is a recycling meeting next week.

6. MANAGERS REPORT / MUNICIPAL COMPLEX UPDATE: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

1. Land Use & Development Updates:

- A. St. Mary St. Kyrillos Coptic Church / Sewer Escrow Under Review
- B. GLC (Grace Lutheran Church) / Under Construction
- C. Gambone/Snyder Townhomes / Utility Billing – Resolved Final 6 Construction Permit issued for Borough Portion of the Project.
- D. Hatfield Auto Museum / Nothing New
- E. Crystal Rose Catering / Nothing New
- F. Hattricks / Waiver of LD Request Granted
- G. 122 ½ Towamencin Ave. / Access to Property / Nothing New

2. Utility Billing Update:

A. Staff continues to monitor past due Electric & Sewer accounts. All past due electric accounts will be notified by May 6th and disconnects will take place on May 18th.

B. Email Billing available for Electric & Sewer Accounts. I encourage all account holders to take advantage of the cost effective billing delivery opportunity.

3. 2016 Project Updates:

A. Bid Items for 2016:

Towamencin Ave. Reconstruction, in progress

Sanitary Sewer Repairs, grant submitted

Montco 2040 Implementation Grant, under review

Electric Circuit Reclosers Awarded.

4. Roll & Stroll Event Monday, May 16th

5. Municipal Complex Update

6: Attachments:

A. PSAB Conference June 5th – 8th in Hershey

B. NPWA Golf Outing

C. Indian Valley Golf Outing

D. UMPS Scope of Services

E. Montco Happening List 2016

7. Items of Interest:

A. HMHS Meeting Tuesday, May 24 HVFC 7:30PM

B. MCBA May 26th – At Glob Inn in East Greenville, PA

C. Memorial Day Parade Monday, May 30th

7. NEW BUSINESS:

A. Cohen Law Group – Montgomery County Consortium / Verizon Cable Franchise

Manager DeFinis informed Council of the Verizon Franchise Renewal and the opportunities to work with the Montgomery County Consortium of Communities and Dan Cohen of the Cohen Law Group.

B. Woodburners Eggfest Request

Manager DeFinis stated that the Woodburners has submitted two requests to use Memorial Park; one for Eggfest and one for a cooking demo.

C. Consideration to close HSB Account

President Weierman stated we are recommending to close this account as we separated the accounts for electric and sewer, these monies were identified as electric monies and should be moved to the TD account.

D. Resolution 2016-10 Recognizing KCBA Architects

President Weierman stated this will be on for approval at the Regular Meeting.

E. Resolution 2016-11 Supporting changes to the Sterling Act

President Weierman addressed this Resolution with Borough Council and added that it will not have a strong impact on the Borough.

F. Resolution 2016-12 Recognizing Officer David Busch's Retirement

President Weierman stated this Resolution is honoring Officer Busch who retired at the end of April.

G. PSAB Voting Delegate

Manager DeFinis stated that we need a voting delegate for the PSAB Conference.

H. Resolution 2016 -13 Storm Jonas

Manager DeFinis stated this Resolution is a Designation of Agent to get reimbursed from storm Jonas. Manager DeFinis added that this should be Diane A. Farrall, as she attended the proper meetings to be able to sign the documents needed for reimbursement.

8. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Manager DeFinis and President Weierman updated and answered questions regarding the Reports and Correspondence. Lieutenant Robertson addressed the Police Report.

- Monthly Investment Report
- Monthly EIT / LST Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Fire Safety Inspection Report
- Zoning Officer / Property Maintenance Report

- Building Code Enforcement Officer Report

9. ACTION ITEMS:

A. Motion to Approve Resolution 2016-13 authorizing Diane Farrall to be the Designation of Agent for Storm Jonas.

Motion: A motion was made by Councilmember Keib to Approve Resolution 2016-13 authorizing Diane Farrall to be the Designation of Agent for Storm Jonas. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 4-0-1. Councilmember Farrall abstained from the vote.

10. ADJOURNMENT:

Motion: A motion was made by Councilmember Kroesser to adjourn the Workshop Meeting of May 4, 2016. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:29PM.

Executive Session Personnel, Litigation and Real Estate

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary