

HATFIELD BOROUGH COUNCIL
WORKSHOP / REGULAR MEETING
August 16, 2017

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - () Kenneth V. Farrall
 - () Stephen E. Keib
 - (X) John Kroesser
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that three members of Council were present at roll call, as well as, Mayor Robert L. Kaler III, Solicitor Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis, and Assistant Secretary Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to Approve the Workshop / Regular Meeting Agenda of August 16, 2017 with additions. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the July 19, 2017 Workshop / Regular Meeting.

Motion: A motion was made by Councilmember Stevens to Approve the Minutes of the July 19, 2017 Workshop / Regular Meeting. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0.

3. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Council Meetings are the September 6, 2017 Workshop Meeting and the September 20, 2017 Regular Meeting @ 7:30PM at the HVFC
- The Strategic Planning Meeting is scheduled for Wednesday, September 27, 2017 @ 6:00PM at the HVFC
- HERC is scheduled to meet Wednesday, August 23, 2017 @ 8:00AM at the HVFC
- The next Planning Commission Meeting is scheduled for August 28, 2017 @ 7:00PM at the HVFC
- The Borough Office will be closed Monday, September 4th in observance of the Labor Day Holiday

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Public Safety: Chief Tierney was present at the meeting and answered all questions regarding the monthly police report.

Chief Tierney also introduced some new officers to Borough Council and Mayor Kaler and stated that he wants Council to know that the Police Department is here to serve the Hatfield community and that his door is always open. Chief Tierney also invited Council, Mayor and Staff for a tour of the new detective site in the Township.

Manager DeFinis stated that the Borough ordered a new speed detection sign which is solar powered and can be moved throughout the Borough.

6. MUNICIPAL COMPLEX UPDATE:

Manager DeFinis stated that in the front of your packets is the most recent rendition of the new Municipal Complex. Manager DeFinis went on to outline the municipal complex progress including the demolition.

7. MANAGERS REPORT: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

1. Land Use & Development Updates:

- A. St. Mary St. Kyrillos Coptic Church / Use Under Review
- B. GLC (Grace Lutheran Church) / Construction Complete
- C. Gambone/Snyder Townhomes / Project near Completion
- D. Hatfield Auto Museum / Nothing New
- E. Crystal Rose Catering / Nothing New
- F. Hattricks / Waiver of LD Request Granted / Bar enclosure installed under a building permit / Flea Market Approved
- G. 122 ½ Towamencin Ave. / Access to Property / Nothing New
- H. PIRHL - Biblical Seminary Project / Zoning Application Approved
- I. Salter's Woodburners Improvements

J. Edinburgh Square Subdivision / Caracausa Development

2. Utility Billing Update:

- A. Staff continues to monitor past due Electric & Sewer accounts. Electric disconnects to be performed in August.
- B. Email Billing available for Electric & Sewer Accounts. I encourage all account holders to take advantage of the cost effective billing delivery opportunity.
- C. Borough staff has committed to securing a vendor for Credit Card and online payments in 2017.

3. 2016 Project Updates:

- A. Bid Items for 2017:
 - A. Towamencin Ave. Reconstruction ADA Ramps construction to begin August.
 - B. Centennial Park Sanitary Sewer Project is under review.
 - C. The East School Street CDBG Grant Application has been awarded. Staff is waiting on formal notification from Montgomery County Department of Housing and Development.

4. Items of Interest:

- A. PMEA Annual Conference September 13th - 15th
- B. PSAB Fall Leadership Conference October 13th - 15th
- C. IVCC Tastings Tuesday October 24th
- D. HMHS Meeting September 26th at HVFC 7:00PM
- E. PSAB Resolution 2017-15
- F. SEPTA Annual Service Plan
- G. Indian Valley Chamber Golf Outing Sponsorship Thank you
- H. HVFC Relief Association Compliance Audit
- I. House Bill 1405

8. NEW BUSINESS / DISCUSSION ITEMS:

A. Edinburgh Square / Caracausa Development Support Letter

President Weierman informed Council that in their packets is a copy of the letter that was agreed upon to send in support of the Edinburgh Square / Caracausa Development to the Zoning Hearing Board which is taking place on August 31, 2017.

B. Adding a Section to the Borough of Hatfield 2009 Revitalization Plan

President Weierman stated that this addresses adding a section to the 2009 Revitalization Plan per Resolution 2017-12. It was added that this was requested by PIRHL.

Solicitor Harper addressed the Resolution and the changes that were made to reflect the vision of the Borough.

C. Closing East Lincoln Avenue for the Fall Festival 9-23-17

President Weierman stated this Resolution addresses closing Lincoln Avenue for the Fall Festival Event.

D. PennDOT Five Year Winter Traffic Services Agreement / Resolution

Manager DeFinis stated that this is the Agreement / Resolution with PennDOT that addresses the reimbursement that the Borough receives to maintain PennDOT roads during snow storms.

E. 2018 Financial Requirements & Minimum Municipal Obligations

President Weierman stated that this looks at the 2018 expenses for the Pension Plans.

Manager DeFinis gave a brief description of the plans and cost saving initiatives.

F. Power Purchase Agreement Extension

President Weierman stated that the Utilities Committee recommends to take the blended contract meaning that we would receive a price break on the current cost of power which would allow is to have no electric increase in 2018 pending legislation or transmission cost increases.

A short discussion ensued amongst Council about the power purchase agreement timeline, contract and resolution for approval.

G. AMP Portfolio Realignment Opportunity / Utility Engineers Review

President Weierman stated that the Utilities Committee under the review of the Utility Engineers has decided to decline the AMP realignment opportunity.

A discussion ensued amongst Council about the opportunity and the hydro power opportunities relating to issued bonds.

H. Bethany Bible Fellowship Land Development Waiver Extension

Solicitor Harper stated that this Resolution addresses an extension for a Waiver of Land Development that will expire no later than August 16, 2018; one year from today's date.

9. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

President Weierman and Manager DeFinis reviewed, updated and answered questions regarding the Reports and Correspondence.

- Monthly Investment Report
- Monthly EIT / LST Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Fire Marshal & Safety Inspection Report
- Zoning Officer & Building Code Enforcement / Property Maintenance Report

10. ACTION ITEMS:

A. Motion to Consider Resolution 2017-12 Adding a Section to the Borough of Hatfield 2009 Revitalization Plan.

Motion: A motion was made by Councilmember Stevens to Approve Resolution 2017-12 Adding a Section to the Borough of Hatfield 2009 Revitalization Plan. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 3-0.

B. Motion to Consider Resolution 2017-13 Closing East Lincoln Avenue Saturday, September 23rd from 1:00PM - 8:00PM for the Fall Festival / Car Show.

Motion: A motion was made by Councilmember Stevens to Approve Resolution 2017-13 Closing East Lincoln Avenue Saturday, September 23rd from 1:00PM - 8:00PM for the Fall Festival / Car Show. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 3-0.

C. Motion to Consider the Resolution 2017-14 Authorizing the Five year Winter Traffic Services Agreement between the Borough of Hatfield and PennDOT from the 2017-2018 through 2021-2022 Winter Season, October 15th to April 30th.

Motion: A motion was made by Councilmember Stevens to Approve Resolution 2017-14 Authorizing the Five year Winter Traffic Services Agreement between the Borough of Hatfield and PennDOT from the 2017-2018 through 2021-2022 Winter Season, October 15th to April 30th. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 3-0.

D. Motion to Acknowledge Receipt of the 2018 Defined Benefit Pension Plan Minimum Municipal Obligation in the Amount of \$ 140,888.00 (One Hundred Forty Thousand eight Hundred & Eighty Eight Dollars).

Motion: A motion was made by Councilmember Stevens to Acknowledge Receipt of the 2018 Defined Benefit Pension Plan Minimum Municipal Obligation in the Amount of \$ 140,888.00 (One Hundred Forty Thousand eight Hundred & Eighty Eight Dollars). The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 3-0.

E. Motion to Acknowledge Receipt of the 2018 Defined Contribution Pension Plan Minimum Municipal Obligation for Employees Receiving a 3% or 6% Contribution of their Annual Income in the Amount of \$ 21,112.00 (Twenty One Thousand One Hundred & Twelve Dollars).

Motion: A motion was made by Councilmember Stevens Acknowledge Receipt of the 2018 Defined Contribution Pension Plan Minimum Municipal Obligation for Employees Receiving a 3% or 6% Contribution of their Annual Income in the Amount of \$ 21,112.00 (Twenty One Thousand One Hundred & Twelve Dollars). The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 3-0.

F. Motion to DECLINE Participating in AMP's Offer of the Portfolio Realignment Opportunity.

Motion: A motion was made by Councilmember Stevens to DECLINE Participating in AMP's Offer of the Portfolio Realignment Opportunity. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 3-0.

G. Motion to Consider Resolution 2017-15 Extending the Waiver of Land Development for 75 West Broad Street Bethany Bible Fellowship Church to August 16, 2018.

Motion: A motion was made by Councilmember Stevens to Approve Resolution 2017-15 Extending the Waiver of Land Development for 75 West Broad Street Bethany Bible Fellowship Church to August 16, 2018. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 3-0.

11. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Stevens to approve payment of the bills. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 3-0.

12. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Kroesser to adjourn the meeting of August 16, 2017. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 3-0. The meeting adjourned at 8:38 PM.

Executive Session: Potential Litigation, Real Estate and Personnel

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary