

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
January 18, 2017

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) Stephen E. Keib
 - (X) John Kroesser
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L Kaler III, Solicitor Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Secretary Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Keib to Approve the Regular Meeting Agenda of January 18, 2017 with additions. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

2. Public Hearing Regarding Ordinance No. 527 Amending the Code of Ordinances of the Borough of Hatfield Regulating Portable Storage Units.

President Weierman opened the Public Hearing regarding Ordinance No. 527 and turned the floor over to the Borough Solicitor Catherine Harper.

Official Court Reporter Minutes for this Public Hearing can be requested at the Hatfield Borough Office.

3. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the December 7, 2016 Workshop Meeting and the December 21, 2016 Regular Meeting.

Motion: A motion was made by Councilmember Farrall to Approve the Minutes of the December 7, 2016 Workshop Meeting and the December 21, 2016 Regular Meeting. The motion was seconded by Councilmember Keibl and unanimously approved with a vote of 5-0.

4. PUBLIC INPUT: President Weierman asked if there was any Public Input.
No Public Input.
Media Not Present.

5. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next month's Council Meetings February 1, 2017 Workshop & February 15, 2017 Regular Meetings 7:30PM at the HVFC
- HERC is scheduled to meet January 25th @ 8:00AM at the HVFC
- The Planning Commission is scheduled to meet January 30th @ 7:00PM HVFC

6. OLD BUSINESS:

A. HTMA 3rd Quarter Invoice

Manager DeFinis stated that this is on the bill list this evening.

B. HERC & Zoning Hearing Board Appointments

President Weierman stated that these volunteers need to be approved for their board and committee positions this evening as an action item.

President Weierman asked if anyone had any comments about the appointments.

A short discussion ensued about the appointments and the new interests.

C. Municipal Complex Bid Specifications Packet Advertisement

Manager DeFinis stated that in your packets was the advertisement that will be running in the BuxMont Media: Currier News. This has been scheduled to run twice.

A discussion took place amongst Council about the process for the bid.

7. NEW BUSINESS:

A. Gambone / Snyder Townhomes Escrow Release # 5 in the amount of \$17,894.15

President Weierman stated that this is for the escrow release in the amount of \$17,894.15 with the Bursich letter for approval attached.

Manager DeFinis stated that this money is held with a letter of credit.

B. Verizon Cable Relocation Agreement

President Weierman stated that this involved removing the cable at the old building to the tune of around \$37,000.00.

Manager DeFinis added that he did circulate this agreement with all of the people involved in the project and they stated that this was reasonable and there is no negotiation with Verizon.

C. Change Order No. 1 Centennial Park Sewer Rehabilitation Project

Manager DeFinis stated that this is a time frame change order of 60 days.

D. Contract between Hatfield Borough and Code Inspections, Inc.

President Weierman informed Council this is the agreement between the Borough and Code inspections, Inc. and the solicitor has reviewed it.

E. Multimodal Grant

Manager DeFinis stated that the Borough did not get approved for this grant through the CFA for Towamencin Avenue. He added that this work needed to be completed this year and the advertisement has been previously approved by Council at a prior meeting.

F. APPA Legislative Rally

AMP suggests a representative attend the rally in Washington, D.C. from February 27 - March 1, 2017

G. Temporary Employment Agreement for the Clerk of the Works for the Municipal Complex Project

Manager DeFinis stated that after being reviewed by the solicitor, staff, BFL Committee and the temporary Clerk of the Works employee the revised agreement is at your places.

Manager DeFinis stated that the Clerk of the Works wanted the \$10,000.00 maximum concerning change orders changed to \$5,000.00 but he we will not approved anything over \$1,000.00 without a call for approval.

H. Transfer of Funds from the HSB Account.

Manager DeFinis stated that we are going to be about \$150,000.00 short for several reasons including payroll for unused sick time. Manager DeFinis added that the sewer issue and slow EIT revenues for the month are also contributing factors. Manager DeFinis stated that there are monies in the HSB Account that we can use but we must transfer it.

President Weierman mentioned that it was budgeted to move last year and we did not choose to do so.

A discussion ensued amongst Council about the cash flow issues and stated that this was something that needs to be discussed in length moving forward to the future.

8. ACTION ITEMS:

A. Motion to Adopt Ordinance No. 527 Amending the Code of Ordinances of the Borough of Hatfield Regulating Portable Storage Units.

Motion: A motion was made by Councilmember Farrall to Adopt Ordinance No. 527 Amending the Code of Ordinances of the Borough of Hatfield Regulating Portable Storage Units. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were not comments or questions.

The motion was approved unanimously with a vote of 5-0.

B. Motion to Appoint Jim Rudolph to a four year term on the Zoning hearing Board expiring December 31, 2020.

Motion: A motion was made by Councilmember Keib to Appoint Jim Rudolph to a four year term on the Zoning hearing Board expiring December 31, 2020. The motion was seconded by Councilmember Stevens.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

C. Motion to Appoint Lawrence G. Stevens, Caren Segal, Ariel Monzon and Joe Amorosi to four year terms of HERC expiring December 31, 2020.

Motion: A motion was made by Councilmember Farrall to Appoint Lawrence G. Stevens, Caren Segal, Ariel Monzon and Joe Amorosi to four year terms of HERC expiring December 31, 2020. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

D. Motion to Advertise the Municipal Complex Bid Specifications Packet.

Motion: A motion was made by Councilmember Keib to Advertise the Municipal Complex bid Specifications Packet. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

E. Motion to Approve the Gambone / Snyder Townhomes Escrow Release # 5 in the amount of \$ 17,894.15 (seventeen thousand eight hundred ninety four dollars and fifteen cents)

Motion: A motion was made by Councilmember Farrall to Approve the Gambone / Snyder Townhomes Escrow Release # 5 in the amount of \$ 17,894.15 (seventeen thousand eight hundred ninety four dollars and fifteen cents). The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

F. Motion to Approve the Verizon Cable Relocation Agreement in the amount of \$37,096.00 (thirty-seven thousand ninety six dollars)

Motion: A motion was made by Councilmember Keib to Approve the Verizon Cable Relocation Agreement in the amount of \$37,096.00 (thirty-seven thousand ninety six dollars). The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions.

Council member Farrall asked since this was an estimated amount, do we need to approve more at this time?

It was stated that any overages will be billed and if it comes in under the estimated amount we will get reimbursed.

The motion was approved unanimously with a vote of 5-0.

E. Motion to Approve Change Order No. 1 for the Centennial Park Sewer Rehabilitation Project

Motion: A motion was made by Councilmember Keib to Approve Change Order No. 1 for the Centennial

Park Sewer Rehabilitation Project. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

H. Motion to Approve the Contract between Hatfield Borough and Code Inspections, Inc.

Motion: A motion was made by Councilmember Farrall to Approve the Contract between Hatfield Borough and Code Inspections, Inc. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

I. Motion to Approve the Agreement with the Temporary Clerk of the Works Employee, D. Glenn Snyder and Hatfield Borough.

Motion: A motion was made by Councilmember Keib to Approve the Agreement with the Temporary Clerk of the Works Employee D. Glenn Snyder and Hatfield Borough. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions.

Solicitor Harper went over the reasoning for change orders as part of the agreement.

The motion was approved unanimously with a vote of 5-0.

J. Motion to Approve the transfer of funds from the Harleysville Savings Bank (HSB) Account to the General Fund.

Motion: A motion was made by Councilmember Keib to Approve the transfer of funds from the Harleysville

Savings Bank (HSB) Account to the General Fund.
The motion was seconded by Councilmember
Farrall.

President Weierman asked if there were any comments or questions. There were no
comments or questions.

The motion was approved unanimously with a vote
of 5-0.

10. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding
the bill list.

Motion: A motion was made by Councilmember Farrall
to approve payment of the bills. The motion was
seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no
comments or questions.

The motion was unanimously approved with a vote
of 5-0.

10. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Keib to
adjourn the Regular Meeting of January 18, 2017
The motion was seconded by Councilmember
Farrall and unanimously approved with a vote of 5-
0. The meeting was adjourned at 8:12PM.

Executive Session Litigation and Personnel

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary