

HATFIELD BOROUGH COUNCIL
WORKSHOP / REGULAR MEETING
July 19, 2017

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) Stephen E. Keib
 - (X) John Kroesser
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler III, Solicitor Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis, and Assistant Secretary Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to Approve the Workshop / Regular Meeting Agenda of July 19, 2017 with additions. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the June 21, 2017 Workshop / Regular Meeting.

Motion: A motion was made by Councilmember Farrall to Approve the Minutes of the June 21, 2017 Workshop / Regular Meeting. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

3. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Month's Council Meeting August 16, 2017 Workshop / Regular Meeting @ 7:30PM at the HVFC
- HERC is scheduled to meet @ 8:00 AM Wednesday, July 26, 2017 at the HVFC
- The Planning Commission is scheduled to meet Monday, August 7th @ 7:00PM at the HVFC

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Public Safety: Lieutenant Robertson went over and addressed questions regarding the monthly Police Report.

Mayor Kaler informed Council that there was a recycling meeting but due to prior obligations he had to miss it. Mayor Kaler added that he would share with Borough Council the details of the meeting when the minutes were released.

6. MUNICIPAL COMPLEX UPDATE:

Manager DeFinis outlined the municipal complex update for Borough Council and Mayor Kaler. Manager DeFinis stated that the Clerk of the Works, himself and KCBA met and reviewed the electrical and mechanical for the building. Manager DeFinis stated that KCBA was given a timeline for the completion and we are moving forward with the project as expected to go to bid in October.

Manager DeFinis reviewed the revised layout of the building with Council and Mayor Kaler.

7. MANAGERS REPORT / MUNICIPAL COMPLEX UPDATE: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

1. Land Use & Development Updates:

- A. St. Mary St. Kyrillos Coptic Church / Use Under Review
- B. GLC (Grace Lutheran Church) / Construction Complete
- C. Gambone/Snyder Townhomes / Project near Completion
- D. Hatfield Auto Museum / Nothing New
- E. Crystal Rose Catering / Nothing New
- F. Hatricks / Waiver of LD Request Granted / Bar enclosure installed under a building permit / Flea Market Approved
- G. 122 ½ Towamencin Ave. / Access to Property / Nothing New
- H. PIRHL - Biblical Seminary Project / Zoning Application Approved
- I. Salter's Woodburners Improvements
- J. Edinburgh Square Subdivision / Caracausa Development

2. Utility Billing Update:

- A. Staff continues to monitor past due Electric & Sewer accounts. Electric disconnects were performed in August.
- B. Email Billing available for Electric & Sewer Accounts. I encourage all account holders to take advantage of the cost effective billing delivery opportunity.
- C. Borough staff had committed to securing a vendor for Credit Card and online payments in 2017.

3. 2016 Project Updates:

A. Bid Items for 2017:

- A. Towamencin Ave. Reconstruction Project Notice to Proceed and Preconstruction Meeting was held on July 10th
- B. Centennial Park Sanitary Sewer Project is inching its way to completion
- C. The East School Street CDBG Grant Application has been recommended for funding

4. Items of Interest:

- A. PSAB Fall Leadership Conference October 13th - 15th
- B. IVCC Tastings Tuesday October 24th
- C. Fire Service Delivery System
- D. NPSD Assessed Valuation 2017-2018
- E. HVFC Golf Outing September 30, 2017
- F. HMHS Meeting September 26th at HVFC at 7:00PM
- G. Zoning Certification Letters
- H. Girl Scout Letter

Mayor Kaler asked Manager DeFinis for an update on the GLC Escrow Funds. Manager DeFinis referred to the Engineers Report regarding the Escrow Account.

8. NEW BUSINESS / DISCUSSION ITEMS:

A. Municipal Complex Demolition Bid Results

Manager DeFinis informed Council that the references for the lowest bidding company for the demolition have been confirmed and in your packets is a recommendation from the Engineer for a notice to award to contract.

B. Woodburners / EggFest Request

Manager DeFinis informed Council that the new owner is in agreement to eliminate BYOB for the event and will not be serving alcohol at the event.

C. Utility Engineers Power Contract Extension Opinion Letter

Manager DeFinis informed Council that this has been in the works since February and a discussion has taken place about redoing our Power Purchase Agreement. Manager DeFinis stated per the letter from the Utility Engineers, the Borough would be well

advised to consider a contract extension at this time. Manager DeFinis addressed the numbers and proposal with Borough Council. A discussion ensued amongst Council regarding the options for a Power Purchase Agreement extension.

D. Resolution 2017 - 11 Temporary Outdoor Accessory Use

Manager DeFinis stated that this is updating the Resolution which was adopted last year so the owner is eligible to have his flea market.

Solicitor Harper informed Council that as you recall flea markets are not specifically permitted in that district but you are allowed a temporary accessory use with a time limit.

E. Edinburgh Square / Caracausa Development Support Letter

Solicitor Harper asked for Borough Council's opinion on the application so that it can be stated in the support letter.

Councilmember Farrall stated that as of last month, Council took the position as having single family homes of, four lots total, in R-2 style layout standards and the applicant provide pictures of the houses in North Wales which these homes will be based off of. A short discussion ensued amongst Council.

F. Revitalization Plan Update / Resolution

Manager DeFinis stated that if you like the suggested revision by the Solicitor, you should have her draft a Resolution to update the Revitalization Plan and include this language into the designated section.

Solicitor Harper stated that some of the changes she made were to focus on walk ability, and are encouraging senior housing in the area.

G. MS4 Advertise NOI Reduction Plan

Manager DeFinis stated that the Borough must updated their MS4 Plan and the Borough must send a notice of intent to file Pollution Reduction Plan.

Solicitor Harper added that Borough Council must authorize the advertisement that the plan is available for review.

9. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

President Weierman and Manager DeFinis reviewed, updated and answered questions regarding the Reports and Correspondence.

- Monthly Investment Report
- Monthly EIT / LST Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Fire Marshal & Safety Inspection Report
- Zoning Officer & Building Code Enforcement / Property Maintenance Report

10. ACTION ITEMS:

A. Motion to Consider Awarding the Hatfield Borough Municipal Complex Demolition Contract to The Vanic Company Inc. in the amount of \$26,450.00 (twenty six thousand four hundred fifty dollars) upon final review by the Borough Solicitor.

Motion: A motion was made by Councilmember Farrall to Approve Awarding the Hatfield Borough Municipal Complex Demolition Contract to The Vanic Company Inc. in the amount of \$26,450.00 (twenty six thousand four hundred fifty dollars) upon final review by the Borough Solicitor. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

B. Motion to Consider Woodburners Request to Hold the 14th Annual EggFest in Memorial Park on September 16, 2017 from 10:00AM - 3:00PM.

Motion: A motion was made by Councilmember Farrall to Approve the Woodburners Request to Hold the 14th Annual EggFest in Memorial Park on September 16, 2017 from 10:00AM - 3:00PM. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

C. Motion to Consider the Resolution 2017-11 Issuing a Temporary Outdoor Accessory Use to Hattricks Sports Bar to Operate a Flea Market.

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2017-11 Issuing a Temporary Outdoor Accessory Use to Hattricks Sports Bar to Operate a Flea Market. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

D. Motion to Consider the Advertisement of the Pollution Reduction Plan as Required by the MS4 Stormwater Management Requirements.

Motion: A motion was made by Councilmember Farrall to Advertise of the Pollution Reduction Plan as Required by the MS4 Stormwater Management Requirements. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

11. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Keib to approve payment of the bills. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

12. MOTION TO ADJOURN:

Motion:

A motion was made by Councilmember Keib to adjourn the meeting of July 19, 2017. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:50 PM.

Executive Session: Potential Litigation, Real Estate and Personnel

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary