

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
May 1, 2019

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- () Kenneth V. Farrall
- (X) Jason Ferguson
- (X) John Kroesser
- (X) Lawrence G. Stevens

- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L. Kaler III, Solicitor Andrew Knox; Timoney Knox LLP, Borough Manager Michael J. DeFinis, and Assistant Manager Jaime E. Snyder

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to Approve the Workshop Meeting Agenda of May 1, 2019 with additions. The motion was seconded by Councilmember Kroesser and was unanimously approved with a vote of 4-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input.
No Public Comment.
Media Not Present.

3. AMP (American Municipal Power) BTM Generation Presentation

Pam Sullivan and William Sandell from Amp gave a presentation to Borough Council about the R.I.C.E. Peak Shaving Project. Robert Tugwell and Joe Gammie were also in attendance from Power Secure, the Project's generator provider.

The presentation discussed the energy Hatfield Borough uses and when Hatfield has peak demands throughout the year. It also discussed Hatfield's electric portfolio and where the Borough purchases power. The presentation went on to discuss the three major components of electric and how they appear on the bill;

energy, transmission and capacity. The presentation went on to outline how this project will help shave usage on the peak demand days which overall will drive the cost of purchasing electric down as the Borough will now have a lower peak demand. The presentation recommended the for the Peak Shaving Project 1.6 MW for the Borough. The presentation highlighted the construction and operations of the generator for the peak shaving which will be installed and maintained by PowerSecure and AMP will switch the units on.

A discussion ensued amongst Council about the costs of the project with no out of pocket expense and when they would see a return from the project. Borough Council asked questions about the project and other municipalities that are taking part in this project.

Borough Council thanked the members of AMP and PowerSecure for making the trip and giving the presentation to Council.

4. Prestige Building Partners Sketch Plan Presentation

Jim D'Angelo from Prestige Builders spoke to Borough Council about his proposed plan for E. Broad Street off of Maple Avenue to build eighteen townhomes. Mr. D'Angelo stated that he understands the moratorium within the Borough for sewer; updated Council on the East Broad Street access and conversations he has had with neighbors; spoke about emergency access out the back on the development, and also addressed the purchase of the Lauman property.

Borough Council discussed the project overview with Mr. D' Angelo and thanked him for attending the meeting.

5. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Curbside Chipping is scheduled for Monday, May 6th
- The Borough Office will be closed from Noon until 1:00PM Thursday May 9th for Employee Training
- Roll & Stroll is scheduled for Monday May 13th beginning at 5:00PM
- Next Borough Council Meeting May 15, 2019 Regular Meeting @ 7:30PM at the HVFC
- HMHS is scheduled for Tuesday, June 4th @ 7:00PM at the HVFC
- HERC is scheduled to meet Wednesday, May 22nd @ 8:00AM at the HVFC
- The Memorial Day Parade is scheduled for Monday May 27th.
- Next Planning Commission Meeting is Scheduled for Monday, June 3rd @ 7:00PM at the HVFC

6. REPORTS FROM STANDING COMMITTEES AND MAYOR:

7. MANAGERS REPORT: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

1. Land Use & Development Updates:

- A. St. Mary St. Kyrillos Coptic Church / Sewer Escrow Under Review
- B. GLC (Grace Lutheran Church) / Construction Complete
- C. Gambone/Snyder Townhomes / Project Near Completion
- D. Hatfield Auto Museum / Nothing New
- E. Crystal Rose Catering / Nothing New
- F. 122 ½ Towamencin Ave. / Access to Property / Nothing New
- G. PIRHL-Biblical Seminary Project / Zoning-time extension approved
- H. Salter's / Woodburners Improvements
- I. Edinburgh Square Subdivision / Extension Granted
- J. Maple Avenue Proposed Development -Lauman Lot Line / Extension Granted
- K. Heckler / Pletscher Property Plan of Simple Conveyance / Completed – waiting for recorded plan.

2. Utility Billing Update:

- A. Staff continues to monitor past due Electric & Sewer accounts. Residents are being sent reminders for PAST DUE ACCOUNTS. Disconnects are scheduled for May 21st.
- B. Email Billing available for Electric & Sewer Accounts. I encourage all account holders to take advantage of the cost-effective billing delivery opportunity.
- C. Borough staff is working with AMP in preparation for an AMI system.

3. 2019 Project Updates:

- A. The East School Street Sanitary Project final trench restoration will take place in Spring of 2019.
- B. Bid Specs for 2019 Road Resurfacing Projects and Stormwater Projects are being developed.
- C. Assistant Manager Jaime Snyder is working with Public Works Director Fred Leister & Steve Fickert on several grant opportunities.
- D. East Lincoln Avenue Bridge Replacement with field surveys and environmental permitting.
- E. Back-up Generator Peak Shaving AMP / Power Secure / Next ERA Energy

4. Items of Interest:

- A. Liquid Fuels Review Letter
- B. PA Stormwater Coalition Inactivation
- C. Indian Valley Chamber Golf Outing

- D. AFEC FTR Purchase
- E. Marc Gerken Retirement Announcement

8. MUNICIPAL COMPLEX UPDATE:

A. Clerk of the Works Report

President Weierman reviewed the Clerk of the Works report with Council. Manager DeFinis updated Council about the status of the Municipal Building Project.

B. Allowance Adjustment Report

Manager DeFinis informed Council about the remaining balance for allowance adjustments and stated that some new change order requests have come in that are being reviewed.

C. E.R. Stuebner Payment No. 14

President Weierman stated that this was submitted by the Contractor for payment No. 14 and is on for consideration at the Regular Meeting.

9. NEW BUSINESS / DISCUSSION ITEMS:

A. SEPTA Lease Agreement

Solicitor Harper stated that she had been working with SEPTA to get this lease completed as the temporary one expires May 31, 2019.

B. 2019 Streets Paving Invitation to Bid

Manager DeFinis stated that this is the invitation to bid that needs to be advertised in the newspaper prior to the bid. Manager DeFinis added that all bids will be accepted through PennBid.

C. Resolution 2019-06 Recognizing & Celebrating Police Week

President Weierman stated that this Resolution is to honor National Police Week and will be on for consideration at the Regular Meeting.

D. Resolution 2019-07 Authorizing the Closure of Roads for the Memorial Day Parade

President Weierman stated that this Resolution is to close specific roads in the Borough for the annual Memorial Day Parade and will be on for consideration at the Regular Meeting.

A discussion ensued amongst Council about who will be walking and attending the parade.

E. Bentwood Drive Dedication Ordinance

Solicitor Harper stated that this is the Ordinance for Bentwood Drive and it needs to have a Public Hearing. Solicitor Harper stated that the Borough would like to hold the hearing on June 12th at the Workshop / Regular Meeting. Solicitor Harper added that this is on as an action item this evening for consideration as we would need to get the advertisement in the paper shortly for the hearing.

F. Fee Schedule Update

Solicitor Harper stated that we have done some updates to the fee schedule to include legal fees along with some other miscellaneous building fees for roofs.

President Weierman stated that this will be on for consideration at the Regular Meeting.

G. Right to Know Resolution

Manager DeFinis added that this Resolution came in from another Borough in the state as they are asking for support from other municipalities deal with the Right to Know Law. Manager DeFinis stated that this Resolution is asking legislators to reconsider the Right to Know Law and ban vexatious requestors. Manager DeFinis added that this will be on for consideration at the Regular Meeting and that it will also be considered by PSAB.

A discussion ensued amongst Council about the Right to Know Law and how many requests the Borough receives.

10. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Manager DeFinis and President Weierman updated and answered questions regarding the Reports and Correspondence. Lieutenant Robertson from the Hatfield Township Police Department reviewed the monthly police report.

- Monthly Investment Report
- Monthly EIT / LST Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Zoning Officer, Building Code, Property Maintenance Report
- Fire Marshal / Fire Safety Inspection Report
- Pool Advisory Board Report

11. ACTION ITEMS:

A. Motion to Consider the SEPTA Lease Agreement

Motion: A motion was made by Councilmember Stevens to Approve the SEPTA Lease Agreement. The motion was seconded by Councilmember Ferguson.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

B. Motion to Consider Advertising the Streets Paving Invitation to Bid

Motion: A motion was made by Councilmember Ferguson to Approve Advertising the Streets Paving Invitation to Bid. The motion was seconded by Councilmember Stevens.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

C. Motion to Consider Advertising the Public Hearing on Opening Bentwood Drive as a Public Street for Wednesday, June 12, 2019 at 7:30PM

Motion: A motion was made by Councilmember Stevens to Approve Advertising the Public Hearing on Opening Bentwood Drive as a Public Street for Wednesday, June 12, 2019 at 7:30PM. The motion was seconded by Councilmember Ferguson.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

12. ADJOURNMENT:

Motion: A motion was made by Councilmember Kroesser to adjourn the Workshop Meeting of May 1, 2019. The motion was seconded by Councilmember Ferguson and unanimously approved with a vote of 4-0. The meeting adjourned at 9:53PM.

Executive Session Personnel, Litigation and Real Estate

Respectfully Submitted,
Jaime E. Snyder
Assistant Manager