

HATFIELD BOROUGH COUNCIL  
WORKSHOP MEETING  
September 4, 2019

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- ( ) Kenneth V. Farrall
- (X) Jason Ferguson
- (X) John Kroesser
- (X) Lawrence G. Stevens
  
- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Solicitor Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis, and Assistant Manager Jaime E. Snyder

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Ferguson to Approve the Workshop Meeting Agenda of September 4, 2019. The motion was seconded by Councilmember Kroesser and was unanimously approved with a vote of 4-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input.  
No Public Comment.  
Media Not Present.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Ribbon Cutting Ceremony is scheduled for Monday, September 9<sup>th</sup> @ 6:00PM
- Borough Council will hold a Strategic Planning Session September 18<sup>th</sup> @ 5:30PM in Council Chambers
- Next Council Meeting September 18<sup>th</sup> Regular Meeting @ 7:30PM in Council Chambers
- FALL FESTIVAL Saturday, September 28<sup>th</sup> @ 3:00PM
- Hatfield Chamber of Commerce Luncheon September 23<sup>rd</sup> @ Noon at the Hatfield Township Municipal Building
- HMHS Meeting September 24<sup>th</sup> @ 7:00PM at the HVFC

- HERC is scheduled to meet Wednesday, September 26<sup>th</sup> @ 8:00AM at the HVFC
- MCBA Dinner Meeting September 26<sup>th</sup> 6:00PM

#### 4. REPORTS FROM STANDING COMMITTEES AND MAYOR: NONE

#### 5. MANAGERS REPORT: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

##### 1. Land Use & Development Updates:

- A. St. Mary St. Kyrillos Coptic Church / Sewer Escrow Under Review
- B. GLC (Grace Lutheran Church) / Construction Complete
- C. Gambone/Snyder Townhomes / Project Near Completion
- D. Hatfield Auto Museum / Nothing New
- E. Crystal Rose Catering / Nothing New
- F. 122 ½ Towamencin Ave. / Access to Property / Nothing New
- G. PIRHL-Biblical Seminary Project / Zoning-time extension approved
- H. Salter's / Woodburners Improvements
- I. Edinburgh Square Subdivision / Extension Granted
- J. 369 Edgewood Drive Fence Permit / Under Review
- K. SEPTA Property / Lease Agreement Under Review

##### 2. Utility Billing Update:

- A. Staff continues to monitor past due Electric & Sewer accounts. Residents are being sent reminders for PAST DUE ACCOUNTS. Disconnects are scheduled for September 23<sup>rd</sup>.
- B. Email Billing available for Electric & Sewer Accounts. I encourage all account holders to take advantage of the cost-effective billing delivery opportunity.

##### 3. 2019 Project Updates:

- A. East School Street
- B. 2019 ADA Ramps
- C. Grants
- D. East Lincoln Avenue Bridge
- E. AMP AMI System
- F. R.I.C.E. Peaking Project
- G. Interceptor Project

##### 4. Items of Interest:

- A. AMP Conference
- B. PSAB Fall Conference
- C. Forrest Park Open House

- D. Senior Fair
- E. 2019 Proposed Budget Schedule
- D. Lands Trust Letter

6. NEW BUSINESS / DISCUSSION ITEMS:

A. Resolution No. 2019-17 Public Power Week

President Weierman stated that this Resolution would recognize Public Power Week.

B. Resolution No. 2019-18 Fire Prevention Week

President Weierman stated that this Resolution is to support Fire Prevention Week. President Weierman also asked about the Hatfield Volunteer Fire Co. open house.

C. Resolution No. 2019-19 Closing of Borough Roads

President Weierman stated that this Resolution is to close Borough Roads for the annual Fall Festival on September 28<sup>th</sup>.

D. Fall Festival / Car Show Sign Up

President Weierman asked Council about volunteering for the Fall Festival and informed that if anyone was interested to please contact Lindsay.

E. Municipal Complex Payment Request No. 17

Manager DeFinis stated that we have not yet received payment Request No. 17 from E.R. Stuebner. Manager DeFinis added that there are punch list items that still need to be complete and we are working with the architect to address those.

F. Pool Advisory Board Candidate

Manager DeFinis stated that we are in need of volunteers for the Pool Advisory Committee and if anyone is interested or knows anyone please have them contact the Borough Office.

G. Review of Ribbon Cutting Agenda

President Weierman stated that the draft program was in the front of the packets for review.

Councilmember Stevens asked if the photo on the front could be updated. Assistant Manager Jaime Snyder stated she would talk with the Public Information Officer.

#### H. NextEra Contract Extension

President Weierman stated that at your places is Resolution 2019-20 which authorizes the execution of the Third Amendment to the 2013-2017 Non-Pool Energy Purchase Schedule with American Municipal Power, Inc.

A discussion ensued amongst Council about the non-pool energy purchase schedule regarding the costs and savings.

#### I. Change Order Request No. 1 for East School Street Sanitary Sewer Project

President Weierman informed Council of a contract change order request to finalize the East School Street Project in the amount of \$6,406.40.

#### J. Anrich Payment Request No. 2

President Weierman stated that this is the final close out amount after the change order request to close this project and get reimbursed for the CDBG Grant with the County

### 7. OLD BUSINESS:

#### A. REPORTS AND CORRESPONDENCE:

Manager DeFinis and President Weierman updated and answered questions regarding the Reports and Correspondence. Lieutenant Robertson from the Hatfield Township Police Department reviewed the monthly police report.

- Monthly Investment Report
- Monthly EIT / LST Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Zoning Officer, Building Code, Property Maintenance Report
- Fire Marshal / Fire Safety Inspection Report
- Pool Advisory Board Report

8. ACTION ITEMS:

A. Motion to Consider Resolution 2019-20 Authorizing the Execution of the Third Amendment to the 2013-2017 Non-Pool Energy Purchase Schedule with American Municipal Power, Inc (AMP)

Motion: A motion was made by Councilmember Kroesser to Approve Resolution 2019-20 Authorizing the Execution of the Third Amendment to the 2013-2017 Non-Pool Energy Purchase Schedule with American Municipal Power, Inc (AMP). The motion was seconded by Councilmember Stevens.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

B. Motion to Consider Change Order Request No. 1 for the East School Street Sanitary Sewer Project in the Amount of \$6,406.40 (six thousand four hundred six dollars and forty cents)

Motion: A motion was made by Councilmember Kroesser to Approve Change Order Request No. 1 for the East School Street Sanitary Sewer Project in the Amount of \$6,406.40 (six thousand four hundred six dollars and forty cents). The motion was seconded by Councilmember Stevens.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

C. Motion to Consider Payment Request No. 2 for the East School Street Sanitary Sewer Project to Anrich, Inc. in the Amount of \$80,081.28 (eighty thousand eight one dollars and twenty-eight cents)

Motion: A motion was made by Councilmember Stevens to Approve Payment Request No. 2 for the East School Street Sanitary Sewer Project to Anrich, Inc. in the Amount of \$80,081.28 (eighty thousand eight one dollars and twenty-eight cents. The motion was seconded by Councilmember Ferguson.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

D. Motion to Consider the Resignation of Kenneth V. Farrall as a Council Member from the Hatfield Borough Council.

Motion: A motion was made by Councilmember Stevens to Accept the Resignation of Kenneth V. Farrall as a Council Member from the Hatfield Borough Council. The motion was seconded by Councilmember Ferguson.

President Weierman asked if there were any comments or questions.

President Weierman read the resignation letter to Council and Mayor.

Borough Council and Mayor expressed their sincere gratitude for Mr. Farrall's service to the Hatfield Borough Community for over twenty years.

The motion was approved with a vote of 3-1. Councilmember Kroesser voted "Nay" on this motion.

## 9. ADJOURNMENT:

Motion: A motion was made by Councilmember Kroesser to adjourn the Workshop Meeting of September 4, 2019. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 4-0. The meeting adjourned at 8:53PM.

*Executive Session Personnel, Litigation and Real Estate*

Respectfully Submitted,  
Jaime E. Snyder  
Assistant Manager