



Borough of Hatfield

Montgomery County, Pennsylvania

BOROUGH COUNCIL WORKSHOP MEETING

January 29, 2020

AGENDA

CALL TO ORDER / ROLL CALL

1. APPROVAL OF MEETING AGENDA:

Motion: To Approve the Agenda of the January 29, 2020 Workshop Meeting

2. PUBLIC INPUT:

Please rise, state your name and address and reason for addressing Council

3. ANNOUNCEMENTS:

- Town Hall scheduled for February 18th @ 7:00PM Borough Building
- Next Council Meeting is February 19th Regular Meeting @ 7:30PM
- HERC is scheduled to meet February 26th @ 8:00AM
- The Planning Commission is scheduled to meet March 2nd at 7:00PM

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

5. BTM (Behind the Meter) Peaking Project:

6. MANAGERS REPORT:

7. NEW BUSINESS / DISCUSSION ITEMS:

- A. Town Hall Draft Agenda
- B. Pool Advisory Board Vacancy
- C. Bartholomew Concrete Inc., Payment Request No. 2
- D. Resolution 2020-03 Funds Transfer
- E. ADA Ramps & Curbs Bid Spec. Advertisement
- F. Electric Contractors Qualifications
- G. HVFC Alert Signal Request
- H. HERC Committee Appointments

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

8. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Monthly Investment Report
Monthly EIT / LST Report
Police Department Report
Fire Department Report
Public Works Department Report
Engineering Report
Zoning Officer, Building Code, Property Maintenance Report
Fire Marshal / Fire Safety Inspection Report
Pool Advisory Board

9. ACTION ITEMS:

- A. Motion to Consider Payment Request No. 2 from Bartholomew Concrete Inc. for the South Wayne Avenue ADA Ramp Project in the Amount of \$5,767.55 (five thousand seven hundred sixty-seven dollars and fifty-five cents)
- B. Motion to Consider Resolution 2020-03 Transferring Funds from Harleysville Bank to the Borough General Fund for the Purchase of Mowing Equipment in the Amount of \$32,000.00 (thirty-two thousand dollars)
- C. Motion to Consider Advertising the 2020 ADA Ramp Bid Packet
- D. Motion to Consider Carr & Duff Inc. as an Authorized Electrical Contractor for the Borough
- E. Motion to Consider Danella Power Services Inc. as an Authorized Electrical Contractor for the Borough
- F. Motion to Consider Response Electric Inc. as Authorized Electrical Contractor for the Borough
- G. Motion to Consider Harry B. Miller as an Authorized Electrical Contractor for the Borough

10. MOTION to ADJOURN:

Executive Session: Personnel, Litigation, Real Estate



Borough of Hatfield

Montgomery County, Pennsylvania

MANAGER'S REPORT

General Report and Projects Update

1. Land Use & Development Updates:

- A. St. Mary St Kyrillos Coptic Church / Use Under Review
- B. Gambone/Snyder Townhomes / **Project Near Completion** / Escrow Release # 6 Requested / Electric Escrow Release Requested
- C. Hatfield Auto Museum / **Nothing New**
- D. 122 ½ Towamencin Ave. / Property Sold – Final Plans Unknown
- E. PIRHL - Biblical Seminary Project / **Withdrawn**
- F. Salter's / Purchased the Old Fire House – Plans to Renovate
- G. Edinburgh Square Subdivision / **Extension Granted**
- H. Bennett's Court L.D. Preliminary Plans Withdrawn
- I. 369 Edgewood Drive Fence Permit / **Under Review by the Solicitor, Engineers & Code / Zoning Department**
- J. SEPTA Property / Agreement Executed Home Improvements Company Interested in Leasing the property

2. Utility Billing Update:

- A. Staff continues to monitor Electric & Sewer Past Due accounts. Electric & Sewer delinquent notices are being sent as a reminder.
- B. Email Billing is available for Electric & Sewer Accounts. I encourage all account holders to take advantage of the cost effective efficient billing delivery opportunity.

3. 2020 Project Updates:

- A. The East Lincoln Avenue Bridge Replacement is moving forward with field surveys and environmental permitting.
- B. Borough staff is working with AMP in preparation of implementation of the AMI system. The new meters have been delivered and a coordination meeting is planned for January 30th.

4. PMEA Update:

The new Executive Director is in full operations mode with several items being addressed heading into 2020. Lobbying, a new website and drafting the opposition position for the new Electric GRT (Gross Receipts Tax) are high priority items.

5. AMP Pennsylvania R.I.C.E. BTM Peaking Project Update.

6. Neshaminy Interceptor Upgrade Update:

7. Items of Interest:

- A. PSAB Annual Conference
- B. PSAB Voting Delegate

Respectfully Submitted January 29, 2020
Michael J. DeFinis Borough Manager

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com



A Salute **TO OUR PAST**

TOGETHER EVERYONE ACHIEVES MORE

**PSAB 109th Annual
Conference & Exhibition**

June 7-10, 2020 • Hershey Lodge

VOTING DELEGATES

Each member borough in good standing with the Association shall appoint a Voting Delegate for the purpose of electing the Officers of the Association and voting on proposed resolutions and policies.

Borough council **must approve** the individual appointed to serve as the Voting Delegate as well as an Alternate Delegate (in case the primary appointment cannot participate in the election and voting during the annual conference). Per the PSAB Constitution, these names must be provided to the PSAB Executive Director at least 15 days (May 22, 2020) prior to the conference.

The election of Officers will be held Tuesday, June 9 between 9 a.m. and 2 p.m. and voting on proposed resolutions and policies will occur during the Closing Business Meeting on Wednesday, June 10. These two activities help to shape the leadership and policy platform of the Association. Participation in this process is an essential role that borough officials play in guiding the future of PSAB.

ALL VOTING DELEGATES MUST BE REGISTERED TO ATTEND THE ANNUAL CONFERENCE.

Borough of: _____

Submitted by: _____
(Signature of the Borough Secretary, Manager, or President of Council)

Date: _____

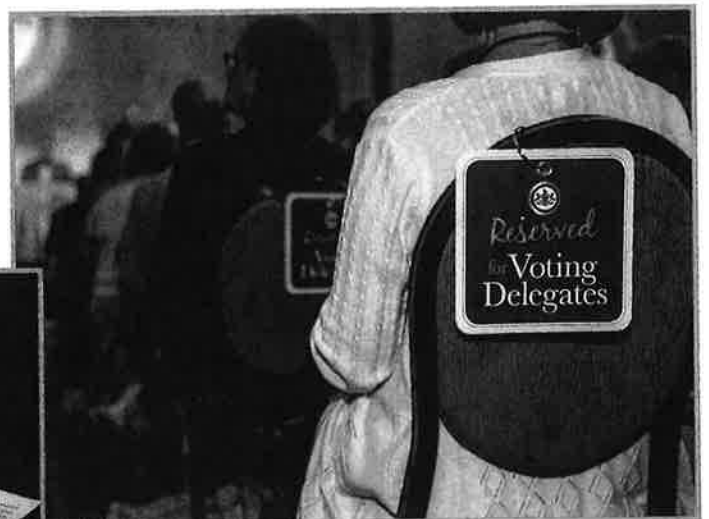
Borough Address: _____

Borough Email: _____

OUR VOTING DELEGATE WILL BE: _____
(Name) (Title)

OUR ALTERNATE WILL BE: _____
(Name) (Title)

The Voting Delegate form must be returned no later than Friday, May 22, 2020 to:
PSAB, 2941 North Front Street
Harrisburg, PA 17110.



7. NEW BUSINESS / DISCUSSION ITEMS:
A. Town Hall Draft Agenda



Borough of Hatfield

Montgomery County, Pennsylvania

TOWN HALL MEETING February 18, 2020 7:00PM AGENDA

1. 2020 Budget:
2. 2020 ADA Curb & Ramps:
3. 2020 Roadway Resurfacing:
4. Grant Projects:
5. AMI PROGRAM: Advanced Metering Infrastructure:
6. BTM: Behind the Meter Generation / Power Outage Response:
7. Customer Responsibility: Electric & Sewer Issues:
8. Meter Access:
9. Single Trash Hauler:
10. Information Resources:

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P.O. Box 190
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7. NEW BUSINESS / DISCUSSION ITEMS:
 - B. Pool Advisory Board Vacancy

**7. NEW BUSINESS / DISCUSSION ITEMS:
C. Bartholomew Concrete Inc., Payment
Request No. 2**



BURSICH
ASSOCIATES

JAN 20 2020

MD

January 20, 2020

Hatfield Borough
401 South Main Street
Hatfield PA 19440

Attention: Mr. Michael J. DeFinis, Manager

RE: 2019 ADA Curb Ramp Replacement Project
Contract No. HAT 19-01
Application for Payment 2 - FINAL
Bursich Project No.: HAT-01/197973

Dear Mike:

We have reviewed the Contractor's Application For Payment No. 2, submitted by Ronald Bartholomew Concrete & Excavating Co., Inc. dated January 20, 2020, for the above referenced contract. Application No. 2, in the amount of \$5,767.55, includes a request for payment for all contracted work as listed on the enclosed Application for Payment.

We have reviewed site conditions, contract closeout documents, and met with Borough staff to evaluate work performed by the contractor. Based on the work completed and contract closeout documents provided, **we recommend payment of \$5,767.55**, to T Ronald Bartholomew Concrete & Excavating Co., Inc. for work completed through January 20, 2020. This payment is for the completion of the project. Upon payment the contract will be paid in full.

Should you have any questions or need further information, please feel free to contact me at 484-941-0418 or chad.camburn@bursich.com.

Very truly yours,

Chad E. Camburn, P.E.
Director of Municipal Services
Bursich Associates, Inc., Pottstown Office

Enclosures: Contractor's Application For Payment No. 2-Final dated January 20, 2020
Document 703 - Continuation Sheet dated 1/20
Certified Payrolls
Waiver of Liens
Consent of Surety to Final Payment
Maintenance Bond

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS

 2129 E. High Street | Pottstown, PA 19464
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040
www.bursich.com

Contractor's Application For Payment No. 2

Application Period: 12/19/19 to 1/20/2020
 Application Date: 1/20/2020
 To (Owner): Hatfield Borough
 From (Contractor): Ronald Bartholomew Concrete & Excavating Co., Inc.
 Contract: General
 Via (Engineer) Bursich Associates, Inc.
 Owner's Contract No.: HAT 19-01
 Contractor's Project No.: HAT 19-01
 Engineer's Project No.: HAT-01/197973

APPLICATION FOR PAYMENT

Change Order Summary

Approved Change Orders	Number	Additions	Deductions
TOTALS			
NET CHANGE BY CHANGE ORDERS			N/A

1. ORIGINAL CONTRACT PRICE \$ 68,516.00
2. Net change by Change Orders..... \$ 0.00
3. CURRENT CONTRACT PRICE (Line 1 ± 2)..... \$ 68,516.00
4. TOTAL COMPLETED AND STORED TO DATE \$ 68,516.00
5. RETAINAGE:
 - a. 5 % x .00 Work Completed..... \$ 0
 - b. N/A % x \$ N/A Stored Material..... \$ N/A
 - c. Total Retainage (Line 5a + Line 5b) \$ 0
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) \$ 68516.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 62748.45
8. AMOUNT DUE THIS APPLICATION \$ 5767.55
9. BALANCE TO FINISH, PLUS RETAINAGE \$ 0

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of: \$ 5767.55

(Line 8 or other - attach explanation of other amount)

is recommended by:


 (Bursich Associates, Inc.)

1/20/20
 (Date)

Payment of: \$ 5767.55

(Line 8 or other - attach explanation of other amount)

is approved by:

(Hatfield Borough)

(Date)

Approved by:

Not Applicable

Funding Agency (if applicable)

(Date)

By:  Date: 1/20/2020

**7. NEW BUSINESS / DISCUSSION ITEMS:
D. Resolution 2020-03 Funds Transfer**

**BOROUGH OF HATFIELD
MONTGOMERY COUNTY, PA**

RESOLUTION NO. 2020-03

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE
BOROUGH OF HATFIELD CONCERNING
THE TRANSFER OF FUNDS**

WHEREAS, the Borough of Hatfield has maintained a Priority Business Savings banking account at Harleysville Bank under the Bank Account No. [REDACTED]; and

WHEREFORE, Borough Council now determines that it would be in their best interest to transfer \$32,000.00 from the Harleysville Bank Account No. [REDACTED] to the General Fund identified in the Borough Budget as Fund No. 1 to purchase John Deere Mowers and a Landscaping Trailer from Cargo Trailer Sales.

NOW THEREFORE, the Borough Council does hereby approve the transfer of \$32,000.00 from the Harleysville Bank Account No. [REDACTED] to the General Fund identified in the Borough Budget as Fund No. 1 to purchase John Deere Mowers and a Landscaping Trailer from Cargo Trailer Sales and authorizes any of the following to execute whatever documentation is required by the financial institution to accomplish this: Michael J. DeFinis, Borough Manager; Diane Farrall, Borough Treasurer; Jaime Snyder, Assistant Borough Manager, or John H. Weierman, President of Hatfield Borough Council.

APPROVED this 29th day of January 2020, with Council Members

_____ voting "Aye"

and _____ voting "Nay."

ATTEST

BOROUGH OF HATFIELD

By: _____
Michael J. DeFinis, Secretary

By: _____
John H. Weierman, Borough Council President

Approved by the Mayor this 29th day of January 2020.

Mayor Robert L. Kaler, III



CARGO TRAILER SALES, INC. INVOICE

801 WEST 8TH STREET LANSDALE, PA 19446
Phone#: (215) 855-7120 Fax#: (215) 855-7907

BUYER'S PERSONAL INFORMATION

Buyer: BOROUGH OF HATFIELD DL:
Co-Buyer: DL:
Buyer Home Phone: (215) 855-0781 Buyer Work Phone: Co-Buyer Phone:
Street Address: MAIN & CHESTNUT STREET City, State Zip: HATFIELD, PA 19440
Delivery Date: 1/14/2020 Account Number: 104618 Sales Person: DANIEL REIMERS

RETAIL UNIT
N/U/D: NEW Year: 2020 Make: PACE AMERICAN
Model: CLS8518 Axles: 2
Color: WHITE Type: ENCLOSED GVW: 9999
VIN: 53BPTEA28LP014924 Empty Wt: 3552
Stock Number: PA-776 Price: 9,397.22

ITEMIZATION
BASE SELLING PRICE: 9397.22
OPTIONS: (250.00)
Co-Star Discount (250.00)

LIENHOLDER
Name:
Address:
Phone Number:
Account Number:
FIN Number:

TRADE 1
Year: Make: Model:
Odometer: Color: Type:
Serial Number: WGT:
Length: Tag #:

TRADE 2
Year: Make: Model:
Odometer: Color: Type:
Serial Number: WGT:
Length: Tag #:

SIGNATURES
Buyer: Date: 1/14/2020
Co-Buyer: Date: 1/14/2020
Agent: Date: 1/14/2020

COMMENTS

APPROVED

M R Reimers
1-22-2020

LOCAL USE TAX:
TITLE FEE: N/A
REGISTRATION FEE: N/A
LIEN FEE: N/A
TAG: 30.00
TAG#:
DOCUMENTATION FEE: N/A
Trailer Sub Total: 9177.22
TRADE ALLOWANCE: N/A
Trailer Total: 9177.22
PA STATE SALES TAX: N/A
PA INSP STICKER#:
GRAND TOTAL: 9177.22
DOWN PAYMENTS: N/A
BALANCE DUE: 9177.22
AMOUNT TO FINANCE: 0.00

DAVID H. LIGHTKEP INC.

Lawn Care Equipment

1225 LIMEKILN PIKE MAPLE GLEN, PA 19002

215-646-1484

FAX 215-646-7787

SOLD TO:

HATFIELD BOROUSH
401 SOUTH MAIN STREET
PO BOX 190
HATFIELD, PA 19440

SHIP TO:

HATFIELD BOROUSH
401 SOUTH MAIN STREET
PO BOX 190
HATFIELD, PA 19440

0550761

TERMINAL: 10

S02CF000718 SGCC98F3 10/12 UTRD USA

SHIPPED VIA: CUSTOMER PICKUP
1214116 PAGE: 1 OF 1

KEEP THIS INVOICE AS IT IS YOUR ONLY COPY.

INVOICE NO	SALESMAN	STORE	P/O NUMBER	DESCRIPTION	LIST	NET	AMOUNT
550761	52417	003/003	1	36 MID SIZE	4110.00	2868.78	2868.78
PA STATE CONTRACT 4400013056 PLEASE MAKE PO TO: TURF EQUIPMENT SUPPLY INC 8015 DORSEY RUN ROAD JESSUP, MD 20794							
SUB TOTAL							2868.78
MISC.							0.00
LABOR							0.00
TAX 6.000							0.00
INVOICE TOTAL							2868.78

1-22-2000
APPROVED

[Signature]

QUOTE ONLY

IMPORTANT NOTICE
I agree as part of the consideration for this sale that the price shown hereon for the goods shall be paid on or before the 10th day of the month following the month of purchase. Any portion of the sale price paid within this period shall hereafter bear interest at the HIGHEST PREVALING RATE. All claims and returned goods MUST be accompanied by this invoice. There will be no return or exchange on direct parts. The factory warranty includes all of the warranties with respect to the sale of the merchandise. The seller hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this merchandise.

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Robert E. Little, Inc.
335 South York Road
Hatboro, PA 19040
215-672-4100
dlittle@relittle.com

Quote Summary

Prepared For:

Hatfield Boro
Fred Leister
Po Box 190
Hatfield, PA 19440
Business: 215-855-0781

Delivering Dealer:

Robert E. Little, Inc.
Thomas Smitheman
335 South York Road
Hatboro, PA 19040
Phone: 215-672-4100
tsmitheman@relittle.com

Quote ID: 21034515
Created On: 06 January 2020
Last Modified On: 08 January 2020
Expiration Date: 07 February 2020

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE Z950M ZTrak	\$ 13,273.00	\$ 9,954.75 X	2 =	\$ 19,909.50

Contract: PA Ag and Grounds Keeping Type Power Equip 4400020085 (PG 61 CG 22)

Price Effective Date: January 6, 2020

Equipment Total **\$ 19,909.50**

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 19,909.50
Trade In	
SubTotal	\$ 19,909.50
Est. Service	\$ 0.00
Agreement Tax	
Total	\$ 19,909.50
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 19,909.50

1-22-2020

APPROVED

Salesperson : X _____

Accepted By : X _____

**7. NEW BUSINESS / DISCUSSION ITEMS:
E. ADA Ramps & Curbs Bid Spec. Advertisement**

INVITATION TO BID
NOTICE TO CONTRACTORS FOR CONTRACT NO.: HAT 20-01

Online sealed bids for the 2020 ADA Curb Ramp Replacement Project in Hatfield Borough, Montgomery County, PA will be received by Hatfield Borough via PennBid™ until 2:00 pm local time, February 27, 2020. The bids will be publicly opened and read aloud at the Hatfield Borough Office, 401 South Main Street, Hatfield, PA 19440 at 2:00 pm local time, February 27, 2020.

The project includes the replacement of ADA curb ramps at the intersections of N. Wayne Ave. & June Dr., N. Wayne Ave. & W. School St., S. Main St. & Blaine Ave., S. Main St. & Poplar St., and E. Broad St. & E. Lincoln Ave. & Market St. The project also includes replacing the driveway apron at 11 Market St., removing three existing ADA curb ramps, along E. Lincoln Ave. near its intersection with E. Broad St., and N. Wayne Ave. near its intersection with June Dr., eradicating two crosswalks, and installing two stormwater inlets.

The contract Documents and solicitation details are available at no cost at PennBid™ – <https://pennbid.procurement.com>.

Each document shall be accompanied by a certified check or bank draft, payable to the order of the Borough of Hatfield, negotiable U.S. Government Bonds (at par value), or a satisfactory Bid Bond executed by the Bidder and an acceptable surety, in an amount equal to ten percent (10%) of the total bid amount. Bids shall remain open for a period of 120 days from the date of Bid opening unless award is delayed by a required approval from a governmental agency, the sale of bonds, or the award of a grant or grants, in which event the Bids shall remain open for a period of 150 days from the date of Bid opening. Bids may not be withdrawn during this period. All Bidders must bid on all items listed on the Bid Form. The successful Bidder shall be required to furnish satisfactory Performance and Payment Bonds in the amount of 100% of the Contract Price and a Maintenance Bond in the amount equal to fifteen (15%) of the Contract amount thereafter required on the specified Bond Forms included in the Contract Documents and Waiver of Lien. The successful Bidder shall substantially complete the project within 60 calendar days of receipt of Notice to Proceed and shall be ready for final payment within 90 days of receipt of Notice to Proceed.

This contract is subject to the following: the Federal Occupational Safety and Health Act of 1970 (OSHA) conditions; the Pennsylvania Act 229 of 2002; the Pennsylvania One Call Act, also known as the Underground Utility Line Protection Law, Act 287 of 1974, as amended; the Pennsylvania Human Relations Act 222 Conditions; and the non-discrimination in Employment/Contract Compliance Regulations Conditions.

Attention is called to the fact that not less than the minimum salaries and wages set forth in the Contract Documents must be paid on this project, and that the Contractor must ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

Hatfield Borough reserves the right to reduce the scope of this project based upon the availability of funding. The Borough also reserves the right to accept or reject any or all Bids. The Borough also reserves the right, in its sole discretion, to waive bid defects which is deemed most favorable to the Owner, at the time and under the circumstances stipulated.

A Mandatory Pre-Bid meeting will be held on February 12, 2020 at 10:00 am at the Hatfield Borough Office, 401 South Main Street, Hatfield, PA 19440.

Michael J. DeFinis,
Hatfield Borough Manager
215-855-0781

2020 Hatfield Borough ADA Curb Ramps and Roadway Resurfacing Projects
Tentative Schedules
1/15/20

ADA Curb Ramps (Contract No. HAT 20-01)				Roadway Resurfacing (Contract No. HAT 20-02)				Comments
Milestone	Date	Days (from)	Time	Milestone	Date	Days (from)		
(1) Submit HOP Application	1/9/20							
(2) Authorization to Bid	1/29/20							Council Mtg.
(3) Advertise for Bidding	1/30/20	1	(2)					
Pre-bid Meeting	2/12/20	13	(3)					
Bid Open	2/27/20	28	(3)					10:00 AM 2:00 PM
Contract Award	4/15/20	48	(4)					Council Mtg.
Receive HOP	5/9/20	121	(1)					Est. 4 months
Issue Notice of Award	5/10/20	1	(5)					
		73	(4)					
				(A) Authorization to Bid	5/20/20			Council Mtg.
				(B) Advertise for Bidding	5/21/20	1	(A)	
				Pre-bid Meeting	5/28/20	7	(B)	
				(C) Bid Open	6/20/20	30	(B)	
(7) Effective Date (NTP)	6/9/20	30	(6)	(D) Contract Award	7/15/20	25	(C)	Council Mtg.
				(E) Effective Date (NTP)	8/24/20	1	(8)	
				Substantial Completion	10/8/20	45	(E)	
(8) Ready for Final Payment	8/23/20	75	(7)	Ready for Final Payment	10/23/20	60	(E)	

* Events in red have not yet occurred

** Dates can vary depending on date HOP is received

SECTION C-410
 BID FORM
 2020 ADA CURB RAMP REPLACEMENT PROJECT
 Contract No. HAT-20-01

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE
1	CONSTRUCT ADA CONCRETE CURB RAMP				
1A	ADA Ramp No. 1 - Southern corner of N. Wayne Ave. & June Dr.	EA	1	_____	_____
1B	ADA Ramp No. 2 - Western corner of N. Wayne Ave. & June Dr.	EA	1	_____	_____
1C	ADA Ramp No. 3 - Southeastern corner of N. Wayne Ave. & W. School St.	EA	1	_____	_____
1D	ADA Ramp No. 4 - Southern corner of N. Wayne Ave. & W. School St.	EA	1	_____	_____
1E	ADA Ramp No. 5 - Southwestern corner of N. Wayne Ave. & W. School St.	EA	1	_____	_____
1F	ADA Ramp No. 6 - Northwestern corner of N. Wayne Ave. & W. School St.	EA	1	_____	_____
1G	ADA Ramp No. 7 - Northern corner of S. Main St. & Poplar St.	EA	1	_____	_____
1H	ADA Ramp No. 8 - Eastern corner of S. Main St. & Poplar St.	EA	1	_____	_____
1I	ADA Ramp No. 9 - Western corner of S. Main St. & Blaine Ave.	EA	1	_____	_____
1J	ADA Ramp No. 10 - Southern corner of S. Main St. & Blaine Ave.	EA	1	_____	_____
1K	ADA Ramp No. 11 - Eastern corner of E. Lincoln Ave. & E. Broad St.	EA	1	_____	_____
1L	ADA Ramp No. 12 - Southern corner of E. Lincoln Ave. & E. Broad St.	EA	1	_____	_____
1M	ADA Ramp No. 13 - Southwestern corner of E. Broad St. & E. Lincoln Ave.	EA	1	_____	_____
1N	ADA Ramp No. 14 - Northwestern corner of E. Broad St. & Market St.	EA	1	_____	_____
Total Price in Words: _____					
2	DRIVEWAY APRON A - 11 Market St.	EA	1	_____	_____
Total Price in Words: _____					
3	REMOVE ADA CURB RAMP				
3A	Remove ADA Ramp B1 - Eastern side of E. Lincoln Ave.	EA	1	_____	_____
3B	Remove ADA Ramp B2 - Western side of E. Lincoln Ave.	EA	1	_____	_____
3C	Remove ADA Ramp B3 - Northeastern corner of N. Wayne Ave. & June Dr.	EA	1	_____	_____
Total Price in Words: _____					
4	STORMWATER INLETS				
4A	M-type Inlet - Western corner of S. Main St. & Blaine Ave.	EA	1	_____	_____
4B	City-type Inlet & Riser Section - Southern corner of S. Main St. & Blaine Ave.	EA	1	_____	_____
Total Price in Words: _____					
5	ERADICATE CROSSWALKS				
5A	Eradicate Crosswalk across N. Wayne Ave. at June Dr.	EA	1	_____	_____
5B	Eradicate Crosswalk across E. Lincoln Ave. at E. Broad St.	EA	1	_____	_____
Total Price in Words: _____					
6	MAINTENANCE AND PROTECTION OF TRAFFIC DURING CONSTRUCTION	EA	1	_____	_____
Total Price in Words: _____					
7	BALANCE OF WORK	LS	1	_____	_____
Total Price in Words: _____					
Total Bid (Bid Items 1 to 7)				_____	
				(IN FIGURES)	
Total Price in Words: _____					

Notes:

1. Bid quantities are not guaranteed.
2. In case of discrepancy between the words and numbers on any individual bid item, the amount shown in words will govern.
3. All bid items must be filled in or the bid will be considered non-responsive.
4. Unbalanced Bid: Any evidence of unbalancing the Bid Form shall be considered grounds for rejecting a bid.
5. The above bid prices shall include all labor, materials, overhead, profit, insurance, bonds, etc., to cover the finished work of the several kinds called for in the specifications and on the Contract Drawings.
6. Total Price in Words for Construct ADA Concrete Curb Ramp, Remove ADA Curb Ramp, Stormwater Inlets, and Eradicate Painted Crosswalks are for reference only. Each ramp, inlet, and crosswalk will constitute one bid item.
7. The Owner may elect to delete any bid item from the awarded Contract without having a cost increase in the remaining unit price or lump sum items.
8. The Owner shall have the right to accept none, any, or all Alternates in any order or combination and to determine the low Bidder on the basis of the sum of the Base Bid and Alternates accepted.
8. See Section 01006 "Basis of Payment" for descriptions of each bid item.
9. Highlighted areas indicate items added or revised by Addendum

****END OF SECTION****

**7. NEW BUSINESS / DISCUSSION ITEMS:
F. Electric Contractors Qualifications**



Company Introduction

Carr & Duff Inc., is pleased to submit our Electrical Installation Qualifications for construction opportunities. This submission will support our outstanding credentials and ability to implement and perform safely on Electrical Transmission & Distribution Systems and Electrical Substation Projects. Over the last three years our average revenue has been \$85 Million per year while maintaining a consistently low EMR safety rating and meeting or exceeding the customers scheduling milestones and requirements. Carr & Duff Inc.'s investment of our expansive fleet of over 300 vehicles is ongoing and extensive.

Over the last 60 years Carr & Duff Inc. has completed many large and complex electrical system installation projects throughout Tri-State region. The project work performed includes the installation of complex medium and high voltage electrical power distribution systems and power generation system installations. Carr & Duff Inc. has completed extensive utility installations for utility clients including PSE&G & Exelon / PECO Energy and other Utilities. Carr & Duff Inc. also serves as an on call emergency service contractor for PSE&G / Long Island Electric, Exelon / PECO, National Grid, First Energy, PPL & Florida Power & Light, All of whom we have provided emergency storm restoration services to. Presently, we maintain for our customer base over (600) substations with voltages ranging from 5KV thru 69KV including maintenance of both their overhead and underground distribution systems on a periodic schedule and an emergency 24 hour/7 days a week basis. Carr & Duff's electricians and linemen are IBEW trained and certified.

Carr & Duff Inc. has extensive experience in 69KV and 34KV pole line installation and repair as well as power electrical distribution system projects completed for Amtrak, SEPTA, CSX & PATCO including the installation of power distribution unit substations and traction power control. Carr & Duff Inc. successfully completed the installation of the country's largest static frequency 69KV/12KV/138KV converter for Amtrak, which was completed in January 2003.

Carr & Duff Inc. maintains a resume of extensive work experience in providing electrical construction services to such industries as utility, transportation, colleges & universities, healthcare, research & gaming.

Carr & Duff Inc. is dedicated to the successful completion of all projects, coordination and planning in concert with the Owner. It is paramount in insuring a SAFE, timely, economical project for both the Owner and the Contractor. Carr & Duff Inc. provides the expertise necessary to address even the most complex of systems in concert with the critical needs of the Owner.

Carr & Duff Inc. affords the Owner the benefit of utilizing a contractor who maintains a staff of multidiscipline, experienced, and highly skilled project management professionals and skilled field personnel, combined with the financial strength and dedication necessary to complete projects in both a timely and professional manner. Our 60 years of experience and growth in the electrical construction industry has allowed us to become a proven leader in the electrical construction field.

We look forward to working with you in the future and continuing our business relationship.

Very truly yours,
Carr & Duff Inc.

Robert W Duff

Robert W. Duff
President

ELECTRICAL ⚡ SECURITY ⚡ UTILITY

2100 BYBERRY ROAD ★ HUNTINGDON VALLEY, PA 19006-3598 ★ 215-672-4200

An Equal Opportunity Employer

CARR & DUFF

ELECTRICAL CONTRACTORS
2100 BYBERRY ROAD, HUNTINGDON VALLEY, PA 19006

PA	LABOR RATES CLASSIFICATION	4/29/2019 THRU 4/30/2020		
		STRAIGHT	TIME & HALF	DOUBLE TIME
LOCAL 126 / 360	FOREMAN	\$147.00	\$220.50	\$294.00
	JOURNEYMAN	\$143.00	\$214.50	\$286.00
	FIELD ENGINEER	\$175.00	\$262.50	\$350.00
	STORE ROOM	\$93.00	\$139.50	\$186.00
	MECHANIC	\$98.00	\$147.00	\$196.00
ITEM	EQUIPMENT	RATES		
1	SERVICE UTILITY TRUCK	\$45.00/Hr.		
2	TESTING VAN (1068, 1069, 1084)	\$55.00/Hr.		
3	BUCKET TRUCK 50 FOOT	\$65.00/Hr.		
4	BUCKET TRUCK 70 FOOT	\$70.00/Hr.		
5	LINE TRUCK	\$70.00/Hr.		
6	STAKE BODY WITH BOOM	\$45.00/Hr.		
7	STAKE BODY NO BOOM	\$30.00/Hr.		
8	PICK-UP TRUCK	\$22.00/Hr.		
9	WELDER'S VAN	\$40.00/Hr.		
10	ELECTRICIAN'S VAN	\$40.00/Hr.		
11	AIR COMPRESSOR COMPLETE WITH TOOLS	\$25.00/Hr.		
12	BACKHOE & DITCH WITCH	\$50.00/Hr.		
13	ALL SUPERVISION VEHICLES	\$22.00/Hr.		
14	PRODUCTION DIGGERS	\$75.00/Hr.		
15	CABLE TESTING EQUIPMENT	\$275.00/Day		
16	DUMP TRUCK (6 OR 10 WHEEL)	\$40.00/Hr.		
17	CRANE 25 TON	\$85.00/Hr.		
18	TRACTOR AND LOWBOY	\$60.00/Hr.		
19	RIGGING EQUIPMENT	\$800.00/Day		
20	SPLICERS TRUCK	\$50.00/Hr.		
21	CABLE PULLING TRUCK	\$65.00/Hr.		
22	VACUUM TRUCK	\$140.00/Hr.	PLUS DUMPING FEES	
23	RODDING TRUCK	\$60.00/Hr.		
24	OIL TRUCK OR TRAILER	\$70.00/Hr.		
25	CREW CAB PICK-UP TRUCK	\$28.00/Hr.		
26	POLE TRAILER	\$18.00/Hr.		
27	CABLE TRAILER	\$22.00/Hr.		
28	POWER REEL TRAILER	\$38.00/Hr.		
29	BRIDGE INSPECTOR	\$140.00/Hr.		
30	ARROW BOARD	\$20.00/Hr.		
31	LIGHT TOWER	\$23.00/Hr.		
32	CONFINED SPACE EQUIPMENT	\$130.00/Day		
33	VERMEER EARTH WHEEL + TEETH (\$8.00/EA)	\$140.00/Hr.	\$2,900.00/Day	
34	30 TON BOOM TRUCK	\$95.00/Hr.		
35	REAR PROPERTY EQUIPMENT	\$60.00/Hr.		
36	VIDEO SCOPING CAMERA	\$130.00/Hr.		
	MATERIALS: COST PLUS 15%			
	SUBCONTRACTORS: COST PLUS 15%			
			AS OF: 1/7/2020	



January 17, 2020

Michael J. DeFinis, Manager / Secretary
Borough of Hatfield
P.O. Box 190
Hatfield, PA 19440
mdefinis@hatfieldborough.com

Re: Borough of Hatfield Qualification

List of Current Customers Served, with contact information:

PSEG Long Island

1650 Islip Ave., Brentwood, NJ 11717
Pat Hodder
516.903.9228
Massapequa C-R Project :Wood Pole Replacements, Facility transfers, Reconductoring
September 2019-Present

PSEG Long Island

1650 Islip Ave., Brentwood, NJ 11717
Rob McCarthy 516.349.5495
Kings Bank 1 and 3 Feeders Project: Directional Drilling, Wood Pole Replacements, Facility transfers,
Reconductoring
October 2019-Present

Armstrong Group of Companies

1 Armstorng Pl., Butler, PA 16001
Bradley Johnston
724.283.0925
Wood Pole Replacements, Facility transfers
April 2019-Present

Delhi Telephone Company

107 Main St., Delhi NY 13753
Jason Woodyshek
607.353.9200
Wood Pole Replacements, Facility Transfers
January 2019 – Present

Additional references available upon request.

Danella Power Services, Inc.
Equipment Rate Sheet
Effective from 01/17/2020 to 12/31/20

Equipment	Hourly Rate	Weekly Rate	Monthly Rate
Pickup Truck	\$ 14.22	\$ 568.88	\$ 1,025.00
Pickup Truck	\$ 11.62	\$ 464.70	\$ 1,025.00
Arrow Board	\$ 7.20	\$ 288.00	\$ 225.00
Cable Trailer	\$ 7.20	\$ 288.00	\$ 350.00
Utility Body	\$ 15.85	\$ 633.99	\$ 1,300.00
Forklift	\$ 12.74	\$ 509.54	\$ 520.00
Dump Truck	\$ 29.72	\$ 1,188.92	\$ 2,100.00
Squirt Boom	\$ 32.49	\$ 1,299.69	\$ 3,650.00
Digger Derrick	\$ 48.14	\$ 1,925.43	\$ 4,550.00
Bucket Truck	\$ 48.92	\$ 1,956.92	\$ 4,550.00
Light Tower	\$ 7.95	\$ 318.00	\$ 425.00
Flatbed	\$ 29.34	\$ 1,173.72	\$ 3,200.00
Boom Truck	\$ 50.52	\$ 2,021.00	\$ 4,820.00
Power Broom	\$ 12.28	\$ 491.08	\$ 520.00
Lowboy Trailer	\$ 15.00	\$ 600.00	\$ 350.00
Wheel Loader	\$ 77.74	\$ 3,109.45	\$ 8,000.00
Skid Steer	\$ 19.60	\$ 784.00	\$ 1,850.00
Truck Tractor	\$ 41.20	\$ 1,648.00	\$ 4,100.00
Compressor	\$ 9.20	\$ 368.00	\$ 800.00
Backhoe	\$ 27.94	\$ 1,117.54	\$ 2,000.00
Trencher	\$ 26.70	\$ 1,068.00	\$ 1,850.00
Mechanics Truck	\$ 38.86	\$ 1,554.46	\$ 3,950.00

Danella Power Services, Inc.
STORM Labor Rate Sheet
Local Union 126
Effective from 01/17/2020 to 09/27/2020

Labor Classification	Straight Time (\$/hour)	Overtime (\$/hour)	Doubletime (\$/hour)
General Foreman	\$ 142.74	\$ 197.21	\$ 251.69
Foreman	\$ 137.66	\$ 188.62	\$ 239.58
Small Job Foreman	\$ 132.59	\$ 181.30	\$ 230.01
Journeyman Lineman / "A" Oper	\$ 124.47	\$ 169.57	\$ 214.67
Apprentice 7	\$ 114.32	\$ 154.91	\$ 195.49
Apprentice 6	\$ 109.25	\$ 147.59	\$ 185.93
Apprentice 5	\$ 104.17	\$ 140.24	\$ 176.32
Apprentice 4	\$ 99.10	\$ 132.93	\$ 166.76
Apprentice 3	\$ 94.02	\$ 125.58	\$ 157.15
Apprentice 2	\$ 88.95	\$ 118.27	\$ 147.58
Apprentice 1	\$ 83.87	\$ 110.92	\$ 137.98
Groundman	\$ 83.87	\$ 110.92	\$ 137.98
Winch Truck Operator	\$ 94.02	\$ 125.58	\$ 157.15
Line Truck Operator	\$ 88.95	\$ 118.27	\$ 147.58
Equip Operator B	\$ 112.29	\$ 151.98	\$ 191.67

These rates are fully loaded and include fringe benefits, taxes, insurance, overhead, off-road fuel, contingencies, PPE and other costs associated with labor that are in accordance with the union agreement.



January 17, 2020

Michael J. DeFinis, Manager / Secretary

Borough of Hatfield

P.O. Box 190

Hatfield, PA 19440

mdefinis@hatfieldborough.com

List of Services and Rates

Danella Power Services, Inc. (DPSI) is pleased to submit our proposal of services and rates for the Borough of Hatfield.

SERVICES

Danella provides 360 degrees of construction and maintenance service for electric utility companies, offering a wide range of construction capabilities. Our workforce is prepared to handle any situation in both energized and de-energized conditions with the utmost safety and efficiency.

It takes the right people and equipment to provide solutions that continue to set the standard in the utility construction industry. Thanks to our immensely talented workforce, and vast equipment resources, we expertly handle every aspect of electric utility construction and maintenance services including, but not limited to:

- Overhead (transmission and distribution) construction, and maintenance including pole, cable, and equipment installation and replacement
- Street light installation, maintenance and upgrades
- Transformer replacements
- Reconductoring
- Live line maintenance—energized structure replacements
- Substation construction and maintenance
- Underground (UG) Electric construction and maintenance
- Fiber Optic installation
- Fiber Optic splicing and testing
- Duct rodding and cleaning
- Duct bank installation
- Directional drilling
- Joint trenching and facilities placement
- Fault location and repair
- Hot and cold splicing and cable termination
- Coordination studies
- Engineering

Danella Power Services, Inc. 2290 Butler Pike, Plymouth Meeting PA 19462

Office 610-828-6200 Fax 610-828-2260 www.danella.com

Pride in everything we do.®



UNIT PRICING

A. Full Pole Replacement – \$ 4,600.00

Unit Includes: **Material costs, union labor and equipment costs, hauling and placement of pole, single-phase thru three-phase energized pole replacements/transfers, splicing of secondary and primary electrical conductors, transfer of guying, installation of new guying as required, transfer and/or installation of transformer(s), transformer connections, lightning arrestors, connectors, existing secondary house connections to the existing bundled and/or open wire conductor, framing to Borough of Hatfield specification(s) and overall professional and neat installation.

B. Frame and Transfer to Existing Pole - \$ 2,175.00

Unit Includes: **Material costs, union labor and equipment costs, single-phase thru three-phase energized transfers, splicing of secondary and primary electrical conductors, transfer of guying, installation of new guying as required, transfer and/or installation of transformer(s), transformer connections, lightning arrestors, connectors, existing secondary house connections to the existing bundled and/or open wire conductor, framing to Borough of Hatfield specification(s) and overall professional and neat installation. (Pole is already set by others)

C. Relocate Facilities – Splice/Sag – \$ 1,305.00

Unit includes: Unit includes: **Material costs, union labor and equipment costs and hauling of material to perform the relocation of existing electrical conductor, bundled and/or open wire, facilities from an existing location on the pole to a new location on the pole requiring splice/sag work methods. (Setting of poles is not included.)

D. Relocate Facilities – No Splice/No Sag –\$ 1,089.00

Unit includes: **Material costs, union labor and equipment costs and hauling of material to perform the relocation of existing electrical conductor facilities, bundled, open wire and adjustment of drip loops, from an existing location on the pole to a new location on the pole. (Setting of poles, sagging of conductors and/or splicing of conductors is not included)

E. Relocate Existing Transformer - \$ 1,740.00

Unit includes: **Material costs, union labor and equipment costs and hauling of material to perform the relocation of an existing single-phase transformer and associated bundled and/or open wire electrical conductors from an existing location on the pole to a new location on the pole. (Setting of poles and transformer banks not included)

F. Secondary House Service Connection - \$ 435.00

Unit Includes: Union labor and equipment costs to perform the connection of bundled triplex or open wire secondary conductors to the customer's house on an electrically inspected service mast or approved connection point in conjunction with the execution of Unit's B, C or D. (Installation of any apparatus and/or connection point to customer's house is not included; tree trimming/removal or manipulation of landscaping is not included.)



**Material costs do not include costs associated with poles larger than 55', transformers, capacitor banks, reclosers, voltage regulators and other major electrical equipment.

UNIT PRICING Adders

Flagging Adder \$ 2,200.00 per day per crew

Unit Includes: two (2) flag persons, one (1) pick up and appropriate signage.

- To be added to units C, D, E, F, G and possibly A if additional flagging support is needed due to intersection or complexity of traffic.

Hot Stick Adder – added to units A through G above when voltages exceed 34kV

- a. Base hot stick adder: \$5,000.00
(Single phase transfer to new pole utilizing a link stick or jib roller.)
- b. Moderate hot stick adder: \$10,000.00
(Three phase transfer to new pole utilizing a tree/link stick or jib roller.)
- c. Complex hot stick adder: \$25,000.00
(Dead End/angle structures and anytime there is cutting, splicing, crimping for buck poles, etc.)

Additional units provided upon request

EMERGENT WORK

DPSI can provide crews for emergent work and/or on-call personnel (subject to availability) at the request of the Borough of Hatfield. Note the following will apply:

- a) Work performed during an emergency will be billed at one and one half (1 ½) times the hourly rate with a four (4) hour minimum.
- b) All work in inclement weather during an emergency will be billed at double the hourly rate.
- c) Double time will apply for Sundays and Holidays.
- d) DPSI personnel contacted during off duty hours to respond to an emergency situation, will be billed from the time he/she is contacted until the time of arrival at the designated reporting location.
- e) DPSI on-call personnel agree to hold themselves available so that they may be contacted within a half (1/2) hour to respond. For each twelve (12) hour period, or part thereof, during which a DPSI employee is on call, they shall receive three (3) hours pay at the straight time rate. On a Saturday, Sunday or an observed holiday, they shall receive four and one half (4 ½) hours pay at the straight time rate. This will only apply if the employee is not called in a given twelve (12) hour period.



Clarifications:

1. Unit Pricing does not include delays, costs and schedule changes caused by the presence or occurrence of the following items:
 - a. Unmarked or mismarked underground utilities, public, private, or government.
 - b. Permits/fees and/or licenses.
 - c. Improperly installed existing and new facilities by others.
 - d. Material not readily available at the commencement of the project, or as scheduled.
 - e. Existing hazardous waste conditions and/or hazardous material handling/disposal.
 - f. Incorrectly sized, or inappropriate material or hardware supplied or specified by others.
 - g. Incomplete, improper, or inconsistent design or engineering.
 - h. Incomplete, or incorrect, environmental, DOT and other permitting.
 - i. Railroad insurance and/or railroad flagging.
 - j. Matting/additional access issues associated with inaccessible locations.
 - k. Tree trimming and/or coordination of tree trimming, fence removals/installation and landscaping costs.
 - l. Concrete cutting and/or blacktop removal to remove old pole or to install new pole
 - m. Rock excavation.
 - n. Use of rear property/track mounted equipment
2. DPSI provides no warranty for incorrectly sized or inappropriate material or hardware supplied or specified by others.
3. DPSI is capable of storing a small amount of material (i.e. poles, transformers) for the Borough of Hatfield.



JAN 17 2020

Response Electric Labor Rates

Effective January 1, 2020

Electricians:

Straight Time (Monday-Friday 7:00am-3:30pm, excluding holidays): \$93.00/hour

Overtime (Weekdays outside of straight time hours and Saturdays): \$139.50/hour

Premium Time (Sundays and Holidays): \$186.00/hour

Lineman:

Straight Time (Monday-Friday 7:00am-3:30pm, excluding holidays): \$99.00/hour

Overtime (Weekdays outside of straight time hours and Saturdays): \$148.50/hour

Premium Time (Sundays and Holidays): \$198.00/hour

Engineering:

Autocad Draftsman: \$89.00/hour

Electrical Designer: \$99.00/hour

Professional Engineer: \$150.00/hour

Equipment:

Bucket Truck – Half Day (1-4 hours): \$289.00

Bucket Truck Full Day (4.25 plus hours): \$425.00

Digger Derrick Per Day: \$400.00



Backhoe Per Day: \$250

Generator Per Day (75kW): \$225

Generator Per Week (75kW): \$700

Generator Per Month (75kW): \$2100

7. NEW BUSINESS / DISCUSSION ITEMS:
G. HVFC Alert Signal Request

**7. NEW BUSINESS / DISCUSSION ITEMS:
H. HERC Committee Appointments**

8. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Monthly Investment Report

**HATFIELD BOROUGH
CASH ACCOUNTS
December 31, 2019**

OPERATING ACCOUNT	BANK BALANCE	AMOUNT
01 - GENERAL		
Bank Balance	\$222,219.00	
O/S CHECKS		(\$101,415.33)
DIT		0.00
		(\$101,415.33)
07- ELECTRIC		
Bank Balance	\$605,495.86	
O/S CHECKS		(\$116,460.20)
DIT		6,328.80
		(\$110,131.40)
08 - SEWER		
Bank Balance	\$75,633.30	
O/S CHECKS		\$0.00
DIT		\$4,246.69
		\$4,246.69
	\$903,348.16	\$4,246.69
Bank Balance		\$903,348.16
Book Balance		\$696,048.12
18 - CAPITAL PROJECTS SINKING		\$27,705.37
35 - HIGHWAY AID		\$199,756.30
HARLEYSVILLE SAVINGS BANK		
Priority Business Savings		\$955,455.61
TOTAL OF ACCOUNTS		\$1,878,965.40
ESSA		
Checking account		\$6,187.71
KEY PRIVATE INVESTMENTS		
1131 CAPITAL RESERVE MANAGED		\$490,224.14
1132 SEWER CAPITAL RESERVE MANAGED		887,748.07
1133 SEWER MANAGED		546,790.88
1134 ELECTRIC FUND MANAGED		776,180.19
		\$2,700,943.28
TOTAL OF TD BANK, HSB, ESSA & KEY PRIVATE BANK INVESTMENTS		\$4,586,096.39

**Hatfield Borough Total Income & Disbursements
YEAR 2019**

	Gain/(Loss)	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Capital Reserve	(\$299,253.95)	\$20,888.84	(\$328,749.13)	(\$2,139.71)	(\$330,888.84)	(\$310,000.00)
Sewer Capital Reserve	7,821.71	23,918.51	(21,452.21)	(2,466.30)	(23,918.51)	\$0.00
Sewer Managed	5,923.86	15,711.39	(14,193.10)	(1,518.29)	(15,711.39)	\$0.00
Electric	(403,320.13)	32,283.26	(479,502.27)	(2,780.99)	(482,283.26)	(\$450,000.00)
Total	(\$688,828.51)	\$92,802.00	(\$843,896.71)	(\$8,905.29)	(\$852,802.00)	(\$760,000.00)

HATFIELD BOROUGH CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2019

2019	Capital Reserve	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$789,478.09							
January	\$788,773.10	-\$704.99	-0.09%	\$1,826.71	(\$1,647.25)	(\$179.46)	(\$1,826.71)	\$0.00
February	\$787,837.96	-\$935.14	-0.12%	\$1,820.42	(\$1,640.55)	(\$179.87)	(\$1,820.42)	\$0.00
March	\$791,990.92	\$4,152.96	0.53%	\$1,781.85	(\$1,602.13)	(\$179.72)	(\$1,781.85)	\$0.00
April	\$790,609.30	-\$1,381.62	-0.17%	\$1,982.17	(\$1,801.71)	(\$180.46)	(\$1,982.17)	\$0.00
May	\$790,609.30	\$0.00	0.00%	\$1,844.49	(\$1,664.27)	(\$180.22)	(\$1,844.49)	\$0.00
June	\$797,523.60	\$6,914.30	0.87%	\$1,817.00	(\$1,635.96)	(\$181.04)	(\$1,817.00)	\$0.00
July	\$797,961.97	\$438.37	0.05%	\$1,858.61	(\$1,677.15)	(\$181.46)	(\$1,858.61)	\$0.00
August	\$802,108.13	\$4,146.16	0.52%	\$1,776.82	(\$1,587.92)	(\$188.90)	(\$1,776.82)	\$0.00
September	\$801,172.14	-\$935.99	-0.12%	\$1,644.82	(\$1,455.20)	(\$189.62)	(\$1,644.82)	\$0.00
October	\$801,631.36	\$459.22	0.06%	\$1,707.04	(\$1,517.57)	(\$189.47)	(\$1,707.04)	\$0.00
November	\$491,153.14	-\$310,478.22	-38.73%	\$1,535.23	(\$311,345.66)	(\$189.57)	(\$311,535.23)	(\$310,000.00)
December	\$490,224.14	-\$929.00	-0.19%	\$1,293.68	(\$1,173.76)	(\$119.92)	(\$1,293.68)	\$0.00
		-\$299,253.95		\$20,888.84	(\$328,749.13)	(\$2,139.71)	(\$330,888.84)	(\$310,000.00)

HATFIELD BOROUGH SEWER CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2019

2019	Sewer Capital	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$879,926.36							
January	\$881,394.48	\$1,468.12	0.17%	\$1,754.76	(\$1,553.98)	(\$200.78)	(\$1,754.76)	\$0.00
February	\$880,554.48	-\$840.00	-0.10%	\$3,724.01	(\$3,523.01)	(\$201.00)	(\$3,724.01)	\$0.00
March	\$883,445.35	\$2,890.87	0.33%	\$1,701.86	(\$1,500.99)	(\$200.87)	(\$1,701.86)	\$0.00
April	\$882,328.98	-\$1,116.37	-0.13%	\$1,804.49	(\$1,603.20)	(\$201.29)	(\$1,804.49)	\$0.00
May	\$885,484.96	\$3,155.98	0.36%	\$1,782.52	(\$1,581.39)	(\$201.13)	(\$1,782.52)	\$0.00
June	\$887,001.08	\$1,516.12	0.17%	\$1,771.55	(\$1,569.96)	(\$201.59)	(\$1,771.55)	\$0.00
July	\$887,083.95	\$82.87	0.01%	\$1,779.72	(\$1,577.90)	(\$201.82)	(\$1,779.72)	\$0.00
August	\$889,836.07	\$2,752.12	0.31%	\$3,688.90	(\$3,478.91)	(\$209.99)	(\$3,688.90)	\$0.00
September	\$888,990.82	-\$845.25	-0.09%	\$1,599.42	(\$1,389.05)	(\$210.37)	(\$1,599.42)	\$0.00
October	\$889,131.44	\$140.62	0.02%	\$1,533.84	(\$1,323.60)	(\$210.24)	(\$1,533.84)	\$0.00
November	\$888,593.32	-\$538.12	-0.06%	\$1,464.85	(\$1,254.59)	(\$210.26)	(\$1,464.85)	\$0.00
December	\$887,748.07	-\$845.25	-0.10%	\$1,312.59	(\$1,095.63)	(\$216.96)	(\$1,312.59)	\$0.00
		\$7,821.71	\$0.01	\$23,918.51	(\$21,452.21)	(\$2,466.30)	(\$23,918.51)	\$0.00

HATFIELD BOROUGH SEWER INVESTMENT ACCOUNT SUMMARY

YEAR 2019

2019	Sewer Managed	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$540,867.02							
January	\$541,996.89	\$1,129.87	0.21%	\$1,084.02	(\$960.60)	(\$123.42)	(\$1,084.02)	\$0.00
February	\$541,325.89	-\$671.00	-0.12%	\$2,774.92	(2,651.32)	(123.60)	(\$2,774.92)	\$0.00
March	\$543,574.82	\$2,248.93	0.42%	\$1,057.02	(933.53)	(123.49)	(\$1,057.02)	\$0.00
April	\$542,692.80	-\$882.02	-0.16%	\$1,106.29	(982.43)	(123.86)	(\$1,106.29)	\$0.00
May	\$545,143.00	\$2,450.20	0.45%	\$1,096.60	(972.89)	(123.71)	(1,096.60)	\$0.00
June	\$546,314.48	\$1,171.48	0.21%	\$1,083.50	(959.39)	(124.11)	(1,083.50)	\$0.00
July	\$546,357.80	\$43.32	0.01%	\$1,101.88	(977.58)	(124.30)	(1,101.88)	\$0.00
August	\$548,486.48	\$2,128.68	0.39%	\$2,750.39	(2,621.05)	(129.34)	(2,750.39)	\$0.00
September	\$547,810.93	-\$675.55	-0.12%	\$981.47	(851.81)	(129.66)	(981.47)	\$0.00
October	\$547,904.31	\$93.38	0.02%	\$941.71	(812.15)	(129.56)	(941.71)	0.00
November	\$547,466.43	-\$437.88	-0.08%	\$909.06	(779.49)	(129.57)	(909.06)	0.00
December	\$546,790.88	-\$675.55	-0.12%	\$824.53	(690.86)	(133.67)	(824.53)	0.00
TOTALS		\$5,923.86	1.09%	\$15,711.39	(14,193.10)	(1,518.29)	(15,711.39)	0.00

HATFIELD BOROUGH ELECTRIC INVESTMENT ACCOUNT SUMMARY

YEAR 2019

2019	Electric	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$1,179,500.32							
January	\$1,182,173.86	\$2,673.54	0.23%	\$2,358.28	(\$2,089.14)	(\$269.14)	(\$2,358.28)	\$0.00
February	\$1,180,548.10	-\$1,625.76	-0.14%	\$6,509.32	(\$6,239.73)	(\$269.59)	(\$6,509.32)	\$0.00
March	\$1,185,912.00	\$5,363.90	0.45%	\$2,304.98	(\$2,035.68)	(\$269.30)	(\$2,304.98)	\$0.00
April	\$1,183,800.86	-\$2,111.14	-0.18%	\$2,523.17	(\$2,252.96)	(\$270.21)	(\$2,523.17)	\$0.00
May	\$1,189,638.09	\$5,837.23	0.49%	\$2,381.33	(\$2,111.49)	(\$269.84)	(\$2,381.33)	\$0.00
June	\$1,192,421.92	\$2,783.83	0.23%	\$2,346.36	(\$2,075.52)	(\$270.84)	(\$2,346.36)	\$0.00
July	\$742,343.37	-\$450,078.55	-37.74%	\$2,399.32	(\$452,128.02)	(\$271.30)	(\$452,399.32)	(\$450,000.00)
August	\$746,975.37	\$4,632.00	0.62%	\$6,297.13	(\$6,121.40)	(\$175.73)	(\$6,297.13)	\$0.00
September	\$745,432.92	-\$1,542.45	-0.21%	\$1,315.76	(\$1,139.17)	(\$176.59)	(\$1,315.76)	\$0.00
October	\$745,593.77	\$160.85	0.02%	\$1,389.01	(\$1,212.71)	(\$176.30)	(\$1,389.01)	\$0.00
November	\$761,140.78	\$15,547.01	2.09%	\$1,259.13	(\$1,082.82)	(\$176.31)	(\$1,259.13)	\$0.00
December	\$776,180.19	\$15,039.41	1.98%	\$1,199.47	(\$1,013.63)	(\$185.84)	(\$1,199.47)	\$0.00
TOTALS		-\$403,320.13		\$32,283.26	(\$479,502.27)	(\$2,780.99)	(\$482,283.26)	(\$450,000.00)

8. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Monthly EIT / LST Report

HATFIELD BOROUGH
Berkheimer Comparative
2015 - 2020 LST TAX

(Report as of 1/24/2020)

Month	2020	2019	2018	2017	2016	2015	Month	2020	2019	2018	2017	2016	2015
January	168.99	33.72	15.58	56.20	148.40		July		524.30	259.31	76.64		307.66
			508.63							727.57	607.02		
Month Total	168.99	33.72	524.21	56.20	148.40	0.00	Month Total		524.30	986.88	683.66	0.00	
YTD Total	168.99	33.72	524.21	56.20	148.40	0.00	YTD Total	168.99	20,939.03	20,771.05	18,298.78	17,688.83	2,960.19
February		576.73	672.03	468.04	1,044.40	63.78	August		988.39	1,021.80	445.60	274.27	
		748.10						681.02					
		995.27	1,668.98	1,330.23	630.70			1,285.27	700.94	1,127.18	613.28		
		653.32	2,770.93	696.91	1,627.04			6,305.29	2,969.69	1,063.01	1,035.75		
		2,319.88	2,590.00					567.04	2,500.79	2,549.94	1,524.19		
		2,607.58	254.47					2,480.47		2,285.24			
Month Total	-	7,900.88	7,956.41	2,495.18	3,302.14	63.78	Month Total		9,827.01	9,673.69	9,242.60	3,447.49	0.00
YTD Total	168.99	7,934.60	8,480.62	2,551.38	3,450.54	63.78	YTD Total	168.99	30,766.04	30,444.74	27,541.38	21,136.32	2,960.19
March		2,341.35	763.13	1,261.86	673.44		September		315.28	376.14	214.19	727.81	620.10
		25.47	81.55	840.11	1,595.40						431.32	2,292.22	668.26
				2,619.22									
				1,419.36									
Month Total	-	2,366.82	844.68	6,140.55	2,268.84	0.00	Month Total		315.28	376.14	645.51	3,020.03	1,288.36
YTD Total	168.99	10,301.42	9,325.30	8,691.93	5,719.38	63.78	YTD Total	168.99	31,081.32	30,820.88	28,186.89	24,156.35	4,248.55
April		196.71	352.66	240.48	1,668.06	191.72	October		63.69	330.79			
		509.66	584.34	847.76	718.70					556.04			
					48.15								
					1,569.47								
Month Total	-	706.37	937.00	1,088.24	4,004.38	191.72	Month Total		63.69	886.83	0.00	0.00	0.00
YTD Total	168.99	11,007.79	10,262.30	9,780.17	9,723.76	255.50	YTD Total	168.99	31,145.01	31,707.71	28,186.89	24,156.35	4,248.55
May		905.86	1,173.10	51.09	983.07	1,415.05	November		964.30	1,036.52	1,038.18	254.14	534.50
		375.32	1,797.10	1,280.28	585.66	681.85			955.64	1,201.68	556.11	1,131.56	505.96
		752.26	2,818.16	1,661.39	534.44				4,150.70	2,863.12	1,048.94	516.09	1,245.48
		2,351.25	1,540.23	2,587.86	691.98				962.79	1,440.98	1,023.72		
		2,961.22	566.94						1,791.10				
		669.24							200.36				
		683.76									2,586.01		
Month Total	-	8,598.91	7,895.53	5,560.62	2,795.15	2,096.90	Month Total		9,024.89	6,542.30	9,293.95	1,901.79	2,285.94
YTD Total	168.99	19,706.70	18,157.83	15,360.79	12,518.91	2,352.40	YTD Total	168.99	40,169.90	38,250.01	37,480.84	26,058.14	6,534.49
June		77.62	1,626.34	1,529.82	909.01	300.13	December			474.53	97.30	1,207.51	203.38
		630.41		209.35	1,566.76						2,548.04	669.74	
				515.16	1,726.76						1,486.84	56.20	
					947.39								
Month Total	-	708.03	1,626.34	2,254.33	5,169.92	300.13	Month Total		0.00	474.53	97.30	5,298.59	2,670.75
YTD Total	168.99	20,414.73	19,784.17	17,615.12	17,688.83	2,652.53	Grand Total	168.99	40,169.90	38,724.54	37,578.14	31,356.73	9,205.24

HATFIELD BOROUGH
Berkheimer Comparative
2015-2020 Earned Income Tax

(Report as of 1/24/2020)

Month	2020	2019	2018	2017	2016	2015	Month	2020	2019	2018	2017	2016	2015
January	1,605.42	973.81	1,305.76	245.81	528.59	1,150.54	July		2,462.73	1,973.92	518.12	240.80	1,791.72
	868.35	815.69	592.07	1,782.61	170.66	588.36		2,481.10	644.89	1,456.59	1,456.59	1,335.70	361.40
	998.92	914.12	1,125.14	651.26	8,215.66	567.96		805.36	1,323.77	1,559.70	547.70	533.44	533.44
	2,805.81	722.35	1,090.52	2,653.00	574.78	1,757.32		1,689.60	604.96	1,296.24	1,742.18	1,158.01	1,158.01
	1,700.01	1,293.40	2,436.46	1,433.06	910.62	2,444.90		886.99	3,058.34	1,579.16	1,974.92	3,337.85	3,337.85
		1,251.89	1,968.25	1,385.23	1,668.09	1,853.58		678.38	1,488.77	1,178.56	525.78	1,710.38	1,710.38
		702.34			1,473.82			1,251.28		1,487.87	908.94		736.12
		1164.51			674.23						3,171.78		3,823.20
		3245.28											1,603.28
Month Total	7,978.51	11,083.39	8,518.20	8,150.97	14,216.45	8,362.66	Month Total	10,255.44	9,094.65	12,248.02	7,276.02	15,055.40	15,055.40
YTD Total	7,978.51	11,083.39	8,518.20	8,150.97	14,216.45	8,362.66	YTD Total	7,978.51	231,307.96	224,674.16	228,040.81	221,807.58	217,570.38
February		5,353.21	761.04	2,254.27	4,882.74	1,780.10	August		5,185.15	800.24	2,078.40	2,562.10	2,519.81
		4,987.27	1,935.45	2,844.99	961.08	1,696.13		715.54	2,944.87	1,605.57	3,167.18	307.66	307.66
		9,525.63	2,202.98	2,830.90	2,653.72	2,646.50		1,004.48	1,593.23	2,585.83	1,177.61	1,930.44	1,930.44
		7,476.14	4,089.83	595.93	5,616.54	2,068.53		2,024.31	2,452.77	5,237.07	1,182.37	1,182.37	1,182.37
		4,242.59	5,829.73	5,070.53	3,069.47	3,508.00		3,236.05	2,983.92	9,656.89	3,386.05	2,544.38	2,544.38
		5,744.09	5,627.93	3,367.39	1,378.25	2,452.42		2,802.73	1,721.57	4,782.38	2,483.71	2,061.90	2,061.90
		5,982.69	2,705.79	5,727.74	8,085.15	2,839.49		9,448.79	3,287.03	4,088.36	3,022.34	4,534.54	4,534.54
		4,466.18	5,767.75	8,219.66	4,484.88	3,559.45		4,396.99	3,918.13	4,160.35	5,013.51	574.24	574.24
		3,705.99	4,625.01	6,321.31	4,339.42	1,682.93		2,023.85	7,931.75	4,036.30	2,499.64	2,499.64	2,499.64
		3,383.48	3,007.26	2,469.57	9,011.87	2,442.71		1,227.10	5,778.05	1,765.43	4,830.79	2,850.52	4,830.79
		5,083.00	5,548.80	2,853.17	3,798.70	1,698.31		4,730.84	4,209.91	3,428.67	6,262.09	2,967.02	2,967.02
		2,401.37	2,356.02	6,521.76	5,373.60	3,511.55		9,984.78	5,835.90	4,526.17	3,857.32	12,356.73	12,356.73
		1,406.49	2,329.15	2,376.46	4,282.33	7,453.47		12,334.88	3,485.34	5,462.31	3,700.75	5,974.01	5,974.01
			2,302.49	5,301.07	1,728.95	5,591.16		4,071.89	5,736.19	2,297.85	2,990.03		
			5,741.68	3,650.83	3,624.48	4,593.32		4,674.67	5,294.07	3,535.73	4,215.60		
			2,938.40	3,211.46	2,406.05	6,754.25		3,347.94	10,119.90	2,517.07	1,940.89		
			7,832.19					5,911.40	6,949.50	2,496.35	11,632.20		
								2,123.39	1,829.36	3,282.11	7,995.78		
Month Total	-	74,346.06	66,553.40	66,892.33	66,748.37	55,835.98	Month Total	-	79,224.78	76,871.73	67,542.84	72,339.29	47,380.81
YTD Total	7,978.51	85,429.45	75,071.60	75,043.30	80,964.82	64,198.64	YTD Total	7,978.51	310,532.74	301,545.89	295,583.65	294,146.87	264,951.19
March		1,100.74	4,889.69	4,397.45	1,279.30	3,557.14	September		466.77	188.66	2,713.87	333.82	6,587.36
		338.84	470.52	1,198.08	2,321.43	3,420.32		2,067.30	870.99	1,383.60	948.83	583.58	583.58
		949.19	2,662.29	963.81	4,512.33	1,328.85		3,894.70	5,016.64	999.58	2,362.82	1,271.94	1,271.94
		9,631.68	3,309.44	647.44	4,556.89	1,156.10		2,679.82	5,218.07	969.65	3,976.62	1,551.81	1,551.81
		5,753.80	3,267.60	738.96	1,018.48	686.06		4,281.46	4,416.91	4,254.94	2,810.01	2,132.00	2,132.00
		1,558.27	7,571.44	2,025.84	2,532.11	1,127.17		2,529.21	853.66	3,822.27	1,537.70		
		603.40	1,082.75	3,644.41	6,534.95	3,796.38			887.17	2,736.15	1,082.48	6,129.96	6,129.96
			573.60	3,886.47	4,663.73	5,541.46			1,904.52	801.18	4,035.50		
			595.31	4,517.33	1,633.49	6,476.05			1,968.33	628.21			
			1,347.03	915.06		4,236.56							
			768.52	606.13		4,424.60							
Month Total	-	19,935.92	26,538.19	23,540.98	29,052.71	35,750.69	Month Total	-	15,919.26	17,452.10	19,023.09	16,766.24	38,149.15
YTD Total	7,978.51	105,365.37	101,609.79	98,584.28	109,017.53	100,949.33	YTD Total	7,978.51	326,452.00	318,997.99	314,606.74	310,913.11	303,100.34

HATFIELD BOROUGH
Berkheimer Comparative
2015-2020 Earned Income Tax

(Report as of 1/24/2020)

Month	2020	2019	2018	2017	2016	2015	Month	2020	2019	2018	2017	2016	2015
YTD Total	7,978.51	105,365.37	101,609.79	98,584.28	110,017.53	99,949.33	October		2,348.14	904.13	329.69	814.67	491.88
April		1,031.04	1,338.50	558.79	1,576.21			261.22	1,298.78	1,184.44	1,184.44	1,054.31	1,079.41
		1,847.21	912.30	632.62	417.07	977.19		523.41	507.60	533.14	533.14	1,139.46	585.28
		722.22	512.40	1,002.59	652.09	3,191.47		1,716.83	2,112.50	863.47	863.47	1,382.48	1,601.52
		2,373.57	537.87	1,897.36	1,188.02	2,213.61		2,523.08	501.20	620.96	620.96	1,597.93	953.45
		933.47	2,859.64	1,764.81	1,425.36	3,184.73			1,083.69	1,301.82	1,301.82		760.98
		594.25	3,930.29	3,981.60	1,575.98	1,692.69			2,521.28	832.93	832.93		1,464.49
		1,000.01		2,064.33	1,278.54	2,058.17					2,120.74		
		1,372.78		1,416.28	2,768.92	2,194.02							
		4,087.56		2,344.64	2,290.22								
				566.28									
Month Total	-	13,962.11	10,091.00	16,229.30	13,172.41	15,511.88	Month Total	-	7,372.68	8,929.18	7,787.19	5,988.85	6,937.01
YTD Total	7,978.51	119,327.48	111,700.79	114,813.58	123,189.94	115,461.21	YTD Total	7,978.51	333,824.68	327,927.17	322,393.93	316,901.96	310,037.35
May		2,763.50	2,063.67	2,005.43	4,574.28		November	1,569.44	4,903.59	1,768.92	1,768.92	2,683.60	1,981.74
		7,579.38	2,437.85	2,109.65	2,483.32	1,647.65		2,268.14	1,625.24	1,737.62	1,737.62	926.95	1,878.45
		1,763.69	4,620.35	2,423.11	1,459.11	1,921.68		818.68	3,145.82	2,667.23	2,667.23	2,778.25	1,813.02
		2,027.48	1,778.76	1,382.77	2,706.50	3,585.30		2,397.84	3,656.73	3,281.28	3,281.28	3,238.46	1,316.85
		4,147.01	3,357.84	5,056.97	1,439.89	754.20		4,520.15	4,768.69	6,268.07	6,268.07	1,572.46	2,068.71
		7,949.59	1,226.35	729.16	3,770.33	4,035.66		3,334.51	7,437.73	2,217.37	2,217.37	3,504.41	2,599.39
		8,653.93	3,876.62	3,937.87	1,569.61	2,383.81		3,381.56	10,469.84	3,185.12	3,185.12	10,133.08	1,376.44
		4,299.39	1,262.14	1,727.57	2,092.87	2,209.34		2,643.88	9,624.91	3,675.75	3,675.75	5,069.26	4,657.86
		3,555.35	5,090.04	3,435.49	7,796.83	2,118.01		7,852.77	5,206.41	10,095.62	10,095.62	2,559.24	2,061.45
		6,754.05	5,949.56	4,578.07	6,880.50	2,960.27		4,072.46	3,705.72	12,228.45	12,228.45	4,002.08	2,502.39
		12,334.81	7,191.94	5,156.64	4,514.09	1,892.57		10,653.14	3,977.15	4,714.78	4,714.78	2,638.23	3,190.23
		5,969.28	8,073.18	5,319.41	5,050.36	4,366.18		2,409.28	3,144.20	4,704.94	4,704.94	7,220.13	8,332.10
		4,123.29	8,706.53	2,826.37	1,255.91			6,616.07	5,863.74	1,858.50	1,858.50	5,667.15	9,864.59
		11,393.38	1,883.10	3,340.12	5,578.07			4,281.24	2,708.89	3,594.22	3,594.22	3,300.95	
		3,029.22	6,176.53	6,176.53	5,641.51			3,932.62	2,800.94	3,091.83	3,091.83	4,316.80	
		2,291.71	1,914.90	1,914.90	5,823.56			10,793.56	1,395.09	1,862.68	1,862.68	3,580.94	
		4,593.12	6,182.51	4,548.79				2,496.96				4,035.07	
		4,876.07											
				13,473.36									
				5,197.01									
Month Total	-	83,314.13	72,308.05	81,521.73	62,636.74	27,874.67	Month Total	-	74,042.30	74,434.69	66,952.38	67,227.06	43,643.22
YTD Total	7,978.51	202,641.61	184,008.84	196,335.31	185,826.68	143,335.88	YTD Total	7,978.51	407,866.98	402,361.86	389,346.31	384,129.02	353,680.57
June		2,713.22	10,891.42	502.71	10,260.55		December	2,714.23	3,352.11	2,451.21	2,451.21	3,064.60	6,218.78
		1,216.36	2,456.00	626.15	254.64	13,990.50		4,944.30	1,486.54	1,810.39	1,810.39	4,439.20	5,154.95
		3,154.10	943.66	910.73	940.09	21,404.58		3,451.39	3,390.81	803.03	803.03	1,238.79	2,398.21
		3,972.34	1,977.77	614.98	560.25	1,509.18		3,114.23	4,611.90	801.02	801.02	2,025.46	9,598.95
		3,190.49	5,675.44	5,826.90	917.01	1,901.42		658.42	1,867.02	1,778.84	1,778.84	3,119.94	2,982.16
		726.06	1,490.64	4,996.09	2,554.84	1,125.86		1,843.41	2,310.93	3,516.86	3,516.86	4,231.90	2,027.03
		3,438.34	2,388.63	3,421.25	3,136.46	1,123.43				5,665.69	5,665.69	4,040.76	1,322.16
			882.36	846.73	3,762.25	4,126.42				2,105.04	2,105.04	2,755.54	1,290.74
		4,864.75	1,711.94	2,914.28	2,914.28	3,125.90				1,040.59	1,040.59	864.35	7,432.44
					1,632.51	3,843.00				179.14	179.14	545.08	4,488.75
					1,772.00	2,471.92						1,396.00	1,844.48
						3,032.22						245.81	1,796.69
						1,524.67							1,797.63
Month Total	-	18,410.91	31,570.67	19,457.48	28,704.88	59,179.10	Month Total	-	16,725.98	17,019.31	20,151.81	27,967.43	48,352.97
YTD Total	7,978.51	221,052.52	215,579.51	215,792.79	214,531.56	202,514.98	Grand Total	7,978.51	424,592.96	419,381.17	409,498.12	412,096.45	402,033.54

8. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Police Department Report

8. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Fire Department Report

8. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Public Works Department Report

Fred Leister

Public Works Director/Report

January 23, 2020

Wednesday, January 1, 2020

- Holiday.

Thursday, January 2, 2020

- Collect the trash from parks and buildings.
- Worked on sweeper water system.
- Picked up Christmas trees.
- Unloaded salt from 57-4 power washed truck.
- Received a call about power problem at 20 S. Wayne Ave.

Friday, January 3, 2020

- Collected Christmas trees.
- Worked on sweeper water system.
- Read meters for office.
- Marked out PA - 1 calls.

Monday, January 6, 2020

- Collect the trash from parks and buildings.
- Picked up Christmas trees.
- Removed streetscape decorations.
- Service backhoe.
- Dropped off bucket truck for service and state inspection.
- Checked out sewer problem at 16 Columbia Ave.

Tuesday, January 7, 2020

- Removed decorations on Christmas tree at Railroad Plaza.
- Took down snowflakes and holiday banners.
- Marked out PA - 1 calls.
- 57 - 3 was sent out for service and state inspection.
- Called out to salt roads at 10:45 PM

Wednesday, January 8, 2020

- Collected Christmas trees.
- Put ice melt on Borough sidewalks.
- Spot salted parking lots.
- Chipped Christmas trees.
- Greased chipper.

Thursday, January 9, 2020

- Steve off, vacation day.
- James called out sick.
- Derik off ½, personal day.
- Collected Christmas trees.
- Unloaded salt from 57 - 4.
- Wash trucks.

Friday the January 10, 2020

- Steve off, vacation day.
- Back drag alleys and scout cabin driveway.
- Marked out PA - 1 calls.
- Cleaned up leaves in electric plant Park and Centennial.
- Delivered packets.

Monday, January 13, 2020

- Collect the trash from parks and buildings.
- Collected Christmas trees.
- Filled holes in alleys.
- Prepared new meter for new service at railroad crossing on W. Vine St.

Tuesday, January 14, 2020

- Read meters for office.
- Cold patched potholes.
- Read meters for office.
- Change tires on public works pickup.
- Cut down front doors to entrance to Borough office.

Wednesday, January 15, 2020

- Car and Duff were in to work on railroad crossing on W. Vine St.
- Ed Young was into remove Christmas decorations and repair streetlights.
- Cold patched potholes.
- Collected Christmas trees.
- Public works pick up was sent out for state inspection.

Thursday, January 16, 2020

- Collect the trash from parks and buildings.
- Small dump truck 57 - 2 was sent out to repair oil leak.
- Read meters for monthly billing.
- Read meter for settlement.

Friday, January 17, 2020

- Marked put PA-1 calls.
- Attended meeting about reclouser.
- Fueled trucks.
- Mounted plows & loaded salt trucks.

Saturday, January 18, 2020

- Steve was called out to salt roads at 10:30am.
- Crew was called out to plow at 3:30pm and finished by 6:00pm.

Sunday, January 19, 2020

- Called out about power problem at 6:30pm at 337 W. Broad St. Fred and James responded, no problem was found on Borough equipment.

Monday, January 20, 2020

- Fred off, comp time.
- Collected trash from parks and buildings.
- Checked sidewalks.
- Unloaded salt & washed trucks.

Tuesday, January 21, 2020

- Salted Lambert & Main St.
- Read meters for office.
- Repaired & replaced street signs.
- Marked out PA-1 calls.

Wednesday, January 22, 2020

- Marked out PA-1 calls.
- Dig out pad for storm sewer pipe storage at Public works.
- Cold patch pot holes.
- Called around for hand mower prices.
- Unloaded AMI meters, 13 skids.

Thursday, January 23, 2020

- Rented roller for storm sewer pipe pad at Public Works.
- Hauled fill dirt for disposal at Glaslow.
- Marked out PA-1 calls.
- Bucket truck & equipment was tested.

Friday, January 24, 2020

- Collected trash from parks & buildings.
- Move storm sewer pipe to new storage pad.
- Hauled fill dirt for disposal.
- Hauled leaves to Barnside.
- Delivered packets.

Borough Council

From: Fred Leister

Subject: Work accomplished during the month of January, 2019

Friday, January 24, 2020

Parks Maintenance - Trash was collected at parks & buildings as needed. Cleaned up leaves at Centennial Park & Electric Plant Park.

Street Maintenance - Inlets were cleaned as needed. Pot hole were patched. Holes in alleys were filled with millings. Repaired & replaced street signs. Salted & plowed roads as needed.

Electrical Work - Meters were read as needed. Ed Young was into repair street lights & remove Christmas Decorations. Carr & Duff were called out to 20 S. Wayne Ave. to remove dead squirrel and replace fuse.

Building Maintenance - Dug out and prepared stone pad for storm sewer pipes storage at Public Works.

Electric Call Outs - January 19, 2020 6:30pm, received a call about power problem at 337 W. Broad St. Fred & James responded to call. After talking with resident we found out the power problem was second floor lighting was not working. Resident was told the problem was in their breaker box. All Borough equipment was working.

Equipment Maintenance - Bucket truck & 57-3 was sent out for service & state inspection. Sweeper & back hoe was serviced in house. Small dump 57-2 was send out to have large oil leak repaired.

8. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Engineering Report



Memorandum

Date: January 22, 2020

To: Mr. Michael J. DeFinis, Manager, Hatfield Borough

pc: Ms. Jaime Snyder, Hatfield Borough Assistant Manager
Mr. Fred Leister, PWD, Hatfield Borough
Ms. Kate Harper, Borough Solicitor
Hatfield Borough Council

From: Chad E. Camburn, P.E.

Subject: February 2020 Engineering Report
Bursich Project No. HAT-01/065075



The following is a highlighted list of recent activities for the Borough Council Meeting:

CAPITAL IMPROVEMENT PROJECTS:

- **2019 ADA Curb Ramp Replacement Project**

The project includes the reconstruction of 16 ADA pedestrian ramps at S. Wayne Ave. & Dawson St., S. Wayne Ave. & Blaine Ave., S. Wayne Ave. & Dunlap St., S. Wayne Ave. & Lincoln Ave., and S. Wayne Ave. & Delaware St. The contractor is Ronald Bartholomew Concrete & Excavating Co., Inc.

All work has been completed and verified by Borough staff. A recommendation for final payment was issued on January 20, 2020.

- **2020 ADA Curb Ramp Replacement Project**

The project includes the reconstruction of 14 ADA pedestrian ramps at N. Wayne Ave. & June Dr., N. Wayne Ave. & W. School St., S. Main St. & Blaine Ave., S. Main St. & Poplar St., and E. Broad St. & Lincoln Ave. & Market St. The project also includes replacing the driveway apron at Woodburners, removing 3 ADA ramps, eradicating 2 crosswalks, and installing 2 stormwater inlet boxes.

The bid package is complete and will be advertised on January 30, 2020. A staff meeting was held with PennDOT's municipal representative on January 14 to discuss eligibility for PennDOT's liquid fuels reimbursement. PennDOT Highway Occupancy Permit Plans and application were submitted on January 9, 2020, and exhibits and legal descriptions for easements were issued to the Borough on January 16, 2020.

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040
www.bursich.com

- **2020 Roadway Resurfacing Project**

The project includes milling and overlaying N. Wayne Ave., S. Wayne Ave, and Blaine Ave.

The project will be advertised in Spring/Summer 2020 for construction in Summer/Fall. The project will commence upon completion of the ADA Ramp project.

SUBDIVISION / LAND DEVELOPMENT / PERMITS:

- **Bennett's Court (Prestige Building Partners Townhomes)**

The application proposes the construction of 18 townhouse units in three buildings taking access off a new cul-de-sac street.

No Change from Previous Report - Our review letter was issued on October 28, 2019. A meeting was held on November 12 with Borough staff and the Developer's team to discuss the review comments and potential impacts to the proposal. We are currently awaiting revised plans and design reports.

- **Edinburgh Square Subdivision (510 Koffel Road):**

The application proposes to subdivide a 1.4 acre parcel into four single-family detached lots. The project was anticipated to be approved in two Phases due to limitations in the sanitary sewer system. Final Plan approval for Phase 1 was granted, with conditions, under Resolution 2018-18 on June 13, 2018.

The Sewage Facilities Planning Module package was approved by Borough Council in January 2020 and returned to the design engineer for submission to the PADEP.

- **Snyder Townhomes:**

The work within the Borough is complete. Once the MCCD issues NPDES Notice of Termination approval we will recommend the remaining escrow balance of \$76,197.73 be released and the Borough obtain maintenance security.

SANITARY SEWER:

- **HTMA Neshaminy Interceptor Upgrades**

The deadlines for Substantial Completion and Readiness for Final Payment are March 9 and April 9, 2020.

As of January 22 the contractor has completed the clearing, installed E&S controls, and started manhole and pipe replacement. The first manhole and approximately 150 feet of pipe have been installed.

- **Lincoln Avenue Bridge**

No Change from Previous Report - It is our understanding that Advertisement will most likely take place in Summer or Fall 2020 with construction to be completed around June of 2021.

GRANTS:

- **Pa Small Water and Sewer (Commonwealth Financing Authority)**
No Change from Previous Report - The application was submitted on December 10, 2019 for a project to replace approximately 1,422 LF of defective sanitary sewer in North Main Street. The estimated project cost is \$498,311 with a grant request of \$423,564 and a Borough match of \$74,747. Grant awards are typically made at the March or May CFA meetings.
- **H2O PA Program (Commonwealth Financing Authority)**
No Change from Previous Report - The application was submitted on December 13, 2019 for a project to replace the entire storm sewer system in West and East Broad Street and North Main Street, 280 LF of deteriorated 30"x52" CMP through private properties, and the entire sanitary sewer system in North Main Street. The estimated project cost is \$1.64M with a grant request of \$1.09M and a Borough match of \$550K. Grant awards are typically made at the March or May CFA meetings.
- **Community Development Block Grant (CDBG) (Montgomery County)**
No Change from Previous Report - The County typically holds a mandatory meeting in February of each year to review the grant process and procedures. After the County holds its meeting we intend to prepare a scope and cost estimate to complete the sewer replacement in Orchard Lane. Applications are typically due by the end of March, and grants are decided in July. If awarded, the project would commence in 2021.
- Future grants to consider include Montco 2040 and Local Share Account (LSA) grants. Borough staff and our office continue to review potential grant opportunities and applicable projects.

As always, please feel free to contact me at 484-941-0418 or chad.camburn@bursich.com with any questions.

8. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

**Zoning Officer, Building Code, Property
Maintenance Report**

8. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Fire Marshal / Fire Safety Inspection Report

8. OLD BUSINESS:
A. REPORTS AND CORRESPONDENCE:
Pool Advisory Report

Hatfield Pool Advisory
Committee Meeting Report
January 14, 2020

Hi Mike!

Here are the notes from yesterday's meeting:

- Recognition of former Chairman Bob Lanouette (he was not present). We will be attending next week's Commissioner Meeting to recognize him
- No citizens comments
- Staffing Process update:
 - Interviews will start in February
 - 90 Total Responses back from former employees, still roughly 30 non-responders. 120 total positions to fill for the 2020 season
 - Changes to the Child Abuse and Criminal clearances, they now require the certifications by the first day on the job, not after like in years past
 - This is really only an issue for new employees, not returning ones. They are trying to have them do the certification with the applications to give them time
- Maintenance update:
 - Finishing the tiling of the bottom of the pools, the "fun" pool is completed and the "Lap" pool is ½ way done, to resume in spring
 - 3 pumps needed replacing, 2 were from old age and one was still under warranty which is being replaced
 - Finishing up general Maintenance, resuming in March
 - Still working on water pressure in Lazy river, will be following up in spring
- Registration update
 - Opens today (1/15) for public
- Changes since last season:
 - The pool will be closing an hour earlier from previous seasons. The new close time will be 7pm to give staff time to close in an efficient and timely manner.
 - The 3 holidays (Memorial Day, 4th of July and Labor Day) the pool will close at 4 to give staff time to be with Families
- 2020 Meetings-Agreed to meet second Tuesday of March-October of this year

Next meeting is Tuesday March 10th at 7pm

Thanks!

Katelyn Farrall

9. ACTION ITEMS:

A. Motion to Consider Payment Request No. 2 from Bartholomew Concrete Inc. for the South Wayne Avenue ADA Ramp Project in the Amount of \$5,767.55 (five thousand seven hundred sixty-seven dollars and fifty-five cents)

9. ACTION ITEMS:

B. Motion to Consider Resolution 2020-03
Transferring Funds from Harleysville Bank to
the Borough General Fund for the Purchase of
Mowing Equipment in the Amount of
\$32,000.00 (thirty-two thousand dollars)

9. ACTION ITEMS:

**C. Motion to Consider Advertising the 2020
ADA Ramp Bid Packet**

9. ACTION ITEMS:

D. Motion to Consider Carr & Duff Inc. as an
Authorized Electrical Contractor for the
Borough

9. ACTION ITEMS:

E. Motion to Consider Danella Power Services Inc. as an Authorized Electrical Contractor for the Borough

9. ACTION ITEMS:

**F. Motion to Consider Response Electric Inc. as
Authorized Electrical Contractor for the
Borough**

9. ACTION ITEMS:

**G. Motion to Consider Harry B. Miller as an
Authorized Electrical Contractor for the
Borough**