

HATFIELD BOROUGH COUNCIL

WORKSHOP MEETING

May 6, 2020



JOHN H. WEIERMAN, PRESIDENT
JOHN KROESSER, VICE PRESIDENT
SALVATORE DILISIO JR., COUNCILMEMBER
JASON FERGUSON, COUNCILMEMBER
LAWRENCE G. STEVENS, COUNCILMEMBER
ROBERT L. KALER III, MAYOR

MICHAEL J. DEFINIS, BOROUGH MANAGER
CATHERINE M. HARPER, BOROUGH SOLICITOR



Borough of Hatfield

Montgomery County, Pennsylvania

BOROUGH COUNCIL WORKSHOP MEETING

May 6, 2020

AGENDA

Via Zoom

Registration Required

CALL TO ORDER / ROLL CALL

1. APPROVAL OF MEETING AGENDA:

Motion: To Approve the Agenda of the May 6, 2020 Workshop Meeting

2. PUBLIC INPUT:

Please rise, state your name and address and reason for addressing Council

3. ANNOUNCEMENTS:

- Next Council Meeting is May 20th Regular Meeting @ 7:30PM
- HMHS is scheduled to Meet May 19th @ 7:00PM - Facebook
- HERC is scheduled to meet May 27th @ 8:00AM - Zoom
- The Borough Office will be closed on Monday, May 25th in Observance of the Memorial Day Holiday
- The Planning Commission is scheduled to meet June 1st @ 7:00PM

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

5. MANAGERS REPORT:

6. NEW BUSINESS / DISCUSSION ITEMS:

- A. COVID-19 / Reopening SEPA
- B. Snyder Townhomes Construction Release No. 7
- C. Planning Commission Appointment
- D. Resolution 2020-10 Real Estate Property Tax Relief
- E. NEXtera ENERGY Home Warranty Plan

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

- F. Resolution 2020-11 National Police Week
- G. Borough Events Schedule
- H. Memorial Day Parade

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

- Monthly Investment Report
- Monthly EIT / LST Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Zoning Officer, Building Code, Property Maintenance Report
- Fire Marshal / Fire Safety Inspection Report
- Pool Advisory Report

8. ACTION ITEMS:

- A. Motion to Consider the Appointment of Kenneth V. Farrall to The Planning Commission to fill a Vacant Position with the term to expire on December 31, 2021
- B. Motion to Consider Resolution 2020-10 Real Estate Property Tax Relief
- C. Motion to Consider Resolution 2020-11 Honoring National Police Week 2020

9. Motion to Adjourn:

Executive Session: Personnel, Litigation, Real Estate

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**4. REPORTS FROM STANDING COMMITTEES
AND MAYOR:**

5. MANAGERS REPORT:



Borough of Hatfield

Montgomery County, Pennsylvania

MANAGER'S REPORT General Report and Projects Update

1. Land Use & Development Updates:
 - A. St. Mary St Kyrillos Coptic Church / Use Under Review
 - B. Gambone/Snyder Townhomes / Project Near Completion / Escrow Release # 7 Requested / Final Electric Escrow Released
 - C. Hatfield Auto Museum / Nothing New
 - D. 122 ½ Towamencin Ave. / Property Sold – Final Plans Under Review
 - E. Salter's / Purchased the Old Fire House – Plans to Renovate
 - F. Edinburgh Square Subdivision Expressed Intention to submit Final Plan
 - G. Bennett's Court L.D. Expressed Intention to submit Preliminary Plan
 - H. 369 Edgewood Drive Fence Permit / Use Under Review
 - I. SEPTA Property / Lease Terminated
2. Utility Billing Update:
 - A. Staff continues to monitor Electric & Sewer Past Due accounts. Electric & Sewer delinquent notices are being sent as a reminder. The April due May Electric bills were estimated, due to the uncertainty caused by the COVID-19. The May due June billing cycle will be a physical read. The April estimate reading & May physical reading will be reconciled to produce the actual June 15th due bill.
 - B. Email Billing is available for Electric & Sewer Accounts. I encourage all account holders to take advantage of the cost effective efficient billing delivery opportunity.
3. 2020 Project Updates:
 - A. The East Lincoln Avenue Bridge Replacement is moving forward with field surveys and environmental permitting and utility relocation.
 - B. ADA Curb & Ramp Bids were rejected due to uncertainty caused by the COVID-19 Coronavirus. Rebidding the project is under review.
 - C. Roadway Resurfacing Bid is under review.
4. PMEA Update:

New website goes live - www.papublicpower.org check it out!
5. AMP Pennsylvania R.I.C.E. BTM Peaking Project Update:
6. AMI Update:
7. HTMA Neshaminy Upper Interceptor Replacement Project Update:
8. HERC Update:
9. Items of Interest:
 - A. PSAB Annual Conference Postponed
 - B. APPA Annual Conference Canceled

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Hatfield, PA 19440

Phone:
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Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

Respectfully Submitted May 6, 2020
Michael J. DeFinis Borough Manager



APR 27 2020

MD

PMEA Members:

As we look back on 2019, PMEA took a significant step forward to begin to increase the quality of service to our municipalities. Implementing the strategic recommendations adopted by you, our membership, was a priority of the new PMEA board. In September, at the Annual Conference, we introduced our first full-time executive director, Diane Bosak. Since that time, Diane and the Board have continued to work toward implementing additional strategic recommendations and to bringing forth a new PMEA.

PMEA has become more active in legislative issues. As you may recall, we asked you to write to legislators last fall to support a legislative remedy to the gross receipts tax interpretation by the Pennsylvania Department of Revenue. These efforts resulted in the introduction of Senate Bill 958 – and we expect a companion bill to be introduced in the House – and action in the Senate sometime this spring. Executive Director Bosak has been meeting with state legislators, our national partners and beginning visits to PMEA members. If she has not visited your municipality, please be certain to welcome her for a visit in 2020.

We are pleased to share with our members the new PMEA logo and website (www.papublicpower.org). In addition, we are announcing our first ever award – the James Havrilla Public Power Service Award – and our new services program available to PMEA members. You can find additional details about these programs on our new website.

We are now poised for 2020 to be an exciting year for PMEA and will continue our focus on several key goals for the association's work this year:

- Serve as the go-to resource to PMEA members for information, training and services;
- Foster a better understanding of the benefits of public power among legislators, local elected officials, and others; and
- Generate more visibility for PMEA and the municipalities in our communities, with legislators and the Administration at the state level, and with the Congressional delegation at the federal level.

We can only be successful in our efforts if our members participate and engage. As we continue to progress as the new PMEA, we need to hear from you about what support and services you need and we need you to respond to our legislative calls to action and to our requests for information. Please take advantage of all that we to offer our members.

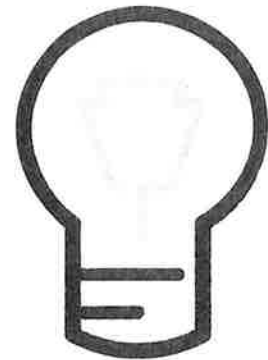
We know this is a challenging time amidst the CO-VID crisis and the emerging constraints on our municipal budgets. Federal and state fiscal relief will hopefully come soon to our communities. We ask you, though, to consider the importance of PMEA now more than ever as the association has been a valuable resource during the crisis and will continue to be as we move into a new era.

Thank you,
PMEA Board of Directors

*Please mark your calendars for PMEA's Annual Conference
September 9 -11, 2020 in State College*

The Pennsylvania Municipal Electric Association is proud to announce:

OUR NEW WEBSITE IS LIVE!



papublicpower.org

PENNSYLVANIA
MUNICIPAL
ELECTRIC
ASSOCIATION
PA PUBLIC POWER



THE RESOURCES YOU WILL FIND ON PAPUBLICPOWER.ORG INCLUDE:

- announcements and registration information for upcoming events
- legislative and policy resources
- connections to national organizations
- developments in the electricity, renewables and related sectors
- members only section where municipalities can share ordinances, policies and job postings
- news about member municipalities
- & more!



PENNSYLVANIA STATE ASSOCIATION OF BOROUGH'S

2941 North Front Street • Harrisburg, PA 17110
Phone: 717-236-9526 • Fax: 717-236-8164 • www.boroughs.org

APR 27 2020

April 17, 2020

Dear PSAB Members and Friends,

It is with sincere regret that we announce the postponement of the PSAB 109th Annual Conference & Exhibition, previously scheduled for June 7-10 at Hershey Lodge. After extensive discussion with PSAB leadership and constructive feedback from members in all regions of the Commonwealth, it is quite apparent that a postponement of this annual event is most appropriate.

The potential health risks involving large gatherings and the need to conform with social distancing requirements were major considerations. We also fully understand that many of our communities are confronting significant challenges at home and PSAB stands ready to partner with our members in any way possible during this difficult time.

Since our inception in 1911, the PSAB Annual Conference & Exhibition has been our marquee member event. However, the decision to postpone our Annual Meeting was reached by the PSAB Executive Committee as they fully recognize your health and safety is of the utmost importance.

Conference Registration Refunds: PSAB will refund all conference member registration fees automatically and expedite this process as a respectful courtesy to our members. You will not need to take any official action, yet please contact Mira Miller at mmiller@boroughs.org should you have any questions regarding refunds.

Hotel Reservations: All hotel reservations for this event will be automatically cancelled and a confirmation number will be emailed to all members previously registered. Room deposits will be refunded or credited, and any subsequent reservations not related to this conference will need to be arranged directly with the Hershey Lodge reservations department. Please contact Mary Weller at mweller@boroughs.org with any questions.

Policy Committees and Member Service Awards at 2020 Fall Leadership Conference: Policy resolutions will now be considered at the Fall Leadership Conference to determine the official PSAB legislative agenda as has been our tradition. This event will be hosted at the Gettysburg Wyndham from October 16-18 and these details will soon be announced. PSAB member service awards that are customarily given at the Annual Awards Luncheon, will be presented to those honorees in Gettysburg. Please contact Stephanie Drake at sdrake@boroughs.org with any questions regarding policy committees and member service awards.

PRESIDENT
Thomas C. Gramling, Sr.
Westmont

FIRST VICE PRESIDENT
Edward A. Child
Trumbauersville

SECOND VICE PRESIDENT
Don "Stretch" Reed
Emporium

IMMEDIATE PAST PRESIDENT
Carl E. Cox
Knoxville

EXECUTIVE DIRECTOR
Christopher Cap

Officer Elections: The election for PSAB Second Vice President has been postponed and will be held at the 109th Annual Conference & Exhibition to be held at Hershey Lodge from June 6-9, 2021. Per the PSAB Constitution, the nominees for Second Vice President shall be presented and the election will be conducted from 9am-2pm on June 8, 2021 at Hershey Lodge.

On behalf of the PSAB Board of Directors, I thank you for your continued support and understanding. We also thank all members that have utilized our virtual webinar educational offerings, which are attracting unprecedented rates of participation.

We continue to function as a reliable conduit for governance information and our legislative advocacy initiatives are operating throughout these challenging times. All PSAB member service programs are still being fully administered and we are striving as a staff to sustain our service delivery platform on behalf of all boroughs across Pennsylvania.

We wish you well and hope to see you soon. PSAB is determined to stand with our dedicated members throughout these challenging times. Please feel free to contact me with any questions or concerns at ccap@boroughs.org.

Best Regards,

A handwritten signature in black ink, appearing to read "Chris Cap", written in a cursive style.

Chris Cap
PSAB Executive Director

Michael DeFinis

From: [REDACTED]
Sent: Thursday, April 16, 2020 8:11 AM
To: Michael DeFinis
Subject: HB flow

APR 29 2020

MD

Good morning Mike,

I wanted to give you a heads up on the next bill for the Upper Interceptor you will be receiving soon. The invoice from Doli Construction is in the amount of \$482,593.03, so the HB percentage will be \$110,996.39.

Secondly, we looked at flow data for the HB sampling pit on Monday April 13. We had appx. 2.11" of rain in the watershed. There was no surcharging in the sampling pit, and the discharge pipe was handling the flow. I also tried to correlate the flow with a past similar storm, which seems to have been March 2 of 2018, and from what I can compare the level of flow is less now than in 2018 for about the same volume of flow, which is approximately a peak of about 3.0 mgd. This seems to be about the same flow volume as was recorded in 2018.

Keep in mind that this is only one storm event, this is my observation, and our engineer has not yet had the chance to do its professional evaluation, but from a layman's standpoint the fact that there is a lower level with the same flow appears to indicate that restrictions in the interceptor have been alleviated.

As we get other similar storms we will get more credible information.

Pete Dorney

Michael DeFinis

From: Lindsay Hellmann
Sent: Thursday, April 30, 2020 4:04 PM
To: Michael DeFinis
Subject: HERC RELIEF GRANT

Good afternoon Mike,

I wanted to give you an update on behalf of the HERC Committee. Larry Stevens and I spoke yesterday about how we can help Borough Businesses during this difficult time. Many of our businesses have been drastically affected so HERC would like to develop a financial assistance program and make it as painless as possible for them to apply. Larry and I discussed coming up with a generic letter/grant application. Any business that has been affected more than 50% of their business / daily receipts would receive a \$500.00 Grant upon review and approval by HERC or a subcommittee of HERC. Furthermore any business that suffered loses between 25-50% would receive \$250.00 Grant again, upon review and approval by HERC or a subcommittee of HERC. All applications would state that "all information is correct to their knowledge, if necessary businesses would need to submit proof for auditing purposes in the future. Should a Grant be secured by false pretense the funds would have to be reimbursed to the HERC Committee Account." Their signature would be binding proof of legitimacy and allow for time to secure proper documentation should it be required. Obviously, this is a work in progress and I am still working with Larry on the final documents.

The goal of the HERC Committee is to provide financial assistance to Borough Businesses. Please let Larry and I know if you have any questions.

Thank you!

Kindly,

Lindsay Hellmann
Hatfield Borough
Public Information Coordinator/
RTK Officer
401 South Main Street
Hatfield, PA 19440
215-855-0781 option 9
www.hatfieldborough.com

6. NEW BUSINESS / DISCUSSION ITEMS:
A. COVID-19 / Reopening SEPA



Reopening Southeastern Pennsylvania



County	2019 Population	Population ÷ 100,000	Current		Target	
			14 Day	Daily Average	14 Day	Daily Average
Berks	421,164	4.21164	1,517	108	211	15
Bucks	628,270	6.2827	1,525	109	314	22
Chester	524,989	5.24989	736	53	262	19
Delaware	566,747	5.66747	2,126	152	283	20
Lancaster	545,724	5.45724	1,017	73	273	19
Montgomery	830,915	8.30915	2,612	187	415	30
Philadelphia	1,584,064	15.84064	8,286	592	792	57
Schuylkill	141,359	1.41359	232	17	71	5
SEPA Region	5,243,232	52.43232	18,051	1,289	2,622	187

Your responses to the below questions are strictly confidential and only used to determine entry.

Due to the COVID-19 (Coronavirus) Pandemic it is necessary to follow CDC Guidelines. All visitors entering the facility or working in close proximity to Borough Employees or others must comply with CDC recognized policies and procedures including wearing PPE (personal protective equipment) and practice social distancing. If you exhibit any symptoms below you are not permitted to enter the building or interact with Borough Employees. **Please circle the appropriate response below.**

1. In the last 48 hours have you suffered from diarrhea, vomiting, or fever?	Yes	No
2. Are you currently suffering from, boils, sores, open or infected wounds?	Yes	No
3. Are you currently suffering from any cold or flu symptoms (coughing, fever, shortness of breath) including but not limited to COVID-19 (Coronavirus)?	Yes	No
4. Have you been hospitalized in the last month for any contagious disease?	Yes	No
If yes, have you been released by your doctor stating that you're no longer contagious? (you must have a doctor's release to be permitted to enter)	Yes	No
5. Have you traveled to any areas significantly affected by the COVID-19 (Coronavirus) in the past month? If so, please list countries/cities and exit/return date on the bottom of this form.	Yes	No
6. Have Family Members and/or Friends traveled to areas significantly affected by the COVID-19 (Coronavirus) in the past month? If so, please list countries/cities and exit/return date. OR have you been exposed to Family Members and/or Friends that have had exposure to COVID-19 (Coronavirus)? If so, please list the information on the bottom of this form.	Yes	No

Your responses to the above questions are strictly confidential and only used to determine entry to the building and or work approval

Please list all employees you will be in contact with less than 6 feet

1. _____ 2. _____ 3. _____
 4. _____ 5. _____ 6. _____

I declare that the information provided is accurate and correct to the best of my knowledge.

Print Name _____
 Company _____
 Signature _____ Date _____
 Reviewed by _____ Date _____

**Approved for
Entrance / Work**

Yes	No
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Additional Responses:

APR 16 2020

Order of the Secretary of the Pennsylvania Department of Health Directing Public Health Safety Measures for Businesses Permitted to Maintain In-person Operations

The 2019 novel coronavirus (COVID-19) is a contagious disease that is rapidly spreading from person to person in the Commonwealth of Pennsylvania. COVID-19 can be transmitted from people who are infected with the virus even if they are asymptomatic or their symptoms are mild, such as a cough. Additionally, exposure is possible by touching a surface or object that has the virus on it and then touching one's mouth, nose, or eyes.

COVID-19 is a threat to the public's health, for which the Secretary of Health may order general control measures, including, but not limited to, closure, isolation, and quarantine. This authority is granted to the Secretary of Health pursuant to Pennsylvania law. *See* Section 5 of the Disease Prevention and Control Law, 35 P.S. §§ 521.1, 521.5; sections 2102 and 2106 of the Administrative Code of 1929, 71 P.S. §§ 532, 536; and the Department of Health's (Department's) regulations at 28 Pa. Code §§ 27.60-27.68 (relating to disease control measures; isolation; quarantine; movement of persons subject to isolation or quarantine; and release from isolation and quarantine). Particularly, the Secretary has the authority to take any disease control measure appropriate to protect the public from the spread of infectious disease. *See* 35 P.S. § 521.5; 71 P.S. §§ 532(a), 1402(a); 28 Pa. Code § 28.60.

Recognizing that certain life-sustaining businesses in the Commonwealth must remain open despite the need for strong mitigation to slow the spread of the virus, I am ordering certain actions to be taken by employers and their employees to protect their health and lives, the health and lives of their families, and the health and lives of the residents of the Commonwealth who depend upon their services. Special consideration is required to protect not only customers, but the workers needed to run and operate these establishments.

As cleaning, disinfecting, and other maintenance and security services performed by building service employees are critical to protecting the public health by reducing COVID-19 infection in the Commonwealth, I previously directed building safety measures in an Order that went into effect at 12:01 a.m. on April 6, 2020. Similarly, based upon the manner of COVID-19's continued and extensive spread in the Commonwealth and in the world, and its danger to Pennsylvanians, I have determined that an additional appropriate disease control measure is the further direction of safety measures for all employees and visitors at life-sustaining businesses that have remained open during the COVID-19 disaster emergency.

Accordingly, on this date, April 15, 2020, to protect the public from the spread of COVID-19, I hereby order:

A. A business that is authorized to maintain in-person operations, other than health care providers, pursuant to the Orders that the Governor and I issued on March 19, 2020, as subsequently amended, shall implement, as applicable, the following social distancing, mitigation, and cleaning protocols:

- (1) in addition to maintaining pre-existing cleaning protocols established in the business, as specified in paragraph (2) below, clean and disinfect high-touch areas routinely in accordance with guidelines issued by the Centers for Disease Control and Prevention (CDC), in spaces that are accessible to customers, tenants, or other individuals;
- (2) maintain pre-existing cleaning protocols established by the business for all other areas of the building;
- (3) establish protocols for execution upon discovery that the business has been exposed to a person who is a probable or confirmed case of COVID-19, including:
 - a. close off areas visited by the person who is a probable or confirmed case of COVID-19. Open outside doors and windows and use ventilation fans to increase air circulation in the area. Wait a minimum of 24 hours, or as long as practical, before beginning cleaning and disinfection. Cleaning staff should clean and disinfect all areas such as offices, bathrooms, common areas including but not limited to employee break rooms, conference or training rooms and dining facilities, shared electronic equipment like tablets, touch screens, keyboards, remote controls, and ATM machines used by the ill person, focusing especially on frequently touched areas;
 - b. identify employees that were in close contact (within about 6 feet for about 10 minutes) with a person with a probable or confirmed case of COVID-19 from the period 48 hours before symptom onset to the time at which the patient isolated;
 - i. If the employee remains asymptomatic, the person should adhere to the practices set out by the CDC in its April 8, 2020 Interim Guidance for Implementing Safety Practice for Critical Infrastructure Workers Who May Have Had Exposure to a Person with Suspected or Confirmed COVID-19;
 - ii. If the employee becomes sick during the work day, the person should be sent home immediately. Surfaces in the employee's workspace should be cleaned and disinfected. Information on other employees who had contact with the ill employee during the time the employee had symptoms

and 48 hours prior to symptoms should be compiled. Others at the workplace with close contact within 6 feet of the employee during this time would be considered exposed;

- iii. Promptly notify employees who were close contacts of any known exposure to COVID-19 at the business premises, consistent with applicable confidentiality laws;
 - iv. ensure that the business has a sufficient number of employees to perform the above protocols effectively and timely;
- c. implement temperature screening before an employee enters the business, prior to the start of each shift or, for employees who do not work shifts, before the employee starts work, and send employees home that have an elevated temperature or fever of 100.4 degrees Fahrenheit or higher. Ensure employees practice social distancing while waiting to have temperatures screened;
 - d. employees who have symptoms (*i.e.*, fever, cough, or shortness of breath) should notify their supervisor and stay home;
 - e. sick employees should follow CDC-recommended steps. Employees should not return to work until the CDC criteria to discontinue home isolation are met, in consultation with healthcare providers and state and local health departments. Employers are encouraged to implement liberal paid time off for employees who do not return to work as set forth above.
- (4) stagger work start and stop times for employees when practicable to prevent gatherings of large groups entering or leaving the premises at the same time;
 - (5) provide sufficient amount of space for employees to have breaks and meals while maintaining a social distance of 6 feet, while arranging seating to have employees facing forward and not across from each other in eating and break settings;
 - (6) stagger employee break times to reduce the number of employees on break at any given time so that appropriate social distancing of at least 6 feet may be followed;
 - (7) limit persons in employee common areas (such as locker or break rooms, dining facilities, training or conference rooms) at any one time to the number of employees that can maintain a social distance of 6 feet;

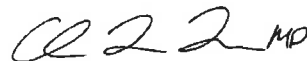
- (8) conduct meetings and trainings virtually (*i.e.*, by phone or through the internet). If a meeting must be held in person, limit the meeting to the fewest number of employees possible, not to exceed 10 employees at one time, and maintain a social distance of 6 feet;
- (9) provide employees access to regular handwashing with soap, hand sanitizer, and disinfectant wipes and ensure that common areas (including but not limited to break rooms, locker rooms, dining facilities, rest rooms, conference or training rooms) are cleaned on a regular basis, including between any shifts;
- (10) provide masks for employees to wear during their time at the business, and make it a mandatory requirement to wear masks while on the work site, except to the extent an employee is using break time to eat or drink, in accordance with the guidance from the Department of Health and the CDC. Employers may approve masks obtained or made by employees in accordance with Department of Health guidance;
- (11) ensure that the facility has a sufficient number of employees to perform all measures listed effectively and in a manner that ensures the safety of the public and employees;
- (12) ensure that the facility has a sufficient number of personnel to control access, maintain order, and enforce social distancing of at least 6 feet;
- (13) prohibit non-essential visitors from entering the premises of the business; and
- (14) ensure that all employees are made aware of these required procedures by communicating them, either orally or in writing, in their native or preferred language, as well as in English or by a methodology that allows them to understand.

B. In addition to the above, the following measures apply to businesses, other than health care providers, that serve the public within a building or a defined area:

- (1) where feasible, businesses should conduct business with the public by appointment only and to the extent that this is not feasible, businesses must limit occupancy to no greater than 50% of the number stated on the applicable certificate of occupancy at any given time, as necessary to reduce crowding in the business, and must maintain a social distance of 6 feet at check-out and counter lines, and must place signage throughout each site to mandate social distancing for both customers and employees;

- (2) based on the building size and number of employees, alter hours of business so that the business has sufficient time to clean or to restock or both;
- (3) install shields or other barriers at registers and check-out areas to physically separate cashiers and customers or take other measures to ensure social distancing of customers from check-out personnel, or close lines to maintain a social distance between of 6 feet between lines;
- (4) encourage use of online ordering by providing delivery or pick-up options;
- (5) designate a specific time for high-risk and elderly persons to use the business at least once every week if there is a continuing in-person customer-facing component;
- (6) require all customers to wear masks while on premises, and deny entry to individuals not wearing masks, unless the business is providing medication, medical supplies, or food, in which case the business must provide alternative methods of pick-up or delivery of such goods; however, individuals who cannot wear a mask due to a medical condition (including children under the age of 2 years per CDC guidance) may enter the premises and are not required to provide documentation of such medical condition;
- (7) in businesses with multiple check-out lines, only use every other register, or fewer. After every hour, rotate customers and employees to the previously closed registers. Clean the previously open registers and the surrounding area, including credit card machines, following each rotation;
- (8) schedule handwashing breaks for employees at least every hour; and
- (9) where carts and handbaskets are available for customers' use, assign an employee to wipe down carts and handbaskets before they become available to each customer entering the premises.

This Order shall take effect immediately and be enforceable as of 8:00 p.m. on April 19, 2020.



Rachel Levine, MD
Secretary of Health

6. NEW BUSINESS / DISCUSSION ITEMS:

B. Snyder Townhomes Construction

Release No. 7



APR 16 2020

MD

April 9, 2020

Hatfield Borough
401 South Main Street
Hatfield PA 19440

Attention: Mr. Michael J. DeFinis, Manager

RE: Snyder Townhomes
Construction Escrow Release 7
Bursich Project No.: HAT-01/065091

Dear Mike:

We have reviewed the construction status of the Snyder Townhomes project based on the applicant's request for escrow release, as emailed on February 14, 2020. A site visit took place on November 25, 2019 to review the applicant's request and construction completion. As-built plans and Lot pin certifications have also been reviewed in consideration of this request. At this time we recommend a release of **\$28,928.27**, which represents payment for the work completed to date. After releasing the funds the remaining balance in the escrow account will be \$47,269.46. Attached is the Application for Release of Escrow Funds No. 7, which reflects the updated cost estimate, detailing the released costs and costs remaining in escrow.

Should you have any questions or need further information, please feel free to contact me at 484-941-0448 or gus.meyer@bursich.com.

Very truly yours,

Gus Meyer
Senior Project Designer
Bursich Associates, Inc., Pottstown Corporate Office

Enclosure: Snyder Subdivision--Application for Release of Escrow Funds No. 7 dated April 9, 2020

pc: Catherine M. Harper, Esquire, Solicitor Hatfield Borough (w/encl., via email)
Regency Residential, LP, Applicant (w/encl.)

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040
www.bursich.com

Job No: 065091
 Project Name: Snyder Subdivision
 Developer: Regency Residential, LP
 Estimate Date: 12/5/13

Application For Release of Escrow Funds
 Hatfield Borough
 Snyder Subdivision

Application: No. 7
 Date: 4/2/2020

Item No.	Description	Units	Escrowed Quantities			This Period		Completed To Date		Work Remaining		
			Quantity	Unit Price	Total	Quantity	Amount	Quantity	Amount	Quantity	Amount	Percent
A. E&S CONTROLS												
1.	12" Silt Sock	LF	1,122	\$4.50	\$5,049.00	0	\$0.00	1,122	\$5,049.00	0	\$0.00	0%
2	Tree Protection Fence	LF	296	\$2.20	\$651.20	0	\$0.00	296	\$651.20	0	\$0.00	0%
3	Limit of Disturbance Fence	LF	1,102	\$2.20	\$2,424.40	0	\$0.00	1,102	\$2,424.40	0	\$0.00	0%
4	Rock Filters	EA	2	\$120.00	\$240.00	0	\$0.00	2	\$240.00	0	\$0.00	0%
5	30" Clean Water Bypass and Cofferdam	LS	1	\$3,000.00	\$3,000.00	0	\$0.00	1	\$3,000.00	0	\$0.00	0%
6	NAGS75 for Swale	SY	538	\$1.50	\$807.00	0	\$0.00	538	\$807.00	0	\$0.00	0%
7	Inlet Protection - Silt Sacks	EA	2	\$139.00	\$278.00	0	\$0.00	2	\$278.00	0	\$0.00	0%
Subtotal Item A					\$12,449.60	\$0.00	\$12,449.60	\$0.00	\$0.00			
B. STORMWATER MANAGEMENT												
1.	Earthwork - Basin Modification	LS	1	\$8,000.00	\$8,000.00	0	\$0.00	0.5	\$4,000.00	0.5	\$4,000.00	50%
2.	Topsoil Strip and Respread	LS	1	\$4,000.00	\$4,000.00	0	\$0.00	0.5	\$2,000.00	0.5	\$2,000.00	50%
3	Earthwork - Swale	LS	1	\$1,500.00	\$1,500.00	0	\$0.00	1	\$1,500.00	0	\$0.00	0%
4	Riprap - R& (Swale)	TN	384	\$42.00	\$16,128.00	0	\$0.00	384	\$16,128.00	0	\$0.00	0%
5	8" PVC (Roof Drain System)	LF	318	\$15.00	\$4,770.00	159	\$2,385.00	318	\$4,770.00	0	\$0.00	0%
6	14" x 23" HDPE Pipe	LF	76	\$61.00	\$4,636.00	0	\$0.00	76	\$4,636.00	0	\$0.00	0%
7	18" HDPE Pipe	LF	98	\$35.00	\$3,430.00	0	\$0.00	98	\$3,430.00	0	\$0.00	0%
8	36" HDPE Pipe	LF	274	\$66.00	\$18,084.00	0	\$0.00	274	\$18,084.00	0	\$0.00	0%
9	42" HDPE Pipe	LF	94	\$79.00	\$7,426.00	0	\$0.00	94	\$7,426.00	0	\$0.00	0%
10	Outlet Structure	EA	1	\$1,462.00	\$1,462.00	0	\$0.00	1	\$1,462.00	0	\$0.00	0%
11	36" Endwalls	EA	1	\$1,810.00	\$1,810.00	0	\$0.00	1	\$1,810.00	0	\$0.00	0%
12	42" Endwalls	EA	2	\$3,122.00	\$6,244.00	0	\$0.00	2	\$6,244.00	0	\$0.00	0%
13	Riprap - R-4 (Endwall)	TN	155	\$30.00	\$4,650.00	0	\$0.00	155	\$4,650.00	0	\$0.00	0%
14	Storm Manhole	EA	3	\$3,873.00	\$11,619.00	0	\$0.00	3	\$11,619.00	0	\$0.00	0%
15	Type M Inlet	EA	2	\$2,612.00	\$5,224.00	0	\$0.00	2	\$5,224.00	0	\$0.00	0%
16	Spillway	LS	1	\$2,500.00	\$2,500.00	0	\$0.00	0	\$0.00	1	\$2,500.00	100%
17	Desilt, Regrade, Seed, Stabilize Basin	LS	1	\$10,000.00	\$10,000.00	0	\$0.00	0	\$0.00	1	\$10,000.00	100%
18	Concret Encasement	LF	20	\$75.00	\$1,500.00	20	\$1,500.00	20	\$1,500.00	0	\$0.00	0%
Subtotal Item B					\$112,983.00	\$3,885.00	\$94,483.00	\$18,500.00				
C. LANDSCAPING												
1.	Canopy Trees	EA	60	\$325.00	\$19,500.00	0	\$0.00	60	\$19,500.00	0	\$0.00	0%
2.	Ornamental Trees	EA	35	\$300.00	\$10,500.00	4	\$1,200.00	35	\$10,500.00	0	\$0.00	0%
3.	Evergreen Trees	EA	100	\$150.00	\$15,000.00	0	\$0.00	100	\$15,000.00	0	\$0.00	0%
4	Various Shrubs	EA	313	\$75.00	\$23,475.00	8	\$600.00	313	\$23,475.00	0	\$0.00	0%
5	Rake & Seed	SF	113,229	\$0.05	\$5,661.45	0	\$0.00	113,229	\$5,661.45	0	\$0.00	0%
6	Basin Fencing	LF	940	\$12.40	\$11,656.00	940	\$11,656.00	940	\$11,656.00	0	\$0.00	0%
Subtotal Item C					\$85,792.45	\$13,456.00	\$85,792.45	\$0.00				
D. PAVING												
1.	Walking Trail - Macadam	SF	2,559	\$4.60	\$11,771.40	0	\$0.00	2,559	\$11,771.40	0	\$0.00	0%
2.	Sidewalk - Concrete	SF	1,827	\$5.00	\$9,135.00	0	\$0.00	1,827	\$9,135.00	0	\$0.00	0%
3.	Driveway Aprons - Concrete	SF	790	\$5.50	\$4,345.00	0	\$0.00	790	\$4,345.00	0	\$0.00	0%
Subtotal Item D					\$25,251.40	\$0.00	\$25,251.40	\$0.00				

Job No: 065091
 Project Name: Snyder Subdivision
 Developer: Regency Residential, LP
 Estimate Date: 12/5/13

Application For Release of Escrow Funds
 Hatfield Borough
 Snyder Subdivision

Application: No. 7
 Date: 4/2/2020

Item No.	Description	Units	Escrowed Quantities			This Period		Completed To Date		Work Remaining		
			Quantity	Unit Price	Total	Quantity	Amount	Quantity	Amount	Quantity	Amount	Percent
E. MISCELLANEOUS												
1.	Construction Stakeout	LS	1	\$5,000.00	\$5,000.00	0.25	\$1,250.00	1.00	\$5,000.00	0	\$0.00	0%
2.	Pins and Monuments	EA	34	\$150.00	\$5,100.00	34	\$5,100.00	34	\$5,100.00	0	\$0.00	0%
3.	As-Built Plans	LS	1	\$4,000.00	\$4,000.00	1	\$4,000.00	1	\$4,000.00	0	\$0.00	0%
5.	Engineering \ Legal	LS	1	\$12,372.72	\$12,372.72	0.10	\$1,237.27	0.80	\$9,898.18	0.2	\$2,474.54	20%
Subtotal Item E					\$26,472.72		\$11,587.27		\$23,998.18		\$2,474.54	
SUBTOTAL CONSTRUCTION IMPROVEMENT COST					\$262,949.17		\$28,928.27		\$241,974.63		\$20,974.54	
BOROUGH SECURITY (10%)		(1)		\$26,294.92			\$0.00		\$0.00		\$26,294.92	
TOTAL AMOUNT OF ESCROW					\$289,244.09		\$28,928.27		\$241,974.63		\$47,269.46	
TOTAL COST TO DATE APPROVED FOR RELEASE					\$241,974.63							
LESS TOTAL OF PREVIOUS RELEASES					\$213,046.35							
AMOUNT TO BE RELEASED					\$28,928.27							
TOTAL SECURITY REMAINING					\$47,269.46							

Notes:
 1) 10% Borough Security will not be released until the facilities are completed and a maintenance bond is provided.

ESCROW SUMMARY

<u>ESTIMATE RECOMMENDED:</u>		
\$289,244.09		DECEMBER 5, 2013
<u>NO.</u>	<u>RELEASE AMOUNT</u>	<u>DATE RECOMMENDED</u>
1	\$46,488.91	APRIL 22, 2015
2	\$37,745.00	JUNE 23, 2015
3	\$36,162.80	AUGUST 12, 2015
4	\$10,444.60	NOVEMBER 6, 2015
5	\$17,894.15	JANUARY 10, 2017
6	\$64,310.89	AUGUST 6, 2019
7	\$28,928.27	APRIL 9, 2020
TOTAL \$241,974.63		

SUBMITTED: _____ DATE

RECOMMENDED FOR RELEASE:  _____ DATE 4/9/2020
 BURSICH ASSOCIATES, INC. DATE

APPROVED: _____ DATE
 HATFIELD BOROUGH DATE

Michael DeFinis

From: Gustave Meyer [gus.meyer@bursich.com]
Sent: Thursday, April 09, 2020 4:28 PM
To: Michael DeFinis; Jaime Snyder
Cc: Chad Camburn; CHarper@timoneyknox.com; Diana Rau
Subject: Snyder Townhomes Escrow Release 7
Attachments: 2020-04-09 Escrow Release Recommendation 7_ Snyder Townhmes.pdf

Mike,

Please find the attached Escrow Release Recommendation for Snyder Townhomes. We had all anticipated this being the final escrow release for the project, but due to delays, the NPDES Construction Permit termination has not been secured by the applicant. The final escrow release application will be reviewed upon NPDES Construction Permit termination. Please let me know if you have any questions.

I hope this e-mail finds you all healthy. Be safe and be well!

Thanks,

Gus Meyer | Senior Project Designer | Bursich Associates Inc. | 2129 E. High Street | Pottstown, PA 19464 | t: 484-941-0448 | f: 610-323-8240 | Gus.Meyer@Bursich.com | www.Bursich.com

6. NEW BUSINESS / DISCUSSION ITEMS:
C. Planning Commission Appointment

6. NEW BUSINESS / DISCUSSION ITEMS:

**D. Resolution 2020-10 Real Estate
Property Tax Relief**

Borough of Hatfield, Montgomery COUNTY, PENNSYLVANIA

RESOLUTION NO. 2020-10

**A RESOLUTION OF the Borough of Hatfield, Montgomery COUNTY PENNSYLVANIA,
WAIVING PENALTIES IN ACCORDANCE WITH ACT 15 OF 2020**

RECITALS

WHEREAS, the Borough of Hatfield, Montgomery COUNTY, Pennsylvania, is a municipal corporation organized and existing under the laws of the Commonwealth of Pennsylvania (the “Commonwealth”); and

WHEREAS, the Borough of Hatfield is a taxing district as defined in the Local Tax Collection Law, 53 Pa.C.S. § 8001, *et seq*; and

WHEREAS, on March 6, 2020, pursuant to Section 7301(c) of the Emergency Management Services Code, 35 Pa. C.S. § 7101, *et seq.*, Governor Tom Wolf issued a Proclamation of Disaster Emergency, proclaiming the existence of a disaster emergency across the Commonwealth of Pennsylvania as a result of the spread of coronavirus or COVID-19; and

WHEREAS, on March 11, 2020, the World Health Organization declared COVID-19 a pandemic; and

WHEREAS, on March 13, 2020, President Donald J. Trump issued a Proclamation on Declaring a National Emergency Concerning the Novel Coronavirus Disease (COVID-19) Outbreak, pursuant to Sections 201 and 301 of the National Emergencies Act (50 U.S.C. § 1601, *et seq.*) and consistent with Section 1135 of the Social Security Act, as amended (42 U.S.C. § 1320b-5), finding and proclaiming that the COVID-19 outbreak in the United States constitutes a national emergency, beginning March 1, 2020; and

WHEREAS, the Borough of Hatfield issued a Declaration of Disaster Emergency on March 16, 2020, recognizing the existence of a disaster emergency in the [MUNICIPALITY NAME] due to COVID-19; and

WHEREAS, on April 20, 2020 Act 15 of 2020 was enacted, which Act provides authority for a taxing district to provide real property tax relief through the waiver of penalties; and

WHEREAS, the Borough of Hatfield desires to mitigate the economic impact of COVID-19 on Hatfield Borough’s taxpayers by waiving penalties for payments related to taxable year 2020.

NOW THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Hatfield, in accordance with the authority set forth in Act 15 of 2020, provides the following real property tax relief:

SECTION 1. The foregoing recitals to this Resolution are incorporated herein and made a part hereof.

SECTION 2. The time by which real property tax payments may be remitted without incurring a penalty shall be extended to December 31, 2020, provided that such extension shall only be applicable to real property taxes for 2020 which are paid in full by December 31, 2020.

SECTION 3. All provisions of previous resolutions or ordinances which are contrary to this Resolution are expressly repealed.

SECTION 4. A copy of this Resolution shall be provided to the tax collector for the Borough of Hatfield by May 20, 2020.

SECTION 5. If any word, phrase, sentence, part, section, subsection, or other portion of this Resolution or any application thereof to any person or circumstance is declared void, unconstitutional, or invalid for any reason, then such word, phrase, sentence, part, section, subsection, or other portion, or the proscribed application thereof, shall be severable and the remaining provisions of this Resolution and all applications thereof, not having been declared void, unconstitutional, or invalid, shall remain in full force and effect.

SECTION 6. This Resolution shall take effect in accordance with law.

DULY ADOPTED, pursuant to the authority granted to the Borough of Hatfield under the laws of the Commonwealth of Pennsylvania in lawful session duly assembled on the 6th day of May, 2020.

**Borough of Hatfield, Montgomery COUNTY,
PENNSYLVANIA**

ATTEST:

Michael J. DeFinis, Secretary

John H. Weierman, President/ Chair

TAKEN UNDER MY HANDS this 6th day of May, 2020

Robert L. Kaler III, Mayor

6. NEW BUSINESS / DISCUSSION ITEMS:

E. NEXtera ENERGY Home Warranty Plan



Hatfield Borough & NextEra Strengthening our Partnership

April 10, 2020



Agenda

- **Strengthen our Partnership**
- **How will we get there?**
- **NextEra Home**
- **Summary**
- **Next steps**

Strengthen our Partnership

Building on a Great Foundation

- **NextEra is proud of the partnership we have developed with Hatfield over the years:**
 - Providing the Borough fixed price energy since 2013
 - Lowering Hatfield's energy price 3 times since then via Blend & Extend agreements through 2032
- **We are constantly looking for ways to add value by:**
 - Enhancing revenue or reducing costs to the Borough
 - Offering new, value-added services

NextEra Home can help us do just that!

How will we get there?

NextEra Home

By partnering with NextEra, the Borough can enhance the value of its Home Warranty services available to Hatfield and its residents:

- Flexible partnership structure can provide revenue stream to the Borough
- Special / discounted program pricing for Hatfield residents
- Flexible branding - Hatfield can market directly via private label should it wish to do so
- Tailored marketing campaign – under coordination with the Borough

NextEra will work with Hatfield to tailor the program to fit its needs



NextEra Home

The next era of home warranty plans

Borough of Hatfield Partnership

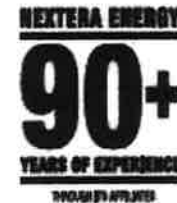


Jessica Johnson
Channel Sales
4/8/2020

Proprietary & Confidential Information

You can count on NextEra Home!

- Our affiliate, FPL Home, offers plans in Florida that **help protect more than 1 million customers**
- NextEra Energy has been a trusted partner to the Borough of Hatfield since 2013
- NextEra Energy, through its affiliates, has **served, protected and delighted its customers for more than 90 years**. Now, we bring that experience to you with NextEra Home
- **We're committed to a better world.** Besides leading the way in renewable energy, NextEra Energy supports educational and economic development. Our employees volunteer thousands of work hours in their communities
- Our parent company, NextEra Energy, is the world's largest producer of wind and solar energy



Reliable. Experienced. Committed.



NextEra Home Warranty

What is a home warranty?

A home warranty is a service plan offering coverage for the repair and/or replacement of a home's major systems and appliances. It can help safeguard home buyers against costly breakdowns due to normal wear and tear.

- We offer a **Limited One-Hour Service Guarantee**:
If the contractor is not there within an hour of you filing a claim, your service call fee may be reimbursed*
- **Thousands more in annual benefits**:
Up to \$25,825 in annual coverage*
- **Special partnership promotional pricing**
- **One-year service labor warranty**
- **No home inspection required** for coverage
- **No age limits** on covered products



*See plan Terms and Conditions for details.

NextEra Home Partner Benefits



Company You Can Trust

**Flexible Partnership
Structure**

**Dedicated Customer
Support**

**Tailored Marketing
Campaign**

Special Customer Pricing

Simple Online Interface

Summary

By expanding our Partnership through NextEra Home, NextEra and Hatfield can:

- Leverage our respective strengths to provide a quality Home Warranty service and peace of mind to Hatfield residents
- Provide an additional revenue stream to the Borough
- Pave the way for additional products and services as they become available



Next Steps

- **Borough Manager to review concept with Borough Council**
- **Should Council like the idea and wish to move forward, Borough Manager & NextEra to conduct call to discuss specific program details, including:**
 - How does the Borough wish to Brand the offering (NextEra / Hatfield)?
 - How do we want to market the offering?
 - Special customer pricing
 - Borough revenue sharing
 - Timing
- **NextEra to provide Partnership Agreement to Hatfield for review**
- **Parties execute Partnership Agreement and begin program marketing**

6. NEW BUSINESS / DISCUSSION ITEMS:
F. Resolution 2020-11 National Police Week

BOROUGH OF HATFIELD
MONTGOMERY COUNTY, PENNSYLVANIA
RESOLUTION No. 2020-11

To Recognize National Police Week 2020 and to Honor the Service and Sacrifice of those Law Enforcement Officers Killed in the Line of Duty While Protecting Our Communities and Safeguarding Our Democracy

WHEREAS, there are approximately 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Hatfield Township Police Department; and

WHEREAS, there have been 58,866 assaults against law enforcement officers over the past two years, resulting in approximately 18,005 injuries; and

WHEREAS, since the first recorded death in 1791, more than 22,000 law enforcement officers in the United States have made the ultimate sacrifice and have been killed in the line of duty; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.; and

WHEREAS, May 10th - 16th will be designated as National Police Week with May 15th being recognized as Peace Officers Memorial Day, in honor of all fallen officers and their families.

THEREFORE, IT IS HEREBY RESOLVED, that the Borough Council and Mayor of the Borough of Hatfield, Montgomery County, Pennsylvania formally designates May 10 - 16, 2020, as Police Week in Hatfield Borough and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

NOW APPROVED, by the Borough Council of the Borough of Hatfield, at a duly advertised public meeting held this 6th Day of May, 2020 with ___ Council Members voting "Aye" and ___ Council Members voting "Nay."

RESOLVED AND ENACTED this 6th day of May, 2020

ATTEST

BOROUGH OF HATFIELD

Michael J. DeFinis
Borough Manager / Secretary

John H. Weierman
Borough Council President

John Kroesser
Vice President

Salvatore DiLisio
Council Member

Jason Ferguson
Council Member

Lawrence G. Stevens
Council Member

Approved by the Mayor this 6th day of May, 2020

Robert L. Kaler III, Mayor

**6. NEW BUSINESS / DISCUSSION ITEMS:
G. Borough Events Schedule**

Hatfield Borough 2020 Event Schedule

May 21st - Movie Night **Canceled**

June 22nd - Founder's Day

July 26th - Movie Night

August 20th - Movie Night

September 26th - Fall Fest

December 5th - Tree Lighting

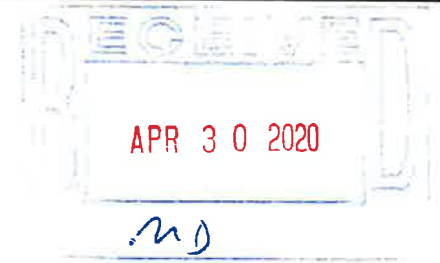
December 6th – Borough Brunch

6. NEW BUSINESS / DISCUSSION ITEMS:

H. Memorial Day Parade

Michael DeFinis

From: [REDACTED]
Sent: Wednesday, April 29, 2020 7:27 PM
To: Michael DeFinis
Subject: Hatfield American Legion - Memorial Day



Hi Mike,

As a follow up to my response to our website. We had a meeting today and we do not believe the parade itself would be a good judgement at this time. We would however, like to have a small group of our members perform the laying of the wreath ceremony at Memorial Park (in front of the old Woodburners) and the flag ceremony.

Our questions for you - how do we go about getting approval from the borough to do this? And assuming we have approval - the flag is typically provided by the borough. Please let me know if this will still be done - if not we will order one.

If you want to discuss I can be reached at 215-896-0978.

Thanks,
Alyssa

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Monthly Investment Report

**HATFIELD BOROUGH
CASH ACCOUNTS
March 31, 2020**

OPERATING ACCOUNT	BANK BALANCE	AMOUNT
01 - GENERAL		
Bank Balance	\$142,867.54	
O/S CHECKS		(\$534.64)
DIT		0.00
		(\$534.64)
07- ELECTRIC		
Bank Balance	\$787,247.75	
O/S CHECKS		\$0.00
DIT		57,956.39
		\$57,956.39
08 - SEWER		
Bank Balance	\$92,583.24	
O/S CHECKS		\$0.00
DIT		\$6,698.73
		\$6,698.73
	\$1,022,698.53	\$6,698.73
Bank Balance		\$1,022,698.53
Book Balance		\$1,086,819.01
18 - CAPITAL PROJECTS SINKING		
		\$23,975.13
35 - HIGHWAY AID		
		\$285,978.60
HARLEYSVILLE SAVINGS BANK		
Priority Business Savings		\$884,220.95
TOTAL OF ACCOUNTS		
		\$2,280,993.69
ESSA		
Checking account		\$65,406.88
KEY PRIVATE INVESTMENTS		
1131 CAPITAL RESERVE MANAGED		\$501,716.93
1132 SEWER CAPITAL RESERVE MANAGED		894,606.60
1133 SEWER MANAGED		552,315.66
1134 ELECTRIC FUND MANAGED		813,668.73
		\$2,762,307.92
TOTAL OF TD BANK, HSB, ESSA & KEY PRIVATE BANK INVESTMENTS		
		\$5,108,708.49

**Hatfield Borough Total Income & Disbursements
YEAR 2020**

	<u>Gain/(Loss)</u>	<u>Income</u>	<u>Disbursements</u>	<u>Fees</u>	<u>Total Disbursements</u>	<u>Difference Income/Disbursements</u>
Capital Reserve	\$11,492.79	\$3,064.75	(\$2,416.33)	(\$648.42)	(\$3,064.75)	\$0.00
Sewer Capital Reserve	6,858.53	5,875.83	(5,875.87)	(1,170.57)	(7,046.44)	(\$1,170.61)
Sewer Managed	5,524.78	4,175.03	(4,175.03)	(721.31)	(4,896.34)	(\$721.31)
Electric	37,488.54	7,918.82	(7,918.82)	(1,036.00)	(8,954.82)	(\$1,036.00)
Total	\$61,364.64	\$21,034.43	(\$20,386.05)	(\$3,576.30)	(\$23,962.35)	(\$2,927.92)

HATFIELD BOROUGH CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2020

2019	Capital Reserve	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$490,224.14							
January	\$491,598.31	\$1,374.17	0.28%	\$1,054.27	(\$838.76)	(\$215.51)	(\$1,054.27)	\$0.00
February	\$495,290.10	\$3,691.79	0.75%	\$1,006.95	(\$791.09)	(\$215.86)	(\$1,006.95)	\$0.00
March	\$501,716.93	\$6,426.83	1.30%	\$1,003.53	(\$786.48)	(\$217.05)	(\$1,003.53)	\$0.00
April							\$0.00	\$0.00
May							\$0.00	\$0.00
June							\$0.00	\$0.00
July							\$0.00	\$0.00
August							\$0.00	\$0.00
September							\$0.00	\$0.00
October							\$0.00	\$0.00
November							\$0.00	\$0.00
December							\$0.00	\$0.00
		\$11,492.79		\$3,064.75	(\$2,416.33)	(\$648.42)	(\$3,064.75)	\$0.00

HATFIELD BOROUGH SEWER CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2020

2019	Sewer Capital	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$887,748.07							
January	\$881,394.48	-\$6,353.59	-0.72%	\$1,352.15	(\$1,352.19)	(\$390.27)	(\$1,742.46)	(\$390.31)
February	\$890,505.10	\$9,110.62	1.03%	\$3,257.61	(\$3,257.61)	(\$390.06)	(\$3,647.67)	(\$390.06)
March	\$894,606.60	\$4,101.50	0.46%	\$1,266.07	(\$1,266.07)	(\$390.24)	(\$1,656.31)	(\$390.24)
April								\$0.00
May								\$0.00
June								\$0.00
July								\$0.00
August								\$0.00
September								\$0.00
October								\$0.00
November								\$0.00
December								\$0.00
		\$6,858.53	\$0.01	\$5,875.83	(\$5,875.87)	(\$1,170.57)	(\$7,046.44)	(\$1,170.61)

HATFIELD BOROUGH SEWER INVESTMENT ACCOUNT SUMMARY

YEAR 2020

2019	Sewer Managed	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$546,790.88							
January	\$541,996.89	-\$4,793.99	-0.88%	\$855.49	(\$855.49)	(\$240.38)	(\$1,095.87)	(\$240.38)
February	\$549,062.42	\$7,065.53	1.30%	\$2,514.37	(2,514.37)	(240.31)	(\$2,754.68)	(\$240.31)
March	\$552,315.66	\$3,253.24	0.59%	\$805.17	(805.17)	(240.62)	(\$1,045.79)	(\$240.62)
April								\$0.00
May								\$0.00
June								\$0.00
July								\$0.00
August								\$0.00
September								\$0.00
October								0.00
November								0.00
December								0.00
TOTALS		\$5,524.78	1.02%	\$4,175.03	(4,175.03)	(721.31)	(4,896.34)	(721.31)

HATFIELD BOROUGH ELECTRIC INVESTMENT ACCOUNT SUMMARY

YEAR 2020

2019	Electric	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$776,180.19							
January	\$785,763.84	\$9,583.65	1.23%	\$1,281.00	(\$1,281.00)	(\$341.23)	(\$1,622.23)	(\$341.23)
February	\$798,099.05	\$12,335.21	1.57%	\$5,395.41	(\$5,395.41)	(\$345.02)	(\$5,740.43)	(\$345.02)
March	\$813,668.73	\$15,569.68	1.95%	\$1,242.41	(\$1,242.41)	(\$349.75)	(\$1,592.16)	(\$349.75)
April								\$0.00
May								\$0.00
June								\$0.00
July								\$0.00
August								\$0.00
September								\$0.00
October								\$0.00
November								\$0.00
December								\$0.00
TOTALS		\$37,488.54		\$7,918.82	(\$7,918.82)	(\$1,036.00)	(\$8,954.82)	(\$1,036.00)

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Monthly EIT / LST Report

HATFIELD BOROUGH
 Berkheimer Comparative
 2015-2020 Earned Income Tax

(Report as of 4/30/2020)

Month	2020	2019	2018	2017	2016	2015	Month	2020	2019	2018	2017	2016	2015
YTD Total	105,534.93	105,365.37	101,609.79	98,584.28	110,017.53	99,949.33	October		2,348.14	904.13	329.69	814.67	491.88
April	1,027.46	1,031.04	1,338.50	558.79	1,576.21			261.22	1,298.78	1,184.44	1,054.31	1,079.41	
	723.41	1,847.21	912.30	632.62	417.07	977.19		523.41	507.60	533.14	1,139.46	585.28	
	740.23	722.22	512.40	1,002.59	652.09	3,191.47		1,716.83	2,112.50	863.47	1,382.48	1,601.52	
	2,858.30	2,373.57	537.87	1,897.36	1,188.02	2,213.61		2,523.08	501.20	620.96	1,597.93	953.45	
	1,355.13	933.47	2,859.64	1,764.81	1,425.36	3,184.73			1,083.69	1,301.82		760.98	
		594.25	3,930.29	3,981.60	1,575.98	1,692.69			2,521.28	832.93		1,464.49	
		1,000.01		2,064.33	1,278.54	2,058.17				2,120.74			
		1,372.78		1,416.28	2,768.92	2,194.02							
		4,087.56		2,344.64	2,290.22								
				566.28									
Month Total	6,704.53	13,962.11	10,091.00	16,229.30	13,172.41	15,511.88							
YTD Total	112,239.46	119,327.48	111,700.79	114,813.58	123,189.94	115,461.21	Month Total	-	7,372.68	8,929.18	7,787.19	5,988.85	6,937.01
May		2,763.50	2,063.67	2,005.43	4,574.28		YTD Total	112,239.46	333,824.68	327,927.17	322,393.93	316,901.96	310,037.35
		7,579.38	2,437.85	2,109.65	2,483.32	1,647.65	November		1,569.44	4,903.59	1,768.92	2,683.60	1,981.74
		1,763.69	4,620.35	2,423.11	1,459.11	1,921.68		2,268.14	1,625.24	1,737.62	926.95	1,878.45	
		2,027.48	1,778.76	1,382.77	2,706.50	3,585.30		818.68	3,145.82	2,667.23	2,778.25	1,813.02	
		4,147.01	3,357.84	5,056.97	1,439.89	754.20		2,397.84	3,656.73	3,281.28	3,238.46	1,316.85	
		7,949.59	1,226.35	729.16	3,770.33	4,035.66		4,520.15	4,768.69	6,268.07	1,572.46	2,068.71	
		8,653.93	3,876.62	3,937.87	1,569.61	2,383.81		3,334.51	7,437.73	2,217.37	3,504.41	2,599.39	
		4,299.39	1,262.14	1,727.57	2,092.87	2,209.34		3,381.56	10,469.84	3,185.12	10,133.08	1,376.44	
		3,555.35	5,090.04	3,435.49	7,796.83	2,118.01		2,643.88	9,624.91	3,675.75	5,069.26	4,657.86	
		6,754.05	5,949.56	4,578.07	6,880.50	2,960.27		7,852.77	5,206.41	10,095.62	2,559.24	2,061.45	
		12,334.81	7,191.94	5,156.64	4,514.09	1,892.57		4,072.46	3,705.72	12,228.45	4,002.08	2,502.39	
		5,969.28	8,073.18	5,319.41	5,050.36	4,366.18		10,653.14	3,977.15	4,714.78	2,638.23	3,190.23	
		4,123.29	8,706.53	2,826.37	1,255.91			2,409.28	3,144.20	4,704.94	7,220.13	8,332.10	
		11,393.38	1,883.10	3,340.12	5,578.07			6,616.07	5,863.74	1,858.50	5,667.15	9,864.59	
			3,029.22	6,176.53	5,641.51			4,281.24	2,708.89	3,594.22	3,300.95		
			2,291.71	1,914.90	5,823.56			3,932.62	2,800.94	3,091.83	4,316.80		
			4,593.12	6,182.51				10,793.56	1,395.09	1,862.68	3,580.94		
			4,876.07	4,548.79				2,496.96			4,035.07		
				13,473.36									
				5,197.01									
Month Total	-	83,314.13	72,308.05	81,521.73	62,636.74	27,874.67							
YTD Total	112,239.46	202,641.61	184,008.84	196,335.31	185,826.68	143,335.88	Month Total	-	74,042.30	74,434.69	66,952.38	67,227.06	43,643.22
June		2,713.22	10,891.42	502.71	10,260.55		YTD Total	112,239.46	407,866.98	402,361.86	389,346.31	384,129.02	353,680.57
		1,216.36	2,456.00	626.15	254.64	13,990.50	December		2,714.23	3,352.11	2,451.21	3,064.60	6,218.78
		3,154.10	943.66	910.73	940.09	21,404.58		4,944.30	1,486.54	1,810.39	4,439.20	5,154.95	
		3,972.34	1,977.77	614.98	560.25	1,509.18		3,451.39	3,390.81	803.03	1,238.79	2,398.21	
		3,190.49	5,675.44	5,826.90	917.01	1,901.42		3,114.23	4,611.90	801.02	2,025.46	9,598.95	
		726.06	1,490.64	4,996.09	2,554.84	1,125.86		658.42	1,867.02	1,778.84	3,119.94	2,982.16	
		3,438.34	2,388.63	3,421.25	3,136.46	1,123.43		1,843.41	2,310.93	3,516.86	4,231.90	2,027.03	
			882.36	846.73	3,762.25	4,126.42				5,665.69	4,040.76	1,322.16	
			4,864.75	1,711.94	2,914.28	3,125.90				2,105.04	2,755.54	1,290.74	
				1,632.51	3,843.00					1,040.59	864.35	7,432.44	
				1,772.00	2,471.92					179.14	545.08	4,488.75	
					3,032.22						1,396.00	1,844.48	
					1,524.67						245.81	1,796.69	
												1,797.63	
Month Total	-	18,410.91	31,570.67	19,457.48	28,704.88	59,179.10	Month Total	-	16,725.98	17,019.31	20,151.81	27,967.43	48,352.97
YTD Total	112,239.46	221,052.52	215,579.51	215,792.79	214,531.56	202,514.98	Grand Total	112,239.46	424,592.96	419,381.17	409,498.12	412,096.45	402,033.54

HATFIELD BOROUGH
Berkheimer Comparative
2015 - 2020 LST TAX

(Report as of 4/30/2020)

Month	2020	2019	2018	2017	2016	2015	Month	2020	2019	2018	2017	2016	2015
January	168.99	33.72	15.58	56.20	148.40		July		524.30	259.31	76.64		307.66
			508.63							727.57	607.02		
Month Total	168.99	33.72	524.21	56.20	148.40	0.00	Month Total	-	524.30	986.88	683.66	0.00	307.66
YTD Total	168.99	33.72	524.21	56.20	148.40	0.00	YTD Total	9,715.16	20,939.03	20,771.05	18,298.78	17,688.83	2,960.19
February	350.79	576.73	672.03	468.04	1,044.40	63.78	August		988.39	1,021.80	445.60	274.27	
	900.92	748.10						681.02					
	500.10	995.27	1,668.98	1,330.23	630.70			1,285.27	700.94	1,127.18	613.28		
	611.10	653.32	2,770.93	696.91	1,627.04			6,305.29	2,969.69	1,063.01	1,035.75		
	1,042.25	2,319.88	2,590.00					567.04	2,500.79	2,549.94	1,524.19		
	4,235.56	2,607.58	254.47						2,480.47	2,285.24			
											1,771.63		
Month Total	7,809.71	7,900.88	7,956.41	2,495.18	3,302.14	63.78	Month Total	-	9,827.01	9,673.69	9,242.60	3,447.49	0.00
YTD Total	7,978.70	7,934.60	8,480.62	2,551.38	3,450.54	63.78	YTD Total	9,715.16	30,766.04	30,444.74	27,541.38	21,136.32	2,960.19
March	1,676.03	2,341.35	763.13	1,261.86	673.44		September		315.28	376.14	214.19	727.81	620.10
		25.47	81.55	840.11	1,595.40						431.32	2,292.22	668.26
				2,619.22									
				1,419.36									
Month Total	1,676.03	2,366.82	844.68	6,140.55	2,268.84	0.00	Month Total	-	315.28	376.14	645.51	3,020.03	1,288.36
YTD Total	9,654.73	10,301.42	9,325.30	8,691.93	5,719.38	63.78	YTD Total	9,715.16	31,081.32	30,820.88	28,186.89	24,156.35	4,248.55
April	60.43	196.71	352.66	240.48	1,668.06	191.72	October		63.69	330.79			
		509.66	584.34	847.76	718.70					556.04			
					48.15								
					1,569.47								
Month Total	60.43	706.37	937.00	1,088.24	4,004.38	191.72	Month Total	-	63.69	886.83	0.00	0.00	0.00
YTD Total	9,715.16	11,007.79	10,262.30	9,780.17	9,723.76	255.50	YTD Total	9,715.16	31,145.01	31,707.71	28,186.89	24,156.35	4,248.55
May		905.86	1,173.10	51.09	983.07	1,415.05	November		964.30	1,036.52	1,038.18	254.14	534.50
		375.32	1,797.10	1,280.28	585.66	681.85		955.64	1,201.68	556.11	1,131.56	505.96	
		752.26	2,818.16	1,661.39	534.44			4,150.70	2,863.12	1,048.94	516.09	1,245.48	
		2,351.25	1,540.23	2,587.86	691.98			962.79	1,440.98	1,023.72			
		2,961.22	566.94					1,791.10		1,364.69			
		669.24						200.36		2,586.01			
		683.76								1,676.30			
Month Total	-	8,698.91	7,895.53	5,580.62	2,795.15	2,096.90	Month Total	-	9,024.89	6,542.30	9,293.95	1,901.79	2,285.94
YTD Total	9,715.16	19,706.70	18,157.83	15,360.79	12,518.91	2,352.40	YTD Total	9,715.16	40,169.90	38,250.01	37,480.84	26,058.14	6,534.49
June		77.62	1,626.34	1,529.82	909.01	300.13	December			474.53	97.30	1,207.51	203.38
		630.41		209.35	1,586.76							2,548.04	669.74
				515.16	1,726.76							1,486.84	1,797.63
					947.39							56.20	
Month Total	-	708.03	1,626.34	2,254.33	5,169.92	300.13	Month Total	-	0.00	474.53	97.30	5,298.59	2,670.75
YTD Total	9,715.16	20,414.73	19,784.17	17,615.12	17,688.83	2,652.53	Grand Total	9,715.16	40,169.90	38,724.54	37,578.14	31,356.73	9,205.24

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Police Department Report

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Fire Department Report

HATFIELD VOLUNTEER FIRE CO.

CALL SUMMARY First Quarter 2020

quarter	calls	1st truck enroute	in-service hours	total personnel	personnel hours	average personnel	training hours
1	79	4.38	37	1001	465	12.7	702
2	0	0.00	0	0	#DIV/0!	#DIV/0!	0
3	0	0.00	0	0	#DIV/0!	#DIV/0!	0
4	0	0.00	0	0	#DIV/0!	#DIV/0!	0
YTD	79	4.38	37	1,001	465	12.7	702
plus	5	YTD investigations					
Total calls =		84		Total days of service =		146	

MAJOR INCIDENTS (average 13.0 firefighters)

Sat 1/11-13:30 vehicle rescue (13)

APR 27 2020

MD

RESPONSE MUNICIPALITY

Hatfield Borough	8
First Due Hatfield Twp	44
Colmar Hatfield Twp	14
Franconia	3
Hilltown	3
Lansdale	3
Lower Salford	0
Montgomery	1
Souderton	1
Towamencin	1
<u>others</u>	<u>1</u>
quarter	79

AID GIVEN OR RECEIVED

automatic aid given	28
automatic aid received	3
mutual aid given	1
mutual aid received	1
<u>none</u>	<u>46</u>
quarter	79

ENROUTE TIME

minutes	
1 or less	4
>1 to 2	3
>2 to 3	9
>3 to 4	10
>4 to 5	10
>5 to 6	24
>6 to 7	10
<u>>7</u>	<u>1</u>
quarter	71

VEHICLES RESPONDED

Engine 17-1	51
Engine 17	16
Squad 17	22
Ladder 17	32
Utility 17	1
Command 17	<u>27</u>
quarter calls	79

Report #s: 1522 L&S, 28, 274, 549, 745, 1390, 1514 As & Cadets, 1624 total ff pts, 1645

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Public Works Department Report

Fred Leister

Public Works Director/Report for March – April 2020

Friday, February 28, 2020

- Fred off, comp day.
- Streets were swept.
- Filled holes in alleys with millings.
- Put up tree trimming notices for electric line clearing.

Monday, March 2, 2020

- James off, personal day.
- Rebuilt inlet in Delaware Alley.
- Read meters for office.
- Marked out PA – 1 calls.
- Repaired pedestrian signs on E. Lincoln Ave.

Tuesday, March 3, 2020

- Trim trees at Heather Meadow Park.
- Attended training on AMI installation.
- Installed eight readers to read AMI meters.
- Marked out PA – 1 calls.
- Hauled leaves to Barnside from inlet box cleaning.

Wednesday, March 4, 2020

- Derik off, personal day.
- Installed eight AMI meters.
- Attended Lincoln Avenue bridge meeting.
- Ed and James attended public works meeting.
- Read meters for office.

Thursday, March 5, 2020

- Swept streets.
- Cleaned up litter along Trolley Trail.
- Trimmed tree along creek at Borough office.

Friday, March 6, 2020

- Collected trash from parks and buildings.
- Trimmed trees at Centennial Park.
- Backfilled around inlet in Delaware alley.

Monday, March 9, 2020

- Collect the trash from parks and buildings.
- Trim trees at Electric Plant Park.
- Read meters for office.

Tuesday, March 10, 2020

- Installed new water pump in Heather Meadows pond.
- Cold patched potholes.
- Repaired Street signs.

Wednesday, March 11, 2020

- Marked out PA - 1 calls.
- Remove dead tree at railroad Plaza at Memorial Park.
- Marked out PA - 1 calls.

Thursday, March 12, 2020

- Read meters for office.
- Dropped off bucket truck to repair hydraulic leak.
- Collect the trash from parks and buildings.

Friday, March 13, 2020

- Fred off, comp day.
- Poured concrete curb on N. Wayne Ave.
- Swept streets.
- Read meters for office.

Monday, March 16, 2020

- Prepped for pouring concrete sidewalks on N. Wayne Ave.
- Read meters for office.
- Marked out PA - 1 calls.

- Asplundh started tree trimming power lines, fallen branches caused power outage on Main Street circuit.

Tuesday, March 17, 2020

- Installed new signs at E. School and Forest Way.
- Chipped up branches on Dain Avenue.
- Filled in holes in Dain Avenue with millings.

Wednesday, March 18, 2020

- Poured concrete sidewalks on N. Wayne Avenue.
- Swept streets.
- Wash trucks.

Thursday, March 19, 2020

- Remove concrete forms and back filled sidewalks.
- Topsoil along Chestnut Street and Electric Plant Park.
- Close parks swings and tot lots.

Friday, March 20, 2020

- Read meters for monthly billing.
- Collect the trash from parks and buildings.
- Put out no parking signs for tree trimming.

COVID -19

March 23 - 27, 2020

- Limited crew, marked out PA-1 calls.
- Put out no parking signs for tree trimming.
- Collect the trash from parks and buildings.
- Put up Park Closed signs & taped off tot lots.

March 30 - April 3, 2020

- Limited crew, marked out PA-1 calls.
- Read meters for office.
- Took delivery of new mowers.
- Move no parking signs.
- Sweep streets.

- Collect the trash from parks and buildings.
- Checked all parks.

April 6 - 10, 2020

- Limited crew, marked out PA-1 calls.
- Started to cut grass.
- Read meters for office.
- Collect the trash from parks and buildings.
- Checked all parks.

April 13 - 17, 2020

- Collect the trash from parks and buildings.
- Checked all parks.
- Limited crew, marked out PA-1 calls.
- Cut grass.
- Sweep streets.
- Top soiled & seeded tire ruts in Memorial Park.

April 20 - 24, 2020

- Limited crew, cut grass.
- Sweep streets.
- Read meters for office.
- Put out curb chipping posters.
- Repaired pedestrian sign on W. Broad St.
- Sprayed weeds in park beds.
- Collect the trash from parks and buildings.
- Checked all parks.
-

April 27-May 1, 2020

- Limited crew, sweep streets.
- Marked out PA-1 calls.
- Collect the trash from parks and buildings.
- Checked all parks.
- Read meters for office.
- Cut grass.

Borough Council

From: Fred Leister

Subject: Work accomplished during the month of March - April 2020

May 1, 2020

Parks Maintenance - Trash was collected at parks & buildings as needed. Trimmed trees along creek at Borough Office, Centennial Park & Heather Meadows Park. Cutting of grass has started & will continue. All Park Closed signs were put up & tot lots were taped off.

Street Maintenance - Inlets were cleaned as needed & rebuilt inlet on Delaware Alley. Sweep streets 7 times. Marked out PA-1 calls. Repaired sidewalk at N. Wayne Ave.

Electrical Work - Meters were read as needed. Asplundh completed trimming trees along electric lines. Fred & Steve attend on going AMI meetings.

Equipment Maintenance - Dropped off bucket truck to have hydraulic leak repaired. Washed & sanitized trucks. Received new lawn mowers.

Electric Power Outage - March 16, 2020, when Asplundh started tree trimming along power lines a branch had fallen and caused a power outage on Main St. circuit at 10:45am. Carr & Duff were called and power was restored at 12:45pm.

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Engineering Report



Memorandum

Date: April 29, 2020

To: Mr. Michael J. DeFinis, Manager, Hatfield Borough

pc: Ms. Jaime Snyder, Hatfield Borough Assistant Manager
Mr. Fred Leister, PWD, Hatfield Borough
Ms. Kate Harper, Borough Solicitor
Hatfield Borough Council

From: Chad E. Camburn, P.E.

Subject: May 2020 Engineering Report
Bursich Project No. HAT-01/065075



The following is a highlighted list of recent activities for the Borough Council Meeting:

SUBDIVISION / LAND DEVELOPMENT / PERMITS:

- **Brooks Instruments Parking Lot Improvements – Phase 1:**

The application proposes to realign the internal parking lot, remove the existing exit driveway and over 4,000 square feet of asphalt, and install a landscaped screening buffer along W. Vine Street.

The plans and application were received on April 1, 2020, and the permit was issued on April 23.

- **Edinburgh Square Subdivision (510 Koffel Road):**

The application proposes to subdivide a 1.4 acre parcel into four single-family detached lots. Preliminary Plan approval was granted, with conditions, under Resolution 2018-16 on May 16, 2018.

The Sewage Facilities Planning Module package was approved by the PaDEP on April 3, 2020. The revised final four-lot subdivision plans and supporting documents have been resubmitted and are currently under review.

- **Bennett's Court (Prestige Building Partners Townhomes)**

The application proposes the construction of 18 townhouse units in three buildings taking access off a new cul-de-sac street.

No Change from Previous Report - Our review letter was issued on October 28, 2019. A meeting was held on November 12 with Borough staff and the Developer's team to discuss the review comments and potential impacts to the proposal. We are currently awaiting revised plans and design reports.

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040
www.bursich.com

- **Snyder Townhomes:**

The work within the Borough is complete. Escrow release number 7 was recommended on April 9 for the completed work that is not associated with stormwater management improvements. Escrow for the stormwater-related improvements can be released only after the MCCD issues the NPDES Notice of Termination approval. Escrow release request number 7 represents \$28,928.27 of the \$76,197.73 remaining in the escrow account.

SANITARY SEWER:

- **Lincoln Avenue Bridge**

It is our understanding that Advertisement will most likely take place in Winter 2020 with construction to be completed in 2021. We are coordinating with the Borough's Traffic Engineer to incorporate the sewer replacement permitting and bid documents into the bridge documents.

GRANTS:

- **Pa Small Water and Sewer (Commonwealth Financing Authority)**

No Change from Previous Report - The application was submitted on December 10, 2019 for a project to replace approximately 1,422 LF of defective sanitary sewer in North Main Street. The estimated project cost is \$498,311 with a grant request of \$423,564 and a Borough match of \$74,747. Grant awards may be decided at the May or July CFA meetings.

- **H2O PA Program (Commonwealth Financing Authority)**

No Change from Previous Report - The application was submitted on December 13, 2019 for a project to replace the entire storm sewer system in West and East Broad Street and North Main Street, 280 LF of deteriorated 30"x52" CMP through private properties, and the entire sanitary sewer system in North Main Street. The estimated project cost is \$1.64M with a grant request of \$1.09M and a Borough match of \$550K. Grant awards may be decided at the May or July CFA meetings.

- **Community Development Block Grant (CDBG) (Montgomery County)**

An application was submitted in April 2020 for funds to complete the sewer replacement in Orchard Lane. The grant request is for approximately \$208,000 with an estimated Borough match of \$35,000. If awarded, the project would commence in 2021.

- Future grants to consider include Montco 2040 and Local Share Account (LSA) grants. Borough staff and our office continue to review potential grant opportunities and applicable projects.

As always, please feel free to contact me at 484-941-0418 or chad.camburn@bursich.com with any questions.

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Zoning Officer, Building Code, Property
Maintenance Report

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Fire Marshal / Fire Safety Inspection Report

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Pool Advisory Report

8. ACTION ITEMS:

**A. Motion to Consider the Appointment of
Kenneth V. Farrall to The Planning Commission
to fill a Vacant Position with the term to expire
on December 31, 2021**

8. ACTION ITEMS:

**B. Motion to Consider Resolution 2020-10
Real Estate Property Tax Relief**

8. ACTION ITEMS:

**C. Motion to Consider Resolution 2020-11
Honoring National Police Week 2020**