

HATFIELD BOROUGH COUNCIL

WORKSHOP MEETING

September 2, 2020



JOHN H. WEIERMAN, PRESIDENT

JOHN KROESSER, VICE PRESIDENT

SALVATORE DILISIO, JR., COUNCILMEMBER

JASON FERGUSON, COUNCILMEMBER

LAWRENCE G. STEVENS, COUNCILMEMBER

ROBERT L. KALER III, MAYOR

MICHAEL J. DEFINIS, BOROUGH MANAGER
CATHERINE M. HARPER, BOROUGH SOLICITOR



Borough of Hatfield

Montgomery County, Pennsylvania

BOROUGH COUNCIL WORKSHOP MEETING

September 2, 2020

AGENDA

Via Zoom

Registration Required

CALL TO ORDER / ROLL CALL

1. APPROVAL OF MEETING AGENDA:

Motion: To Approve the Agenda of the September 2, 2020
Workshop Meeting

2. PUBLIC INPUT:

Please rise, state your name and address and reason for addressing
Council

3. ANNOUNCEMENTS:

- Borough Offices will be closed Monday, September 7th in Observance of the Labor Day Holiday
- Borough Council will hold a Strategic Planning Session September 16th @ 5:30PM via ZOOM
- Next Council Meeting September 16th Regular Meeting @ 7:30PM via ZOOM
- Hatfield Chamber of Commerce will be doing ZOOM programs in the near future, dates yet to be determined
- HMHS Meeting September 22nd @ 7:00PM via FaceBook Live
- HERC is scheduled to meet Wednesday, September 23rd @ 8:00AM via ZOOM
- MCBA Dinner Meeting September 24th 6:00PM
- FALL FESTIVAL Saturday, September 26th / CANCELED due to COVID-19 Guidelines
- Planning Commission is Scheduled to Meet Monday, October 5th @ 7:00PM via ZOOM

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

5. MANAGERS REPORT:

6. NEW BUSINESS / DISCUSSION ITEMS:

- A. Resolution No. 2020 - 20 Public Power Week
- B. Resolution No. 2020 - 21 Fire Prevention Week
- C. DCED MTF Grant Application West Broad & Towamencin Ave
- D. Snyder Townhomes Construction Release No. 8
- E. 2021 Estimated Liquid Fuels Allocation
- F. NMCRC Procedures for Handling Act 101 Violations
- G. COVID-19 Report
- H. 2020 General Obligation Note Update
- I. Halloween Movie Night and Recap

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

- Monthly Investment Report
- Monthly EIT / LST Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Zoning Officer, Building Code, Property Maintenance Report
- Fire Marshal / Fire Safety Inspection Report
- Pool Advisory Report

8. ACTION ITEMS:

- A. Motion to Consider the Snyder Townhomes Escrow Release No. 8 / Final in the Amount of \$47,269.47 (Forty-Seven Thousand Two Hundred Sixty-Nine Dollars and Forty-Seven Cents) with an Eighteen Month Maintenance Bond Commencing August 19, 2020

9. MOTION to ADJOURN:

Executive Session: Personnel, Litigation, Real Estate

2. PUBLIC INPUT:

Please rise, state your name and address
and reason for addressing Council

3. ANNOUNCEMENTS:

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4. REPORTS FROM STANDING COMMITTEES
AND MAYOR:

5. MANAGERS REPORT:



Borough of Hatfield

Montgomery County, Pennsylvania

MANAGER'S REPORT General Report and Projects Update

1. Land Use & Development Updates:

- A. St. Mary St Kyrillos Coptic Church / Use Under Review
- B. Gambone/Snyder Townhomes / **Final Escrow Release Under Review**
- C. Hatfield Auto Museum / **Nothing New**
- D. 122 ½ Towamencin Ave. / Easement Agreement Negotiated.
- E. Salter's / Old Fire House – Renovation in Progress
- F. Edinburgh Square Subdivision Developers Agreement and Permitting in Progress Pre-construction Meeting Scheduled
- G. Bennett's Court L.D. Expressed Intention to submit Preliminary Plan
- H. 369 Edgewood Drive Fence Permit / **Permit Issued**
- I. SEPTA Property / Lease in Progress
- J. Howard Heckler Subdivision Plan Approved

2. Utility Billing Update:

Staff continues to monitor Electric & Sewer Past Due accounts. Electric & Sewer delinquent notices are being sent as a reminder. The August due September electric billing encountered no inaccuracies. The Utility Billing department received several inquiries of high electric bills. All of the concerns have been reviewed addressed.

Email Billing is available for Electric & Sewer Accounts. I encourage all account holders to take advantage of the cost effective efficient billing delivery opportunity.

The Electric Customer Portal <https://hatf-pa-web.amppartners.org/index.php> is now available for review. Please register exactly as it appears on your current billing. Example SMITH, JOHN E

3. 2020 Project Updates:

The East Lincoln Avenue Bridge Replacement is moving forward with field surveys and environmental permitting and utility relocation. RFP responses for the electric maintenance to the system prior to construction were received on Tuesday August 24th. It appears the total cost for repairs are around \$ 80,000.00.

ADA Curb & Ramp Bids were rejected due to uncertainty caused by the COVID-19 Coronavirus. Rebidding the project has been rescheduled for early 2021.

Roadway Resurfacing Bid has been rescheduled for early 2021.
Stormwater projects will be rescheduled for 2021

4. PMEA Update:

New website goes live - www.papublicpower.org check it out!
Power Point Attached

5. AMP Pennsylvania R.I.C.E. BTM Peaking Project Update:

The Fiber Optic Cable segment of the project is being coordinated with McMahon, Armour & Sons, AMP and the Borough Public Works Department. RFP responses for the electric maintenance to the system prior

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Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

UTILITY ENGINEERS, PC

861 St. John's Road, Suite 6, Drums, PA 18222
(570) 788-2211 (570) 788-2277 Fax

August 28, 2020

Michael DeFinis, Borough Manager
BOROUGH OF HATFIELD
401 S. Main Street
Hatfield, PA 19440

**Re: Proposal Evaluation & Recommendation
Electric System Repair Project**

BRIDGE

Dear Mr. DeFinis:

On August 24, 2020, the Borough received proposals for the above referenced repair project. Proposals were received from electrical contractors who regularly provide repair and maintenance services to the Borough. Three (3) proposals were received. Proposals were received from Carr & Duff, Inc., Danella Power Services, Inc. and Harry B. Miller Company.

For the Electric System Repair Project, the apparent low proposal was submitted by Danella Power Services, Inc. in the amount of \$67,200.00. The Carr & Duff Inc. proposal was for \$92,500.00 and the Harry B. Miller Company proposal was \$167,775.00.

The Danella Power Services, Inc. proposal is inclusive of the required documentation and is in accordance with the construction specifications. The proposal is responsive in that there are no material exceptions listed or taken.

Based on our review of the submitted Electric System Repair proposals, it is our recommendation that the Borough award this project to Danella Power Systems, Inc. in the amount of \$67,200.00.

If you have any questions, please do not hesitate to call.

UTILITY ENGINEERS, PC

Norman P. Baron

Norman P. Baron, PE

cc: Jamie Snyder, Assistant Borough Manager
Fred Leister
Steve Fickert
John Lykens
Shaun Loucks
File

QUOTE



T&H PHILADELPHIA
2101 GREEN LN STE A
LEVITTOWN, PA 19057-4147

Quote #	4212462-00
Via	HOUSETRUCK
Terms	net 30 days
Enter Dt	07/06/20
Print Dt	07/08/20 09:01
Expire Dt	

Bill To 128601	BOROUGH OF HATFIELD 401 S MAIN ST HATFIELD, PA 19440-2578	Ship To	BOROUGH OF HATFIELD 615 DAIN AVE STEVE F. 267 718 0718 HATFIELD, PA 19440-2578

P.O. #		Reference	
Placed By	STEVE	Instructions	

Ln #	Quantity Ordered	Qty UM	Product And Description	Item#	Unit Price	Price UM	Disc Mult	Amount (Net)	Est Delv Date
22	3.00	EA	BUR UGS350ULDB UNDERGRND SPLICE PN: UPC:78181034380	22	28.50000	EA	0.00	85.50	07/06/20
23	4.00	EA	C7T HTC100 HOT LINE CLAMP MAIN #6-4/10 TAP #8-1/10 PN:M5248662 UPC:00000000000	23	14.75000	EA	0.00	59.00	07/06/20
24	8.00	EA	8AU DES-ASO-858-2-N #4-556, SIDE OPENING, DEAD END SHOE, ALUM PN:M5240080 UPC:00000000000 LET ME KNOW WHAT SIZE ACSR/ALUM YOU ARE USING, YOU MAY BE ABLE TO USE A SMALLER SHOE ***** *****	24	28.00000	EA	0.00	224.00	07/06/20
25	3.00	each	PUPI DA2000096E3B7X3 8' FIBERGLASS X ARM PN: UPC:00000000000 THIS WILL SHIP IN 4-6 WEEKS THIS WILL SHIP + FREIGHT CHARGE	25	333.50000	each	0.00	1,000.50	07/06/20
26	1.00	each	46B CLASS 3, 35' CCA TREATED WOOD POLE PN: UPC:00000000000	26	1,002.00000	each	0.00	1,002.00	07/06/20
27	1.00	each	46B CLASS 2, 45' CCA TREATED WOOD POLE PN: UPC:00000000000	27	1,166.00000	each	0.00	1,166.00	07/06/20
28	1.00	each	46B CLASS 3, 45' CCA TREATED WOOD POLE PN: UPC:00000000000	28	1,079.00000	each	0.00	1,079.00	07/06/20
29	1.00	EA	HUW T2030367 ALLEY ARM CRSARM BRC 10' STEEL PN: UPC:00000000000	29	165.50000	EA	0.00	165.50	07/06/20

29 Lines Total

Sub-Total 11,469.20
Order Total 11,469.20

Turtle & Hughes standard terms and conditions apply to all sales. A copy can be found at <http://www.turtle.com/terms-and-conditions>

Notes:	Taken By: Jeff Carr Ph: 215-302-7800 Fx: Jeff.Carr@turtle.com
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UTILITY ENGINEERS, PC

861 St. John's Road, Suite 6, Drums, PA 18222
(570) 788-2211 (570) 788-2277 Fax

August 28, 2020

Michael DeFinis, Borough Manager
BOROUGH OF HATFIELD
401 S. Main Street
Hatfield, PA 19440

Re: Proposal Evaluation & Recommendation
Electric System Upgrade Project

BTM

Dear Mr. DeFinis:

On August 24, 2020, the Borough received proposals for the above referenced repair project. Proposals were received from electrical contractors who regularly provide repair and maintenance services to the Borough. Three (3) proposals were received. Proposals were received from Carr & Duff, Inc., Danella Power Services, Inc. and Harry B. Miller Company.

For this project, the apparent low proposal was submitted by Carr & Duff Inc. in the amount of \$88,500.00. The Danella Power Services, Inc. proposal was for \$90,172.00 and the Harry B. Miller Company proposal was \$153,675.00.

The Carr & Duff Inc. proposal is inclusive of the required documentation and is in accordance with the construction specifications. The proposal is responsive in that there are no material exceptions listed or taken.

Based on our review of the submitted Electric System Upgrade proposals, it is our recommendation that the Borough award this project to Carr & Duff Inc. in the amount of \$88,500.00.

If you have any questions, please do not hesitate to call.

UTILITY ENGINEERS, PC

Norman P. Baron

Norman P. Baron, PE

cc: Jamie Snyder, Assistant Borough Manager
Fred Leister
Steve Fickert
John Lykens
Shaun Loucks
File

WESCO Distribution Inc

2902 N. ARTHUR ASHE
BLVD
RICHMOND VA 23230

**DIRECT ALL CORRESPONDENCE ON THIS
ORDER TO THE ABOVE ADDRESS**

ACKNOWLEDGEMENT

ORDER NO >>		1763 - 648622	WHEN CORRESPONDING PLEASE REFER TO THIS NUMBER	
ORDER DATE	PAGE	CUSTOMER ORDER NUMBER	F.O.B.	SHIPPING TERMS
07/31/20	2 OF 2	VERBAL-STEVE		PPD & C
PROJECT NAME			ORDERED BY	
			STEVE FICKERT	

LINE NO.	QUANTITY ORDERED	CATALOG NUMBER AND DESCRIPTION	UNIT PRICE	U/M	DISCOUNT		EXTENSION	Customer Delivery Date		
					TRADE	CASH				
110	3	HPS CP730143PB 15KV200A LDBK CUTOUT CUSTOMER PO LINE NUMBER: 11 *** TOTAL *** Contact: CCOOR@WESCO.COM Routing: BEST WAY	210.900	E	0	00	0	00	632.70	08 07 20
									5530.94	

**S
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D
T
O** BOROUGH OF HATFIELD
PO BOX 190
401 S MAIN ST
HATFIELD PA 194400190

**S
H
I
P
T
O** BOROUGH OF HATFIELD
615 DAIN AVE.
STEVE FICKERT - 267-718-0718
HATFIELD PA 19440

UNLESS THERE ARE DIFFERENT OR ADDITIONAL TERMS AND CONDITIONS CONTAINED IN A MASTER AGREEMENT THAT MODIFY WESCO'S STANDARD TERMS, BUYER AGREES THAT THE ACKNOWLEDGEMENT AND ACCEPTANCE OF THIS PURCHASE ORDER WILL BE GOVERNED BY WESCO'S TERMS AND CONDITIONS AVAILABLE AT [HTTP://WWW.WESCO.COM/TERMS_AND_CONDITIONS_OF_SALE.PDF](http://www.wesco.com/terms_and_conditions_of_sale.pdf), WHICH ARE INCORPORATED HEREIN BY REFERENCE AND MADE PART HEREOF. PLEASE CONTACT THE SELLER IDENTIFIED ON THIS ORDER ACKNOWLEDGMENT IF YOU REQUIRE A PRINTED COPY. PER _____

BOROUGH OF HATFIELD

401 SOUTH MAIN ST
 PO BOX 190
 HATFIELD, PA 19440
 TEL (215)855-0781 FAX (215)855-2075

SHIP TO	
VENDOR	VENDOR #: NOJAP010 NOJA POWER LLC 333 SE 2ND AVE SUITE 2053 MIAMI, FL 33131

PURCHASE ORDER	
THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.	
NO.	20-00715

ORDER DATE: 07/30/20
 REQUISITION NO:
 DELIVERY DATE:
 STATE CONTRACT:
 ACCOUNT NUM:

PAYMENT RECORD	
CHECK NO.	
DATE PAID	

NOTICE: TAX ID #23-6002872 - TAX EXEMPT

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	CIRCUIT RECLOSER	07-442-740	10,000.0000	10,000.00
			TOTAL	10,000.00

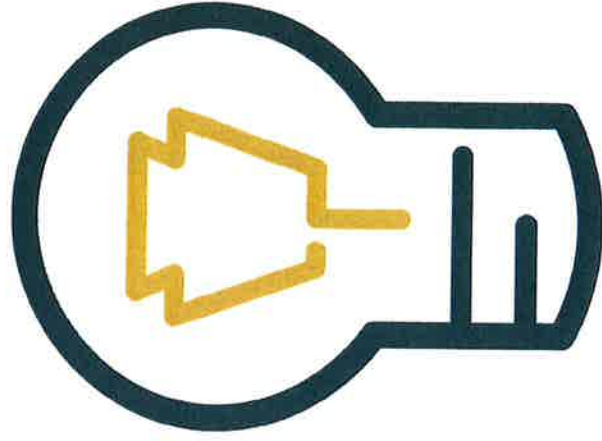
CLAIMANT'S CERTIFICATION & DECLARATION	OFFICER'S CERTIFICATION	APPROVAL TO PURCHASE
I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one. X _____ VENDOR SIGN HERE _____ OFFICIAL POSITION DATE _____ TAX ID NO. OR SOCIAL SECURITY NO.	I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures. _____ DEPT. HEAD DATE VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO: BOROUGH OF HATFIELD 401 SOUTH MAIN ST PO BOX 190 HATFIELD, PA 19440	DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW. _____ Michael DeFinis _____ Diane Farrall

YEAR IN REVIEW

2020

PENNSYLVANIA
MUNICIPAL
ELECTRIC
ASSOCIATION

PA PUBLIC POWER



About PME.A:

We are an association of Pennsylvania boroughs that deliver electric power to our residents. We believe that there are three key elements to being a successful public power system: local control, reliability, and positive community impact. Residents of boroughs served by public power systems are able to exercise far more control over their electric service provider than those served by large utilities, and they know that in the event of outages, the response will be timely since it will be coordinated locally. Most importantly, we believe in being responsible members of the communities we serve. Our employees are part of the communities they serve, and are extraordinarily dedicated to providing the highest levels of service to their neighbors.

Accomplishments:



Hired first, full-time PMEA Executive Director



Began implementing the strategic plan adopted by the membership in 2019



Designed and launched a new website



Reimagined PMEA with a new logo



Successfully lobbied for relief from the gross receipts tax



Launched new members services program



Provided critical updates during initial pandemic crisis

The New PME.A:

A logo for members



*A new website with members
only section*



Hosted first annual finance workshop



PA PUBLIC POWER ANNUAL FINANCIAL WORKSHOP

JULY 15, 2020

This is the first annual event where financial bookkeeping, billing, and financial management personnel of the member Boroughs of the Pennsylvania Municipal Electric Association gather to learn, network, and share ideas and concerns. Due to the ongoing health emergency, this first meeting will be done in digital format and will likely last shorter than typically. Please find a computer with a camera, microphone, and a good internet connection.

9:00 am	Greeting and introductions	Jeffrey Stonehill, Chambersburg Borough
9:20 am	Discussion on security deposits	Jason Cohen, Chambersburg Borough
10:00 am	Discussion on disconnection process	Jason Cohen, Chambersburg Borough
10:40 am	Discussion of <u>tenants</u> right act	Sam Wiser, Salzmann Hughes, P.C.
11:00 am	Discussion of PILOT Payments	Jeffrey Stonehill, Chambersburg Borough
11:30 am	Round-table discussion on finance issues	Jeffrey Stonehill, Chambersburg Borough

Key goals for PMEAs:

- Serve as the go-to resource to PMEAs members for information, training and services
- Foster a better understanding of the benefits of public power among legislators, local elected officials, and others
- Generate more visibility for PMEAs and the municipalities in our communities, with legislators and the Administration at the state level, and with the Congressional delegation at the federal level

GRT Relief

Act 28 of 2020 clarifies that the exemption for Gross Receipts Tax (GRT) applies to all parts of the transaction involving wholesale purchase of electricity by a borough from a power supplier for resale inside borough limits. If a borough were required to pay that tax, it would have to recover the additional annual GRT related cost from its customers through higher electric rates or increased taxes.

PMEA Public Power Services Program

• The PPSP is designed to provide legal, engineering, and/or management related services to PMEA members. A member municipality is eligible for up to 3 hours of services from one of our partner providers, or a combination of partner providers, within a one-year period. PMEA is pleased to partner with Utility Engineers, the Meyner Center, and Salzmänn Hughes for this range of services. All services requested must be public power related.

- Members may submit a request to PMEA to assist in funding a portion of the project costs
- Members will submit the specific project and budget information to the PMEA executive director (via the form provided).
- All requests will be considered by the PMEA Board.
- PMEA has established a separate fund for this program and all requests related to public power will be honored until the allocated funds are exhausted.

Technical Committee



Hosted EV workshop on March
10, 2020



Developing ideas for training/
plan to add events in 2021



Held statewide call on mutual
aid/ Statewide mutual aid
agreement draft

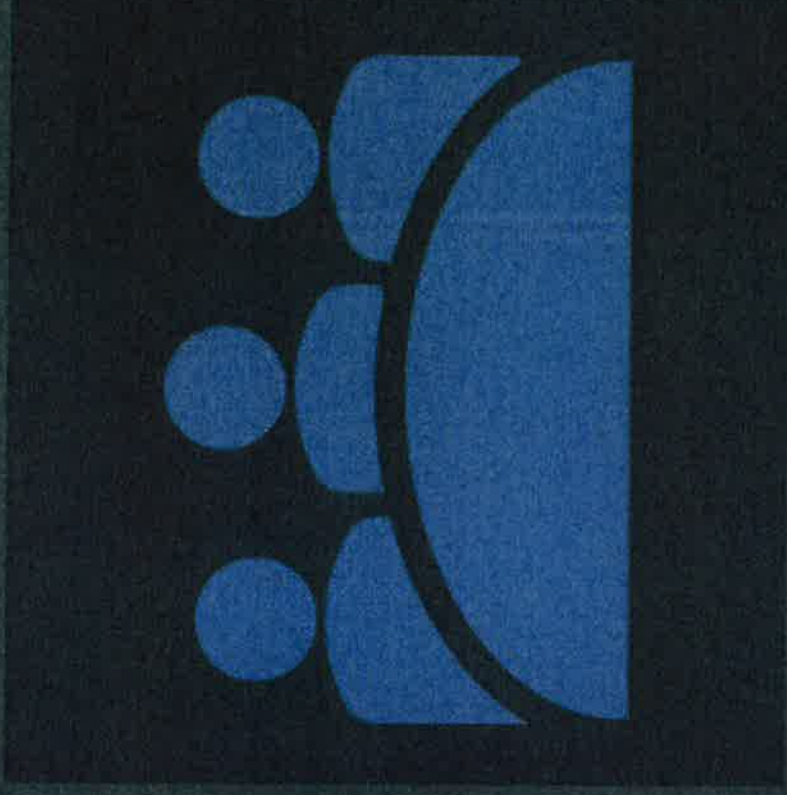
Getting Involved

- Respond to survey and other requests
- Attend training events and annual conference
- Answer Calls to Action – State and Federal Issues
- Participate in APPA Legislative Rally – March 1-3, 2021 in Washington DC

Looking Ahead

Roundtable discussion:

- What do PMEAs members need?
- How can we better support you?
- What are your most pressing concerns?



MEMORANDUM

Date: August 31, 2020

To: Borough Council

From: HERC Committee

Subject: HERC Committee Update

On August 4, 2020 severe flooding occurred due to Tropical Storm Isaias and many of our businesses experienced another hardship. The Committee was able to efficiently create a grant to quickly assist again with loss and damages. Qualifying criteria include loss of product, contractor fees for clean-up, damaged equipment, etc. We decided on a 100% match of electric credit up to \$500.00.

The Committee has received three applications to date for the full amount.

Gourmet Sweets

Didden's Greenhouse

Trolley Stop Deli

All of these applications were approved and will be submitted for electric credit.

Respectfully submitted on behalf of the Hatfield Economic Revitalization Committee,

Lindsay Hellmann

Public Information Coordinator

6. NEW BUSINESS / DISCUSSION ITEMS:
A. Resolution No. 2020 - 20 Public Power Week

BOROUGH OF HATFIELD
MONTGOMERY COUNTY, PENNSYLVANIA
RESOLUTION No. 2020-20

RECOGNIZING PUBLIC POWER WEEK, OCTOBER 4 - 10, 2020
THE BOROUGH COUNCIL OF HATFIELD BOROUGH TELLS
COMMUNITY ABOUT THE VALUE OF PUBLIC POWER

WHEREAS, we, the citizens of the Borough of Hatfield, place high value on local control over community services and therefore have chosen to operate a community-owned, locally controlled, not-for-profit electric utility and, as consumers and owners of our electric utility, have a direct say in utility operations and policies; and

WHEREAS, Hatfield Borough Electric provides our homes, businesses, social service, and local government agencies with reliable, efficient, and cost-effective electricity employing sound business practices designed to ensure the best possible service at not-for-profit rates; and

WHEREAS, Hatfield Borough Electric is a valuable community asset that contributes substantially to the well-being of local citizens through energy efficiency, customer service, environmental protection, economic development, and safety awareness; and

WHEREAS, Hatfield Borough Electric has also taken on additional stewardship for our community's information and communication system through a broadband network providing infrastructure for telephone, cable, and internet services expanding community and economic development opportunities; and

WHEREAS, Hatfield Borough Electric is a dependable and trustworthy institution whose local operation provides many consumer protections and continues to make our community a better place in which to live and work, as well as contributes to protecting the global environment; and

NOW, THEREFORE BE IT RESOLVED, that Hatfield Borough Electric will continue to work to bring lower-cost, safe, reliable electricity to community homes and businesses just as it has since 1908, the year when the utility was created to serve all the citizens of the Borough of Hatfield; and

BE IT FURTHER RESOLVED, that the week of October 4-10 be designated the 34th annual Public Power Week in order to honor Hatfield Borough Electric for its contributions to the community and to make its consumer-owners, policy makers, and employees more aware of its contributions to their well-being and how it makes their lives powerful; and

BE IT FURTHER RESOLVED, that our community joins hands with more than 2,000 other public power systems in the United States in this celebration of public power and recognition that Hatfield Borough Electric is good for consumers, business, the community, and the nation.

THEREFORE, IT IS HEREBY RESOLVED, that the Borough Council and Mayor of the Borough of Hatfield, Montgomery County, Pennsylvania, hereby recognize the 34th annual Public Power Week, October 4 - 10, 2020.

NOW APPROVED and adopted by the Borough Council at a duly advertised public meeting held this 16th day of September, 2020 with ____ Council Members Voting "Aye" and ____ Council Members Voting "Nay".

TAKEN UNDER OUR HANDS this 16th day of September, 2020.

ATTEST

BOROUGH OF HATFIELD

Michael J. DeFinis
Borough Manager / Secretary

John H. Weierman
Borough Council President

John Kroesser
Borough Council Vice President

Salvatore DiLisio, Jr.
Council Member

Jason Ferguson
Council Member

Lawrence G. Stevens
Council Member

Robert L. Kaler III, Mayor

6. NEW BUSINESS / DISCUSSION ITEMS:
B. Resolution No. 2020 - 21 Fire Prevention Week

BOROUGH OF HATFIELD
MONTGOMERY COUNTY, PENNSYLVANIA
RESOLUTION No. 2020-21

To recognize National Fire Prevention Week 2020 and to honor the service and sacrifice of those Firefighters in educating and protecting the communities of this Nation

WHEREAS, the Borough of Hatfield supports the goals and ideals of Fire Prevention Week, October 4 - October 10, 2020 and the work of firefighters in educating and protecting the communities of this Nation; and

WHEREAS, the Hatfield Volunteer Fire Department Company has been serving the community of Hatfield since 1910 and has had a 100% volunteer membership during all of that time to protect the citizens and property of Hatfield Borough and Hatfield Township; and

WHEREAS, the Hatfield Volunteer Firefighters presently provide a multitude of services to our communities, including emergency medical services, special rescue response, hazardous material and terrorism response, and public safety education; and

WHEREAS, Fire Prevention Week is the longest running public health and safety observance on record, as firefighters have been honored for their role in educating the American public since the first Fire Prevention Week was declared by President Warren G. Harding in 1922.

NOW THEREFORE, IT IS HEREBY RESOLVED that the Borough Council and Mayor of the Borough of Hatfield, Montgomery County, Pennsylvania, hereby recognize and supports the work of firefighters in educating and protecting the communities of this Nation and supports the goals and ideals of Fire Prevention Week.

NOW APPROVED and adopted by Borough Council at a duly advertised public meeting held this 16th day of September, 2020 with ____ Council Members Voting "Aye" and ____ Council Members voting "Nay".

TAKEN UNDER OUR HANDS this 16th day of September, 2020.

ATTEST

BOROUGH OF HATFIELD

Michael J. DeFinis
Borough Manager / Secretary

John H. Weierman
Borough Council President

John Kroesser
Borough Council Vice President

Salvatore DiLisio, Jr.
Council Member

Jason Ferguson
Council Member

Lawrence G. Stevens
Council Member

Robert L. Kaler III, Mayor

**6. NEW BUSINESS / DISCUSSION ITEMS:
C. DCED MTF Grant Application West Broad &
Towamencin Ave.**

DISTRICT	COUNTY	ROUTE	SECTION	SHEET
B-0	MONTGOMERY	0463	-	1 OF 1
HATFIELD BOROUGH				
DATE	BY			



- LEGEND**
- PROPOSED PEDESTAL
 - PROPOSED MAST ARM
 - RECTANGULAR RAPID FLASHING BEACON
 - PROPOSED BITUMINOUS WIDENING
 - PROPOSED CONCRETE SIDEWALK
 - GRASS



<p>425 COMMERCE DRIVE SUITE 200 WILMINGTON, PA 19034 PH: (215) 283-9444 FAX: (215) 283-9447</p>	<p>DESIGN BY: KAM DRAWN BY: SAK CHECKED BY: AKK</p>	<p>JOB NO: 820618 DATE: 8--28--20</p>	<p>HATFIELD BOROUGH P.O. BOX 394 HATFIELD, PA 19440 P: (215) 855-0781</p>	<p>TRAFFIC CALMING PEDESTRIAN IMPROVEMENTS BROAD ST (SR 0463) AND TOWAMENCIN AVE HATFIELD BOROUGH MONTGOMERY COUNTY</p>	<p>CONCEPT PLAN</p>
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6. NEW BUSINESS / DISCUSSION ITEMS:

D. Snyder Townhomes Construction Release No. 8



August 19, 2020

Hatfield Borough
401 South Main Street
Hatfield PA 19440

Attention: Mr. Michael J. DeFinis, Manager

RE: Snyder Townhomes
Construction Escrow Release 8
Bursich Project No.: HAT-01/065091

Dear Mike:

We have reviewed the construction status of the Snyder Townhomes project based on the applicant's request for escrow release, as emailed on July 29, 2020. An acknowledgement letter of the Notice of Termination for the project's NPDES permit has been issued to the applicant and received by the Borough and Bursich.

Upon the Borough's confirmation that all professional consultant fees have been paid in full, and once the Borough has secured a **maintenance bond in the amount of \$39,442.38.**, which is equivalent to 15% of the construction costs, we recommend the Borough **release the remaining \$47,269.47** held in escrow for work completed. This cost constitutes a final release of funds for construction work, 10% Retainage, and Engineering and Legal costs, as further detailed in the enclosed Application for Release of Escrow Funds No. 8. After releasing the funds the remaining balance in the escrow account will be \$0.00.

Should you have any questions or need further information, please feel free to contact me at 484-941-0448 or gus.meyer@bursich.com.

Very truly yours,

A handwritten signature in blue ink, appearing to read 'Gus Meyer', is written over a light blue background.

Gus Meyer
Senior Project Designer
Bursich Associates, Inc., Pottstown Corporate Office

Enclosure: Snyder Subdivision--Application for Release of Escrow Funds No. 8 dated August 19, 2020

pc: Catherine M. Harper, Esquire, Solicitor Hatfield Borough (w/encl., via email)
Regency Residential, LP, Applicant (w/encl., via email)

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040
www.bursich.com

Item No.	Description	Units	Quantity	Escrowed Quantities	Unit Price	Total	Quantity	This Period	Amount	Quantity	Completed To Date	Amount	Quantity	Work Remaining	Amount	Percent
A. E&S CONTROLS																
1.	12" Silt Sock	LF	1,122	4.50	\$5,049.00	0	0	\$0.00	1,122	\$5,049.00	0	\$0.00	0	\$0.00	0%	
2.	Tree Protection Fence	LF	296	\$2.20	\$651.20	0	0	\$0.00	296	\$651.20	0	\$0.00	0	\$0.00	0%	
3.	Limit of Disturbance Fence	LF	1,102	\$2.20	\$2,424.40	0	0	\$0.00	1,102	\$2,424.40	0	\$0.00	0	\$0.00	0%	
4.	Rock Filters	EA	2	\$120.00	\$240.00	0	0	\$0.00	2	\$240.00	0	\$0.00	0	\$0.00	0%	
5.	30" Clean Water Bypass and Cofferdam	LS	1	\$3,000.00	\$3,000.00	0	0	\$0.00	1	\$3,000.00	0	\$0.00	0	\$0.00	0%	
6.	NAGS75 for Swale	SY	538	\$1.50	\$807.00	0	0	\$0.00	538	\$807.00	0	\$0.00	0	\$0.00	0%	
7.	Inlet Protection - Silt Socks	EA	2	\$139.00	\$278.00	0	0	\$0.00	2	\$278.00	0	\$0.00	0	\$0.00	0%	
Subtotal Item A											\$12,449.60	\$12,449.60	0	\$0.00	\$0.00	
B. STORMWATER MANAGEMENT																
1.	Earthwork - Basin Modification	LS	1	\$8,000.00	\$8,000.00	0.5	0.5	\$4,000.00	1	\$8,000.00	0	\$0.00	0	\$0.00	0%	
2.	Topsoil Strip and Respread	LS	1	\$4,000.00	\$4,000.00	0.5	0.5	\$2,000.00	1	\$4,000.00	0	\$0.00	0	\$0.00	0%	
3.	Earthwork - Swale	LS	1	\$1,500.00	\$1,500.00	0	0	\$0.00	1	\$1,500.00	0	\$0.00	0	\$0.00	0%	
4.	Riprap - R& (Swale)	TN	384	\$42.00	\$16,128.00	0	0	\$0.00	384	\$16,128.00	0	\$0.00	0	\$0.00	0%	
5.	8" PVC (Roof Drain System)	LF	318	\$15.00	\$4,770.00	0	0	\$0.00	318	\$4,770.00	0	\$0.00	0	\$0.00	0%	
6.	14" x 23" HDPE Pipe	LF	76	\$61.00	\$4,636.00	0	0	\$0.00	76	\$4,636.00	0	\$0.00	0	\$0.00	0%	
7.	18" HDPE Pipe	LF	98	\$35.00	\$3,430.00	0	0	\$0.00	98	\$3,430.00	0	\$0.00	0	\$0.00	0%	
8.	36" HDPE Pipe	LF	274	\$66.00	\$18,084.00	0	0	\$0.00	274	\$18,084.00	0	\$0.00	0	\$0.00	0%	
9.	42" HDPE Pipe	LF	94	\$79.00	\$7,426.00	0	0	\$0.00	94	\$7,426.00	0	\$0.00	0	\$0.00	0%	
10.	Outlet Structure	EA	1	\$1,462.00	\$1,462.00	0	0	\$0.00	1	\$1,462.00	0	\$0.00	0	\$0.00	0%	
11.	36" Endwalls	EA	1	\$1,810.00	\$1,810.00	0	0	\$0.00	1	\$1,810.00	0	\$0.00	0	\$0.00	0%	
12.	42" Endwalls	EA	2	\$3,122.00	\$6,244.00	0	0	\$0.00	2	\$6,244.00	0	\$0.00	0	\$0.00	0%	
13.	Riprap - R-4 (Endwall)	TN	155	\$30.00	\$4,650.00	0	0	\$0.00	155	\$4,650.00	0	\$0.00	0	\$0.00	0%	
14.	Storm Manhole	EA	3	\$3,873.00	\$11,619.00	0	0	\$0.00	3	\$11,619.00	0	\$0.00	0	\$0.00	0%	
15.	Type M Inlet	EA	2	\$2,612.00	\$5,224.00	0	0	\$0.00	2	\$5,224.00	0	\$0.00	0	\$0.00	0%	
16.	Spillway	LS	1	\$2,500.00	\$2,500.00	1	1	\$2,500.00	1	\$2,500.00	0	\$0.00	0	\$0.00	0%	
17.	Desilt, Regrade, Seed, Stabilize Basin	LS	1	\$10,000.00	\$10,000.00	1	1	\$10,000.00	1	\$10,000.00	0	\$0.00	0	\$0.00	0%	
18.	Concret Encasement	LF	20	\$75.00	\$1,500.00	0	0	\$0.00	20	\$1,500.00	0	\$0.00	0	\$0.00	0%	
Subtotal Item B											\$112,983.00	\$112,983.00	0	\$0.00	\$0.00	
C. LANDSCAPING																
1.	Canopy Trees	EA	60	\$325.00	\$19,500.00	0	0	\$0.00	60	\$19,500.00	0	\$0.00	0	\$0.00	0%	
2.	Ornamental Trees	EA	35	\$300.00	\$10,500.00	0	0	\$0.00	35	\$10,500.00	0	\$0.00	0	\$0.00	0%	
3.	Evergreen Trees	EA	100	\$150.00	\$15,000.00	0	0	\$0.00	100	\$15,000.00	0	\$0.00	0	\$0.00	0%	
4.	Various Shrubs	EA	313	\$75.00	\$23,475.00	0	0	\$0.00	313	\$23,475.00	0	\$0.00	0	\$0.00	0%	
5.	Rake & Seed	SF	113,229	\$0.05	\$5,661.45	0	0	\$0.00	113,229	\$5,661.45	0	\$0.00	0	\$0.00	0%	
6.	Basin Fencing	LF	940	\$12.40	\$11,656.00	0	0	\$0.00	940	\$11,656.00	0	\$0.00	0	\$0.00	0%	
Subtotal Item C											\$85,792.45	\$85,792.45	0	\$0.00	\$0.00	
D. PAVING																
1.	Walking Trail - Macadam	SF	2,559	\$4.60	\$11,771.40	0	0	\$0.00	2,559	\$11,771.40	0	\$0.00	0	\$0.00	0%	
2.	Sidewalk - Concrete	SF	1,827	\$5.00	\$9,135.00	0	0	\$0.00	1,827	\$9,135.00	0	\$0.00	0	\$0.00	0%	
3.	Driveway Aprons - Concrete	SF	790	\$5.50	\$4,345.00	0	0	\$0.00	790	\$4,345.00	0	\$0.00	0	\$0.00	0%	
Subtotal Item D											\$25,251.40	\$25,251.40	0	\$0.00	\$0.00	

Item No.	Description	Units	Quantity	Escrowed Unit Price	Total	Quantity	This Period Amount	Completed To Date Quantity	Completed To Date Amount	Quantity	Work Remaining Amount	Percent
E. MISCELLANEOUS												
1.	Construction Stakeout	LS	1	\$5,000.00	\$5,000.00	0	\$0.00	1.00	\$5,000.00	0	\$0.00	0%
2.	Pins and Monuments	EA	34	\$150.00	\$5,100.00	0	\$0.00	34	\$5,100.00	0	\$0.00	0%
3.	As-Built Plans	LS	1	\$4,000.00	\$4,000.00	0	\$0.00	1	\$4,000.00	0	\$0.00	0%
5.	Engineering \ Legal	LS	1	\$12,372.72	\$12,372.72	0.20	\$2,474.55	1.00	\$12,372.72	0	\$0.00	0%
	Subtotal Item E				\$26,472.72		\$2,474.55		\$26,472.72		\$0.00	
SUBTOTAL CONSTRUCTION IMPROVEMENT COST												
					\$262,949.17		\$20,974.55		\$262,949.17		\$0.00	
BOROUGH SECURITY (10%)												
			(1)		\$26,294.92		\$26,294.92		\$26,294.92		\$0.00	
TOTAL AMOUNT OF ESCROW												
					\$289,244.09		\$47,269.47		\$289,244.09		\$0.00	
TOTAL COST TO DATE APPROVED FOR RELEASE												
LESS TOTAL OF PREVIOUS RELEASES												
					\$289,244.09		\$241,974.62					
AMOUNT TO BE RELEASED												
					\$47,269.47							
TOTAL SECURITY REMAINING												
					\$0.00							

Notes:
1) 10% Borough Security will not be released until the facilities are completed and a maintenance bond is provided.

ESCROW SUMMARY

ESTIMATE RECOMMENDED:	DATE	
\$289,244.09	DECEMBER 5, 2013	
NO.	RELEASE AMOUNT	DATE RECOMMENDED
1	\$46,488.91	APRIL 22, 2015
2	\$37,745.00	JUNE 23, 2015
3	\$36,162.80	AUGUST 12, 2015
4	\$10,444.60	NOVEMBER 6, 2015
5	\$17,894.15	JANUARY 10, 2017
6	\$64,310.89	AUGUST 6, 2019
7	\$28,928.27	APRIL 9, 2020
8	\$47,269.47	AUGUST 19, 2020
TOTAL	\$289,244.09	

SUBMITTED: _____ DATE _____

RECOMMENDED FOR RELEASE: _____ BURSICH ASSOCIATES, INC. DATE 8/19/2020

APPROVED: _____ HATFIELD BOROUGH DATE _____

UNITED FIRE & CASUALTY COMPANY

118 Second Avenue SE, P.O. Box 73909 CEDAR RAPIDS, IOWA 52407-3909

MAINTENANCE BOND

Bond Number 54235130

KNOW ALL BY THESE PRESENTS: That we Regency Residential, LP
of 1700-1702 Cowpath Road, Hatfield, PA 19440

as Principal, and **UNITED FIRE & CASUALTY COMPANY**, an Iowa corporation of Cedar Rapids, Iowa, and authorized to do business
in the State of Pennsylvania as Surety, are held and firmly bound unto Borough of Hatfield,
401 South Main Street, P.O. Box 190, Hatfield, PA 19440

in the penal sum Thirty Nine Thousand Four Hundred Forty Two Dollars and Thirty Eight Cents
of (\$ 39,442.38) Dollars, lawful money of the United States of America, for the payment of which, well and truly to be made,
the Principal and Surety bind themselves, their, and each of their heirs, executors, and administrators, successors and assigns, jointly
and severally, firmly by these presents.

WHEREAS, the said Principal entered into a certain contract, ^{*}dated March 26, 2013, to furnish all the material and labor
^{*/Resolution}
necessary for the construction of The development and construction of 101 townhouse units on property located on Cowpath Road
with the original Parcel Nos. 35-00-02218-00-6 and 35-00-02221-00-3 located in Hatfield Township and Parcel No. 09-00-01079-00-1
in Hatfield Borough (collectively the "Property"), pursuant to a three-phased final approval contained in Hatfield Township Resolution
No. 14-07 dated March 26, 2013.

in conformity with certain specifications; and

WHEREAS, a further condition of said contract is that the said Principal should furnish a bond of indemnity, guaranteeing to remedy
any defects in workmanship or materials that may develop in said work within a period of 18 months from the date of acceptance
of the work under said contract which is August 19, 2020, and

WHEREAS, the said **UNITED FIRE & CASUALTY COMPANY**, of Cedar Rapids, Iowa, for a valuable consideration, has agreed to join
with said Principal in such bond or guarantee, indemnifying said Borough of Hatfield
as aforesaid;

NOW, THEREFORE, the Condition of This Obligation is Such, that if the said Principal does and shall, at his/her own cost and
expense, remedy any and all defects that may develop in said work, within the period of 18 months from the date of acceptance of
the work under said contract, by reason of bad workmanship or poor material used in the construction of said work, and shall keep all
work in continuous good repair during said period, and shall in all other respects, comply with all the terms and conditions of said
contract with respect to maintenance and repair of said work, then this obligation to be null and void; otherwise to be and remain in full
force and virtue in law.

SIGNED, AND DELIVERED this 13th day of August A.D., 2020.

Regency Residential, LP
Principal By: Regency Residential, Inc., General Partner
By [Signature]
Joseph R. Gambone, President
UNITED FIRE & CASUALTY COMPANY
By [Signature]
Attorney-in-Fact
Mary Stoll Walter, Attorney in Fact



UNITED FIRE & CASUALTY COMPANY, CEDAR RAPIDS, IA
 UNITED FIRE & INDEMNITY COMPANY, WEBSTER, TX
 FINANCIAL PACIFIC INSURANCE COMPANY, ROCKLIN, CA
 CERTIFIED COPY OF POWER OF ATTORNEY
 (original on file at Home Office of Company – See Certification)

Inquiries: Surety Department
 118 Second Ave SE
 Cedar Rapids, IA 52401

KNOW ALL PERSONS BY THESE PRESENTS, That United Fire & Casualty Company, a corporation duly organized and existing under the laws of the State of Iowa; United Fire & Indemnity Company, a corporation duly organized and existing under the laws of the State of Texas; and Financial Pacific Insurance Company, a corporation duly organized and existing under the laws of the State of California (herein collectively called the Companies), and having their corporate headquarters in Cedar Rapids, State of Iowa, does make, constitute and appoint

PETER N. STOLL, JR., MARTINA STOLL, ERIC H. STOLL, PETER N. STOLL, III, MARY STOLL WALTER, THERESA A. ZABINSKI, EACH INDIVIDUALLY

their true and lawful Attorney(s)-in-Fact with power and authority hereby conferred to sign, seal and execute in its behalf all lawful bonds, undertakings and other obligatory instruments of similar nature provided that no single obligation shall exceed \$20,000,000.00 and to bind the Companies thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Companies and all of the acts of said Attorney, pursuant to the authority hereby given and hereby ratified and confirmed.

The Authority hereby granted shall expire the 21st day of July, 2022 unless sooner revoked by United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company.

This Power of Attorney is made and executed pursuant to and by authority of the following bylaw duly adopted on May 15, 2013, by the Boards of Directors of United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company.

"Article VI – Surety Bonds and Undertakings"

Section 2, Appointment of Attorney-in-Fact. "The President or any Vice President, or any other officer of the Companies may, from time to time, appoint by written certificates attorneys-in-fact to act in behalf of the Companies in the execution of policies of insurance, bonds, undertakings and other obligatory instruments of like nature. The signature of any officer authorized hereby, and the Corporate seal, may be affixed by facsimile to any power of attorney or special power of attorney or certification of either authorized hereby; such signature and seal, when so used, being adopted by the Companies as the original signature of such officer and the original seal of the Companies, to be valid and binding upon the Companies with the same force and effect as though manually affixed. Such attorneys-in-fact, subject to the limitations set forth in their respective certificates of authority shall have full power to bind the Companies by their signature and execution of any such instruments and to attach the seal the Companies thereto. The President or any Vice President, the Board of Directors or any other officer of the Companies may at any time revoke all power and authority previously given to any attorney-in-fact.

IN WITNESS WHEREOF, the COMPANIES have each caused these presents to be signed by its vice president and its corporate seal to be hereto affixed this 21st day of July, 2020

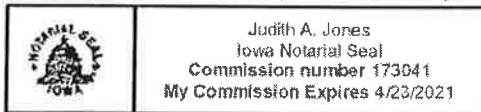


UNITED FIRE & CASUALTY COMPANY
 UNITED FIRE & INDEMNITY COMPANY
 FINANCIAL PACIFIC INSURANCE COMPANY

By: *Dennis J. Richmann*
 Vice President

State of Iowa, County of Linn, ss:

On 21st day of July, 2020, before me personally came Dennis J. Richmann to me known, who being by me duly sworn, did depose and say, that he resides in Cedar Rapids, State of Iowa; that he is a Vice President of United Fire & Casualty Company, a Vice President of United Fire & Indemnity Company, and a Vice President of Financial Pacific Insurance Company the corporations described in and which executed the above instrument; that he knows the seal of said corporations; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporations and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporations.



Judith A. Jones
 Notary Public
 My commission expires: 4/23/2021

I, Mary A. Bertsch, Assistant Secretary of United Fire & Casualty Company and Assistant Secretary of United Fire & Indemnity Company, and Assistant Secretary of Financial Pacific Insurance Company, do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the bylaws and resolutions of said Corporations as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID CORPORATIONS, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

In testimony whereof I have hereunto subscribed my name and affixed the corporate seal of the said Corporations this 13th day of August, 2020



By: *Mary A. Bertsch*
 Assistant Secretary,
 UF&C & UF&I & FPIC

UNITED FIRE AND CASUALTY COMPANY

P.O Box 73909, Cedar Rapids, IA. 52407

Statement of Financial Condition
As Of December 31, 2019

ASSETS

Bonds	\$685,913,023
Stocks	643,684,034
Real Estate and Equipment	38,199,231
Cash in Banks and Offices and Short Term Investments	185,580,825
Premiums in Course of Collection (less than 90 days old)	386,967,601
Reinsurance and Other Accounts Receivable	30,513,610
Deposits and Other Non Invested Assets	<u>83,589,435</u>
Total Admitted Assets	<u>\$2,054,447,759</u>

LIABILITIES, SURPLUS AND OTHER FUNDS

Reserve for Unearned Premiums	\$317,397,012
Reserve for Claims and Claim Expense	928,826,631
Reserve for Taxes and Expense	<u>100,652,658</u>
Total Liabilities	<u>\$1,346,876,301</u>
Capital Stock and Paid In Capital	\$214,453,006
Surplus	493,118,452
Surplus as regards Stockholders	<u>707,571,458</u>
Total	<u>\$2,054,447,759</u>

Securities carried at \$7,100,512 in the above statement are deposited as required by law.

Securities carried on the basis prescribed by the National Association of Insurance Commissioners. On the basis of December 31, 2019 market quotations for all bonds and stocks owned, the Company's total admitted assets would be \$2,054,447,759 and surplus as regards shareholders \$707,571,458.

I, Janice A. Martin, Treasurer of United Fire and Casualty Company, do hereby certify that the foregoing statement is a correct exhibit of the assets and liabilities of the said Company on the 31st day of December, 2019


Treasurer

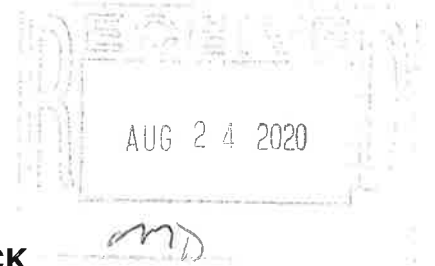
State of Iowa
City of Cedar Rapids } SS:

Subscribed and sworn to, before me, a Notary Public of the State of Iowa in the City of Cedar Rapids, this 20th day of March, 2020


Notary Public



**6. NEW BUSINESS / DISCUSSION ITEMS:
E. 2021 Estimated Liquid Fuels Allocation**



**NOTICE OF ESTIMATED ALLOCATION
MUNICIPAL LIQUID FUELS AND TURNBACK**

September 2020

46409 HATFIELD BOROUGH
401 S MAIN ST
PO BOX 190
HATFIELD, PENNSYLVANIA 19440

Dear Municipal Officials:

This letter shall serve as notification that your ESTIMATED Liquid Fuels (Act 655) allocation for 2021 is \$ 78,304.86. This estimate reflects the anticipated impacts due to COVID-19. Please note that a portion of this payment is based on the State's Motor License Fund taxes to be collected during the remainder of the year. Therefore, changes in consumption or wholesale price could affect the final payment amount.

This amount is based on the mileage of 7.12 and the population of 3290 for your municipality, according to our records as of January 1, 2020. Any changes made to your mileage figures in 2020 will be reflected in your March 1, 2021 ACTUAL Liquid Fuels payment.

In order to receive your payment on March 1, 2021, your municipality must be CERTIFIED by February 13, 2021. To be CERTIFIED you must submit the following completed reports to the indicated organization (see actual reports for mailing address):

<u>Report Name</u>	<u>Submit To</u>
1. MS-965 Actual Use Report of State Funds	PennDOT District Office
2. Survey of Financial Condition	DCED
3. Report of Appointed and Elected Officials	DCED

Please note that due to the payment date for the Liquid Fuels Tax Fund allocation being changed to March 1 and the due date for the 2020 Survey of Financial Condition (SOFC) being subsequent to that date (March 15), the 2020 SOFC must be submitted prior to the actual due date in order for your payment to be released on March 1, 2021.

Notice of Estimated Allocation
Page 2
September 2020

In addition to filing the above reports with the correct organization by the date indicated, you should ensure that any findings from the audit of your Liquid Fuels Fund, as prepared by the Department of the Auditor General and/or Monitoring Review prepared by the Center for Program Development and Management, are resolved.

In the spirit of efficiency, please note that a separate **HIGHWAY TRANSFER ESTIMATED PAYMENT (Act 32) letter will not be sent to municipalities**. This is known as the turnback program. Payments for the turnback program mileage will be made in March 2021 and are applicable only to local governments participating in the turnback program. Your ESTIMATED Turnback allocation for 2021 is \$ 0.00. This amount is based on the Turnback mileage of 0. Any changes made to your turnback mileage figures in 2020 and verified by the Department by December 31, 2020, will be reflected in your March 1, 2021, ACTUAL Liquid Fuels payment.

If you receive your payment through electronic funds transfer and you have recently changed your banking information, you must notify the Vendor Data Management Unit (VDMU) at 1.877.435.7363. If you have any other questions, please call Ms. Yvonne Rauch, Center for Program Development and Management, Pennsylvania Department of Transportation, at 717.787.2185.

Sincerely,

A handwritten signature in black ink, appearing to read 'Yassmin Gramian', written in a cursive style.

Yassmin Gramian, P.E.
Secretary of Transportation

**6. NEW BUSINESS / DISCUSSION ITEMS:
F. NMCRC Procedures for Handling
Act 101 Violations**

Blue Bell Executive Campus
460 Norristown Road, Suite 110
Blue Bell, Pennsylvania 19422-2323
610.825.8400 ♦ Fax 610.828.4887
www.wislerpearlstine.com

Mark A. Hosterman, Esquire
mhosterman@wispearl.com

August 17, 2020



Michael DeFinis, Borough Manager
Borough of Hatfield
P.O. Box 190
Hatfield, PA 19440

**RE: Northern Montgomery County Recycling Commission
Adoption of Procedures for Handling Act 101 Violations**

Dear Mr. DeFinis:

I enclose for your municipality's consideration a proposed Regulation re: Violations of Act 101 (the "Regulation"), which is being recommended for adoption by the Northern Montgomery County Recycling Commission (the "NMCRC"). If approved by your municipality and other NMCRC members, the Regulation will be adopted by the NMCRC at its October 8, 2020 meeting. **Formal action by your municipality must be taken on or before September 30, 2020.**

The Regulation establishes procedures for addressing Act 101 violations by waste haulers and residents of member municipalities. For a first offense, the Regulation proposes the NMCRC Solicitor issue a warning letter to the violator. For a second offense, the Regulation proposes the violation be addressed by the member municipality unless the offense impacts more than one NMCRC member municipality, in which case the NMCRC Solicitor may undertake enforcement action when approved by the NMCRC, subject to the affected member municipalities entering into a satisfactory cost-sharing agreement.

The NMCRC requests that your governing body formally approve the Regulation prior to the September 30, 2020 deadline and authorize your representative on the NMCRC to approve the enclosed Regulation and adopting Resolution.

Please do not hesitate to contact me if you have any questions. Thank you for your assistance.

Very truly yours,

A handwritten signature in black ink, appearing to read "Mark A. Hosterman".

Mark A. Hosterman

NMCRC Solicitor

cc: Richard Halbom, NMCRC Chairman
NMCRC Commission Members

{02156177 }

ATTORNEYS AT LAW

Newtown Office:

Post Office Box 1186 ♦ 301 North Sycamore Street ♦ Newtown, Pennsylvania 18940 ♦ 215.579.5995 ♦ Fax 215.579.7909

THE NORTHERN MONTGOMERY COUNTY RECYCLING COMMISSION

MONTGOMERY COUNTY, PENNSYLVANIA

RESOLUTION 2020-__

A RESOLUTION ADOPTING PROCEDURES FOR THE HANDLING OF RECYCLING AND SOLID WASTE DISPOSAL VIOLATIONS BY HAULERS OR RESIDENTS OF MEMBER MUNICIPALITIES OF THE NORTHERN MONTGOMERY COUNTY RECYCLING COMMISSION.

WHEREAS, the Northern Montgomery County Recycling Commission (the “Commission”) is comprised of eleven (11) municipalities located in Montgomery County, Pennsylvania organized for the purpose of implementing the Municipal Waste Planning, Recycling and Waste Reduction Act of 1988, as amended (“Act 101”); and

WHEREAS, the member municipalities of the Commission have assigned and delegated their powers under Act 101 to the Commission in accordance with an Amended and Restated Intermunicipal Agreement dated May 21, 2007, as amended (the “Agreement”); and

WHEREAS, Section 403 of the Agreement grants to each member municipality concurrent jurisdiction with the Commission for the monitoring and enforcement of Act 101; and

WHEREAS, Section 4 of the Municipal Waste Collection and Recycling Ordinance adopted by each of the member municipalities authorizes the Commission to establish, by resolution, rules and regulations related to the administration of the recycling program and to administer and enforce against violations of all such rules and regulations; and

WHEREAS, each member municipality has delegated to the Commission pursuant to Section 8.B(2)(c) the authority to promulgate rules and regulations and to enforce those rules and regulations or to delegate such enforcement to the member municipalities; and

WHEREAS, the Commission desires to establish formal procedures for the enforcement of Act 101 and enforcement against violations by haulers and residents of its member municipalities;

NOW, THEREFORE, IT SHALL BE RESOLVED AS FOLLOWS:

Section 1. The Commission hereby adopts the enforcement procedures attached hereto as Schedule “A” and incorporated herein by this reference with the same effect as if they had been set out verbatim in this section, and a copy of which shall be filed with the minutes of the meeting at which this Resolution was adopted.

Section 2. This Resolution shall become effective at the earliest date permitted by law.

DULY ADOPTED this ___ day of _____, 2020 by the Commissioners of the Northern Montgomery County Recycling Commission, Montgomery County, Pennsylvania.

**THE NORTHERN MONTGOMERY
COUNTY RECYCLING
COMMISSION**

Attest: _____
Richard Roller, Secretary

By: _____
Richard Halbom, Chairman

Regulation re: Violations of Act 101

Procedures for Act 101 Violations

1. First Offense – Upon receipt of sufficient credible evidence, a written violation warning letter may be sent to the violator (i.e., the waste hauler or municipal resident) by the NMCRC Solicitor, at the discretion of the NMCRC Solicitor, who may seek guidance from the Commission before moving forward with a written violation warning letter. A warning letter will include a statement that both the municipality and the NMCRC have enforcement powers for a violation of Act 101.
 - a. Written notice should be sent by certified mail, return receipt requested.
 - b. A copy of the written notice should be sent to the member municipality in which the violation occurred and to the NMCRC Chairman, for distribution to all member municipalities.
 - c. Written notice should include a description of each violation, identification of the section(s) of Act 101 being violated, a description of the documentation received by the member municipality evidencing the violation(s), and copies of all documentation in the member municipality's possession.
 - d. If the NMCRC Solicitor declines to issue a violation warning letter, the NMCRC Solicitor shall notify the member municipality of the decision. The member municipality may move forward with a violation warning letter.

2. Second Offense – Upon receipt of sufficient credible evidence of a second offense by the same violator within two (2) years of the date of the first offense, the municipality in which the violation occurred should notify its solicitor or code official to consider commencement of enforcement action. The municipality shall notify the NMCRC Solicitor and advise the NMCRC Solicitor whether the affected municipality intends to undertake formal enforcement action on behalf of the affected municipality. In most cases, the affected municipality will be responsible to undertake the formal enforcement action pursuant to guidelines below as set forth at length in the municipality's ordinance:
 - a. The municipality may commence a criminal action for a summary offense in Magisterial District Justice Court.
 - b. If the offense involves a commingling violation, the relief requested is likely to consist of a criminal fine not to exceed \$2,500 per violation, plus damages, court costs and reasonable attorneys' fees.
 - c. If the offense involves a violation other than commingling, the relief requested is likely to consist of a criminal fine not to exceed \$1,000 per violation, plus damages, court costs and reasonable attorneys' fees.

- d. If the offense involves a hauler knowingly collecting commingled waste from a resident previously notified of a commingling violation, the second offense upon conviction should result in a criminal fine of not less than \$1,000 and not more than \$5,000.
 - e. Each day a violation occurs is considered a separate violation for enforcement purposes.
 - f. The municipality should provide written notice of its enforcement efforts to the NMCRC Solicitor and the NMCRC Chairman, for distribution to all member municipalities.
3. Report to PADEP. If a second offense occurs and the affected municipality elects not to undertake formal enforcement action, the NMCRC Solicitor may report the occurrence of the violation to the Pennsylvania Department of Environmental Protection (“PADEP”) and request that PADEP perform an inspection of the facility or hauler that is in violation of Act 101 and, upon a determination that a violation has occurred, take appropriate enforcement action such as, but not limited to, assessing penalties and/or instituting proceedings as authorized by Act 101.
 4. Enforcement Action by NMCRC. If the violation impacts more than one NMCRC member municipality and PADEP decides not to perform an inspection and/or exercise its enforcement powers under Act 101, the NMCRC Solicitor may, after a vote by the Commission, take formal enforcement action on behalf of the affected municipalities, provided the affected municipalities enter into a cost-sharing agreement, prepared by the NMCRC Solicitor and satisfactory in form and substance to the NMCRC, relating to all costs and expenses, including attorneys’ fees, relating to the enforcement action.

Recommended Documentation Evidencing Violations

If a resident observes an alleged waste disposal or recycling violation, the resident should contact the Municipal Manager to report the alleged violation. The Municipal Manager should obtain as many factual details as possible from the resident and determine whether the resident can provide any written or visual documentation to support the alleged violation. Recommended documentation would include the following:

- Written witness statement(s) describing what activities occurred, when and where they occurred, and the identity of all witnesses and other individuals who were involved. Include the name, address and contact information for each witness who observed the violation occurrence.
- Photographs/videos taken by witnesses, including the name, address and contact information for the individual(s) who created the photograph/video.

- Certification statement signed and dated by each witness certifying that the evidence provided is correct and complete. (For example: “I, _____, hereby certify that the foregoing information provided by me is correct and complete.”)

Sample Ordinance Violations

Some common waste disposal/recycling violations include the following:

- Commingling recyclable materials with municipal solid waste
- Commingling household hazardous waste with municipal solid waste
- Commingling leaf waste with municipal solid waste
- Outdoor burning (including leaf burning)
- Collecting waste/recyclables between the hours of 8:00 pm and 6:00 am
- Violating other time, place and manner restrictions applicable to waste/recycling disposal

Municipal Websites

Each member municipality should include information on its website for reporting Act 101 violations.

6. NEW BUSINESS / DISCUSSION ITEMS:
G. COVID-19 Report

state	cases	deaths	population	% cases	% survived
Louisiana	142,943	4,746	4,648,794	3.1%	99.90%
Florida	600,571	10,333	21,477,737	2.8%	99.95%
Arizona	198,103	4,771	7,278,717	2.7%	99.93%
Mississippi	77,894	2,240	2,976,149	2.6%	99.92%
Georgia	253,949	5,132	10,617,423	2.4%	99.95%
New York	460,460	32,967	19,453,561	2.4%	99.83%
Alabama	115,060	2,013	4,903,185	2.3%	99.96%
New Jersey	195,238	16,049	8,882,190	2.2%	99.82%
South Carolina	111,988	2,504	5,148,714	2.2%	99.95%
Nevada	65,601	1,197	3,080,156	2.1%	99.96%
Tennessee	143,937	1,567	6,829,174	2.1%	99.98%
Texas	604,303	11,812	28,995,881	2.1%	99.96%
Rhode Island	21,022	1,030	1,059,361	2.0%	99.90%
DC	13,639	604	705,749	1.9%	99.91%
Arkansas	56,574	687	3,017,804	1.9%	99.98%
Massachusetts	125,360	8,921	6,892,503	1.8%	99.87%
Iowa	56,586	1,037	3,155,070	1.8%	99.97%
Illinois	221,595	8,089	12,671,821	1.7%	99.94%
Delaware	16,895	600	973,764	1.7%	99.94%
Maryland	104,669	3,694	6,045,680	1.7%	99.94%
California	670,055	12,152	39,512,223	1.7%	99.97%
Idaho	29,853	307	1,787,065	1.7%	99.98%
Nebraska	31,889	378	1,934,408	1.6%	99.98%
Utah	49,115	385	3,205,950	1.5%	99.99%
North Carolina	155,113	2,552	10,488,084	1.5%	99.98%
Connecticut	51,519	4,460	3,565,287	1.4%	99.87%
Oklahoma	53,165	726	3,956,971	1.3%	99.98%
Virginia	113,630	2,471	8,535,519	1.3%	99.97%
North Dakota	9,876	136	762,062	1.3%	99.98%
Kansas	37,489	429	2,913,314	1.3%	99.99%
Indiana	85,932	3,220	6,732,219	1.3%	99.95%
South Dakota	11,276	161	884,659	1.3%	99.98%
Minnesota	69,584	1,813	5,639,632	1.2%	99.97%
Missouri	75,381	1,540	6,137,428	1.2%	99.97%
Wisconsin	70,462	1,081	5,822,434	1.2%	99.98%
New Mexico	24,396	745	2,096,829	1.2%	99.96%
Michigan	106,808	6,659	9,986,857	1.1%	99.93%
Pennsylvania	133,679	7,669	12,801,989	1.0%	99.94%
Ohio	114,957	3,991	11,689,100	1.0%	99.97%
Kentucky	43,529	881	4,467,673	1.0%	99.98%
Colorado	55,143	1,918	5,758,736	1.0%	99.97%
Washington	72,751	1,863	7,614,893	1.0%	99.98%
Alaska	4,741	32	731,545	0.6%	100.00%
Wyoming	3,579	37	578,759	0.6%	99.99%
Montana	6,429	90	1,068,778	0.6%	99.99%
Oregon	24,937	417	4,217,737	0.6%	99.99%
New Hampshire	7,107	429	1,359,711	0.5%	99.97%
West Virginia	9,312	179	1,792,147	0.5%	99.99%
Hawaii	6,600	47	1,415,872	0.5%	100.00%
Maine	4,356	131	1,344,212	0.3%	99.99%
Vermont	1,566	58	623,989	0.3%	99.99%
U.S.	5,720,616	176,950	328,239,515	1.7%	99.95%

Source: Worldometer 8/24/2020

Subject:
Attachments:

Covid-19 Disease Rates - You will be Surprised
Covid19DiseaseRates.pdf

Friends,

Here are some surprises: percent of U.S. population testing positive for Covid-19 = 1.7%, percent of U.S. population hospitalized for Covid-19 = 0.15% and percent of U.S. population that have not died from Covid-19 = 99.95%. 43 percent of U.S. deaths were long term care patients, 79 percent of U.S. deaths were from persons 65 plus.

The attachment provides some details for individual U.S. states.

Stay Safe and Healthy,

Bill

**6. NEW BUSINESS / DISCUSSION ITEMS:
H. 2020 General Obligation Note Update**

**BOROUGH OF HATFIELD,
MONTGOMERY COUNTY, PENNSYLVANIA**

**NOTICE OF ENACTMENT OF ORDINANCE NO. 537
TO AUTHORIZE THE ISSUANCE OF NONELECTORAL,
GENERAL OBLIGATION DEBT AND THE AWARD OF A
QUALIFIED INTEREST RATE MANAGEMENT AGREEMENT**

NOTICE IS HEREBY GIVEN that the Borough Council of the Borough of Hatfield, Montgomery County, Pennsylvania (the "Participant"), at a public meeting on August 19, 2020, at 7:30 P.M., at the Hatfield Borough Municipal Complex, 401 South Main Street, Hatfield, PA 19440, enacted an Ordinance that authorized the incurrence of nonelectoral, general obligation debt by the issuance of the General Obligation Note, 2020 Series (the "Participant Note"), in the aggregate principal amount of \$3,640,000, and awarded a Qualified Interest Rate Management Agreement related to the Participant Note. The Participant Note will fund certain capital projects (collectively, the "2020 Project") consisting (i) the refunding of the General Obligation Notes, 2016 Series, and (ii) payment of the costs of issuance of the Participant Note, that will benefit the health and welfare of the residents of the Borough of Hatfield.

The provisions of the enacted Ordinance are summarized as follows:

- Section 1.** Authorizes the incurrence of nonelectoral debt aggregating \$3,640,000, approves the 2020 Project, and states the estimated useful life of the 2020 Project.
- Section 2.** States the determination that a private sale by negotiation is in the best interest of the Participant; accepts the Loan Commitment submitted by the Delaware Valley Regional Finance Authority ("DelVal") to purchase the Participant Note for \$3,640,000; agrees to pay DelVal's origination costs in the amount of \$18,200; and sets the date to purchase the Participant Note.
- Section 3.** Approves the substantial forms of the Loan Documents and authorizes the execution and delivery of all necessary documents.
- Section 4.** Sets forth the principal amortization schedule and the maximum annual debt service payments at the maximum interest rate of 15%.
- Section 5.** Authorizes and awards a Qualified Interest Rate Management Agreement related to the Participant Note and directs the filing of documents to the Department of Community and Economic Development.
- Section 6.** Pledges the full faith, credit, and taxing power of the Participant to guarantee the timely payment of all amounts due and payable under the Participant Note and the Loan Agreement.
- Section 7.** Pledges the full faith, credit, and taxing power of the Participant for the timely payment of all scheduled, periodic payments due under the Qualified Interest Rate Management Agreement and covenants to budget and appropriate funds for the payment of any Termination Charges.
- Section 8.** Establishes a Sinking Fund and appoints Wells Fargo Bank, N.A. as the Sinking Fund Depository.
- Section 9.** Authorizes and directs filing the application for the approval of the issuance of the Participant Note to the Department of Community and Economic Development.

Section 10. Authorizes and directs the advertisement of the enactment of the Ordinance.

Section 11. Repeals conflicting prior Ordinances.

During final passage of Ordinance No. 537, the Borough Council did not amend or change the Ordinance previously on file in the Office of the Manager. A copy of the final text of the Ordinance, as enacted and summarized above may be examined by any citizen in the Office of the Manager, located in the Hatfield Borough Municipal Complex, 401 South Main Street, Hatfield, PA 19440, on Monday through Friday between the hours of 8:30 A.M. and 4:30 P.M., in accordance with the *Local Government Unit Debt Act*.

MICHAEL J. DEFINIS,
MANAGER,
BOROUGH OF HATFIELD

6. NEW BUSINESS / DISCUSSION ITEMS:
I. Halloween Movie Night and Recap

MEMORANDUM

Date: August 26, 2020

To: Borough Council

From: Lindsay Hellmann, Public Information Coordinator

Subject: Halloween Movie Event & Parade

Due to the Covid-19 Pandemic so many events and holidays have been affected, so I would like to propose an outdoor event for our residents and their families to have some fun and enjoy some Halloween festivities.

On Thursday, October 29th, I would like to host a Halloween themed movie and small parade in Centennial Park. The sun goes down around 6:00pm that evening and I would anticipate having the park clear by 8:30pm. My thoughts are to have children, and their parents if they choose, dress up for a parade that could go around the perimeter of the top of the park. Each child would leave the events with some Halloween goodies. We would play Halloween music while the little parade was happening and would feature a family-friendly Halloween film.

I would be anticipating the cost of this evening to be higher than the two "Movie in the Park" events that we have had this season. The higher costs would stem from the purchase of candy and some festive items. Since we did not have the May movie night- this would replace that one. During the HERC Committee Meeting this morning some additional options of using some of the Fall Fest budget was presented.

Additional ideas for the evening include:

- Decorating canvas treat bags to take home.
- Having a costume contest.
- Creating a Fall Backdrop for photos.
- Creating and giving out special Halloween Movie Night t-shirts.
- Presenting two half hour movies with the parade in the middle serving as an intermission and allowing us to start the movies earlier.
- Allowing staff and volunteers to act as paparazzi as the kids arrive on the red carpet aka bridge.

I think this could be an amazing event and give the children something to look forward to as the majority of us are remaining in virtual school for the first semester of the new school year. I will answer any

questions you may have and am always up for suggestions. Please feel free to reach out to me anytime.
Thank you allowing me the opportunity to create new events for our community!

Respectfully submitted,

Lindsay Hellmann

Public Information Coordinator

MEMORANDUM

Date: August 26, 2020

To: Borough Council

From: Lindsay Hellmann, Public Information Coordinator

Subject: Movie in the Park Events

Our 1st two Movie Nights were very successful. We were able to host trivia before both events and raised over \$200.00 for charity. Families that have attended have adhered to the social distancing guidelines and have been enjoying their time outside.

I stayed within budget for both events and would like to add some unique activities in the future- maybe some relay races or small carnival style games.

One thing I have learned is that it is beneficial to attendance to stick to a more gender-neutral film for upcoming events. I noticed that less families with only boys were in attendance at the Frozen II viewing.

Moving forward I would like to continue to grow this event by utilizing more advertisement platforms once restrictions are lifted on crowd limits.

Thank you for allowing me the opportunity to incorporate new events in to our schedule and budget.

Respectfully submitted,

Lindsay Hellmann

Public Information Coordinator

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Monthly Investment Report

**HATFIELD BOROUGH
CASH ACCOUNTS
July 31, 2020**

OPERATING ACCOUNT	<u>BANK BALANCE</u>	<u>AMOUNT</u>
01 - GENERAL		
Bank Balance	\$92,900.81	
O/S CHECKS		(\$10,799.58)
DIT		0.00
		<u>(\$10,799.58)</u>
07- ELECTRIC		
Bank Balance	\$362,008.19	
O/S CHECKS		\$0.00
DIT		25,255.84
		<u>\$25,255.84</u>
08 - SEWER		
Bank Balance	\$191,524.09	
O/S CHECKS		\$0.00
DIT		\$278.52
		<u>\$278.52</u>
	\$646,433.09	\$278.52
Bank Balance		\$646,433.09
Book Balance		\$661,167.87
18 - CAPITAL PROJECTS SINKING		
		\$71,300.57
35 - HIGHWAY AID		
		\$286,026.26
HARLEYSVILLE SAVINGS BANK		
Priority Business Savings		\$538,297.15
TOTAL OF ACCOUNTS		
		\$1,556,791.85
ESSA		
Checking account		\$67,605.88
KEY PRIVATE INVESTMENTS		
1131 CAPITAL RESERVE MANAGED		\$499,976.56
1132 SEWER CAPITAL RESERVE MANAGED		891,775.07
1133 SEWER MANAGED		550,296.49
1134 ELECTRIC FUND MANAGED		843,369.26
		<u>\$2,785,417.38</u>
TOTAL OF TD BANK, HSB, ESSA & KEY PRIVATE BANK INVESTMENTS		
		\$4,409,815.11

JULY 2020

HARLEYSVILLE BANK

PRIORITY BUSINESS SAVINGS

BEGINNING BALANCE AS OF 7/1/2020		\$20,034.69
ELECTRIC ACCOUNT CD + INTEREST	239,580.03	
INTEREST FROM KEY BANK	<u>926.66</u>	
		240,506.69
SEWER ACCOUNT CD + INTEREST	43,085.95	
INTEREST FROM KEY BANK	446.78	
		<u>43,532.73</u>
CAPITAL RESERVE ACCOUNT CD + INTEREST	224,984.73	
INTEREST FROM KEY BANK	558.73	
		225,543.46
SEWER CAPITAL RESERVE ACCOUNT	7,999.31	
INTEREST FROM KEY BANK	<u>598.31</u>	
		8,597.62
INTEREST 7/31/2020		<u>81.96</u>
ENDING BALANCE IN HB PRIORITY BUSINESS AS OF 7/31/20		\$538,297.15

**Hatfield Borough Total Income & Disbursements
YEAR 2020**

	Gain/(Loss)	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Capital Reserve	\$9,752.42	\$6,771.60	(\$4,945.77)	(\$1,825.83)	(\$6,771.60)	\$0.00
Sewer Capital Reserve	4,027.00	9,236.39	(8,936.37)	(3,032.72)	(11,969.09)	(\$2,732.70)
Sewer Managed	3,505.61	6,673.70	(6,673.70)	(1,985.85)	(8,659.55)	(\$1,985.85)
Electric	67,189.07	12,341.33	(12,641.33)	(2,771.94)	(15,413.27)	(\$3,071.94)
Total	\$84,474.10	\$35,023.02	(\$33,197.17)	(\$9,616.34)	(\$42,813.51)	(\$7,790.49)

HATFIELD BOROUGH CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2020

2019	Capital Reserve	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$490,224.14							
January	\$491,598.31	\$1,374.17	0.28%	\$1,054.27	(\$838.76)	(\$215.51)	(\$1,054.27)	\$0.00
February	\$495,290.10	\$3,691.79	0.75%	\$1,006.95	(\$791.09)	(\$215.86)	(\$1,006.95)	\$0.00
March	\$501,716.93	\$6,426.83	1.30%	\$1,003.53	(\$786.48)	(\$217.05)	(\$1,003.53)	\$0.00
April	\$503,528.27	\$1,811.34	0.36%	\$1,117.95	(\$898.71)	(\$219.24)	(\$1,117.95)	\$0.00
May	\$503,055.20	(\$473.07)	-0.09%	\$933.74	(\$713.82)	(\$219.92)	(\$933.74)	\$0.00
June	\$501,367.83	(\$1,687.37)	-0.34%	\$877.78	(\$358.18)	(\$519.60)	(\$877.78)	\$0.00
July	\$499,976.56	(\$1,391.27)	-0.28%	\$777.38	(\$558.73)	(\$218.65)	(\$777.38)	\$0.00
August							\$0.00	\$0.00
September							\$0.00	\$0.00
October							\$0.00	\$0.00
November							\$0.00	\$0.00
December							\$0.00	\$0.00
		\$9,752.42		\$6,771.60	(\$4,945.77)	(\$1,825.83)	(\$6,771.60)	\$0.00

HATFIELD BOROUGH SEWER CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2020

2019	Sewer Capital	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$887,748.07							
January	\$881,394.48	(\$6,353.59)	-0.72%	\$1,352.15	(\$1,352.19)	(\$390.27)	(\$1,742.46)	(\$390.31)
February	\$890,505.10	\$9,110.62	1.03%	\$3,257.61	(\$3,257.61)	(\$390.06)	(\$3,647.67)	(\$390.06)
March	\$894,606.60	\$4,101.50	0.46%	\$1,266.07	(\$1,266.07)	(\$390.24)	(\$1,656.31)	(\$390.24)
April	\$895,468.16	\$861.56	0.10%	\$1,033.88	(\$1,033.88)	(\$390.93)	(\$1,424.81)	(\$390.93)
May	\$894,757.93	(\$710.23)	-0.08%	\$754.51	(\$754.51)	(\$391.11)	(\$1,145.62)	(\$391.11)
June	\$893,134.72	(\$1,623.21)	-0.18%	\$973.86	(\$673.80)	(\$690.59)	(\$1,364.39)	(\$390.53)
July	\$891,775.07	(\$1,359.65)	-0.15%	\$598.31	(\$598.31)	(\$389.52)	(\$987.83)	(\$389.52)
August								\$0.00
September								\$0.00
October								\$0.00
November								\$0.00
December								\$0.00
		\$4,027.00	\$0.00	\$9,236.39	(\$8,936.37)	(\$3,032.72)	(\$11,969.09)	(\$2,732.70)

HATFIELD BOROUGH SEWER INVESTMENT ACCOUNT SUMMARY

YEAR 2020

2019	Sewer Managed	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$546,790.88							
January	\$541,996.89	(\$4,793.99)	-0.88%	\$855.49	(\$855.49)	(\$240.38)	(\$1,095.87)	(\$240.38)
February	\$549,062.42	\$7,065.53	1.30%	\$2,514.37	(2,514.37)	(240.31)	(\$2,754.68)	(\$240.31)
March	\$552,315.66	\$3,253.24	0.59%	\$805.17	(805.17)	(240.62)	(\$1,045.79)	(\$240.62)
April	\$553,045.80	\$730.14	0.13%	\$695.11	(695.11)	(241.36)	(\$936.47)	(\$241.36)
May	\$552,556.17	(\$489.63)	-0.09%	\$553.19	(553.19)	(241.55)	(794.74)	(\$241.55)
June	\$551,292.20	(\$1,263.97)	-0.23%	\$803.59	(803.59)	(541.20)	(1,344.79)	(\$541.20)
July	\$550,296.49	(\$995.71)	-0.18%	\$446.78	(446.78)	(240.43)	(687.21)	(\$240.43)
August								\$0.00
September								\$0.00
October								0.00
November								0.00
December								0.00
TOTALS		\$3,505.61	0.65%	\$6,673.70	(6,673.70)	(1,985.85)	(8,659.55)	(1,985.85)

HATFIELD BOROUGH ELECTRIC INVESTMENT ACCOUNT SUMMARY

YEAR 2020

2019	Electric	+/-	% Change	Income	Disbursements	Fees	Total		Difference
							Income	Disbursements	
Beginning Balance	\$776,180.19								
January	\$785,763.84	\$9,583.65	1.23%	\$1,281.00	(\$1,281.00)	(\$341.23)	(\$1,622.23)		(\$341.23)
February	\$798,099.05	\$12,335.21	1.57%	\$5,395.41	(\$5,395.41)	(\$345.02)	(\$5,740.43)		(\$345.02)
March	\$813,668.73	\$15,569.68	1.95%	\$1,242.41	(\$1,242.41)	(\$349.75)	(\$1,592.16)		(\$349.75)
April	\$815,403.03	\$1,734.30	0.21%	\$1,335.98	(\$1,335.98)	(\$355.55)	(\$1,691.53)		(\$355.55)
May	\$822,778.82	\$7,375.79	0.90%	\$1,115.22	(\$1,115.22)	(\$356.14)	(\$1,471.36)		(\$356.14)
June	\$837,112.66	\$14,333.84	1.74%	\$1,044.65	(\$1,344.65)	(\$659.17)	(\$2,003.82)		(\$959.17)
July	\$843,369.26	\$6,256.60	0.75%	\$926.66	(\$926.66)	(\$365.08)	(\$1,291.74)		(\$365.08)
August									\$0.00
September									\$0.00
October									\$0.00
November									\$0.00
December									\$0.00
TOTALS		\$67,189.07		\$12,341.33	(\$12,641.33)	(\$2,771.94)	(\$15,413.27)		(\$3,071.94)

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Monthly EIT / LST Report

HATFIELD BOROUGH
Berkheimer Comparative
2015-2020 Earned Income Tax

(Report as of 8/28/2020)

Month	2020	2019	2018	2017	2016	2015	Month	2020	2019	2018	2017	2016	2015
YTD Total	107,948.24	105,365.37	101,609.79	98,584.28	110,017.53	99,949.33	October		2,348.14	904.13	329.69	814.67	491.88
April	1,027.46	1,031.04	1,338.50	558.79	1,576.21			261.22	1,298.78	1,184.44	1,184.44	1,054.31	1,079.41
	723.41	1,847.21	912.30	632.62	417.07	977.19		523.41	507.60	533.14	1,139.46	1,139.46	585.28
	740.23	722.22	512.40	1,002.59	652.09	3,191.47		1,716.83	2,112.50	863.47	1,382.48	1,382.48	1,601.52
	2,858.30	2,373.57	537.87	1,897.36	1,188.02	2,213.61		2,523.08	501.20	620.96	1,597.93	1,597.93	953.45
	1,355.13	933.47	2,859.64	1,764.81	1,425.36	3,184.73			1,083.69	1,301.82			760.98
	4,655.27	594.25	3,930.29	3,981.60	1,575.98	1,692.69			2,521.28	832.93			1,464.49
		1,000.01		2,064.33	1,278.54	2,058.17					2,120.74		
		1,372.78		1,416.28	2,768.92	2,194.02							
		4,087.56		2,344.64	2,290.22								
				566.28									
Month Total	11,359.80	13,962.11	10,091.00	16,229.30	13,172.41	15,511.88							
YTD Total	119,308.04	119,327.48	111,700.79	114,813.58	123,189.94	115,461.21	Month Total	-	7,372.68	8,929.18	7,787.19	5,988.85	6,937.01
May	1,911.19	2,763.50	2,063.67	2,005.43	4,574.28		YTD Total	308,239.01	333,824.68	327,927.17	322,393.93	316,901.96	310,037.35
	2,579.52	7,579.38	2,437.85	2,109.65	2,483.32	1,647.65	November		1,569.44	4,903.59	1,768.92	2,683.60	1,981.74
	2,859.13	1,763.69	4,620.35	2,423.11	1,459.11	1,921.68			2,268.14	1,625.24	1,737.62	926.95	1,878.45
	2,845.53	2,027.48	1,778.76	1,382.77	2,706.50	3,585.30			818.68	3,145.82	2,667.23	2,778.25	1,813.02
	5,845.72	4,147.01	3,357.84	5,056.97	1,439.89	754.20			2,397.84	3,656.73	3,281.28	3,238.46	1,316.85
	18,479.47	7,949.59	1,226.35	729.16	3,770.33	4,035.66			4,520.15	4,768.69	6,268.07	1,572.46	2,068.71
	7,738.65	8,653.93	3,876.62	3,937.87	1,569.61	2,383.81			3,334.51	7,437.73	2,217.37	3,504.41	2,599.39
	3,788.42	4,299.39	1,262.14	1,727.57	2,092.87	2,209.34			3,381.56	10,469.84	3,185.12	10,133.08	1,376.44
	2,642.49	3,555.35	5,090.04	3,435.49	7,796.83	2,118.01			2,643.88	9,624.91	3,675.75	5,069.26	4,657.86
	8,941.10	6,754.05	5,949.56	4,578.07	6,880.50	2,960.27			7,852.77	5,206.41	10,095.62	2,559.24	2,061.45
	7,561.21	12,334.81	7,191.94	5,156.64	4,514.09	1,892.57			4,072.46	3,705.72	12,228.45	4,002.08	2,502.39
	2,400.69	5,969.28	8,073.18	5,319.41	5,050.36	4,366.18			10,653.14	3,977.15	4,714.78	2,638.23	3,190.23
	5,726.76	4,123.29	8,706.53	2,826.37	1,255.91				2,409.28	3,144.20	4,704.94	7,220.13	8,332.10
		11,393.38	1,883.10	3,340.12	5,578.07				6,616.07	5,863.74	1,858.50	5,667.15	9,864.59
			3,029.22	6,176.53	5,641.51				4,281.24	2,708.89	3,594.22	3,300.95	
			2,291.71	1,914.90	5,823.56				3,932.62	2,800.94	3,091.83	4,316.80	
			4,593.12	6,182.51					10,793.56	1,395.09	1,862.68	3,580.94	
			4,876.07	4,548.79					2,496.96			4,035.07	
				13,473.36									
				5,197.01									
Month Total	73,119.88	83,314.13	72,308.05	81,521.73	62,636.74	27,874.67							
YTD Total	192,427.92	202,641.61	184,008.84	196,335.31	185,826.68	143,335.88	Month Total	-	74,042.30	74,434.69	66,952.38	67,227.06	43,643.22
June	3,220.50	2,713.22	10,891.42	502.71	10,260.55		YTD Total	308,239.01	407,866.98	402,361.86	389,346.31	384,129.02	353,680.57
	577.58	1,216.36	2,456.00	626.15	254.64	13,990.50	December		2,714.23	3,352.11	2,451.21	3,064.60	6,218.78
	590.96	3,154.10	943.66	910.73	940.09	21,404.58			4,944.30	1,486.54	1,810.39	4,439.20	5,154.95
	3,746.29	3,972.34	1,977.77	614.98	560.25	1,509.18			3,451.39	3,390.81	803.03	1,238.79	2,398.21
	4,143.04	3,190.49	5,675.44	5,826.90	917.01	1,901.42			3,114.23	4,611.90	801.02	2,025.46	9,598.95
	3,179.13	726.06	1,490.64	4,996.09	2,554.84	1,125.86			658.42	1,867.02	1,778.84	3,119.94	2,982.16
	2,157.65	3,438.34	2,388.63	3,421.25	3,136.46	1,123.43			1,843.41	2,310.93	3,516.86	4,231.90	2,027.03
	3,345.94		882.36	846.73	3,762.25	4,126.42					5,665.69	4,040.76	1,322.16
	658.85		4,864.75	1,711.94	2,914.28	3,125.90					2,105.04	2,755.54	1,290.74
					1,632.51	3,843.00					1,040.59	864.35	7,432.44
					1,772.00	2,471.92					179.14	545.08	4,488.75
						3,032.22						1,396.00	1,844.48
						1,524.67						245.81	1,796.69
													1,797.63
Month Total	21,619.94	18,410.91	31,570.67	19,457.48	28,704.88	59,179.10	Month Total	-	16,725.98	17,019.31	20,151.81	27,967.43	48,352.97
YTD Total	214,047.86	221,052.52	215,579.51	215,792.79	214,531.56	202,514.98	Grand Total	308,239.01	424,592.96	419,381.17	409,498.12	412,096.45	402,033.54

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Police Department Report

**The Hatfield Police Department's
monthly report to the
Council of the Borough of Hatfield**



August 28, 2020

Submitted by Lt. Jane E. Robertson

Hatfield Police Report for Borough Council

8/12/2020 through 8/26/2020



Domestic disturbance: On August 14 at approximately 10 p.m., officers responded to a residence on Towamencin Avenue after a husband and wife had an argument on their way home from an evening out; the wife was upset the husband had not paid enough attention to her during the ride home when his father had called him on his cell phone and an argument ensued. The husband advised his wife had pushed him once inside the residence; no visible injuries were seen and the wife went to spend the rest of the night at her mother's home. Officers stood by until the wife left for the evening.



Domestic disturbance: On August 22 at about 9:30 p.m., officers responded to a residence on Poplar Street for a report of an argument between brothers, one of whom was intoxicated. The caller advised that his brother had accused him of stealing \$600 from him and also had his apartment key, which he refused to hand over. During the argument the brothers reportedly pushed each other. Officers had the key returned to the apartment renter; however, the one brother advised the money he was accused of stealing had actually been given to an unidentified female who came to the apartment at his brother's request earlier in the day. Both brothers agreed to stop arguing for the night and re-visit the issue in the morning when all parties were sober. All was calm upon police departure.



Fireworks: On August 15 at about 9:30 p.m., a resident of Girard Terrace reported fireworks being set off in the area of Girard terrace and Roosevelt Avenue. Officers checked the area and were unable to locate the source. No further fireworks were observed following the initial call.

Ordinance violation: On August 19 at about 3:55 p.m., a resident of the borough was observed walking out of borough hall, wad up some paper that was in his hand, walk over to the storm sewer drain in the grassy area outside the front door, and throw the trash down the drain. The male was identified and upon being spoken to by an officer he advised the paper might have "slipped out" of his hand and into the drain. The surveillance footage indicated it was an intentional action on the part of the resident and a non-traffic citation was issued for the ordinance violation. Because this was a first violation on record, a minimum fine of \$100 plus costs was requested of the court. However, the male was advised that fines of up to \$1,000 plus costs could be issued for any further littering.

Public assist: On August 21 at about 4:15 p.m., officers were dispatched to the 200 block of Chestnut Street for a 2-year-old who had locked herself inside of a vehicle, which was not running. Officers were able to utilize their door opening kits and the child was reunited with her father. She was not injured.

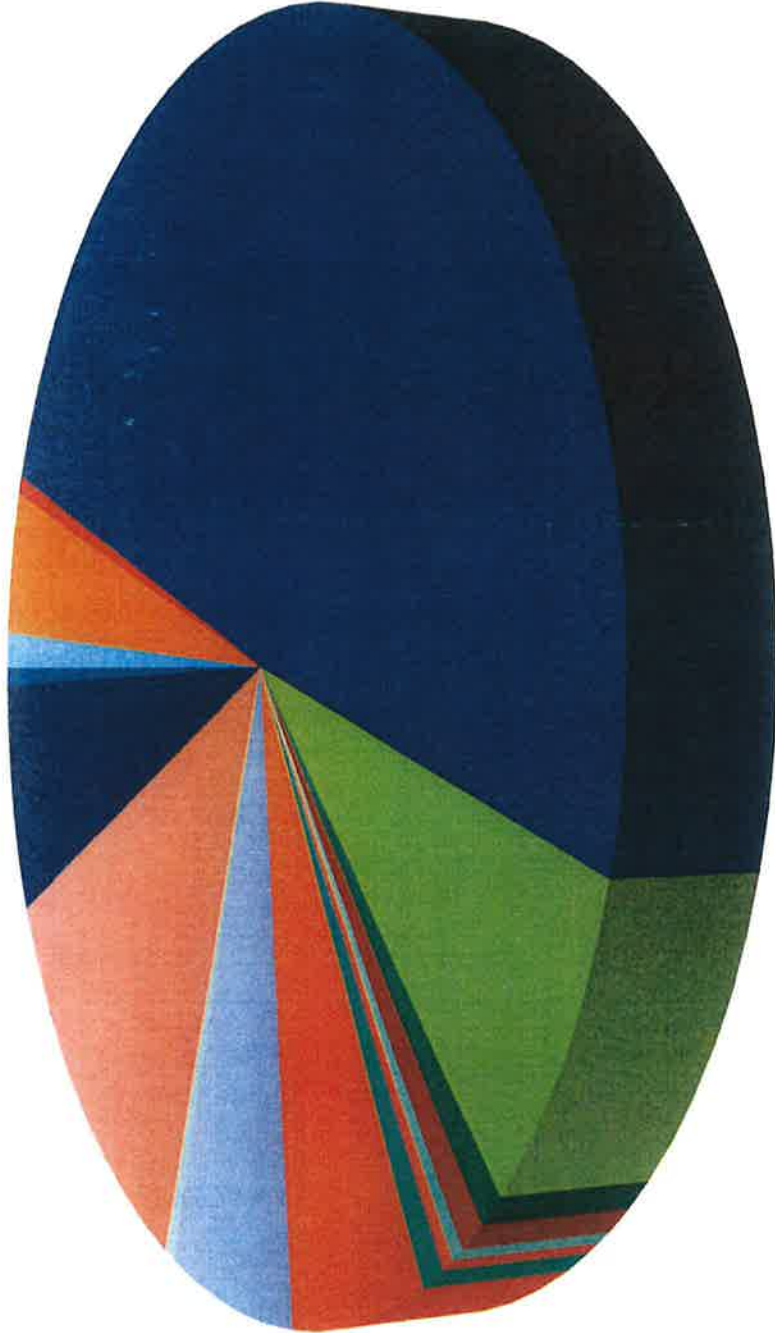
Public drunkenness: On August 5 at about 10:15 p.m., officers responded to the unit block of East Broad Street for a male passed out behind the wheel of a vehicle. The vehicle was off and the keys were not in the ignition. The male was unable to answer questions or provide identification; an unopened 6-pack of beer was in the passenger seat. The male was arrested for public drunkenness and transported to Lansdale Hospital for evaluation.

Public drunkenness: On August 19 at about 2 a.m., officers responded to 130 North Market Street for a report of a person banging loudly on an apartment door. Officers made contact with an intoxicated male, who was now seated outside of the apartment door. The male stated he had taken an Uber to visit with his girlfriend and they had gotten into an argument regarding his ex-girlfriend. He was then thrown out of the apartment, the door getting locked behind him. He advised he had been trying to get back inside when police were called. The male was arrested for public drunkenness and taken to Lansdale Police Department for lodging.

Suspicious Activity: On August 12 at about 7 p.m., officers were called to the 400 block of South Main Street for a report of a male trying to get into a vehicle using a knife and yelling. Upon arrival, officers determined the male was the vehicle owner who was using a vehicle entry kit and was frustrated with the attempt to get into his vehicle. Entry was eventually made.

Theft: On August 26 at about 6 p.m., officers responded to the 100 block of North Main Street to meet with a resident who wished to report a theft. Upon arrival they were directed towards the rear parking lot at 200 N. Main Street where the resident parks his trailer, which is attached to a dump truck. He stated the truck and trailer are parked next to a shed where he keeps his equipment. The resident stated he came out at approximately 0800 hours and noticed his safety chains going from his trailer to his truck hitch were missing. He last saw them at approximately 1500 on Monday when he parked the truck and trailer. The loss is estimated at \$60. There are no suspects.

August 12, 2020 through August 26, 2020 activity overview



- Aggravated assault investigations - 0
- Animal complaints - 0
- Arson investigations - 0
- Assist other agencies - 8
- Alcohol-related offenses - 2
- Arson investigations - 0
- Citations issued - 16
- Borough ordinance violations - 1
- Burglary investigations - 0
- Drug law violation investigations- 0
- Crashes - 2
- Domestic disturbance investigations - 2
- Harassment/threats investigations - 0
- DUI arrests - 0
- General disturbance investigations - 1
- Murder investigations - 0
- Infrastructure - 1
- Motor vehicle theft reports - 0
- Selective enforcements - 13
- Parking enforcement - 2
- Robbery investigations - 0
- Theft reports - 0
- Sex offense investigations - 0
- Public assist calls - 12
- Simple assault investigations - 13
- Suspicious activity investigations - 1
- Traffic stops - 25
- Traffic warnings - 13
- Truck route enforcement - 1

Activity in brief

Between 8/12/2020 and 8/26/2020

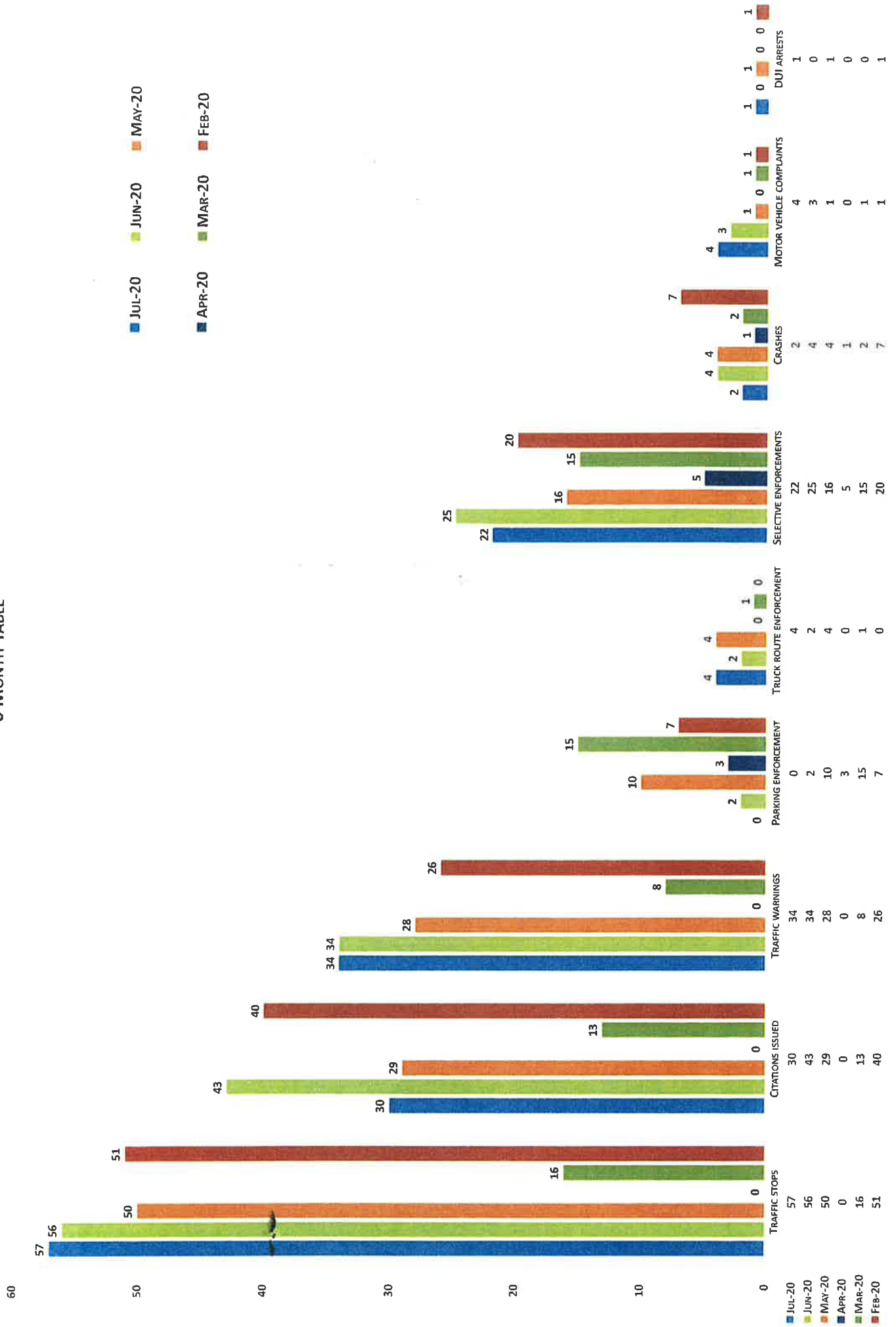
- 208 agency cases originated in Hatfield Borough
- 25 traffic stops were conducted
- 66 incidents were handled in the Borough's core district
- 96 Borough patrols were conducted
- 13 selective enforcements were conducted
- 16 traffic citations were issued
- 13 traffic warnings were issued
- 2 crashes were investigated
- 43 building overnight checks ("NightEyes") were completed

Traffic Enforcement

August 12-26, 2020

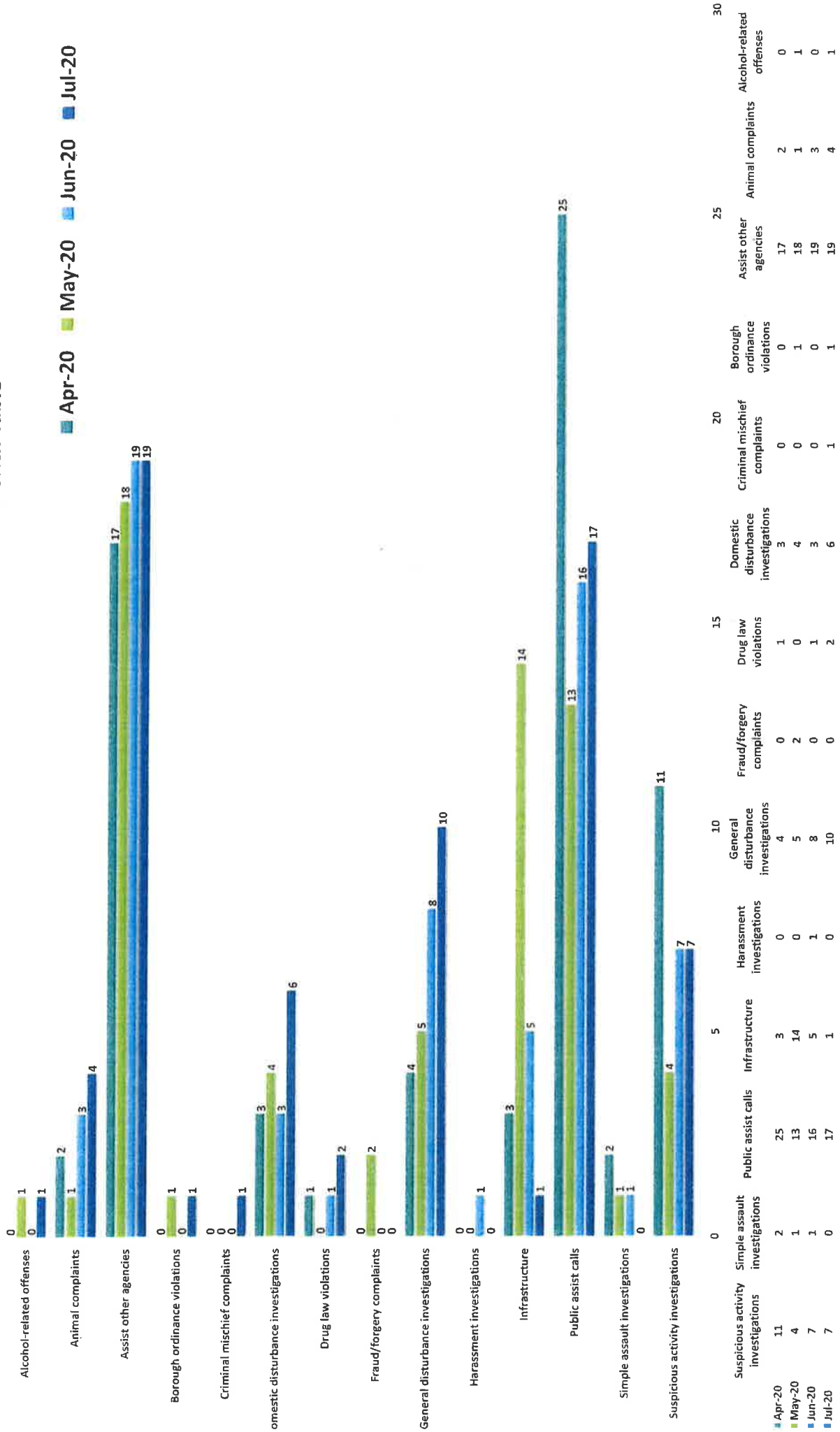


TRAFFIC ACTIVITY AND TRENDS 6 MONTH TABLE



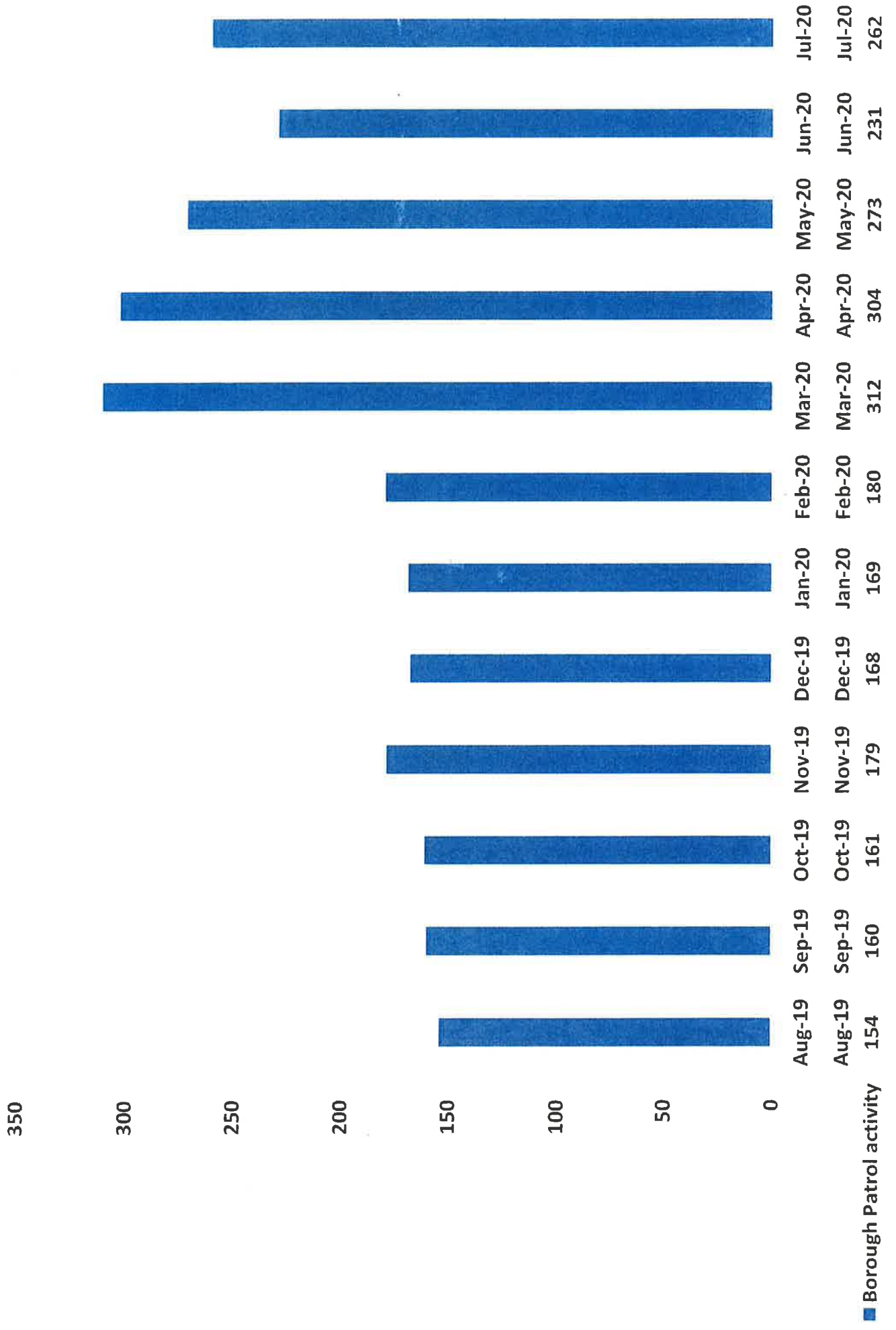
Call for Service Activities & Trends

4 Month Table



■ Apr-20
 ■ May-20
 ■ Jun-20
 ■ Jul-20

Borough Patrol activity



7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Fire Department Report

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Public Works Department Report

Fred Leister

Public Works Director/Report for August, 2020

Monday, August 17, 2020

- Read meters for monthly billing.
- Cut grass at trolley stop parking lot.
- Marked out PA – 1 calls.

Tuesday, August 18, 2020

- Cut grass.
- Sprayed weeds in Park beds.
- Penn DOT removed dumpster from creek on East Broad Street.

Wednesday, August 19, 2020

- Cut grass.
- Swept streets.

Thursday, August 20, 2020

- Read meters for office.
- Crew painted railroad crossing.
- Marked out PA – 1 calls.

Friday, August 21, 2020

- Fred off, comp day.
- Crew painted railroad crossings.
- Swept streets.
- Met with C & S landscaping about removing cattail husks at Heather Meadows Park.

Monday, August 24, 2020

- Ed off, vacation day.
- Collected the trash from parks and buildings.
- Painted Main and Broad Street intersections.
- Read meters for office.

Tuesday, August 25, 2020

- Ed off, vacation day.
- Marked out PA – 1 calls.
- Cut grass.
- Met with railroad and Car & Duff about Union Street crossing.
- Power washed backhoe.

Wednesday, August 26, 2020

- Ed off, vacation day.
- Attended meeting for 2021 budget.
- Carr & Duff were into move pole at Edgewood Park.
- Carr & Duff replaced pole at 212 W. Vine St.

Thursday, August 27, 2020

- Ed off, vacation day.
- Cut grass.
- Sweep streets.
- Read meters for office.
- Marked out PA – 1 calls.

Friday, August 28, 2020

- Ed & Steve off, vacation day, Fred off, comp time.
- Collect the trash from parks and buildings.
- String trimmed AMP site.
- Trimmed bushes at Centennial Park.
- Delivered packets.

Borough Council

From: Fred Leister

Subject: Work accomplished during the month of August 2020

August 28, 2020

Parks Maintenance -Trash was collected at parks & buildings as needed. Trimmed trees and shrubs in parks. Cutting of grass will continue. Tot lots were mulched. Cattails husks were removed from Heather Meadows retention basin.

Street Maintenance - Inlets were cleaned as needed. Sweep streets 4 times. Marked out PA-1 calls. Road painting is ongoing.

Electrical Work - Meters were read as needed. Carr & Duff were into move pole in Edgewood Park to gain entrance to alley & also replaced pole at W. Vine St.

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Engineering Report

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Zoning Officer, Building Code, Property
Maintenance Report

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Fire Marshal / Fire Safety Inspection Report

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Pool Advisory Report

8. ACTION ITEMS:

A. Motion to Consider the Snyder Townhomes Escrow Release No. 8 / Final in the Amount of \$47,269.47 (Forty-Seven Thousand Two Hundred Sixty-Nine Dollars and Forty-Seven Cents) with an Eighteen Month Maintenance Bond Commencing August 19, 2020