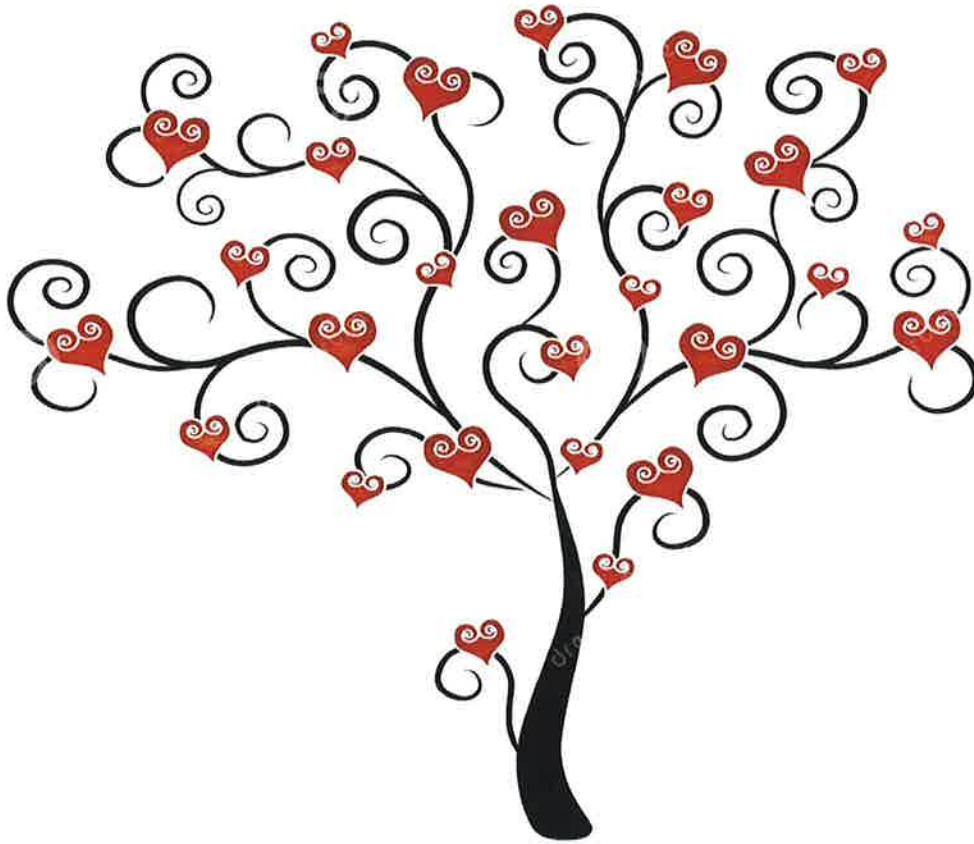


HATFIELD BOROUGH COUNCIL

WORKSHOP MEETING

February 3, 2021



JOHN H. WEIERMAN, PRESIDENT
JOHN KROESSER, VICE PRESIDENT
SALVATORE DILISIO JR., COUNCILMEMBER
JASON FERGUSON, COUNCILMEMBER
LAWRENCE G. STEVENS, COUNCILMEMBER
ROBERT L. KALER III, MAYOR

MICHAEL J. DEFINIS, BOROUGH MANAGER
CATHERINE M. HARPER, BOROUGH SOLICITOR



Borough of Hatfield

Montgomery County, Pennsylvania

BOROUGH COUNCIL
WORKSHOP MEETING
February 3, 2021 7:30PM
AGENDA

VIA ZOOM REGISTRATION REQUIRED

CALL TO ORDER / ROLL CALL

1. APPROVAL OF MEETING AGENDA:

Motion: To Approve the Agenda of the February 3, 2021 Workshop Meeting

2. PUBLIC INPUT:

Please rise, state your name and address and reason for addressing Council

3. ANNOUNCEMENTS:

- Next Council Meeting February 17, 2021 Regular Meeting @ 7:30PM VIA ZOOM Registration Required
- HERC is scheduled to Meet Wednesday, February 24th @ 8:00AM VIA ZOOM Registration Required
- Next Planning Commission Meeting is Scheduled for March 1, 2021 @ 7:00PM VIA ZOOM or In Person Registration Required

4. 43 Roosevelt Preliminary Land Development Presentation:

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

6. MANAGERS REPORT:

7. ASSISTANT MANAGERS REPORT:

8. NEW BUSINESS / DISCUSSION ITEMS:

- A. Resolution 2021-03 Appointing Stephen S. Fickert Jr. as Public Works Director
- B. 2021 ADA Curb Ramp Bid Results and Engineer Letters
- C. Ordinance No. 539 Authorizing Nonelectoral Debt & Pro Forma

9. OLD BUSINESS:

- A. 2021 Roadway Resurfacing Bid Advertisement & Schedule

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

10. REPORTS AND CORRESPONDENCE:

Monthly Investment Report
Monthly EIT / LST Report
Police Department Report
Fire Department Report
Public Works Department Report
Engineering Report
Zoning Officer, Building Code, Property Maintenance Report
Fire Marshal / Fire Safety Inspection Report
Pool Advisory Report

11. ACTION ITEMS:

- A. Motion to Consider Resolution 2021-03 Approving the Appointment of Stephen S. Fickert Jr. as the Public Works Director for the Borough of Hatfield
- B. Motion to Consider Rejecting the 2021 ADA Curb Ramp Project Bid from Drumheller Construction Co. in the Amount of \$ 46,500.00 (forty-six thousand five hundred dollars)
- C. Motion to Consider Awarding the 2021 ADA Curb Ramp Project Bid from G&B Construction Group Inc. in the amount of \$47,840.00 (forty-seven thousand eight hundred forty dollars)
- D. Motion to Consider Advertising the 2021 Roadway Resurfacing Bid Specifications
- E. Motion to Consider Advertising Ordinance No. 539 Authorizing a Public Hearing on February 17, 2021 to Discuss the Incurrence of Nonelectoral Debt

12. MOTION to ADJOURN:

Executive Session: Personnel, Litigation, Real Estate

2. PUBLIC INPUT:

Please rise, state your name and address
and reason for addressing Council

3. ANNOUNCEMENTS:

- Next Council Meeting February 17, 2021
Regular Meeting @ 7:30PM VIA ZOOM
Registration Required
- HERC is scheduled to Meet Wednesday,
February 24th @ 8:00AM VIA ZOOM
Registration Required
- Next Planning Commission Meeting is
Scheduled for March 1, 2021 @ 7:00PM VIA
ZOOM or In Person Registration Required

4. 43 Roosevelt Preliminary Land Development Presentation:



Fox Rothschild LLP
ATTORNEYS AT LAW

Stone Manor Corporate Center
2700 Kelly Road, Suite 300
Warrington, PA 18976-3624
Tel 215.345.7500 Fax 215.345.7507
www.foxrothschild.com

Kimberly A. Freimuth
Direct Dial: (215) 918-3627
Email Address: kfreimuth@foxrothschild.com

December 23, 2020

VIA FEDERAL EXPRESS

Hatfield Borough
401 South Main Street
Hatfield, PA 19440

Re: Preliminary Subdivision Application –
43 Roosevelt Avenue, Hatfield Borough, Montgomery County, PA

Dear Sir/Madam:

This office represents ABP Investments, Inc. (the “**Applicant**”), which is the owner of the above-referenced property, in connection with the proposed subdivision of this property into four lots for the development of two twin dwellings thereon (the “**Project**”).

In connection with the Applicant’s Project, enclosed please find the following:

1. Fourteen (14) copies of a Subdivision Plan set, prepared by Lenape Valley Engineering, consisting of five (5) sheets, dated September 10, 2020, last revised December 21, 2020.
2. Ten (10) copies of a Stormwater Management Report, prepared by Lenape Valley Engineering, dated September 6, 2020, last revised December 22, 2020.
3. Ten (10) copies of a Memorandum from Lenape Valley Engineering, dated December 22, 2020, responding to the items contained in the Bursich review letter dated October 27, 2020.

A Pennsylvania Limited Liability Partnership

California Colorado Connecticut Delaware District of Columbia
Florida Nevada New Jersey New York Pennsylvania



Fox Rothschild LLP
ATTORNEYS AT LAW

December 23, 2020
Page 2

4. Ten (10) copies of a Waiver Request Memo prepared by Lenape Valley Engineering, dated December 22, 2020.

Also enclosed is a digital copy of each of the above documents.

If you should have any questions regarding the enclosed, or if you should require any additional information, please feel free to contact me. Thank you.

Very truly yours,

Kimberly A. Freimuth

Enclosures

cc: Art Herling, III (via e-mail w/o enclosures)
Jason Smeland, P.E., Lenape Valley Engineering (via e-mail w/o enclosures)



**HATFIELD BOROUGH
PLAN REVIEW/ PROJECT DISTRIBUTION LIST**

DATE: 1-5-2021 **APPLICATION #** _____

PROJECT: 43 ROOSEVELT AVENUE

ADDRESS: 43 ROOSEVELT AVENUE, HATFIELD **PHONE:** 215-918-3627

TO: 1-5-2021 **Zoning Officer Building Inspector / Code Enforcement Officer**

1-5-2021 **Chad Camburn, Bursich Engineer**

1-5-2021 **Kate Harper, Solicitor**

1-5-2021 **Dan Quimby, Fire Marshal / Fire Safety/**

1-5-2021 **Norm Baron, Jim Havrilla, Utility Engineers Electric Consultants**

1-5-2021 **McMahon Associates, Traffic Engineer**

1-5-2021 **Fred Leister, Public Works Director (Electric & Sewer Coordinator)**

1-5-2021 **Eric Frey, Dischell, Bartle & Dooley**

PLAN TYPE:

Preliminary Subdivision

Final Subdivision

Preliminary Land Development

Final Land Development

Sketch Plan

Other (Zoning Hearing Board Application, Etc): _____

RETURN REVIEW BY: JANUARY 28, 2021

PLANNING COMMISSION MEETING DATE: FEBRUARY 1, 2021

ZONING HEARING BOARD DATE: _____

COMMENTS: PLAN SET GIVEN TO MICHAEL DEFINIS & JAIME SNYDER 1-5-2021



Borough of Hatfield

Montgomery County, Pennsylvania

January 21, 2021

Michael DeFinis
Hatfield Borough Manager
401 South Main Street
Hatfield, PA 19440

RE: 43 Roosevelt Avenue Fire Marshal Review

Dear Mr. DeFinis,

The following comments are offered regarding the above referenced submission:

An approved and tested water supply for firefighting purposes shall be provided (*IFC 507*)

Fire hydrants shall be provided with a maximum distance of 600 feet (*IFC 507.5*)

Each dwelling unit shall have an address identification visible from the street. The identification lettering shall be a minimum of four (4) inches high and one-half (1/2) wide stroke (*IFC 505*)

Each unit shall comply with ACT 1,2011 requiring either a sprinkler system compliant with NFPA 13D or a first floor/basement assembly acceptable to the Code Official shall be installed.

Feel free to contact the Hatfield Borough Building Fire Marshal Office at (215) 855-0781 extension 108 with any questions.

Sincerely,

Daniel Quimby
Fire Marshal
Hatfield Borough

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com



Borough of Hatfield

Montgomery County, Pennsylvania

January 28, 2021

43 Roosevelt
Hatfield, PA 19440

PID# 09-00-00730-00-8

ZONING REPORT: Subdivision/Land Development

A review for compliance with the Hatfield Borough Ordinances, and other applicable laws and codes for the Subdivision/Land Development submittal of 43 Roosevelt, Hatfield, PA 19440 has been completed and rejected as submitted. All reasons for rejection are listed below. Please submit amended plans and/or other documentation to address the reasons listed.

43 Roosevelt Avenue, Hatfield, PA 19440 is located in the R-2 Residential District. Proposed Dwelling Type: Twin.

Minimum Lot Area:	4,000 Square Feet
Minimum Lot Width at Street Line:	30 Feet
Front Yard Setback:	30 Feet
Side Yard Setback:	12 Feet (15 if no alley present)*
Rear Yard Setback:	40 Feet
Maximum Building Coverage:	35% of Lot Area
Maximum Impervious Coverage:	70% of Lot Area

*In the case of a corner lot, each yard abutting a street shall be equal to the minimum required front yard.

§27-1303 Design Standards

3. Where a driveway is located in a side yard, a five-foot landscaped buffer strip shall be provided between the driveway and the adjacent property line. The buffer strip may be maintained as lawn or planted with trees and shrubs or similar landscape material.

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com



Borough of Hatfield

Montgomery County, Pennsylvania

The following is out of compliance with Hatfield Borough Zoning Ordinances.

- Lot #2
 - Driveway needs to be shifted to accommodate a 5-foot landscaped buffer strip between driveway and adjacent property line

- Lot #3
 - Driveway needs to be shifted to accommodate a 5-foot landscaped buffer strip between driveway and adjacent property line

- Lot #4
 - Driveway needs to be shifted to accommodate a 5-foot landscaped buffer strip between driveway and adjacent property line

Sincerely,

Matthew J Traynor
Code and Zoning Enforcement

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com



January 15, 2021

Hatfield Borough
401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Attention: Mr. Michael J. DeFinis
Borough Manager

RE: 43 Roosevelt Avenue
Preliminary Subdivision Review #2
Bursich Project No.: HAT-01 / 208148

Dear Mike:

As requested, Bursich Associates, Inc. has reviewed a preliminary plan submission prepared for ABP Investment, Inc. The submission consisted of the following information prepared by Lenape Valley Engineering:

- Plan entitled "Plan of Subdivision prepared for ABP Investment, Inc., Sheets 1 – 7 of 7, with a plan origination date of 9/10/2020, and a revision date of 12/21/2020.
- Stormwater Management Report for 43 Roosevelt Ave. prepared for ABP Investments, Inc. dated December 22, 2020.
- Memo to the Borough of Hatfield for 43 Roosevelt Ave. – Waiver Requests with a date of 12/22/2020.

The Applicant is the record owner of a property located at 43 Roosevelt Avenue containing approximately 0.56 acres in the R-2 Residential Zoning District. The site is bound by Roosevelt Avenue to the east, Girard Terrace to the north, a twelve-foot wide alley to the south, and private property to the west. The Applicant proposes to subdivide the property into four lots consisting of two twin buildings. Construction of stormwater management BMPs are also proposed as part of the plan. An existing two-story dwelling, driveway, shed, and associated improvements are to be removed. We offer the following for your consideration:

REQUESTED WAIVERS

The following waivers are being requested as discussed in the applicant's letter. The requested waivers shall be added to the record plan.

1. §22-410 & 412.H – A waiver is requested from the requirement to provide clear sight triangles on each new driveway.

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040
www.bursich.com

2. §22-414.B – A waiver from parking lot requirements.

It is our opinion that the parking lot requirements are not applicable to the individual residential driveways, and, therefore, this waiver is not required.

3. §26-123.B(2) & B.(4) – A waiver from meeting the stormwater volume reduction requirements. Soils infiltration testing was performed and identified that the site is not suitable for stormwater infiltration. The applicant is proposing to significantly reduce the peak flow rate of the stormwater leaving the site from the current conditions.

ZONING ORDINANCE COMMENTS

1. §27-809 – No building shall exceed 35 feet in height. The record plan currently indicates all buildings are proposed to be greater than 35 feet in height.

We believe this is likely a typographical error.

2. §27-811 – The plans shall clarify if any projections are proposed into the required yards. The record plan shall note the allowable projections as they relate to future dwelling owners' rights to build patios, decks, porches, steps, etc.
3. §27-813 – The plans shall clarify that refuse collection facilities are located either inside each building or within an area enclosed by either walls or opaque fencing.
4. §27-1303.3 – Where a driveway is located in a side yard, a five-foot buffer strip shall be provided between the driveway and adjacent property line.

The driveways/parking spaced for Lots 2 and 3 are proposed to be two feet from the adjacent property lines. The head-in parking spaces for Lot 4 are proposed to be one foot from the property line, and approximately five feet from the Lot 3 unit. Additionally, we recommend screening be provided between the Lot 4 parking spaces and the property line to avoid headlights shining across the back yards of Lots 1-3 and help block exhaust from the vehicles.

SUBDIVISION AND LAND DEVELOPMENT ORDINANCE COMMENTS

1. §22-305.D.(2) – Sanitary sewer pipe sizes, material, direction of flow, gradient of flow, manholes and invert elevations, shall be clearly shown on the plans. The applicant shall also confirm that the elevations of the proposed houses are sufficient to connect to the public sewer system through gravity as proposed.
2. 22-305.D.(3) – The plans shall be revised to clarify the storm sewer connection at the street intersection.
3. 22-305.E.(2)(d) & (e) – The water and sewer services for Lots 1 and 2 shall be at least five feet from the lot line to avoid encroachment onto the neighboring property if future maintenance is required. Additionally, the existing sewer service proposed to be utilized for Lot 4 must be replaced with new SDR-26 PVC pipe if it is not already PVC.

4. §22-413.C – The condition of the existing sidewalk ramp at the intersection of Roosevelt Avenue and N. Girard Terrace should be evaluated and improved if necessary. This shall be illustrated on in the plans. All concrete within the public right-of-way shall be minimum 4,000 psi.
5. §22-419.3 – Plan approval will require expeditious removal of the buildings. If the buildings will not be removed immediately, a financial guarantee must be posted for its removal.
6. §22-426 – Proof of water serviceability shall be provided for the four lots.
7. §22-503 – Upon approval of the design, a construction cost estimate shall be submitted for review to establish financial security.

The following comments pertain to Appendix 22-4-A Engineering Standards:

8. §102 – The minimum radius of arc at the intersection right-of-way line shall be 15 feet for a Local Access street. The Borough should consider if it wishes the applicant to offer to the Borough the additional right-of-way at the intersection of N. Girard Terrace and Roosevelt Avenue.
9. §103 – A detail of the driveways shall be added to the plans.
10. §105 – A detail of the proposed concrete driveway apron shall be added to the plans.
11. §108.1A – Building setback lines shall be measured from the nearest side of the easement to the proposed building. A waiver would be required to allow the buildings to be located within 40 feet of the proposed Drainage Easement.
12. §108.3.A – A letter of endorsement shall be required from the suppliers of all utility service providers acknowledging that underground utilities are feasible and shall be consummated as part of the improvement plan.

STORMWATER COMMENTS

1. §26-164 – A Stormwater Operation and Maintenance Agreement shall be recorded to the satisfaction of the Borough Solicitor.
2. We agree with the applicant's concept of providing individual stormwater management BMPs on each lot. In order to avoid the potential failure of one stormwater bed to impact the other lots' beds, the proposed interconnection of the beds must be eliminated, and each bed will need to function separately rather than as a single basin. A parallel header pipe should be installed along the rear tract line to convey discharge from each bed to the inlet box in Roosevelt Avenue. We would be happy to discuss this concept, or possible alternatives, with the engineer.
3. The plans must include the materials of all proposed stormwater conveyance pipes.
4. The Stormwater Bed Detail on sheet 5 must show the filter fabric completely surrounding the stone bed with an overlap of at least 12 inches at all seams.
5. A detail of the stormwater cleanout must be added to the plans.

6. A detail of the orifice plates must be added to the plans including information on materials, method of installation/connection, sizes and elevations.

SANITARY SEWER COMMENTS

1. PaDEP Sewage Facilities Planning shall be addressed.
2. Applicable standard sewer details will be forwarded to the applicant's engineer under separate cover.

GENERAL COMMENTS

1. We recommend the record plan include a hatch-pattern to more clearly illustrate the proposed Drainage Easement.
2. Proposed finished floor elevations shall be provided on the plans.
3. The Sidewalk and Curb details must specify 4,000 psi concrete rather than Class A. The Sidewalk detail must also include control joints every five feet, and ½" bituminous expansion joints every 20 feet, where new sidewalks abut existing sidewalks, and between the sidewalk and curb. The curb detail must include a bituminous expansion joint where new curb abuts existing curb. The Parking Area detail should be removed.
4. Legal descriptions shall be submitted for the four proposed lots, drainage easement, and right-of-way area offered for dedication if applicable.
5. A Note shall be added noting the providers of all utilities.
6. All signature blocks and certifications shall be signed, and notarized as appropriate, as part of the final plan approval and recording process.
7. Reviews, approvals, permits that may be required include, but are not limited to, the following:
 - a. Hatfield Borough Zoning Officer / Code Enforcement Officer
 - b. Hatfield Borough Electric Consultant
 - c. Hatfield Borough Traffic Engineer
 - d. Hatfield Borough Fire Marshal
 - e. PaDEP Sewage Facilities Planning
 - f. Montgomery County Planning Commission
 - g. North Penn Water Authority
 - h. Hatfield Township Municipal Authority
 - i. Emergency Services

The comments are made with the understanding that all existing features and topography are accurately represented on the plans, and that all designs, calculations and surveys are accurate and have been prepared in accordance with current laws, regulations, and currently accepted Professional Land Surveying and Engineering practice

If you have any questions or need further information, please feel free to contact me at 484-941-0418 or chad.camburn@bursich.com

Very truly yours,



Chad E. Camburn, P.E.
Director of Municipal Services
Bursich Associates, Inc., Pottstown Corporate Office

pc: Jaime Snyder, Borough Assistant Manager (via email)
Kate Harper, Borough Solicitor (via email)
Matthew Traynor, Hatfield Borough Code Enforcement/Zoning Officer (via email)
Lenape Valley Engineering (via email; lenapeconsultants@yahoo.com)
Kimberly Freimuth, Fox Rothschild LLP, applicant's attorney (via email)



January 28, 2021

Mr. Michael J. DeFinis
Hatfield Borough
401 South Main Street
P.O. Box 190
Hatfield, PA 19440

RE: **Traffic Engineering Review #2**
43 Roosevelt Avenue
Hatfield Borough, Montgomery County, PA
McMahon Project No. 820875.1A

Dear Mr. DeFinis:

As requested, on behalf of Hatfield Borough, McMahon has completed a traffic engineering review of the proposed development to be located at the intersection of N. Girard Terrace and Roosevelt Avenue in Hatfield Borough, Montgomery County, PA. It is our understanding that the proposed development will consist of 4 townhomes with access to Girard Avenue.

The following documents were reviewed in preparation of our review:

- Land Development Plans for 43 Roosevelt Avenue, prepared by Lenape Valley Engineering, revised December 21, 2020.

Based on our review of the submitted documents noted above, McMahon offers the following comments for consideration by the Borough and action by the applicant.

Plan Review

1. The ADA ramp on the southwest corner of N. Girard Terrace and Roosevelt Avenue should be upgraded to conform with current ADA standards.
2. At a minimum, parking should be restricted along the N. Girard Terrace frontage for 50' to the corner. Signage should be provided on the plans. The existing parking restriction along Roosevelt Avenue should remain as shown on the plans.
3. The use of the existing alley should be reviewed with the Borough. It should be considered to remove the existing depressed curb and apron onto Roosevelt Avenue and install full reveal curb and new sidewalk.
4. The existing streetlights on the two utility poles along the Roosevelt Avenue frontage should be replaced with LED lights.

5. Based on our review, the applicant should address the aforementioned comments, and provide revised plans to the Borough and our office for further review and approval recommendations. A response letter addressing our comments must accompany the resubmission.

We trust that this review letter responds to your request and satisfactorily addresses the traffic issues that are related to the proposed development apparent to us at this time. If you or the Borough have any questions, or require clarification, please contact me.

Sincerely,



Anton K. Kuhner, P.E.
Senior Project Manager

BMJ/smd

cc: Jaime Snyder, Borough Assistant Manager (via email)
Chad Camburn, P.E., Bursich Associates, Inc. – Borough Engineer
Kate Harper, Borough Solicitor (via email)
Matthew Traynor, Hatfield Borough Code Enforcement/Zoning Officer (via email)
Kimberly Freimuth, Fox Rothschild LLP, applicant's attorney
Jason Smeland, P.E., Lenape Valley Engineering (Applicant's Engineer)

UTILITY ENGINEERS, PC

861 St. John's Road, Suite 6, Drums, PA 18222
(570) 788-2211 (570) 788-2277 Fax

January 29, 2021

Michael J. DeFinis
BOROUGH OF HATFIELD
P.O. Box 190
401 S. Main Street
Hatfield, PA 19440

**Re: PLAN REVIEW 43 ROOSEVELT AVENUE
HATFIELD, PA**

Dear Mr. DeFinis,

Per your request, we have reviewed the submitted land development plans for the referenced project and contained herein are our comments.

The submitted Land Development Plans from Lenape Valley Engineering, do not include or indicate electric services to the townhouses. The layout, configuration and location of the electric services to these townhouses are the responsibility of the Borough of Hatfield. It is the Developer's responsibility to include the electric services as part of the overall project. The Developer shall install and pay for the electric services in accordance with the Borough's requirements and layout. The attached electric service plan and details are to be included on future plan submissions.

Based on our review, the Developer shall include the electric services to the townhouses on all future plans.

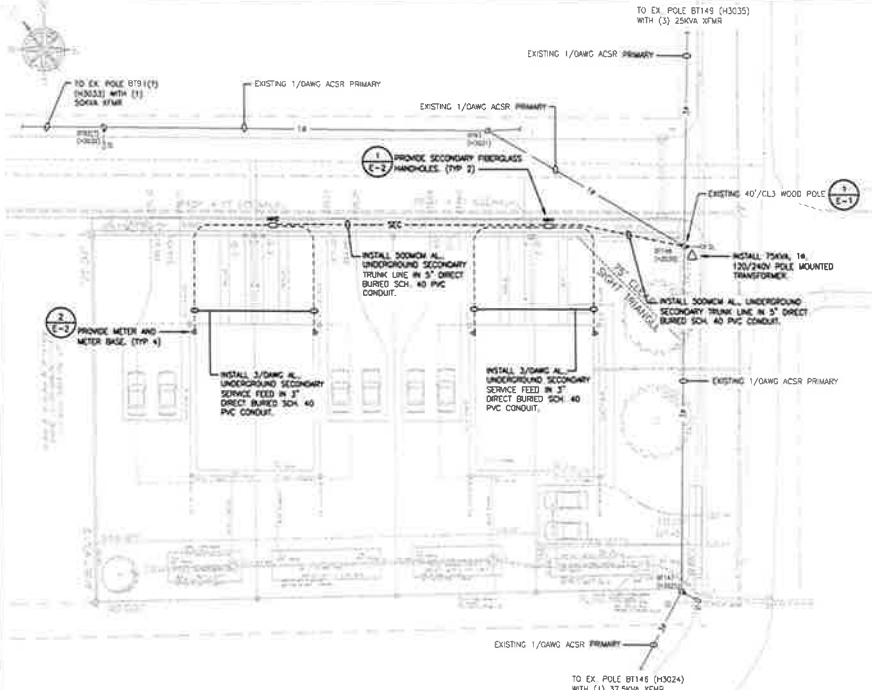
Sincerely,

UTILITY ENGINEERS, PC



Norman P. Baron, PE

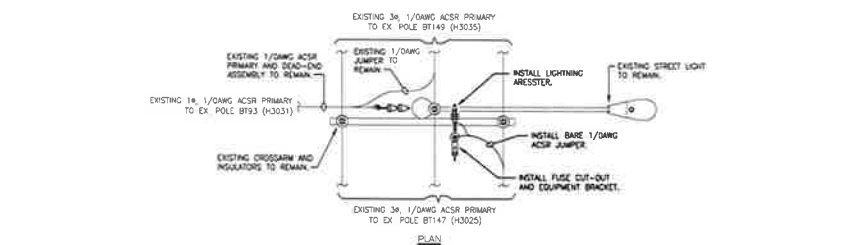
cc: Jamie Snyder, Assistant Borough Manager
Kate Harper, Borough Solicitor
Chad Camburn, PE, Borough Engineer
John Lykens
Shaun Loucks



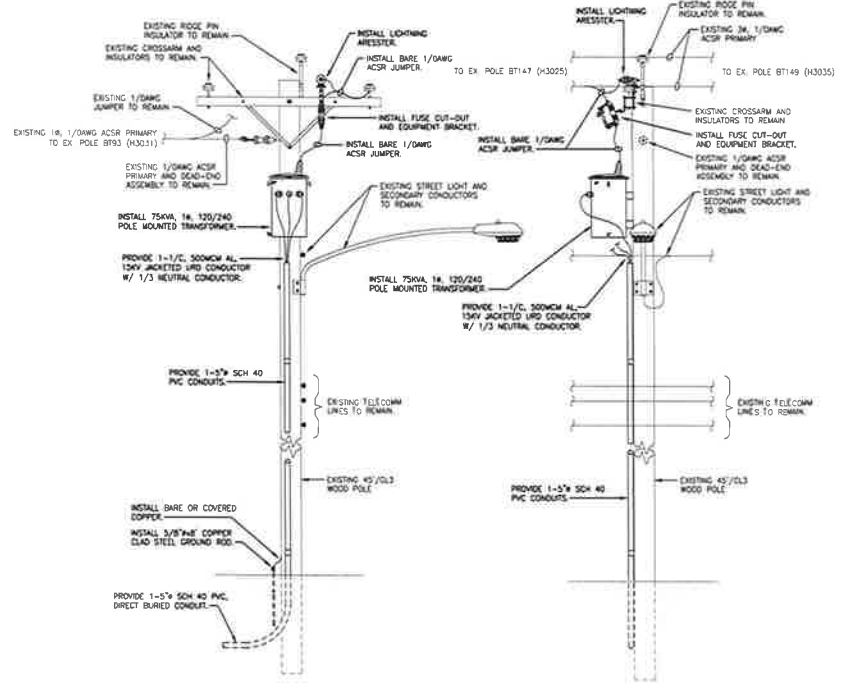
PROPOSED ELECTRICAL SITE PLAN
SCALE: 1"=20'-0"

GENERAL NOTES

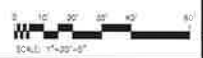
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PLAN



EXISTING POLE BT148 (H3030) DETAIL
SCALE: N.T.S.



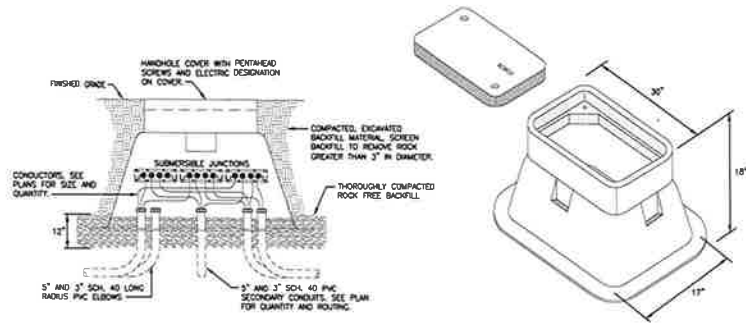
PRELIMINARY		
01/18/2021		
NO.	DATE	REVISION

<p>UTILITY ENGINEERS, PC 551 SAINT JOHN'S ROAD, SUITE 6, DRUMS, PA 19222 TELE: (610) 788-2211 FAX: (610) 788-2277</p>	<p>JOB NO.: HAT2021-01 DATE: 01/18/2021 ENG: N.P.B./J.C.L. DRAWN: S.A.L.</p>
	<p>SCALE: AS NOTED FILE: HAT2021-01 DRAWING NO.:</p>
<p>BOROUGH OF HATFIELD MONTGOMERY COUNTY PENNSYLVANIA, 19440</p>	
<p>43 ROOSEVELT AVENUE</p>	
<p>ELECTRICAL SITE PLAN</p>	
<p>SHEET 1 OF 1</p>	

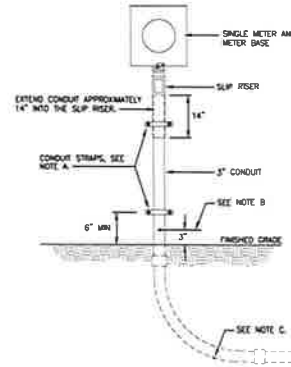
E-1

GENERAL NOTES

1.

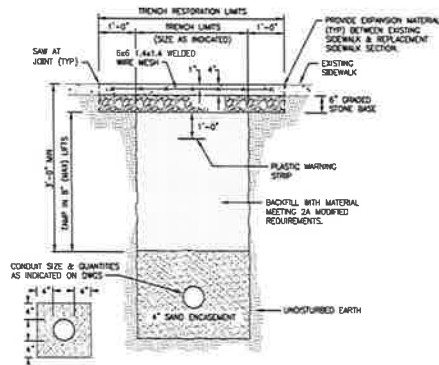


1 TYPICAL HANDHOLE DETAIL
SCALE: N.T.S.

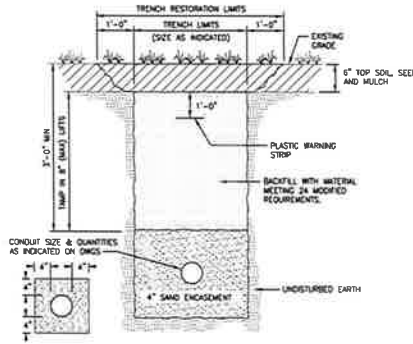


2 TYPICAL METER SLIP CONNECTION DETAIL
SCALE: N.T.S.

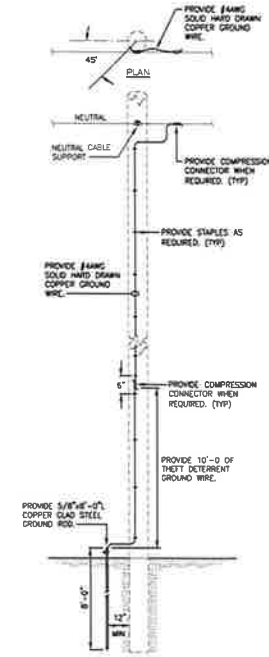
- DETAIL NOTES**
- A. CONDUIT STRAPS TO BE THE SAME SIZE TO ALLOW LOWER CONDUIT TO MOVE WITHIN STRAP.
 - B. DRILL TWO(2) 1/4" HOLES IN BACK OF CONDUIT 3" ABOVE GROUND PRIOR TO PULLING CABLE.
 - C. DRILL TWO(2) 1/4" HOLES ON BOTTOM SIDE OF ELBOW PRIOR TO PULLING CABLE.



TYPICAL DIRECT BURIED CONDUIT IN CONCRETE SIDEWALK TRENCH DETAIL
SCALE: N.T.S.



TYPICAL DIRECT BURIED CONDUIT IN LAWN AREA TRENCH DETAIL
SCALE: N.T.S.



POLE GROUNDING DETAIL
SCALE: N.T.S.

PRELIMINARY		
01/18/2021		
NO.	DATE	REVISION

UTILITY ENGINEERS, PC 851 SAINT JOHN'S ROAD, SUITE 8, DRUMS, PA 18222 TELE: (570) 788-2211 FAX: (570) 788-2277	JOB NO.: HAT20201
	DATE: 01/18/2021
BOROUGH OF HATHFIELD MONTGOMERY COUNTY PENNSYLVANIA, 19440 43 ROOSEVELT AVENUE	ENG.: N.P.R./J.S.L.
	DRAWN: S.A.L.
DETAILS	SCALE: N.T.S.
	FILE: HAT20201-2
	DRAWING NO.: E-2
	SHEET 1 OF 2

**5. REPORTS FROM STANDING COMMITTEES
AND MAYOR:**

6. MANAGERS REPORT:



Borough of Hatfield

Montgomery County, Pennsylvania

MANAGER'S REPORT General Report and Projects Update

1. Land Use & Development Updates:

- A. St. Mary St Kyrillos Coptic Church / Use Under Review
- B. Hatfield Auto Museum / **Nothing New**
- C. 122 ½ Towamencin Ave. **Demolition Permit Pending Easement Recording**
- D. Salter's / Old Fire House – **90 % Renovation Completed**
- E. Edinburgh Square Subdivision Grading and Utility Installation Proceeding
- F. Bennett's Court L.D. Preliminary Plan Under Review (see attached)
- G. 43 Garfield L.D. Preliminary Plan Under Review
- H. 127 Penn Avenue Preliminary Plan in Development
- I. SEPTA Property / License Agreement Executed

2. Utility Billing Update:

Staff continues to monitor Electric & Sewer Past Due accounts.

Electric & Sewer delinquent notices are being sent as a reminder. The new electric billing process encountered one inaccuracy during the December readings. The issue was corrected remotely.

Email Billing is available for Electric & Sewer Accounts. I encourage all account holders to take advantage of the cost effective efficient billing delivery opportunity.

The Electric Customer Portal <https://hatf-pa-web.amppartners.org/index.php> is being updated to make the system more user friendly. Please register exactly as it appears on your current billing. Example SMITH, JOHN E

3. 2021 Project Updates:

- A. The East Lincoln Avenue Bridge Replacement bid packet has been advertised.
- B. The ADA Curb & Ramp Bid packet has been advertised. Bids have been reviewed and award is scheduled for February 3, 2021.
- C. Roadway Resurfacing Bid is scheduled to be released for advertisement February 3, 2021 with Bid opening in early March.
- D. Stormwater projects will be scheduled around the Public Works workload.

4. PMEA Update:

New website goes live - www.papublicpower.org

Check out the News section on the site for current updates.

5. AMP Pennsylvania R.I.C.E. BTM Peaking Project Update:

The Fiber Optic Cable segment of the project is being coordinated with McMahan, Armour & Sons, AMP and the Borough Public Works Department. Carr & Duff completed maintenance updates to the electric system to support the project. Power Secure has performed several site visits.

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@hatfieldborough.com

Website:
www.hatfieldborough.com

6. AMI Update:

1156 meters have been replaced and the Borough is now operating two separate systems. The final round of meter installation is being delayed by the poly phase meter testing. We are down to three properties that still require repairs prior to meter installation.

I am confident when the system is totally operational Borough Council, residents, business owners and staff will recognize the value of this major upgrade to the Borough's ELECTRIC System

7. HERC Update:

8. 2021 Conference Updates:

- A. NEXtera Public Power Summit Virtual February 11th (see attached)
- B. APPA Virtual Legislative Rally Virtual March 1st - 2nd.
- C. The PSAB Annual Conference is scheduled for June 6th – 9th

9. Items of Interest:

- A. ZHB Decision

Respectfully Submitted February 3, 2021
Michael J. DeFinis Borough Manager

Michael DeFinis

From: Jim D'angelo [REDACTED]
Sent: Thursday, January 28, 2021 6:05 PM
To: Michael DeFinis
Cc: Kris Reiss; Howard Brown; Catherine Harper; chad camburn
Subject: Prestige Property Partners, LLC (Bennett's Court)

Mr. DeFinis,

Upon receipt of Bursich Associates Preliminary Plan Review #2 dated January 26, 2021, we would respectfully request a continuance to address several of the comments prior to an appearance in front of the Planning Commission. The hope being to resolve a large portion of the review comments, prior to a presentation in front of the Planning Commission.

Should Borough of Hartfield require a letter granting an extension of time to act on the Subdivision plan, I will certainly provide.

Regards,

Jim D'Angelo
Prestige Property Partners, LLC.

~~prestigebuildingpartners.com~~

[REDACTED]
[REDACTED]





MEMORANDUM

Date: January 29, 2021

To: Borough Council

From: HERC Committee

Subject: HERC Committee Update

The HERC Committee met virtually on January 27, 2021. We formally welcomed our new committee members and discussed upcoming events and dates for 2021. As we all know, the events are subject to change due to the Covid-19 pandemic.

I know that the Fall Fest & Car show is still pretty far in the distance but I wanted to bring attention to the fact that East Lincoln Avenue will be closed in this time and we need to seek out another location. I have spoke to Public Works and we agree that with your approval, Towamencin Avenue and Heritage Park would be a viable option.

We will continue to keep your updated.

Respectfully submitted,

Lindsay Hellmann
Public Information Coordinator
PH: 215-855-0781 ext 101

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

**HERC
BALANCE SHEET
AS OF DECEMBER 31, 2020**

Beginning Balance	\$2,552.75
Interest	0.00
	<hr/>
Total	\$2,552.75
Less:	0.00
Amount to be Deducted for Outstanding Checks	<hr/> \$0.00
Amount Remaining	<hr/> <hr/> \$2,552.75

**HERC FUNDING
BALANCE SHEET
AS OF DECEMBER 31, 2020**

Beginning Balance	\$600.69
Interest	0.00
	<hr/>
Total	\$600.69
Less:	
Amount to be Deducted for Outstanding Checks	<hr/> \$0.00
	<hr/> \$600.69
TOTAL IN ACCOUNT:	<hr/> <hr/> \$3,153.44



PLEASE JOIN NEXTERA ENERGY MARKETING FOR OUR

Virtual Public Power Summit



Join us for interactive discussions addressing the challenges, opportunities and energy market trends facing the public power industry.

Be on the lookout for a separate registration email with subject line, "NextEra Energy Marketing's Public Power Summit."

FEBRUARY 11, 2021

EVENT ITINERARY

Morning Sessions:

9:45 a.m.

Welcome and opening remarks, *presented by Mike Toal, NextEra Energy Marketing*

10:00 a.m.

COVID-19: Impacts on HR and Business Operations, *presented by Kristina Dietrick and Allison Zerbe, HR Partners*

11:00 a.m.

Artificial Intelligence, *presented by Vivek Wadhwa, Technology Author, Academic and Entrepreneur*

Afternoon Sessions:

2:00 p.m.

State of the Power Markets, *presented by Mike Zenker and Chris McCarthy, NextEra Energy Marketing*

3:00 p.m.

FPL: Advancing Clean Energy, *presented by Matt Valle, Florida Power & Light Company*

4:30 p.m.

Virtual networking activity

Please note you will receive a separate invitation to attend this networking event.

For questions contact: Tara Tyson at 561.694.4385 or Tara.Tyson@NEE.com



DISCHELL BARTLE DOOLEY

law offices

January 28, 2021

Mark B. Dischell
Frank R. Bartle
John T. Dooley
Jonathan B. Young
Eric C. Frey
Robert J. Iannozzi Jr.
Elizabeth J. Billies
Eric F. Wert
Inna G. Materese
Jessica L. Torres

Michael P. Malloy, Jr., Esquire
Obermayer Rebmann Maxwell & Hippel, LLP
100 Four Falls Corporate Center
Suite 625
West Conshohocken, PA 19428

JAN 28 2021

AD

Ismael Juarbe, Jr. & Danell M. Roberts
308 W. Broad Street
Hatfield, PA 19440

Of Counsel:

Joseph E. Bresnan
David W. Conver
Sean E. Cullen
Robert G. Rosen
George E. Saba Jr.
Theodore A. Schwartz

**RE: Borough of Hatfield Zoning Hearing Board
Application of Ismael Juarbe, Jr. and Danell M. Roberts
308 W. Broad Street
Our File No. 20-11751-MU**

Dear Attorney Malloy and Applicants:

Enclosed you will find the fully executed Decision and Order of the Hatfield Borough Zoning Hearing Board.

Very truly yours,

ERIC C. FREY

ECF:mh

Enclosure

cc: Catherine M. Harper, Esquire (w/enclosure)
Borough of Hatfield Zoning Hearing Board (w/enclosure)

A Professional Corporation

**BEFORE THE ZONING HEARING BOARD
OF THE
BOROUGH OF HATFIELD**

IN RE: APPLICATION OF ISMAEL JUARBE, JR. AND DANELL M. ROBERTS 308 W. Broad Street	: TAX PARCEL: 09-00-00178-00-2 : : :
---	--

DECISION AND ORDER

The Zoning Hearing Board of Hatfield Borough, after a hearing on the application in which all parties attended and participated, adopts the following as its official Decision and Order:

1. Applicants, Ismael Juarbe, Jr., and Danell M. Roberts (collectively, "Applicants") own the property located at 308 W. Broad Street in Hatfield Borough ("Subject Property").

2. Applicants filed an application with the Hatfield Borough Zoning Hearing Board ("Board") seeking an appeal of the Hatfield Borough zoning violation notice dated August 11, 2020 and, in the alternative, a request for a variance from the dimensional requirements of Zoning Ordinance Section 27-1409.

3. The Board held hearing on the application on October 29, 2020 and January 21, 2021 (collectively, the "Hearing").

4. Applicants and the Borough, through its solicitor, Catherine Harper, Esquire, presented testimony and exhibits at the Hearing. No other parties participated or entered their appearance in this matter.

5. The Borough and the Applicants presented a Stipulation ("Stipulation"), entered as Exhibit B-1, and a Plan ("Plan"), entered as Exhibit B-2 and stated at the hearing that the same were reviewed by each party and their respective counsel, and that all parties have or will sign the same as a resolution to the current matter.¹ The Stipulation and Plan are attached hereto and incorporated herein, respectively as Exhibit B-1 and Exhibit B-2.

6. Based upon the testimony and exhibits presented at the Hearing, the Applicants' appeal of the zoning violation notice dated August 11, 2020 and the request for a variance from the dimensional requirements of Zoning Ordinance Section 27-1409 are hereby denied.

¹ The Borough approved the Stipulation and Plan at its public meeting (held via Zoom) on January 20, 2021, but due to COVID-19, the Stipulation had yet to be signed by Borough Council.

7. The Applicants will remove the above ground swimming pool located within the side and rear yard setback no later than Monday, May 31, 2021;

8. If the Applicants determine to reconstruct the above ground swimming pool, they will construct the swimming pool in accordance with the Plan (entered as Exhibit B-2 during the hearing on the Application) which is attached hereto and incorporated herein;


9. The Applicants agree to allow the Borough's Public Works employees and/or contractors to access their property to make repairs to the existing stormwater pipe, and the Borough's Public Works Department, contractors and subcontractors will restore the disturbed area of the lawn to lawn conditions when the work is done;

10. Provided the Applicants comply with the conditions in this Decision, the Board will mark the Notices of Violation resolved; and

11. The Applicants shall be required to submit an application for and obtain appropriate permits for relocating the swimming pool, but provided the swimming pool is to be relocated to the area on the attached Plan, and that the Applicants meet the other requirements of the Borough codes, the permit will be issued.

NOW, THEREFORE, the Board adopts the above as its Decision and Order on this 21st day of January 2021.

**BOROUGH OF HATFIELD
ZONING HEARING BOARD**

By: 
James Rudolph, Chair

By: 
John Pedrazzani, Secretary

By: 
Daniel Ruch, Member

By: Absent
Paul Mullin, Alternate Member

EXHIBIT B-1
STIPULATION

**BEFORE THE ZONING HEARING BOARD
OF THE
BOROUGH OF HATFIELD**

IN RE: APPLICATION OF ISMAEL JUARBE, JR. : TAX PARCEL: 09-00-00178-00-2
AND DANELL M. ROBERTS :
308 W. Broad Street :

STIPULATION

COMES NOW, Ismael Juarbe, Jr. and Danell M. Roberts ("Homeowners") by their counsel Michael Malloy of the Obermayer Law Firm, and Catherine M. Harper, Esquire, Timoney Knox, LLP, Hatfield Borough Solicitor, to agree on the following and to request the entry of the proposed Decision and Order.

1. The Homeowners were cited for violation of Hatfield Borough Code of Ordinances for construction of an above ground swimming pool at the property at 308 W. Broad Street in the Borough without appropriate permits.

2. The Homeowners' belated application for a permit to construct a swimming pool was rejected for failure to comply with Borough Ordinances.

3. The Homeowners were also cited for violation of the Hatfield Borough Zoning Ordinance because the swimming pool did not comply with the required setbacks for the R3 Residential/Commercial Zoning District in the Borough.

4. The Homeowners, Danell Roberts and Ismael Juarbe, Jr. made an application to the Hatfield Borough Zoning Hearing Board requesting variances to leave the swimming pool where it had been constructed within the required setbacks in the Zoning District. They also appealed the Zoning Violation Notices.

5. The Borough of Hatfield had previously planned corrective work on an existing stormwater drainage pipe located on the subject property.

6. The parties have agreed as follows:


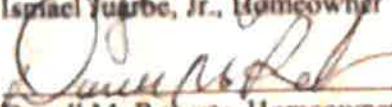
a. The Homeowners will remove the above ground swimming pool no later than Monday, May 31, 2021;

b. If the Homeowners determine to reconstruct the swimming pool, they will apply for and receive a swimming pool permit provided the swimming pool is to be constructed in accordance with the Pool Exhibit Plan for 308 W. Broad Street attached hereto and incorporated herein.

c. The Homeowners agree to allow the Borough's workmen and/or contractors to access their property to make repairs to the existing stormwater pipe, and the Borough's Public Works Department, contractors and subcontractors agree to restore the disturbed area of the lawn to lawn conditions when the work is done.

d. Provided the Homeowners comply with the conditions in this Decision, the Zoning Hearing Board will mark the Notices of Violation resolved.

e. The Homeowners shall be required to submit an Application for and obtain appropriate permits for relocating the swimming pool, but provided the swimming pool is to be relocated to the area on the attached Plan, and that the Applicants meet the other requirements of the Borough codes, the permit will be issued.


Ismael Yuarbe, Jr., Homeowner

Danell M. Roberts, Homeowner

Michael P. Mulloy, Jr., Esquire

BOROUGH OF HATFIELD

By: _____
John H. Weierman, Borough Council President

a. The Homeowners will remove the above ground swimming pool no later than Monday, May 31, 2021;

b. If the Homeowners determine to reconstruct the swimming pool, they will apply for and receive a swimming pool permit provided the swimming pool is to be constructed in accordance with the Pool Exhibit Plan for 308 W. Broad Street attached hereto and incorporated herein.

c. The Homeowners agree to allow the Borough's workmen and/or contractors to access their property to make repairs to the existing stormwater pipe, and the Borough's Public Works Department, contractors and subcontractors agree to restore the disturbed area of the lawn to lawn conditions when the work is done.

d. Provided the Homeowners comply with the conditions in this Decision, the Zoning Hearing Board will mark the Notices of Violation resolved.

e. The Homeowners shall be required to submit an Application for and obtain appropriate permits for relocating the swimming pool, but provided the swimming pool is to be relocated to the area on the attached Plan, and that the Applicants meet the other requirements of the Borough codes, the permit will be issued.

Ismael Juarbe, Jr., Homeowner

Danell M. Roberts, Homeowner

Michael P. Malloy, Jr., Esquire

Michael P. Malloy, Jr., Esquire

BOROUGH OF HATFIELD

By: _____
John H. Weierman, Borough Council President

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e. The Homeowners shall be required to submit an Application for and obtain appropriate permits for relocating the swimming pool, but provided the swimming pool is to be relocated to the area on the attached Plan, and that the Applicants meet the other requirements of the Borough codes, the permit will be issued.

Ismael Juarbe, Jr., Homeowner

Danell M. Roberts, Homeowner

Michael P. Malloy, Jr., Esquire

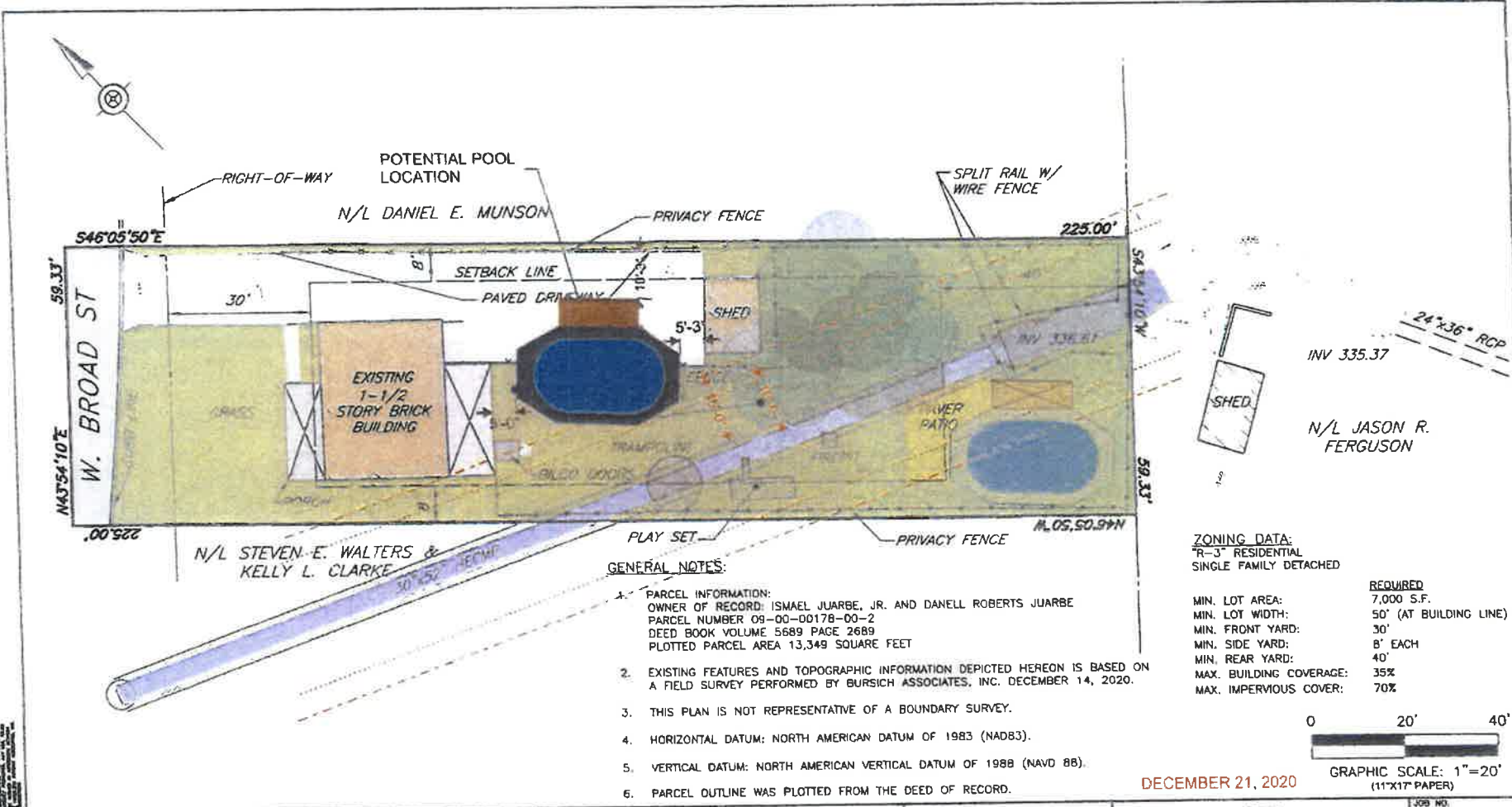
BOROUGH OF HATFIELD

By:


John H. Weierman, Borough Council President

EXHIBIT B-2

PLAN



GENERAL NOTES:

1. PARCEL INFORMATION:
OWNER OF RECORD: ISMAEL JUARBE, JR. AND DANELL ROBERTS JUARBE
PARCEL NUMBER 09-00-00178-00-2
DEED BOOK VOLUME 5689 PAGE 2689
PLOTTED PARCEL AREA 13,349 SQUARE FEET
2. EXISTING FEATURES AND TOPOGRAPHIC INFORMATION DEPICTED HEREON IS BASED ON A FIELD SURVEY PERFORMED BY BURSICH ASSOCIATES, INC. DECEMBER 14, 2020.
3. THIS PLAN IS NOT REPRESENTATIVE OF A BOUNDARY SURVEY.
4. HORIZONTAL DATUM: NORTH AMERICAN DATUM OF 1983 (NAD83).
5. VERTICAL DATUM: NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD 88).
6. PARCEL OUTLINE WAS PLOTTED FROM THE DEED OF RECORD.

ZONING DATA:
R-3 RESIDENTIAL
SINGLE FAMILY DETACHED

	REQUIRED
MIN. LOT AREA:	7,000 S.F.
MIN. LOT WIDTH:	50' (AT BUILDING LINE)
MIN. FRONT YARD:	30'
MIN. SIDE YARD:	8' EACH
MIN. REAR YARD:	40'
MAX. BUILDING COVERAGE:	35%
MAX. IMPERVIOUS COVER:	70%



DECEMBER 21, 2020

NO.	REVISION	DATE	BY



BURSICH ASSOCIATES
ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS
2129 EAST HIGH STREET
POTTSTOWN, PA 19454
610-322-6040
www.bursich.com

CLIENT
HATFIELD BOROUGH
401 SOUTH MAIN STREET
P.O. BOX 190
HATFIELD, PA 19440

SUBJECT
POOL EXHIBIT PLAN

308 W. BROAD STREET

HATFIELD BOROUGH - MONTGOMERY COUNTY - PA

JOB NO.	147492
SHEET NO.	1 OF 1
DWG. NO.	CA147492-POOL

7. ASSISTANT MANAGERS REPORT:



Borough of Hatfield

Montgomery County, Pennsylvania

Assistant Managers Report February 2021

BOROUGH OF HATFIELD

1. PEMA/ FEMA PPE Grant Update
2. DCED MTF Grant Update
3. PPE Kit Distribution Initiative
4. Statement of Financial Interest Forms
5. Public Works Director Transition
6. Public Works Employee Job Posting (attached)
7. Borough Website Update (attached)
8. GLC Community Caroling & Tree Lighting (attached)

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

Respectfully submitted,

Jaime E. Snyder
Assistant Manager
Borough of Hatfield

PUBLIC WORKS DEPARTMENT LABORER

The Borough of Hatfield (3,338), a Borough in Montgomery County, PA is seeking applications for one (1) Full-time Public Works Department Laborer. The Person holding this position is responsible for performing a variety of maintenance and repair tasks included but not limited to streets, buildings, park facilities, sewer lines, electric utilities, mowing, snow plowing and other required operations.

Applicant should have a minimum of five years progressively responsible experience, a Commercial driver's license with air brakes, and knowledgeable in operating and maintaining all types of equipment. \$19.00hr + Benefits. To be considered please forward a resume to Jaime E. Snyder, Assistant Borough Manager, PO BOX 190 Hatfield, PA 19440 or email jsnyder@hatfieldborough.com.

The position is open until filled. The Borough of Hatfield is an EOE.



Borough of Hatfield

Montgomery County, Pennsylvania

MEMORANDUM

Date: January 29, 2021

To: Borough Council

From: Public Information Coordinator

Subject: Website Update

On Tuesday January 12, 2021 I met virtually with our new web builder, William Schwartz. The new Hatfield Borough website is currently in the layout phase and I am expecting to have it for review by mid-February.

If anyone has any input, please e-mail me.

We will be doing formal headshots for staff and elected officials in the next few months. Please submit a short biography to me by Monday February 15, 2021 for use on the new "Government" page of the website.

Thank you.

Respectfully submitted,

Lindsay Hellmann
Public Information Coordinator
PH: 215-855-0781 ext 101

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com



GRACE EVANGELICAL LUTHERAN CHURCH

40 N. Main Street, Hatfield, PA 19440-2905

Telephone: 215-855-4676

The Rev. Janet S. Peterman, Interim Pastor

Kevin Freaney, Minister of Music

Maura Shuttleworth, Office Administrator

Website: <https://gracelutheranhatfield.org> Email:

graceassistant40@gmail.com

*Our Mission: To Glorify God, To Grow in Faith, To Give in Service,
Together in Christ*

January 25, 2021

Hatfield Borough Council

P O Box 190

Hatfield, PA 19440

Dear Borough Council:

The tradition will continue! While we have only just entered the new year, we wanted to inform Council that with the guidance of the Hatfield Chamber of Commerce, Grace Evangelical Lutheran Church and Cub Pack 510 will be hosting the Community Caroling and Christmas Tree Lighting Ceremony at Railroad Plaza. The event is scheduled to take place on Saturday December 4th beginning at 6:30 pm.

We hope that this year we will be able to continue many of the traditions that have made this event a "must attend" for our residents and neighbors. Planning sessions are just starting, but we wanted to be sure that you knew that this much beloved event would continue. And of course, we hope that we can count on your continued support.

As we establish more details, we will keep Council updated on our progress. If you have any recommendations or questions, please feel free to ask me. I can be reached at 215-687-6511 or email at peggy@tailsoftheafterlife.com

Sincerely,

A handwritten signature in black ink, appearing to read "Peggy Schmidt".

Peggy Schmidt

Grace Council President

- 8. NEW BUSINESS / DISCUSSION ITEMS:**
- A. Resolution 2021-03 Appointing Stephen S. Fickert Jr. as Public Works Director**

BOROUGH OF HATFIELD
MONTGOMERY COUNTY, PENNSYLVANIA

RESOLUTION NO. 2021-03

A RESOLUTION NAMING STEPHEN S. FICKERT, JR.
AS THE BOROUGH OF HATFIELD
PUBLIC WORKS DIRECTOR

WHEREAS, it is hereby deemed to be in the best interest of the Borough of Hatfield to name a Public Works Director who is a member of the Senior Management Team providing oversight of the functional areas of the Public Works Department; and

WHEREAS, Stephen S. Fickert, Jr., has been deemed to have the skills and abilities needed to perform the job functions and requirements for the Public Works Director Position.

NOW THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Hatfield, Montgomery County, Pennsylvania, does hereby name Stephen S. Fickert, Jr. the Borough of Hatfield Public Works Director effective February 1, 2021.

NOW APPROVED and adopted by Borough Council at a duly advertised public meeting held this 3rd day of February, 2021 with ____ Council Members Voting "Aye" and ____ Council Members voting "Nay".

ATTEST

BOROUGH OF HATFIELD

Michael J. DeFinis
Borough Manager / Secretary

John H. Weierman
Borough Council President

APPROVED this 3rd day of February, 2021

Robert L. Kaler III, Mayor
Borough of Hatfield

8. NEW BUSINESS / DISCUSSION ITEMS:

**B. 2021 ADA Curb Ramp Bid Results
and Engineer Letters**

HATFIELD BOROUGH ADA RAMPS 20-01

Extended Price Analysis

Reference Number	Description	Type	UOM	Quantity	Extended Estimate	Drumheller Construction CO.	G&B Construction	Ettore Ventresca & Sons, Inc.	JDC Construction Services INC
Bid Price Ratio						100%	97.19%	85.22%	83.48%
Total Extended						\$46,500.00	\$47,840.00	\$54,560.00	\$55,700.00
Pricing Group						\$46,500.00	\$47,840.00	\$54,560.00	\$55,700.00
01A	ADA Ramp No. 1 - Southern corner of N. Wayne Ave. & June Dr.	Base	EA	1		\$4,550.00	\$4,120.00	\$5,300.00	\$6,150.00
01B	ADA Ramp No. 2 - Western corner of N. Wayne Ave. & June Dr.	Base	EA	1		\$4,550.00	\$4,120.00	\$6,290.00	\$6,150.00
01C	ADA Ramp No. 3 - Northern corner of S. Main St. & Poplar St.	Base	EA	1		\$4,550.00	\$4,120.00	\$9,350.00	\$6,150.00
01D	ADA Ramp No. 4 - Eastern corner of S. Main St. & Poplar St.	Base	EA	1		\$4,550.00	\$4,120.00	\$7,790.00	\$6,150.00
01E	ADA Ramp No. 5 - Western corner of S. Main St. & Blaine Ave.	Base	EA	1		\$4,550.00	\$4,120.00	\$8,060.00	\$6,150.00
01F	ADA Ramp No. 6 - Southern corner of S. Main St. & Blaine Ave.	Base	EA	1		\$4,550.00	\$4,120.00	\$6,770.00	\$6,150.00
	REMOVE ADA RAMP B1 - NORTHEASTERN 2 CORNER OF N. WAYNE AVE. & JUNE DR.	Base	EA	1		\$3,000.00	\$4,120.00	\$2,880.00	\$1,500.00
03A	M-type Inlet - Western corner of S. Main St. & Blaine Ave.	Base	EA	1		\$1,500.00	\$6,500.00	\$1,150.00	\$4,000.00
03B	City-type Inlet & Riser Section - Southern corner of S. Main St. & Blaine Ave.	Base	EA	1		\$5,550.00	\$7,000.00	\$1,450.00	\$2,500.00
	ERADICATE CROSSWALK ACROSS N. WAYNE AVE. 4 AT JUNE DR.	Base	EA	1		\$2,800.00	\$4,000.00	\$1,120.00	\$1,300.00
	MAINTENANCE AND PROTECTION OF TRAFFIC 5 DURING CONSTRUCTION	Base	EA	1		\$4,800.00	\$1,000.00	\$4,400.00	\$7,500.00
	6 BALANCE OF WORK	Base	LS	1		\$1,550.00	\$500.00	\$0.00	\$2,000.00

Albert G. Cipolloni Jr & Sons, Inc.	Russo Corporation	Njs concrete LLC	T. Schiefer Contractors, Inc.	MAS General Contractors LTD	Marino Corporation	Average
83.06%	74.17%	71.53%	55.85%	41.92%	39.60%	
\$55,977.00	\$62,690.00	\$65,000.00	\$83,256.00	\$110,920.00	\$117,400.00	
\$55,977.00	\$62,690.00	\$65,000.00	\$83,256.00	\$110,920.00	\$117,400.00	
\$5,180.00	\$4,990.00	\$7,350.00	\$7,500.00	\$6,490.00	\$10,400.00	\$6,203.00
\$5,180.00	\$4,980.00	\$7,350.00	\$7,500.00	\$7,100.00	\$11,400.00	\$6,462.00
\$6,930.00	\$6,910.00	\$7,350.00	\$7,800.00	\$6,880.00	\$10,400.00	\$7,044.00
\$6,930.00	\$5,830.00	\$7,350.00	\$7,800.00	\$7,100.00	\$9,400.00	\$6,702.00
\$6,057.00	\$6,820.00	\$7,350.00	\$7,800.00	\$6,875.00	\$9,600.00	\$6,738.20
\$6,057.00	\$5,740.00	\$7,350.00	\$7,800.00	\$7,990.00	\$11,400.00	\$6,792.70
\$2,780.00	\$2,570.00	\$4,500.00	\$5,985.00	\$11,550.00	\$5,800.00	\$4,468.50
\$4,378.00	\$4,425.00	\$5,000.00	\$5,498.00	\$21,460.00	\$8,800.00	\$6,271.10
\$4,985.00	\$4,325.00	\$5,000.00	\$15,453.00	\$23,500.00	\$7,400.00	\$7,716.30
\$500.00	\$1,100.00	\$1,000.00	\$1,120.00	\$5,475.00	\$800.00	\$1,921.50
\$3,500.00	\$10,000.00	\$2,000.00	\$1,400.00	\$6,500.00	\$10,400.00	\$5,150.00
\$3,500.00	\$5,000.00	\$3,400.00	\$7,600.00	\$0.00	\$21,600.00	\$4,515.00



February 2, 2021

Hatfield Borough
401 South Main Street
P.O. Box 190
Hatfield PA 19440

Attention: Michael J. DeFinis, Borough Manager

RE: Hatfield Borough - 2021 ADA Curb Ramp Replacement Project
Contract No. HAT 21-01
Bid Rejection
Bursich Project No: HAT-01 / 197973-02

Dear Mike:

On January 21, 2021 ten bids were received for the 2021 ADA Curb Ramp Replacement Project. The apparent low bidder was Drumheller Construction Company with a bid of \$46,500.00. Upon review of the submitted bid documents, and discussion with the Borough Solicitor, it was determined that information required with the bid was omitted, and errors were identified in a submitted document. Specifically, the submitted documents did not include, or contained errors in, the following documents:

- Evidence of authority for listed individuals to bind the organization to an agreement - omitted
- Resumes of officers and key individuals - omitted
- Required safety program submittals or notations pertaining to OSHA Citations & Notifications of Penalty - omitted
- Bid Form – Total Price does not match Unit Cost for item 3B; Unit Cost does not match price in PennBid for item 3B; Total Bid cost does not match total price in PennBid; Total Bid cost in words does not match Total Bid cost numbers.

Due to the omissions and errors listed above, and in consultation with Borough Solicitor, it is our recommendation that the Borough reject the bid submitted by Drumheller Construction Company.

Should you have any questions or need further information, please feel free to contact me at 484-941-0418 or chad.camburn@bursich.com.

Very truly yours,

Chad E. Camburn, P.E.
Director of Municipal Services
Bursich Associates, Inc.

pc: Kate Harper, Borough Solicitor (via email)
Jaime Snyder, Assistant Borough Manager (via email)

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040
www.bursich.com



February 2, 2021

Hatfield Borough
401 South Main Street
P.O. Box 190
Hatfield PA 19440

Attention: Michael J. DeFinis, Borough Manager

RE: Hatfield Borough - 2021 ADA Curb Ramp Replacement Project
Contract No. HAT 21-01
Contract Award Recommendation
Bursich Project No: HAT-01 / 197973-02

Dear Mike:

On January 21, 2021 ten bids were received for the 2021 ADA Curb Ramp Replacement Project. Upon review of the apparent low bidder's documents, and discussion with the Borough Solicitor, it was determined that errors and omissions in required information were cause for the bid to be rejected. The second low bidder, G&B Construction Group Inc., submitted all of the required documents. We have reviewed their submitted experience and contacted references. Based on the information received, it is our opinion the company has the experience and resources to complete the specified work. Therefore, we recommend the contract be awarded to G&B Construction Group Inc. in the amount of \$47,840.00. Enclosed is a copy of the bid tabulation for your files.

Should you have any questions or need further information, please feel free to contact me at 484-941-0418 or chad.camburn@bursich.com.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Chad Camburn', written over a light blue horizontal line.

Chad E. Camburn, P.E.
Director of Municipal Services
Bursich Associates, Inc.

Enclosures: Bid Tabulation Summary dated January 21, 2021

pc: Kate Harper, Borough Solicitor (w/ encl. via email)
Jaime Snyder, Assistant Borough Manager (w/ encl. via email)

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



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BID TABULATION
 Hatfield Borough
 HAT 21-01
 2021 ADA Curb Ramps Replacement Project
 Date of Bid Opening : January 21, 2021

Item	Description	Unit	Estimated Quantity	Drumheller Construction CO		G&B Construction		Ettore Ventresca & Sons, Inc		JDC Construction Services INC		Albert G. Cipolletti Jr & Sons, Inc		Russo Corporation		Njs concrete LLC		T. Schiefer Contractors, Inc.		MAS General Contractors LTD		Marino Corporation	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
				Incomplete Bid Package																			
1A	ADA Ramp No. 1 - Southern corner of N. Wayne Ave. & June Dr.	EA	1	\$4,550.00	\$4,550.00	\$4,120.00	\$4,120.00	\$5,300.00	\$5,300.00	\$6,150.00	\$6,150.00	\$5,180.00	\$5,180.00	\$4,990.00	\$4,990.00	\$7,350.00	\$7,350.00	\$7,500.00	\$7,500.00	\$6,490.00	\$6,490.00	\$10,400.00	\$10,400.00
1B	ADA Ramp No. 2 - Western corner of N. Wayne Ave. & June Dr.	EA	1	\$4,550.00	\$4,550.00	\$4,120.00	\$4,120.00	\$6,290.00	\$6,290.00	\$6,150.00	\$6,150.00	\$5,180.00	\$5,180.00	\$4,980.00	\$4,980.00	\$7,350.00	\$7,350.00	\$7,500.00	\$7,500.00	\$7,100.00	\$7,100.00	\$11,400.00	\$11,400.00
1C	ADA Ramp No. 3 - Northern corner of S. Main St. & Poplar St.	EA	1	\$4,550.00	\$4,550.00	\$4,120.00	\$4,120.00	\$9,350.00	\$9,350.00	\$6,150.00	\$6,150.00	\$6,930.00	\$6,930.00	\$6,910.00	\$6,910.00	\$7,350.00	\$7,350.00	\$7,800.00	\$7,800.00	\$6,880.00	\$6,880.00	\$10,400.00	\$10,400.00
1D	ADA Ramp No. 4 - Eastern corner of S. Main St. & Poplar St.	EA	1	\$4,550.00	\$4,550.00	\$4,120.00	\$4,120.00	\$7,790.00	\$7,790.00	\$6,150.00	\$6,150.00	\$6,830.00	\$6,830.00	\$5,830.00	\$5,830.00	\$7,350.00	\$7,350.00	\$7,800.00	\$7,800.00	\$7,100.00	\$7,100.00	\$9,400.00	\$9,400.00
1E	ADA Ramp No. 5 - Western corner of S. Main St. & Blaine Ave.	EA	1	\$4,550.00	\$4,550.00	\$4,120.00	\$4,120.00	\$8,060.00	\$8,060.00	\$6,150.00	\$6,150.00	\$6,057.00	\$6,057.00	\$6,820.00	\$6,820.00	\$7,350.00	\$7,350.00	\$7,800.00	\$7,800.00	\$6,875.00	\$6,875.00	\$9,600.00	\$9,600.00
1F	ADA Ramp No. 6 - Southern corner of S. Main St. & Blaine Ave.	EA	1	\$4,550.00	\$4,550.00	\$4,120.00	\$4,120.00	\$6,770.00	\$6,770.00	\$6,150.00	\$6,150.00	\$6,057.00	\$6,057.00	\$5,740.00	\$5,740.00	\$7,350.00	\$7,350.00	\$7,800.00	\$7,800.00	\$7,990.00	\$7,990.00	\$11,400.00	\$11,400.00
2	REMOVE ADA RAMP B1 - NORTHEASTERN CORNER OF N. WAYNE AVE. & JUNE DR.	EA	1	\$3,000.00	\$3,000.00	\$4,120.00	\$4,120.00	\$2,880.00	\$2,880.00	\$1,500.00	\$1,500.00	\$2,780.00	\$2,780.00	\$2,570.00	\$2,570.00	\$4,500.00	\$4,500.00	\$5,985.00	\$5,985.00	\$11,550.00	\$11,550.00	\$5,800.00	\$5,800.00
3A	M-type Inlet - Western corner of S. Main St. & Blaine Ave.	EA	1	\$1,500.00	\$1,500.00	\$6,500.00	\$6,500.00	\$1,150.00	\$1,150.00	\$4,000.00	\$4,000.00	\$4,378.00	\$4,378.00	\$4,425.00	\$4,425.00	\$5,000.00	\$5,000.00	\$5,498.00	\$5,498.00	\$21,460.00	\$21,460.00	\$8,800.00	\$8,800.00
3B	City-type Inlet & Riser Section - Southern corner of S. Main St. & Blaine Ave.	EA	1	\$5,550.00	\$5,550.00	\$7,000.00	\$7,000.00	\$1,450.00	\$1,450.00	\$2,500.00	\$2,500.00	\$4,985.00	\$4,985.00	\$4,325.00	\$4,325.00	\$5,000.00	\$5,000.00	\$15,453.00	\$15,453.00	\$23,500.00	\$23,500.00	\$7,400.00	\$7,400.00
4	ERADICATE CROSSWALK ACROSS N. WAYNE AVE. AT JUNE DR.	EA	1	\$2,800.00	\$2,800.00	\$4,000.00	\$4,000.00	\$1,120.00	\$1,120.00	\$1,300.00	\$1,300.00	\$500.00	\$500.00	\$1,100.00	\$1,100.00	\$1,000.00	\$1,000.00	\$1,120.00	\$1,120.00	\$5,475.00	\$5,475.00	\$800.00	\$800.00
5	MAINTENANCE AND PROTECTION OF TRAFFIC DURING CONSTRUCTION	EA	1	\$4,800.00	\$4,800.00	\$1,000.00	\$1,000.00	\$4,400.00	\$4,400.00	\$7,500.00	\$7,500.00	\$3,500.00	\$3,500.00	\$10,000.00	\$10,000.00	\$2,000.00	\$2,000.00	\$1,400.00	\$1,400.00	\$6,500.00	\$6,500.00	\$10,400.00	\$10,400.00
6	BALANCE OF WORK	LS	1	\$1,550.00	\$1,550.00	\$500.00	\$500.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$3,500.00	\$3,500.00	\$5,000.00	\$5,000.00	\$3,400.00	\$3,400.00	\$7,600.00	\$7,600.00	\$0.00	\$0.00	\$21,600.00	\$21,600.00
				Total	\$46,500.00	Total	\$47,840.00	Total	\$54,560.00	Total	\$55,700.00	Total	\$55,977.00	Total	\$62,690.00	Total	\$85,000.00	Total	\$83,256.00	Total	\$110,920.00	Total	\$117,400.00

8. NEW BUSINESS / DISCUSSION ITEMS:
**C. Ordinance No. 539 Authorizing Nonelectoral
Debt & Pro Forma**

ORDINANCE NO. ____
OF THE BOROUGH COUNCIL
OF THE BOROUGH OF HATFIELD,
MONTGOMERY COUNTY, PENNSYLVANIA

AN ORDINANCE THAT AUTHORIZES THE INCURRENCE OF NONELECTORAL, GENERAL OBLIGATION DEBT BY THE BOROUGH OF HATFIELD, MONTGOMERY COUNTY, PENNSYLVANIA (THE "PARTICIPANT") PURSUANT TO THE ISSUANCE OF THE GENERAL OBLIGATION NOTES, 2021 SERIES (COLLECTIVELY, THE "PARTICIPANT NOTE") IN THE AGGREGATE PRINCIPAL AMOUNT OF \$1,955,000 AND APPROVES CERTAIN CAPITAL PROJECTS; APPROVES THE NEGOTIATED SALE OF THE PARTICIPANT NOTE TO THE DELAWARE VALLEY REGIONAL FINANCE AUTHORITY; APPROVES THE SUBSTANTIAL FORMS OF THE LOAN DOCUMENTS AND AUTHORIZES EXECUTION AND DELIVERY OF ALL NECESSARY DOCUMENTS; STATES THE AMORTIZATION SCHEDULE AND MAXIMUM ANNUAL DEBT SERVICE PAYMENTS; AUTHORIZES AND AWARDS A TRANSACTION UNDER A QUALIFIED INTEREST RATE MANAGEMENT AGREEMENT AND AUTHORIZES AND DIRECTS A FILING TO THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT; PLEDGES THE FULL FAITH, CREDIT, AND TAXING POWER OF THE PARTICIPANT FOR THE TIMELY REPAYMENT OF THE PARTICIPANT NOTE, INCLUDING THE PERIODIC PAYMENTS DUE UNDER THE QUALIFIED INTEREST RATE MANAGEMENT AGREEMENT; COVENANTS TO PAY ANY TERMINATION CHARGES; CREATES A SINKING FUND AND APPOINTS A SINKING FUND DEPOSITORY; AUTHORIZES THE APPLICATION TO THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR APPROVAL OF THE ISSUANCE OF THE PARTICIPANT NOTE; AUTHORIZES ADVERTISEMENT OF ENACTMENT; AND REPEALS INCONSISTENT ORDINANCES.

WHEREAS, the Borough Council of the Borough of Hatfield (the "Participant") has reviewed its capital improvement program (the "CIP") and determined to undertake certain capital projects (collectively, the "CIP Projects"); and

WHEREAS, the Participant has obtained preliminary cost estimates of the CIP Projects from persons qualified by experience; and

WHEREAS, the incurrence of nonelectoral debt by the issuance of the General Obligation Notes, 2021 Series (collectively, the “Participant Note”) is necessary to fund the CIP Projects; and

WHEREAS, certain capital projects (collectively, the “2021 Project”), consisting of, but not limited to: (i) the Lincoln Avenue Bridge Replacement, (ii) the Orchard Lane Sanitary Sewer Replacement, (iii) the installation of crosswalks, (iv) the acquisition of vehicles, (v) other miscellaneous projects, and (vi) the payment of the costs of issuance of the Participant Note, will benefit the health and welfare of the residents of the Borough of Hatfield; and

WHEREAS, the Participant expects to receive grants to reimburse portions of the costs of the Lincoln Avenue Bridge Replacement, Orchard Lane Sanitary Sewer Replacement, and the installation of crosswalks; and

WHEREAS, the Participant expects to use the reimbursements to redeem portions of the Participant Note; and

WHEREAS, the 2021 Project shall be for the benefit and use of the general public, and no private party shall have any special legal entitlement to the beneficial use of the 2021 Project, through a lease, management contract, or any other arrangement that would result in a private business use under the *Internal Revenue Code of 1986*, as amended; and

WHEREAS, the proposed increase of nonelectoral debt from the issuance of the Participant Note, together with the nonelectoral and lease rental debt presently outstanding, will not cause the constitutional or statutory debt limitations of the Participant to be exceeded; and

WHEREAS, the Delaware Valley Regional Finance Authority (“DelVal”), a public authority within the meaning of the *Local Government Unit Debt Act*, 53 Pa. C.S.A. §8001, *et seq* (the “*Debt Act*”), has from time to time issued Local Government Revenue Bonds (the “DelVal Bonds”), to provide funds for loans to local government units and municipal authorities (the “Loan Program”); and

WHEREAS, from time to time, DelVal has entered into interest rate swap agreements related to the DelVal Bonds (collectively, the “DelVal Swap Agreement”) in order to provide a more cost-effective Loan Program and to allow participants in the Loan Program to manage interest rate risk more efficiently; and

WHEREAS, Calhoun Baker Inc. (the “Municipal Advisor”) is an “Independent Financial Advisor”, as such term is defined in the *Debt Act*, to DelVal, and the Municipal Advisor has prepared an “Interest Rate Management Plan” (the “Plan”), as such term is defined in the *Debt Act*, and an Interest Rate Swap Management Policy (the “Swap Policy”) that have been adopted by the Board of Directors of DelVal; and

WHEREAS, DelVal established minimum rating criteria for any counterparty to the DelVal Swap Agreement of long term, senior, unsecured debt ratings in the “AA-” or “Aa3” category or higher, or ratings equal to or higher than any active counterparty, by a Nationally Recognized Statistical Rating Organization registered with the Securities and Exchange Commission, and the Board of Directors of DelVal found that the award of transactions under the DelVal Swap Agreement by negotiation in private sales were in the best financial interests of DelVal and the participants in the Loan Program, and the Municipal Advisor concluded that the financial terms and conditions of the DelVal Swap Agreement were fair and reasonable as of the dates of award; and

WHEREAS, the Participant wishes to utilize the DelVal Loan Program by issuing the Participant Note to DelVal; and

WHEREAS, under the terms of the Loan Agreement with DelVal, interest payments on the Participant Note (the “Loan Interest”) will equal the amounts allocable to the Participant Note for interest on the DelVal Bonds, periodic scheduled payments on the DelVal Swap Agreement, and other costs and liquidity requirements incurred by DelVal to administer the Loan Program; and

WHEREAS, under the terms of the Loan Agreement with DelVal, the principal amount outstanding of the Participant Note (the “Loan Principal”) will equal the notional amount of the DelVal Swap Agreement related to the Participant Note; and

WHEREAS, the Borough Council intends to (i) designate the Loan Agreement and the allocable portion of the DelVal Swap Agreement as a Qualified Interest Rate Management Agreement related to the Participant Note, (ii) approve the Plan as the Interest Rate Management Plan required by the *Debt Act*, and (iii) adopt the Swap Policy.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HATFIELD, MONTGOMERY COUNTY, PENNSYLVANIA, AND IT IS HEREBY ORDAINED AND ENACTED BY THE AUTHORITY OF SAID BOROUGH COUNCIL THAT:

SECTION 1. APPROVAL OF THE 2021 PROJECT AND AUTHORIZATION TO ISSUE THE PARTICIPANT NOTE

The Borough Council hereby authorizes and approves the 2021 Project. Pursuant to §8142(a)(2) of the *Debt Act*, the twenty-seven-year estimated weighted average useful life of the 2021 Project exceeds the twenty-year term of the Participant Note. The principal of the Participant Note shall be amortized to provide level or declining annual debt service, pursuant to §8142(b)(1) of the *Debt Act*. The amortization of the principal amounts of the Participant Note shall begin within two years of the date of issue in accordance with §8142(c) of the *Debt Act*. The Borough Council hereby authorizes and directs the incurrence of nonelectoral, general obligation debt in the aggregate principal amount of ONE MILLION NINE HUNDRED FIFTY-FIVE THOUSAND DOLLARS (\$1,955,000) by the issuance of the Participant Note.

SECTION 2. APPROVAL OF THE LOAN COMMITMENT

The Borough Council, after due deliberation and investigation, hereby determines that a private sale by negotiation of the Participant Note to DelVal is in the best financial interests of the Participant. The Borough Council hereby accepts the Loan Commitment from DelVal, attached hereto, to purchase the Participant Note at an aggregate price of \$1,955,000 from the proceeds of the DelVal Bonds. The Participant shall be responsible for paying DelVal's costs of origination in an amount not to exceed \$9,775, as directed by DelVal's Program Administrator upon the issuance of the Participant Note. The Participant Note shall be purchased by DelVal on or about March 1, 2021, or in such installments and/or at such other times as the President or Vice-President of the Borough Council and DelVal's Program Administrator shall determine.

SECTION 3. APPROVAL OF THE FORMS OF THE LOAN DOCUMENTS AND AUTHORIZATION TO EXECUTE AND DELIVER ALL NECESSARY DOCUMENTS

The substantial forms of the Loan Agreement and Participant Note (collectively, the "Loan Documents") attached to the Loan Commitment are hereby approved. The Mayor, President or Vice-President of the Borough Council and the Secretary of the Borough Council (collectively,

the “Authorized Officers”) are hereby authorized and directed to execute and deliver the Loan Documents, in the substantial forms attached to the Loan Commitment, but with such alterations, deletions and additions as the Authorized Officers may approve (such approval to be conclusively established by the execution of the Loan Documents by the Authorized Officers). The Authorized Officers also are hereby authorized and directed (i) to execute and deliver such other certificates, instruments, and agreements (including those required by any institution issuing a financial guaranty insurance policy, municipal bond insurance policy, letter of credit, or similar instrument related to the DelVal Bonds or the Participant Note) and (ii) to take all actions that may be necessary or beneficial to issue the Participant Note.

SECTION 4. AMORTIZATION SCHEDULE AND MAXIMUM ANNUAL DEBT SERVICE PAYMENTS

The indebtedness of the Participant Note shall be nonelectoral debt and a general obligation of the Participant and shall be evidenced by one or more Promissory Notes (The form is attached hereto as Exhibit A.) in the aggregate par amount of ONE MILLION NINE HUNDRED FIFTY-FIVE THOUSAND DOLLARS (\$1,955,000). The Participant Note shall bear interest (the “Loan Rate”) at the rate specified in the Loan Agreement and the Participant Note, the substantial forms of which are attached to the Loan Commitment. The Participant Note shall be subject to optional redemption by the Participant as set forth in the Participant Note and the Loan Agreement. The amortization schedule of the Loan Principal and the maximum Loan Interest payments under the Participant Note, based upon the maximum Loan Rate of 15%, are shown below:

**General Obligation Notes, 2021 Series
Principal Amortization Schedule and
Maximum Annual Debt Service Payments**

<i>Bond Year</i> <u>Ending</u>	<i>Principal Amount</i>			<i>Maximum</i>	<i>Maximum</i>	<i>Maximum</i>
	<u>2021 A Notes</u>	<u>2021 B Notes</u>	<u>Total (1)</u>	<u>Interest</u> <u>Rate</u>	<u>Interest</u> <u>Payment (2)</u>	<u>Annual</u> <u>Debt Service</u>
25-Mar-22	\$ 23,000.00	\$ -	\$ 23,000.00	15%	\$ 288,362.50	\$ 311,362.50
25-Mar-23	23,000.00	66,000.00	89,000.00	15%	289,800.00	378,800.00
25-Mar-24	24,000.00	67,000.00	91,000.00	15%	276,450.00	367,450.00
25-Mar-25	24,000.00	68,000.00	92,000.00	15%	262,800.00	354,800.00
25-Mar-26	24,000.00	69,000.00	93,000.00	15%	249,000.00	342,000.00
25-Mar-27	25,000.00	70,000.00	95,000.00	15%	235,050.00	330,050.00
25-Mar-28	25,000.00	71,000.00	96,000.00	15%	220,800.00	316,800.00
25-Mar-29	25,000.00	72,000.00	97,000.00	15%	206,400.00	303,400.00
25-Mar-30	26,000.00	73,000.00	99,000.00	15%	191,850.00	290,850.00
25-Mar-31	26,000.00	74,000.00	100,000.00	15%	177,000.00	277,000.00
25-Mar-32	26,000.00	75,000.00	101,000.00	15%	162,000.00	263,000.00
25-Mar-33	27,000.00	76,000.00	103,000.00	15%	146,850.00	249,850.00
25-Mar-34	27,000.00	77,000.00	104,000.00	15%	131,400.00	235,400.00
25-Mar-35	27,000.00	78,000.00	105,000.00	15%	115,800.00	220,800.00
25-Mar-36	28,000.00	79,000.00	107,000.00	15%	100,050.00	207,050.00
25-Mar-37	28,000.00	81,000.00	109,000.00	15%	84,000.00	193,000.00
25-Mar-38	29,000.00	82,000.00	111,000.00	15%	67,650.00	178,650.00
25-Mar-39	29,000.00	83,000.00	112,000.00	15%	51,000.00	163,000.00
25-Mar-40	29,000.00	84,000.00	113,000.00	15%	34,200.00	147,200.00
25-Mar-41	30,000.00	85,000.00	115,000.00	15%	17,250.00	132,250.00
Total	\$ 525,000.00	\$ 1,430,000.00	\$ 1,955,000.00		\$ 3,307,712.50	\$ 5,262,712.50

- (1) Principal is payable annually, commencing on: 25-Mar-22
Principal is amortized to provide level or declining annual debt service.
- (2) Interest is payable monthly on the 25th, commencing: 25-Apr-21
Interest is calculated for the period beginning on: 1-Apr-21

SECTION 5. AUTHORIZATION AND AWARD OF A QUALIFIED INTEREST RATE MANAGEMENT AGREEMENT

The Participant is incurring indebtedness under the *Debt Act* that will be issued to DelVal, a public authority, and the Participant, by execution of the Loan Agreement, will become obligated for a notional amount of the DelVal Swap Agreement equal to the outstanding principal amount of the Participant Note. The Borough Council hereby accepts and adopts the Plan as the Interest Rate Management Plan fulfilling the requirements of §8281(b)(2) of the *Debt Act*. The Borough Council hereby adopts the Swap Policy, accepts and ratifies the minimum criteria used by DelVal to select the counterparties of the DelVal Swap Agreement, and accepts and ratifies the award of the DelVal Swap Agreement in a private sale by negotiation. The Borough Council hereby authorizes and awards the Loan Agreement and the portion of the DelVal Swap Agreement

allocable to the Participant Note as the Qualified Interest Rate Management Agreement with respect to the Participant Note, pursuant to §8281(a)(2) of the *Debt Act*. The Borough Council hereby authorizes and directs the filing, to the Department of Community and Economic Development (“DCED”) within fifteen days of enactment, of a certified copy of this Ordinance and the following documents, in accordance with §8284(a)(1) of the *Debt Act*:

- 1) Form of the Loan Agreement (the Qualified Interest Rate Management Agreement pursuant to §8281(b)(1) of the *Debt Act*) and the form of the confirmation related to the Participant Note,
- 2) The Interest Rate Management Plan pursuant to §8281(b)(2) of the *Debt Act*, and
- 3) The finding of the Municipal Advisor that the financial terms and conditions of the DelVal Swap Agreement were fair and reasonable as of the date of the award by DelVal, pursuant to §8281(e)(5) of the *Debt Act*.

SECTION 6. PLEDGE OF THE FULL FAITH, CREDIT, AND TAXING POWER

The Participant hereby covenants to:

- 1) Include all payments of Loan Interest and Loan Principal payable under the Loan Agreement and the Participant Note in the budget of the fiscal year in which such amounts are due and payable,
- 2) Appropriate such amounts from its taxes and other general revenues, and
- 3) Pay, or cause to be paid, punctually and duly, such amounts that are due and payable under the Participant Note and the Loan Agreement on the dates, at the places, and in the manner stated in the Participant Note and the Loan Agreement.

For such budgeting, appropriation, and payment, the Participant irrevocably pledges its full faith, credit, and taxing power. As provided by the *Debt Act*, this covenant shall be specifically enforceable.

SECTION 7. OBLIGATIONS OF THE PARTICIPANT RELATED TO THE QUALIFIED INTEREST RATE MANAGEMENT AGREEMENT

The Participant’s obligations related to the Qualified Interest Rate Management Agreement are set forth in the Loan Agreement. In accordance with §8281 of the *Debt Act*:

- 1) The Participant pledges its full faith, credit, and taxing power to make any periodic scheduled payments due and payable under the DelVal Swap Agreement related to the Participant Note and Loan Agreement (the “Periodic Payments”). The Participant covenants to (a) include all Periodic Payments in the budget of the fiscal year in which such amounts are due and payable, (b) appropriate such amounts from its taxes and other general revenues, and (c) pay, or cause to be paid, punctually and duly, such amounts that are due and payable on the dates, at the places, and in the manner stated in the Participant Note and the Loan Agreement. As provided by the *Debt Act*, this covenant shall be specifically enforceable.
- 2) The notional amount of the DelVal Swap Agreement related to the Participant Note is equal to the outstanding principal amount of the Participant Note, initially \$1,955,000.
- 3) The Participant’s obligations under the DelVal Swap Agreement end when the Participant repays or prepays the amounts outstanding under the Participant Note and the Loan Agreement. The scheduled term of the Participant’s obligations related to the DelVal Swap Agreement ends on March 25, 2041.
- 4) The Participant pledges to budget, appropriate, and pay any termination payment due and payable under the DelVal Swap Agreement related to the Participant Note and Loan Agreement (the “Termination Charge”). The Participant covenants to (a) include any Termination Charge in the budget of the fiscal year in which such amounts are due and payable, (b) appropriate such amounts from its taxes and other general revenues, and (c) pay, or cause to be paid, punctually and duly, such amounts that are due and payable on the dates, at the places, and in the manner stated in the Participant Note and the Loan Agreement. The Participant’s obligations to make Periodic Payments are senior to any obligation for a Termination Charge.
- 5) The maximum annual Periodic Payments, not including any Termination Charge, shall not exceed the maximum annual debt service payments authorized for the Participant Note. The maximum Loan Rate under the Loan Agreement and the maximum floating rate payable under the DelVal Swap Agreement is 15%.

SECTION 8. APPOINTMENT OF SINKING FUND DEPOSITORY AND CREATION OF SINKING FUND

Pursuant to §8221 of the *Debt Act*, the Borough Council hereby appoints Wells Fargo Bank, N.A. (the “Bank”), or its successors or assigns, as the Sinking Fund Depository for the Participant Note, and the Borough Council hereby irrevocably creates and establishes a sinking fund (the “Sinking Fund”) to be used exclusively for the repayment of the Participant Note. The Participant shall deposit into the Sinking Fund sufficient amounts for debt service payments on the Participant Note no later than the date upon which such payments shall become due. The Bank shall maintain a separate account for the Sinking Fund until the Participant Note is paid in full. The Bank shall, as and when said payments are due, without further action by the Participant, withdraw available monies in the Sinking Fund and apply said monies to payment of Loan Interest on and Loan Principal of the Participant Note. The Borough Council hereby authorizes and directs the Authorized Officers to contract with the Bank, by the execution of the Loan Agreement, to serve as the Sinking Fund Depository and paying agent for the Participant Note.

SECTION 9. AUTHORIZATION TO SUBMIT STATEMENTS TO THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

The Borough Council hereby authorizes and directs the Authorized Officers to prepare and submit an application for approval of the incurrence of the nonelectoral, general obligation debt evidenced by the Participant Note to DCED, including the proceedings that authorize issuance, the debt statement, and any other documents required by the *Debt Act* or DCED.

SECTION 10. LEGAL ADVERTISEMENTS

The Borough Council hereby ratifies and directs the advertisement of a summary of this Ordinance as finally enacted, as required by the *Debt Act*, in *The Reporter*, a newspaper of general circulation in the Borough of Hatfield, within fifteen (15) days following the date of final enactment.

SECTION 11. CONFLICTING ORDINANCES

All Ordinances or parts of Ordinances not in accord with this Ordinance are hereby repealed insofar as they conflict herewith.

IN WITNESS WHEREOF, we, the undersigned Authorized Officers, have hereunto set our signatures and affixed hereto the Seal of the BOROUGH OF HATFIELD, Montgomery County, Pennsylvania.

Dated: February 17, 2021

JOHN H. WEIERMAN
President, Borough Council

ROBERT L. KALER III
Mayor

[Seal]

ATTEST:

MICHAEL J. DEFINIS
Secretary, Borough Council

Exhibit A

Form of the Participant Note

Borough of Hatfield
General Obligation Notes, 2021 Series
Sources and Uses of Funds

<u>Sources of Funds</u>	<u>Amount</u>
General Obligation Notes, 2021 A Series	\$ 525,000.00
General Obligation Notes, 2021 B Series	<u>1,430,000.00</u>
Total sources of funds	<u>\$ 1,955,000.00</u>

<u>Uses of Funds</u>	
Capital improvement program	
Lincoln Avenue Bridge Replacement	\$ 1,255,000.00
Orchard Lane Sanitary Sewer Replacement	383,000.00
Crosswalk installation	220,000.00
Miscellaneous projects	10,500.00
Vehicle purchase	<u>65,000.00</u>
Total projects	<u>1,933,500.00</u>
Costs of Issuance	
DelVal origination costs	9,775.00
Insurance	6,187.66
DCED application fee	111.09
Miscellaneous	<u>5,426.25</u>
Subtotal	<u>21,500.00</u>
Total uses of funds	<u>\$ 1,955,000.00</u>

Delaware Valley Regional Finance Authority
Calhoun Baker Inc., Program Administrator
January 28, 2021

Borough of Hatfield
General Obligation Notes, 2021 A Series
Estimated Debt Service Payments

<u>Bond</u> <u>Year</u> <u>Ending</u>	<u>Principal</u> <u>Amount (1)</u>	<u>Interest</u> <u>Rate (2)</u>	<u>Interest</u> <u>Payment (3)</u>	<u>Total</u> <u>Payment</u>
25-Mar-22	\$ 23,000.00	1.427%	\$ 7,366.86	\$ 30,366.86
25-Mar-23	23,000.00	1.427%	7,163.52	30,163.52
25-Mar-24	24,000.00	1.427%	6,835.32	30,835.32
25-Mar-25	24,000.00	1.427%	6,492.84	30,492.84
25-Mar-26	24,000.00	1.427%	6,150.36	30,150.36
25-Mar-27	25,000.00	1.427%	5,807.88	30,807.88
25-Mar-28	25,000.00	1.427%	5,451.12	30,451.12
25-Mar-29	25,000.00	1.427%	5,094.36	30,094.36
25-Mar-30	26,000.00	1.427%	4,737.60	30,737.60
25-Mar-31	26,000.00	1.427%	4,366.68	30,366.68
25-Mar-32	26,000.00	1.427%	3,995.64	29,995.64
25-Mar-33	27,000.00	1.427%	3,624.60	30,624.60
25-Mar-34	27,000.00	1.427%	3,239.28	30,239.28
25-Mar-35	27,000.00	1.427%	2,853.96	29,853.96
25-Mar-36	28,000.00	1.427%	2,468.76	30,468.76
25-Mar-37	28,000.00	1.427%	2,069.16	30,069.16
25-Mar-38	29,000.00	1.427%	1,669.56	30,669.56
25-Mar-39	29,000.00	1.427%	1,255.80	30,255.80
25-Mar-40	29,000.00	1.427%	841.92	29,841.92
25-Mar-41	<u>30,000.00</u>	1.427%	<u>428.16</u>	<u>30,428.16</u>
Total	<u>\$ 525,000.00</u>		<u>\$ 81,913.38</u>	<u>\$ 606,913.38</u>

- (1) Principal is payable annually, commencing on: 25-Mar-22
- (2) Fixed rate terminates on: 25-Mar-41 Option date: ***
Rate assumes spread for the DelVal administrative expenses and net payments on debt service and interest rate swap agreements equals 0.40%.
- (3) Interest is payable monthly, commencing on: 25-Apr-21
Interest accrues from: 1-Apr-21

Delaware Valley Regional Finance Authority
Calhoun Baker Inc., Program Administrator
January 28, 2021

Borough of Hatfield
General Obligation Notes, 2021 B Series
Estimated Debt Service Payments

<i>Bond Year Ending</i>	<i>Principal Amount (1)</i>	<i>Interest Rate (2)</i>	<i>Interest Payment (3)</i>	<i>Total Payment</i>
25-Mar-22	\$ -	1.000%	\$ 14,061.70	\$ 14,061.70
25-Mar-23	66,000.00	1.250%	15,193.77	81,193.77
25-Mar-24	67,000.00	1.500%	17,902.47	84,902.47
25-Mar-25	68,000.00	1.750%	20,265.63	88,265.63
25-Mar-26	69,000.00	2.000%	22,275.60	91,275.60
25-Mar-27	70,000.00	2.000%	23,199.96	93,199.96
25-Mar-28	71,000.00	2.000%	21,800.04	92,800.04
25-Mar-29	72,000.00	2.000%	20,379.96	92,379.96
25-Mar-30	73,000.00	2.000%	18,939.96	91,939.96
25-Mar-31	74,000.00	2.000%	17,480.04	91,480.04
25-Mar-32	75,000.00	2.000%	15,999.96	90,999.96
25-Mar-33	76,000.00	2.000%	14,499.96	90,499.96
25-Mar-34	77,000.00	2.000%	12,980.04	89,980.04
25-Mar-35	78,000.00	2.000%	11,439.96	89,439.96
25-Mar-36	79,000.00	2.000%	9,879.96	88,879.96
25-Mar-37	81,000.00	2.000%	8,300.04	89,300.04
25-Mar-38	82,000.00	2.000%	6,680.04	88,680.04
25-Mar-39	83,000.00	2.000%	5,040.00	88,040.00
25-Mar-40	84,000.00	2.000%	3,380.04	87,380.04
25-Mar-41	<u>85,000.00</u>	2.000%	<u>1,700.04</u>	<u>86,700.04</u>
Total	<u>\$ 1,430,000.00</u>		<u>\$ 281,399.17</u>	<u>\$ 1,711,399.17</u>

- (1) Principal is payable annually, commencing on: 25-Mar-23
- (2) Rate assumes spread for the DelVal administrative expenses and net payments on debt service and interest rate swap agreements equals 0.70%.
- (3) Interest is payable monthly, commencing on: 25-Apr-21
Interest accrues from: 1-Apr-21

9. OLD BUSINESS:

A. 2021 Roadway Resurfacing Bid Advertisement & Schedule

INVITATION TO BID
NOTICE TO CONTRACTORS FOR CONTRACT NO.: HAT 21-02

Online sealed bids for the 2021 Roadway Resurfacing Project in Hatfield Borough, Montgomery County, PA will be received by Hatfield Borough via PennBid™ until 2:00 PM local time, March 4, 2021. The bids will be publicly opened and read aloud at the Hatfield Borough Office, 401 South Main Street, Hatfield, PA 19440 at 2:00 PM local time, March 4, 2021.

The project includes the milling and overlaying of various roadways within Hatfield Borough, including associated road striping. Project also includes full depth repair of select alley entrances including excavation, stone base along with base and wearing courses.

The contract Documents and solicitation details are available at no cost at PennBid™ — <https://pennbid.procurement.com>.

Each document shall be accompanied by a certified check or bank draft, payable to the order of the Borough of Hatfield, negotiable U.S. Government Bonds (at par value), or a satisfactory Bid Bond executed by the Bidder and an acceptable surety, in an amount equal to ten percent (10%) of the total bid amount. Bids shall remain open for a period of 90 days from the date of Bid opening unless award is delayed by a required approval from a governmental agency, the sale of bonds, or the award of a grant or grants, in which event the Bids shall remain open for a period of 120 days from the date of Bid opening. Bids may not be withdrawn during this period. All Bidders must bid on all items listed on the Bid Form. The successful Bidder shall be required to furnish satisfactory Performance and Payment Bonds in the amount of 100% of the Contract Price and a Maintenance Bond in the amount equal to fifteen (15%) of the Contract amount thereafter required on the specified Bond Forms included in the Contract Documents and Waiver of Lien. The successful Bidder shall substantially complete the project within 60 calendar days of receipt of Notice to Proceed and shall be ready for final payment within 90 days of receipt of Notice to Proceed.

This contract is subject to the following: the Federal Occupational Safety and Health Act of 1970 (OSHA) conditions; the Pennsylvania Act 229 of 2002; the Pennsylvania One Call Act, also known as the Underground Utility Line Protection Law, Act 287 of 1974, as amended; the Pennsylvania Human Relations Act 222 Conditions; and the non-discrimination in Employment/Contract Compliance Regulations Conditions.

Attention is called to the fact that not less than the minimum salaries and wages set forth in the Contract Documents must be paid on this project, and that the Contractor must ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

Hatfield Borough reserves the right to reduce the scope of this project based upon the availability of funding. The Borough also reserves the right to accept or reject any or all Bids. The Borough also reserves the right, in its sole discretion, to waive bid defects which is deemed most favorable to the Owner, at the time and under the circumstances stipulated.

A Mandatory Pre-Bid meeting will be held on February 18, 2021 at 10:00 AM at the Hatfield Borough Office, 401 South Main Street, Hatfield, PA 19440. The meeting will also be available via Zoom. Login information will be available on PennBid.

Michael J. DeFinis,
Hatfield Borough Manager
215-855-0781

2021 Hatfield Borough ADA Curb Ramps and Roadway Resurfacing Projects
Tentative Schedules
11/16/20

ADA Curb Ramps (Contract No. HAT 21-01)				Notes	Roadway Resurfacing (Contract No. HAT 21-02)				Notes
	Milestone	Date	Days (from)			Milestone	Date	Days (from)	
(1)	HOP Received	3/13/20							
	HOP Expires	3/13/21	(Need to Extend)						
(2)	Authorization to Bid	12/16/20	Wed.		Council Mtg.				
(3)	Advertise for Bidding	12/17/20	Thurs. 1	(2)					
	Pre-bid Meeting	1/7/21	Thurs. 21	(3)					
(4)	Bid Open	1/21/21	Thurs. 35	(3)					
(5)	Contract Award	2/3/21	Wed. 13	(4)	Council Mtg.	(A) Authorization to Bid	2/3/21	Wed.	
(6)	Issue Notice of Award	2/4/21	Thurs. 1	(5)		(B) Advertise for Bidding	2/4/21	Thurs. 1	(A)
						Pre-bid Meeting	2/18/21	Thurs. 14	(B)
(7)	Effective Date (NtP)	3/4/21	Fri. 28	(6)		(C) Bid Open	3/4/21	Thurs. 28	(B)
	Substantial Completion	5/3/21	Thurs. 60	(7)		(D) Contract Award	5/19/21	Wed. 76	(C) Council Mtg.
						(E) Issue Notice of Award	5/20/21	Thurs. 1	(D)
(8)	Ready for Final Payment	6/2/21	Thurs. 90	(7)		(F) Effective Date (NtP)	6/18/21	Fri. 29	(E)
						Substantial Completion	8/17/21	Tues. 60	(F)
						Ready for Final Payment	9/16/21	Thurs. 90	(F)
						Approx. Paving Deadline	10/30/21		

* Events in red have not yet occurred

**10. REPORTS AND CORRESPONDENCE:
Monthly Investment Report**

**HATFIELD BOROUGH
CASH ACCOUNTS
December 31, 2020**

OPERATING ACCOUNT	<u>BANK BALANCE</u>	<u>AMOUNT</u>
01 - GENERAL		
Bank Balance	\$160,950.17	
O/S CHECKS		(\$134,523.39)
DIT		159.70
		<u>(\$134,363.69)</u>
07- ELECTRIC		
Bank Balance	\$274,777.12	
O/S CHECKS		(\$3,099.23)
DIT		\$116,226.50
		<u>\$113,127.27</u>
08 - SEWER		
Bank Balance	\$145,058.10	
O/S CHECKS		\$0.00
DIT		\$15,156.45
		<u>\$15,156.45</u>
	\$580,785.39	\$15,156.45
Bank Balance		\$580,785.39
Book Balance		\$574,705.42
18 - CAPITAL PROJECTS SINKING		
		\$70,881.20
35 - HIGHWAY AID		
		\$271,558.35
HARLEYSVILLE SAVINGS BANK		
Priority Business Savings		\$502,106.92
TOTAL OF ACCOUNTS		
		\$1,419,251.89
ESSA		
Checking account		\$50,832.97
KEY PRIVATE INVESTMENTS		
1131 CAPITAL RESERVE MANAGED		\$497,893.44
1132 SEWER CAPITAL RESERVE MANAGED		888,873.35
1133 SEWER MANAGED		548,351.65
1134 ELECTRIC FUND MANAGED		872,948.46
		<u>\$2,808,066.90</u>
TOTAL OF TD BANK, HSB, ESSA & KEY PRIVATE BANK INVESTMENTS		
		\$4,278,151.76

**Hatfield Borough Total Income & Disbursements
YEAR 2020**

	<u>Gain/(Loss)</u>	<u>Income</u>	<u>Disbursements</u>	<u>Fees</u>	<u>Total Disbursements</u>	<u>Difference Income/Disbursements</u>
Capital Reserve	\$7,669.30	\$10,231.48	(\$8,623.91)	(\$2,911.85)	(\$11,535.76)	(\$1,304.28)
Sewer Capital Reserve	1,125.28	13,750.64	(13,450.62)	(4,972.57)	(18,423.19)	(\$4,672.55)
Sewer Managed	1,560.77	10,293.50	(10,293.50)	(3,182.57)	(13,476.07)	(\$3,182.57)
Electric	96,768.27	20,679.83	(20,979.83)	(4,626.88)	(25,606.71)	(\$4,926.88)
Total	\$107,123.62	\$54,955.45	(\$53,347.86)	(\$15,693.87)	(\$69,041.73)	(\$14,086.28)

HATFIELD BOROUGH CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2020

2019	Capital Reserve	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$490,224.14							
January	\$491,598.31	\$1,374.17	0.28%	\$1,054.27	(\$838.76)	(\$215.51)	(\$1,054.27)	\$0.00
February	\$495,290.10	\$3,691.79	0.75%	\$1,006.95	(\$791.09)	(\$215.86)	(\$1,006.95)	\$0.00
March	\$501,716.93	\$6,426.83	1.30%	\$1,003.53	(\$786.48)	(\$217.05)	(\$1,003.53)	\$0.00
April	\$503,528.27	\$1,811.34	0.36%	\$1,117.95	(\$898.71)	(\$219.24)	(\$1,117.95)	\$0.00
May	\$503,055.20	(\$473.07)	-0.09%	\$933.74	(\$713.82)	(\$219.92)	(\$933.74)	\$0.00
June	\$501,367.83	(\$1,687.37)	-0.34%	\$877.78	(\$358.18)	(\$519.60)	(\$877.78)	\$0.00
July	\$499,976.56	(\$1,391.27)	-0.28%	\$777.38	(\$558.73)	(\$218.65)	(\$777.38)	\$0.00
August	\$499,293.83	(\$682.73)	-0.14%	\$610.53	(\$828.53)	(\$218.00)	(\$1,046.53)	(\$436.00)
September	\$498,167.02	(\$1,126.81)	-0.23%	\$617.60	(\$835.36)	(\$217.76)	(\$1,053.12)	(\$435.52)
October	\$497,256.97	(\$910.05)	-0.18%	\$740.28	(\$523.10)	(\$217.18)	(\$740.28)	\$0.00
November	\$496,793.77	(\$463.20)	-0.09%	\$631.10	(\$414.40)	(\$216.70)	(\$631.10)	\$0.00
December	\$497,893.44	\$1,099.67	0.22%	\$860.37	(\$1,076.75)	(\$216.38)	(\$1,293.13)	(\$432.76)
		\$7,669.30		\$10,231.48	(\$8,623.91)	(\$2,911.85)	(\$11,535.76)	(\$1,304.28)

HATFIELD BOROUGH SEWER CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2020

2019	Sewer Capital	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$887,748.07							
January	\$881,394.48	(\$6,353.59)	-0.72%	\$1,352.15	(\$1,352.19)	(\$390.27)	(\$1,742.46)	(\$390.31)
February	\$890,505.10	\$9,110.62	1.03%	\$3,257.61	(\$3,257.61)	(\$390.06)	(\$3,647.67)	(\$390.06)
March	\$894,606.60	\$4,101.50	0.46%	\$1,266.07	(\$1,266.07)	(\$390.24)	(\$1,656.31)	(\$390.24)
April	\$895,468.16	\$861.56	0.10%	\$1,033.88	(\$1,033.88)	(\$390.93)	(\$1,424.81)	(\$390.93)
May	\$894,757.93	(\$710.23)	-0.08%	\$754.51	(\$754.51)	(\$391.11)	(\$1,145.62)	(\$391.11)
June	\$893,134.72	(\$1,623.21)	-0.18%	\$973.86	(\$673.80)	(\$690.59)	(\$1,364.39)	(\$390.53)
July	\$891,775.07	(\$1,359.65)	-0.15%	\$598.31	(\$598.31)	(\$389.52)	(\$987.83)	(\$389.52)
August	\$891,086.62	(\$688.45)	-0.08%	\$2,435.14	(\$2,435.14)	(\$388.83)	(\$2,823.97)	(\$388.83)
September	\$890,060.49	(\$1,026.13)	-0.12%	\$484.63	(\$484.63)	(\$388.63)	(\$873.26)	(\$388.63)
October	\$889,017.71	(\$1,042.78)	-0.12%	\$475.73	(\$475.73)	(\$388.04)	(\$863.77)	(\$388.04)
November	\$888,329.90	(\$687.81)	-0.08%	\$481.41	(\$481.41)	(\$387.43)	(\$868.84)	(\$387.43)
December	\$888,873.35	\$543.45	0.06%	\$637.34	(\$637.34)	(\$386.92)	(\$1,024.26)	(\$386.92)
		\$1,125.28	\$0.00	\$13,750.64	(\$13,450.62)	(\$4,972.57)	(\$18,423.19)	(\$4,672.55)

HATFIELD BOROUGH SEWER INVESTMENT ACCOUNT SUMMARY

YEAR 2020

2019	Sewer Managed	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$546,790.88							
January	\$541,996.89	(\$4,793.99)	-0.88%	\$855.49	(\$855.49)	(\$240.38)	(\$1,095.87)	(\$240.38)
February	\$549,062.42	\$7,065.53	1.30%	\$2,514.37	(2,514.37)	(240.31)	(\$2,754.68)	(\$240.31)
March	\$552,315.66	\$3,253.24	0.59%	\$805.17	(805.17)	(240.62)	(\$1,045.79)	(\$240.62)
April	\$553,045.80	\$730.14	0.13%	\$695.11	(695.11)	(241.36)	(\$936.47)	(\$241.36)
May	\$552,556.17	(\$489.63)	-0.09%	\$553.19	(553.19)	(241.55)	(794.74)	(\$241.55)
June	\$551,292.20	(\$1,263.97)	-0.23%	\$803.59	(803.59)	(541.20)	(1,344.79)	(\$541.20)
July	\$550,296.49	(\$995.71)	-0.18%	\$446.78	(446.78)	(240.43)	(687.21)	(\$240.43)
August	\$549,825.38	(\$471.11)	-0.09%	\$2,047.50	(2,047.50)	(239.94)	(2,287.44)	(\$239.94)
September	\$549,090.09	(\$735.29)	-0.13%	\$360.20	(360.20)	(239.79)	(599.99)	(\$239.79)
October	\$548,340.24	(\$749.85)	-0.14%	\$358.56	(358.56)	(239.39)	(597.95)	(\$239.39)
November	\$547,869.45	(\$470.79)	-0.09%	\$364.81	(364.81)	(238.97)	(603.78)	(\$238.97)
December	\$548,351.65	\$482.20	0.09%	\$488.73	(488.73)	(238.63)	(727.36)	(\$238.63)
TOTALS		\$1,560.77	0.30%	\$10,293.50	(10,293.50)	(3,182.57)	(13,476.07)	(3,182.57)

HATFIELD BOROUGH ELECTRIC INVESTMENT ACCOUNT SUMMARY

YEAR 2020

2019	Electric	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$776,180.19							
January	\$785,763.84	\$9,583.65	1.23%	\$1,281.00	(\$1,281.00)	(\$341.23)	(\$1,622.23)	(\$341.23)
February	\$798,099.05	\$12,335.21	1.57%	\$5,395.41	(\$5,395.41)	(\$345.02)	(\$5,740.43)	(\$345.02)
March	\$813,668.73	\$15,569.68	1.95%	\$1,242.41	(\$1,242.41)	(\$349.75)	(\$1,592.16)	(\$349.75)
April	\$815,403.03	\$1,734.30	0.21%	\$1,335.98	(\$1,335.98)	(\$355.55)	(\$1,691.53)	(\$355.55)
May	\$822,778.82	\$7,375.79	0.90%	\$1,115.22	(\$1,115.22)	(\$356.14)	(\$1,471.36)	(\$356.14)
June	\$837,112.66	\$14,333.84	1.74%	\$1,044.65	(\$1,344.65)	(\$659.17)	(\$2,003.82)	(\$959.17)
July	\$843,369.26	\$6,256.60	0.75%	\$926.66	(\$926.66)	(\$365.08)	(\$1,291.74)	(\$365.08)
August	\$842,495.99	-\$873.27	-0.10%	\$4,889.82	(\$4,889.82)	(\$367.72)	(\$5,257.54)	(\$367.72)
September	\$849,315.63	\$6,819.64	0.81%	\$744.38	(\$744.38)	(\$367.44)	(\$1,111.82)	(\$367.44)
October	\$856,094.64	\$6,779.01	0.80%	\$879.71	(\$879.71)	(\$370.27)	(\$1,249.98)	(\$370.27)
November	\$863,489.34	\$7,394.70	0.86%	\$773.49	(\$773.49)	(\$373.08)	(\$1,146.57)	(\$373.08)
December	\$872,948.46	\$9,459.12	1.10%	\$1,051.10	(\$1,051.10)	(\$376.43)	(\$1,427.53)	(\$376.43)
TOTALS		\$96,768.27		\$20,679.83	(\$20,979.83)	(\$4,626.88)	(\$25,606.71)	(\$4,926.88)

**10. REPORTS AND CORRESPONDENCE:
Monthly EIT / LST Report**

HATFIELD BOROUGH
Berkheimer Comparative
2016-2021 Earned Income Tax

Month	2021	2020	2019	2018	2017	2016		Month	2021	2020	2019	2018	2017	2016
January	897.63	1,605.42	973.81	1,305.76	245.81	528.59		July		744.95	2,462.73	1,973.92	518.12	240.80
	1,174.92	868.35	815.69	592.07	1,782.61	170.66				1,223.01	2,481.10	644.89	1,456.59	1,335.70
	1,119.74	998.92	914.12	1,125.14	651.26	8,215.66				634.31	805.36	1,323.77	1,559.70	547.70
	516.76	2,805.81	722.35	1,090.52	2,653.00	574.78				2,200.77	1,689.60	604.96	1,296.24	1,742.18
	2,033.58	1,700.01	1,293.40	2,436.46	1,433.06	910.62				1,050.49	886.99	3,058.34	1,579.16	1,974.92
	637.60	1,175.67	1,251.89	1,968.25	1,385.23	1,668.09				1,067.68	678.38	1,488.77	1,178.56	525.78
		1,753.74	702.34			1,473.82				2,380.30	1,251.28		1,487.87	908.94
			1164.51			674.23				2,707.21			3,171.78	
			3245.28							2,733.27				
										620.75				
										1,381.49				
Month Total	6,380.23	10,907.92	11,083.39	8,518.20	8,150.97	14,216.45		Month Total	-	16,744.23	10,255.44	9,094.65	12,248.02	7,276.02
YTD Total	6,380.23	10,907.92	11,083.39	8,518.20	8,150.97	14,216.45		YTD Total	6,380.23	230,792.09	231,307.96	224,674.16	228,040.81	221,807.58
February		2,618.99	5,353.21	761.04	2,254.27	4,882.74								
		1,154.47	10,607.93	1,935.45	2,844.99	961.08		August		4,689.38	5,185.15	800.24	2,078.40	2,562.10
		6,737.26	4,967.27	961.90	3,275.29	1,051.14				3,713.54	715.54	2,944.87	1,605.57	3,167.18
		2,195.49	9,525.63	2,202.98	2,830.90	2,653.72				943.13	1,004.48	1,593.23	2,585.83	1,177.61
		1,739.30	7,476.14	4,089.83	595.93	5,616.54				2,366.86	2,024.31	2,452.77	5,237.07	3,581.97
		6,758.94	4,242.59	5,829.73	5,070.53	3,069.47				3,342.63	3,236.05	2,983.92	9,656.89	3,386.05
		5,019.71	5,744.09	5,627.93	3,367.39	1,378.25				4,374.60	2,802.73	1,721.57	4,782.38	2,483.71
		8,048.59	5,982.69	2,705.79	5,727.74	8,085.15				4,402.94	9,448.79	3,287.03	4,088.36	3,022.34
		5,962.24	4,466.18	5,767.75	8,219.66	4,484.88				9,414.71	4,396.99	3,918.13	4,160.35	5,013.51
		626.35	3,705.99	4,625.01	6,321.31	4,339.42				6,009.96	2,023.85	7,931.75	4,036.30	2,499.64
		3,399.64	3,383.48	3,007.26	2,469.57	9,011.87				3,748.13	1,227.10	5,778.05	1,765.43	2,850.52
		2,867.27	5,083.00	5,548.80	2,853.17	3,798.70				4,924.28	4,730.84	4,209.91	3,428.67	6,262.09
		6,582.96	2,401.37	2,356.02	6,521.76	5,373.60				5,107.35	9,964.78	5,835.90	4,526.17	3,857.32
		5,083.15	1,406.49	2,329.15	2,376.46	4,282.33				6,633.39	12,334.88	3,485.34	5,462.31	3,700.75
		12,700.19		2,302.49	5,301.07	1,728.95				6,603.46	4,071.89	5,736.19	2,297.85	2,990.03
		4,639.66		5,741.68	3,650.83	3,624.48				8,446.28	4,674.67	5,294.07	3,535.73	4,215.60
				2,938.40	3,211.46	2,406.05				2,726.28	3,347.94	10,119.90	2,517.07	1,940.89
				7,832.19							5,911.40	6,949.50	2,496.35	11,632.20
											2,123.39	1,829.36	3,282.11	7995.78
Month Total	-	76,134.21	74,346.06	66,553.40	66,892.33	66,748.37		Month Total	-	77,446.92	79,224.78	76,871.73	67,542.84	72,339.29
YTD Total	6,380.23	87,042.13	85,429.45	75,071.60	75,043.30	80,964.82		YTD Total	6,380.23	308,239.01	310,532.74	301,545.89	295,583.65	294,146.87
March		495.61	1,100.74	4,889.69	4,397.45	1,279.30		September		772.18	466.77	188.66	2,713.87	333.82
		712.45	338.84	470.52	1,198.08	2,321.43				5,186.01	2,067.30	870.99	1,383.60	948.83
		4,732.80	949.19	2,662.29	963.81	4,512.33				4,827.34	3,894.70	5,016.64	999.58	2,362.82
		4,074.50	9,631.68	3,309.44	647.44	4,556.89				2,168.47	2,679.82	5,218.07	969.65	3,976.62
		2,324.82	5,753.80	3,267.60	738.96	1,018.48				712.23	4,281.46	4,416.91	4,254.94	2,810.01
		1,067.87	1,558.27	7,571.44	2,025.84	2,532.11				2,332.14	2,529.21	853.66	2,092.45	3,822.27
		2,413.31	603.40	1,082.75	3,644.41	6,534.95						887.17	2,736.15	1,082.48
		1,989.90		573.60	3,886.47	4,663.73							1,904.52	801.18
		788.00		595.31	4,517.33	1,633.49							1,968.33	628.21
		2,306.85		1,347.03	915.06									
				768.52	606.13									
								Month Total	-	15,998.37	15,919.26	17,452.10	19,023.09	16,766.24
Month Total	-	20,906.11	19,935.92	26,538.19	23,540.98	29,052.71		YTD Total	6,380.23	324,237.38	326,452.00	318,997.99	314,606.74	310,913.11

HATFIELD BOROUGH
 Berkeheimer Comparative
 2016-2021 Earned Income Tax

(Report as of 1/28/2021)

Month	2021	2020	2019	2018	2017	2016	Month	2021	2020	2019	2018	2017	2016
YTD Total	6,380.23	107,948.24	105,365.37	101,609.79	98,584.28	110,017.53	October		609.87	2,348.14	904.13	329.69	814.67
April		1,027.46	1,031.04	1,338.50	558.79	1,576.21			1,738.74	261.22	1,298.78	1,184.44	1,054.31
		723.41	1,847.21	912.30	632.62	417.07			759.95	523.41	507.60	533.14	1,139.46
		740.23	722.22	512.40	1,002.59	652.09			2,555.52	1,716.83	2,112.50	863.47	1,382.48
		2,858.30	2,373.57	537.87	1,897.36	1,188.02			1,133.62	2,523.08	501.20	620.96	1,597.93
		1,355.13	933.47	2,859.64	1,764.81	1,425.36					1,083.69	1,301.82	
		4,655.27	594.25	3,930.29	3,981.60	1,575.98					2,521.28	832.93	
			1,000.01		2,064.33	1,278.54						2,120.74	
			1,372.78		1,416.28	2,768.92							
			4,087.56		2,344.64	2,290.22							
					566.28								
Month Total	-	11,359.80	13,962.11	10,091.00	16,229.30	13,172.41							
YTD Total	6,380.23	119,308.04	119,327.48	111,700.79	114,813.58	123,189.94	Month Total	-	6,797.70	7,372.68	8,929.18	7,787.19	5,988.85
May		1,911.19	2,763.50	2,063.67	2,005.43	4,574.28	YTD Total	6,380.23	331,035.08	333,824.68	327,927.17	322,393.93	316,901.96
		2,579.52	7,579.38	2,437.85	2,109.65	2,483.32	November		2,777.41	1,569.44	4,903.59	1,768.92	2,683.60
		2,859.13	1,763.69	4,620.35	2,423.11	1,459.11			1,732.81	2,268.14	1,625.24	1,737.62	926.95
		2,845.53	2,027.48	1,778.76	1,382.77	2,706.50			874.72	818.68	3,145.82	2,667.23	2,778.25
		5,645.72	4,147.01	3,357.84	5,056.97	1,439.89			4,203.85	2,397.84	3,656.73	3,281.28	3,238.46
		18,479.47	7,949.59	1,226.35	729.16	3,770.33			6,702.32	4,520.15	4,768.69	6,268.07	1,572.46
		7,738.65	8,653.93	3,876.62	3,937.87	1,569.61			7,316.81	3,334.51	7,437.73	2,217.37	3,504.41
		3,788.42	4,299.39	1,262.14	1,727.57	2,092.87			4,442.98	3,381.56	10,469.84	3,185.12	10,133.08
		2,642.49	3,555.35	5,090.04	3,435.49	7,796.83			10,961.95	2,643.88	9,624.91	3,675.75	5,069.26
		8,941.10	6,754.05	5,949.56	4,578.07	6,880.50			4,260.51	7,852.77	5,206.41	10,095.62	2,559.24
		7,561.21	12,334.81	7,191.94	5,156.64	4,514.09			9,768.05	4,072.46	3,705.72	12,228.45	4,002.08
		2,400.69	5,969.28	8,073.18	5,319.41	5,050.36			4,132.62	10,653.14	3,977.15	4,714.78	2,638.23
		5,726.76	4,123.29	8,706.53	2,826.37	1,255.91			2,736.33	2,409.28	3,144.20	4,704.94	7,220.13
			11,393.38	1,883.10	3,340.12	5,578.07			2,172.42	6,616.07	5,863.74	1,858.50	5,667.15
				3,029.22	6,176.53	5,641.51			7,410.22	4,281.24	2,708.89	3,594.22	3,300.95
				2,291.71	1,914.90	5,823.56			5,745.19	3,932.62	2,800.94	3,091.83	4,316.80
				4,593.12	6,182.51					10,793.56	1,395.09	1,862.68	3,580.94
				4,876.07	4,548.79					2,496.96			4,035.07
					13,473.36								
					5,197.01								
Month Total	-	73,119.88	83,314.13	72,308.05	81,521.73	62,636.74							
YTD Total	6,380.23	192,427.92	202,641.61	184,008.84	196,335.31	185,826.68	Month Total	-	75,238.19	74,042.30	74,434.69	66,952.38	67,227.06
June		3,220.50	2,713.22	10,891.42	502.71	10,260.55	YTD Total	6,380.23	406,273.27	407,866.98	402,361.86	389,346.31	384,129.02
		577.58	1,216.36	2,456.00	626.15	254.64	December		410.13	2,714.23	3,352.11	2,451.21	3,064.60
		590.96	3,154.10	943.66	910.73	940.09			1,005.12	4,944.30	1,486.54	1,810.39	4,439.20
		3,746.29	3,972.34	1,977.77	614.98	560.25			2,575.16	3,451.39	3,390.81	803.03	1,238.79
		4,143.04	3,190.49	5,675.44	5,826.90	917.01			6,791.38	3,114.23	4,611.90	801.02	2,025.46
		3,179.13	726.06	1,490.64	4,996.09	2,554.84			4,079.92	658.42	1,867.02	1,778.84	3,119.94
		2,157.65	3,438.34	2,388.63	3,421.25	3,136.46			3,129.30	1,843.41	2,310.93	3,516.86	4,231.90
		3,345.94		882.36	846.73	3,762.25			1,123.08			5,665.69	4,040.76
		658.85		4,864.75	1,711.94	2,914.28						2,105.04	2,755.54
						1,632.51						1,040.59	864.35
						1,772.00						179.14	545.08
													1,396.00
													245.81
Month Total	-	21,619.94	18,410.91	31,570.67	19,457.48	28,704.88	Month Total	-	19,114.09	16,725.98	17,019.31	20,151.81	27,967.43
YTD Total	6,380.23	214,047.86	221,052.52	215,579.51	215,792.79	214,531.56	Grand Total	6,380.23	425,387.36	424,592.96	419,381.17	409,498.12	412,096.45

HATFIELD BOROUGH
Berkheimer Comparative
2015 - 2021 LST TAX

(Report as of 1/28/2021)

Month	2021	2020	2019	2018	2017	2016	Month	2021	2020	2019	2018	2017	2016
January		168.99	33.72	15.58	56.20	148.40	July		27.49	524.30	259.31	76.64	
				508.63					593.29		727.57	607.02	
Month Total	0.00	168.99	33.72	524.21	56.20	148.40	Month Total	-	620.78	524.30	986.88	683.66	0.00
YTD Total	0.00	168.99	33.72	524.21	56.20	148.40	YTD Total	-	19,393.79	20,939.03	20,771.05	18,298.78	17,688.83
February		350.79	576.73	672.03	468.04	1,044.40	August		15.72	988.39	1,021.80	445.60	274.27
		900.92	748.10						1,073.14	681.02			
		500.10	995.27	1,668.98	1,330.23	630.70			6,412.04	1,285.27	700.94	1,127.18	613.28
		611.10	653.32	2,770.93	696.91	1,627.04			774.35	6,305.29	2,969.69	1,063.01	1,035.75
		1,042.25	2,319.88	2,590.00						567.04	2,500.79	2,549.94	1,524.19
		4,235.56	2,607.58	254.47							2,480.47	2,285.24	
												1,771.63	
Month Total	-	7,640.72	7,900.88	7,956.41	2,495.18	3,302.14	Month Total	-	8,275.25	9,827.01	9,673.69	9,242.60	3,447.49
YTD Total	0.00	7,809.71	7,934.60	8,480.62	2,551.38	3,450.54	YTD Total	0.00	27,669.04	30,766.04	30,444.74	27,541.38	21,136.32
March		1,676.03	2,341.35	763.13	1,261.86	673.44	September		463.51	315.28	376.14	214.19	727.81
			25.47	81.55	840.11	1,595.40						431.32	2,292.22
					2,619.22								
					1,419.36								
Month Total	-	1,676.03	2,366.82	844.68	6,140.55	2,268.84	Month Total	-	463.51	315.28	376.14	645.51	3,020.03
YTD Total	0.00	9,485.74	10,301.42	9,325.30	8,691.93	5,719.38	YTD Total	0.00	28,132.55	31,081.32	30,820.88	28,186.89	24,156.35
April		60.43	196.71	352.66	240.48	1,668.06	October		146.06	63.69	330.79		
			509.66	584.34	847.76	718.70			634.69		556.04		
						48.15			53.07				
						1,569.47							
Month Total	-	60.43	706.37	937.00	1,088.24	4,004.38	Month Total	-	833.82	63.69	886.83	0.00	0.00
YTD Total	0.00	9,546.17	11,007.79	10,262.30	9,780.17	9,723.76	YTD Total	0.00	28,966.37	31,145.01	31,707.71	28,186.89	24,156.35
May		402.30	905.86	1,173.10	51.09	983.07	November		1,607.87	964.30	1,036.52	1,038.18	254.14
		1,275.28	375.32	1,797.10	1,280.28	585.66			1,716.84	955.64	1,201.68	556.11	1,131.56
		521.37	752.26	2,818.16	1,661.39	534.44			4,065.74	4,150.70	2,863.12	1,048.94	516.09
		3,739.00	2,351.25	1,540.23	2,587.86	691.98			827.46	962.79	1,440.98	1,023.72	
		2,047.16	2,961.22	566.94						1,791.10		1,364.69	
		575.37	669.24							200.36		2,586.01	
		107.68	683.76									1,676.30	
Month Total	-	8,668.16	8,698.91	7,895.53	5,580.62	2,795.15	Month Total	-	8,217.91	9,024.89	6,542.30	9,293.95	1,901.79
YTD Total	0.00	18,214.33	19,706.70	18,157.83	15,360.79	12,518.91	YTD Total	0.00	37,184.28	40,169.90	38,250.01	37,480.84	26,058.14
June		558.68	77.62	1,626.34	1,529.82	909.01	December		13.76		474.53	97.30	1,207.51
			630.41		209.35	1,586.76							2,548.04
					515.16	1,726.76							1,486.84
						947.39							56.20
Month Total	-	558.68	708.03	1,626.34	2,254.33	5,169.92	Month Total	-	13.76	0.00	474.53	97.30	5,298.59
YTD Total	0.00	18,773.01	20,414.73	19,784.17	17,615.12	17,688.83	Grand Total	0.00	37,198.04	40,169.90	38,724.54	37,578.14	31,356.73

**10. REPORTS AND CORRESPONDENCE:
Police Department Report**

**The Hatfield Police Department's
monthly report to the
Council of the Borough of Hatfield**



January 29, 2021

Submitted by Lt. Jane E. Robertson

Hatfield Police Report for Borough Council

12/28/2020 through 1/27/2021



Sex offense investigation: On January 3, officers began an investigation into a reported sex offense in the borough involving a juvenile victim. After extensive investigation by the detective division and a forensic interview at Mission Kids, it was determined that the accusation was unfounded.



DUI: On January 1 at about 4:06 a.m., an officer conducting a stop sign selective enforcement at East Broad and Market streets observed a gray Ford F-150 traveling southbound on Market Street approaching the intersection at East Broad Street and then failing to stop for the stop sign. Upon initiating a traffic stop. The officer immediately detected the odor of the elements of an alcoholic beverage coming from inside the vehicle and during the conversation with the driver it was noted he also had slurred speech and red/blood shot eyes. Subsequent field sobriety tests showed signs of impairment and a PBT administered indicated a BAC of .115%. The driver was arrested, a blood sample was obtained and criminal charges are pending.

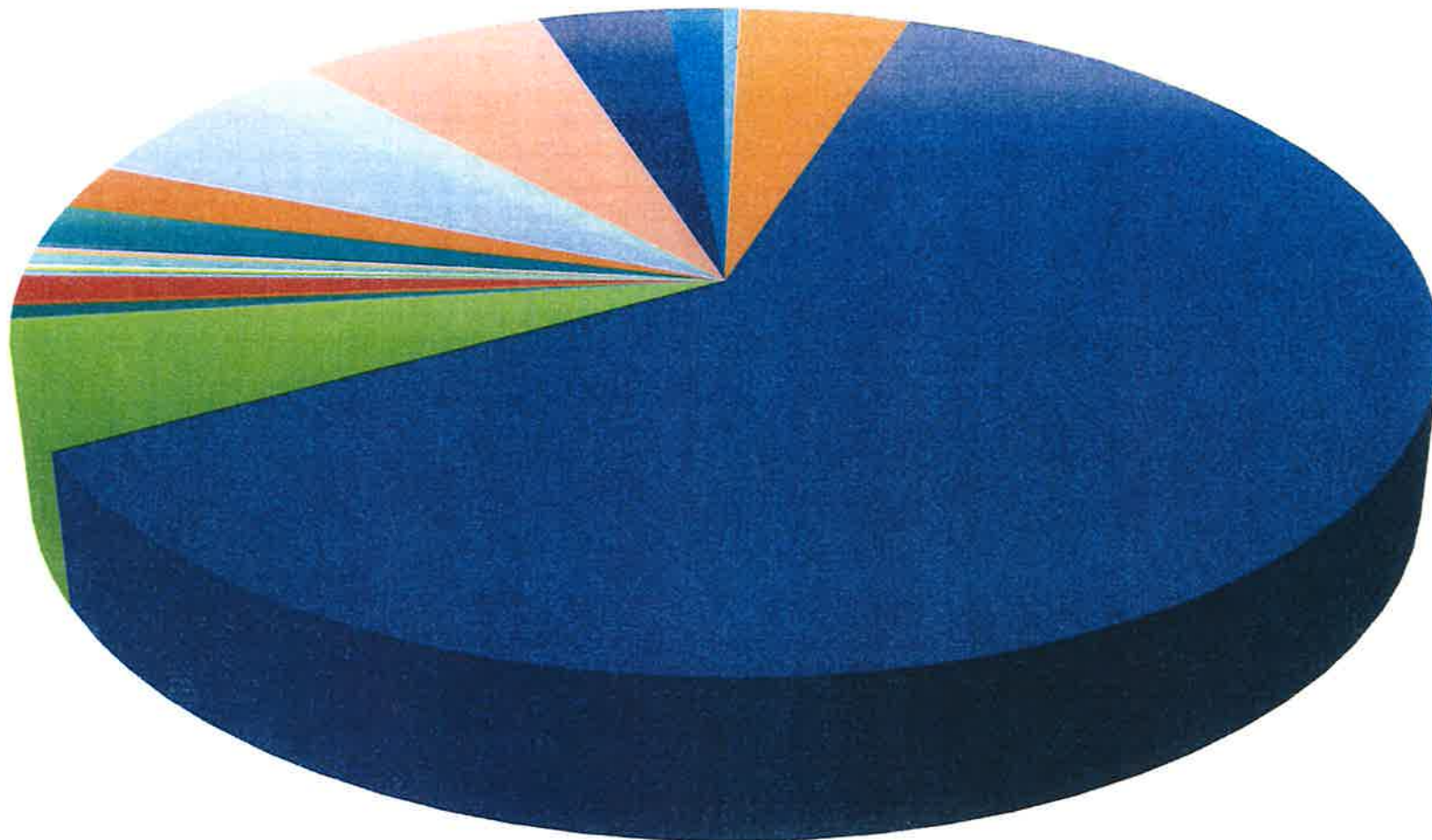


Public drunkenness: As a result of the arrest of the driver in the above incident, the female passenger, who was intoxicated, was given multiple opportunities to find a sober party to pick her up, but she refused to cooperate and began yelling and creating a disturbance. She was arrested for public drunkenness and taken to Lansdale PD for lodging.

Disturbance: On December 31 at about 11:50 a.m., officers were called to the laundromat on West Broad Street regarding a dispute over wearing a mask. The complainant advised he and another male, who was refusing to wear a mask, got into an argument regarding the issue. Officers advised that police would not enforce a mask requirement in a private business and that the complainant should contact management with his concerns.

Fraud: On January 21 at about 4 p.m., officers spoke with a West Vine Street resident who advised that she had received an automated call advising her that she was delinquent on her electric bill and payment was needed within 30 minutes or her electricity would be shut off. The resident called the borough directly to ensure this was not the case and it was determined this was an attempted fraud. The automated call appeared to be a generic scam call as it did not refer to the complainant by name and did not specify it was from borough electric.

December 28, 2020 through January 29, 2021 activity overview



■ Aggravated assault investigations - 0	■ Alcohol-related offenses - 2	■ Animal complaints - 0
■ Arson investigations - 0	■ Assist other agencies - 21	■ Borough ordinance violations - 0
■ Borough Patrol activity - 281	■ Burglary investigations - 0	■ Citations issued - 28
■ Crashes - 3	■ Criminal mischief complaints - 1	■ Domestic disturbance investigations - 6
■ Drug law violation investigations - 0	■ DUI arrests - 1	■ Fraud/forgery complaints - 1
■ General disturbance investigations - 3	■ Harassment/threats investigations - 1	■ Infrastructure - 0
■ Motor vehicle complaints - 1	■ Motor vehicle theft reports - 0	■ Murder investigations - 0
■ Parking enforcement - 9	■ Public assist calls - 10	■ Robbery investigations - 0
■ Selective enforcements - 22	■ Sex offense investigations - 1	■ Simple assault investigations - 0
■ Suspicious activity investigations - 10	■ Theft reports - 0	■ Traffic stops - 31
■ Traffic warnings - 16	■ Truck route enforcement - 7	

Traffic Enforcement Map
December 28, 2020 - January 27, 2021

● Single step ● Multiple steps



Harassment: On January 26 at about 12:45 a.m., officers responded to a West Broad Street residence for a report of a physical disturbance between two males at the residence. The male who answered the door was visibly intoxicated and advised he had gotten into a fight about paying rent and assisting with other “financial obligations” at the house. No signs of visible injury were noted to either party. After speaking with both parties, no criminal charges were filed and the parties agreed to separate for the night.

Disturbance: On January 14 at about 11:40 a.m., officers responded to West Broad Street for a woman yelling at passing cars. They located the woman and determined she was speaking loudly to herself. No further action was needed.

Disturbance: On January 19 at about 2:20 p.m., officers responded to the area of North Market Street for a report of pedestrian screaming obscenities as he walked along. Officers spoke to the male who advised he was very upset that he had gotten off at the wrong bus stop. He calmed down and no further action was needed.

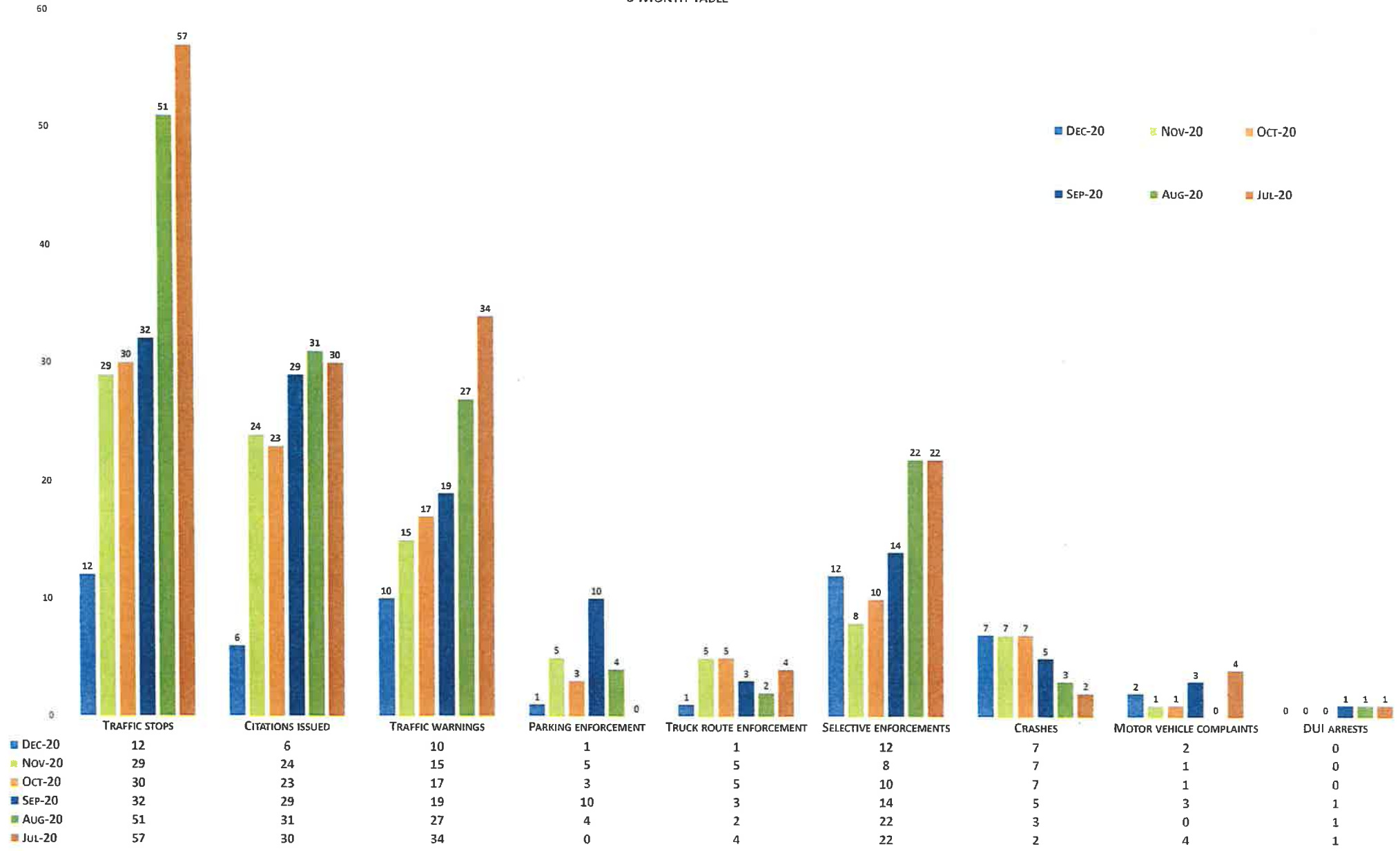
Disturbance: On January 7, officers responded to Penn Avenue for a report of a fight and a male with a gun. The area was checked but no fight was found. Officers attempted to call the complainant back but they did not answer at the number provided. Officers checked with residents in the area and no one had seen or heard any issue.

Activity in brief

Between 12/28/2020 and 1/27/2021

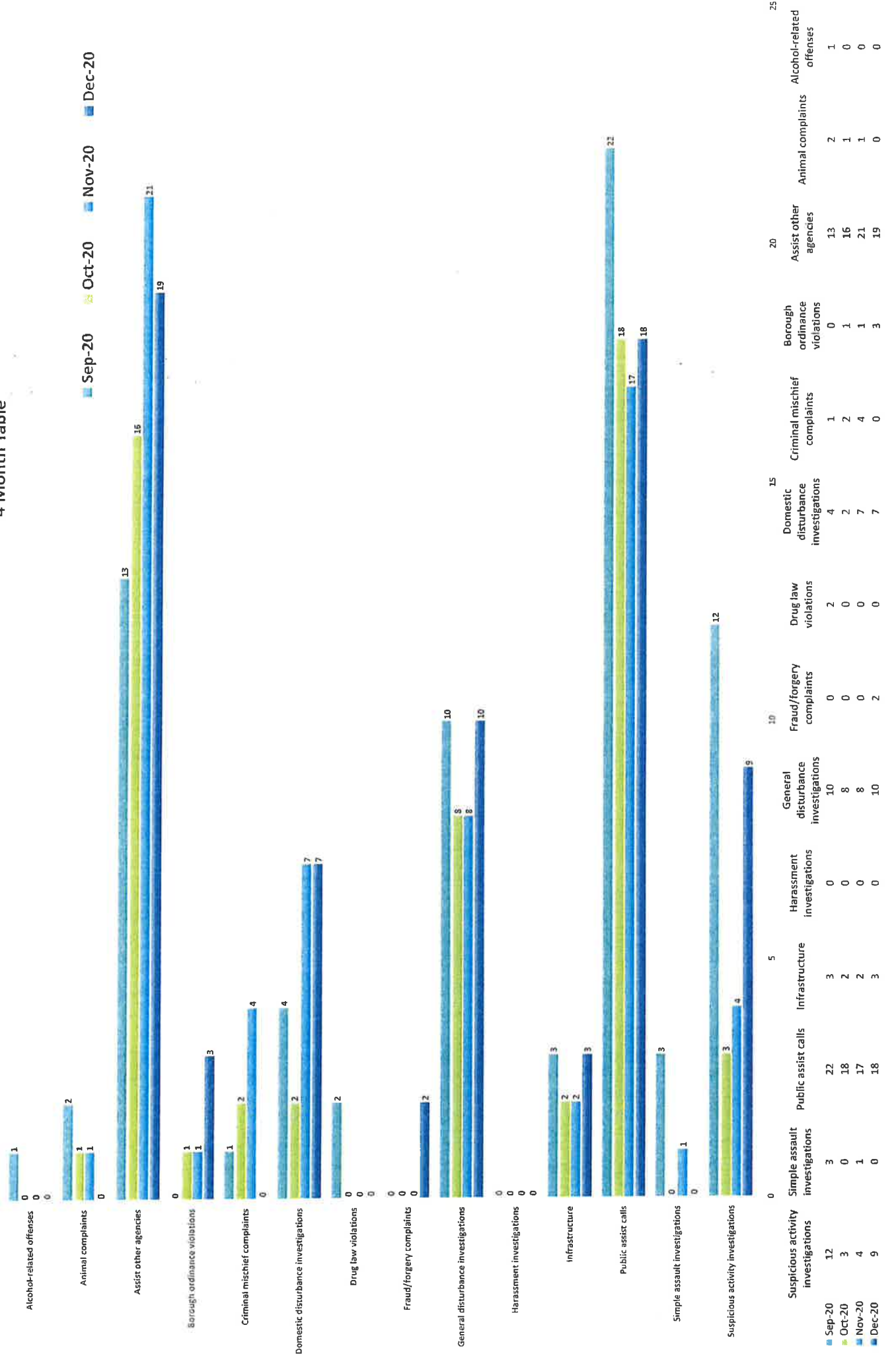
- 466 agency cases originated in Hatfield Borough
- 31 traffic stops were conducted
- 54 incidents were handled in the Borough’s core district
- 281 Borough patrols were conducted
- 22 selective enforcements were conducted
- 28 traffic citations were issued
- 16 traffic warnings were issued
- 3 crashes were investigated
- 18 building overnight checks (“NightEyes”) were completed

TRAFFIC ACTIVITY AND TRENDS
6 MONTH TABLE



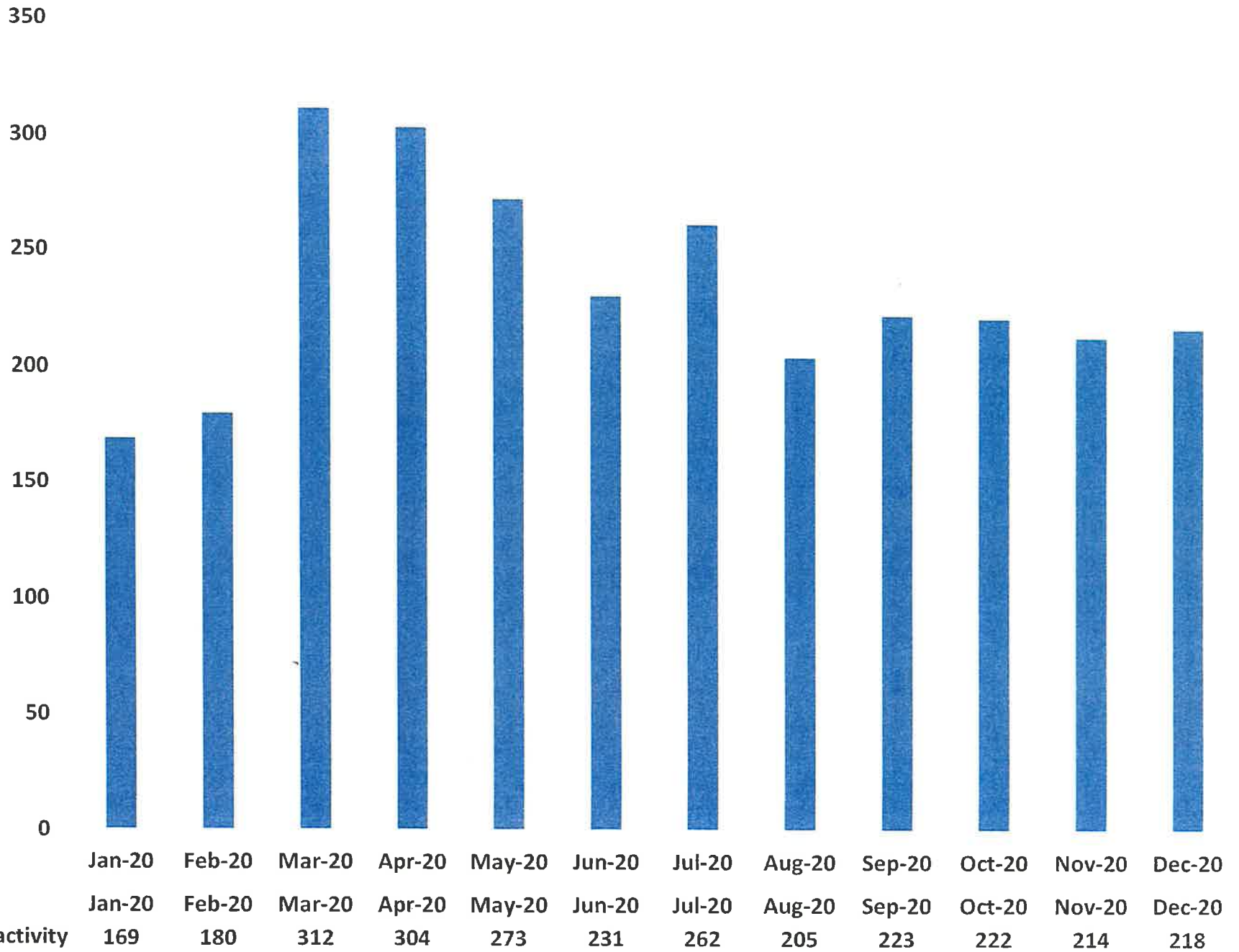
Call for Service Activities & Trends

4 Month Table



	25	20	15	10	5
Suspicious activity investigations	12	3	4	9	
Simple assault investigations	0	0	0	0	0
Public assist calls	22	18	17	18	
Infrastructure	3	2	2	3	
Harassment investigations	0	0	0	0	
General disturbance investigations	10	8	8	10	
Fraud/forgery complaints	0	0	0	2	
Drug law violations	2	0	0	0	
Domestic disturbance investigations	4	2	7	7	
Criminal mischief complaints	1	2	4	0	
Borough ordinance violations	0	1	1	3	
Assist other agencies	13	16	21	19	
Animal complaints	2	1	1	0	
Alcohol-related offenses	1	0	0	0	

Borough Patrol activity



**10. REPORTS AND CORRESPONDENCE:
Fire Department Report**

HATFIELD VOLUNTEER FIRE CO.

CALL SUMMARY Full Year 2020

quarter	calls	1st truck enroute	in-service hours	total personnel	personnel hours	average personnel	training hours
1	79	4.38	37	1,001	465	12.7	702
2	81	4.67	37	1,186	536	14.6	170
3	84	4.80	39	1,023	475	12.2	600
4	87	4.95	45	1,002	518	11.5	377
YTD	331	4.72	157	4,212	2,002	12.7	1,849
plus	32	YTD investigations					
Total calls = 363				Total days of service = 481			

MAJOR INCIDENTS (average 15.0 firefighters)

Sat 1/11-13:30 vehicle rescue (13)	Mon 9/28 10:21 carbon monoxide leak (7)
Fri 4/3-20:13 dryer fire (22)	Thurs 10/1 16:01 hazmat leak (8)
Tues 5/26 6:56 industrial fire (10)	Sun 10/4 11:27 appliance fire (16)
Wed 6/10 6:17 industrial fire (16)	Fri 10/23 00:56 heater fire (12)
Fri 6/12 15:33 vehicle rescue (15)	Mon 11/9 15:40 vehicle fire (13)
Tues 6/16 16:27 missing person search (18)	Mon 11/16 9:25 gas leak (8)
Fri 9/11 8:39 trash fire (10)	Fri 11/27 6:18 chimney fire (16)
Tues 9/15 14:16 industrial fire (12)	Mon 12/28 15:37 house fire (14)
Wed 9/16 16:15 lawn mower fire (15)	

RESPONSE MUNICIPALITY

Hatfield Borough	49
First Due Hatfield Twp	167
Colmar Hatfield Twp	64
Franconia	9
Hilltown	8
Lansdale	11
Lower Salford	3
Montgomery	5
Souderton	3
Towamencin	9
others	3
YTD	331

AID GIVEN OR RECEIVED

automatic aid given	104
automatic aid received	31
mutual aid given	13
mutual aid received	1
<u>none</u>	<u>182</u>
YTD	331

ENROUTE TIME

minutes	
1 or less	10
>1 to 2	12
>2 to 3	11
>3 to 4	32
>4 to 5	76
>5 to 6	99
>6 to 7	36
<u>>7</u>	<u>12</u>
YTD	288

VEHICLES RESPONDED

Engine 17-1	220
Engine 17	70
Squad 17	89
Ladder 17	131
Utility 17	10
Command 17	<u>117</u>
YTD	331

HATFIELD VOLUNTEER FIRE CO.

Attendance Form

Date _____ County Alarm # _____ HVFC Alarm # _____

Location _____ OIC _____

Tues./Wed./Special Practices Only: time start _____ time stop _____

Engine 17	Engine 17-1	Ladder 17	Squad 17	Utility 17
D _____	D _____	D _____	D _____	D _____
O _____	O _____	O _____	O _____	O _____
1 _____	1 _____	1 _____	1 _____	1 _____
2 _____	2 _____	2 _____	2 _____	2 _____
3 _____	3 _____	3 _____	3 _____	3 _____
4 _____	4 _____	4 _____	4 _____	4 _____
<u>Command 17</u>			5 _____	
D _____			6 _____	

- _____ Baldwin, James ASSOCIATE
- _____ Baskin, James
- _____ Bennett, Joseph PROBATIONARY
- _____ Borglum, Aaron
- _____ Borglum, Alex
- _____ Borglum, Nicholas
- _____ Boyce, Jeremy
- _____ Brownlee, Olivia JUNIOR
- _____ Carpenter, Alex JUNIOR Training
- _____ Coaxum, Sherrod
- _____ Coffey, Andrew ASSOCIATE
- _____ Detweiler, Jerry
- _____ Dierkes, Blake
- _____ Gnas, T.J.
- _____ Godshall, Steve
- _____ Gonzalez, Carlos JUNIOR Training
- _____ Greaser, Josh
- _____ Hoy, John
- _____ Johnson, Ryan
- _____ Johnson, Tyler
- _____ Kaler, Paul
- _____ Krause, Chuck
- _____ Krause, Josh CADET
- _____ Lersch, Andy
- _____ Lersch, Ken
- _____ Lowery, Aaron ASSOCIATE
- _____ McCann, Conor
- _____ McCann, Mike
- _____ McCann, Paul
- _____ Mignogna, Don
- _____ Miller, Scott
- _____ Mininger, Brandon
- _____ Mininger, Dean
- _____ Mohan, James ASSOCIATE

- _____ Moyer, Barry
- _____ O'Donnell, Terry
- _____ O'Hara, Allen ASSOCIATE
- _____ Owens, Jamiel
- _____ Polaneczky, Ed
- _____ Quintrell, Greg ASSOCIATE
- _____ Ramsey, Liam
- _____ Roberts, Richard
- _____ Robinson, Elijah
- _____ Seasholtz, Bill
- _____ Sherlock, Steve
- _____ Sovocool, Scott
- _____ Staley, Butch
- _____ Stevens, Dustin
- _____ Yannarell, Nick ASSOCIATE

_____ Zip Code

_____ FDID

_____ Incident Type

_____ Aid Given or Received

None
AA given
AA rec'd
MA given
MA rec'd

_____ Zone (55 Twp ex 12, 57 Boro)

_____ Property Use

_____ Response Mode: Lts & Sirens

_____ Primary action taken

_____ # of personnel attended

**10. REPORTS AND CORRESPONDENCE:
Public Works Department Report**

Fred Leister

Public Works Director/Report for January, 2021

Friday, January 1, 2021

- Closed for New Year's Day

Sunday, January 3, 2021

- Roads were salted

Monday, January 4, 2021

- Collected Christmas trees
- Collect trash from parks & buildings
- Cleaned inlets
- Cleaned bridges & crosspipes

Tuesday, January 5, 2021

- Derik off, personal day
- Cleaned inlet boxes
- Removed wooden bridge from under old trolley bridge in Centennial Park

Wednesday, January 6, 2021

- Collected Christmas trees
- Filled holes in roads with cold patch
- Picked up additional cold patch

Thursday, January 7, 2021

- Continued filling holes in roads with cold patch
- Removed net lights from bushes under Christmas tree
- Removed lights from Victorian poles

Friday, January 8, 2021

- Collected Christmas trees
- Marked PA One Calls
- Removed snowflakes and banners

Monday, January 11, 2021

- Collected trash from parks and buildings

- Collected Christmas trees
- Continued cleaning out inlet boxes

Tuesday, January 12, 2021

- Collected Christmas trees
- Continued cleaning inlet boxes
- Cut up fallen tree at Edgewood Open Space

Wednesday, January 13, 2021

- Collected Christmas trees
- Collected trash from parks and buildings
- Chipped branches from Scout Cabin

Thursday, January 14, 2021

- Collected Christmas trees
- Removed lights from Borough Christmas Tree
- Continued cleaning inlet boxes
- Ran the street sweeper

Friday, January 15, 2021

- Continued to run the street sweeper
- Started to trim street scape trees
- Read demand readings for office

Monday, January 18, 2021

- Collected trash from parks and buildings
- Read meters for office
- Continued trimming & chipping street scape trees

Tuesday, January 19, 2021

- Continued trimming & chipping street scape trees
- Fixed no truck sign on N. Main St

Wednesday, January 20, 2021

- Worked with Ed Young to
 - Fix street lights

- Run new house service
- Install test Demand Meters for AMI
- Dumped wood chips
- Continued trimming & chipping street scape trees

Thursday, January 21, 2021

- Continued trimming & chipping street scape trees
- Marked PA One Calls

Friday, January 22, 2021

- Cleaned up trash from Borough property
- Dumped debris from inlet boxes
- Continued trimming & chipping street scape trees

Monday, January 25, 2021

- Collected trash from parks and buildings
- Continued trimming & chipping street scape trees
- Loaded salt for possible storm

Tuesday, January 26, 2021

- Marked PA One calls
- Read meters for office
- Cleaned inlets

Wednesday, January 27, 2021

- Collected trash from parks & buildings
- Marked PA One Calls
- Continued trimming & chipping street scape trees

Thursday, January 28, 2021

- Finished trimming & chipping street scape trees
- Fred's retirement sendoff party
- Dumped wood chips

Friday, January 29, 2021

- Prepped for possible winter storm

Borough Council

From: Fred Leister

Subject: Work accomplished during the month of January, 2021

January, 2021

Parks Maintenance - Trash was collected at parks & buildings as needed. Cleaned up fallen branches in parks. Fallen tree was cut up and chipped at Edgewood Open Space.

Street Maintenance - Inlets were cleaned as needed. Marked out PA-1 calls. Inlet boxes were cleaned out according to MS4. Inlet box debris was hauled away and dumped. Street scape trees were trimmed and chipped. Roads were salted as needed.

Electrical Work - Meters were read as needed. Ed Young came in to fix/replace street lights and install test demand meters for the AMI system.

Equipment Maintenance - Greased & power washed equipment as needed.

Snow Storm 1-31-21 to 2-2-21

Sunday, January 31, 2021

- Ed Polaneczky was called in to start salting at 1:00PM
- Derik Stover and Steve Fickert came in to assist at 4:30PM
- James Baskin came in at 6:15PM
- Once all four members of the public works department arrived, we began to plow the roads
- We continued to plow as needed until 12 midnight
- We also continued to reload salt throughout the storm
 - o 57-4 – 3 ton
 - o 57-3 – 9 ton

Monday, February 1, 2021

- We continued to plow from 12 midnight till 3:00AM
- At 3:00AM everyone was sent home to get some rest. The snow had changed over to sleet and was not accumulating at a substantial rate.
- All four members of public works came back in at 7:00AM and worked until 12 midnight
- During this time, we had to replace a caster wheel assembly on the plow of 57-4. We had one in stock so there was very limited down time.
- We also continued to reload salt throughout the storm
 - o 57-4 – 9 ton
 - o 57-3 – 12 ton
- We also refueled trucks as needed
 - o 57-3 used 25.860 gallons of diesel

Tuesday, February 2, 2021

- We continued to plow from 12 midnight till 12 noon

- During this time, we also
 - Plowed the SEPTA lot on Market St
 - Plowed Centennial Park parking lot
 - Plowed Heritage Park parking lot
 - Plowed that Borough Administration building parking lot
 - Cleaned up the sidewalks around the Borough Administration building for the 12-noon opening time
 - Plowed the Hatfield History Museum
 - Cleaned the following alleys with the Backhoe
 - Delaware
 - Dunlap
 - Dawson
 - Reloaded on truck with salt incase there is a need for additional salt throughout town
 - 57-4 – 6 ton
- We also fueled trucked as needed.
 - 57-4 used 38.008 gallons of diesel
 - 57-2 used 24.002 gallons of diesel
 - The rest of the trucks will be refueled later in the week

**10. REPORTS AND CORRESPONDENCE:
Engineering Report**



Memorandum



Date: January 26, 2021

To: Mr. Michael J. DeFinis, Manager, Hatfield Borough

pc: Ms. Jaime Snyder, Hatfield Borough Assistant Manager
Mr. Steve Fickert, Public Works, Hatfield Borough
Ms. Kate Harper, Borough Solicitor
Hatfield Borough Council

From: Chad E. Camburn, P.E.

Subject: January 2021 Engineering Report
Bursich Project No. HAT-01/065075

The following is a highlighted list of recent activities for the Borough Council Meeting:

SUBDIVISION / LAND DEVELOPMENT / PERMITS:

- **43 Roosevelt Ave. Subdivision/Land Development:**
The project includes the subdivision of the property into four residential lots and development of twin units and underground stormwater management facility.

Our latest review letter was issued on January 15, 2021.
- **Edinburgh Square Subdivision (510 Koffel Road):**
The project includes the subdivision and development of the property into four residential lots.

The contractor began installing the stormwater management basin, and sanitary sewer laterals in W. Vine Street. The water service lines were installed without the Borough's knowledge, and will need to be relocated in order to install the remaining sewer laterals correctly. The construction work is currently on hold until the developer returns in March.
- **Bennett's Court (Prestige Building Partners Townhomes)**
The application proposes the construction of 18 townhouse units in three buildings taking access off a new cul-de-sac street.

Our latest review letter was issued on January 26, 2021.
- **308 W. Broad Street**
We performed a survey and prepared a pool exhibit plan for the potential relocation of an above-ground pool to meet zoning setback requirements.

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS

2129 E. High Street | Pottstown, PA 19464
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040
www.bursich.com

CAPITAL IMPROVEMENT PROJECTS:

- **2019 Roadway Resurfacing Project**

Additional work still needs to be done to improve stormwater drainage in a section of Bentwood Drive.

- **2021 ADA Curb Ramp Replacement Project**

The project includes replacing ramps at N. Wayne Ave. & June Dr., S. Main St. & Blaine Ave., and S. Main St. & Poplar St. The project also includes removing one existing ADA curb ramp along N. Wayne Ave. near its intersection with June Dr., eradicating one crosswalk, and installing two stormwater inlets.

Bids were opened on January 21, 2021. The apparent low bidder was Drumheller Construction Co. with a bid of \$46,500. We have contacted references, and the bidder's documents are currently under review by the Borough Solicitor.

- **2021 Roadway Resurfacing Project**

The project includes milling and overlaying North Wayne Ave., South Wayne Ave., and Blaine Ave.

Draft bid documents were sent to the Borough for review on January 15, 2021. Advertising is scheduled for February 4, with bids to be opened on March 4.

GRANTS:

- **Pa Small Water and Sewer (Commonwealth Financing Authority)**

An application was submitted for a project to replace approximately 1,422 LF of defective sanitary sewer in North Main Street. The estimated project cost is \$497,772 with a grant request of \$423,106 and a Borough match of \$74,666.

No Change from Previous Report - A grant for \$423,106 was awarded to the Borough at the CFA's special meeting on August 17, 2020. The scope of work for this project is incorporated into a larger project that received an H2O PA grant.

- **H2O PA Program (Commonwealth Financing Authority)**

An application was submitted for a project to replace the entire storm sewer system in West and East Broad Street and North Main Street, 280 LF of deteriorated 30"x52" CMP through private properties, and the entire sanitary sewer system in North Main Street. This project incorporates the scope of work funded under the Pa Small Water and Sewer grant. The estimated project cost is \$1.64M.

A grant for \$670,227 was awarded to the Borough at the CFA's special meeting on August 17, 2020. Along with the Pa Small Water and Sewer grant, the combined grant funding for this project is \$1.09M. The Borough's cost is estimated to be approximately \$550k.

A PennDOT Highway Occupancy Permit (HOP) will be required for the work within Broad Street. A PaDEP permit may be required for the pipe replacement work within the private property. Work on the permit application(s) and bid package can begin once the grant agreement is finalized. In order for the project to be completed prior to PennDOT's paving season deadline in 2022, we recommend design work begin by May 2021.

- **Community Development Block Grant (CDBG) (Montgomery County)**
The project includes the replacement of the sanitary sewer in Orchard Lane. Replacement of the sewers in Forest Way will also be incorporated into the contract. The Orchard Lane scope received a \$200,000 CDBG grant.

The signed agreement was sent to the County for their signatures, and we are currently awaiting the County's approval to begin work on the project.

SANITARY SEWER:

- **Lincoln Avenue Bridge**
The project includes the replacement of the bridge and the sections of the sanitary sewer system in the immediate vicinity of the bridge. It is our understanding that Advertisement will most likely take place in Winter 2020 with construction to be completed in 2021.

Bids will be opened on February 25, 2021.

- Began work on the 2020 Chapter 94 sewer report.
- Compiled and updated sewer flow data through December 2020.

As always, please feel free to contact me at 484-941-0418 or chad.camburn@bursich.com with any questions.

**10. REPORTS AND CORRESPONDENCE:
Zoning Officer, Building Code, Property
Maintenance Report**

Code, Zoning and Fire Safety Report – JANUARY 2021

Mike DeFinis' Memorandum List

Items on the list continue to be monitored

Fire Inspections

Suspended due to CoVid-19

Resale Inspections (4 Total)

(3) Conditional Use and Occupancy Certifications issued

(1) Failed Inspection

Permits (8 Total Processed)

(2) Mechanical

(1) Electrical

(1) Sidewalk

(1) Driveway

(2) Deck

(1) Addition

Notice of Violations (1 Total)

(1) Work without Permit

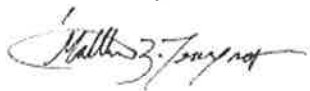
Non-Traffic Citations (0 Total)

None

Other Notes

None

Submitted by,



Matthew J Traynor

Code & Zoning Enforcement

**10. REPORTS AND CORRESPONDENCE:
Fire Marshal / Fire Safety Inspection Report**

10. REPORTS AND CORRESPONDENCE:
Pool Advisory Report

11. ACTION ITEMS:

**A. Motion to Consider Resolution 2021-03
Approving the Appointment of Stephen S.
Fickert Jr. as the Public Works Director for
the Borough of Hatfield**

11. ACTION ITEMS:

**B. Motion to Consider Rejecting the 2021 ADA
Curb Ramp Project Bid from Drumheller
Construction Co. in the Amount of \$ 46,500.00
(forty-six thousand five hundred dollars)**

11. ACTION ITEMS:

C. Motion to Consider Awarding the 2021 ADA Curb Ramp Project Bid from G&B Construction Group Inc. in the amount of \$47,840.00 (forty-seven thousand eight hundred forty dollars)

11. ACTION ITEMS:

**D. Motion to Consider Advertising the 2021
Roadway Resurfacing Bid Specifications**

11. ACTION ITEMS:

E. Motion to Consider Advertising Ordinance
No. 539 Authorizing a Public Hearing on
February 17, 2021 to Discuss the Incurrence of
Nonelectoral Debt

**12. MOTION to ADJOURN:
Executive Session: Personnel, Litigation, Real
Estate**