

HATFIELD BOROUGH COUNCIL

WORKSHOP MEETING

September 1, 2021



JOHN H. WEIERMAN, PRESIDENT

JOHN KROESSER, VICE PRESIDENT

SALVATORE DILISIO, JR., COUNCILMEMBER

JASON FERGUSON, COUNCILMEMBER

LAWRENCE G. STEVENS, COUNCILMEMBER

ROBERT L. KALER III, MAYOR

MICHAEL J. DEFINIS, BOROUGH MANAGER
CATHERINE M. HARPER, BOROUGH SOLICITOR



Borough of Hatfield

Montgomery County, Pennsylvania

BOROUGH COUNCIL WORKSHOP MEETING

September 1, 2021

AGENDA

CALL TO ORDER / ROLL CALL

1. APPROVAL OF MEETING AGENDA:

Motion: To Approve the Agenda of the September 1, 2021
Workshop Meeting

2. PUBLIC INPUT:

Please rise, state your name and address and reason for addressing
Council

3. ANNOUNCEMENTS:

- Borough Offices will be closed Monday, September 6th in Observance of the Labor Day Holiday
- Borough Council will hold a Strategic Planning Session September 15th @ 5:30PM in Council Chambers
- Next Council Meeting September 15th Regular Meeting @ 7:30PM in Council Chambers
- HERC is scheduled to meet Wednesday, September 22nd @ 8:00AM via ZOOM
- HERC Summer Send Off Concert will be held Saturday, September 18th in Centennial Park
- HMHS Meeting September 28th @ 7:00PM via FACEBOOK Live
- Planning Commission is Scheduled to Meet Monday, October 4th @ 7:00PM in Council Chambers

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

5. MANAGERS REPORT:

6. ASSISTANT MANAGERS REPORT:

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

7. NEW BUSINESS / DISCUSSION ITEMS:

- A. Resolution No. 2021-19 Recognizing the American Legion Post No. 933 75th Anniversary
- B. Resolution No. 2021-20 Recognizing AMP 50th Anniversary
- C. Resolution No. 2021-21 Recognizing Public Power Week
- D. Resolution No. 2021-22 Recognizing Fire Prevention Week
- E. Montgomery County Consortium of Communities 2021-2022 Rock Salt Bid
- F. Halloween Walk Through 2021 (HERC Event)

8. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

- Monthly Investment Report
- Monthly EIT / LST Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Zoning Officer, Building Code, Property Maintenance Report
- Fire Marshal / Fire Safety Inspection Report
- Pool Advisory Report

9. ACTION ITEMS:

- A. Motion to Consider awarding the Montgomery County Consortium of Communities 2021-2022 Rock Salt Bid to Morton Salt, Inc. at \$58.00 per non-delivered ton and at \$58.33 per delivered ton

10. MOTION to ADJOURN:

Executive Session: Personnel, Litigation, Real Estate

2. PUBLIC INPUT:

**Please rise, state your name and address
and reason for addressing Council**

3. ANNOUNCEMENTS:

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**4. REPORTS FROM STANDING COMMITTEES AND
MAYOR:**

5. MANAGERS REPORT:



Borough of Hatfield

Montgomery County, Pennsylvania

MANAGER'S REPORT General Report and Projects Update

1. Land Use & Development Updates:

- A. St. Mary St Kyrillos Coptic Church / **Use Under Review**
- B. Hatfield Auto Museum / **Nothing New**
- C. 122 ½ Towamencin Ave. **Demolition Permit Issued / Address Changed to 371 Edgewood Drive**
- D. Salter's / **Old Fire House Open for Business**
- E. Edinburgh Square Subdivision Lots 3 & \$ **Notice to Proceed Issued / Building Permits Issued for Lots 1 & 2**
- F. Bennett's Court L.D. **Revised Preliminary to be Re-Submitted**
- G. 43 Roosevelt L.D. **Final Plan Approved**
- H. 127 Penn Avenue **Sketch Plan Submitted Project on Hold**
- I. SEPTA Property / **Long Term Lease being Developed**
- J. North Penn Industrial Center **Preliminary Plan Submitted Planning Commission Review Scheduled for October 4th Borough Council Review Scheduled for October 6th**

2. Utility Billing Update:

Staff continues to monitor Electric & Sewer Past Due accounts. Electric & Sewer delinquent notices are being sent as a reminder.

Email billing is available for Electric & Sewer Accounts. I encourage all account holders to take advantage of the cost-effective efficient billing delivery opportunity.

The Electric Customer Portal is active and can be accessed from the Borough Website. <https://hatf-pa-web.amppartners.org/index.php> Please register exactly as it appears on your current billing. Example SMITH, JOHN E

3. 2021 Project Updates:

- A. The East Lincoln Avenue Bridge Replacement Project is under construction.
- B. The ADA Curb & Ramp Project has been completed. Payment request has been approved by the Borough Engineer.
- C. Roadway Resurfacing Bid has been Awarded. Construction has been delayed until late August.
- D. The 2021 Portion of Stormwater replacement on Jade Drive has been completed.

4. PMEA Update:

New website goes live - www.papublicpower.org August Newsletter attached.

5. AMP Pennsylvania R.I.C.E. BTM Peaking Project Update:

Supply chain delays and contractor availability caused by the Pandemic continue to interrupt final installation of the generator. Public Works Director

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Steve Fickert continues to work with AMP and Power Secure representatives to find local contractors to complete the project.

6. AMI Update:

The AMI system is functioning as intended, which enables Utility Billing Coordinator David Weiss to monitor the electric metering system daily. Daily monitoring of the system ensures billing accuracy and enables diagnosis of problem meters and service connections.

7. HERC Update: (Attached)

8. 2021 Conference Updates:

- A. The PMEA Annual Conference September 8th – 10th at Penn State (see attached)
- B. AMP Annual Conference Sept. 20-22 Columbus OH (see attached)
- C. NEXtera ENERGY SAVE THE DATE

9. Items of Interest:

- A. Salter's Ribbon Cutting
- B. F. Lee Mangan celebration of Life Announcement
- C. Liquid Fuels Review

Respectfully Submitted September 1, 2021
Michael J. DeFinis Borough Manager



Borough of Hatfield

Montgomery County, Pennsylvania

MEMORANDUM

Date: August 27, 2021

To: Borough Council

From: Lindsay Hellmann- Public Information Coordinator on behalf of HERC

Subject: "Movie in the Park" Rescheduling & "Halloween Happy"- October 29th, 5:00pm

I cannot believe we are nearing Fall- my favorite time of the year!

We will be hosting a Summer Send-Off Concert in the Park on September 18, 2021 from 2:00-5:00pm. The band will be The Flower Power Band. We will have a balloon artist and The Flower Power Band. The Trolley Stop Deli will have food available for purchase at the event. Due to the weather cancellation for Thursday August 26th, I would like to reschedule the Movie in the Park for that evening at 7:00pm. The concert would be set-up at the bottom end of Centennial Park and the movie would take place at the top side of the park.

Since it was super successful last year, I would also like to request, with your approval, that we have a Halloween Happy Walk-through event again. The date I am looking to do the proposed event is Friday October 29th from 5:00-7:00pm at the Hatfield Borough Municipal Complex.

This event would include:

Make your own treat bag

A Halloween- themed backdrop for photos

Ghoulish background music

Non-edible treats such as pencils and stickers

And CANDY, of course!

We will continue to follow CDC Guidelines for Covid-19 the evening of the event.

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The HERC Committee has not had any meetings during the summer months due to lack of official business. We are anticipating some grants coming in throughout the end of the year.

Thank you for your continued support.

Respectfully submitted,

Lindsay Hellmann

Public Information Coordinator



The Live Wire takes a break this month as we dedicate this issue to an overview of the upcoming 2021 PMEA Annual Conference to be held September 8-10, 2021, at the Penn Stater Hotel & Conference Center.

Sessions and More at the PMEA Annual Conference

This year's conference kicks off with a reception on Wednesday evening followed by a full day of informative session on Thursday. At Thursday's luncheon, we will be presenting the first James J. Havrilla Public Power Service Award! The conference concludes with the annual business meeting which will include a review of a model ordinance for the new Act 50 (small cell facilities) and a draft mutual aid agreement. We will also be electing three board members to the PMEA board.

Highlights of Thursday's sessions include:

Smart Cities:

Smart cities -we have been hearing about them for years now. Where are they and what do they look like?

Battery Storage 101 and PJM BTM Economics

GDS Associates reviews with the PMEA members some of the basics of Battery Energy Storage Systems and also provides economic considerations regarding the use of batteries in PJM behind the substation meter to avoid key PJM transmission and capacity costs.

Behind the Meter Peaking Project

In 2018, AMP looked closely at industry. The forecasted increase of PJM's capacity and transmission charges throughout the AMP footprint were of chief concern. The first phase of the Behind the Meter Peaking Project is integrating PowerSecure generation systems into fourteen member utilities in Ohio and Pennsylvania, providing benefits to a total of 27 communities.

What can we do with our ARPA funds?

The American Rescue Plan Act of 2021 (ARPA) has allocated \$6.15 billion to Pennsylvania counties, cities, and local governments to support COVID-19 response efforts; replace lost revenue; support economic stabilization for households and businesses; construct water, sewer, and broadband infrastructure; and address systemic public health and economic challenges. This presentation will discuss ARPA current regulations and provide guidance regarding eligible uses of the funds and compliance requirements.

For managers and elected officials, we have a session on engaging with the media. And superintendents will be discussing options for training new and experienced line crew.

AMP Board Seat Nominations

Pennsylvania is seeking another seat on the AMP (American Municipal Power) board. We currently hold one seat but have a substantial membership in AMP. This September, AMP will be electing new board members and there is an opportunity for a PA municipality to grab an at-large seat.

If your municipality is interested in being nominated or in self-nominating and standing for election, please send an email to Diane at bosak@papublicpower.org. If PA has a nominee, then we will be asking the PMEA members (who are AMP members) to support the nomination and vote in the upcoming election. Once again this year, voting will be remote as was last year.

We Want to Hear From You

Please share with us your exciting projects and photos for future newsletters. Your submissions should be sent to bosak@papublicpower.org at any time and we will use them in upcoming editions.



Salter's FIREPLACE &
OUTDOOR LIVING

RIBBON CUTTING

SEPTEMBER 10 AT 9:45AM

Celebrate the opening of the Salter's Fireplace & Outdoor Living
showroom in the original 1924 Hatfield Firehouse.





A Celebration of Life

- IN LOVING MEMORY OF -

F. LEE MANGAN

MAY 25, 1950 - AUGUST 23, 2020

Church of the Messiah
1001 DeKalb Pike-Lower Gwynedd, PA
September 18, 2021 at 11am

Luncheon to follow at Wm Penn Inn
Kindly RSVP to Lynn by September 9th
215-353-6008/lynnmangan3@gmail.com



pennsylvania
DEPARTMENT OF TRANSPORTATION

August 9, 2021

Montgomery County
Hatfield Borough

Ms. Diane A. Farrall, Borough Treasurer
Hatfield Borough Council
401 South Main Street
Hatfield, PA 19440

Dear Ms. Farrall:

On April 19, 2020, Earl Helbing, Financial Consultant, conducted a remote monitoring review of the Borough's Liquid Fuels Tax Fund. This review was performed to verify that the Borough maintained and followed proper Liquid Fuels Funds procedures.

The attached monitoring report indicates that the Borough has taken the necessary steps to be in compliance with Liquid Fuels Tax Fund rules and regulations. The reported Liquid Fuels Tax Fund balance of \$271,558.35 and Equipment Fund balance of \$5,619.22 are both accurate. No areas of concern were noted during this monitoring review.

Thank you for your cooperation and assistance during this review. If you have any questions or need additional training or information, please contact Earl Helbing, Center for Program Development and Management, at 610.533.8908.

Sincerely,

A handwritten signature in black ink that reads "Kristen Sims".

Kristen Sims, Audit Manager
Financial and Contract Services Division
Center for Program Development and Management

Enclosure

HATFIELD BOROUGH 46-409
MONTGOMERY COUNTY
MONITORING REPORT

On April 19, 2021, a remote monitoring review of Hatfield Borough was performed by Mr. Earl Helbing, Financial Consultant, Center for Program Development and Management, using emailed documents sent by Ms. Diane Farrall, Borough Treasurer. Hatfield Borough was randomly selected for this review from all municipalities receiving Liquid Fuel Funds in Montgomery County. The monitoring review covered the period January 1, 2020 to December 31, 2020.

During the review, checking and savings account balances and transactions were reconciled to source documents and internal controls were evaluated. This exercise determined that the data contained in the Borough's Actual Use Report of State Funds (MS-965) submitted for the period January 1, 2020 to December 31, 2020 was accurate. A closing review conference was held on April 19, 2021 with Ms. Farrall to discuss the results of the review.

Our analysis of the financial records disclosed that the Borough's reported December 31, 2020 Liquid Fuels Tax Fund balance of \$271,558.35 and Equipment Fund balance of \$5,619.22 are both correct. The Borough is maintaining a well-managed investment program for their Liquid Fuels Tax Funds. During the year ending December 31, 2020, the Borough earned \$134.89 of interest on investments.

6. ASSISTANT MANAGERS REPORT:



Borough of Hatfield

Montgomery County, Pennsylvania

Assistant Managers Report September 2021

BOROUGH OF HATFIELD

1. Orchard Lane / Forest Way CDBG
2. Liberty Bell Trail Feasibility Study
 - September 29th 6:30PM - 8:30PM Public Meeting Hatfield Township Municipal Building 1950 School Road
3. 309 Connector Update Meeting - September 16, 2021

Respectfully submitted,

Jaime E. Snyder
Assistant Manager
Borough of Hatfield

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

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215-855-2075

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7. NEW BUSINESS / DISCUSSION ITEMS:

- A. Resolution No. 2021-19 Recognizing the American Legion Post No. 933 75th Anniversary**

DRAFT

BOROUGH OF HATFIELD

MONTGOMERY COUNTY, PENNSYLVANIA

RESOLUTION No. 2021-19

**A RESOLUTION RECOGNIZING THE
HATFIELD AMERICAN LEGION POST
75th ANNIVERSARY**

WHEREAS, in 1946 Returning Veterans from WWII were joined with Veterans of Hatfield from WWI and applied for a Charter to have an American Legion Post in Hatfield; and

WHEREAS, that Charter was granted in October 3, 1946 and since that time it has been the mission of American Legion Post 933 of Hatfield to foster and perpetuate a 100% Americanism which included to inculcate a sense of individual obligation to the community, state and nation; and

WHEREAS, the Hatfield American Legion Family along with their Social Members have been an active part of the North Penn Community for 75 years and are proud to serve over 350 members. This is done by Legionnaires, Sons of the American Legion, Auxiliary and Riders.

NOW THEREFORE, IT IS HEREBY RESOLVED that the Borough Council and Mayor of the Borough of Hatfield, Montgomery County, Pennsylvania, takes great pride in recognizing the Hatfield American Legion Post 933 75th Anniversary.

NOW APPROVED and adopted by Borough Council at a duly advertised public meeting held this 15th day of September, 2021 with ____ Council Members Voting “Aye” and ____ Council Members voting “Nay”.

TAKEN UNDER OUR HANDS this 15th day of September, 2021

ATTEST

BOROUGH OF HATFIELD

Michael J. DeFinis
Borough Manager / Secretary

John H. Weierman
Borough Council President

John Kroesser
Borough Council Vice President

Salvatore DiLisio, Jr.
Council Member

Jason Ferguson
Council Member

Lawrence G. Stevens
Council Member

Robert L. Kaler III, Mayor

7. NEW BUSINESS / DISCUSSION ITEMS:
**B. Resolution No. 2021-20 Recognizing AMP 50th
Anniversary**

DRAFT

BOROUGH OF HATFIELD
MONTGOMERY COUNTY, PENNSYLVANIA
RESOLUTION No. 2021-20

A RESOLUTION RECOGNIZING
AMERICAN MUNICIPAL POWER, INC.
50TH ANNIVERSARY

WHEREAS, American Municipal Power, Inc. (AMP) was founded in 1971 when a group of municipally owned electric systems joined forces to lower costs and increase the reliability of their power supply to benefit their consumer-owners, and

WHEREAS, AMP serves public power communities in Ohio, Pennsylvania, Michigan, Kentucky, Virginia, West Virginia, Indiana, Maryland and a joint action agency in Delaware. As a nonprofit corporation, it is owned and governed by its members, who are in turn owned and governed by approximately 650,000 of their customers; and

WHEREAS, it has always been the mission of AMP to serve Members through public power joint action, innovative solutions, robust advocacy and cost-effective management of power supply and energy services while being the public power's trusted leader in providing Members and their customers the highest-quality, forward-looking services and solutions.

NOW THEREFORE, IT IS HEREBY RESOLVED that the Borough Council and Mayor of the Borough of Hatfield, Montgomery County, Pennsylvania, takes great pride in recognizing American Municipal Power, Inc. (AMP) on their 50th Anniversary and commend their dedicated service to the Public Power sector.

NOW APPROVED and adopted by Borough Council at a duly advertised public meeting held this 15th day of September, 2021 with ____ Council Members Voting "Aye" and ____ Council Members voting "Nay".

TAKEN UNDER OUR HANDS this 15th day of September, 2021

ATTEST

BOROUGH OF HATFIELD

Michael J. DeFinis
Borough Manager / Secretary

John H. Weierman
Borough Council President

John Kroesser
Borough Council Vice President

Salvatore DiLisio, Jr.
Council Member

Jason Ferguson
Council Member

Lawrence G. Stevens
Council Member

Robert L. Kaler III, Mayor

7. NEW BUSINESS / DISCUSSION ITEMS:
**C. Resolution No. 2021-21 Recognizing Public
Power Week**

DRAFT

BOROUGH OF HATFIELD
MONTGOMERY COUNTY, PENNSYLVANIA
RESOLUTION No. 2021-21

RECOGNIZING PUBLIC POWER WEEK, OCTOBER 3 - 9, 2021
THE BOROUGH COUNCIL OF HATFIELD BOROUGH TELLS
COMMUNITY ABOUT THE VALUE OF PUBLIC POWER

WHEREAS, we, the citizens of the Borough of Hatfield, place high value on local control over community services and therefore have chosen to operate a community-owned, locally controlled, not-for-profit electric utility and, as consumers and owners of our electric utility, have a direct say in utility operations and policies; and

WHEREAS, Hatfield Borough Electric provides our homes, businesses, social service, and local government agencies with reliable, efficient, and cost-effective electricity employing sound business practices designed to ensure the best possible service at not-for-profit rates; and

WHEREAS, Hatfield Borough Electric is a valuable community asset that contributes substantially to the well-being of local citizens through energy efficiency, customer service, environmental protection, economic development, and safety awareness; and

WHEREAS, Hatfield Borough Electric has also taken on additional stewardship for our community's information and communication system through a broadband network providing infrastructure for telephone, cable, and internet services expanding community and economic development opportunities; and

WHEREAS, Hatfield Borough Electric is a dependable and trustworthy institution whose local operation provides many consumer protections and continues to make our community a better place in which to live and work, as well as contributes to protecting the global environment; and

NOW, THEREFORE BE IT RESOLVED, that Hatfield Borough Electric will continue to work to bring lower-cost, safe, reliable electricity to community homes and businesses just as it has since 1908, the year when the utility was created to serve all the citizens of the Borough of Hatfield; and

BE IT FURTHER RESOLVED, that the week of October 3rd - 9th be designated the 35th annual Public Power Week in order to honor Hatfield Borough Electric for its contributions to the community and to make its consumer-owners, policy makers, and employees more aware of its contributions to their well-being and how it makes their lives powerful; and

BE IT FURTHER RESOLVED, that our community joins hands with more than 2,000 other public power systems in the United States in this celebration of public power and recognition that Hatfield Borough Electric is good for consumers, business, the community, and the nation.

THEREFORE, IT IS HEREBY RESOLVED, that the Borough Council and Mayor of the Borough of Hatfield, Montgomery County, Pennsylvania, hereby recognize the 34th annual Public Power Week, October 3 - 9, 2021.

NOW APPROVED and adopted by the Borough Council at a duly advertised public meeting held this 15th day of September, 2021 with ___ Council Members Voting "Aye" and ___ Council Members Voting "Nay".

TAKEN UNDER OUR HANDS this 15th day of September, 2021.

ATTEST

BOROUGH OF HATFIELD

Michael J. DeFinis
Borough Manager / Secretary

John H. Weierman
Borough Council President

John Kroesser
Borough Council Vice President

Salvatore DiLisio, Jr.
Council Member

Jason Ferguson
Council Member

Lawrence G. Stevens
Council Member

Robert L. Kaler III, Mayor

7. NEW BUSINESS / DISCUSSION ITEMS:
**D. Resolution No. 2021-22 Recognizing Fire
Prevention Week**

DRAFT

BOROUGH OF HATFIELD MONTGOMERY COUNTY, PENNSYLVANIA RESOLUTION No. 2021-22

To recognize National Fire Prevention Week 2021 and to honor the service and sacrifice of those Firefighters in educating and protecting the communities of this Nation

WHEREAS, the Borough of Hatfield supports the goals and ideals of Fire Prevention Week, October 3 - October 9, 2021 and the work of firefighters in educating and protecting the communities of this Nation; and

WHEREAS, the Hatfield Volunteer Fire Department Company has been serving the community of Hatfield since 1910 and has had a 100% volunteer membership during all of that time to protect the citizens and property of Hatfield Borough and Hatfield Township; and

WHEREAS, the Hatfield Volunteer Firefighters presently provide a multitude of services to our communities, including emergency medical services, special rescue response, hazardous material and terrorism response, and public safety education; and

WHEREAS, Fire Prevention Week is the longest running public health and safety observance on record, as firefighters have been honored for their role in educating the American public since the first Fire Prevention Week was declared by President Warren G. Harding in 1922.

NOW THEREFORE, IT IS HEREBY RESOLVED that the Borough Council and Mayor of the Borough of Hatfield, Montgomery County, Pennsylvania, hereby recognize and supports the work of firefighters in educating and protecting the communities of this Nation and supports the goals and ideals of Fire Prevention Week.

NOW APPROVED and adopted by Borough Council at a duly advertised public meeting held this 15th day of September, 2021 with ___ Council Members Voting "Aye" and ___ Council Members voting "Nay".

TAKEN UNDER OUR HANDS this 15th day of September, 2021.

ATTEST

BOROUGH OF HATFIELD

Michael J. DeFinis
Borough Manager / Secretary

John H. Weierman
Borough Council President

John Kroesser
Borough Council Vice President

Salvatore DiLisio, Jr.
Council Member

Jason Ferguson
Council Member

Lawrence G. Stevens
Council Member

Robert L. Kaler III, Mayor

**7. NEW BUSINESS / DISCUSSION ITEMS:
E. Montgomery County Consortium of Communities
2021-2022 Rock Salt Bid**



August 27, 2021

Hatfield Borough
401 South Main Street
Hatfield PA 19440

Attention: Jaime Snyder, Borough Assistant Manager / MCCC President

RE: MCCC 2021-2022 Rock Salt Bid
Contract Award Recommendation
Bursich Project No: MON-20/218190

Dear Jaime:

On August 25, 2021 three bids were received for the MCCC 2021-2022 Rock Salt Bid. The apparent low bidder was Morton Salt, Inc. with a bid of \$58.33 per delivered ton, and \$58.00 per non-delivered ton.

This is an increase of \$7.28 per delivered-ton compared to last year's bid, which was awarded to Morton Salt, Inc. at a price of \$51.05 per ton delivered in 2020-2021.

We have reviewed their submitted bid documents and found them to be satisfactory. Therefore, we recommend the contract be awarded to **Morton Salt, Inc.** with a bid of **\$58.33 per delivered ton, and \$58.00 per non-delivered ton.** Enclosed is a copy of the bid tabulation for your files.

Should you have any questions or need further information, please feel free to contact me at 484-941-0418 or chad.camburn@bursich.com.

Very truly yours,

A handwritten signature in black ink, appearing to read "Chad Camburn", written over a light blue horizontal line.

Chad E. Camburn, P.E.
Director of Municipal Services
Bursich Associates, Inc.

Enclosures: Bid Tabulation dated August 25, 2021
Morton Salt, Inc. bid documents

pc: Kate Harper, Borough Solicitor (w/ encl.; via email)

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040
www.bursich.com

BID TABULATION
MCCC 2021-2022 Rock Salt Bid

Hatfield Borough
Date of Bid Opening : August 25, 2021

				Morton Salt, Inc.		Riverside Construction Materials Inc.		American Rock Salt Co., LLC	
Item	Description	Units	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	NON-DELIVERED	TON	1	\$58.00	\$58.00	\$60.00	\$60.00		
2	DELIVERED	TON	59,820	\$58.33	\$3,489,300.60	\$61.83	\$3,698,670.60	\$76.50	\$4,576,230.00
INCOMPLETE BID									

7. NEW BUSINESS / DISCUSSION ITEMS:
F. Halloween Walk Through 2021 (HERC Event)

8. OLD BUSINESS:
A. REPORTS AND CORRESPONDENCE:
Monthly Investment Report

**HATFIELD BOROUGH
CASH ACCOUNTS
July 31, 2021**

OPERATING ACCOUNT	BANK BALANCE	AMOUNT
01 - GENERAL		
Bank Balance	\$155,325.38	
O/S CHECKS		(\$106,261.54)
DIT		0.00
		(\$106,261.54)
07- ELECTRIC		
Bank Balance	\$423,327.38	
O/S CHECKS		\$0.00
DIT		6,296.88
		\$6,296.88
08 - SEWER		
Bank Balance	\$170,799.11	
O/S CHECKS		\$0.00
DIT		\$420.34
		\$420.34
	\$749,451.87	\$420.34
Bank Balance		\$749,451.87
Book Balance		\$649,907.55
18 - CAPITAL PROJECTS SINKING		\$127,541.40
35 - HIGHWAY AID		\$293,830.80
HARLEYSVILLE SAVINGS BANK		
Priority Business Savings		\$16,697.51
Priority Business Savings (Loans)		\$1,945,784.02
TOTAL OF ACCOUNTS		\$3,033,761.28
ESSA		
Checking account		\$42,932.53
KEY PRIVATE INVESTMENTS		
1131 CAPITAL RESERVE MANAGED		\$493,533.53
1132 SEWER CAPITAL RESERVE MANAGED		883,592.04
1133 SEWER MANAGED		544,552.17
1134 ELECTRIC FUND MANAGED		923,225.83
		\$2,844,903.57
TOTAL OF TD BANK, HSB, ESSA & KEY PRIVATE BANK INVESTMENTS		\$5,921,597.38

**Hatfield Borough Total Income & Disbursements
YEAR 2021**

	<u>Gain/(Loss)</u>	<u>Income</u>	<u>Disbursements</u>	<u>Fees</u>	<u>Total Disbursements</u>	<u>Difference Income/Disbursements</u>
Capital Reserve	(\$4,359.91)	\$2,575.01	(\$2,424.78)	(\$1,633.85)	(\$4,058.63)	(\$1,483.62)
Sewer Capital Reserve	(5,281.31)	3,816.76	(3,816.76)	(2,923.32)	(6,740.08)	(\$2,923.32)
Sewer Managed	(3,799.48)	1,703.73	(3,109.52)	(1,802.22)	(4,911.74)	(\$3,208.01)
Electric	50,277.37	7,317.22	(7,317.22)	(2,956.39)	(10,273.61)	(\$2,956.39)
Total	\$36,836.67	\$15,412.72	(\$16,668.28)	(\$9,315.78)	(\$25,984.06)	(\$10,571.34)

HATFIELD BOROUGH CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2021

2021	Capital Reserve	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$497,893.44							
January	\$497,431.79	(\$461.65)	-0.09%	\$734.55	(\$517.92)	(\$216.63)	(\$734.55)	\$0.00
February	\$495,414.21	(\$2,017.58)	-0.41%	\$228.15	(\$444.48)	(\$216.33)	(\$660.81)	(\$432.66)
March	\$493,398.08	(\$2,016.13)	-0.41%	\$420.90	(\$636.33)	(\$215.43)	(\$851.76)	(\$430.86)
April	\$495,179.48	\$1,781.40	0.36%	\$372.79	(\$158.41)	(\$214.38)	(\$372.79)	\$0.00
May	\$493,366.42	(\$1,813.06)	-0.37%	\$183.39	(\$31.66)	(\$215.05)	(\$246.71)	(\$63.32)
June	\$492,197.48	(\$1,168.94)	-0.24%	\$230.30	(\$508.54)	(\$278.54)	(\$787.08)	(\$556.78)
July	\$493,533.53	\$1,336.05	0.27%	\$404.93	(\$127.44)	(\$277.49)	(\$404.93)	\$0.00
August								\$0.00
September								\$0.00
October								\$0.00
November								\$0.00
December								\$0.00
		-\$4,359.91		\$2,575.01	(\$2,424.78)	(\$1,633.85)	(\$4,058.63)	(\$1,483.62)

HATFIELD BOROUGH SEWER CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2021

2021	Sewer Capital	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$888,873.35							
January	\$887,937.24	(\$936.11)	-0.11%	\$541.12	(\$541.12)	(\$386.74)	(\$927.86)	(\$386.74)
February	\$886,274.58	(\$1,662.66)	-0.19%	\$2,126.43	(\$2,126.43)	(\$386.16)	(\$2,512.59)	(\$386.16)
March	\$884,612.68	(\$1,661.90)	-0.19%	\$317.22	(\$317.22)	(\$385.41)	(\$702.63)	(\$385.41)
April	\$885,504.81	\$892.13	0.10%	\$195.54	(\$195.54)	(\$384.36)	(\$579.90)	(\$384.36)
May	\$883,843.76	(\$1,661.05)	-0.19%	\$149.34	(\$149.34)	(\$384.56)	(\$533.90)	(\$384.56)
June	\$882,707.06	(\$1,136.70)	-0.13%	\$181.93	(\$181.93)	(\$498.45)	(\$680.38)	(\$498.45)
July	\$883,592.04	\$884.98	0.10%	\$305.18	(\$305.18)	(\$497.64)	(\$802.82)	(\$497.64)
August								\$0.00
September								\$0.00
October								\$0.00
November								\$0.00
December								\$0.00
		-\$5,281.31	-\$0.01	\$3,816.76	(\$3,816.76)	(\$2,923.32)	(\$6,740.08)	(\$2,923.32)

HATFIELD BOROUGH SEWER INVESTMENT ACCOUNT SUMMARY

YEAR 2021

2021	Sewer Managed	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$548,351.65							
January	\$547,665.44	(\$686.21)	-0.13%	\$415.93	(\$415.93)	(\$238.58)	(\$654.51)	(\$238.58)
February	\$546,434.97	(\$1,230.47)	-0.22%	\$416.93	(1,822.72)	(238.17)	(\$2,060.89)	(\$1,643.96)
March	\$545,205.05	(\$1,229.92)	-0.23%	\$242.27	(242.27)	(237.62)	(\$479.89)	(\$237.62)
April	\$545,960.46	\$755.41	0.14%	\$147.22	(147.22)	(236.89)	(\$384.11)	(\$236.89)
May	\$544,731.06	(\$1,229.40)	-0.23%	\$111.30	(111.30)	(237.10)	(348.40)	(\$237.10)
June	\$543,927.70	(\$803.36)	-0.15%	\$136.89	(136.89)	(307.21)	(444.10)	(\$307.21)
July	\$544,552.17	\$624.47	0.11%	\$233.19	(233.19)	(306.65)	(539.84)	(\$306.65)
August								\$0.00
September								\$0.00
October								\$0.00
November								\$0.00
December								\$0.00
TOTALS		-\$3,799.48	-0.69%	\$1,703.73	(3,109.52)	(1,802.22)	(4,911.74)	(3,208.01)

HATFIELD BOROUGH ELECTRIC INVESTMENT ACCOUNT SUMMARY

YEAR 2021

2021	Electric	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$872,948.46							
January	\$879,806.90	\$6,858.44	0.79%	\$896.81	(\$896.81)	(\$379.80)	(\$1,276.61)	(\$379.80)
February	\$885,524.55	\$5,717.65	0.65%	\$4,439.51	(\$4,439.51)	(\$382.62)	(\$4,822.13)	(\$382.62)
March	\$899,527.82	\$14,003.27	1.58%	\$519.96	(\$519.96)	(\$385.09)	(\$905.05)	(\$385.09)
April	\$901,304.19	\$1,776.37	0.20%	\$436.18	(\$436.18)	(\$390.83)	(\$827.01)	(\$390.83)
May	\$907,033.00	\$5,728.81	0.64%	\$233.27	(\$233.27)	(\$391.42)	(\$624.69)	(\$391.42)
June	\$913,725.32	\$6,692.32	0.74%	\$289.95	(\$289.95)	(\$511.51)	(\$801.46)	(\$511.51)
July	\$923,225.83	\$9,500.51	1.04%	\$501.54	(\$501.54)	(\$515.12)	(\$1,016.66)	(\$515.12)
August								\$0.00
September								\$0.00
October								\$0.00
November								\$0.00
December								\$0.00
TOTALS		\$50,277.37		\$7,317.22	(\$7,317.22)	(\$2,956.39)	(\$10,273.61)	(\$2,956.39)

8. OLD BUSINESS:
A. REPORTS AND CORRESPONDENCE:
Monthly EIT / LST Report

HATFIELD BOROUGH
Berkheimer Comparative
2016-2021 Earned Income Tax

(Report as of 8/26/2021)

Month	2021	2020	2019	2018	2017	2016	Month	2021	2020	2019	2018	2017	2016
January	897.63	1,605.42	973.81	1,305.76	245.81	528.59	July	1,314.93	744.95	2,462.73	1,973.92	518.12	240.80
	1,174.92	868.35	815.69	592.07	1,782.61	170.66		3,976.44	1,223.01	2,481.10	644.89	1,456.59	1,335.70
	1,119.74	998.92	914.12	1,125.14	651.26	8,215.66		2,035.02	634.31	805.36	1,323.77	1,559.70	547.70
	516.76	2,805.81	722.35	1,090.52	2,653.00	574.78		1,205.94	2,200.77	1,689.60	604.96	1,296.24	1,742.18
	2,033.58	1,700.01	1,293.40	2,436.46	1,433.06	910.62			1,050.49	886.99	3,058.34	1,579.16	1,974.92
	637.60	1,175.67	1,251.89	1,968.25	1,385.23	1,668.09			1,067.68	678.38	1,488.77	1,178.56	525.78
		1,753.74	702.34			1,473.82			2,380.30	1,251.28		1,487.87	908.94
			1164.51			674.23			2,707.21			3,171.78	
			3245.28						2,733.27				
									620.75				
									1,381.49				
Month Total	6,380.23	10,907.92	11,083.39	8,518.20	8,150.97	14,216.45	Month Total	8,532.33	16,744.23	10,255.44	9,094.65	12,248.02	7,276.02
YTD Total	6,380.23	10,907.92	11,083.39	8,518.20	8,150.97	14,216.45	YTD Total	235,461.52	230,792.09	231,307.96	224,674.16	228,040.81	221,807.58
February	1,015.31	2,618.99	5,353.21	761.04	2,254.27	4,882.74	August	558.35	4,689.38	5,185.15	800.24	2,078.40	2,562.10
	1,404.67	1,154.47	10,607.93	1,935.45	2,844.99	961.08		1,052.73	3,713.54	715.54	2,944.87	1,605.57	3,167.18
	3,413.92	6,737.26	4,967.27	951.90	3,275.29	1,051.14		2,072.03	943.13	1,004.48	1,593.23	2,585.83	1,177.61
	6,497.09	2,195.49	9,525.63	2,202.98	2,830.90	2,653.72		3,129.20	2,366.86	2,024.31	2,452.77	5,237.07	3,581.97
	2,685.50	1,739.30	7,476.14	4,089.83	595.93	5,616.54		3,391.96	3,342.63	3,236.05	2,983.92	9,656.89	3,386.05
	5,027.63	6,758.94	4,242.59	5,829.73	5,070.53	3,069.47		974.10	4,374.60	2,802.73	1,721.57	4,782.38	2,483.71
	12,077.62	5,019.71	5,744.09	5,627.93	3,367.39	1,378.25		3,656.99	4,402.94	9,448.79	3,287.03	4,088.36	3,022.34
	7,563.81	8,048.59	5,982.69	2,705.79	5,727.74	8,085.15		9,490.48	9,414.71	4,396.99	3,918.13	4,160.35	5,013.51
	12,150.83	5,962.24	4,466.18	5,767.75	8,219.66	4,484.88		4,257.91	6,009.96	2,023.85	7,931.75	4,036.30	2,499.64
	6,064.53	626.35	3,705.99	4,625.01	6,321.31	4,339.42		2,301.14	3,748.13	1,227.10	5,778.05	1,765.43	2,850.52
	4,692.13	3,399.64	3,383.48	3,007.26	2,469.57	9,011.87		3,039.24	4,924.28	4,730.84	4,209.91	3,428.67	6,262.09
	3,249.18	2,867.27	5,083.00	5,548.80	2,853.17	3,798.70		9,084.47	5,107.35	9,964.78	5,835.90	4,526.17	3,857.32
	3,987.61	6,582.96	2,401.37	2,356.02	6,521.76	5,373.60		6,918.54	6,633.39	12,334.88	3,485.34	5,462.31	3,700.75
	8,765.07	5,083.15	1,406.49	2,329.15	2,376.46	4,282.33		6,723.87	6,603.46	4,071.89	5,736.19	2,297.85	2,990.03
	2,068.74	12,700.19		2,302.49	5,301.07	1,728.95			8,446.28	4,674.67	5,294.07	3,535.73	4,215.60
	2,455.14	4,639.66		5,741.68	3,650.83	3,624.48			2,726.28	3,347.94	10,119.90	2,517.07	1,940.89
				2,938.40	3,211.46	2,406.05				5,911.40	6,949.50	2,496.35	11,632.20
				7,832.19						2,123.39	1,829.36	3,282.11	7995.78
Month Total	83,118.78	76,134.21	74,346.06	66,553.40	66,892.33	66,748.37	Month Total	56,651.01	77,446.92	79,224.78	76,871.73	67,542.84	72,339.29
YTD Total	89,499.01	87,042.13	85,429.45	75,071.60	75,043.30	80,964.82	YTD Total	292,112.53	308,239.01	310,532.74	301,545.89	295,583.65	294,146.87
March	1,405.81	495.61	1,100.74	4,889.69	4,397.45	1,279.30	September	772.18	466.77	188.66	2,713.87	333.82	
	2,778.22	712.45	338.84	470.52	1,198.08	2,321.43			5,186.01	2,067.30	870.99	1,383.60	948.83
	6,670.97	4,732.80	949.19	2,662.29	963.81	4,512.33			4,827.34	3,894.70	5,016.64	999.58	2,362.82
	2,530.21	4,074.50	9,631.68	3,309.44	647.44	4,556.89			2,168.47	2,679.82	5,218.07	969.65	3,976.62
	786.63	2,324.82	5,753.80	3,267.60	738.96	1,018.48			712.23	4,281.46	4,416.91	4,254.94	2,810.01
	1,241.80	1,067.87	1,558.27	7,571.44	2,025.84	2,532.11			2,332.14	2,529.21	853.66	2,092.45	3,822.27
	3,221.94	2,413.31	603.40	1,082.75	3,644.41	6,534.95					887.17	2,736.15	1,082.48
	1,440.49	1,989.90		573.60	3,886.47	4,663.73						1,904.52	801.18
	684.16	788.00		595.31	4,517.33	1,633.49						1,968.33	628.21
	969.07	2,306.85		1,347.03	915.06								
				768.52	606.13								
Month Total	21,729.30	20,906.11	19,935.92	26,538.19	23,540.98	29,052.71	Month Total	-	15,998.37	15,919.26	17,452.10	19,023.09	16,766.24

HATFIELD BOROUGH
Berkheimer Comparative
2016-2021 Earned Income Tax

(Report as of 8/26/2021)

Month	2021	2020	2019	2018	2017	2016		Month	2021	2020	2019	2018	2017	2016
YTD Total	111,228.31	107,948.24	105,365.37	101,609.79	98,584.28	110,017.53		YTD Total	292,112.53	324,237.38	326,452.00	318,997.99	314,606.74	310,913.11
April	536.24	1,027.46	1,031.04	1,338.50	558.79	1,576.21		October		609.87	2,348.14	904.13	329.69	814.67
	806.74	723.41	1,847.21	912.30	632.62	417.07				1,738.74	261.22	1,298.78	1,184.44	1,054.31
	1,055.19	740.23	722.22	512.40	1,002.59	652.09				759.95	523.41	507.60	533.14	1,139.46
	1,634.74	2,858.30	2,373.57	537.87	1,897.36	1,188.02				2,555.52	1,716.83	2,112.50	863.47	1,382.48
	2,774.38	1,355.13	933.47	2,859.64	1,764.81	1,425.36				1,133.62	2,523.08	501.20	620.96	1,597.93
	2,051.28	4,655.27	594.25	3,930.29	3,981.60	1,575.98						1,083.69	1,301.82	
	868.91		1,000.01		2,064.33	1,278.54						2,521.28	832.93	
	1,148.07		1,372.78		1,416.28	2,768.92							2,120.74	
			4,087.56		2,344.64	2,290.22								
					566.28									
Month Total	10,875.55	11,359.80	13,962.11	10,091.00	16,229.30	13,172.41		Month Total	-	6,797.70	7,372.68	8,929.18	7,787.19	5,988.85
YTD Total	122,103.86	119,308.04	119,327.48	111,700.79	114,813.58	123,189.94		YTD Total	292,112.53	331,035.08	333,824.68	327,927.17	322,393.93	316,901.96
May	1,188.18	1,911.19	2,763.50	2,063.67	2,005.43	4,574.28		November		2,777.41	1,569.44	4,903.59	1,768.92	2,683.60
	3,580.10	2,579.52	7,579.38	2,437.85	2,109.65	2,483.32				1,732.81	2,268.14	1,625.24	1,737.62	926.95
	2,678.53	2,859.13	1,763.69	4,620.35	2,423.11	1,459.11				874.72	818.68	3,145.82	2,667.23	2,778.25
	4,367.02	2,845.53	2,027.48	1,778.76	1,382.77	2,706.50				4,203.85	2,397.84	3,656.73	3,281.28	3,238.46
	2,494.40	5,645.72	4,147.01	3,357.84	5,056.97	1,439.89				6,702.32	4,520.15	4,768.69	6,268.07	1,572.46
	6,748.51	18,479.47	7,949.59	1,226.35	729.16	3,770.33				7,316.81	3,334.51	7,437.73	2,217.37	3,504.41
	6,484.23	7,738.65	8,653.93	3,876.62	3,937.87	1,569.61				4,442.98	3,381.56	10,469.84	3,185.12	10,133.08
	5,750.03	3,788.42	4,299.39	1,262.14	1,727.57	2,092.87				10,961.95	2,643.88	9,624.91	3,675.75	5,069.26
	4,046.08	2,642.49	3,555.35	5,090.04	3,435.49	7,796.83				4,260.51	7,852.77	5,206.41	10,095.62	2,559.24
	5,506.50	8,941.10	6,754.05	5,949.56	4,578.07	6,880.50				9,768.05	4,072.46	3,705.72	12,228.45	4,002.08
	3,706.88	7,561.21	12,334.81	7,191.94	5,156.64	4,514.09				4,132.62	10,653.14	3,977.15	4,714.78	2,638.23
	3,567.78	2,400.69	5,969.28	8,073.18	5,319.41	5,050.36				2,736.33	2,409.28	3,144.20	4,704.94	7,220.13
	2,235.76	5,726.76	4,123.29	8,706.53	2,826.37	1,255.91				2,172.42	6,616.07	5,863.74	1,858.50	5,667.15
	7,804.52		11,393.38	1,883.10	3,340.12	5,578.07				7,410.22	4,281.24	2,708.89	3,594.22	3,300.95
	4,180.55			3,029.22	6,176.53	5,641.51				5,745.19	3,932.62	2,800.94	3,091.83	4,316.80
	2,707.44			2,291.71	1,914.90	5,823.56					10,793.56	1,395.09	1,862.68	3,580.94
	1,524.99			4,593.12	6,182.51						2,496.96			4,035.07
	13,490.65			4,876.07	4,548.79									
	2,709.41				13,473.36									
					5,197.01									
Month Total	84,771.56	73,119.88	83,314.13	72,308.05	81,521.73	62,636.74		Month Total	-	75,238.19	74,042.30	74,434.69	66,952.38	67,227.06
YTD Total	206,875.42	192,427.92	202,641.61	184,008.84	196,335.31	185,826.68		YTD Total	292,112.53	406,273.27	407,866.98	402,361.86	389,346.31	384,129.02
June	1,854.95	3,220.50	2,713.22	10,891.42	502.71	10,260.55		December		410.13	2,714.23	3,352.11	2,451.21	3,064.60
	719.21	577.58	1,216.36	2,456.00	626.15	254.64				1,005.12	4,944.30	1,486.54	1,810.39	4,439.20
	938.37	590.96	3,154.10	943.66	910.73	940.09				2,575.16	3,451.39	3,390.81	803.03	1,238.79
	6,367.26	3,746.29	3,972.34	1,977.77	614.98	560.25				6,791.38	3,114.23	4,611.90	801.02	2,025.46
	4,549.27	4,143.04	3,190.49	5,675.44	5,826.90	917.01				4,079.92	658.42	1,867.02	1,778.84	3,119.94
	3,905.34	3,179.13	726.06	1,490.64	4,996.09	2,554.84				3,129.30	1,843.41	2,310.93	3,516.86	4,231.90
	1,122.69	2,157.65	3,438.34	2,388.63	3,421.25	3,136.46				1,123.08			5,665.69	4,040.76
	596.68	3,345.94		882.36	846.73	3,762.25							2,105.04	2,755.54
		658.85		4,864.75	1,711.94	2,914.28							1,040.59	864.35
						1,632.51							179.14	545.08
						1,772.00								1,396.00
														245.81
Month Total	20,053.77	21,619.94	18,410.91	31,570.67	19,457.48	28,704.88		Month Total	-	19,114.09	16,725.98	17,019.31	20,151.81	27,967.43
YTD Total	226,929.19	214,047.86	221,052.52	215,579.51	215,792.79	214,531.56		Grand Total	292,112.53	425,387.36	424,592.96	419,381.17	409,498.12	412,096.45

HATFIELD BOROUGH
 Berkheimer Comparative
 2015 - 2021 LST TAX

(Report as of 8/26/2021)

Month	2021	2020	2019	2018	2017	2016	Month	2021	2020	2019	2018	2017	2016
January	93.44	168.99	33.72	15.58	56.20	148.40	July	377.25	27.49	524.30	259.31	76.64	
				508.63				632.68	593.29		727.57	607.02	
								910.77					
Month Total	93.44	168.99	33.72	524.21	56.20	148.40	Month Total	1,920.70	620.78	524.30	986.88	683.66	0.00
YTD Total	93.44	168.99	33.72	524.21	56.20	148.40	YTD Total	21,978.62	19,393.79	20,939.03	20,771.05	18,298.78	17,688.83
February	436.37	350.79	576.73	672.03	468.04	1,044.40	August	615.85	15.72	988.39	1,021.80	445.60	274.27
	1,364.20	900.92	748.10					582.08	1,073.14	681.02			
	4,918.01	500.10	995.27	1,668.98	1,330.23	630.70		4,919.27	6,412.04	1,285.27	700.94	1,127.18	613.28
	1,371.18	611.10	653.32	2,770.93	696.91	1,627.04		1,707.15	774.35	6,305.29	2,969.69	1,063.01	1,035.75
	865.50	1,042.25	2,319.88	2,590.00						567.04	2,500.79	2,549.94	1,524.19
	528.58	4,235.56	2,607.58	254.47							2,480.47	2,285.24	
												1,771.63	
Month Total	9,483.84	7,640.72	7,900.88	7,956.41	2,495.18	3,302.14	Month Total	7,824.35	8,275.25	9,827.01	9,673.69	9,242.60	3,447.49
YTD Total	9,577.28	7,809.71	7,934.60	8,480.62	2,551.38	3,450.54	YTD Total	29,802.97	27,669.04	30,766.04	30,444.74	27,541.38	21,136.32
March	714.70	1,676.03	2,341.35	763.13	1,261.86	673.44	September		463.51	315.28	376.14	214.19	727.81
			25.47	81.55	840.11	1,595.40						431.32	2,292.22
					2,619.22								
					1,419.36								
Month Total	714.70	1,676.03	2,366.82	844.68	6,140.55	2,268.84	Month Total	-	463.51	315.28	376.14	645.51	3,020.03
YTD Total	10,291.98	9,485.74	10,301.42	9,325.30	8,691.93	5,719.38	YTD Total	29,802.97	28,132.55	31,081.32	30,820.88	28,186.89	24,156.35
April		60.43	196.71	352.66	240.48	1,668.06	October		146.06	63.69	330.79		
			509.66	584.34	847.76	718.70			634.69		556.04		
						48.15			53.07				
						1,569.47							
Month Total	-	60.43	706.37	937.00	1,088.24	4,004.38	Month Total	-	833.82	63.69	886.83	0.00	0.00
YTD Total	10,291.98	9,546.17	11,007.79	10,262.30	9,780.17	9,723.76	YTD Total	29,802.97	28,966.37	31,145.01	31,707.71	28,186.89	24,156.35
May	460.51	402.30	905.86	1,173.10	51.09	983.07	November		1,607.87	964.30	1,036.52	1,038.18	254.14
	1,692.90	1,275.28	375.32	1,797.10	1,280.28	585.66			1,716.84	955.64	1,201.68	556.11	1,131.56
	517.49	521.37	752.26	2,818.16	1,661.39	534.44			4,065.74	4,150.70	2,863.12	1,048.94	516.09
	5,320.14	3,739.00	2,351.25	1,540.23	2,587.86	691.98			827.46	962.79	1,440.98	1,023.72	
	715.32	2,047.16	2,961.22	566.94						1,791.10		1,364.69	
	7.86	575.37	669.24							200.36		2,586.01	
		107.68	683.76									1,676.30	
Month Total	8,714.22	8,668.16	8,698.91	7,895.53	5,580.62	2,795.15	Month Total	-	8,217.91	9,024.89	6,542.30	9,293.95	1,901.79
YTD Total	19,006.20	18,214.33	19,706.70	18,157.83	15,360.79	12,518.91	YTD Total	29,802.97	37,184.28	40,169.90	38,250.01	37,480.84	26,058.14
June	536.24	558.68	77.62	1,626.34	1,529.82	909.01	December		13.76		474.53	97.30	1,207.51
	515.48		630.41		209.35	1,586.76							2,548.04
					515.16	1,726.76							1,486.84
						947.39							56.20
Month Total	1,051.72	558.68	708.03	1,626.34	2,254.33	5,169.92	Month Total	-	13.76	0.00	474.53	97.30	5,298.59
YTD Total	20,057.92	18,773.01	20,414.73	19,784.17	17,615.12	17,688.83	Grand Total	29,802.97	37,198.04	40,169.90	38,724.54	37,578.14	31,356.73

8. OLD BUSINESS:
A. REPORTS AND CORRESPONDENCE:
Police Department Report

**The Hatfield Police Department's
monthly report to the
Council of the Borough of Hatfield**



August 27, 2021

Submitted by Lt. Jane E. Robertson

Hatfield Police Report for Borough Council

8/9/2021 through 8/26/2021



Simple assault: On August 20 at about 5:20 p.m., officers responded to a home on Lydia Drive for the report of a possible domestic disturbance. A female was located by officers standing in the doorway of the home and was visibly upset. She stated that she and her husband were involved in a verbal argument that turned physical. She advised officers that her husband grabbed her by the right arm and slapped her multiple times in the same area. Officers observed fresh red and raised welts on her upper right arm. She further advised the argument was over medical treatment for their son, regarding which they could not find common ground. Upon being spoken to by officers, the husband stated while he and his wife were arguing, he grabbed her by the right arm and pushed her to ground. As a result, Sreenivas Nalla was arrested and charged with domestic-related assault.



Disturbance: On August 15 at about 8:45 p.m., officers responded to the Main Hotel, 408 South Main Street, for a disturbance in the bar. The initial caller stated approximately 8 subjects were fighting inside the bar, originating from an argument between a customer and an employee. Officers spoke with the employee who advised that the customer was in the section of the bar where the pool tables are located when she observed him drinking cans of Miller Lite beer. As the Main Hotel does not sell cans of Miller Lite, the employee told the customer he had to leave since he brought outside beer into the bar. The customer reportedly became irate and started causing a scene. The other bar patrons tried to calm him down, which resulted in the customer fighting with the other patrons. The customer then left out the side door onto South Main Street. The employee advised no charges were being sought, however the customer will not be allowed back to the establishment.

Disturbance: On August 17 at about 4 p.m., officers responded to the area of Union and Maple for a report of a disturbance between a SEPTA bus driver and a rider. It was discovered the rider did not have enough money to pay the fare, which led to the argument. The rider was provided the money and advised to wait for the next bus.

Disturbance: On August 26 shortly after midnight, officers responded to Hattricks on East Lincoln Avenue for a report of a disturbance between dart players. Upon police arrival, the parties had been separated. All involved parties left the bar with no further police assistance needed.

Theft: On August 12 at about 5:40 p.m., officers responded to Girard Avenue for a report a grill stolen between 7 that morning and when the homeowner returned from work. The grill is valued at about \$280.

Suspicious occurrence: On August 12 at about 5:50 a.m., officers responded to the area of Penn Street for a report of a male wandering around screaming. It was determined the person was known to police and has emotional issues. He was told to refrain from this conduct and he agreed to keep his voice down.

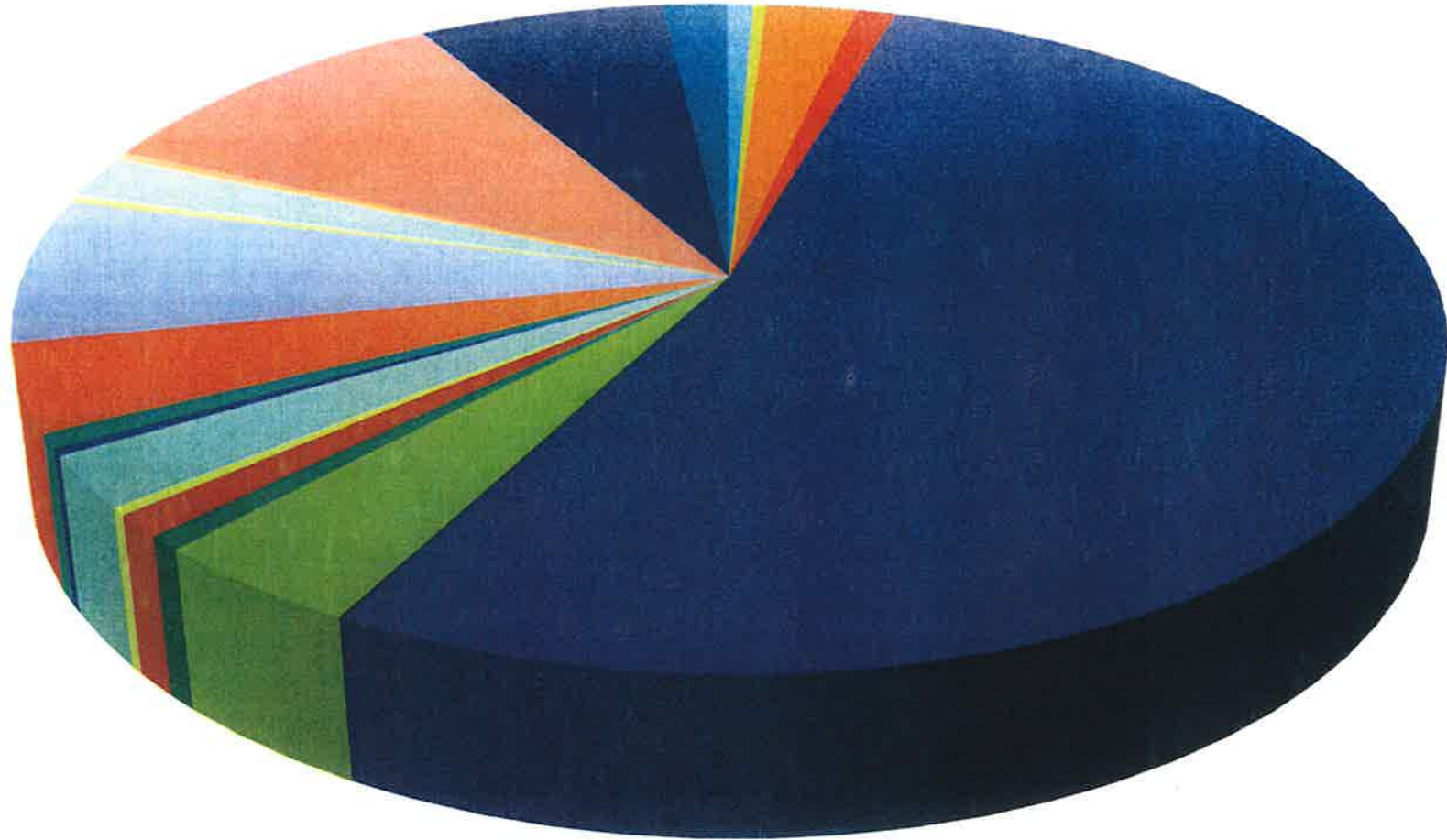
Ordinance violations: Officers investigated violations of borough ordinances for park hours, soliciting violations, and animal complaints.

Activity in brief

Between 8/9/2021 and 8/26/2021

- 291 agency cases originated in Hatfield Borough
- 29 traffic stops were conducted
- 53 incidents were handled in the Borough's core district
- 152 Borough patrols were conducted
- 20 selective enforcements were conducted
- 12 traffic citations were issued
- 19 traffic warnings were issued
- 2 crashes were investigated
- 14 building overnight checks ("NightEyes") were completed

August 9, 2021 through August 26, 2021 activity overview



- Aggravated assault investigations - 0
- Alcohol-related offenses - 2
- Animal complaints - 1
- Arson investigations - 0
- Assist other agencies - 7
- Borough ordinance violations - 3
- Borough Patrol activity - 152
- Burglary investigations - 0
- Citations issued - 12
- Crashes - 2
- Criminal mischief complaints - 0
- Domestic disturbance investigations - 3
- Drug law violation investigations - 0
- DUI arrests - 0
- Fraud/forgery complaints - 1
- General disturbance investigations - 7
- Harassment/threats investigations - 0
- Infrastructure - 0
- Motor vehicle complaints - 1
- Motor vehicle theft reports - 0
- Murder investigations - 0
- Parking enforcement - 2
- Public assist calls - 12
- Robbery investigations - 0
- Selective enforcements - 20
- Sex offense investigations - 0
- Simple assault investigations - 1
- Suspicious activity investigations - 6
- Theft reports - 1
- Traffic stops - 29
- Traffic warnings - 19
- Truck route enforcement - 5

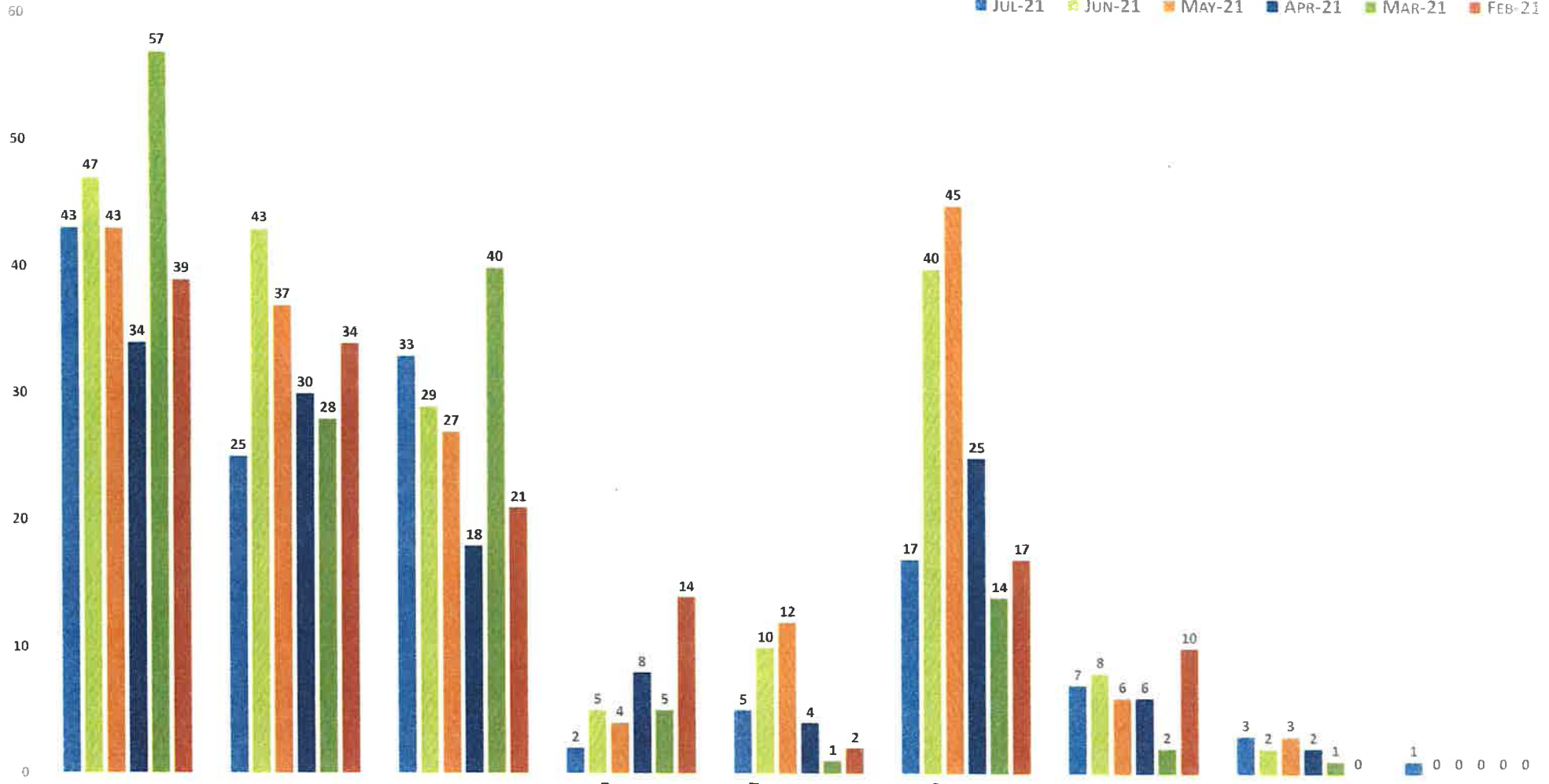
Traffic Enforcement Map

August 9-26, 2021

● Single stop ● Multiple stops

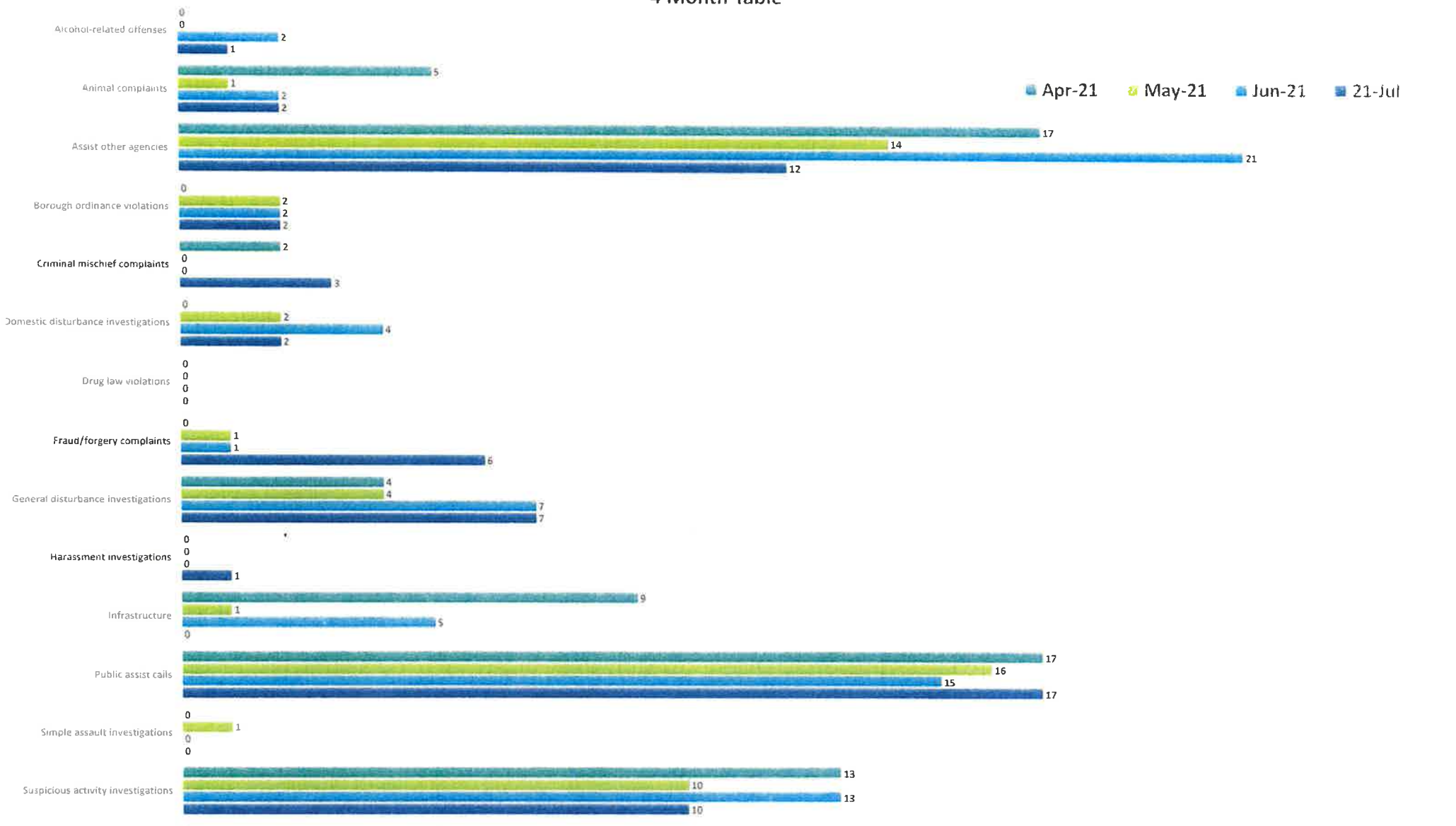


TRAFFIC ACTIVITY AND TRENDS 6 MONTH TABLE



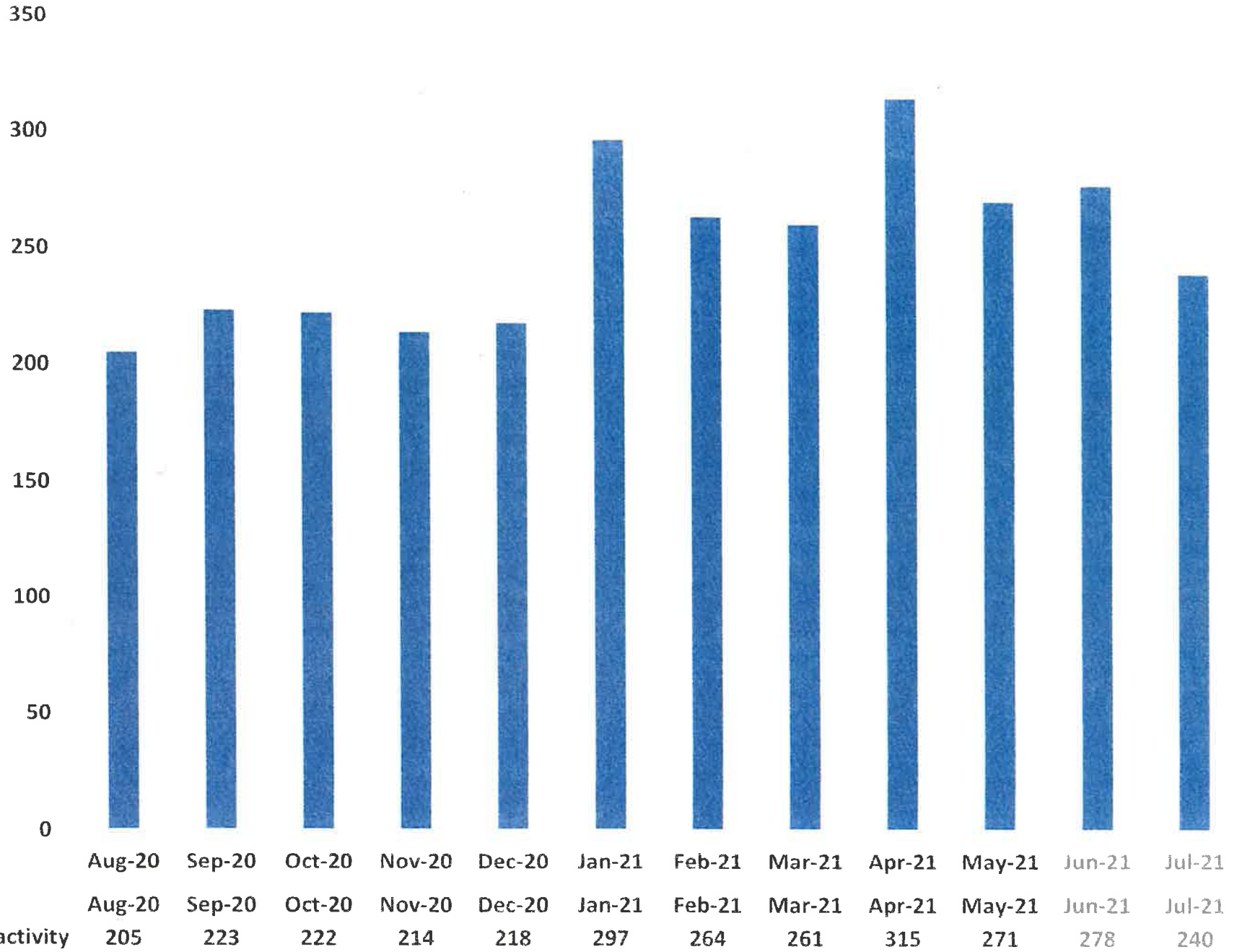
	JUL-21	JUN-21	MAY-21	APR-21	MAR-21	FEB-21
TRAFFIC STOPS	43	47	43	34	57	39
CITATIONS ISSUED	25	43	37	30	28	34
TRAFFIC WARNINGS	33	29	27	18	40	21
PARKING ENFORCEMENT	2	5	4	8	5	14
TRUCK ROUTE ENFORCEMENT	5	10	12	4	1	2
SELECTIVE ENFORCEMENTS	17	40	45	25	14	17
CRASHES	7	8	6	6	2	10
MOTOR VEHICLE COMPLAINTS	3	2	3	2	1	0
DUI ARRESTS	1	0	0	0	0	0

Call for Service Activities & Trends 4 Month Table



	Suspicious activity investigations	Simple assault investigations	Public assist calls	Infrastructure	Harassment investigations	General disturbance investigations	Fraud/forgery complaints	Drug law violations	Domestic disturbance investigations	Criminal mischief complaints	Borough ordinance violations	Assist other agencies	Animal complaints	Alcohol-related offenses
Apr-21	13	0	17	9	0	4	0	0	0	2	0	17	5	0
May-21	10	1	16	1	0	4	1	0	2	0	2	14	1	0
Jun-21	13	0	15	5	0	7	1	0	4	0	2	21	2	2
21-Jul	10	0	17	0	1	7	6	0	2	3	2	12	2	1

Borough Patrol activity



8. OLD BUSINESS:
A. REPORTS AND CORRESPONDENCE:
Fire Department Report

8. OLD BUSINESS:
A. REPORTS AND CORRESPONDENCE:
Public Works Department Report

Stephen S. Fickert Jr

Public Works Director/Report for August, 2021

Sunday, August 1, 2021

Monday, August 2, 2021

- Collected trash from parks & building
- Cut grass at various locations
- Swept streets
- Pulled weeds from flower beds

Tuesday, August 3, 2021

- Pulled weeds from flower beds
- Work with Eddie's Electric fixing street lights
- Cut grass at various locations

Wednesday, August 4, 2021

- Cut down dead Ash trees at Centennial Park
- Saw cut blacktop at PW shop
- Ed Off

Thursday, August 5, 2021

- Pulled weeds at the tot lots
- Pressure washed tot lots
- Started spreading tot lot mulch

Friday, August 6, 2021

- Ran the brush hog at various locations
- Continued spreading tot lot mulch
- Collected trash from parks & buildings
- Derik Off ½ day

Saturday, August 7, 2021

Sunday, August 8, 2021

Monday, August 9, 2021

- Hauled more tot lot mulch
- Collected trash from parks & buildings
- Pressure washed trucks
- Marked out PA 1 Calls
- Ryan off
- James off

Tuesday, August 10, 2021

- Finished spreading tot lot mulch
- Fixed street signs
- Swept streets
- Trimmed bushes at various locations
- James off

Wednesday, August 11, 2021

- Started patching blacktop at PW shop
- Sprayed weeds along ROW at various location
- Hauled scrap metal away
- Stock piled 2B stone at PW shop
- 57-2 went to Franconia Auto for repair

Thursday, August 12, 2021

- Cleaned PW shop
- Prepped storm sewer inlet for blacktop on S Wayne Ave
- Stock piled 2B stone at PW shop
- 57-3 went to Kaler Motors for repair

Friday, August 13, 2021

- Worked with Carr & Duff
- Patched blacktop around storm sewer inlet on S Wayne Ave
- Patched blacktop at PW shop
- Collected trash from parks & buildings

Saturday, August 14, 2021

Sunday, August 15, 2021

Monday, August 16, 2021

- Patched blacktop at PW shop
- Collected trash from parks & buildings
- Cut grass at various locations
- Derik Off

Tuesday, August 17, 2021

- Cut grass at various locations
- Swept streets
- Hauled fill to the quarry
- Derik Off

Wednesday, August 18, 2021

- Cut grass at various locations
- Opened manholes along N Main St for Bursich surveyors
- Derik Off

Thursday, August 19, 2021

- Power Outage on Roosevelt Ave. See Outage Report for 8-19-21
- Finished repairs on tot lot equipment
- Derik Off

Friday, August 20, 2021

- Collected trash from parks & buildings
- Fueled vehicles & generators
- Trimmed trees at various locations
- Replaced the battery in the PW generator
- Derik Off
- Steve Off ½ day

Saturday, August 21, 2021

- Ed Polaneczky was called in for a potential power problem. The problem ended up being an internal problem and nothing was fixed by Hatfield Borough. No Outage report needed.

Sunday, August 22, 2021

- Power outage on Poplar St. See Outage report 8-22-21

Monday, August 23, 2021

- Swept Streets
- Collected trash from parks & buildings
- Cleaned and organized PW shop

Tuesday, August 24, 2021

- Started prepping Jade Drive for new curb
- Started string trimming around the pond at Herritage Park
- Cut grass at various locations

Wednesday, August, 25, 2021

- Cut grass at various locations
- Marked out PA One calls
-

Thursday, August 26, 2021

- Finished prepping Jade Dr for new curb

Friday, August 27, 2021

- Cut grass at various locations
- Collected trash from parks & buildings
- Cleaned up flower beds at Heritage Park
- Steve off

Saturday, August 28, 2021

Sunday, August 29, 2021

Borough Council

From: Stephen S. Fickert

Subject: Work accomplished during the month of August, 2021

Parks Maintenance -Trash was collected at parks & buildings as needed. Cut grass at various locations. Pulled weeds in the tot lots & flower beds. Cut down two dead Ash trees at Centennial Park. Spread Tot Lot mulch at all three locations. Brush hog was ran as needed.

Street Maintenance - Inlets were cleaned as needed. Marked out PA-1 calls. Replaced/fixed street signs as needed. Street sweeper was sent out. The reconstruction of the entrance at Brooks Instruments in ongoing. Repaired a storm sewer inlet on the corner of S Wayne Ave & W Lincoln Ave. Sprayed weeds along Hatfield Boroughs Right-of-ways. Concrete leveling slab was poured at the E Lincoln Ave Bridge. Expected to start setting precast the first week of September.

Electrical Work -Electrical upgrades for Brooks Instruments are ongoing. Worked with Eddie's Electric to fix street lights. Carr & Duff came in to start their inspections of tri-bank transformers. See outage reports for 8-19-21 & 8-22-21.

Equipment Maintenance - Greased & power washed equipment as needed. 57-2 went to Franconia Auto on 8-11-21 for repairs and PA State Inspection. 57-3 went to Kaler Motors for repair on 8-12-21. Replaced the battery in the generator at the Public Works Shop on 8-20-21.

DATE: 8-19-2021

POWER OFF: 5:40AM

POWER ON: 10:05AM

PROPERTIES AFFECTED: 15, 19, 20, 24, 32, 36, 43 Roosevelt Ave & 39 A&B
and 41 A&B N Maple Ave

EMPLOYEES RESPONDING: Steve, Jack, and Ed

CONTRACTOR CALLED: Carr & Duff

TIME: 6:23 AM

ARRIVED: 8:05 AM

CAUSE OF OUTAGE: Bad Transformer

REPAIRS MADE: Replaced 37 ½ KVA Transformer and replaced the 10K fuse

ADDITIONAL NOTES: Initial outage happened at 5:40 AM and was detected
from the AMI metering system. The first phone call to the emergency number happened
at 6:13AM. It was also noted by Dave Andris from Carr & Duff that the wooden cross
arm on this pole was in poor condition and should be replaced. Hatfield Borough and
Carr & Duff did not have the proper equipment to safely make this repair so this will be
scheduled through Carr & Duff for a later date.



DATE: 8-22-21

POWER OFF: 9:02AM

POWER ON: 4:29 PM

PROPERTIES AFFECTED: 29 D Poplar St, 30, 40, & 42 E Lincoln Ave

EMPLOYEES RESPONDING: James Baskin & Ed Polaneczky

CONTRACTOR CALLED: Carr & Duff

TIME: 9:44 AM

ARRIVED: 10:48 AM

CAUSE OF OUTAGE: 2 bad transformers on a tri-bank (100KVA & 37 ½ KVA)

The two transformers caused two fuses to fail.

REPAIRS MADE: Replaced the two transformers & the two fuses.

ADDITIONAL NOTES: _____

8. OLD BUSINESS:
A. REPORTS AND CORRESPONDENCE:
Engineering Report



Memorandum



Date: August 30, 2021

To: Mr. Michael J. DeFinis, Manager, Hatfield Borough

pc: Ms. Jaime Snyder, Hatfield Borough Assistant Manager
Mr. Steve Fickert, Public Works Director, Hatfield Borough
Ms. Kate Harper, Borough Solicitor
Hatfield Borough Council

From: Chad E. Camburn, P.E.

Subject: September 2021 Engineering Report
Bursich Project No. HAT-01/065075

The following is a highlighted list of recent activities for the Borough Council Meeting:

SUBDIVISION / LAND DEVELOPMENT / PERMITS:

- **43 Roosevelt Ave. Subdivision/Land Development:**
The project includes the subdivision of the property into four residential lots and development of twin units and underground stormwater management facility. Borough Council approved Resolution No. 2021-13 at its July 21, 2021 meeting, granting Conditional Final Approval.

No Change from Previous Report - Our latest review was issued on June 8, 2021, and we are currently awaiting revised documents.

- **Bennett's Court (Prestige Building Partners Townhomes)**
The application proposes the construction of 18 townhouse units in three buildings taking access off a new cul-de-sac street, partially comprising an area of undedicated E. Broad Street.

No Change from Previous Report - Our latest review was issued on June 4, 2021, and we are currently awaiting revised documents.

- **Edinburgh Square Subdivision (510 Koffel Road):**
The project includes the subdivision and development of the property into four residential lots.

We visited the site on August 25, 2021 and confirmed that the neighboring property's driveway encroachment on Lot 4 has been satisfactorily removed in accordance with the condition of the subdivision and land development approval.

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040
www.bursich.com

- **52-60 N. Market Street Minor Subdivision:**

The proposal includes the subdivision of 60 N. Market Street into two lots. The site is located in the Core Commercial Zoning District.

No Change from Previous Report - A revised sketch plan was received by our office on August 16, 2021 and is currently under review.

CAPITAL IMPROVEMENT PROJECTS:

- **2021 Roadway Resurfacing Project**

The project includes milling and overlaying North Wayne Ave., South Wayne Ave., and Blaine Ave. The contract has been awarded to James D. Morrissey, Inc. at a cost of \$152,851.00.

No Change from Previous Report - The Notice of Award was issued on June 4, 2021, and the contract has been signed by both parties. At the Borough's request the contractor agreed to start the work in Fall to provide additional time for private sidewalk and curb replacement to be completed prior to the paving. Through coordination with Borough staff and the contractor, we anticipate the work beginning, and being completed, in October. Once the Borough is satisfied with the progress of the private sidewalk and curb work, the Effective Date of the Contract will be established, a Notice to Proceed will be issued, and the fully-executed contracts will be distributed.

- **Orchard Lane and Forest Way Sanitary Sewer Replacement**

The project includes the replacement of the sanitary sewer in Orchard Lane and Forest Way. The Orchard Lane scope received a \$200,000 CDBG grant. DOLI Construction Corporation was awarded the contract with a Base Bid of 322,675.00, and a low total bid including alternates of \$342,050.00.

A pre-construction meeting was held on August 25, 2021. The Notice to Proceed was issued, establishing the Effective Date of the Contract as August 25, 2021. Under the terms of the contract, the project must be Substantially Complete by November 8, 2021, and ready for final payment by December 8, 2021. Borough staff has submitted a request to extend the grant by one year, to September 2022. We continue to review the contractor's submittals as they are received.

- **Lincoln Avenue Bridge**

The project includes the replacement of the bridge and the sections of the sanitary sewer system in the immediate vicinity of the bridge.

No Change from Previous Report - The sanitary main and manhole replacement has been completed, and the televising for the main has been reviewed. We are awaiting receipt of the video for the lateral.

- **Broad Street Storm Sewer & N. Main Street Storm and Sanitary Sewer Improvements**

The project will replace the entire storm sewer system in West and East Broad Street and North Main Street, 280 LF of deteriorated 30"x52" CMP through private properties, and the entire sanitary sewer system in North Main Street. \$1.09M of the project will be funded with Pa Small Water and Sewer and H2O PA grants. The NPWA will replace their water main from Towamencin Ave. to Main Street under the contract with the Borough's work. Once the work in E. Broad Street is complete PennDOT will mill and overlay E. Broad Street. While W. Broad Street is not currently on PennDOT's five-year plan for repaving, the Borough could attempt to have PennDOT add it as the construction scope and schedule develop.

We are currently working on survey, design, and bid package preparation. A meeting was held with the project team on August 25, 2021 to discuss existing conditions of the infrastructure and planning for the improvements.

MISCELLANEOUS:

- **MS4 Stormwater Program**

A Pollution Reduction Plan is required to be submitted to the PaDEP this summer.

We continue to work on the revised Pollution Reduction Plan (PRP) and the 2021 annual MS4 Status Report.

- **Sanitary Sewer**

- We reviewed the first- and second-quarter HTMA invoices and found them to be accurate. We also reviewed the Borough's flows and issued a memo summarizing the Borough's sewage flows in the first two quarters of 2021 in comparison with the Transportation and Treatment Capacity Agreement between Hatfield Borough and the HTMA.

As always, please feel free to contact me at 484-941-0418 or chad.camburn@bursich.com with any questions.

8. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

**Zoning Officer, Building Code, Property Maintenance
Report**

Code, Zoning and Fire Safety Report – Mid August 2021

*Numbers reflect August 1 to August 26, 2021

Mike DeFinis' Memorandum List

Items on the list continue to be monitored

Fire Inspections

Suspended due to CoVid-19

Resale Inspections (5 Total)

- (2) Use and Occupancy Certification issued
- (1) Conditional Use and Occupancy Certification issued
- (2) Failed Inspections

- (1) Scheduled for August 31

Permits (10 Total Processed)

- (2) Additions
- (1) Roofing
- (2) Electric
- (2) New Building
- (3) Zoning

Notice of Violations (2 Total)

- (2) Work done without Permit

Non-Traffic Citations

None

Other Notes

Received certification in Accessibility Inspections and Plan Review, 13 Total Certifications

Submitted by,



Matthew J Traynor
Code & Zoning Enforcement

8. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Fire Marshal / Fire Safety Inspection Report

8. OLD BUSINESS:
A. REPORTS AND CORRESPONDENCE:
Pool Advisory Report

9. ACTION ITEMS:

A. Motion to Consider awarding the Montgomery County Consortium of Communities 2021-2022 Rock Salt Bid to Morton Salt, Inc. at \$58.00 per non-delivered ton and at \$58.33 per delivered ton

**10. MOTION to ADJOURN:
Executive Session: Personnel, Litigation, Real Estate**