

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
December 21, 2022

MINUTES

THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED
BOROUGH HALL 401 S. MAIN STREET, HATFIELD
THIS MEETING WAS RECORDED

CALL TO ORDER AND ROLL CALL:

- (X) Jason Ferguson, President
 - (X) Richard Girard, Vice President
 - (X) James Fagan
 - (X) Michelle Kroesser
 - (X) Lawrence G. Stevens
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- (X) Mayor Mary Anne Girard

The record shows that five members of the Council were present at roll call, as well as, Mayor; Mary Anne Girard, Solicitor; Catherine M. “Kate” Harper; Timoney Knox LLP, Borough Manager; Jaime E. Snyder, Assistant to the Manager; Kathryn Vlahos.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to Approve the Regular Meeting Agenda of December 21, 2022. The motion was seconded by Councilmember Kroesser.

The motion was approved unanimously with a vote of 5-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the November 2, 2022 Workshop Meeting and the Minutes of the November 18, 2022 Regular Meeting.

Motion: A motion was made by Councilmember Stevens to Approve the Minutes of the November 2, 2022 Workshop and the Minutes of the November 18, 2022 Regular Meeting. The motion was seconded by Councilmember Fagan and unanimously approved with a vote of 5-0.

3. PUBLIC INPUT: President Ferguson asked if there was any Public Input. No Media Present. No Public Input.

4. ANNOUNCEMENTS: Manager Snyder made the following announcements:

- Next Council Meetings January 4th Workshop and January 18th Regular Meeting 7:00PM in Council Chambers
- Planning Commission is Scheduled to Meet on Tuesday, December 27, 2022 at 7:00PM in Council Chambers
- HEROC is Scheduled to Meet January 25, 2023 at 8:00AM in Council Chambers
- HMHS is Scheduled to Meet Tuesday, January 24, 2023 at 7:00PM at the HVFC
- The Borough Offices will be closed Friday, December 23, 2022, and Monday, December 26, 2022, in Observance of the Christmas Eve and Christmas Holidays
- The Borough Offices will be closed Friday, December 30, 2022, and Monday, January 2, 2023, in Observance of the New Year's Eve and New Year's Day Holidays
- The Borough Public Hours of Operation will Change starting January 3, 2023:
 - Monday: 8:30AM - 4:00PM
 - Tuesday: 8:30AM - 4:00PM
 - Wednesday: 8:30AM - 6:00PM
 - Thursday: 8:30AM - 4:00PM
 - Friday: 8:30AM - 3:00PM

5. 23 N. Main Street Arbor Grove Development Sketch Plan Presentation

Solicitor Harper stated that at the request of the developer this item was removed from the agenda.

6. 2023 Final Budget Presentation

Manager Snyder explained that the final budget in council packet tonight and is on for consideration tonight.

7. REPORTS AND CORRESPONDENCE:

A. Monthly YTD Report

8. NEW BUSINESS / DISCUSSION ITEMS:

A. Resolution 2022-39 Authorizing No Change to the Real Tax Rate for 2023

Manager Snyder stated that this resolution is used when there is not tax increase for the following year. This is on for consideration tonight.

B. Resolution 2022-40 Residential & GLP 1 Flat Rate Fee

Manager Snyder explained that this resolution would authorize to raise the customer charge for residential and GLP 1 users.

C. Resolution 2022-41 Sanitary Sewer Quarterly EDU Flat Fee

Manager Snyder stated that this resolution will allow Hatfield Borough to increase the quarterly EDU fee from \$45.00 to \$50.00. This is on for consideration tonight.

D. Resolution 2022-42 Appropriating Specific Funds for 2023

Manager Snyder explained that this resolution will approve the budget for 2023 and this is on for consideration tonight.

E. Edinburgh Square Escrow Release No. 2

Manager Snyder explained that Edinburgh Square has requested their escrow release for the completed electrical work.

I. Motion to Consider Resolution 2022-43 PA Small Water & Sewer Grant

Manager Snyder explained that this resolution is for a grant opportunity which will help with the Broad Street Storm Sewer Replacement Project.

J. Motion to Consider Resolution 2022-44 H2O PA Grant

Manager Snyder explained that this resolution is for a grant opportunity which will help with the North Main Street Sanitary Sewer Replacement Project.

9. OLD BUSINESS:

A. 2023 Meeting Dates

Manager Snyder stated that this in on for consideration tonight.

B. Planning Commission Term

Manager Snyder explained that the reappointment of Larry Stevens to Planning Commission is on for consideration tonight.

C. Zoning Hearing Board Alternate Term

Manager Snyder explained that the reappointment of Dan Ruch to the Zoning Hearing and is on for consideration tonight.

10. ACTION ITEMS:

A. Motion to Consider Resolution 2022-39 Authorizing No Change to the Real Tax Rate for 2023

Motion: A motion was made by Councilmember Stevens to approve Motion to Consider Resolution 2022-39 Authorizing No Change to the Real Tax Rate for 2023. The motion was seconded by Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

B. Motion to Consider Resolution 2022-40 Authorizing an Increase to the Electric Customer Charge Portion of the Residential & GLP 1 Rate Classes

Motion: A motion was made by Councilmember Girard to approve Resolution 2022-40 Authorizing an Increase to the Electric Customer Charge Portion of the Residential & GLP 1 Rate Classes. The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

C. Motion to Consider Resolution 2022-41 Authorizing an Increase to the Sanitary Sewer Quarterly EDU Flat Fee

Motion: A motion was made by Councilmember Stevens to approve Resolution 2022-41 Authorizing an Increase to the Sanitary Sewer Quarterly EDU Flat Fee. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

D. Motion to Consider Resolution 2022-42 Appropriating Specific Funds for 2023

Motion: A motion was made by Councilmember Stevens to approve Resolution 2022-42 Appropriating Specific Funds for 2023. The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

E. Motion to Consider Advertising the 2023 Borough Council and Planning Commission Meeting Dates

Motion: A motion was made by Councilmember Kroesser to approve Advertising the 2023 Borough Council and Planning Commission Meeting Dates. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

F. Motion to Consider Approving Escrow Release No. 2, Electric Construction Escrow, for Edinburgh Square Development in the Amount of \$17,115.00 (seventeen thousand one hundred fifteen dollars)

Motion: A motion was made by Councilmember Fagan to Approve Escrow Release No. 2, Electric Construction Escrow, for Edinburgh Square Development in the Amount of \$17,115.00 (seventeen thousand one hundred fifteen dollars). The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

G. Motion to Consider Appointing Lawrence G. Stevens to the Planning Commission to Serve a Four-Year Term Expiring on December 31, 2026

Motion: A motion was made by Councilmember Kroesser to Appoint Lawrence G. Stevens to the Planning Commission to Serve a Four-Year Term Expiring on December 31, 2026. The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

H. Motion to Consider Appointing Daniel Ruch as Alternate on the Zoning Hearing Board to Serve a Four-Year Term Expiring on December 31, 2026

Motion: A motion was made by Councilmember Stevens to Appoint Daniel Ruch as Alternate on the Zoning Hearing Board to Serve a Four-Year Term Expiring on December 31, 2026. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

I. Motion to Consider Resolution 2022-43 PA Small Water & Sewer Grant

Motion: A motion was made by Councilmember Kroesser to Approve Resolution 2022-43 PA Small Water & Sewer Grant. The motion was seconded by Councilmember Stevens.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

J. Motion to Consider Resolution 2022-44 H2O PA Grant

Motion: A motion was made by Councilmember Kroesser to Approve Motion to Consider Resolution 2022-44 H2O PA Grant. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

11. Motion to Approve Payment of the Bills

President Ferguson and Manager Snyder reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Stevens to Approve the payment of the bills. The motion was seconded by Councilmember Fagan

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

12. MOTION to ADJOURN: EXECUTIVE SESSION

Motion: A motion was made by Councilmember Kroesser to adjourn the Regular Meeting of December 21, 2022. The motion was seconded by Councilmember Girard and unanimously approved with a vote of 5-0. The meeting was adjourned at 8:10 PM.

Executive Session Personnel, Litigation and Real Estate

Respectfully Submitted,
Kathryn Vlahos
Assistant to the Manager