

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
March 15, 2023

MINUTES

THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED
BOROUGH HALL 401 S. MAIN STREET, HATFIELD
THIS MEETING WAS RECORDED

CALL TO ORDER AND ROLL CALL:

- (X) Jason Ferguson, President
 - (X) Richard Girard, Vice President
 - (X) James Fagan
 - (X) Michelle Kroesser
 - (X) Lawrence G. Stevens
- (X) Mayor Mary Anne Girard

The record shows that five members of the Council were present at roll call, as well as, Mayor; Mary Anne Girard, Solicitor; Catherine M. “Kate” Harper; Timoney Knox LLP, Borough Manager; Jaime E. Snyder, Assistant to the Manager; Kathryn Vlahos.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to Approve the Regular Meeting Agenda of March 15, 2023. The motion was seconded by Councilmember Kroesser.

The motion was approved unanimously with a vote of 5-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the February 1, 2023 Workshop Meeting and the Minutes of the February 16, 2023 Regular Meeting.

Motion: A motion was made by Councilmember Girard to Approve the Minutes of the February 1, 2023 Workshop and the Minutes of the February 16, 2023 Regular Meeting. The motion was seconded by Councilmember Fagan and unanimously approved with a vote of 5-0.

3. PUBLIC INPUT: President Ferguson asked if there was any Public Input. No Media Present. No Public Input.

4. ANNOUNCEMENTS:

- Next Council Meetings April 5th Workshop and April 19th Regular Meeting 7:00PM in Council Chambers
- Planning Commission is Scheduled to Meet on Monday, April 3, 2023 at 7:00PM in Council Chambers
- HEROC is Scheduled to Meet March 22, 2023 at 8:00AM in Council Chambers
- ZHB is Scheduled to Meet Thursday, March 23, 2023 @ 7:00PM in Council Chambers
- HMHS is Scheduled to Meet Tuesday, March 28, 2023 at 7:00PM at the HVFC

5. REPORTS AND CORRESPONDENCE:

Manager Snyder explained that the following reports were included in the packet tonight that were not included in the workshop meeting packet.

- A. Monthly YTD Report
- B. Fire Company Report
- C. EMS Report

6. NEW BUSINESS / DISCUSSION ITEMS:

A. Resolution 2023-01 Transfer of Funds

Manager Snyder explained that this is for the investments and this resolution allows for the Borough Manager and President to work with Key Bank to invest up to one million dollars in two-year treasury notes. This was discussed with Budget Finance and Labor. The borough is looking to take 750,000 out of investments which would be invested into a six-month treasury note at 4.95%, a one-year treasury notes at 4.6% and a two-year treasury note at 4.3%.

B. Resolution 2023-02 Junior Council Program

Manager Snyder explained that this resolution allowing the Borough to participate in the Pennsylvania State Associate of Boroughs Junior Council Person Program.

C. Hatfield American Legion Memorial Day Parade Request

Manager Snyder stated that the America Legion submitted this request for the 76th Annual Memorial Day Parade starting at 9:00AM in Memorial Park.

D. Resolution 2023-03 Memorial Day Parade

Manager Snyder stated that this goes along with the request from the American Legion for the Memorial Day Parade which will allow the borough to close certain roads in the borough in support of the Memorial Day Parade.

7. OLD BUSINESS: None.

8. Action Items

A. Motion to Consider Resolution 2023-01 Authorizing Hatfield Borough to Transfer up to \$1,000,000.00 (one million dollars) from its Accounts at Key Bank in Order to Invest in US Treasury Notes for a Period of No More than Two Years and at an Interest Rate not Less Than 4%

Motion: A motion was made by Councilmember Girard to Approve Resolution 2023-01 Authorizing Hatfield Borough to Transfer up to \$1,000,000.00 (one million dollars) from its Accounts at Key Bank in Order to Invest in US Treasury Notes for a Period of No More than Two Years and at an Interest Rate not Less Than 4%. The motion was seconded by Councilmember Stevens.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

B. Motion to Consider Resolution 2023-02 Authorizing Hatfield Borough to Participate in Pennsylvania State Association of Boroughs Junior Council Program

Motion: A motion was made by Councilmember Kroesser to Approve Resolution 2023-02 Authorizing Hatfield Borough to Participate in Pennsylvania State Association of Boroughs Junior Council Program The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

C. Motion to Consider Resolution 2023-03 Authorizing the Closure of Certain Borough Roads for the Hatfield American Legion Memorial Day Parade

Motion: A motion was made by Councilmember Kroesser to Approve Resolution 2023-03 Authorizing the Closure of Certain Borough Roads for the Hatfield American Legion Memorial Day Parade. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

9. Motion to Approve Payment of the Bills

President Ferguson and Manager Snyder reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Stevens to Approve the payment of the bills. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

10. MOTION to ADJOURN: EXECUTIVE SESSION

Motion: A motion was made by Councilmember Kroesser to adjourn the Regular Meeting of March 15, 2023. The motion was seconded by Councilmember Fagan and unanimously approved with a vote of 5-0. The meeting was adjourned at 7:32 PM.

Executive Session Personnel, Litigation and Real Estate

Respectfully Submitted,
Kathryn Vlahos
Assistant to the Manager