

HATFIELD BOROUGH COUNCIL

WORKSHOP MEETING

November 1, 2023



JASON FERGUSON, PRESIDENT

RICHARD GIRARD, VICE PRESIDENT

JAMES FAGAN, COUNCILMEMBER

MICHELLE KROESSER, COUNCILMEMBER

LAWRENCE G. STEVENS, COUNCILMEMBER

MARY ANNE GIRARD, MAYOR

AIDEN WIEDER, JUNIOR COUNCIL PERSON

JAIME E. SNYDER, BOROUGH MANAGER

CATHERINE M. HARPER, BOROUGH SOLICITOR

**TAX COLLECTOR SWEARING-IN
THE HONORABLE MAYOR
MARY ANNE GIRARD
PRESIDING**

Tax Collector, Marie L. Snyder



Borough of Hatfield

Montgomery County, Pennsylvania

BOROUGH COUNCIL WORKSHOP MEETING

November 1, 2023

AGENDA

TAX COLLECTOR SWEARING-IN THE HONORABLE MAYOR MARY ANNE GIRARD PRESIDING

Tax Collector, Marie L. Snyder

CALL TO ORDER / ROLL CALL

1. APPROVAL OF MEETING AGENDA:

Motion: To Approve the Agenda of the November 1, 2023,
Workshop Meeting

2. PUBLIC INPUT:

Please rise, state your name and address and reason for addressing
Council

3. ANNOUNCEMENTS:

- Next Council Meeting November 15th Regular Meeting @ 7:00PM in Council Chambers
- HEROC is Scheduled to Meet Wednesday, November 15, 2023 @ 8:00AM in Council Chambers
- HMHS is Scheduled to Meet on Tuesday, November 21, 2023 @ 7:00PM at the Hatfield Borough Office, Council Chambers
- The Borough Offices will be closed Friday, November 10, 2023 in Observance of the Veterans Day Holiday and Thursday and Friday, November 23rd and 24th in Observance of the Thanksgiving Holiday
- Next Planning Commission Meeting Originally Scheduled for December 2, 2023 @ 7:00PM in Council Chambers is being Re-scheduled for Monday, December 11, 2023 @ 6:00PM in Council Chambers
- Leaf Bag Pick-up Will Continue Every Monday Through December 4, 2023

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P.O. Box 190
Hatfield, PA 19440

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4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- Budget, Finance, and Labor Committee Report
- Planning, Building, and Zoning Committee Report
- Public Safety Committee Report
- Public Works & Property and Equipment Committee Report
- Utilities Committee Report
- Hatfield Economic Revitalization Outreach Committee Report
- Mayor Mary Anne Girard Report

5. REPORTS AND CORRESPONDENCE:

- Monthly Investment Report
- Monthly EIT / LST Report
- Monthly YTD Report
- Monthly Zoning Hearing Board Applications
- Police Department Report
- Fire Department Report
- EMS Report
- Public Works Department Report
- Engineering Report
- Zoning Officer, Building Code, Property Maintenance Report
- Fire Marshal / Fire Safety Inspection Report
- Pool Advisory Report

6. MANAGERS REPORT:

7. NEW BUSINESS / DISCUSSION ITEMS:

- A. 2024 Meeting Dates
- B. Hatfield Christmas Tree Lighting Request
- C. NPWA Intergovernmental Cooperative Cost Share Agreement

8. OLD BUSINESS:

9. ACTION ITEMS:

10. MOTION to ADJOURN: Executive Session: Personnel, Litigation, Real Estate

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4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- Budget, Finance, and Labor Committee
Report

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- Planning, Building, and Zoning
Committee Report

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- Public Safety Committee Report

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- Public Works & Property and
Equipment Committee Report

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- Utilities Committee Report

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- Hatfield Economic Revitalization
Outreach Committee Report

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- Mayor Mary Anne Girard Report

5. REPORTS AND CORRESPONDENCE:

Monthly Investment Report

**HATFIELD BOROUGH
CASH ACCOUNTS
September 30, 2023**

OPERATING ACCOUNT	<u>BANK BALANCE</u>	<u>AMOUNT</u>
01 - GENERAL		
Bank Balance	\$396,980.08	
O/S CHECKS		(\$118,588.09)
DIT		0.00
		<u>(\$118,588.09)</u>
07- ELECTRIC		
Bank Balance	\$344,254.84	
O/S CHECKS		(\$162,974.76)
DIT		7,227.19
		<u>(\$155,747.57)</u>
08 - SEWER		
Bank Balance	\$303,495.49	
O/S CHECKS		(\$159,913.30)
DIT		\$1,256.41
	<u>\$1,044,730.41</u>	<u>(\$158,656.89)</u>
Bank Balance		\$1,044,730.41
Book Balance		\$611,737.86
18 - CAPITAL PROJECTS SINKING		
		\$703.03
35 - HIGHWAY AID		
		\$112,659.01
HARLEYSVILLE SAVINGS BANK		
Priority Business Savings		\$134,947.40
Priority Business Savings (Loans)		\$323,565.23
TOTAL OF ACCOUNTS		\$1,183,612.53
ESSA		
Checking account		\$32,036.52
KEY PRIVATE INVESTMENTS		
1131 CAPITAL RESERVE MANAGED		\$406,621.80
1132 SEWER CAPITAL RESERVE MANAGED		768,425.03
1133 SEWER MANAGED		490,585.82
1134 ELECTRIC FUND MANAGED		939,944.68
		<u>\$2,605,577.33</u>
TOTAL OF TD BANK, HSB, ESSA & KEY PRIVATE BANK INVESTMENTS		\$3,821,226.38

**Hatfield Borough Total Income & Disbursements
YEAR 2023**

	<u>Gain/(Loss)</u>	<u>Income</u>	<u>Disbursements</u>	<u>Fees</u>	<u>Total Disbursements</u>	<u>Difference Income/Disbursements</u>
Capital Reserve	(\$21,347.07)	\$13,095.12	(\$16,507.14)	(\$2,518.07)	(\$19,025.21)	(\$5,930.09)
Sewer Capital Reserve	(30,880.91)	26,034.73	(32,177.74)	(4,414.81)	(36,592.55)	(\$10,557.82)
Sewer Managed	(11.17)	12,192.09	(16,021.57)	(2,850.79)	(18,872.36)	(\$6,680.27)
Electric	65,539.88	32,986.07	(32,309.49)	(4,983.27)	(37,292.76)	(\$4,306.69)
Total	\$13,300.73	\$84,308.01	(\$97,015.94)	(\$14,766.94)	(\$111,782.88)	(\$27,474.87)

HATFIELD BOROUGH CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2023

2023	Capital Reserve	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$427,968.87							
January	\$436,605.31	\$8,636.44	2.02%	\$3,412.02	(\$6,824.04)	(\$247.11)	(\$7,071.15)	(\$3,659.13)
February	\$424,775.13	(\$11,830.18)	-2.71%	\$1,177.00	(\$1,177.00)	(\$251.08)	(\$1,428.08)	(\$251.08)
March	\$432,532.74	\$7,757.61	1.83%	\$1,175.77	(\$1,175.77)	(\$245.69)	(\$1,421.46)	(\$245.69)
April	\$434,039.15	\$1,506.41	0.35%	\$1,184.86	(\$1,184.86)	(\$248.99)	(\$1,433.85)	(\$248.99)
May	\$428,523.40	(\$5,515.75)	-1.27%	\$1,197.64	(\$1,197.64)	(\$249.55)	(\$1,447.19)	(\$249.55)
June	\$424,905.08	(\$3,618.32)	-0.84%	\$1,219.61	(\$1,219.61)	(\$546.37)	(\$1,765.98)	(\$546.37)
July	\$423,343.87	(\$1,561.21)	-0.37%	\$1,218.13	(\$1,218.13)	(\$244.66)	(\$1,462.79)	(\$244.66)
August	\$419,150.66	(\$4,193.21)	-0.99%	\$1,254.87	(\$1,254.87)	(\$243.56)	(\$1,498.43)	(\$243.56)
September	\$406,621.80	(\$12,528.86)	-2.99%	\$1,255.22	(\$1,255.22)	(\$241.06)	(\$1,496.28)	(\$241.06)
October								\$0.00
November								\$0.00
December								\$0.00
		(\$21,347.07)		\$13,095.12	(\$16,507.14)	(\$2,518.07)	(\$19,025.21)	(\$5,930.09)

HATFIELD BOROUGH SEWER CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2023

2023	Sewer Capital	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$799,305.94							
January	\$805,840.10	\$6,534.16	0.82%	\$6,143.01	(\$12,286.02)	(\$461.52)	(\$12,747.54)	(\$6,604.53)
February	\$790,700.73	(\$15,139.37)	-1.88%	\$2,275.88	(\$2,275.88)	(\$463.41)	(\$2,739.29)	(\$463.41)
March	\$801,515.81	\$10,815.08	1.37%	\$2,201.94	(\$2,201.94)	(\$457.35)	(\$2,659.29)	(\$457.35)
April	\$801,867.57	\$351.76	0.04%	\$2,667.91	(\$2,667.91)	(\$461.39)	(\$3,129.30)	(\$461.39)
May	\$793,871.35	(\$7,996.22)	-1.00%	\$2,576.02	(\$2,576.02)	(\$461.02)	(\$3,037.04)	(\$461.02)
June	\$786,248.74	(\$7,622.61)	-0.96%	\$2,497.86	(\$2,497.86)	(\$756.41)	(\$3,254.27)	(\$756.41)
July	\$784,838.71	(\$1,410.03)	-0.18%	\$2,455.85	(\$2,455.85)	(\$452.73)	(\$2,908.58)	(\$452.73)
August	\$781,515.28	(\$3,323.43)	-0.42%	\$2,570.48	(\$2,570.48)	(\$451.53)	(\$3,022.01)	(\$451.53)
September	\$768,425.03	(\$13,090.25)	-1.67%	\$2,645.78	(\$2,645.78)	(\$449.45)	(\$3,095.23)	(\$449.45)
October							\$0.00	\$0.00
November							\$0.00	\$0.00
December							\$0.00	\$0.00
		(\$30,880.91)	-3.88%	\$26,034.73	(\$32,177.74)	(\$4,414.81)	(\$36,592.55)	(\$10,557.82)

HATFIELD BOROUGH SEWER INVESTMENT ACCOUNT SUMMARY

YEAR 2023

2023	Sewer Managed	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$490,596.99							
January	\$495,353.80	\$4,756.81	0.97%	\$3,826.48	(\$7,652.96)	(\$283.27)	(\$7,936.23)	(\$4,109.75)
February	\$485,815.48	(\$9,538.32)	-1.93%	\$1,413.16	(1,416.16)	(284.86)	(\$1,701.02)	(\$287.86)
March	\$494,111.48	\$8,296.00	1.71%	\$1,371.16	(1,371.16)	(281.00)	(\$1,652.16)	(\$281.00)
April	\$494,612.45	\$500.97	0.10%	\$1,412.17	(1,412.17)	(284.43)	(\$1,696.60)	(\$284.43)
May	\$493,123.49	(\$1,488.96)	-0.30%	\$849.92	(849.92)	(284.36)	(1,134.28)	(\$284.36)
June	\$491,480.08	(\$1,643.41)	-0.33%	\$815.53	(815.53)	(583.51)	(1,399.04)	(\$583.51)
July	\$492,078.49	\$598.41	0.12%	\$797.75	(797.75)	(282.99)	(1,080.74)	(\$282.99)
August	\$492,554.59	\$476.10	0.10%	\$837.13	(837.13)	(283.10)	(1,120.23)	(\$283.10)
September	\$490,585.82	(\$1,968.77)	-0.40%	\$868.79	(868.79)	(283.27)	(1,152.06)	(\$283.27)
October							0.00	\$0.00
November							0.00	\$0.00
December							0.00	\$0.00
TOTALS		(\$11.17)	0.04%	\$12,192.09	(16,021.57)	(2,850.79)	(18,872.36)	(6,680.27)

HATFIELD BOROUGH ELECTRIC INVESTMENT ACCOUNT SUMMARY

YEAR 2023

2023	Electric	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$874,404.80							
January	\$892,742.46	\$18,337.66	2.10%	\$15,193.38	(\$13,812.38)	(\$504.88)	(\$14,317.26)	\$876.12
February	\$874,972.03	(\$17,770.43)	-1.99%	\$2,534.31	(\$2,534.31)	(\$513.38)	(\$3,047.69)	(\$513.38)
March	\$892,856.28	\$17,884.25	2.04%	\$2,847.02	(\$3,551.44)	(\$506.07)	(\$4,057.51)	(\$1,210.49)
April	\$902,274.11	\$9,417.83	1.05%	\$1,362.44	(\$1,362.44)	(\$513.95)	(\$1,876.39)	(\$513.95)
May	\$917,495.04	\$15,220.93	1.69%	\$620.88	(\$620.88)	(\$518.73)	(\$1,139.61)	(\$518.73)
June	\$915,786.07	(\$1,708.97)	-0.19%	\$657.13	(\$657.13)	(\$827.47)	(\$1,484.60)	(\$827.47)
July	\$926,111.20	\$10,325.13	1.13%	\$678.50	(\$678.50)	(\$527.30)	(\$1,205.80)	(\$527.30)
August	\$936,698.33	\$10,587.13	1.14%	\$2,616.50	(\$2,616.50)	(\$532.80)	(\$3,149.30)	(\$532.80)
September	\$939,944.68	\$3,246.35	0.35%	\$6,475.91	(\$6,475.91)	(\$538.69)	(\$7,014.60)	(\$538.69)
October							\$0.00	\$0.00
November							\$0.00	\$0.00
December							\$0.00	\$0.00
TOTALS		\$65,539.88		\$32,986.07	(\$32,309.49)	(\$4,983.27)	(\$37,292.76)	(\$4,306.69)

INVESTMENT TRACKING OF T-BILLS BONDS

INVESTMENTS	FEDERAL COST	MATURE TO PAR	M.V. APRIL 2023	M.V.MAY 2023	M.V.JUNE 2023	M.V.JULY 2023	M.V.AUG 2023	M.V.SEPT 2023	DIFFERENCE
ELECTRIC MANAGED									
6 MONTH 9/14/2023	\$244,335.52	\$250,000.00	\$244,637.50	\$246,307.50	\$247,385.00	\$248,390.00	\$249,527.50	\$250,000.00	\$5,664.48
12 MONTH 2/22/2024	\$240,230.21	\$250,000.00	\$239,985.00	\$241,085.00	\$241,760.00	\$242,695.00	\$243,610.00	\$244,730.00	(\$5,270.00)
24 MONTH 2/15/2025	\$238,447.27	\$250,000.00	\$238,165.00	\$237,335.00	\$235,957.50	\$236,582.50	\$237,362.50	\$237,480.00	(\$12,520.00)
SEWER MANAGED									
6 MONTH 9/21/2023	\$244,218.06	\$250,000.00	\$245,250.00	\$246,035.00	\$247,132.50	\$248,137.50	\$249,267.50	\$250,000.00	\$5,781.94

5. REPORTS AND CORRESPONDENCE:

Monthly EIT / LST Report

HATFIELD BOROUGH
Berkheimer Comparative
2018 - 2023 LST TAX

(Report as of 10/27/2023)

Month	2023	2022	2021	2020	2019	2018	Month	2023	2022	2021	2020	2019	2018
January	2,756.36	332.14	93.44	168.99	33.72	15.58	July		106.14	377.25	27.49	524.30	259.31
	1,333.13					508.63			537.61	632.68	593.29		727.57
										910.77			
Month Total	4,089.49	332.14	93.44	168.99	33.72	524.21	Month Total	-	643.75	1,920.70	620.78	524.30	986.88
YTD Total	4,089.49	332.14	93.44	168.99	33.72	524.21	YTD Total	32,318.06	24,431.35	21,978.62	19,393.79	20,939.03	20,771.05
February	1,527.79	1,403.93	436.37	350.79	576.73	672.03	August	738.18	820.39	615.85	15.72	988.39	1,021.80
	530.52	600.29	1,364.20	900.92	748.10			835.62	816.85	582.08	1,073.14	681.02	
	6,599.42	794.83	4,918.01	500.10	995.27	1,668.98		1,573.00	1,041.91	4,919.27	6,412.04	1,285.27	700.94
		5,118.23	1,371.18	611.10	653.32	2,770.93		5,418.49	1,610.06	1,707.15	774.35	6,305.29	2,969.69
		1,417.42	865.50	1,042.25	2,319.88	2,590.00		1,755.89	5,563.93			567.04	2,500.79
			528.58	4,235.56	2,607.58	254.47		575.80	2,346.73				2,480.47
Month Total	8,657.73	9,334.70	9,483.84	7,640.72	7,900.88	7,956.41	Month Total	10,896.98	12,199.87	7,824.35	8,275.25	9,827.01	9,673.69
YTD Total	12,747.22	9,666.84	9,577.28	7,809.71	7,934.60	8,480.62	YTD Total	43,215.04	36,631.22	29,802.97	27,669.04	30,766.04	30,444.74
March	2,548.99	1,676.71	714.70	1,676.03	2,341.35	763.13	September	341.97	12.79	792.30	463.51	315.28	376.14
	2,754.35	719.06			25.47	81.55		757.00		285.87			
	677.50												
Month Total	5,980.84	2,395.77	714.70	1,676.03	2,366.82	844.68	Month Total	1,098.97	12.79	1,078.17	463.51	315.28	376.14
YTD Total	18,728.06	12,062.61	10,291.98	9,485.74	10,301.42	9,325.30	YTD Total	44,314.01	36,644.01	30,881.14	28,132.55	31,081.32	30,820.88
April	12.78	34.39		60.43	196.71	352.66	October	616.28		311.77	146.06	63.69	330.79
	704.28				509.66	584.34				734.10	634.69		556.04
	102.20										53.07		
Month Total	819.26	34.39	-	60.43	706.37	937.00	Month Total	616.28	-	1,045.87	833.82	63.69	886.83
YTD Total	19,547.32	12,097.00	10,291.98	9,546.17	11,007.79	10,262.30	YTD Total	44,930.29	36,644.01	31,927.01	28,966.37	31,145.01	31,707.71
May	917.64	302.48	460.51	402.30	905.86	1,173.10	November		168.78	919.18	1,607.87	964.30	1,036.52
	898.99	630.75	1,692.90	1,275.28	375.32	1,797.10		1,869.63	818.70	1,716.84	955.64	1,201.68	
	6,126.23	1,636.87	517.49	521.37	752.26	2,818.16		558.15	1,731.16	4,065.74	4,150.70	2,863.12	
	1,529.61	4,688.75	5,320.14	3,739.00	2,351.25	1,540.23		634.79	4,311.42	827.46	962.79	1,440.98	
	2,371.80	1,415.42	715.32	2,047.16	2,961.22	566.94		5,849.85			1,791.10		
		1,642.82	7.86	575.37	669.24			1,857.02			200.36		
				107.68	683.76			1,083.96					
								1,770.42					
Month Total	11,844.27	10,317.09	8,714.22	8,668.16	8,698.91	7,895.53	Month Total	-	13,792.60	7,780.46	8,217.91	9,024.89	6,542.30
YTD Total	31,391.59	22,414.09	19,006.20	18,214.33	19,706.70	18,157.83	YTD Total	44,930.29	50,436.61	39,707.47	37,184.28	40,169.90	38,250.01
June	590.01	141.38	536.24	558.68	77.62	1,626.34	December		71.87	1,677.02	13.76		474.53
	336.46	521.24	515.48		630.41			769.15		26.53			
		710.89						150.32		585.76			
Month Total	926.47	1,373.51	1,051.72	558.68	708.03	1,626.34	Month Total	-	991.34	2,289.31	13.76	0.00	474.53
YTD Total	32,318.06	23,787.60	20,057.92	18,773.01	20,414.73	19,784.17	Grand Total	44,930.29	51,427.95	41,996.78	37,198.04	40,169.90	38,724.54

5. REPORTS AND CORRESPONDENCE:

Monthly YTD Report

Combination of Funds 2023
YTD as of September 30, 2023

	Revenues	Expenses	Budgeted			
			Revenues	% Revenues Received	Expenses	% Expenses Used
January	\$648,616.30	\$575,529.70	\$9,668,073.62	6.71%	\$9,426,367.13	6.11%
February	527,900.02	665,186.71	\$9,668,073.62	5.46%	\$9,426,367.13	7.06%
March	665,672.40	593,164.10	\$9,668,073.62	6.89%	\$9,426,367.13	6.29%
April	412,026.11	510,785.63	\$9,668,073.62	4.26%	\$9,426,367.13	5.42%
May	889,809.65	711,583.98	\$9,668,073.62	9.20%	\$9,426,367.13	7.55%
June	410,666.33	372,267.40	\$9,668,073.62	4.25%	\$9,426,367.13	3.95%
July	578,824.38	591,827.70	\$9,668,073.62	5.99%	\$9,426,367.13	6.28%
August	721,984.03	581,208.64	\$9,668,073.62	7.47%	\$9,426,367.13	6.17%
September	677,167.33	684,282.89	\$9,668,073.62	7.00%	\$9,426,367.13	7.26%
October			\$9,668,073.62	0.00%	\$9,426,367.13	0.00%
November			\$9,668,073.62	0.00%	\$9,426,367.13	0.00%
December			\$9,668,073.62	0.00%	\$9,426,367.13	0.00%
Total	\$5,532,666.55	\$5,285,836.75		57.23%		56.08%

5. REPORTS AND CORRESPONDENCE:

Monthly Zoning Hearing Board
Applications

5. REPORTS AND CORRESPONDENCE:

Police Department Report

**The Hatfield Police Department's
monthly report to the
Council of the Borough of Hatfield**



October 27, 2023

Submitted by Lt. Jane E. Robertson

Hatfield Police Report for Borough Council

10/1/2023 through 10/25/2023

Activity in brief



- 302 agency cases originated in Hatfield Borough
- 47 traffic stops were conducted
- 63 incidents were handled in the Borough's core district
- 113 Borough patrols were conducted
- 23 selective enforcements were conducted
- 11 traffic citations were issued
- 37 traffic warnings were issued
- 9 crashes were investigated
- 12 building overnight checks ("NightEyes") were completed

Assault: On October 22 at about midnight, officers responded to the 400 block of South Main Street for a report of a person who had been threatened by his knife-wielding neighbor. The victim advised officers his neighbor had been repeatedly banging on his apartment door and yelling obscenities. The victim attempted to coax this neighbor, who intoxicated, back to his own apartment without success. During a final effort to convince his neighbor to stop repeatedly banging on his door and go back to his own apartment the victim noticed the neighbor, identified as Richard Vose, had a knife in his hand. This time Vose moved towards his neighbor and reportedly told him: "You're going to die." When the victim pushed Vose away, Vose dropped the knife and grabbed his neighbor's throat, leaving scratch marks. The neighbor was able to push him off and went outside to call police. Vose was found to be in possession of a 4-inch blade knife and was subsequently taken into custody for simple assault, terroristic threats, and related offenses.

Disturbance: On October 22 at about 6:30 p.m., officers responded to the 200 block of Towamencin Avenue for a report of vehicles revving their engines and speeding along the roadway. Officers found no vehicles on the roadway but did find a small group of people with vehicles at Heritage Park. They were advised of the complaint and park times and left without further incident.

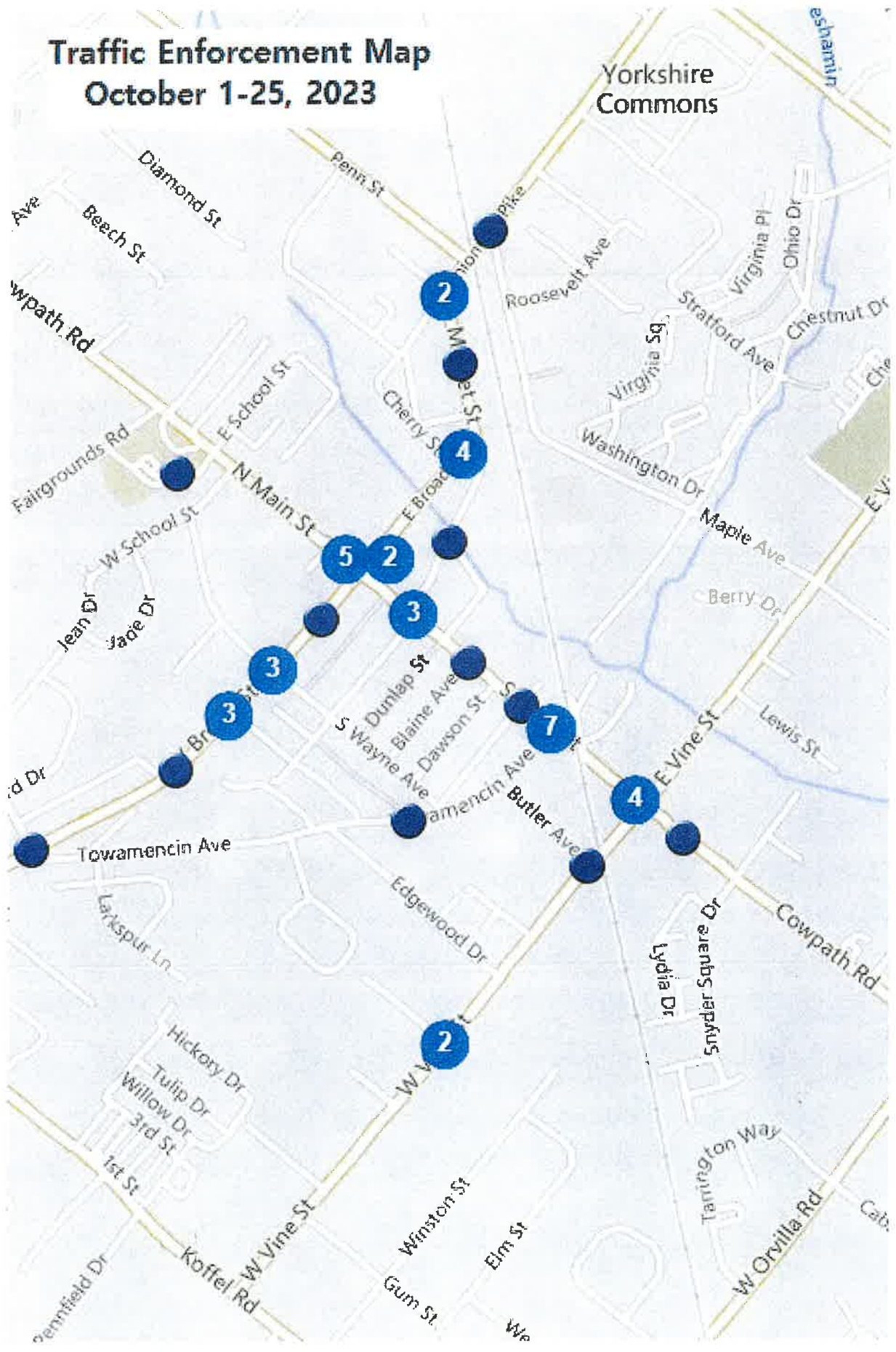
Disturbance: On October 13 at about 9 a.m., officers responded to Liberty Square Apartments on West Vine Street for a report of a disturbance in the parking lot. The two residents had been arguing over a juvenile who was reportedly knocking on the one resident's door and running off. The verbal altercation culminated with one resident poking the other in the chest and then being pushed. Officers were able to speak to all involved parties and the men were advised to call police in the future so that any physical altercation was avoided.

Disturbance: On October 5 at about 11 p.m., officers responded to Liberty Square Apartments for a group of males who were reported to be smoking marijuana and being noisy. Officers found that a group of males were gathered together in the parking lot waiting for a friend to come out and they were watching a football game on a phone. There was no evidence of any criminal activity and the group was leaving as police departed.

Suspicious activity: On October 11 at about 6:20 p.m., a male at home in his East Broad Street apartment advised police that a person had randomly walked into his apartment and when asked what he was doing he said: "Norman sent me to check out Apartment 2." The male left, walked into another apartment, and then left the area on foot. Footage of the incident is being reviewed by the responding officer.

Traffic Enforcement Map October 1-25, 2023

Yorkshire Commons



HATFIELD BOROUGH

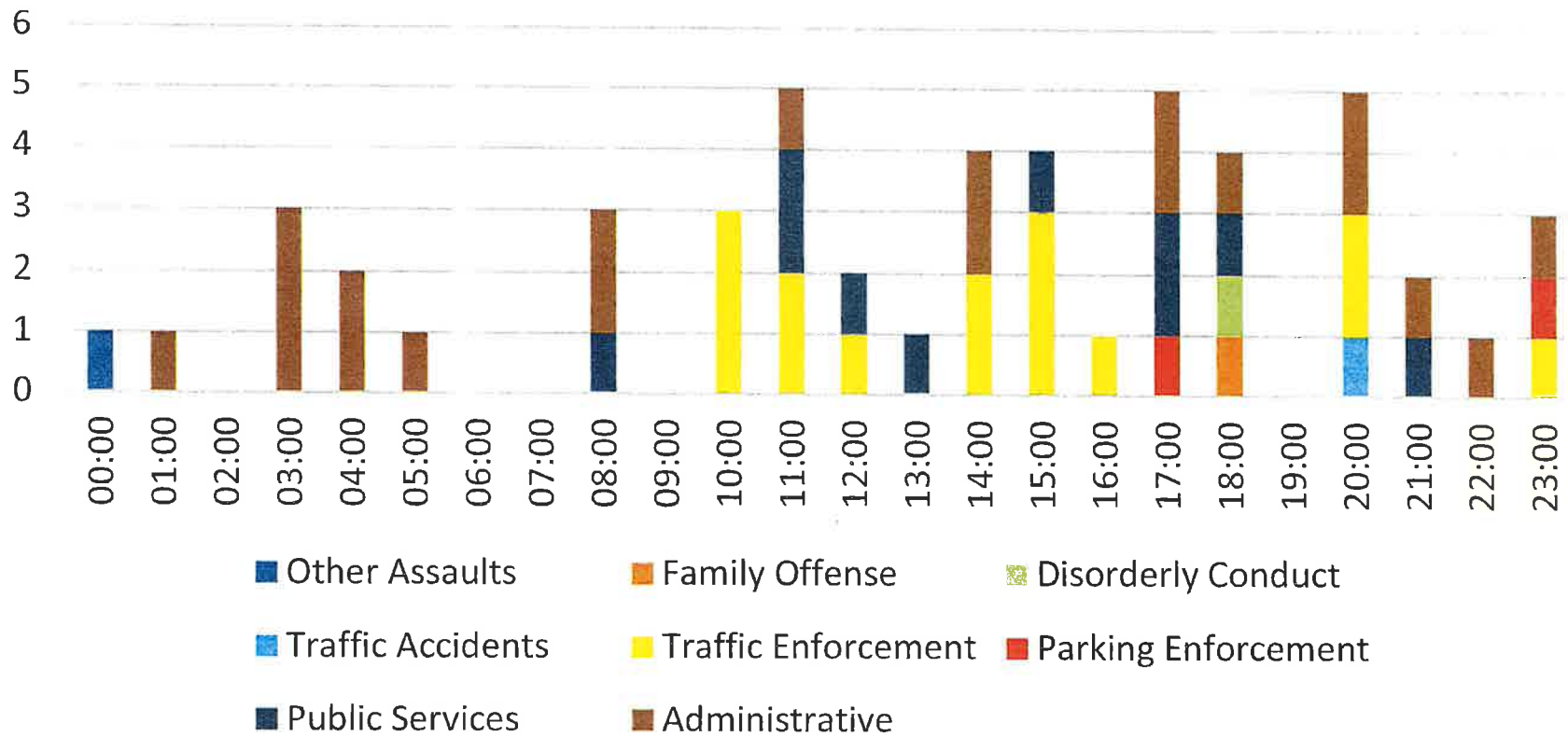
Agency Activity Report

By CFS Classification

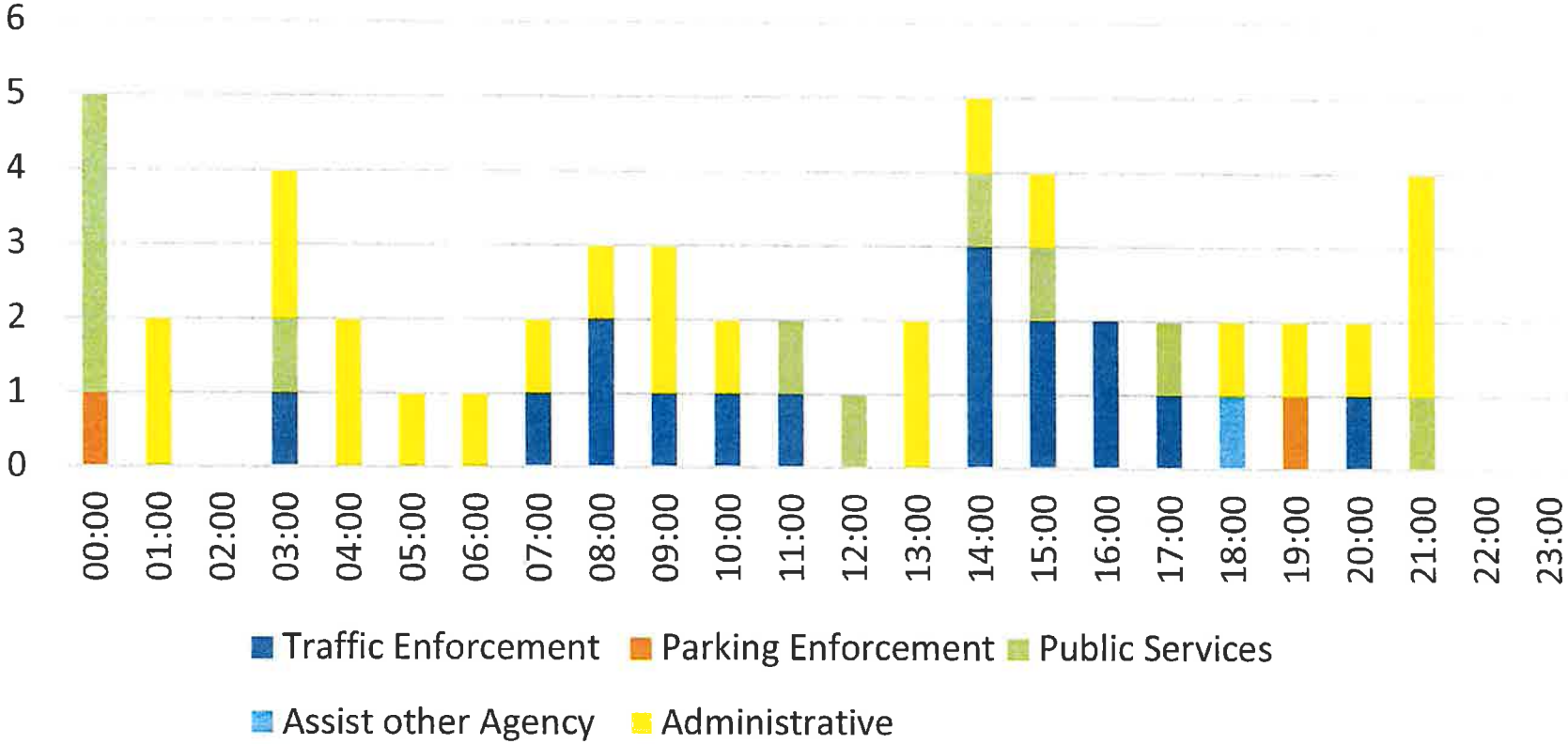
From Date: 10/1/2023 To Date: 10/25/2023

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2400
0800	Other Assaults	1	1	0	0
2000	Family Offense	2	0	0	2
2400	Disorderly Conduct	3	0	1	2
2600	All Other Offenses	3	2	1	0
4000	Non Criminal Investigations	10	2	1	7
4500	Deaths / Suicides	1	1	0	0
5500	Animal Complaints	3	0	1	2
6000	Traffic Accidents	9	0	3	6
6300	Traffic Enforcement	79	9	39	31
6500	Parking Enforcement	8	1	4	3
6600	Traffic Services	5	0	4	1
7000	Public Services	41	15	13	13
7500	Assist other Agency	1	0	0	1
9000	Administrative	136	50	38	48
	Total:	302	81	105	116

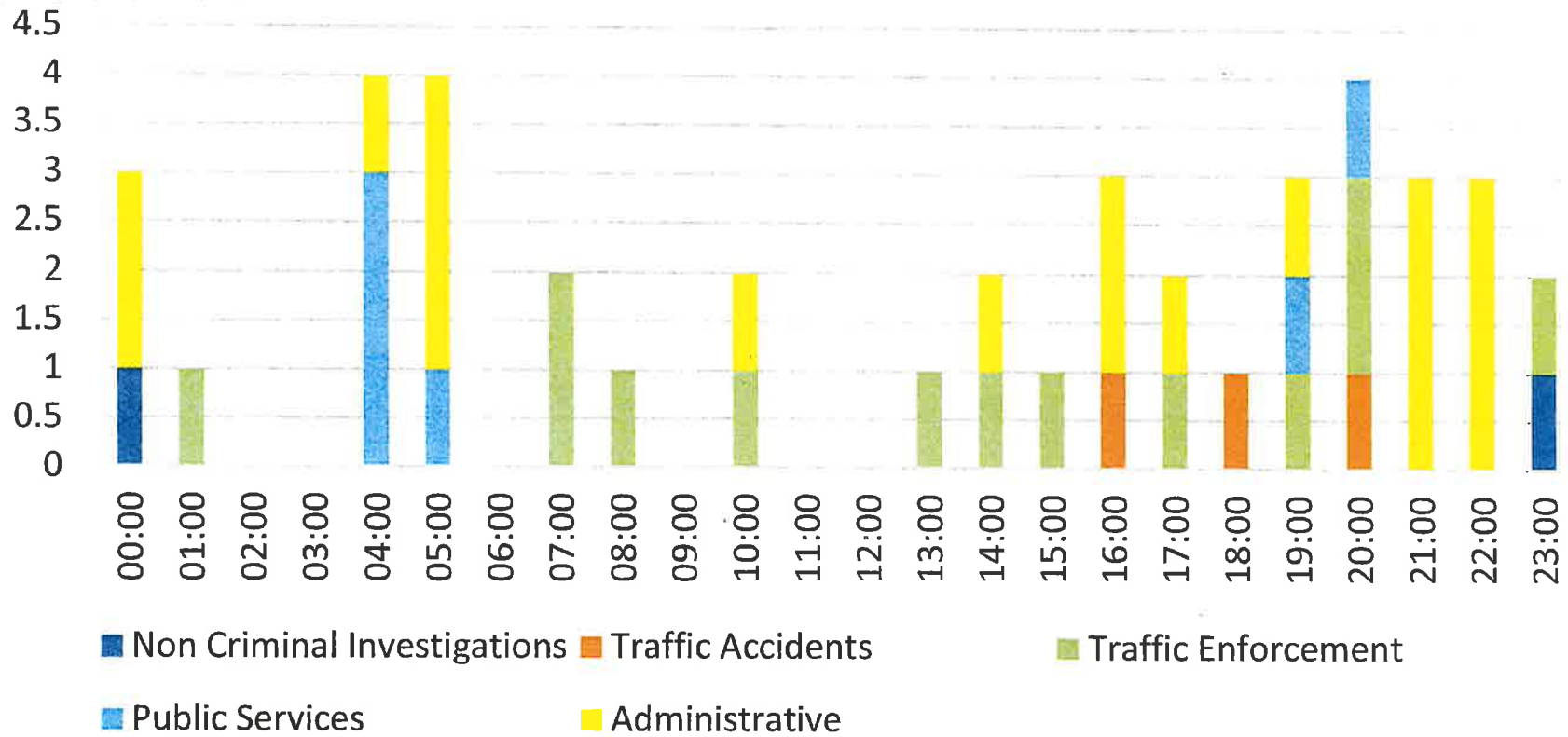
Sundays - 51 total incidents



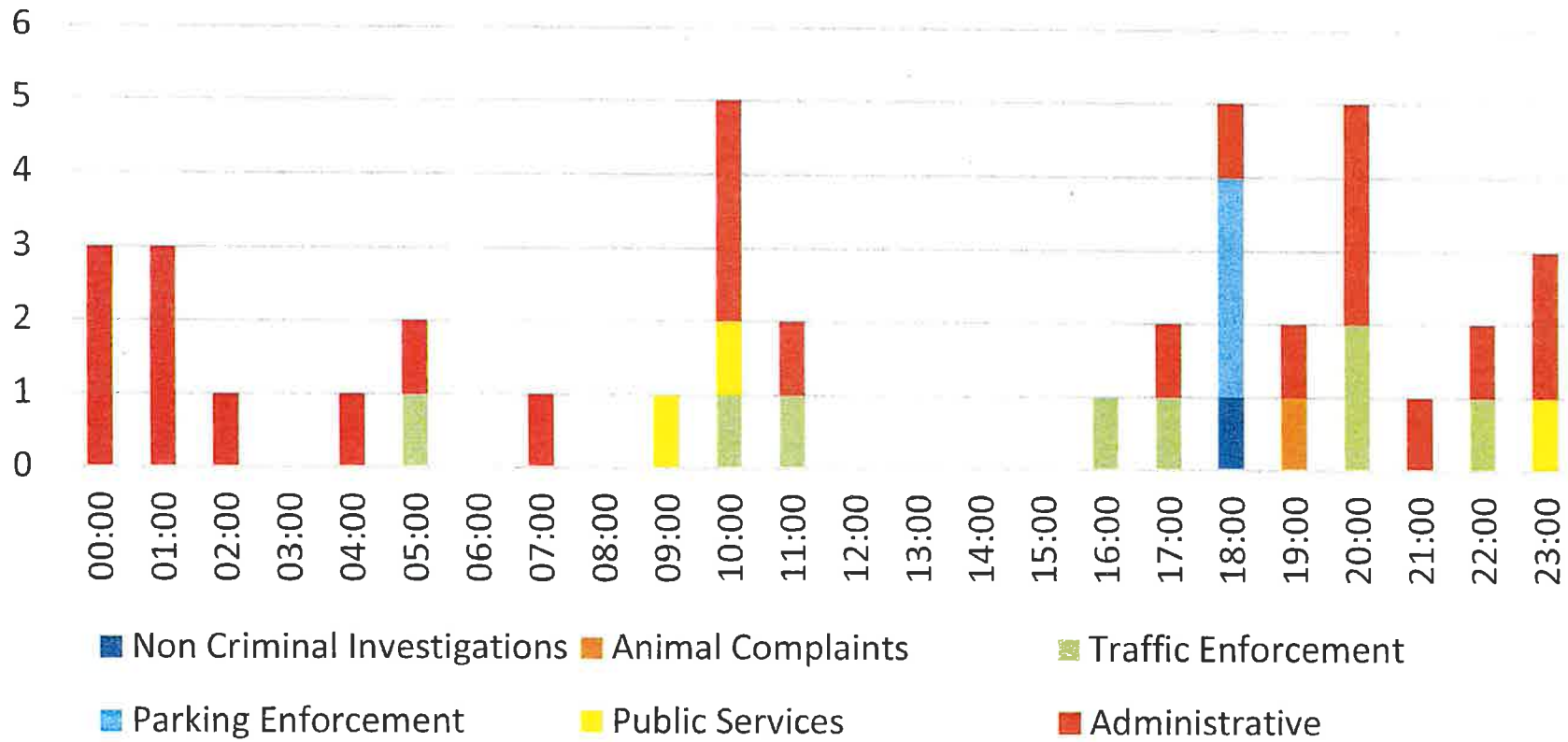
Mondays - 53 total incidents



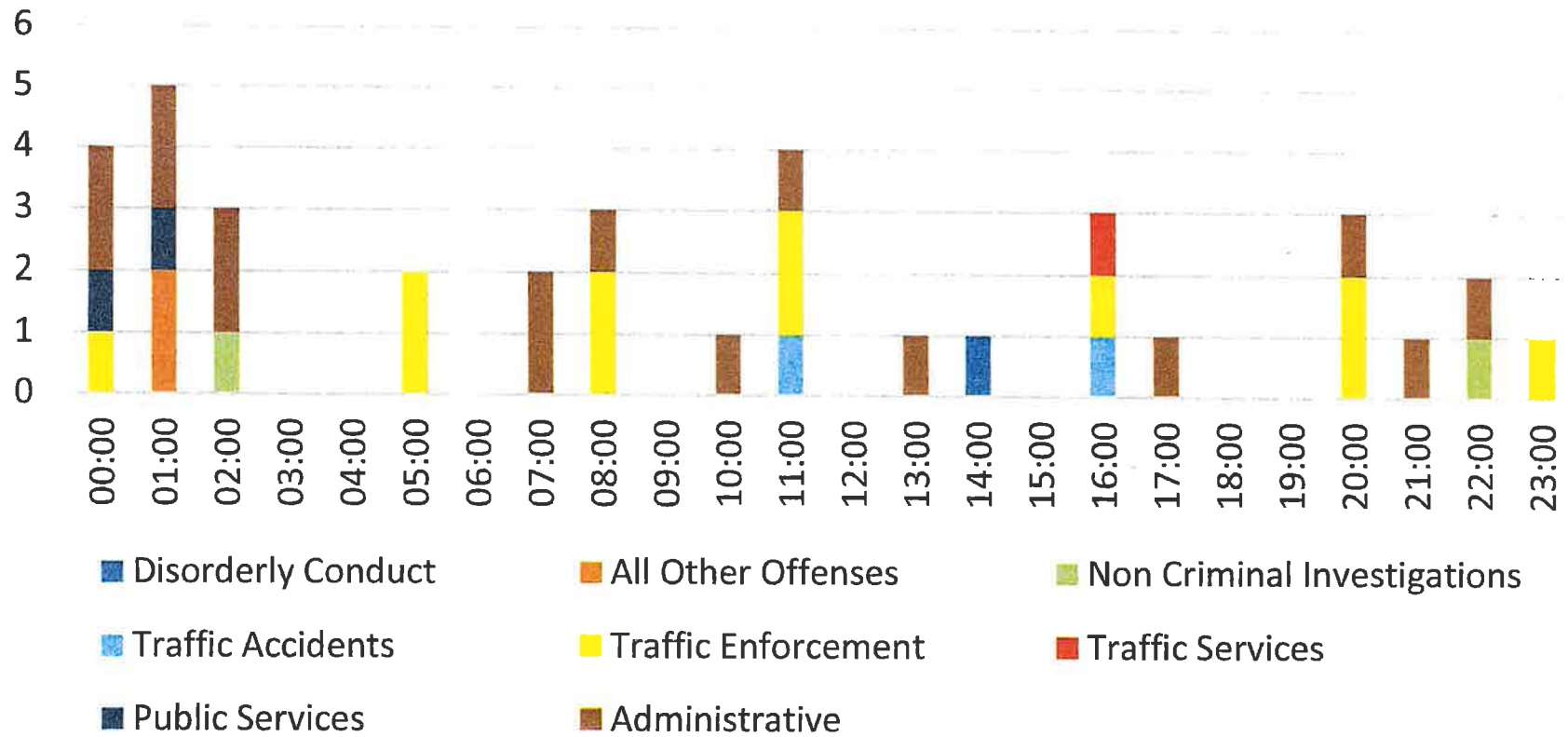
Tuesdays - 42 total incidents



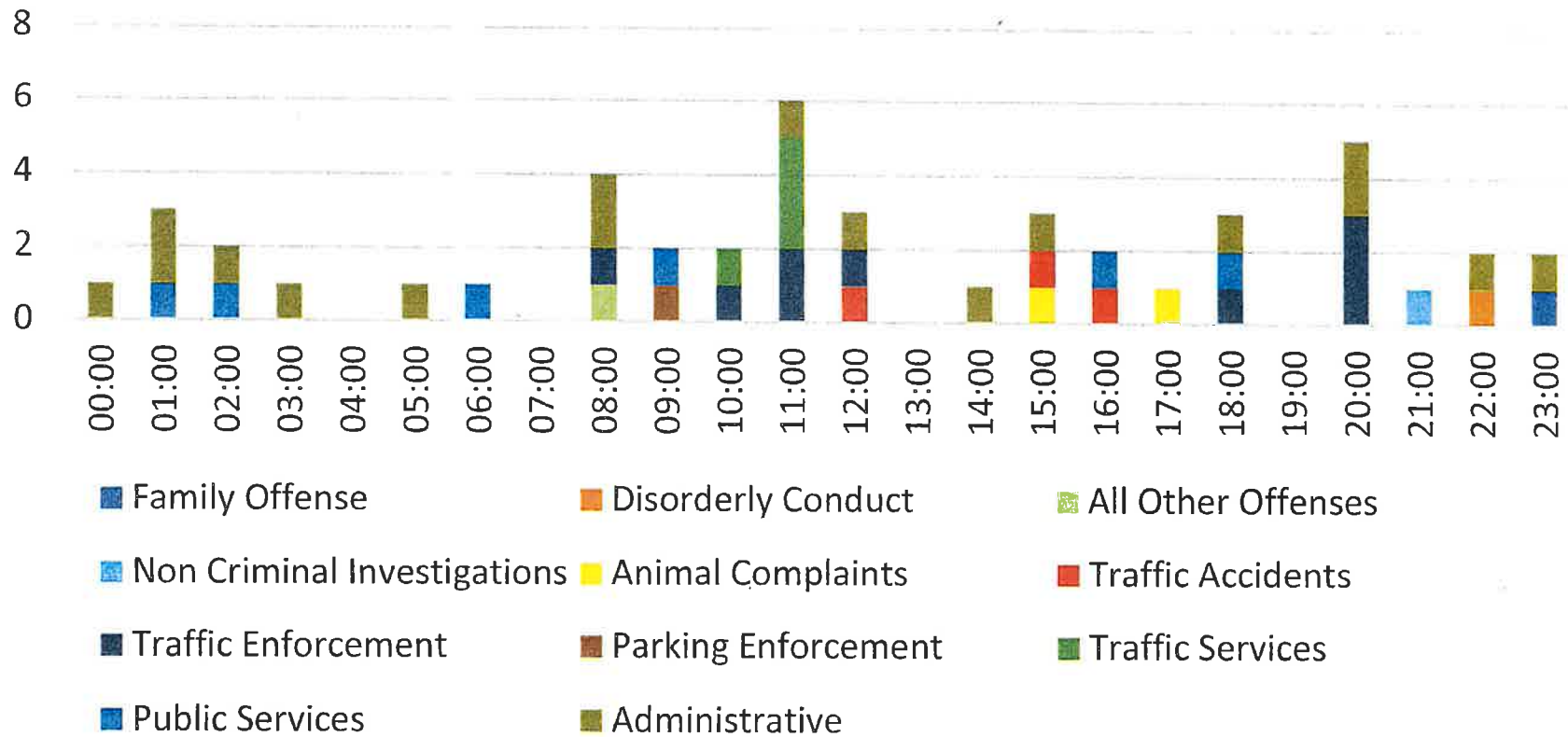
Wednesdays - 40 total incidents



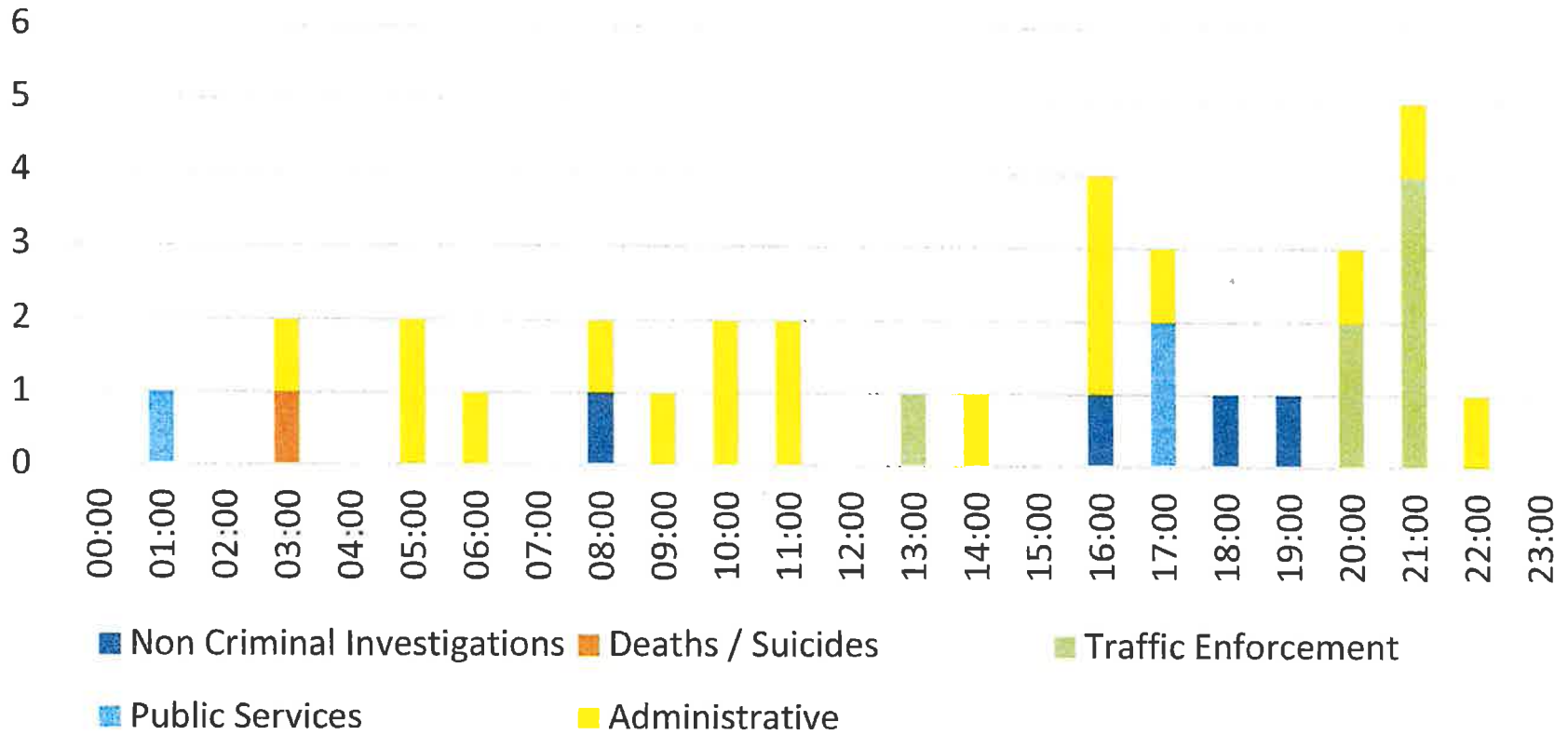
Thursdays - 37 total incidents



Fridays - 46 total incidents

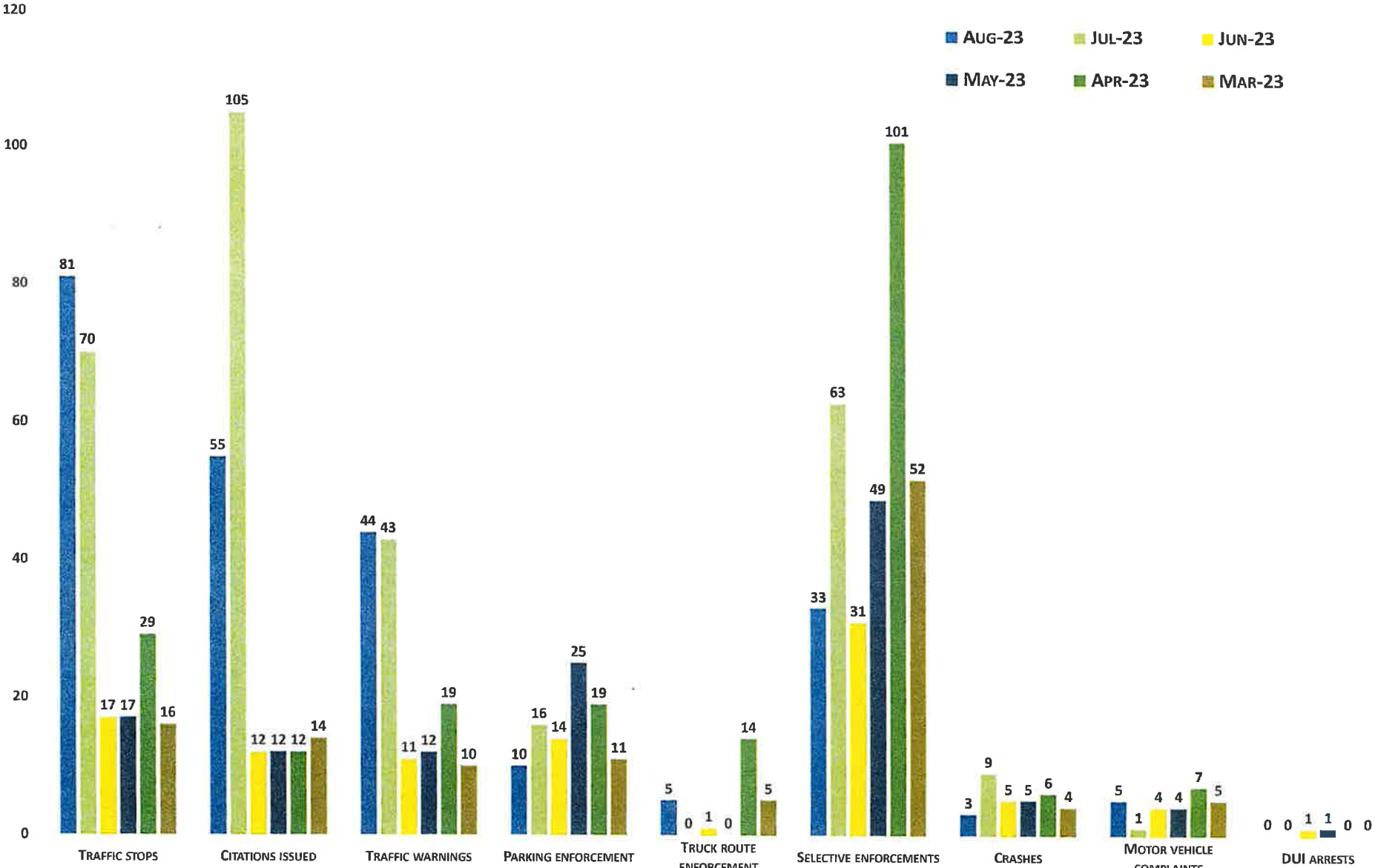


Saturdays - 33 total incidents



TRAFFIC ACTIVITY AND TRENDS 6 MONTH TABLE

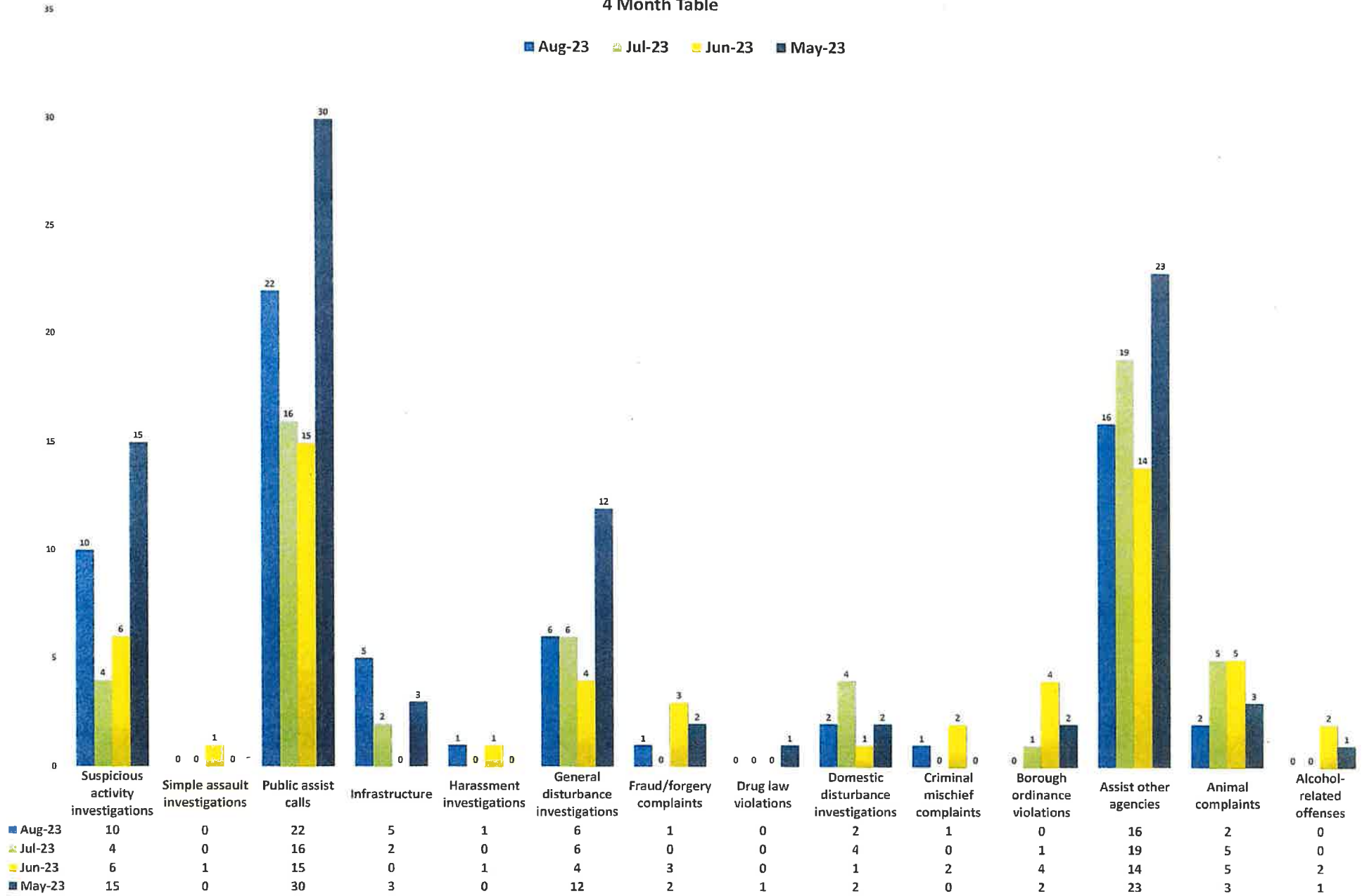
■ AUG-23 ■ JUL-23 ■ JUN-23
■ MAY-23 ■ APR-23 ■ MAR-23



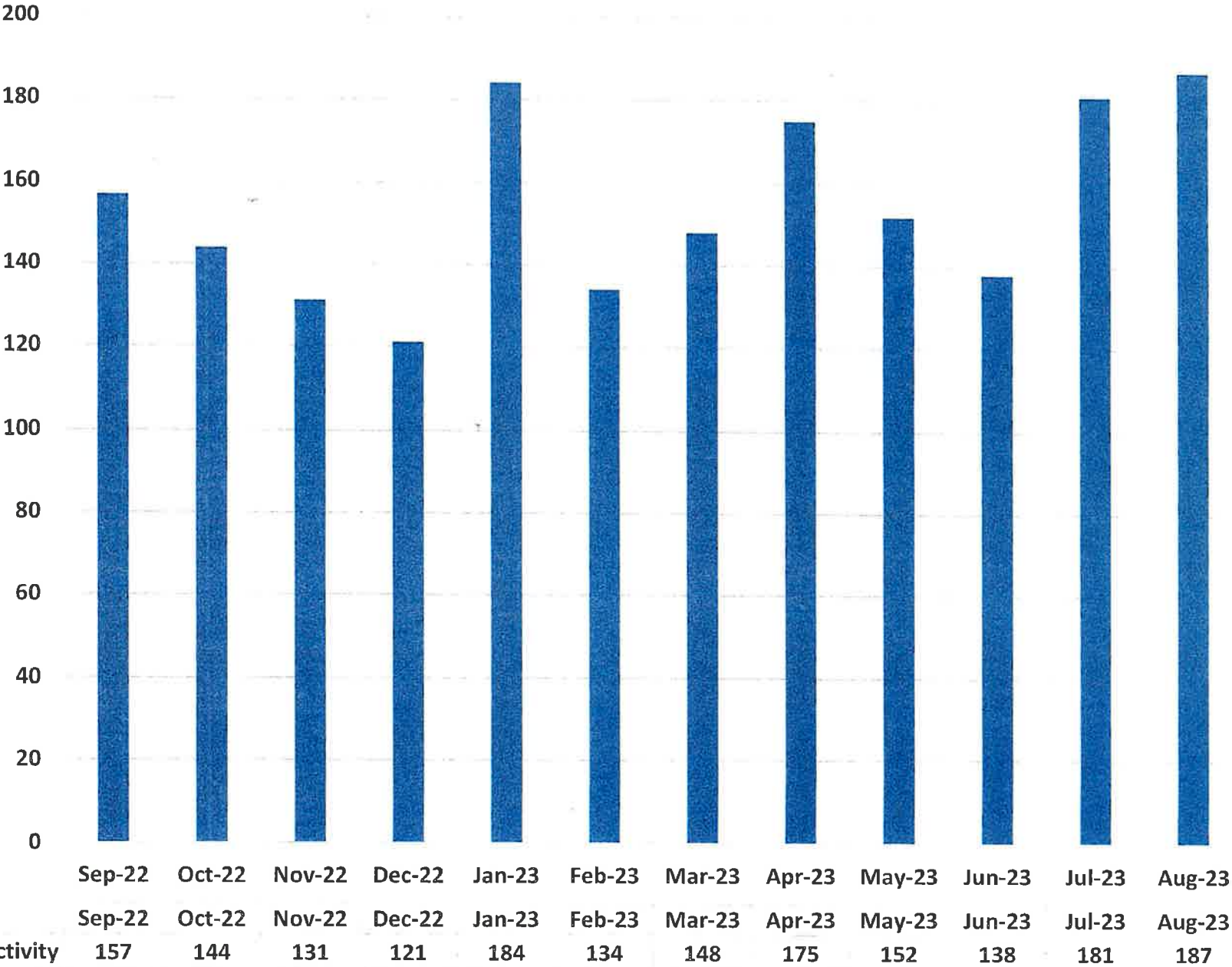
■ AUG-23	81	55	44	10	5	33	3	5	0
■ JUL-23	70	105	43	16	0	63	9	1	0
■ JUN-23	17	12	11	14	1	31	5	4	1
■ MAY-23	17	12	12	25	0	49	5	4	1
■ APR-23	29	12	19	19	14	101	6	7	0
■ MAR-23	16	14	10	11	5	52	4	5	0

Call for Service Activities & Trends 4 Month Table

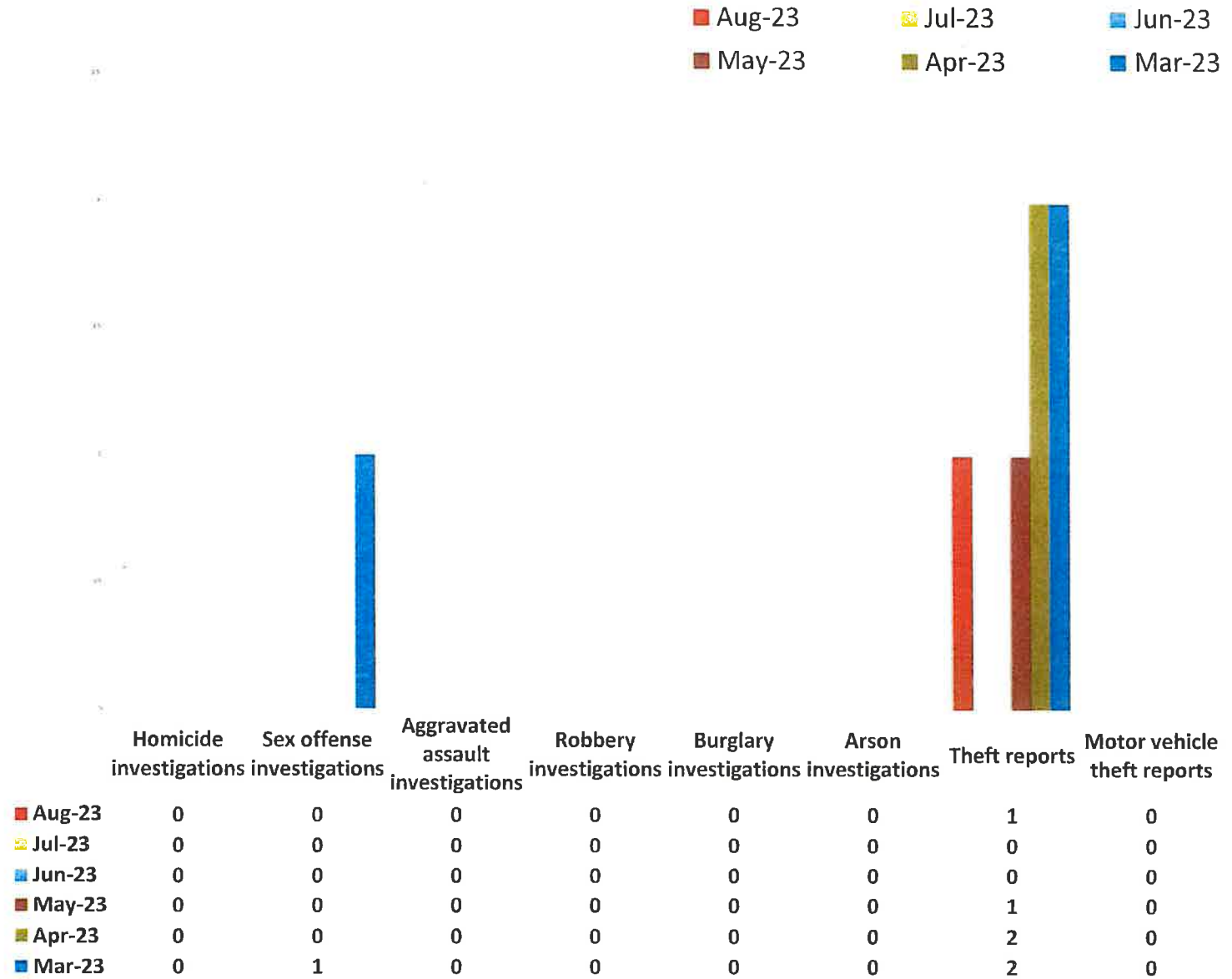
■ Aug-23 ■ Jul-23 ■ Jun-23 ■ May-23



Borough Patrol activity



Part 1 Offenses



5. REPORTS AND CORRESPONDENCE:

Fire Department Report

HATFIELD VOLUNTEER FIRE CO.

PERFORMANCE REPORT - 3rd Quarter 2023

<u>Key Performance Metrics</u>	<u>3 Qtr 2023</u>	<u>YTD 2023</u>
1st truck non-medical first due incidents		
< 9 minutes dispatch to arrival	95%	92%
no response when terminated > 9 min	0%	1%
average air pack qualified firefighters		
1st truck	4.0	4.0
total	9.0	9.9
average enroute time (minutes)	4.38	4.28



	<u>calls</u>	<u>overall</u> 1st truck <u>enroute</u>	<u>in-service</u> <u>hours</u>	<u>firefighter</u> <u>hours</u>	<u>overall</u> average <u>firefighters</u>	<u>other</u> <u>hours*</u>	<u>training</u> <u>hours</u>
3 Qtr 2023	70	4.15	30	310	10.3	292	1,996
plus	4	officer investigations				* duty crews, meetings & investigations	
Total calls =	74			Total days of service =		325	
YTD 2023	240	4.22	117	1,230	10.5	914	4,018
plus	19	officer investigations					
Total calls =	259			Total days of service =		770	

Major Incident and Activity Highlights

Friday 8/25 20:41 Bethlehem Pike - vehicle rescue with fatal outcome. Responded with 3 fire trucks and 17 firefighters.

Thursday 9/26 4:40 Welsh Road - vehicle rescue. Responded with 2 fire trucks and 9 firefighters.

Conducted 8 hours of pump training with Township public works employees.

Spent 172 volunteer hours constructing the interior of our new training center.

Accepted one new probationary member.

RESPONSE MUNICIPALITY (rpt 1390)

Hatfield Borough	6
First Due Hatfield Twp	35
Colmar Hatfield Twp	6
Franconia	4
Hilltown	4
Lansdale	1
Lower Salford	3
Montgomery	4
Souderton	0
Towamencin	5
<u>others</u>	2
total	70

INCIDENT TYPES (rpt 358)

building fire	0
vehicle rescue	1
other minor fires	6
misc. - smoke, electrical, minor haz mat	15
medical assist	1
assist other fire companies	29
<u>fire alarms</u>	<u>18</u>
total	70

Report #: calls & ff hrs 274, enroute 1645, response times 745, 1514 As, Cadets, Tues, Spec, Bus Mtg, 28?, 1624?

Hatfield Vol. Fire Co. Enroute & Response Times - 3 Quarter 2023

17=Hatfield 1st due area, FF=firefighters, SCBA=self-contained breathing apparatus, Enroute Time=Dispatch to Enroute, Response Time=Dispatch to Arrival

AAG=automatic aid given, AAR=automatic aid received, MAG=mutual aid given, MAR=mutual aid received, RBE=recalled before enroute, RBA=recalled before arrival, RS=reduced speed

INCIDENT DATE	INCIDENT #	INCIDENT TYPE	APPARATUS	ADDRESS	DAY OF WEEK	DISPATCH TIME	CANCELLED	ENROUTE TIME	RESPONSE TIME	AID TYPE	ZONE	FF 1ST UNIT	FF TOTAL	SCBA 1ST UNIT	SCBA TOTAL	ENROUTE DECIMAL
						9 months 2023		9 minutes or less	123					538	1354	574
								total 1st due calls	133					134	137	134
									92%					4.0	9.9	4.28

AUTOMATIC & MUTUAL AID CALLS

07/06/23	2023-174	571	L17	[REDACTED]	Thu	22:03:45		0:05:34		MAG	Towamencin	5	14	5	14	5.57
07/08/23	2023-175	571	L17	[REDACTED]	Sat	15:58:32		0:05:46		AAG	Towamencin	6	11	5	9	5.77
07/11/23	2023-177	571	Com17	[REDACTED]	Tue	07:50:07		0:02:38		AAG	Hilltown	1	13	0	10	2.63
07/11/23	2023-178	571	SD17	[REDACTED]	Tue	08:00:38		0:00:47	0:02:51	MAG	Hilltown	5	16	5	13	0.78
07/22/23	2023-182	571	E17-1	[REDACTED]	Sat	12:12:16		0:04:00	0:09:23	AAG	Franconia	5	9	4	8	4.00
07/25/23	2023-184	571	L17	[REDACTED]	Tue	14:50:07		0:05:04	0:13:18	AAG	Towamencin	6	12	5	11	5.07
07/28/23	2023-186	571	L17	[REDACTED]	Fri	22:54:28		0:05:43	0:08:22	AAG	Colmar	6	10	5	9	5.72
08/01/23	2023-189	571	L17	[REDACTED]	Tue	04:10:56		0:04:36	0:08:41	AAG	Colmar	6	9	5	8	4.60
08/05/23	2023-192	571	L17	[REDACTED]	Sat	10:24:24		0:01:58	0:09:36	AAG	Low Salford	4	10	4	10	1.97
08/06/23	2023-195	571	L17	[REDACTED]	Sun	19:03:20		0:05:41	0:11:32	MAG	Montgomery	6	10	5	9	5.68
08/07/23	2023-197	571	L17	[REDACTED]	Mon	16:24:37		0:01:54	0:06:58	AAG	Lansdale	6	18	5	16	1.90
08/11/23	2023-198	571	L17	[REDACTED]	Fri	08:54:57		0:07:27	0:12:00	AAG	Towamencin	3	5	3	5	7.45
08/11/23	2023-200	571	L17	[REDACTED]	Fri	15:42:05		0:01:18	0:32:42	MAG	Up Salford	6	8	6	8	1.30
08/11/23	2023-201	571	L17	[REDACTED]	Fri	17:43:15		0:00:58	0:05:46	AAG	Low Salford	6	10	6	10	0.97
08/13/23	2023-203	571	L17	[REDACTED]	Sun	01:46:24		0:06:24	0:15:53	MAG	Silverdale	5	8	4	7	6.40
08/15/23	2023-205	571	L17	[REDACTED]	Tue	07:29:50		0:04:38	0:09:27	AAG	Colmar	5	11	5	7	4.63
08/15/23	2023-206	571	L17	[REDACTED]	Tue	13:16:14		0:05:17	0:10:16	AAG	Colmar	6	9	5	7	5.28
08/16/23	2023-207	571	SD17	[REDACTED]	Wed	07:39:14		0:04:44	0:07:09	AAG	Franconia	5	12	4	9	4.73
08/17/23	2023-208	571	L17	[REDACTED]	Thu	13:19:17		0:03:10	0:07:18	AAG	Colmar	4	8	3	6	3.17
08/18/23	2023-210	571	L17	[REDACTED]	Fri	17:56:51		0:04:18	0:08:48	AAG	Colmar	5	11	3	8	4.30
08/21/23	2023-212	571	L17	[REDACTED]	Mon	12:34:32		0:04:34		AAG	Montgomery	4	8	3	7	4.57
08/22/23	2023-215	571	L17	[REDACTED]	Tue	18:14:38		0:02:22	0:06:24	AAG	Hilltown	4	11	4	10	2.37
09/01/23	2023-221	571	E17-1	[REDACTED]	Fri	18:14:34		0:07:00	0:21:44	MAG	Montgomery	5	9	5	9	7.00
09/01/23	2023-222	571	L17	[REDACTED]	Fri	19:56:52		0:01:12		AAG	Hilltown	6	14	6	13	1.20
09/14/23	2023-226	571	SD17	[REDACTED]	Thu	09:57:55		0:02:50	0:09:10	AAG	Low Salford	6	14	6	12	2.83
09/14/23	2023-227	571	SD17	[REDACTED]	Thu	17:44:21		0:04:13	0:08:39	AAG	Franconia	6	12	4	10	4.22
09/26/23	2023-235	571	E17-1	[REDACTED]	Tue	04:13:22		0:05:35	0:10:18	AAG	Franconia	5	9	5	9	5.58
09/26/23	2023-236	571	SD17	[REDACTED]	Tue	04:40:49		0:00:00	0:04:07	MAG	Towamencin	4	9	4	9	0.00
09/26/23	2023-238	571	E17-1	[REDACTED]	Tue	21:27:11		0:02:20	0:09:02	AAG	Montgomery	5	10	5	10	2.33

MEDICAL CALLS

08/30/23	2023-220	321	SD17	[REDACTED]	Wed	03:17:59		0:06:35	0:08:40	None	17	4	5	3	4	6.58
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Hatfield Vol. Fire Co. Enroute & Response Times - 3 Quarter 2023

17=Hatfield 1st due area, FF=firefighters, SCBA=self-contained breathing apparatus, Enroute Time=Dispatch to Enroute, Response Time=Dispatch to Arrival

AAG=automatic aid given, AAR=automatic aid received, MAG=mutual aid given, MAR=mutual aid received, RBE=recalled before enroute, RBA=recalled before arrival, RS=reduced speed

INCIDENT DATE	INCIDENT #	INCIDENT TYPE	APPARATUS	ADDRESS	DAY OF WEEK	DISPATCH TIME	CANCELLED	ENROUTE TIME	RESPONSE TIME	AID TYPE	ZONE	FF 1ST UNIT	FF TOTAL	SCBA 1ST UNIT	SCBA TOTAL	ENROUTE DECIMAL
07/01/23	2023-171	531	E17-1	[REDACTED]	Sat	16:45:51		0:04:17	0:06:02	AAR	17	4	10	4	10	4.28
07/02/23	2023-172	733	E17-1	[REDACTED]	Sun	18:26:47		0:04:48	0:08:29	None	17	3	10	3	8	4.80
07/03/23	2023-173	671	SD17	[REDACTED]	Mon	12:13:15		0:05:20	0:07:15	None	17	4	11	4	11	5.33
07/08/23	2023-176	731	E17-1	[REDACTED]	Sat	19:48:00		0:02:26	0:05:36	None	17	4	10	3	9	2.43
07/13/23	2023-179	131	SD17	[REDACTED]	Thu	17:31:50		0:04:02	0:05:50	None	17	5	13	3	11	4.03
07/16/23	2023-180	531	E17-1	[REDACTED]	Sun	19:40:24		0:04:01	0:06:54	None	17	6	10	4	8	4.02
07/16/23	2023-181	445	E17-1	[REDACTED]	Sun	19:59:14		0:01:55	0:04:22	None	17	4	11	4	10	1.92
07/25/23	2023-183	733	E17-1	[REDACTED]	Tue	08:56:16		0:05:13	0:07:52	None	17	4	9	4	7	5.22
07/26/23	2023-185	651	E17-1	[REDACTED]	Wed	14:24:30	14:32:00	0:06:13	0:07:30	None	17	6	9	6	9	6.22
07/30/23	2023-187	733	L17	[REDACTED]	Sun	04:07:11		0:07:12	0:09:17	None	17	3	7	3	7	7.20
07/30/23	2023-188	445	SD17	[REDACTED]	Sun	18:16:21		0:04:01	0:05:41	None	17	5	13	4	12	4.02
08/02/23	2023-190	142	SD17	[REDACTED]	Wed	13:24:14		0:04:24	0:06:15	None	17	8	13	7	10	4.40
08/04/23	2023-191	731	E17-1	[REDACTED]	Fri	08:07:18		0:04:10	0:05:53	None	17	6	10	5	8	4.17
08/05/23	2023-193	651	SD17	[REDACTED]	Sat	13:36:36		0:00:06	0:05:09	None	17	3	6	3	6	0.10
08/05/23	2023-194	142	SD17	[REDACTED]	Sat	13:54:36		0:00:58	0:05:53	None	17	3	7	3	6	0.97
08/07/23	2023-196	463	SD17	[REDACTED]	Mon	08:48:26		0:04:16	0:07:45	AAR	17	7	16	5	13	4.27
08/11/23	2023-199	733	SD17	[REDACTED]	Fri	14:34:12		0:05:01	0:07:28	None	17	6	9	5	8	5.02
08/13/23	2023-202	622	E17-1	[REDACTED]	Sun	00:57:58		0:05:38	0:06:55	None	17	4	7	4	7	5.63
08/13/23	2023-204	423	E17	[REDACTED]	Sun	07:57:59		0:07:38	0:08:38	None	17	2	10	3	10	7.63
08/17/23	2023-209	142	E17	[REDACTED]	Thu	17:14:57		0:04:01	0:05:09	None	17	3	8	3	7	4.02
08/20/23	2023-211	715	E17-1	[REDACTED]	Sun	14:58:37		0:05:21	0:08:17	None	17	4	5	4	5	5.35
08/21/23	2023-213	142	SD17	[REDACTED]	Mon	14:38:30		0:05:52	0:08:32	None	17	5	9	5	9	5.87
08/22/23	2023-214	733	E17-1	[REDACTED]	Tue	06:45:58		0:05:07	0:08:28	None	17	5	11	3	8	5.12
08/25/23	2023-216	531	E17-1	[REDACTED]	Fri	01:49:52		0:04:36	0:06:56	None	17	5	10	4	9	4.60
08/25/23	2023-217	743	E17-1	[REDACTED]	Fri	09:36:52		0:04:02	0:06:12	None	17	5	13	5	11	4.03
08/26/23	2023-218	352	SD17	[REDACTED]	Sat	20:41:51		0:05:31	0:09:44	AAR	17	5	17	4	15	5.52
08/29/23	2023-219	731	E17-1	[REDACTED]	Tue	03:41:20		0:05:23	0:08:04	None	17	4	9	4	9	5.38
09/03/23	2023-223	142	SD17	[REDACTED]	Sun	16:54:12		0:04:14	0:06:51	None	17	3	9	3	8	4.23
09/10/23	2023-224	733	E17-1	[REDACTED]	Sun	01:46:16		0:05:52	0:07:48	None	17	4	9	3	8	5.87
09/14/23	2023-225	733	E17-1	[REDACTED]	Thu	02:41:59		0:05:14	0:07:09	None	17	5	11	4	10	5.23
09/17/23	2023-228	412	E17-1	[REDACTED]	Sun	16:32:35		0:05:01	0:07:08	None	17	5	15	5	14	5.02
09/19/23	2023-229	743	E17-1	[REDACTED]	Tue	12:23:48		0:04:44	0:07:52	None	17	5	10	4	9	4.73
09/19/23	2023-230	463	SD17	[REDACTED]	Tue	21:07:07		0:02:36	0:05:46	None	17	6	10	6	10	2.60
09/21/23	2023-231	715	E17-1	[REDACTED]	Thu	18:40:00		0:04:18	0:05:22	None	17	5	10	4	9	4.30
09/25/23	2023-232	743	E17-1	[REDACTED]	Mon	09:09:45		0:04:04	0:05:41	None	17	5	13	4	7	4.07
09/25/23	2023-233	733	E17-1	[REDACTED]	Mon	15:33:54		0:02:04	0:03:56	None	17	4	9	4	8	2.07
09/25/23	2023-234	531	E17-1	[REDACTED]	Mon	19:40:38		0:04:40	0:06:45	None	17	5	10	4	9	4.67
09/26/23	2023-237	743	E17-1	[REDACTED]	Tue	18:28:47		0:00:23	0:02:05	None	17	4	13	4	11	0.38
09/28/23	2023-239	743	E17	[REDACTED]	Thu	21:35:33		0:04:56	0:06:35	None	17	3	10	3	10	4.93
09/30/23	2023-240	463	SD17	[REDACTED]	Sat	16:02:08		0:05:30	0:08:06	None	17	5	7	3	4	5.50
						3 qtr 2023		9 minutes or less	37	average		4.6	10.2	4.0	9.0	4.38
								total 1st due calls	39			183	409	160	360	175
										95%		40	40	40	40	40

5. REPORTS AND CORRESPONDENCE:

EMS Report

5. REPORTS AND CORRESPONDENCE:

Public Works Department Report

Stephen S. Fickert Jr

Public Works Director/Report for October, 2023

Sunday, October 1, 2023

Monday, October 2, 2023

- Collected trash from parks & buildings
- Curbside chipping was completed
- Removed select sidewalks at the Admin Building
- Picked up replacement brooms for the sweeper

Tuesday, October 3, 2023

- Poured concrete sidewalks at the Admin Building
- Finished aerating & overseeding parks
- Swept streets
- Dropped off 57-13 for inspection
- Cut grass at various locations
- Cut down curbside chipping signs

Wednesday, October 4, 2023

- Cleaned up & backfilled sidewalks at the Admin Building
- Saw cut around inlets in the Heather Meadows Community
- Hung Leaf Bag pick up posters throughout town
- Cut grass at various locations

Thursday, October 5, 2023

- Cut grass at various locations
- Dropped off 57-2 for inspection
- Swept street
- Saw cut around inlets in the Heather Meadows Community
- Put out Temporary No Parking Signs for inlet work

Friday, October 6, 2023

- Collected trash from parks & buildings
- Picked up filters for mowers and compact utility
- Replaced lights for 57-2
- Saw cut around inlets in the Heather Meadows Community
- Derik off ½ day
- Ed off
- Steve off

Saturday, October 7, 2023

Sunday, October 8, 2023

Monday, October 9, 2023

Tuesday, October 10, 2023

- Swept Street
- Marked PA 1 Calls
- Trimmed bushes at parks
- Changed air filters at the admin building
- Fixed street signs

Wednesday, October 11, 2023

- Cut grass at various locations
- Tested outlets on Victorian Light posts
- Fixed outlets on Victorian Light posts

Thursday, October 12, 2023

- Hauled fill dirt to the quarry
- Cut grass at various locations
- Marked PA 1 calls

Friday, October 13, 2023

- Collected trash from parks & buildings
- Swept Streets
- Sent scrap to Emmert's
- Washed & greased bucket truck
- James off ½ day
- Steve off

Saturday, October 14, 2023

Sunday, October 15, 2023

Monday, October 16, 2023

- Collected trash from parks & buildings
- Continued replacing storm sewer inlet frames in the Heather Meadows Community

Tuesday, October 17, 2023

- Continued replacing storm sewer inlet frames in the Heather Meadows Community
- Cleaned trash from sweeper pipe
- Replaced street signs at traffic signals

Wednesday, October 18, 2023

- Blacktopped around storm sewer inlets
- Stock piled stone at PW shop
- Fixed pedestrian push buttons

Thursday, October 19, 2023

- Swept streets
- Replaced numbers on Victorian light posts
- Handed out outage notices

Friday, October 20, 2023

- Collected trash from parks & buildings
- Cleaned and organized PW shop
- Replaced numbers on Victorian light posts
- Steve off
- Ed off

Saturday, October 21, 2023

Sunday, October 22, 2023

Monday, October 23, 2023

- Collected trash from parks & buildings
- Worked with Carr & Duff installing new service wire at Meadowbrook A building
- Cut grass at various locations
- Ed off

Tuesday, October 24, 2023

- Continued replacing storm sewer inlet frames in the Heather Meadows Community
- Swept Streets

Wednesday, October 25, 2023

- Backfilled around inlets in Heather Meadows
- Fixed lights at PW shop
- Chipped branches at PW shop

Thursday, October 26, 2023

- Worked with Eddie's Electric fixing street lights
- Cut grass at various locations
- Swept streets

Friday, October 27, 2023

- Collected trash from parks & buildings
- Blacktopped around inlets
- Steve off

Saturday, October 28, 2023

Sunday, October 29, 2023

Monday, October 30, 2023

- Collected trash from park & buildings
- Swept streets
- Collected leaf bags
- Started installing pole tags

Tuesday, October 31, 2023

- Hauled fill to the quarry
- Checked lights on snow flakes
- Continued installing pole tags

Hatfield Borough Council

From: Stephen S. Fickert

Subject: Work accomplished during the month of October, 2023

Parks Maintenance - Trash was collected at parks & buildings as needed. Cut grass at various locations as needed. Aerated & overseeded parks. Trimmed bushes at various parks.

Electric Department- Worked with Carr & Duff installing a new service cable for Meadow Brook A Buildings. Worked with Eddie's Electric fixing/replacing street lights. Started installing pole tags on Borough owned poles.

Equipment Maintenance - Washed & greased trucks. Picked up replacement parts for the sweeper. 57-2 was inspected.

Street Maintenance - Inlets were cleaned as needed. Marked out PA-1 calls. Replaced/fixed street signs as needed. Curbside chipping was completed. Started picking up leaf bags.

Building Maintenance - Replaced air filters at the Administration Building. Fixed lights at PW shop. Replaced sidewalk blocks at the Administration Building.

Storm/Sanitary Sewer Department - Continued replacing storm sewer inlets in the Heather Meadows community.

5. REPORTS AND CORRESPONDENCE:

Engineering Report

Memorandum

Date: October 26, 2023

To: Ms. Jaime E. Snyder, Manager, Hatfield Borough

pc: Ms. Katie Vlahos, Assistant to the Manager, Hatfield Borough
Mr. Steve Fickert, Public Works Director, Hatfield Borough
Ms. Kate Harper, Borough Solicitor
Hatfield Borough Council

From: Chad E. Camburn, P.E.

Subject: November 2023 Engineering Report
Bursich Project No. HAT-01/065075



The following is a highlighted list of recent activities for the Borough Council Meeting:

CAPITAL IMPROVEMENT PROJECTS:

- **Broad Street Storm Sewer & N. Main Street Storm and Sanitary Sewer Improvements**
The project will replace the entire storm sewer system in West and East Broad Street and North Main Street, deteriorated CMP through private properties, and the entire sanitary sewer system in North Main Street. \$1.09M of the project will be funded with Commonwealth Financing Authority (CFA) Pa Small Water and Sewer and H2O PA grants. The NPWA will replace their water main from Towamencin Ave. to Main Street under the contract with the Borough's work. Once the work in E. Broad Street is complete PennDOT will mill and overlay E. Broad Street. Applications for two additional grants were submitted to the PA Commonwealth Financing Authority in December 2022.

We are currently awaiting the PennDOT Highway Occupancy Permit and notification of the grant awards. The September 19 CFA meeting was cancelled. The next meeting is scheduled for November 21, 2023. We are also working with the Borough Manager and local representatives on additional funding opportunities. The Borough and NPWA are also finalizing a cost-sharing agreement.

- **2024 ADA Ramp Replacement Project**

We are coordinating with the Borough Director of Public Works on the ramps to be replaced in 2024.

- **2024 Roadway Resurfacing Project**

We are coordinating with the Borough Director of Public Works on the streets to be milled and overlaid in 2024.

ENGINEERS, LAND SURVEYORS, LANDSCAPE ARCHITECTS



2129 E. High Street | Pottstown, PA 19464
N 40° 14' 40.2" W 075° 36' 09.6"

610.323.4040
www.bursich.com

SUBDIVISION / LAND DEVELOPMENT / PERMITS:

- **Diddden Greenhouses Land Development**

The application proposes to construct 121,525 sf of new greenhouses, associated parking lot, and stormwater management facilities on an 18-acre tract in Hatfield Township and Hatfield Borough. The new structures and parking lot are proposed primarily within the Township, while the stormwater basin and access driveway to W. Vine Street are proposed within the Borough.

Our first review letter was issued on January 12, 2023 pertaining primarily to Stormwater Management, Flood Area Analysis, Driveway, and Trail within the Borough. We are currently awaiting revised documents.

No Change from Last Report - We met with the design engineer on August 15, 2023 to discuss the results of the Floodplain Analysis and its impact on the site design and required zoning relief. It is our understanding that revised design documents will be submitted along with an application for Zoning Relief associated with improvements within the Floodplain Conservation District.

- **Bennetts Court (Prestige Building Partners Townhomes)**

The application proposes the construction of 18 townhouse units in three buildings taking access off a new cul-de-sac street, partially comprising an area of undedicated E. Broad Street.

Construction is ongoing.

- **23 N. Main St. Sketch Plan:**

No Change from Previous Report - Our review of the sixth sketch plan, last revised June 2, 2023, was issued on July 18. Zoning relief will be required for the proposed development. The plan was discussed with the Planning Commission at its August 7, 2023 meeting. The applicant is considering making design changes based on the Planning Commission's feedback.

- **28 N. Market St. Minor Subdivision:**

The project includes the subdivision of the property at 28 N. Market Street into two residential lots. Preliminary/Final Approval was granted by Resolution No. 2022-19 at the July 20, 2022 Borough Council meeting.

No Change from Previous Report - The applicant is working on finalizing the shared driveway easement agreement and subdivision documents for recording.

MISCELLANEOUS:

- **Hatfield Township and Hatfield Borough Joint Stormwater Study**

A \$200,000 Local Share Account (Gaming Funds) grant was awarded to the two municipalities to complete a joint study on stormwater concerns and needed improvements.

No Change from Previous Report - On September 19, 2023 a kickoff meeting was held with the Municipal Managers, Public Works staff, and consultants to initiate the planning process.

As always, please feel free to contact me at 484-941-0418 or chad.camburn@bursich.com with any questions.

5. REPORTS AND CORRESPONDENCE:

Zoning Officer, Building Code, Property
Maintenance Report

Code, Zoning and Fire Safety Report – October 2023

Jamie Snyder’s Memorandum List

Items on the list continue to be monitored, most are inactive or resolved.

Fire Inspections

2023 Fire Inspections are being received and scheduled. Many follow-up and re-inspections are being completed. Currently 79% of total inspections have been initiated.

Resale Inspections (3 Total)

- (1) Use and Occupancy Certification issued
- (1) Conditional Use and Occupancy Certification issued
- (1) Failed Inspections (not issued)

Permits (10 Total Processed)

- (1) Shed
- (1) Driveway
- (1) Garage
- (3) Electrical
- (3) Roof
- (1) Sidewalks

Notice of Violations (2 Total new)

- Towamencin Ave – High Grass – NOV Issued
- Roosevelt Ave - Chickens / rooster - Sent warning letter informing owner of Ordinance

Non-Traffic Citations (0 Total New)

Notes:

Submitted by,
Robert J. Heil
Code & Zoning Enforcement

5. REPORTS AND CORRESPONDENCE:

Fire Marshal / Fire Safety Inspection
Report

5. REPORTS AND CORRESPONDENCE:

Pool Advisory Report

6. MANAGERS REPORT:

Borough of Hatfield

Montgomery County, Pennsylvania



MANAGER'S REPORT General Report and Projects Update

1. Land Use & Development Updates:

- A. Edinburgh Square Subdivision
 - Maintenance Bond in place
- B. Bennetts Court Land Development
 - Grading Permit Received
 - E&S Controls Placed
 - Working on Storm Pipe
- C. 43 Roosevelt Land Development
 - Developers Agreement
- D. SEPTA Property
 - Long Term Lease Agreement – Approved 6/14/2023
- E. 200 N. Main Street (Biblical Seminary)
 - Sketch Plan submitted
 - Applying for Tax Credits for Project
 - Received Grant for the Development
 - Looking at Zoning Extension – received 8/10/23
- F. 28 N. Market Street Subdivision
 - Preliminary Final Granted by PC / Council
 - Working on Recording
 - Applied for a Driveway Paving Permit
- G. 23 N. Main Street
 - Updated sketch Plan Submitted – Council 8/30/23
- H. George Didden Greenhouses
 - Updating plans. Looking to come to ZHB.

2. Utility Billing Update:

- Staff continues to monitor Electric & Sewer Past Due accounts. Shut-offs occurred in October.
- Email billing is available for Electric & Sewer Accounts. Please contact the Utilities Department if you are interested in signing up.
- The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user-friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.
- <https://hatf-pa-web.amppartners.org/index.php>
- Please register exactly as it appears on your current billing. Example SMITH, JOHN E.

3. 2021 Outstanding Project Updates:

- A. The East Lincoln Avenue Bridge Replacement Project
 - Waiting for Grant Reimbursement – in PennDOT Que
- B. CMAQ Grant (Synchronization of Signals)

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

- McMahon made adjustments to the intersection of E. & W. Vine and S. Main Street.

4. **2022 Outstanding Project Updates:**

A. W. Broad Street, E. Broad Street, N. Market H2O / PA Small Water Storm and Sanitary Sewer Grant Project

- Working on the bid package
- HOP Application – submitting
- Applied for additional grant funding – PA Small Water & H2O
- Working with Congressman Fitzpatrick’s Office on additional funding

B. CTP Firehouse Flasher Grant

- Working on Grant Reimbursement
- Quarterly Maintenance Scheduled

C. MTF / CTP Crosswalk Grants

- HOP Application – realign crosswalk to the intersection
- Coordination with Storm and Sanitary H2O / PA Small Water Grant Project - working with Engineer

5. **2023 Project Updates:**

A. 2023 Curb and ADA Project

- Completed

B. 2023 Roadway Resurfacing Project

- Completed

6. **PMEA Update:**

- October newsletter attached

7. **AMP Pennsylvania R.I.C.E. BTM Peaking Project Update:**

8. **Public Information Officer Update:**

9. **Items of Interest:**

Respectfully Submitted,
Jaime E. Snyder, Borough Manager
November 1, 2023



Save these Dates!

**PMEA Spring Superintendents/ Foremen Meeting –
April 11 & 12, 2024 @ The Graduate, State College**

**PMEA 2023 Annual Conference – September 4 – 6, 2024
@ Omni Bedford Springs, Bedford**

PMEA Finance Workshop – September 4, 2024 @ Omni Bedford Springs, Bedford

2023 Training for Line Crews – *** PLEASE NOTE DATE CHANGES ***

- **Rigging** - October 31 & November 1 in Chambersburg
November 2 & 3 in Grove City and December 4 & 5 in Lansdale

Stay tuned for more details about the 2024 schedule of classes!

Weatherly's Pudliner Receives AMP Seven Hats Award

Harold Pudliner, the manager for the Borough of Weatherly for more than 26 years, was the recipient of the prestigious AMP Seven Hats Award during the awards banquet at the 2023 AMP Annual Conference.

In nominating of Pudliner for the AMP Seven Hats Award, Weatherly Mayor and Council President Paul John Hadzick expressed that Pudliner's expertise has earned him the respect and admiration of his colleagues. In addition, Borough employees noted that his steady leadership, wide breadth of knowledge and willingness to do hands-on work make Pudliner an outstanding asset in their day-to-day operations. They also noted that his financial expertise ensures that they always have the necessary equipment and training to allow them to perform their jobs safely and effectively.



In his role as borough manager, Pudliner is responsible for the oversight of many borough departments, including water and sewer, electric and more. At his direction, the Weatherly Electric Department recently completed an upgrade to the Weatherly Substation, replacing the station's switch gear, wiring and insulators. These upgrades have helped to greatly improve Weatherly's electric system reliability. The utility also recently installed generators at each of the borough's three well systems and sewage treatment plant, helping to ensure that water and water treatment operations are continuous, even in the event of an extended electric outage.

"I just want to express my appreciation to my colleagues for nominating me and to the Board for selecting me for this honor," said Pudliner. "It has been my pleasure for the past 26 years to serve this community and make everyone's life here better. Usually, during your life, you don't expect to win awards, and we go through our daily routines, doing our jobs. An experience like this is really appreciated, and it is an honor to have received this award."

The AMP Seven Hats Award — modeled after the American Public Power Association's national Seven Hats Award — was initiated in 1984 to recognize utility managers who serve smaller communities of less than 2,500 meters. Award winners show skill in seven areas: planning and design, administration, public relations, field supervision, accounting, personnel or employee direction, and community leadership.

Watch the award announcement video [here](#).

Thank you to AMP for providing portions of this article.

State Energy and Environmental Issues Update

Environmental Justice

The PA Department of Environmental Protection (DEP) is holding a series of public meetings across the state during the month of October. The purpose of the meetings is to gather input on an environmental justice policy ([27-page policy](#) here). This plan outlines the Department's approach to environmental compliance and enforcement issues in environmental justice communities.

Environmental justice is defined under the policy as “the just treatment and meaningful involvement of all people, regardless of income, wealth, race, color, national origin, area of residence, Tribal affiliation, or disability, in agency decision-making and other activities that affect human health and the environment so that people: are fully protected from disproportionate and adverse human health and environmental effects (including risks) and hazards, including those related to climate change, the cumulative impacts of environmental and other burdens, and the legacy of racism or other structural or systemic barriers; and have equitable access to a healthy, sustainable, and resilient environment in which to live, play, work, learn, grow, worship, and engage in cultural and subsistence practices. It further involves the prevention of future environmental injustice and the redress of historic environmental injustice”.



DEP has developed a tool - the PennEnviroScreen (<https://ais.dep.pa.gov/PennEnviroScreen/>) - to standardize the assessment of EJ impacted areas.

Hydrogen Hub

Pennsylvania will now be a key player in the future development of hydrogen with the just announced award of funding under the U.S. Department of Energy's Regional Clean Hydrogen Hubs (H2Hubs) grant. The Commonwealth will see 2 projects funded for a combined \$1.675 billion of the program's total \$7 billion announcement. The funding comes from a portion of the IJA (the infrastructure law) and is intended to accelerate the commercial-scale deployment of low-cost, clean hydrogen. The two projects are (*summaries of projects provided by US DOE*):

Appalachian Hydrogen Hub (Appalachian Regional Clean Hydrogen Hub (ARCH2); West Virginia, Ohio, Pennsylvania) — The Appalachian Hydrogen Hub will leverage the region's ample access to low-cost natural gas to produce low-cost clean hydrogen and permanently store the associated carbon emissions. The strategic location of this H2Hub and the development of hydrogen pipelines, multiple hydrogen fueling stations, and permanent CO2 storage also have the potential to drive down the cost of hydrogen distribution and storage. The Appalachian Hydrogen Hub is anticipated to bring quality job opportunities to workers in coal communities and create more than 21,000 direct jobs—including more than 18,000 in construction and more than 3,000 permanent jobs, helping ensure the Appalachian community benefits from the development and operation of the Hub. (Amount: up to \$925 million)

Mid-Atlantic Hydrogen Hub (Mid-Atlantic Clean Hydrogen Hub (MACH2); Pennsylvania, Delaware, New Jersey) — The Mid-Atlantic Hydrogen Hub will help unlock hydrogen-driven decarbonization in the Mid-Atlantic while repurposing historic oil infrastructure and using existing rights-of-way. It plans to develop renewable hydrogen production facilities from renewable and nuclear electricity using both established and innovative electrolyzer technologies, where it can help reduce costs and drive further technology adoption. As part of its labor and workforce commitments to the community, the Mid-Atlantic Hydrogen Hub plans to negotiate Project Labor Agreements for all projects and provide close to \$14 million for regional Workforce Development Boards that will serve as partners for community college training and pre-apprenticeships. This H2Hub anticipates creating 20,800 direct jobs—14,400 in construction jobs and 6,400 permanent jobs. (Amount: up to \$750 million)

Regional Greenhouse Gas Initiative

With legislative action at the state level and court decisions pending, Pennsylvania continues to miss participation in the carbon credits auctions. The state has missed seven with one more coming in December of this year. Governor Shapiro has been lukewarm on the idea even during the runup to his election citing concerns about losing jobs to other states, and higher energy prices.

Upon taking office, the Governor convened a RGGI Working Group which included the energy and labor industries as well as consumer and environmental advocates. The group was tasked with measuring RGGI or an alternative against a three-part test: “protect and create energy jobs”; “take real action to address climate change”; and “ensure reliable, affordable power for consumers in the long-term.” Members of the working group concluded their efforts with some level of “consensus” that a cap-and-trade regulation would meet those goals though the entire group did not agree that RGGI is the correct program to accomplish that. In a memo issued by the RGGI Working group, there were no specifics on why some of its members oppose RGGI, but it did catalog wider concerns regarding increased energy costs and job loss.

Energy & Environment (continued)

Before the working group was underway, the Governor seemed to indicate that one of the requirements for an alternative to RGGI participation is that it would need to make sure that all states that draw on the energy grid maintained by PJM Interconnection had joined RGGI, or at a minimum had adopted an equal carbon tax. The working group echoed that and suggested the Administration explore a cap-and-trade program that includes Washington, D.C., and the 13 states whose electric grids are run by PJM Interconnection and encourage each PJM state to "reach a consensus on regional carbon trading." More than half of the states served by PJM are not a part of RGGI, including Indiana, Kentucky, Ohio, and West Virginia.

With all this percolating and court action still pending, there appears to be no clear path for PA's participation in RGGI and it is highly unlikely the state will be positioned to participate in this year's final carbon credits auction.

Report – PA Needs More Renewables

A recent [report](#) (click here) conducted by the Environment American Research and Policy Center showed that Pennsylvania has ranked "next-to-last among the 50 states in percentage growth of solar, wind and geothermal power" over the past 10 years since the Center began researching the data. Only one state, Alaska, ranked worse than Pennsylvania in renewable energy growth.

In 2022, Pennsylvania produced the equivalent of just 3% of the electricity it consumes from solar, wind, and geothermal power, compared with 2.5% in 2013, according to the findings.

Pennsylvania ranked 27th among states for the growth of wind generation between 2013 and 2022 and 30th for solar power generation over the same period.

Additionally, Pennsylvania ranked 21st among states for wind energy generation in 2022, totaling 3,768 gigawatt-hours, and 26th in solar power generation.

State Grid Funding Opportunity – Apply Now

Pennsylvania Grid Resilience Grants (PA GRG) Program is now accepting applications for the 2023 program year. PA GRG has approximately \$16 million in competitive funding for resilience measures intended to mitigate the impact of electric grid disruptive events. PMEA members are eligible applicants! Please feel free to forward the information to your members.

Program details and documents are available [here](#).

Application deadlines: There are two application periods. PA GRG applicants are required to submit a Concept Paper in order to be eligible to submit a Full Application. The program will collect and review all Concept Papers submitted by 11:59PM on **November 14, 2023**. The program will collect and review all Full Applications submitted by 11:59PM on **January 26, 2024**.

DEP is seeking applications for innovative, advanced, and transformative projects resulting in a more resilient and reliable electric grid while promoting the expansion of clean energy generation, workforce benefits, and positive outcomes in disadvantaged communities. Entities that own or operate electric power system infrastructure throughout the state should apply. These entities may include electric grid operators, electricity storage operators, electricity generators, transmission owners or operators, distribution providers, fuel suppliers, and any other relevant entity as determined by DEP in consultation with DOE. Grant funding provided by DEP may only be used to implement the following resilience measures intended to mitigate the impact of disruptive events.

This list of measures includes:

- weatherization technologies and equipment;
- fire resistant technologies and fire prevention systems;
- monitoring and control technologies;
- the undergrounding of electrical equipment;
- utility pole management;
- the relocation of power lines or the reconductoring of power lines with low sag;
- advanced conductors;
- vegetation and fuel load management;
- the use or construction of infrastructure for enhancing system adaptive capacity during disruptive events, including microgrids and battery storage subcomponents;
- adaptive protection technologies;
- advanced modeling technologies;
- hardening of power lines, facilities, substations, or other systems; and
- the replacement of old overhead conductors and underground cables.



Priorities for grant funding:

- Improving Grid Performance
 - Improving Grid Resilience
 - Increasing Economic Resilience
 - Ensuring Workforce Benefits
 - Improving Environmental Performance and GHG Reduction
 - Improving Outcomes in Disadvantaged Communities
 - Project Readiness
-

PMEA Members Featured in AMP AMI Video

Check out AMP's latest video on the AMI project featuring several PMEA members. The Advanced Metering Infrastructure (AMI) Program offers public power utilities an advanced metering infrastructure solution built for the unique needs, objectives, and complexities of municipal utility systems. Through its digital enablement platform, it lays the foundation for municipals (regardless of size) to become a "Smart City." American Municipal Power, Inc. (AMP) partnered with Itron and IPKeys Power Partners to develop the public power industry's leading AMI Program.

<https://www.youtube.com/watch?v=PE4WpP9iq3q&authuser=0>

Lend Your Voice to Public Power in DC



Plan now to attend the APPA Legislative Rally in Washington, DC next year and help our federal leaders understand the issues that impact our public power communities. In addition to energy related issues, come and discuss workforce challenges, specific funding needs, and other barriers to effectively serving your communities. Registration will open soon for the rally on February 26 – 28, 2024. PMEA arranges meetings with PA Congressional delegation members to share information on the most pressing issues. Additional information will be available on the APPA website, <https://www.publicpower.org/event/legislative-rally>.

Associate Member Spotlight

Since 1904, TESCO is the trusted source for meter testing equipment and accessories, creates high-quality watt-hour and demand test equipment, desktop meter stations, CT ratio and burden testers, high precision current and voltage transformers and testing equipment, meter qualification boards, meter farms, test switches, safety equipment and more. Pioneering solutions for



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today and tomorrow, TESCO continues to develop state-of-the-art equipment for AMI testing and engineering support as well as meter shop and field services. Visit tescometering.com for more information about our products and services.

We Want to Hear From You

Please share with us your exciting projects and photos for future newsletters. Your submissions should be sent to bosak@papublicpower.org at any time and we will use them in upcoming editions. We also welcome your suggestions for topics of interest for our newsletters.

Pennsylvania Municipal Electric Association

1801 Market St., Suite 300
Camp Hill, PA 17011
Tel: 717-489-2088
info@papublicpower.org

7. NEW BUSINESS / DISCUSSION ITEMS:

A. 2024 Meeting Dates

PUBLIC NOTICE

**The Borough of Hatfield Council will hold its meetings for the year 2024 on the following dates:
WORKSHOP / REGULAR MEETING. Meetings begin at 7:00 PM**

Borough Council Dates:

January 3, 2024 (Reorganization Meeting)
January 17, 2024
February 7, 2024
February 21, 2024
March 6, 2024
March 20, 2024
April 3, 2024
April 17, 2024
May 1, 2024
May 15, 2024
June 19, 2024
July 17, 2024
August 21, 2024
September 11, 2024 at 6:00 PM Strategic Planning Meeting
September 18, 2024 at 7:00 PM Workshop / Regular Meeting
October 2, 2024
October 16, 2024
November 6, 2024
November 20, 2024
December 4, 2024
December 18, 2024

DRAFT

The Borough of Hatfield Planning Commission will hold its meetings for the year 2024 on the following dates. Meetings begin at 7:00 PM (PC is discussing 6:00PM)

Planning Commission Dates:

December 18, 2023 (third Monday due to Christmas; January Meeting)
January 22, 2024
February 26, 2024
March 25, 2024
April 22, 2024
May 20, 2024 (third Monday due to Memorial Day)
June 24, 2024
July 22, 2024
August 26, 2024
September 23, 2024
October 28, 2024
November 25, 2024
December 16, 2024

The Borough of Hatfield HEROC Committee will hold its meetings for the year 2024 on the following dates. Meetings begin at 8:00 AM

HEROC Meeting Dates:

January 24, 2024
February 28, 2024
March 27, 2024
April 24, 2024

May 22, 2024

June 26, 2024

July 24, 2024

August 28, 2024

September 25, 2024

October 23, 2024

November 20, 2024

December 18, 2024

The Borough of Hatfield Zoning Hearing Board convenes on a case-by-case basis. Sufficient public notice will be provided when applications for a hearing are submitted. **All meetings will be held at the Hatfield Borough Municipal Complex 401 South Main Street Hatfield, PA 19440.** The public is invited and encouraged to attend. The Municipal Complex is wheel chair accessible. Any person that requires a special accommodation should contact the Borough offices at 215-855-0781 at least three days in advance of the meeting.

Jaime E. Snyder

Borough Manager/Secretary

7. NEW BUSINESS / DISCUSSION ITEMS:

B. Hatfield Christmas Tree Lighting Request



GRACE EVANGELICAL LUTHERAN CHURCH

40 N. Main Street, Hatfield, PA 19440-2905

Telephone: 215-855-4676

Rev. Nancy Raabe, Pastor

Kevin Freaney, Minister of Music

Website: <https://gracelutheranhatfield.org> Email: graceassistant40@gmail.com

*Our Mission: To Glorify God, To Grow in Faith, To Give in Service,
Together in Christ*

October 23, 2023

Dear Hatfield Borough Council:

Once again Grace Evangelical Lutheran Church is working to continue the tradition that the Hatfield Chamber of Commerce started many years ago. The annual Christmas Tree Lighting will be held on December 2nd at 6:30 pm. We would like to request the usage of Railroad Plaza for this event.

The day will kick off at 5 pm with refreshments, games and crafts at Grace's Fellowship Hall and in their hallways. There is an outdoor area that can be used for seating for those that are uncomfortable eating inside. We hope that Philly Espresso will provide the hot chocolate and coffee and there will be cookies to go. At 6 pm the crowd will be encouraged to move to the Plaza where the tree lighting will be held at 6:30 pm. There will be caroling, an introduction and an invocation as well.

Cub Pack 510 and a local Boy Scout Troop will be helping with the games, craft and of course leading people to see the tree lighting. We are hoping Santa will be wearing Phillies striped pants this year to celebrate their World Series win! After the tree is lit, pictures can be taken with Santa but this event will continue to be outside. In the event of inclement weather, the tree will be lit virtually in Fellowship Hall at Grace.

Volunteers at Grace were pleased to host this wonderful holiday tradition for the Borough and the Township that we love. As one person told us, "It is a real Hallmark moment." We couldn't agree more.

Thank you for your consideration

Sincerely,

Peggy Schmidt

Chairman HEART Committee





Borough of Hatfield

Montgomery County, Pennsylvania

MEMORANDUM

Date: October 31, 2023

To: Borough Council

From: Public Information Coordinator Update

Subject: Monthly Update

Public Information Update is as follows:

- Social Media- We have been busy on the Facebook with much interaction. We ran a coloring contest and a Phillies fan gear contest within the last month.
- Newsletter- The newsletter was delivered in September and work with begin on the new one next month.
- Grace Lutheran Church will be hosting the Christmas Tree Lighting on December 2, 2023.
- HEROC- The HEROC meeting was canceled due to lack of business but committee members were encouraged to keep looking over communications policies so we can begin creating the Hatfield Borough Policy.

Thank you for your continued support and please let me know if you have any questions. Have a great week!

Respectfully submitted,

Lindsay Hellmann
Public Information Coordinator

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Hatfield, PA 19440

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7. NEW BUSINESS / DISCUSSION ITEMS:

C. NPWA Intergovernmental Cooperative Cost Share Agreement

DRAFT

**INTERGOVERNMENTAL COOPERATIVE
COST SHARING AGREEMENT**

THIS AGREEMENT is made this _____ day of _____, 2023,
between **NORTH PENN WATER AUTHORITY** (“North Penn”) and **HATFIELD
BOROUGH** (“Hatfield”).

RECITALS:

A. North Penn is a Pennsylvania municipal authority with a principal office located at 300 Forty Foot Road, Hatfield, Pennsylvania 19446.

B. Hatfield is a Pennsylvania borough with a principal office located at 401 South Main Street, Hatfield, PA 19440.

C. Hatfield is proposing certain public roadway improvements to replace the storm sewer infrastructure in Forty Foot Road and West Broad Street (S.R. 0463) between Towamencin Avenue and Main Street, and East Broad Street (S.R. 1003) between Main Street and N. Market Street, and replace the storm sewer and sanitary sewer systems in N. Main Street (Borough-owned) between Broad Street and the municipal boundary line with Hatfield Township _____ (“Hatfield’s Work”).

D. North Penn has existing infrastructure within the area of Hatfield’s Work and desires to upgrade the same in conjunction with the project.

E. North Penn is proposing the installation of 2,081 LF of 8 inch ductile iron pipe, 54 service renewals, 3 fire hydrant renewals, and 10 gate valves, and all associated fittings therewith, on West Broad Street in Hatfield from Towamencin Avenue to South Main Street (“North Penn’s Work”).

F. Hatfield has agreed to bid and award the entire scope of both Hatfield's Work and North Penn's Work. Hatfield's Work and North Penn's Work shall collectively be referred to as the "Project". Each party's respective scope of responsibility, including the shared costs for pavement restoration and traffic control services costs, is detailed on Exhibit "A".

G. Each party shall be solely responsible for the costs and charges associated with their respective projects.

H. Hatfield and North Penn desire to set forth in writing their understandings relating to the bidding, construction and payment for the Project.

AGREEMENT

In consideration of the terms of this Agreement, and other good and valuable consideration, and the sum of One Dollar (\$1.00) mutually exchanged between the parties agree as follows:

1. Hatfield agrees to advertise for bids for the acquisition of all materials and the performance of all construction and services required to complete the Project.
2. Hatfield, at its sole cost, agrees that it will bid North Penn's Work as an alternate bid item or bid it in such a way that North Penn's Work will stand on its own. Hatfield will present the bid tabulations and lowest responsible bidder to North Penn for timely review. In the event North Penn does not approve of the alternate bid, Hatfield may proceed with Hatfield's Work and North Penn will be responsible for any future bidding of North Penn's Work. North Penn understands, acknowledges, and agrees that the ultimate determination of lowest responsible bid lies with Hatfield. In the event North Penn does not timely approve of the lowest responsible bidder, as determined by

Hatfield, this Agreement shall terminate and neither party shall thereafter have any further obligation to the other. Nothing in this Agreement shall bind either party to accept a contract bid until the bid is accepted by formal action of such party. In the event that North Penn is in agreement with the lowest responsible bidder, Hatfield and North Penn agree that this Agreement shall remain in full force and effect, and shall control administration of the Project.

3. The parties agree that all official contacts with the contractor (“Contractor”) determined to be the lowest responsible bidder relating to the Project shall be made by Hatfield, but North Penn agrees to timely provide all necessary input with regard to water related issues.

4. North Penn agrees to pay Hatfield the total sum required for the completion of North Penn’s Work detailed in the Project specifications, payable within thirty (30) days from the dates on which such invoices are submitted by Hatfield to North Penn for water work performed by the Contractor. North Penn’s payments shall be made at such times and in such amounts so that Hatfield is not required to “advance” funds on behalf of North Penn.

5. North Penn agrees to advise Hatfield promptly of any change orders which may be required for North Penn’s Work and will assume all costs related thereto. North Penn must obtain Hatfield’s prior written consent and approval for any change orders that expands the scope of North Penn’s Work.

6. Each party shall perform all inspection work related to their Work associated with the Project at their sole cost and expense. Neither party shall be

responsible for inspecting any portion of the other's Work. Each party shall be responsible for paying its own inspection costs.

7. The parties agree to provide continuous communication with each other concerning the progress of their respective Work and the parties agree to respond promptly to any requests for information submitted to them by the other party.

8. Upon completion of construction of the Project, Hatfield shall own and be responsible for all costs of maintaining all of the improvements associated with the Project except for North Penn's Work. North Penn shall own and be responsible for the costs of maintaining the improvements associated with North Penn's Work.

9. North Penn agrees to indemnify and hold harmless Hatfield, its agents, servants and employees, from any and all damages, claims and causes of action relating to the construction of North Penn's Work and/or inclusion of North Penn's Work into Hatfield's contract for the Project, provided such damage, claim or cause of action was not caused by Hatfield.

10. Hatfield agrees to indemnify and hold harmless North Penn, its agents, servants and employees, from any and all damages, claims and causes of action relating to the construction of Hatfield's Work, provided such damage, claim or cause of action was not caused by North Penn.

11. Neither North Penn nor Hatfield waive any of the protections of Pennsylvania's Political Subdivision Torts Claims Act or any other governmental immunities to which either is entitled. Nothing in this Agreement shall cause either party to be liable to any third party in an amount in excess of the maximum amount such party alone may be responsible for under the Political Subdivision Torts Claims Act.

12. The parties agree that any matters not resolved by this Agreement shall immediately be submitted to the executive director of North Penn and the manager of Hatfield for discussion and resolution. Any matter not resolved between the parties shall be submitted to binding arbitration utilizing the services of the Davenport Dispute Resolution Center of the Montgomery Bar Association.

13. This Agreement shall be construed in accordance with the laws of the Commonwealth of Pennsylvania and may only be modified by a written document executed by the signatories to this Agreement.

14. A waiver of any breach or default by any party in the performance by that party of its obligations hereunder is not a waiver of any other breach or default in the performance by that party of the same or any other obligations of that party hereunder. Failure on the part of a party to complain of any act of any party or to declare any party in default hereunder, irrespective of how long that failure continues, does not constitute a waiver by that person of its rights with respect to that default until the applicable statute of limitations period has run.

The parties set their hands and seals to this document the day and date set out in the introduction to this Agreement.

ATTEST:

NORTH PENN WATER AUTHORITY

_____ By: _____

ATTEST:

HATFIELD BOROUGH

By: _____

Jaime Snyder, Borough Manager/Secretary
President

Jason Ferguson, Borough Council

Exhibit "A"
Scope

EXHIBIT A

DRAFT

Hatfield Borough and North Penn Water Authority Forty Foot Road and West Broad Street Utility Replacement

Hatfield Borough Scope of Work:

- Replace existing storm sewer pipes, inlets, and manholes predominantly within the street right-of-way of Forty Foot Road / West Broad Street (S.R. 0463) between Towamencin Avenue and Main Street in the Borough of Hatfield
- Replace existing stormwater culvert across W. Broad Street and through private properties
- Backfill trenches with 2A stone
- Re-pave trenches and overlay roadway to the limits illustrated on PennDOT HOP plans and Contract Drawings
- Replace curbing and sidewalk that is removed in association with storm sewer replacement work

North Penn Water Authority Scope of Work:

- Install new water main, services, valves, and fire hydrants predominantly within the street right-of-way of Forty Foot Road / West Broad Street (S.R. 0463) between Towamencin Avenue and Main Street in the Borough of Hatfield
- Abandon existing water main, services, and valves in place
- Remove existing fire hydrants
- Backfill trenches with 2A stone
- Re-pave trenches and overlay roadway to the limits illustrated on PennDOT HOP plans and Contract Drawings
- Replace curbing and sidewalk that is removed in association with water utility installation and abandonment

Traffic Control will be accomplished by use of a detour to be in effect during working hours. The road will be opened to traffic during non-working hours.

The scope of work, limits of paving, and detour signs are more clearly illustrated on the following plans:

- Construction Plans for Broad St. and N. Main St. Utility Replacement Project, sheets 1 through 12 of 12, dated 10/25/22 with latest revision date of (TBD), prepared by Bursich Associates, Inc.
- Main Extension No. 1515 – W. Broad Street Main Replacement, sheet 1 of 2, dated 07/18/2022 with latest revision date of 10/12/2023, and sheet 2 of 2 with no revision date, prepared by North Penn Water Authority
- Highway Occupancy Permit Plans – Drawings for Replacement of Storm Water & Water Facilities for Hatfield Borough & North Penn Water Authority – West Broad Street (S.R. 0463) & East Broad Street (S.R. 1003), EPS HOP Application No. 281185, sheets 1 through 12 of 12, dated November 3, 2022 with latest revision date of 11/3/22, prepared by Bursich Associates, Inc.
- Detour Plans – Main Street and Broad Street Utility Project, sheet 1 of 4, dated 9/8/22 with latest revision date of 6/7/23, prepared by McMahon, a Bowman Company

8. OLD BUSINESS:

9. ACTION ITEMS:

10. MOTION to ADJOURN: Executive
Session:

Personnel, Litigation, Real Estate