

HATFIELD BOROUGH COUNCIL

REGULAR MEETING

February 21, 2024



JASON FERGUSON, PRESIDENT

RICHARD GIRARD, VICE PRESIDENT

LARRY BURNS, COUNCILMEMBER

JAMES FAGAN, COUNCILMEMBER

MICHELLE KROESSER, COUNCILMEMBER

MARY ANNE GIRARD, MAYOR

AIDEN WIEDER, JUNIOR COUNCIL PERSON

JAIME E. SNYDER, BOROUGH MANAGER

CATHERINE M. HARPER, BOROUGH SOLICITOR



Borough of Hatfield

Montgomery County, Pennsylvania

BOROUGH COUNCIL REGULAR MEETING

February 21, 2024

7:00PM

AGENDA

CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE
INVOCATION

1. APPROVAL OF MEETING AGENDA:
Motion to Approve the Agenda of the February 21, 2024 Regular Meeting
2. APPROVAL OF THE MINUTES:
Motion to Approve the Minutes of the January 3, 2024 Reorganization / Workshop Meeting and the January 17, 2024 Regular Meeting
3. PUBLIC INPUT:
Please rise, state your name and address and the reason for addressing Council
4. ANNOUNCEMENTS:
 - Next Council Meetings March 6th Workshop and March 20th Regular Meeting @ 7:00PM in Council Chambers
 - Planning Commission is Scheduled to Meet on Monday, February 26, 2024 at 6:00PM in Council Chambers
 - HEROC is Scheduled to Meet Wednesday, February 28, 2024 at 8:00AM in Council Chambers
 - HMHS is Scheduled to Meet Tuesday, March 26, 2024 at 7:00PM at the Hatfield Borough Office in Council Chambers
 - The Borough Offices will be closed on Friday, March 29, 2024 in Observance of the Good Friday Holiday
5. NEW BUSINESS / DISCUSSION ITEMS:

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

6. OLD BUSINESS:
 - A. Resolution 2024-02 Emergency Operations Plan
 - B. PMEA / AMP Member Training Agreement

7. ACTION ITEMS:
 - A. Motion to Consider Resolution 2024-02 Adopting the Emergency Operations Plan for the Borough of Hatfield
 - B. Motion to Consider the Pennsylvania Municipal Electric Association (PMEA), American Municipal Power (AMP) Member Training Agreement and Authorize Borough Manager, Jaime E. Snyder, to Sign the Agreement

8. Motion to Approve Payment of the Bills

9. MOTION to ADJOURN: EXECUTIVE SESSION

**2. APPROVAL OF THE MINUTES:
Motion to Approve the Minutes of the
January 3, 2024 Reorganization /
Workshop Meeting and the January 17,
2024 Regular Meeting**

BOROUGH COUNCIL
REORGANIZATION / WORKSHOP MEETING
January 3, 2024
6:30 PM

MINUTES

THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED
BOROUGH HALL 401 S. MAIN STREET, HATFIELD
THIS MEETING WAS RECORDED

SWEARING IN
THE HONORABLE EDWARD J. LEVINE
PRESIDING

6:00PM Swearing in of Councilmember Larry Burns
Swearing in of Councilmember Michelle Kroesser

CALL TO ORDER: Mayor Mary Anne Girard called the Reorganization / Workshop Meeting to Order at 6:36PM.

ROLL CALL

(X) Larry Burns
(X) James Fagan
(X) Jason Ferguson
(X) Richard Girard
(X) Michelle Kroesser

(X) Mayor Mary Anne Girard

The record shows that five members of Council were present at roll call, as well as, Solicitor; Catherine Harper, Timoney Knox, LLP, Borough Manager; Jaime E. Snyder, Public Works Director; Stephen S. Fickert, Jr. and Assistant to the Manager; Kathryn Vlahos.

PLEDGE OF ALLEGIANCE

NOMINATION AND ELECTION OF COUNCIL PRESIDENT: Mayor Mary Anne Girard informed Council at this time Chair will recognize nominations for Council President.

Motion: A motion was made by Councilmember Girard to nominate Jason Ferguson as Council President. The nomination was seconded by Councilmember Burns and unanimously approved with a vote of 5-0.

NOMINATION AND ELECTION OF VICE PRESIDENT: Mayor Mary Anne Girard informed Council at this time Chair will recognize nominations for Vice President.

Motion: A motion was made by Councilmember Kroesser to nominate Richard Girard as Vice President. The nomination was seconded by Councilmember Fagan and unanimously approved with a vote of 5-0.

APPOINTMENT OF VACANCY BOARD CHAIR: Mayor Mary Anne Girard informed Council at this time Chair will recognize nominations for Vacancy Board Chair.

Motion: A motion was made by Councilmember Kroesser to appoint John Kroesser as Vacancy Board Chair. The nomination was seconded by Councilmember Girard and unanimously approved with a vote of 5-0.

COMMENCEMENT AND APPROVAL OF MEETING AGENDA:

1. Motion to Approve the January 3, 2024 Workshop Meeting Agenda.

Motion: A motion was made by Councilmember Kroesser for Approval of Meeting Agenda, January 3, 2024 Workshop Meeting Agenda. The motion was seconded by Councilmember Girard and unanimously approved with a vote of 5-0.

2. **PUBLIC INPUT:** President Ferguson asked if there was any Public Input. There was no media present.

3. **ANNOUNCEMENTS:** Manager Jaime E. Snyder made the following announcements.

- Next Council Meeting the Regular Meeting January 17, 2024 @ 7:00PM in Council Chambers
- The Planning Commission is Scheduled to Meet Monday, January 22, 2024 @ 6:00PM in Council Chambers
- HMHS is Scheduled to Meet Tuesday, January 23, 2024 @ 7:00PM in Council Chambers
- HEROC is Scheduled to Meet Wednesday, January 24, 2024 @ 8:00AM in Council Chambers

4. **ACTION ITEMS:**

Motion to Appoint Timoney Knox, LLP as the Borough Solicitor for general legal service.

Motion: A motion was made by Councilmember Girard to Appoint Timoney Knox, LLP as the Borough Solicitor for general legal service. The motion was seconded by

Councilmember Burns and unanimously approved with a vote of 5-0.

Motion to Appoint Dischell, Bartle & Dooley Attorneys at Law as the Borough Zoning Hearing Board Solicitor.

Motion: A motion was made by Councilmember Burns to Appoint Dischell, Bartle & Dooley Attorneys at Law as the Borough Zoning Hearing Board Solicitor. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

Motion to Appoint Bursich Engineers as the Borough Engineer for general engineering services.

Motion: A motion was made by Councilmember Fagan to Appoint Bursich Engineering as the Borough Engineer for general engineering services. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

Motion to Appoint McMahon Associates, a Bowman Company, as the Borough Traffic Engineer for general traffic services.

Motion: A motion was made by Councilmember Kroesser to Appoint McMahon Associates, a Bowman Company as the Borough Traffic Engineer for general traffic services. The motion was seconded by Councilmember Burns and unanimously approved with a vote of 5-0.

Motion to Appoint Utility Engineers as the Borough Engineer for electric utility services.

Motion: A motion was made by Councilmember Girard to Appoint Utility Engineers as the Engineer for electric utility services. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

Motion to Appoint Code Inspections Inc. to administer Zoning, Code and Fire Safety enforcement & services.

Motion: A motion was made by Councilmember Burns to Appoint Code Inspections Inc. to administer Zoning, Code and Fire Safety enforcement & services. The motion was seconded by Councilmember Girard and unanimously approved with a vote of 5-0.

Motion to Appoint Daniel Azeff from Code Inspections Inc. as the Fire Marshal and Emergency Management Coordinator (EMC) for the Borough of Hatfield.

Motion: A motion was made by Councilmember Stevens to Appoint Daniel Azeff from Code Inspections Inc. as the Fire Marshal and Emergency Management Coordinator (EMC) for the Borough of Hatfield. The motion was seconded by Councilmember Girard and unanimously approved with a vote of 5-0.

Motion to Appoint Jaime E. Snyder as Hatfield Borough Manager / Secretary and Approve Jaime E. Snyder's Employment Agreement with the Borough of Hatfield

Motion: A motion was made by Councilmember Kroesser to Appoint Jaime E. Snyder as Hatfield Borough Manager / Secretary and Approve Jaime E. Snyder's Employment Agreement with the Borough of Hatfield. The motion was seconded by Councilmember Burns and unanimously approved by a vote of 5-0.

Motion to Appoint Kenneth Farrall, Larry Burns and Michelle Kroesser to the to the Planning Commission for a Four-Year Term Expiring December 31, 2027

Motion: A motion was made by Councilmember Girard to Appoint Kenneth Farrall, Larry Burns and Michelle Kroesser to the to the Planning Commission for a Four-Year Term Expiring December 31, 2027. The motion was seconded by Councilmember Fagan and was unanimously approved by a vote of 5-0.

Motion to Appoint Dinakar Rajkumar and Monica Sanchez to the Hatfield Economic Revitalization Outreach Committee (HEROC) for a Three-Year Term Expiring December 31, 2026.

Motion: A motion was made by Councilmember Kroesser to Appoint Dinakar Rajkumar and Monica Sanchez to the Hatfield Economic Revitalization Outreach Committee (HEROC) for a Three-Year Term Expiring December 31, 2026. The motion was seconded by Councilmember Girard and it was unanimously approved by a vote of 5-0.

5. REPORTS AND CORRESPONDENCE: Manager Snyder explained that the reports will be available at the January 17, 2024 Regular Meeting.

Monthly Investment Report
Monthly EIT / LST Report
Monthly YTD Report
Monthly Zoning Hearing Board Applications

Police Department Report
Fire Department Report
EMS Report
Steve Barth Consulting Report
Public Works Department Report
Engineering Report
Zoning Officer, Building Code, Property Maintenance Report
Fire Marshal / Fire Safety Inspection Report
Pool Advisory Report

6. MANAGERS REPORT: General Report and Project Updates. Manager Snyder reviewed the Reports and made the following announcements:

1. **Land Use & Development Updates:**

- A. Edinburgh Square Subdivision
 - Maintenance Bond in place
 - B. Bennetts Court Land Development
 - Grading Permit
 - E&S Controls Placed
 - Working on Storm Pipe
 - Working on Electric
 - Working on Paving
 - C. 43 Roosevelt Land Development
 - Developers Agreement
 - D. SEPTA Property
 - Long Term Lease Agreement – Approved 6/14/2023
 - Working with Consultant
 - E. 200 N. Main Street (Biblical Seminary)
 - Sketch Plan submitted
 - Applying for Tax Credits for Project
 - Received Grant for the Development
 - Looking at Zoning Extension – received 8/10/23
 - Updated Letter of Support for Tax Credits
 - Updated “Will Serve” Letters Issued
 - F. 28 N. Market Street Subdivision
 - Preliminary Final Granted by PC / Council
 - Driveway Easement Recorded
 - Working on Recording
 - G. 23 N. Main Street
 - Updated Plan and Text Amendment Under Consultant Review
 - H. George Didden Greenhouses
 - Updating Plans
2. **Utility Billing Update:**
- Staff continues to monitor Electric & Sewer Past Due accounts.
 - Email billing is available for Electric & Sewer Accounts. Please contact the Utilities Department if you are interested in signing up.
 - The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user-friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.

- <https://hatf-pa-web.ampppartners.org/index.php>

- Please register exactly as it appears on your current billing. Example SMITH, JOHN E.

3. **2021 Outstanding Project Updates:**

- A. The East Lincoln Avenue Bridge Replacement Project
- Waiting for Grant Reimbursement – in PennDOT Que

4. **2024 Project Updates:**

- A. W. Broad Street, E. Broad Street, N. Market H2O / PA Small Water Storm and Sanitary Sewer Utility Replacement Project
- Working on the bid package
 - HOP Application – submitting
 - Received additional grant funding – PA Small Water & H2O
 - Working with Congressman Fitzpatrick’s Office on additional funding
- B. 2024 Curb and ADA Project
- N. Main Street
- C. 2024 Roadway Resurfacing Project
- W. School Street, Jean, Jade, June Drive

5. **2024 and Beyond Project Updates:**

- B. MTF / CTP Crosswalk Grants (after Utility Replacement Project)
- HOP Application – realign crosswalk to the intersection
 - Coordination with Strom and Sanitary H2O / PA Small Water Grant Project - working with Engineer

6. **PMEA Update:**

- December newsletter attached

7. **Public Information Officer Update:**

8. **Items of Interest:**

- PA Small Water & H2O Grant Awards – Utility Replacement Project

7. **OLD BUSINESS:**

A. **2023 Committee Reports**

- **Budget, Finance, and Labor Committee Report**
- **Planning, Building, and Zoning Committee Report**
- **Public Safety Committee Report**
- **Public Works & Property and Equipment Committee Report**
- **Utilities Committee Report**
- **Hatfield Economic Revitalization Outreach Committee Report**

Council Member Girard stated that they met and they discussed the social media policy and the committee met with Steve Barth to discuss revitalization in the Borough.

• **Mayor Mary Anne Girard Report**

Mayor Girard stated that she contacted PSAB about the Junior Council Person Weider and that he is going to be featured in the April 2024 Borough News Magazine.

8. NEW BUSINESS:

A. 2024 Council Committees

Council Committees –

Budget, Finance & Labor (BFL)

Chair Jason Ferguson
Member Richard Girard

Public Safety (PUBS)

Chair Michelle Kroesser
Member James Fagan
Mayor Mary Anne Girard

Property and Equipment (P&E) & Public Works (PWRK)

Chair James Fagan
Member Larry Burns

Planning, Building & Zoning (P/B/Z)

Chair Larry Burns
Member Michelle Kroesser

Utilities (UTIL)

Chair Richard Girard
Member Jason Ferguson

Hatfield Economic Revitalization and Outreach Committee (HEROC)

Chair Richard Girard Mayor Mary Anne Girard
Member Larry Burns

9. ADJOURNMENT:

Motion: A motion was made by Councilmember Kroesser to adjourn the Reorganization / Workshop Meeting of January 3, 2024. The motion was seconded by Councilmember Burns and unanimously approved with a vote of 5-0. The meeting adjourned at 6:58 PM.

Executive Session Litigation, Property and Personnel

Respectfully Submitted,
Kathryn Vlahos
Assistant to the Manager

**HATFIELD BOROUGH COUNCIL
REGULAR MEETING
January 17, 2024**

MINUTES

**THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED
BOROUGH HALL 401 S. MAIN STREET, HATFIELD
THIS MEETING WAS RECORDED**

CALL TO ORDER AND ROLL CALL:

- (X) Jason Ferguson, President
- (X) Richard Girard, Vice President
- (X) Larry Burns
- (X) James Fagan
- (X) Michelle Kroesser

- (X) Mayor Mary Anne Girard

The record shows that five members of the Council were present at roll call, as well as, Mayor; Mary Anne Girard, Solicitor; Catherine M. “Kate” Harper; Timoney Knox LLP, Borough Manager; Jaime E. Snyder, Public Works Director; Stephen S. Fickert, Junior Council Person; Aiden Weider and Assistant to the Manager; Kathryn Vlahos

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Kroesser to Approve the Regular Meeting Agenda of January 17, 2024. The motion was seconded by Councilmember Girard.

The motion was approved unanimously with a vote of 5-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the December 6, 2023 Workshop Meeting Minutes and the December 20, 2023 Regular Meeting Minutes.

Motion: A motion was made by Councilmember Kroesser to Approve the Minutes of the December 6, 2023 Workshop Meeting and the December 20, 2023 Regular Meeting. The motion was seconded by Councilmember Fagan and unanimously approved with a vote of 5-0.

3. PUBLIC INPUT: President Ferguson asked if there was any Public Input. No Media Present.

Neil Brady VMSC, stated that he wanted to thank Council and the Borough for their support of VMSC.

4. ANNOUNCEMENTS:

- Next Council Meeting February 7, 2024 Workshop Meeting and the Regular Meeting on January 17, 2024 @ 7:00PM in Council Chambers
- Next Planning Commission Meeting Scheduled to meet on Monday, January 22, 2024 @ 6:00PM in Council Chambers
- HEROC is Scheduled to Meet Wednesday, January 24, 2024 @ 8:00AM in Council Chambers
- HMHS is Scheduled to Meet Tuesday, January 23, 2024 at 7:00PM at the Hatfield Borough Office in Council Chambers

5. REPORTS AND CORRESPONDENCE

Monthly Investment Report

Monthly EIT / LST Report

Monthly YTD Report

Monthly Zoning Hearing Board Applications

Steve Barth, Barth Consulting Report

Police Department Report

Fire Department Report

EMS Report

Public Works Department Report

Engineering Report

Zoning Office, Building Code, Property Maintenance Report

Fire Marshal / Fire Safety Inspection Report

Pool Advisory Report

6. NEW BUSINESS / DISCUSSION ITEMS:

A. 2024 Borough Budget / Binder Distribution

Manager Snyder explained that the binders in front of them is the 2024 Borough Calendar, Budget, Committees, Project Lists, Public Works Lists and Contact Lists. If you should have any questions, please let her know.

7. OLD BUSINESS: None

8. ACTION ITEMS: None

9. Motion to Approve Payment of the Bills

President Ferguson and Manager Snyder reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Girard to Approve the payment of the bills. The motion was seconded by Councilmember Burns.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

10. MOTION to ADJOURN: EXECUTIVE SESSION

Motion: A motion was made by Councilmember Kroesser to adjourn the Regular Meeting of January 17, 2024. The motion was seconded by Councilmember Fagan and unanimously approved with a vote of 5-0. The meeting was adjourned at 7:31 PM.

Executive Session Personnel, Litigation and Real Estate

Respectfully Submitted,
Kathryn Vlahos
Assistant to the Manager

3. PUBLIC INPUT:

**Please rise, state your name and
address and the reason for addressing
Council**

4. ANNOUNCEMENTS:

- **Next Council Meetings March 6th Workshop and March 20th Regular Meeting @ 7:00PM in Council Chambers**
- **Planning Commission is Scheduled to Meet on Monday, February 26, 2024 at 6:00PM in Council Chambers**
 - **HEROC is Scheduled to Meet Wednesday, February 28, 2024 at 8:00AM in Council Chambers**
- **HMHS is Scheduled to Meet Tuesday, March 26, 2024 at 7:00PM at the Hatfield Borough Office in Council Chambers**
- **The Borough Offices will be closed on Friday, March 29, 2024 in Observance of the Good Friday Holiday**

5. NEW BUSINESS / DISCUSSION ITEMS:

6. OLD BUSINESS:

**A. Resolution 2024-02 Emergency
Operations Plan**

BOROUGH OF HATFIELD
County of Montgomery, Commonwealth of Pennsylvania

RESOLUTION NO. 2024-02

ADOPTION OF THE EMERGENCY OPERATIONS PLAN

Whereas, the Borough of Hatfield, Montgomery County, Pennsylvania has the potential for natural and man-made large-scale emergency operations, and:

Whereas, the Borough of Hatfield is responsible for the health, safety and welfare of the residents and citizens during such, and;

Whereas, under Pennsylvania Act 1978-323, Title 35, an Emergency Management Coordinator was appointed by the Governor in 2015 for Hatfield Borough; and

Whereas, under Pennsylvania Act 1978-323, Title 35, it is the Borough's responsibility to prepare an Emergency Operations Plan which can be implemented in the event of a large-scale emergency operation.

NOW THEREFORE, BE IT REOLVED, THAT, that the Borough Council of the Borough of Hatfield, Montgomery County, Pennsylvania hereby adopts the NEWLY UPDATED EMERGENCY OPERATIONS PLAN to ensure Hatfield Borough's readiness in the event of such disasters and further does authorize the Borough Council President to sign this document.

NOW APPROVED and adopted by Hatfield Borough Council at a duly advertised public meeting held this 21st day of February, 2024 with ____ Council Members Voting "Aye" and ____ Council Members voting "Nay".

ATTEST

BOROUGH OF HATFIELD

Jaime E. Snyder
Borough Manager/Secretary

Jason Ferguson
President Borough Council

Approved this 21st Day of February, 2024

Mary Anne Girard, Mayor
Borough of Hatfield

6. OLD BUSINESS

B. PMEA / AMP Member Training Agreement

MEMBER TRAINING AGREEMENT

THIS MEMBER TRAINING AGREEMENT (the “Agreement”) is entered into by and between Pennsylvania Municipal Electric Association, a Pennsylvania municipal public power association organized as a 501(c)(6) organization with a mailing address of 1801 Market St., Ste. 300, Camp Hill, PA 17011 (“PMEA”) and _____, a municipal corporation organized and existing under the laws of Pennsylvania (“Member”).

WHEREAS, PMEA offers certain safety and technical training and programs to Member as a PMEA member benefit; and

WHEREAS, in some cases, PMEA engages American Municipal Power, Inc. (“AMP”) to provide the AMP Safety and Technical Training Program to PMEA members (the “Program”); and

WHEREAS, AMP requires an agreement between PMEA and the Member regarding the training Program.

NOW, THEREFORE, in consideration of the Member’s participation in the Program, the parties hereto agree as follows:

1. **Recitals.** The introductory recitals are incorporated herein by reference.
2. **General Acknowledgments.** Member acknowledges and understands that AMP, and not PMEA, is the Program provider, and that AMP and PMEA have entered into a separate agreement regarding the provision of the Program. Member further acknowledges and agrees that AMP makes no representations or warranties regarding the condition of the Program training site, facilities, or equipment.
3. **Training.** Member acknowledges and agrees that PMEA and AMP have the right to cancel, reschedule, or relocate a Program at their discretion. Member further acknowledges that a participating employee of Member may be prohibited from participating in the Program if the employee:
 - a. is not qualified to participate due to insufficient experience or prior training;
 - b. is physically or mentally unable to participate in the Program;
 - c. is under the influence of alcohol or illegal drugs or is under the influence of medication that affects the employee’s motor coordination or judgment; or
 - d. refuses to comply with the rules and regulations regarding the conducting of the Program.
4. **Insurance.** Member acknowledges and understands that the Program involves inherently risky activities that may result in injury or death to a participating employee, and that AMP’s liability is limited to the limits of applicable insurance, regardless of whether the damages arise out of negligence, gross negligence, recklessness, intentional acts or omissions, or strict liability. If AMP does not have insurance applicable to such injury, AMP’s liability is limited to two times the amount paid by PMEA for the Program or \$50,000, whichever is greater.

5. **Representations & Warranties.** Member represents and warrants that:
- a. Each Member employee that participates in the Program is qualified and fit to participate;
 - b. The employee is acting within the scope of employment with Member;
 - c. Member provides workers compensation coverage the participating employee as required by law;
 - d. The employee will comply with all applicable safety rules of AMP in connection with the Program;
 - e. If reasonably required by AMP, Member will have at least one supervisor present during the Program who has sufficient knowledge and experience in the training topic to supervise the employee;
 - f. An employee participating in a Program involving pole top training is a qualified utility pole climber or will use a fall restraint system;
 - g. The employee has the specified qualifications stated in the Program registration materials; and
 - h. Any sites, facilities, or equipment provided by Member that is used in a Program is in good and safe condition and is adequate and appropriate for use in the Program.

6. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but such counterparts shall constitute one in the same instrument. Facsimile, electronic, or .pdf signatures shall have the same force and effect as original signatures.

7. **Severability.** In the event any term of this Agreement shall be held invalid, illegal, or unenforceable in whole or in part, neither the validity of the remaining part of such term nor the validity of any other term of this Agreement shall in any way be affected thereby.

8. **Effective Date.** This Agreement shall be effective as of the latest signature date set forth below (the "Effective Date").

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

**PENNSYLVANIA MUNICIPAL
ELECTRIC ASSOCIATION**

MEMBER

By: _____

By: _____
Designated Representative

Date: _____

Date: _____

7. ACTION ITEMS:

A. Motion to Consider Resolution 2024-02 Adopting the Emergency Operations Plan for the Borough of Hatfield

7. ACTION ITEMS:

B. Motion to Consider the Pennsylvania Municipal Electric Association (PMEA), American Municipal Power (AMP) Member Training Agreement and Authorize Borough Manager, Jaime E. Snyder, to Sign the Agreement

8. Motion to Approve Payment of the Bills

ADDITIONS TO THE FEBRUARY 2024 BILL LIST:

ASAP TEES - CLOTHING FOR PW\$883.50
ASAP TEES - CLOTHING FOR BOROUGH COUNCIL\$296.00
HATFIELD BOROUGH ELECTRIC - 615 DAIN AVE.....\$285.84
LOWES - SHOP SUPPLIES.....\$30.32
MORTON SALT - SALT FOR ROADS.....\$4,461.64
NORTH WALES BOROUGH - MCBA DINNER\$40.00
RICHTER DRAFTING SUPPLIES - OFFICE SUPPLIES\$203.77

TOTAL ADDED TO BILL LIST \$6,201.07
REVISED BILL LIST TOTAL \$538,478.90

Column1	Column2	Column3	Column4	Column5	Column6
FEBRUARY 2024 ACCOUNTS PAYABLE BILL LIST					
VENDOR BILL LIST					
		AMOUNT	DATE	TOTAL	
	ITEM DESCRIPTION	PAID	PROCESSED	PAID	CHECK NO.
TD BANK					
PITNEY BOWES BANK, INC.	POSTAGE METER LEASE	\$387.00	1/26/2024	\$387.00	20814
TD CARD SERVICES	VARIOUS ITEMS	\$2,070.10	2/6/2024	\$2,070.10	28018
AT&T	TELEPHONE SERVICES	\$574.57	2/15/2024	\$574.57	28019
HATFIELD BORO ELECTRIC	615 DAIN AVE ELECTRIC	\$253.75	2/15/2024	\$253.75	28020
NORTH PENN WATER AUTH	FIRE HYDRANT RENTAL & 615 DAIN AVE	\$4,902.03	2/15/2024	\$4,902.03	28021
SWIF	WORKER'S COMPENSATION	\$1,624.00	2/15/2024	\$1,624.00	28022
TEAMSTERS LOCAL 830	TEAMSTERS BENEFITS	\$416.00	2/15/2024	\$416.00	28023
VERIZON	TELEPHONE SERVICES	\$240.84	2/15/2024	\$240.84	28024
WELLS FARGO	SERIES 2020 AND 2021 A AND B NOTES	\$7,638.54	1/26/2024	\$7,638.54	ACH
ALLEGHENY ELECTRIC COOP	JANUARY MONTHLY ELECTRIC SALES	\$3,238.92			
ALPHAGRAPHICS	ELECT/SEWER DEPT RECEIPT PADS	\$563.00			
ALPHAGRAPHICS	BUSINESS CARDS FOR LARRY BURNS	\$205.19			
ALWAYS INTEGRITY	JANITORIAL SERVICES	\$620.00			
AMP, INC.	JANUARY PMPM/VERIZON CHARGES	\$1,485.00			
AMP OHIO	JANUARY ELECTRIC PURCHASE	\$180,177.45			
ARMOUR & SONS	REPAIR PEDESTRIAN PUSH BUTTON	\$967.12			
ARMOUR & SONS	TRAFFIC SIGNAL REPAIR	\$318.80			
ASAP TEES	CLOTHING FOR PUBLIC WORKS	\$883.50			
ASAP TEES	CLOTHING FOR BOROUGH COUNCIL	\$296.00			
AT&T	PW & MGR CELL PHONES	\$574.57			
DL BEARDSLEY	PRESSURE WASHER/WINTER SPREADER	\$1,539.98			
BEE BERGVALL & CO	ACCOUNTING CONSULTING	\$1,050.00			
BOROUGH OF HATFIELD ELECTRIC	REPAYMENT OF BORROWING	\$8,287.43			
BUXMONT AWARDS & ENGRAVING	2023 CITIZEN OF THE YEAR	\$480.13			
CANON FINANCIAL SERVICES, INC.	COPIER LEASE	\$551.89			
CARR & DUFF	CALL OUT FOR 132 COLUMBIA	\$2,474.50			
CHAMBER OF COMMERCE GREATER	MEMBERSHIP DUES	\$295.00			
CLEMENS UNIFORMS	MATS FOR HALLWAYS	\$75.20			
CLEMENS UNIFORMS	MATS FOR HALLWAYS	\$75.20			
CODE INSPECTIONS	BLDG CODE FIRE & ZONING SERVICES	\$9,823.00			
COMCAST	16 CHERRY ST	\$118.05			
COMCAST	401 S MAIN ST INTERNET	\$116.85			
DELAWARE VALLEY HEALTH INS	HEALTH INSURANCE FOR EMPLOYEES	\$18,482.69			
DISCHELL BARTLE DOOLEY	LEGAL SERVICES	\$140.00			
DISCHELL BARTLE DOOLEY	LEGAL SERVICES	\$1,800.00			
EAS WATER	WATER FOR OFFICES	\$97.85			
EDDIES ELECTRIC	40 BLAINE AVE ELECTRIC SERVICE	\$238.00			
JACK ENGLEHART	SHOE/BOOT ALLOWANCE	\$175.00			
JACK ENGLEHART	CLOTHING ALLOWANCE	\$300.00			
STEVE FICKERT	NEXTERA CONFERENCE ITEMS	\$109.17			
FRANCONIA AUTO	REPAIR 2005 FORD F550	\$148.41			
FRANCONIA AUTO	2017 GMC INSPECTION	\$49.42			
GT&E	OIL AND FILTERS FOR SWEEPER	\$205.85			
GUARDIAN	COUNCIL LIFE INSURANCE	\$33.95			
THE HARTFORD	AD&D LIFE STD & LTD INSURANCE	\$772.97			
H&K MATERIALS	COLD PATCH	\$174.00			
HATFIELD BOROUGH ELECTRIC	615 DAIN AVE ELECTRIC	\$285.84			
HATFIELD TOWNSHIP	FEBRUARY POLICE SERVICES	\$82,917.00			
HTMA	WASTEWATER TREATMENT SERVICES	\$160,041.73			
INDIAN VALLEY CHAMBER OF COMM	MEMBERSHIP DUES	\$373.00			
LOWE'S	SHOP SUPPLIES	\$143.43			
LOWE'S	SHOP SUPPLIES	\$36.04			
LOWE'S	SUMP PUMP FOR TRAIN STATION	\$43.60			
LOWE'S	SUMP PUMP FOR TRAIN STATION	\$188.39			
LOWE'S	SHOP SUPPLIES	\$122.77			
LOWE'S	SHOP SUPPLIES	\$27.48			
LOWE'S	SHOP SUPPLIES	\$30.32			
KALER MOTORS, CO.	FIXED PLOW LIGHTS	\$280.00			
KALER MOTORS, CO.	SERVICE & INSPECTION RED DUMP	\$2,054.22			
KALER MOTORS, CO.	SERVICE & INSPECTION BOOM TRUCK	\$1,510.84			
MCPMAHON	RTE 463 & LIBERTY BELL TRAIL	\$6,352.50			

Column1	Column2	Column3	Column4	Column5	Column6
FEBRUARY 2024 ACCOUNTS PAYABLE BILL LIST					
VENDOR BILL LIST					
		AMOUNT	DATE	TOTAL	
	ITEM DESCRIPTION	PAID	PROCESSED	PAID	CHECK NO.
MONTGOMERY BORO ASSOC	MEMBERSHIP DUES	\$150.00			
MORTON SALT	SALT FOR ROADS	\$4,461.64			
NAPA AUTO PARTS	SHOP SUPPLIES	\$92.67			
NAPA AUTO PARTS	OIL AND FILTERS FOR CHIPPER	\$138.33			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$485.00			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$95.00			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$47.50			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$23.75			
NORTH WALES BOROUGH	MCBA DINNER	\$40.00			
PA ONE CALL	MONTHLY ACTIVITY FEE	\$9.88			
PMEA	2024 MEMBERSHIP DUES	\$7,740.00			
PSAB	WEBINAR	\$100.00			
PSAB	CONFERENCE REGISTRATION	\$250.00			
R&R VOICE & DATA	YEARLY MONITORING FIRE/SECURITY	\$1,080.00			
RICHTER DRAFTING & SUPPLIES	OFFICE SUPPLIES	\$64.30			
RICHTER DRAFTING & SUPPLIES	OFFICE SUPPLIES	\$203.77			
DERIK STOVER	CLOTHING ALLOWANCE	\$53.97			
SWIF	WORKER'S COMPENSATION	\$1,624.00			
SYNATEK	ICE MELT	\$512.05			
TD BANK CARD	ZOOM SUBSCRIPTION	\$93.99			
TD BANK CARD	MICROSOFT - ONLINE SERVICES	\$8.48			
TD BANK CARD	MICROSOFT - ONLINE SERVICES	\$100.34			
TD BANK CARD	US POSTAL SERVICE - POSTAGE	\$27.40			
TD BANK CARD	FED EX - ELECTRICAL PRINTS	\$66.78			
TD BANK CARD	ITEMS FOR BOROUGH MANAGER	\$43.00			
TD BANK CARD	AMAZON - OIL PUMP FOR PRESSURE WASHER	\$109.63			
TD BANK CARD	ITEMS FOR NEW BOROUGH COUNCIL	\$47.44			
TD BANK CARD	AMAZON - LABOR LAW POSTER	\$29.95			
TD BANK CARD	AMAZON - OFFICE ITEM	\$53.95			
TD BANK CARD	PDFILLER - OFFICE SOFTWARE	\$21.20			
TD BANK CARD	AMAZON - OFFICE SUPPLIES	\$32.04			
TD BANK CARD	WIN ZIP SOFTWARE	\$37.05			
TD BANK CARD	AMAZON - PICTURE FRAME FOR ELECTR	\$42.39			
TD BANK CARD	PSAB CONFERENCE	\$5.00			
TD BANK CARD	NEXTERA CONFERENCE ITEMS	\$79.17			
TD BANK CARD	NEXTERA CONFERENCE ITEMS	\$60.00			
TD BANK CARD	NEXTERA CONFERENCE ITEMS	\$42.00			
TD BANK CARD	NEXTERA CONFERENCE ITEMS	\$24.22			
TEAMSTERS	EMPLOYEE BENEFITS	\$416.00			
TIMONEY KNOX	LEGAL SERVICES - PW CONSTRUCTION	\$84.00			
TIMONEY KNOX	LEGAL SERVICES - ELECTRIC SERVICE	\$98.00			
TIMONEY KNOX	LEGAL SERVICES - ARBOR GROVE DEV	\$87.50			
TIMONEY KNOX	LEGAL SERVICES - GENERAL	\$612.50			
TURTLE & HUGHES	LED WALL PACKS	\$403.00			
US MUNICIPAL	SPREADER PARTS	\$47.63			
US MUNICIPAL	PLOW PARTS	\$949.72			
UTILITY ENGINEERS	POLE MAPS/UPDATE FUSE COORD MAPS	\$170.00			
VAN CLEEF ENGINEERING ASSOC	ENGINEERING - GENERAL	\$1,295.00			
VAN CLEEF ENGINEERING ASSOC	ENGINEERING - BROAD ST STORM SEWER	\$2,975.00			
VAN CLEEF ENGINEERING ASSOC	ENGINEERING - 28 N MARKET SUBDIVISION	\$525.00			
VAULT	ANNUAL SUBSCRIPTION FEE DRUG TEST	\$250.00			
VERIZON	TELEPHONE SERVICES	\$240.62			
WHITETAIL DISPOSAL	WASTE DISPOSAL	\$166.60			
ZULTYS	TELEPHONE SERVICES	\$446.82			
SECURITY DEPOSITS:					
	DIANA DEUTERMANN	\$138.43			
	AYSHA GAZI	\$282.06			
	ALEXANDER KUBIAK	\$325.15			
	DAVID JACKSON	\$262.91			
	SULTAN MD MIA	\$249.90			
	BHAVIK PATEL	\$269.60			
	TRINA SINTHIA	\$197.92			

Column1	Column2	Column3	Column4	Column5	Column6
FEBRUARY 2024 ACCOUNTS PAYABLE BILL LIST					
VENDOR BILL LIST					
	ITEM DESCRIPTION	AMOUNT PAID	DATE PROCESSED	TOTAL PAID	CHECK NO.
	ROSA TURCIOS	\$173.24			
	RICKY WANG	\$258.33			
		\$538,478.90			

**9. MOTION to ADJOURN:
EXECUTIVE SESSION**