

# HATFIELD BOROUGH COUNCIL

REGULAR MEETING

March 20, 2024



JASON FERGUSON, PRESIDENT

RICHARD GIRARD, VICE PRESIDENT

LARRY BURNS, COUNCILMEMBER

JAMES FAGAN, COUNCILMEMBER

MICHELLE KROESSER, COUNCILMEMBER

MARY ANNE GIRARD, MAYOR

AIDEN WIEDER, JUNIOR COUNCIL PERSON

JAIME E. SNYDER, BOROUGH MANAGER

CATHERINE M. HARPER, BOROUGH SOLICITOR



# Borough of Hatfield

Montgomery County, Pennsylvania

## BOROUGH COUNCIL REGULAR MEETING

March 20, 2024

7:00PM

### AGENDA

CALL TO ORDER  
ROLL CALL  
PLEDGE OF ALLEGIANCE  
INVOCATION

Representative Steve Malagari Presenting  
Citation for Years of Service  
Lawrence G. Stevens

1. APPROVAL OF MEETING AGENDA:  
Motion to Approve the Agenda of the March 20, 2024 Regular Meeting
2. APPROVAL OF THE MINUTES:  
Motion to Approve the Minutes of the February 7, 2024 Workshop Meeting and the February 21, 2024 Regular Meeting
3. PUBLIC INPUT:  
Please rise, state your name and address and the reason for addressing Council
4. ANNOUNCEMENTS:
  - Next Council Meetings April 3<sup>rd</sup> Workshop and April 17<sup>th</sup> Regular Meeting @ 7:00PM in Council Chambers
  - Planning Commission is Scheduled to Meet on Monday, March 25, 2024 at 6:00PM in Council Chambers
  - HMHS is Scheduled to Meet Tuesday, March 26, 2024, at 7:00PM at the Hatfield Borough Office, Council Chambers
  - HEROC is Scheduled to Meet Wednesday, March 27, 2024, at 8:00AM in Council Chambers

401 S. Main Street  
P.O. Box 190  
Hatfield, PA 19440

**Phone:**  
215-855-0781

**Fax:**  
215-855-2075

**Email:**  
admin@  
hatfieldborough.com

**Website:**  
www.hatfieldborough.com

- ZHB is Scheduled to Meet on Wednesday, March 27, 2024, at 7:00PM in Council Chambers to Hear the Application of Arbor Grove Development, LLC
- Hatfield Borough Offices will be Closed Friday, March 29, 2024, in Observance of the Good Friday Holiday
- Community Survey is available Online and at the Borough Office. Responses are due back April 12, 2024

5. Public Hearing on Ordinance No. 552 Amending the Provisions of Chapter 18, Sewers and Sewage Disposal, Part 3, “Waste Discharge Regulations,” Section 314 “Discharge of Processed Wastewater” of the “Code of Ordinances, Borough of Hatfield” to Revise Permissible Discharge Limits and to Permit Revisions to these Regulations by Resolution

6. NEW BUSINESS / DISCUSSION ITEMS:

7. OLD BUSINESS:

- A. Utility Replacement Project Tentative Schedule: Advertising
- B. Hatfield American Legion Memorial Day Parade Request
- C. Resolution 2024-03 Memorial Day Parade Road Closure Request

8. ACTION ITEMS:

- A. Motion to Consider Ordinance No. 552 Amending the Provisions of Chapter 18, Sewers and Sewage Disposal, Part 3, “Waste Discharge Regulations,” Section 314 “Discharge of Processed Wastewater” of the “Code of Ordinances, Borough of Hatfield” to Revise Permissible Discharge Limits and to Permit Revisions to these Regulations by Resolution
- B. Motion to Consider Advertising the Broad Street and N. Main Street Utility Replacement Project for Bid
- C. Motion to Consider Hatfield American Legion Request to Hold the Annual Memorial Day Parade Ceremony at Memorial Park
- D. Motion to Consider Resolution 2024-03 Authorizing the Closure of Certain Borough Roads for the Hatfield American Legion Memorial Day Parade

9. Motion to Approve Payment of the Bills

10. MOTION to ADJOURN: EXECUTIVE SESSION

**Representative  
Steve Malagari  
Presenting  
Citation for Years of  
Service  
Lawrence G.  
Stevens**

## **2. APPROVAL OF THE MINUTES:**

**Motion to Approve the Minutes of  
the February 7, 2024 Workshop  
Meeting and the February 21,  
2024 Regular Meeting**

**BOROUGH COUNCIL**  
**REORGANIZATION / WORKSHOP MEETING**  
February 7, 2024  
7:00 PM

MINUTES

**THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED**  
**BOROUGH HALL 401 S. MAIN STREET, HATFIELD**

CALL TO ORDER: President Ferguson called the Workshop Meeting to Order at 7:04 PM.

ROLL CALL

- (X) Jason Ferguson, President
- (X) Richard Girard, Vice President
- (X) Larry Burns
- (X) James Fagan
- (X) Michelle Kroesser

(X) Mayor Mary Anne Girard

The record shows that five members of Council were present at roll call, as well as, Solicitor; Catherine Harper, Timoney Knox, LLP, Borough Manager; Jaime E. Snyder, Public Works Director; Stephen S. Fickert, Jr, Junior Council Person; Aiden Weider and Assistant to the Manager; Kathryn Vlahos

**1. Motion to Approve the February 7, 2024 Workshop Meeting Agenda.**

Motion: A motion was made by Councilmember Burns for Approval of Meeting Agenda, February 7, 2024 Workshop Meeting Agenda. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

**2. PUBLIC INPUT:** President Ferguson asked if there was any Public Input. There was no media present. No Public Input.

**3. ANNOUNCEMENTS: Manager Jaime E. Snyder made the following announcements.**

- Next Council Meeting February 21<sup>st</sup> Regular Meeting @ 7:00PM in Council Chambers
- The Planning Commission is Scheduled to Meet Monday, February 26, 2024 @ 6:00PM in Council Chambers
- HEROC is Scheduled to Meet Wednesday, February 28 2024 @ 8:00AM in

**4. REPORTS FROM STANDING COMMITTEES AND MAYOR:**

**Budget, Finance, and Labor Committee Report**

President Ferguson stated the committee has not met and he has nothing new to report.

**Planning, Building, and Zoning Committee Report**

Councilmember Burns reported that they met on Monday, February 5<sup>th</sup> and discussed last year's activities. They discussed creating a rental inspection program this year. The committee met with Steven Barth and discussed parking overlays from different boroughs.

**Public Safety Committee Report**

Councilmember Kroesser stated that the committee meeting and they discussed high traffic speeding areas and brain-storming ways to calm traffic going forward on Towamencin, Vine, Edgewood, Blaine Ave. Maple Ave was discussed with the truck traffic that is going through there. Snow Emergency Routes were discussed on whether any roads should be added or removed.

**Public Works & Property and Equipment Committee Report**

Councilmember Fagan has not met yet but is scheduled to meeting February 20<sup>th</sup> at 6:30 PM.

**Utilities Committee Report**

Councilmember Girard stated that the committee had not met recently and that there was nothing new to report to council.

**Hatfield Economic Revitalization Outreach Committee Report**

Councilmember Girard reported that the committee met and they discussed the Earth Day Event on April 20<sup>th</sup>. They are looking to work with Steve Barth for a business banner program. They are looking to have a community survey and results will be discussed at the May 8, 2024 Town Hall.

**Mayor Mary Anne Girard's Report**

Mayor Mary Anne reported she attended the recycling commission meeting back in January and we should be receiving our grant from 2022 for around \$5,000.

**5. REPORTS AND CORRESPONDENCE:**

- Monthly Investment Report
- Monthly EIT / LST Report
- Monthly Zoning Hearing Board Applications
- Police Department Report
- Fire Department Report
- EMS Report
- Public Works Department Report
- Engineering Report
- Zoning Officer, Building Code, Property Maintenance Report

**1. Land Use & Development Updates:**

- A. Edinburgh Square Subdivision
  - Maintenance Bond in place
- B. Bennetts Court Land Development
  - Grading Permit
  - E&S Controls Placed
  - Working on Storm Pipe
  - Working on Electric
  - Working on Sanitary
  - Working on Paving
  - Individual Lot Work / Building
- C. 43 Roosevelt Land Development
  - Developers Agreement
  - Submitted Items for Engineering Review
- D. SEPTA Property
  - Long-Term Lease Agreement – Approved 6/14/2023
  - Working with Consultant
- E. 200 N. Main Street (Biblical Seminary)
  - Sketch Plan submitted
  - Applying for Tax Credits for Project
  - Received Grant for the Development
  - Looking at Zoning Extension – received 8/10/23
  - Updated Letter of Support for Tax Credits
  - Updated “Will Serve” Letters Issued
- F. 28 N. Market Street Subdivision
  - Preliminary Final Granted by PC / Council
  - Driveway Easement Recorded
  - Working on Recording
- G. 23 N. Main Street
  - Updated Plan and Text Amendment Under Consultant Review
  - Scheduled for the Planning Commission 2/26/2024
- H. George Didden Greenhouses
  - Submitted Revised Plan
  - Scheduled for the Planning Commission 2/26/2024

**2. Utility Billing Update:**

- Staff continues to monitor Electric & Sewer Past Due accounts.
- Email billing is available for Electric & Sewer Accounts. Please contact the Utilities Department if you are interested in signing up.
- The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user-friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.



- <https://hatf-pa-web.ampppartners.org/index.php>
  - Please register exactly as it appears on your current billing. Example SMITH, JOHN E.
3. **2021 Outstanding Project Updates:**
- A. The East Lincoln Avenue Bridge Replacement Project
- Resolution on for Approval for Reimbursement
4. **2024 Project Updates:**
- A. W. Broad Street, E. Broad Street, N. Market H2O / PA Small Water Storm and Sanitary Sewer Utility Replacement Project
- Working on the bid package
  - HOP Application – submitting
  - Received additional grant funding – PA Small Water & H2O
  - Working with Congressman Fitzpatrick’s Office on additional funding
- B. 2024 Curb and ADA Project
- N. Main Street
- C. 2024 Roadway Resurfacing Project
- W. School Street, Jean, Jade, June Drive
5. **2024 and Beyond Project Updates:**
- B. MTF / CTP Crosswalk Grants (after Utility Replacement Project)
- HOP Application – realign crosswalk to the intersection
    - Coordination with Strom and Sanitary H2O / PA Small Water Grant Project - working with Engineer
6. **PMEA Update:**
- January newsletter attached
7. **Public Information Officer Update:**
8. **Items of Interest:**
- MCBA Dinner Invitation
  - Hatfield Police Building Groundbreaking
  - NPWA Newsletter

## 7. NEW BUSINESS / DISCUSSION ITEMS:

- A. Resolution 2024-01 Retroactive Reimbursement Agreement for the E. Lincoln Avenue Bridge Grant Project

Manager Snyder explained that this resolution is to designate the Borough Manager to sign for the E. Lincoln Ave Bridge Reimbursement Application between Hatfield

Borough and PennDOT so that the Borough can receive the 1.2 million dollars back from PennDOT.

**B. Resolution 2024-02 Emergency Operations Plan**

Manager Snyder explained that Council should have all received the Emergency Operations Plan before the meeting. It is not a public document which is why it was not included in the packet. This was already approved by the Montgomery County Emergency Department in 2023. Currently, it is being reviewed by the Emergency Management Coordinator and Fire Marshal.

**C. AMP Training Agreement**

Manager Snyder stated that this is just a discussion item right now, AMP is going to do some training which is offered to any municipality that is part of PMEA. This agreement is for liability purposes and currently being reviewed by PMEA.

**8. OLD BUSINESS:**

**9. ACTION ITEMS:**

**A. Motion to Consider Resolution 2024-01 Authorizing Borough Manager, Jaime E. Snyder, to Sign the Retroactive Reimbursement Agreement with PennDOT for the E. Lincoln Avenue Bridge Grant Project.**

Motion: A motion was made by Councilmember Kroesser to Approve Resolution 2024-01 Authorizing Borough Manager, Jaime E. Snyder, to Sign the Retroactive Reimbursement Agreement with PennDOT for the E. Lincoln Avenue Bridge Grant Project. The motion was seconded by Councilmember Burns.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 5-0 in favor.

**9. ADJOURNMENT:**

Motion: A motion was made by Councilmember Kroesser to adjourn the Workshop Meeting of February 7, 2024. The motion was seconded by Councilmember Burns and unanimously approved with a vote of 5-0. The meeting adjourned at 8:08 PM.

*Executive Session Litigation, Property and Personnel*

Respectfully Submitted,  
Kathryn Vlahos



**HATFIELD BOROUGH COUNCIL  
REGULAR MEETING  
February 21, 2024**

**MINUTES**

**THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED  
BOROUGH HALL 401 S. MAIN STREET, HATFIELD  
THIS MEETING WAS RECORDED**

**CALL TO ORDER AND ROLL CALL:**

- (X) Jason Ferguson, President
- (X) Richard Girard, Vice President
- (X) Larry Burns
- (X) James Fagan
- (X) Michelle Kroesser
  
- (X) Mayor Mary Anne Girard

The record shows that five members of the Council were present at roll call, as well as, Mayor; Mary Anne Girard, Solicitor; Catherine M. “Kate” Harper; Timoney Knox LLP, Borough Manager; Jaime E. Snyder, Junior Council Person; Aiden Weider and Assistant to the Manager; Kathryn Vlahos

**1. APPROVAL OF MEETING AGENDA:**

Motion: A motion was made by Councilmember Burns to Approve the Regular Meeting Agenda of February 21, 2024. The motion was seconded by Councilmember Girard.

The motion was approved unanimously with a vote of 5-0.

**2. APPROVAL OF THE MINUTES:**

Motion to Approve the Minutes of the January 6, 2024 Reorganization / Workshop Meeting Minutes and the January 17, 2024 Regular Meeting Minutes.

Motion: A motion was made by Councilmember Girard to Approve the Minutes of the January 6, 2024 Reorganization / Workshop Meeting Minutes and the January 17, 2024 Regular Meeting Minutes. The motion was seconded by Councilmember Fagan and unanimously approved with a vote of 5-0.

**3. PUBLIC INPUT:** President Ferguson asked if there was any Public Input. No Media Present.

**4. ANNOUNCEMENTS:**

- Next Council Meetings March 6<sup>th</sup> Workshop and March 20<sup>th</sup> Regular Meeting @ 7:00PM in Council Chambers
- Planning Commission is Scheduled to Meet on Monday, February 26, 2024 at 6:00PM in Council Chambers
- HEROC is Scheduled to Meet Wednesday, February 28, 2024 at 8:00AM in Council Chambers
- HMHS is Scheduled to Meet Tuesday, March 26, 2024 at 7:00PM at the Hatfield Borough Office in Council Chambers
- The Borough Offices will be closed on Friday, March 29, 2024 in Observance of the Good Friday Holiday
- Manager Snyder added- The text amendment application for 23 N Main, Arbor Grove Development has been pulled from the Planning Commission Meeting and the Borough Council Meeting and is going to go to the Zoning Hearing Board. That meeting has not been scheduled and they are looking for some time in March

**5. NEW BUSINESS / DISCUSSION ITEMS:**

**6. OLD BUSINESS:**

A. Resolution 2024-02 Emergency Operations Plan

Manager Snyder explained that this resolution is for the adoption of the Emergency Operations Plan that was discussed at the February 7, 2024 Workshop Meeting.

B. PMEA / AMP Member Training Agreement

Solicitor Harper stated that this agreement will allow Hatfield Borough to attend any training that AMP holds. She has reviewed the agreement and it's basically an agreement between PMEA and AMP sharing liability at these trainings.

**7. ACTION ITEMS:**

A. Motion to Consider Resolution 2024-02 Adopting the Emergency Operations Plan for the Borough of Hatfield

Motion: A motion was made by Councilmember Burns to Approve Resolution 2024-02 Adopting the Emergency Operations

Plan for the Borough of Hatfield. The motion was seconded by Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

- B. Motion to Consider the Pennsylvania Municipal Electric Association (PMEA), American Municipal Power (AMP) Member Training Agreement and Authorize Borough Manager, Jaime E. Snyder, to Sign the Agreement

Motion:

A motion was made by Councilmember Kroesser to Approve the Pennsylvania Municipal Electric Association (PMEA), American Municipal Power (AMP) Member Training Agreement and Authorize Borough Manager, Jaime E. Snyder, to Sign the Agreement. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

## **8. Motion to Approve Payment of the Bills**

President Ferguson and Manager Snyder reviewed and answered questions regarding the bill list.

Motion:

A motion was made by Councilmember Girard to Approve the payment of the bills. The motion was seconded by Councilmember Burns.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

## **9. MOTION to ADJOURN: EXECUTIVE SESSION**

Motion:

A motion was made by Councilmember Kroesser to adjourn the Regular Meeting of February 21, 2024. The

motion was seconded by Councilmember Girard and unanimously approved with a vote of 5-0. The meeting was adjourned at 7:17 PM.

*Executive Session Personnel, Litigation and Real Estate*

Respectfully Submitted,  
Kathryn Vlahos  
Assistant to the Manager

DRAFT

### **3. PUBLIC INPUT:**

**Please rise, state your name and address and the reason for addressing Council**



## **4. ANNOUNCEMENTS:**

- **Next Council Meetings April 3<sup>rd</sup> Workshop and April 17<sup>th</sup> Regular Meeting @ 7:00PM in Council Chambers**
- **Planning Commission is Scheduled to Meet on Monday, March 25, 2024 at 6:00PM in Council Chambers**
  - **HMHS is Scheduled to Meet Tuesday, March 26, 2024, at 7:00PM at the Hatfield Borough Office, Council Chambers**
    - **HEROC is Scheduled to Meet Wednesday, March 27, 2024, at 8:00AM in Council Chambers**
    - **ZHB is Scheduled to Meet on Wednesday, March 27, 2024, at 7:00PM in Council Chambers to Hear the Application of Arbor Grove Development, LLC**
  - **Hatfield Borough Offices will be Closed Friday, March 29, 2024, in Observance of the Good Friday Holiday**
  - **Community Survey is available Online and at the Borough Office. Responses are due back April 12, 2024**

**5. Public Hearing on Ordinance No. 552 Amending the Provisions of Chapter 18, Sewers and Sewage Disposal, Part 3, "Waste Discharge Regulations," Section 314 "Discharge of Processed Wastewater" of the "Code of Ordinances, Borough of Hatfield" to Revise Permissible Discharge Limits and to Permit Revisions to these Regulations by Resolution**

**PUBLIC NOTICE**

NOTICE IS HEREBY GIVEN THAT HATFIELD BOROUGH COUNCIL WILL HOLD A HEARING AND THEREAFTER CONSIDER THE ADOPTION OF AN ORDINANCE AMENDING THE BOROUGH OF HATFIELD CODE OF ORDINANCES, CHAPTER 18, TITLED "SEWERS AND SEWAGE DISPOSAL" REVISING SECTION 314 "DISCHARGE OF PROCESSED WASTEWATER" TO REVISE PERMISSIBLE DISCHARGE LIMITS AND TO PERMIT REVISIONS TO THESE REGULATIONS BY RESOLUTION AT A PUBLIC MEETING TO BE HELD ON WEDNESDAY, MARCH 20, 2024 AT 7:00 PM AT THE HATFIELD MUNICIPAL BUILDING WHICH IS LOCATED AT 401 S. MAIN STREET IN HATFIELD PA. A SUMMARY OF THE ORDINANCE FOLLOWS. THE FULL TEXT MAY BE EXAMINED DURING BUSINESS HOURS AT THE BOROUGH OFFICES, LOCATED AT 401 S. MAIN STREET, THE OFFICE OF THE REPORTER NEWSPAPER AT 307 DERSTINE AVE., LANSDALE, PA 19446, AS WELL AS AT THE MONTGOMERY COUNTY LAW LIBRARY AT THE MONTGOMERY COUNTY COURTHOUSE, NORRISTOWN, PA 19404-0311. INTERESTED PARTIES ARE WELCOME TO ATTEND AND BE HEARD. THOSE REQUIRING SPECIAL ACCOMMODATIONS SHOULD CONTACT THE BOROUGH MANAGER IN ADVANCE OF THE HEARING.

The purpose of the Ordinance is to update and revise Chapter 18, "Sewers and Sewage Disposal," and Section 314, "Discharge of Processed Wastewater," to revise the allowable concentrations of certain pollutants permitted to be discharged into the Borough sewer system for treatment at the Hatfield Township Municipal Authority sewage system, and further providing the future revisions to the regulations may be adopted by resolution and not ordinance.

CATHERINE M. "KATE"  
HARPER,  
HATFIELD BOROUGH  
SOLICITOR

LAN: Mar. 12 a-1

**BOROUGH OF HATFIELD  
MONTGOMERY COUNTY, PENNSYLVANIA**

**DRAFT**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE PROVISIONS OF CHAPTER 18, SEWERS AND SEWAGE DISPOSAL, PART 3, "WASTE DISCHARGE REGULATIONS," SECTION 314 "DISCHARGE OF PROCESSED WASTEWATER" OF THE "CODE OF ORDINANCES, BOROUGH OF HATFIELD," TO REVISE PERMISSIBLE DISCHARGE LIMITS AND TO PERMIT REVISIONS TO THESE REGULATIONS BY RESOLUTION**

WHEREAS, the Borough has been notified that the Hatfield Township Municipal Authority plant has new pollutant limits for users of the Hatfield Borough sewer system and needs to revise its regulations for those users,

NOW THEREFORE, it is hereby ORDAINED and ENACTED by the Borough Council of the Borough of Hatfield as follows:

1. Chapter 18 of the codified Ordinances of Hatfield Borough, "Sewers and Sewage Disposal," Section 314, "Discharge of Processed Wastewater," shall be revised to read as indicated on Exhibit A attached hereto and incorporated herein as fully as though set forth verbatim, being the Hatfield Township Municipal Authority Local Limits 2023," representing the allowable concentrations of pollutants which may be discharged into the system without a written permit from the Hatfield Township Municipal Authority sewage disposal system for treatment at the Hatfield Township plant, and permitted to be processed by the Hatfield Township Municipal Authority. No user of the Borough's sewer system may discharge wastewater containing pollutants more than the stated limits without the written permission of the Hatfield Township Municipal Authority.

2. In accordance with Sections §§ 18-209 and 18-210, future revisions to the allowable limits may be enacted as regulations by resolution of Borough Council.
3. All other provisions of said Chapter, Section and Part shall remain in full force and effect.
4. In the event that any section, sentence, clause, phrase, or word of this ordinance shall be declared illegal, invalid or unconstitutional by any Court of competent jurisdiction, such declaration shall not prevent, preclude or otherwise foreclose enforcement of any of the remaining portions of this ordinance.
5. All ordinances or parts of ordinances inconsistent with or in conflict with any of the specific terms enacted hereby, to the extent of said inconsistencies or conflicts, are hereby specifically repealed.
6. This Ordinance shall be in full force and effect at the earliest time provided by law.

NOW THEREFORE, be it ORDAINED and ENACTED by the Borough Council of the  
Borough of Hatfield this          day of                      , 2024.

ATTEST:

HATFIELD BOROUGH

\_\_\_\_\_  
JAIME E. SNYDER  
BOROUGH SECRETARY

\_\_\_\_\_  
JASON FERGUSON  
PRESIDENT, BOROUGH COUNCIL

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
MARY ANNE GIRARD, MAYOR  
HATFIELD BOROUGH

# EXHIBIT – “A”

## HTMA - Local Limits 2023

<i>Pollutant</i>	<b>Local Limits*</b> <i>Default Concentration - Mg/l</i>	<b>MAILS</b> <i>Maximum Allowable Industrial Loadings – (lbs./day)</i>
Arsenic	<b>0.02</b>	1.09
Cadmium	<b>0.01</b>	0.23
Chromium	<b>2.00</b>	11.42
Copper	<b>2.00</b>	15.58
Lead	<b>0.20</b>	2.21
Mercury	<b>0.0005</b>	0.0024
Nickel	<b>0.25</b>	8.22
Silver	<b>0.30</b>	2.32
Zinc	<b>2.00</b>	20.64
Bis-(2-Ethylhexyl)Phthalate	<b>0.20</b>	0.65
Methylene Chloride	<b>0.20</b>	4.70
Phenolics - total	<b>2.00</b>	18.66

**\* - NOTE:** *Local Limits concentrations represent “end-of-process” daily average default allocations for the specified pollutants applicable to all industrial and commercial users (IUs) discharging process wastewater to HTMA for disposal. No IU shall discharge process wastewater pollutants in excess of the concentrations listed above without written permit from HTMA.*

# Hatfield Township

MUNICIPAL AUTHORITY

Ralph Harvey, *Chairman*  
Donald Atkiss, *Vice Chairman*  
George Landes, *Asst. Secretary*  
Barry Wert, *Secretary / Asst. Treasurer*  
Charles Sibel, *Treasurer*

GHD Inc ~ *Engineer*

Hamburg, Rubin, Mullin,  
Maxwell & Lupin - *Solicitor*

**CERTIFIED MAIL**

February 14, 2024

Ms. Jaime E. Snyder, Borough Manager  
Borough of Hatfield  
401 S. Main Street  
PO Box 190  
Hatfield, PA 19440



**SUBJECT: HTMA Pretreatment Program - Request for Adoption of Revised Local Limits**

Dear Ms. Snyder:

Please be advised, the Hatfield Township Municipal Authority has revised its Local Limits for regulating discharges of process wastewater in accordance with PADEP and USEPA pretreatment requirements.

All municipalities with nonresidential users discharging to the HTMA are required to adopt Hatfield's limits prior to final EPA enactment. As such, we are formally requesting Hatfield Borough adopt these revised limits for their affected users pursuant to our interjurisdictional agreement.

In order to expedite this process, as in the past, we are requesting this be done by resolution rather than by ordinance, if possible.

For your reference I have enclosed copies of the new 2024 Hatfield (HTMA) resolution containing relevant information and the new local limits (listed in "Exhibit A") and Hatfield Borough Ordinance 515 adopting HTMA local limits – last revised in 2014.

We are respectfully requesting Hatfield Borough make every effort to adopt these limits before April 12 in order for HTMA to comply with deadline requirements established in its NPDES permit. We would also request a copy of the resolution or ordinance be forwarded to our office upon execution.

Thank you again for your continuing cooperation and please contact me with any questions you may have.

Sincerely,  
**HATFIELD TOWNSHIP MUNICIPAL AUTHORITY**

Corey M. DeSimone  
Plant Manager/Pretreatment Coordinator

**ENCLOSURES**

C: A. Possler, US EPA – Reg. III  
R. Shuart, US EPA – Reg. III  
P. Mullin, Esq.  
(w/o enclosures)

**HATFIELD TOWNSHIP MUNICIPAL AUTHORITY**

**RESOLUTION 2024-1**

**RESOLUTION ADOPTING LOCAL LIMITS TO  
REGULATE DISCHARGES OF PROCESS WASTEWATER POLLUTANTS**

**RECITALS**

**A.** The general pretreatment regulations adopted pursuant to the Clean Water Act, 33 U.S.C. § 1251 *et seq.*, provide for the development of local limits by Publicly Owned Treatment Works (40 C.F.R. § 403.5).

**B.** Local limits are required by the Hatfield Township Municipal Authority's ("Authority") National Pollutant Discharge Elimination System ("NPDES") Permit issued by the Pennsylvania Department of Environmental Protection and effective September 1, 2022.

**C.** The Authority has completed a headworks loading capacity study which is contained in a report entitled "Local Limits Evaluation", dated August 2023, (updated and revised December 2023).

**D.** The "Local Limits Evaluation" report indicates that local limits are necessary to regulate discharges of process wastewater pollutants into the Authority's treatment plant located in Colmar, Pennsylvania.

**E.** The "Local Limits Evaluation" report has been reviewed and pre-approved (on December 12, 2023) by the United States Environmental Protection Agency ("EPA"), Region III, for adoption by the Authority.

**F.** The Authority must adopt the local limits prior to EPA's final approval of such limits.

**G.** Public notice of the local limits was effected on January 4, 2024 and the comment period ended February 2, 2024. No written comments were received.

**NOW, THEREFORE**, be it resolved and it is hereby resolved as follows:

1. Pursuant to the Clean Water Act, the regulations issued thereunder, and the terms and conditions of its NPDES permit, the Authority hereby adopts the local limits attached to this Resolution as Exhibit "A".



2. The allocated local limits provided for in Exhibit "A" have been equitably distributed to affected industrial users through mass loading allocation and may be periodically adjusted within the framework of available loading capacity.

3. All prior resolutions or parts thereof inconsistent with this Resolution are hereby repealed.

4. This Resolution shall become effective this 13<sup>th</sup> day of February, 2024.

**HATFIELD TOWNSHIP  
MUNICIPAL AUTHORITY**

ATTEST: \_\_\_\_\_

*[Handwritten signature]*

BY: \_\_\_\_\_

*[Handwritten signature]*

# EXHIBIT – “A”

## HTMA - Local Limits 2023

<i>Pollutant</i>	<b>Local Limits*</b> <i>Default Concentration - Mg/l</i>	<b>MAILS</b> <i>Maximum Allowable Industrial Loadings – (lbs./day)</i>
Arsenic	<b>0.02</b>	1.09
Cadmium	<b>0.01</b>	0.23
Chromium	<b>2.00</b>	11.42
Copper	<b>2.00</b>	15.58
Lead	<b>0.20</b>	2.21
Mercury	<b>0.0005</b>	0.0024
Nickel	<b>0.25</b>	8.22
Silver	<b>0.30</b>	2.32
Zinc	<b>2.00</b>	20.64
Bis-(2-Ethylhexyl)Phthalate	<b>0.20</b>	0.65
Methylene Chloride	<b>0.20</b>	4.70
Phenolics - total	<b>2.00</b>	18.66

*\* - NOTE: Local Limits concentrations represent “end-of-process” daily average default allocations for the specified pollutants applicable to all industrial and commercial users (IUs) discharging process wastewater to HTMA for disposal. No IU shall discharge process wastewater pollutants in excess of the concentrations listed above without written permit from HTMA.*

**6. NEW BUSINESS /**  
**DISCUSSION ITEMS:**

## **7. OLD BUSINESS:**

### **A. Utility Replacement Project Tentative Schedule: Advertising**

**Broad St. and N. Main St. Utility Replacement**

**Tentative Schedule**

2/23/24

Schedule 1 (Contract No. HAT 24-03)						Notes
	<u>Milestone</u>	<u>Date</u>	<u>Days</u>	<u>(from)</u>		
	Submit HOP Application	7/29/22	Fri.			
	Request for Grant Extensions Submitted	2/6/23				
	Receive HOP				Timeframe Unknown	
	Borough Council Authorize Advertising	3/20/24	Wed.		Council Mtg.	
(1)	Advertise for Bidding	3/27/24	Wed.			
(2)	Pre-bid Meeting	4/10/24	Wed.	14	(1)	
(3)	Bid Open	4/30/24	Tue.	34	(1)	
(4)	Contract Award Vote	5/15/24	Wed.	15	(3)	
					Council Mtg.	
(5)	Issue Notice of Award	5/16/24	Thurs.	1	(4)	
(6)	Effective Date (NtP)	6/14/24	Fri.	29	(5)	
(7)	Submittals & Order Materials	7/14/24	Sun	30	(6)	
(8)	Begin Construction	7/29/24	Mon.	45	(6)	
					Timeframe Unknown - Material Delays	
	<b>PennDOT Moratorium Start</b>	<b>11/1/24</b>	<b>Fri.</b>	<b>95</b>	<b>(8)</b>	
	<b>PennDOT Moratorium End</b>	<b>4/1/25</b>	<b>Mon.</b>			
	Substantial Completion Due	4/30/25	Wed.	275	(8)	
					(days from Begin Constr.)	
	Substantial Completion Due	4/30/25	Wed.	320	(6)	
					(days from NtP)	
	Ready for Final Payment	5/31/25	Sat.	351	(6)	
					(days from NtP)	

\* Events in red have not yet occurred

**DRAFT**

## **7. OLD BUSINESS:**

### **B. Hatfield American Legion Memorial Day Parade Request**



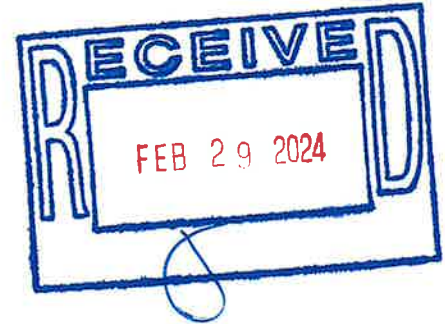
American Legion  
HATFIELD POST 933

2100 KOFFEL ROAD, P.O. BOX 421  
HATFIELD, PENNSYLVANIA 19440-0421  
[www.post933.org](http://www.post933.org)

PHONE: 215-368-7733 FAX: 215-368-0695

February 28, 2024

Hatfield Borough Council  
401 South Main Street  
P.O. Box 190  
Hatfield, PA 19440



Dear Members of the Hatfield Borough Council,

With your approval the membership of Hatfield American Legion Post 933 along with the Auxiliary, American Legion Riders, Sons of the American Legion and social members would like to conduct the 77<sup>th</sup> Annual Memorial Day Parade once again on May 27<sup>th</sup>, 2024. At 9am sharp our Commander will make a short speech, after which we invite any Borough leadership you choose to make some comments, we will then have a young American Legion family member sing the National Anthem; followed by changing of the old American Flag with a new one and conduct a flag folding ceremony; finally we will have the firing squad fire blank rounds in a 5-rifle salute, and at the conclusion of this ceremony we will begin the parade.

We will advertise this event on our website and Facebook and ask that the borough advertise the parade on their website and social media outlets.

We ask that Hatfield Borough coordinate the PennDOT HOP and any required/recommended Police support and close the entrance to the Veterans Memorial to traffic. We propose the ceremony begin at 9am, it should last no longer than 30 minutes, to be followed by the parade down Broad Street to Koffel Road and back to the American Legion Post.

We eagerly await the Borough's approval so that we may continue planning this very important Memorial Day recognition event and ask that you provide a point of contact for coordination if approved. Our next Memorial Day Parade planning meeting will take place on March 26, 2024 at 6:30 pm in-person at the Post at 2100 Koffel Road, Hatfield, PA. Thank you for your consideration.

Sincerely,

Laureen Sendel-Grant  
Adjutant/Service Officer  
Post 933, Hatfield, Pa.  
[laureen.sendelgrant@gmail.com](mailto:laureen.sendelgrant@gmail.com)  
267-374-9313

## **7. OLD BUSINESS:**

**C. Resolution 2024-03 Memorial Day Parade Road Closure Request**



**BOROUGH OF HATFIELD**  
MONTGOMERY COUNTY, PENNSYLVANIA  
**RESOLUTION NO. 2024-03**

**A RESOLUTION AUTHORIZING THE CLOSURE OF  
CERTAIN ROADS IN THE BOROUGH FOR THE  
MEMORIAL DAY PARADE**

**WHEREAS**, the Borough of Hatfield is aware of the Annual Memorial Day Parade which will occur on May 27, 2024 within Hatfield Borough and Hatfield Township; and

**WHEREAS**, the Borough of Hatfield recognizes that the Membership, Veterans, American Legion Auxiliary and Son's of the American Legion of Hatfield American Legion Post 933 will begin the ceremony at the Veteran's Memorial Park in the Borough of Hatfield at 9:00 a.m. and culminate at the Hatfield American Legion Post on Koffel Road, Hatfield Township; and

**WHEREAS**, the Borough of Hatfield is aware of the Memorial Day Parade route and authorizes the closure of certain roads in the Borough for the Memorial Day Parade.

**NOW THEREFORE, BE IT HEREBY RESOLVED**, that the Borough Council of the Borough of Hatfield, Montgomery County, Pennsylvania, does hereby call upon all citizens of Hatfield Borough to join us and the American Legion in supporting the Memorial Day Parade.

Adopted and Approved by the Borough Council of the Borough of Hatfield, at a duly advertised public meeting held this \_\_\_\_ Day of March, 2024 with \_\_\_\_ Council Members voting "Aye" and \_\_\_\_ Council Members voting "Nay."

**RESOLVED AND ENACTED** this \_\_\_\_ day of March, 2024

ATTEST

BOROUGH OF HATFIELD

\_\_\_\_\_  
Jaime E. Snyder  
Borough Manager / Secretary

\_\_\_\_\_  
Jason Ferguson  
Borough Council President

\_\_\_\_\_  
Mary Anne Girard, Mayor

## **8. ACTION ITEMS:**

**A. Motion to Consider Ordinance No. 552 Amending the Provisions of Chapter 18, Sewers and Sewage Disposal, Part 3, "Waste Discharge Regulations," Section 314 "Discharge of Processed Wastewater" of the "Code of Ordinances, Borough of Hatfield" to Revise Permissible Discharge Limits and to Permit Revisions to these Regulations by Resolution**

## **8. ACTION ITEMS:**

**B. Motion to Consider Advertising  
the Broad Street and N. Main  
Street Utility Replacement Project  
for Bid**

## **8. ACTION ITEMS:**

**C. Motion to Consider Hatfield  
American Legion Request to Hold  
the Annual Memorial Day Parade  
Ceremony at Memorial Park**

## **8. ACTION ITEMS:**

**D. Motion to Consider Resolution  
2024-03 Authorizing the Closure of  
Certain Borough Roads for the  
Hatfield American Legion  
Memorial Day Parade**

## **9. Motion to Approve Payment of the Bills**

ADDITIONS TO THE MARCH 2024 BILL LIST:

BARNSIDE - STREET SWEEPING DIPOSAL.....\$1,289.00  
TD BANK - WALMART CLIP BOARD FOR NEW BACK HOE.....\$3.52  
TD BANK - AMAZON OFFICE SUPPLIES.....\$116.76

TOTAL ADDED TO BILL LIST \$1,409.28  
REVISED BILL LIST TOTAL \$568,384.95

Column1	Column2	Column3	Column4	Column5	Column6
<b>MARCH 2024 ACCOUNTS PAYABLE BILL LIST</b>					
<b>VENDOR BILL LIST</b>					
		<b>AMOUNT</b>	<b>DATE</b>	<b>TOTAL</b>	
	<b>ITEM DESCRIPTION</b>	<b>PAID</b>	<b>PROCESSED</b>	<b>PAID</b>	<b>CHECK NO.</b>
<b>TD BANK</b>					
PA ONE CALL	MONTHLY ACTIVITY FEE	\$13.32	1/26/2024	\$13.32	28071
COMCAST	16 CHERRY ST	\$121.23	2/26/2024	\$121.23	28072
GUARDIAN	COUNCIL LIFE INSURANCE	\$33.95	2/26/2024	\$33.95	28073
PITNEY BOWES BANK INC.	POSTAGE FOR POSTAGE MACHINE	\$3,000.00	3/1/2024	\$3,000.00	28074
COMCAST	401 S MAIN ST INTERNET	\$116.85	3/8/2024	\$116.85	28078
MG TRUST	REMAINING PENSION PAYMENT	\$1,938.42	3/8/2024	\$1,938.42	28079
NORTH PENN WATER AUTHORITY	615 DAIN, 401 S MAIN, SCOUT CABIN	\$154.09	3/8/2024	\$154.09	28080
THE HARTFORD	AD&D LIFE STD & LTD INSURANCE	\$799.11	3/8/2024	\$799.11	28081
<b>DEERE CREDIT, INC.</b>	<b>JOHN DEERE BACKHOE PAYMENT</b>	<b>\$61,729.28</b>	<b>3/11/2024</b>	<b>\$61,729.28</b>	<b>28082</b>
<b>WELLS FARGO</b>	<b>SERIES 2020 AND 2021 A AND B NOTES</b>	<b>\$6,936.08</b>	<b>2/26/2024</b>	<b>\$6,936.08</b>	<b>ACH</b>
ALLEGHENY ELECTRIC COOP	FEBRUARY MONTHLY ELECTRIC SALES	\$2,898.92			
ALWAYS INTEGRITY	JANITORIAL SERVICES	\$620.00			
AMP, INC.	FEBRUARY PMPM/VERIZON CHARGES	\$1,485.21			
AMP, INC.	ANNUAL LICENSING & SUPPORT	\$20,892.89			
<b>AMP OHIO</b>	<b>FEBRUARY ELECTRIC PURCHASE</b>	<b>\$152,890.30</b>			
ANOVA	PARK BENCHES	\$4,390.66			
APEX	ELEVATOR INSPECTION	\$70.00			
AT&T	PW & MGR CELL PHONES	\$574.57			
BARNSIDE	STREET SWEEPING DISPOSAL	\$1,289.00			
DL BEARDSLEY	GAS CANS	\$45.00			
BEE BERGVALL & CO	ACCOUNTING CONSULTING	\$840.00			
<b>BOROUGH OF HATFIELD ELECTRIC</b>	<b>REPAYMENT OF BORROWING</b>	<b>\$8,287.43</b>			
BOWMAN ENGINEERING	RTE 463 & LIBERTY BELL TRAIL	\$1,017.80			
CANON FINANCIAL SERVICES, INC.	COPIER LEASE	\$465.00			
CAPASSO PEST SERVICES	PEST SERVICES	\$160.00			
CARGO TRAILER	TRAILER INSPECTION	\$440.20			
CLEMENS UNIFORMS	MATS FOR HALLWAYS	\$75.20			
CODE INSPECTIONS	BLDG CODE FIRE & ZONING SERVICES	\$4,826.00			
COMCAST	16 CHERRY ST	\$118.05			
COMCAST	401 S MAIN ST INTERNET	\$116.85			
<b>DELAWARE VALLEY HEALTH INS</b>	<b>HEALTH INSURANCE FOR EMPLOYEES</b>	<b>\$18,482.69</b>			
DISCHELL BARTLE DOOLEY	LEGAL SERVICES	\$527.00			
EAS WATER	WATER FOR OFFICES	\$61.89			
EDDIES ELECTRIC	CALL OUT FOR 80 E LINCOLN	\$238.00			
EDDIES ELECTRIC	INSTALL ELECT FOR FRONT DOOR	\$986.48			
EDDIES ELECTRIC	SNOW PLOWING	\$714.00			
EDDIES ELECTRIC	ELECTRIC SERVICE FOR 340 UNION ST	\$238.00			
ELDON ELECTRIC	BUCKET TRUCK VOLTAGE TESTING	\$1,061.00			
ESTABLISHED TRAFFIC CONTROL	SIGNS FOR ROAD	\$359.36			
ESTABLISHED TRAFFIC CONTROL	SIGNS FOR BOROUGH OFFICE/FLAGGER	\$250.00			
FIRE PROTECTION SERVICES	FIRE EXTINGUISHER INSPECTIONS	\$666.00			
GUARDIAN	COUNCIL LIFE INSURANCE	\$33.95			
THE HARTFORD	AD&D LIFE STD & LTD INSURANCE	\$772.97			
<b>HATFIELD TOWNSHIP</b>	<b>FEBRUARY POLICE SERVICES</b>	<b>\$82,917.00</b>			
<b>HTMA</b>	<b>4TH QTR WASTEWATER SERVICES</b>	<b>\$154,668.93</b>			
KALER MOTORS, CO.	FIX AIR LEAK ON 2009 RED DUMP	\$199.15			
KENCO HYDRAULICS	HYDRAULIC MOTOR FOR SALT SPREADER	\$1,668.30			
LOWES	SHOP SUPPLIES	\$18.99			
LOWES	SHOP SUPPLIES	\$168.80			
LOWES	SHOP SUPPLIES	\$51.84			
MICMAHON	GENERAL TRAFFIC ENGINEERING SVS	\$195.00			
MICMAHON	BROAD & MAIN UTILITY DETOUR PLANS	\$535.00			
MICMAHON	22 N MAIN ST LD REVIEW	\$292.50			
MORTON SALT	SALT FOR ROADS	\$4,527.78			
NAPA AUTO PARTS	SHOP SUPPLIES	\$22.56			
NAPA AUTO PARTS	GREASE FITTINGS	\$5.22			
NAPA AUTO PARTS	SCREW EXTRACTOR KITS	\$94.72			
NAPA AUTO PARTS	TRUCK WASH ITEMS	\$46.48			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$485.00			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$47.50			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$245.00			
PA STATE ASSOC OF BOROUGHES	WEBINAR	\$25.00			





**10. MOTION to ADJOURN:  
EXECUTIVE SESSION**