

**HATFIELD BOROUGH COUNCIL  
REGULAR MEETING  
March 20, 2024**

**MINUTES**

**THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED  
BOROUGH HALL 401 S. MAIN STREET, HATFIELD  
THIS MEETING WAS RECORDED**

**CALL TO ORDER AND ROLL CALL:**

- (X) Jason Ferguson, President
- (X) Richard Girard, Vice President
- (X) Larry Burns
- (X) James Fagan
- (X) Michelle Kroesser
  
- (X) Mayor Mary Anne Girard

The record shows that five members of the Council were present at roll call, as well as, Mayor; Mary Anne Girard, Solicitor; Catherine M. “Kate” Harper; Timoney Knox LLP, Borough Manager; Jaime E. Snyder, Junior Council Person; Aiden Weider and Public Information Coordinator; Lindsay Hellmann

**1. APPROVAL OF MEETING AGENDA:**

Motion: A motion was made by Councilmember Kroesser to Approve the Regular Meeting Agenda of March 20, 2024. The motion was seconded by Councilmember Girard.

The motion was approved unanimously with a vote of 5-0.

**2. APPROVAL OF THE MINUTES:**

Motion to Approve the Minutes of the February 7, 2024 Workshop Meeting Minutes and the February 21, 2024 Regular Meeting Minutes.

Motion: A motion was made by Councilmember Kroesser to Approve the Minutes of the February 7, 2024 Workshop Meeting Minutes and the February 21, 2024 Regular Meeting Minutes. The motion was seconded by Councilmember Girard and unanimously approved with a vote of 5-0.

**3. PUBLIC INPUT:** President Ferguson asked if there was any Public Input. No Media Present.

**4. ANNOUNCEMENTS:**

- Next Council Meetings April 3<sup>rd</sup> Workshop and April 17<sup>th</sup> Regular Meeting @ 7:00PM in Council Chambers
  - Planning Commission is Scheduled to Meet on Monday, March 25, 2024 at 6:00PM in Council Chambers
  - HMHS is Scheduled to Meet Tuesday, March 26, 2024, at 7:00PM at the Hatfield Borough Office, Council Chambers
  - HEROC is Scheduled to Meet Wednesday, March 27, 2024, at 8:00AM in Council Chambers
  - ZHB is Scheduled to Meet on Wednesday, March 27, 2024, at 7:00PM in Council Chambers to Hear the Application of Arbor Grove Development, LLC
  - Hatfield Borough Offices will be Closed Friday, March 29, 2024, in Observance of the Good Friday Holiday
  - Community Survey is available Online and at the Borough Office. Responses are due back April 12, 2024
  - The Borough Offices will be closed March 27, 2024 from 12PM-2PM for Public Safety Training
5. Public Hearing on Ordinance No. 552 Amending the Provisions of Chapter 18, Sewers and Sewage Disposal, Part 3, “Waste Discharge Regulations,” Section 314 “Discharge of Processed Wastewater” of the “Code of Ordinances, Borough of Hatfield” to Revise Permissible Discharge Limits and to Permit Revisions to these Regulations by Resolution

**ORDINANCE NO. 552  
PROCEEDINGS**

PRESIDENT JASON FERGUSON: We will now have a Public Hearing for Ordinance No. 552 Amending the Provisions of Chapter 18, Sewers and Sewage Disposal, Part 3, “Waste Discharge Regulations,” Section 314 “Discharge of Processed Wastewater” of the “Code of Ordinances, Borough of Hatfield” to Revise Permissible Discharge Limits and to Permit Revisions to these Regulations by Resolution. This hearing was duly advertised.

SOLICITOR HARPER: As Borough Council knows we were notified by the Hatfield Township Municipal Authority which handles our Sewer downstream and has a plant. That they have a new requirement for basically industrial regulations. This really does not affect the average citizen but they require us to keep our regulations updated to match their regulations because they are our treatment plant. The ordinance that you have in front of you tonight, 552 the hearing now adopts their new regulations for

industrial waste. I believe that we only have one user in the Borough that actually uses that provision and they have been notified of this and are aware of this. Marking exhibits Borough 1 is proof that we advertised this hearing tonight, because it is an ordinance it requires one week of advertising and we did that. Borough 2 is a copy of the ordinance which will be called 552 if and when you adopt it tonight which will update the regulations. The other thing that it does because this happens periodically this ordinance also says that the next time that we have to update the regulations you can do it by resolution. That will save you time and money because you won't have to advertise a resolution. Still do it in public of course, but you don't have the obligations that come along with an ordinance. That is why it is a long description that we are adopting their regulations and also changing it so that in the future if they ask us to change it again you guys can change it by a resolution. B2 is the ordinance itself and B3 is the letter from Hatfield Township Municipal Authority basically telling you that they are changing their regulations and it has their resolution and the regulations attached to it, so those are all of the exhibits. Any member of Borough Council have any questions about the ordinance.

COUNCILMEMBER GIRARD: I do have one question, how often does the EPA change these requirements? Is it on a 2-year basis, 4-year basis?

SOLICITOR HARPER: I don't think that they have a regular basis but, in my experience, it is about 4 or 5 years. Jaime, would you say the same?

MANAGER SNYDER: Yes, the last time that we did a revision to this was 2014. There was Covid, so I'm not sure if that affected it.

SOLICITOR HARPER: The sewer plant is under regulations from DEP, always and if there is an issue and even if there is not, they come out and they check it every few years to make sure that it is handling everything ok. It could change again, but it does not happen very often. My recollection is every 5 years or 10 years.

PRESIDENT FERGUSON: What business does this impact in the Borough?

SOLICITOR HARPER: The authority told us that, that only one user in the Borough uses these things in their processes and there for the run out into the sewage. Jaime notified them and they do not seem to be concerned, correct Jaime?

MANAGER SNYDER: Correct.

SOLICITOR HARPER: We also have to ask the public if there is any comment? Unless there is any other questions or comments from council we can close the hearing. This is on for action later this evening.

This Public hearing is closed. (At 7:20 the hearing was closed)

6. NEW BUSINESS / DISCUSSION ITEMS:

Representative Steve Malagari Presenting  
Citation for Years of Service  
Lawrence G. Stevens

7. OLD BUSINESS:

A. Utility Replacement Project Tentative Schedule: Advertising

Manager Snyder explained that this is a perfect night for this to be on the agenda for consideration for Broad Street and North Main Street with Representative Malagari here because he and Senator Collette were a huge proponent of this project with the grant funds. This is on for an action item for us to advertise to put the project out for bid. Included in the packet is the tentative schedule.

B. Hatfield American Legion Memorial Day Parade Request

Manager Snyder this is the request from Hatfield Legion Post 933 to hold the Memorial Day Ceremony in Memorial Park and is on for consideration as an action item tonight.

C. Resolution 2024-03 Memorial Day Parade Road Closure Request

Manager Snyder stated that this resolution is in partnership with the request from the Hatfield American Legion, this just allows Hatfield Borough to close any roads that are needed for the Memorial Day parade and this is on for an action item as well this evening.

8. **ACTION ITEMS:**

A. Motion to Consider Ordinance No. 552 Amending the Provisions of Chapter 18, Sewers and Sewage Disposal, Part 3, "Waste Discharge Regulations," Section 314 "Discharge of Processed Wastewater" of the "Code of Ordinances, Borough of Hatfield" to Revise Permissible Discharge Limits and to Permit Revisions to these Regulations by Resolution

Motion: A motion was made by Councilmember Burns to Approve Ordinance No. 552 Amending the Provisions of Chapter 18, Sewers and Sewage Disposal, Part 3, "Waste Discharge Regulations," Section 314 "Discharge of Processed Wastewater" of the "Code of Ordinances, Borough of Hatfield" to Revise Permissible Discharge Limits and to Permit Revisions to these Regulations by Resolution. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

**B. Motion to Consider Advertising the Broad Street and N. Main Street Utility Replacement Project for Bid**

**Motion:** A motion was made by Councilmember Kroesser to Approve Advertising the Broad Street and N. Main Street Utility Replacement Project for Bid. The motion was seconded by Councilmember Burns.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

**C. Motion to Consider Hatfield American Legion Request to Hold the Annual Memorial Day Parade Ceremony at Memorial Park**

**Motion:** A motion was made by Councilmember Fagan to Approve Hatfield American Legion Request to Hold the Annual Memorial Day Parade Ceremony at Memorial Park. The motion was seconded by Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

**D. Motion to Consider Resolution 2024-03 Authorizing the Closure of Certain Borough Roads for the Hatfield American Legion Memorial Day Parade**

**Motion:** A motion was made by Councilmember Kroesser to Approve Resolution 2024-03 Authorizing the Closure of Certain Borough Roads for the Hatfield American Legion Memorial Day Parade. The motion was seconded by Councilmember Burns.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

**9. Motion to Approve Payment of the Bills**

President Ferguson and Manager Snyder reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Girard to Approve the payment of the bills. The motion was seconded by Councilmember Burns.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

**9. MOTION to ADJOURN: EXECUTIVE SESSION**

Motion: A motion was made by Councilmember Kroesser to adjourn the Regular Meeting of March 20, 2024. The motion was seconded by Councilmember Fagan and unanimously approved with a vote of 5-0. The meeting was adjourned at 7:26 PM.

*Executive Session Personnel, Litigation and Real Estate*

Respectfully Submitted,  
Kathryn Vlahos  
Assistant to the Manager