



HATFIELD BOROUGH COUNCIL

REGULAR MEETING

May 21, 2025

<p>LIVING HISTORY DAY MAY 31, 2025, 10:00-3:30</p>  <p>JOIN US AS WE BEGIN CELEBRATING AMERICA'S UPCOMING BIRTHDAY</p> <p>COLONIAL CRAFT DEMONSTRATIONS SOLDIER RE-ENACTORS CHILDREN'S SPY GAME</p> <p>SCHOOL ROAD PARK LIGHT RAIN OR SHINE</p>	<p>EXPERIENCE THE FOLLOWING</p> <p>COLONIAL ARTISANS DEMONSTRATING AND SELLING THEIR WARES</p> <p>AMERICAN AND BRITISH TROOP RE-ENACTORS</p> <p>COLONIAL SONGS AND STORIES</p> <p>SOLVE THE SECRET SPY MESSAGE USING A CIPHER</p> <p>NEED MORE INFORMATION? EMAIL: HATFIELD250@GMAIL.COM VISIT FACEBOOK.COM/HATFIELD250</p>  <p>EVENT LOCATION - SCHOOL ROAD PARK 1619 SCHOOL ROAD - HATFIELD, PA</p>
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JASON FERGUSON, PRESIDENT

RICHARD GIRARD, VICE PRESIDENT

LARRY BURNS, COUNCILMEMBER

JAMES FAGAN, COUNCILMEMBER

MICHELLE KROESSER, COUNCILMEMBER

MARY ANNE GIRARD, MAYOR

MALACHI NISBETT, JUNIOR COUNCIL PERSON

JAIME E. SNYDER, BOROUGH MANAGER

CATHERINE M. HARPER, BOROUGH SOLICITOR



Borough of Hatfield

Montgomery County, Pennsylvania

BOROUGH COUNCIL REGULAR MEETING

May 21, 2025

7:00PM

AGENDA

CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE
INVOCATION

1. APPROVAL OF MEETING AGENDA:

Motion to Approve the Agenda of the May 21, 2025 Regular Meeting

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the April 2, 2025 Workshop Meeting and the April 16, 2025 Regular Meeting

3. PUBLIC INPUT:

Please rise, state your name and address and the reason for addressing Council

4. ANNOUNCEMENTS:

- Next Council Meeting June 18th Workshop / Regular Meeting @ 7:00PM in Council Chambers
- Planning Commission is Scheduled to Meet on Monday, June 23, 2025, at 6:00PM in Council Chambers
- HEROC is Scheduled to Meet Wednesday, May 28, 2025, at 8:00AM in Council Chambers
- The Hatfield Borough Offices will be closed on Monday, May 26, 2025, in Observance of the Memorial Day Holiday
- The HMHS is Scheduled to Meet on Tuesday, May 27, 2025, at 7:00PM in Council Chambers
- Hatfield 250 Living History Day is Scheduled for Saturday, May 31st from 10:00AM - 3:30PM at School Road Park

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

- Founder's Day is Scheduled for Saturday, June 14th from 12:00PM-4:00PM at Centennial Park

5. NEW BUSINESS / DISCUSSION ITEMS:

- A. Utility Replacement Project Payment Request No. 8
- B. Utility Replacement Project Payment Request No. 9
- C. Utility Replacement Project Payment Request No. 10
- D. 2025 Spring Town Hall Recap

6. OLD BUSINESS:

- A. Resolution 2025-08 Recognizing National EMS Week
- B. Resolution 2025-09 Recognizing Public Works Week
- C. Resolution 2025-10 Closure of Certain Borough Roads

7. ACTION ITEMS:

- A. Motion to Consider Resolution 2025-08 Recognizing National EMS Week
- B. Motion to Consider Resolution 2025-09 Recognizing Public Works Week
- C. Motion to Consider Resolution 2025-10 Authorizing the Closure of Certain Borough Roads for Hatfield Borough's Founder's Day Event
- D. Motion to Consider Payment Request No. 8 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$224,595.00 (two hundred twenty-four thousand five hundred ninety-five dollars)
- E. Motion to Consider Payment Request No. 9 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$33,813.90 (thirty-three thousand eight hundred thirteen dollars and ninety cents)
- F. Motion to Consider Payment Request No. 10 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$2,745.00 (two thousand seven hundred forty-five dollars)

8. Motion to Approve Payment of the Bills

9. MOTION to ADJOURN: EXECUTIVE SESSION

2. APPROVAL OF THE MINUTES:

**Motion to Approve the Minutes of the
April 2, 2025 Workshop Meeting and
the April 16, 2025 Regular Meeting**

**HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
April 2, 2025**

MINUTES

**THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED
BOROUGH HALL 401 S. MAIN STREET, HATFIELD
THIS MEETING WAS RECORDED**

CALL TO ORDER AND ROLL CALL:

ROLL CALL

- (X) Jason Ferguson, President
- (X) Richard Girard, Vice President
- (X) Larry Burns
- (X) James Fagan
- (X) Michelle Kroesser

(X) Mayor Mary Anne Girard

The record shows that five members of Council were present at roll call, as well as, Mayor; Mary Anne Girard, Solicitor; Kate Harper, Timoney Knox, LLP, Borough Manager; Jaime E. Snyder, Public Works Director; Stephen S. Fickert, Jr, Junior Council Person; Malachi Nisbett and Assistant Manager; Kathryn Vlahos.

1. Motion to Approve the April 2, 2025 Workshop Meeting Agenda.

Motion: A motion was made by Councilmember Burns for Approval of Meeting Agenda, April 2, 2025, Workshop Meeting Agenda. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Ferguson asked if there was any Public Input. There was no media present. None.

3. ANNOUNCEMENTS: Manager Jaime E. Snyder made the following announcements.

- Next Council Meeting April 16th Regular Meeting at 7:00PM in Council Chambers
- Planning Commission is Scheduled to Meet on Monday, April 28, 2025, at 6:00PM in the Community Room
- HEROC is Scheduled to Meet Wednesday, April 23, 2025, at 8:00AM in Council Chambers
- Earth Day Events are Scheduled for the Week of April 21, 2025
- MCPC Steering Committee Community Open House is Scheduled for Monday, April 28, 2025 at 6:00PM in Council Chambers

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Budget, Finance, and Labor Committee Report

Councilmember Ferguson stated the committee met to discuss the Septa property and a potential rental for the property.

Planning, Building, and Zoning Committee Report

Councilmember Burns stated that the committee has not met and he has nothing new to report.

Public Safety Committee Report

Councilmember Kroesser stated that the committee has not met and he has nothing new to report.

Public Works & Property and Equipment Committee Report

Councilmember Fagan reported that the committee met and discussed the Heritage Park Pond, including the available options and corresponding cost estimates. These options will be presented and discussed further at the Open House scheduled for April 28th. The committee also reviewed park priorities and shared ideas for future improvements and features they would like to see in the Borough's parks.

Utilities Committee Report

Councilmember Girard stated that the committee has not met and he has nothing new to report.

Hatfield Economic Revitalization Outreach Committee Report

Councilmember Girard stated that the committee has not met and he has nothing new to report.

Mayor Mary Anne Girard's Report

Mayor Girard informed Council that a tour of the Mascaro site has been scheduled for May 23rd at 11:00 AM. Anyone interested in attending is asked to notify her. Additionally, Mayor Girard brought up the Junior Council Person (JCP) program and its current regulations. She proposed that JCPs be allowed to serve multiple terms if they wish, and suggested extending the program to college students who may also be interested in participating.

5. REPORTS AND CORRESPONDENCE:

- Monthly Investment Report
- Monthly EIT / LST Report
- Monthly YTD Report
- Monthly Zoning Hearing Board Applications
- MCPC Steering Committee Report

Steve Barth, Barth Consulting Group Report
Police Department Report
Fire Department Report
EMS Report
Public Works Department Report
Engineering Report
Zoning Officer, Building Code, Property Maintenance Report
Fire Marshal / Fire Safety Inspection Report
Pool Advisory Report

1. Land Use & Development Updates:

- A. Edinburgh Square Subdivision
 - Maintenance Bond in Place
- B. Bennetts Court Land Development
 - Paving & Final Improvements
 - Settlements Occurring
 - Escrow Release No. 1 Sitework Approved
- C. 43 Roosevelt Land Development
 - Looking to Record Plans
- D. SEPTA Property
 - Long-Term Lease Agreement – Approved 6/14/2023
- E. 200 N. Main Street (Biblical Seminary)
 - Sketch Plan Submitted
 - Applying for Tax Credits for Project
 - Received Grant for the Development
 - Looking at Zoning Extension – received 8/10/23
 - Updated Letter of Support for Tax Credits – 10/29/24
 - Updated “Will Serve” Letters Issued
- F. 23 N. Main Street
 - ZHB Approved with Conditions 4/24/24
 - LD Resolution Approved 2/19/25
 - SPM Approved – Sent to DEP

2. Utility Billing Update:

- Staff continues to monitor Electric & Sewer Past Due accounts. Shut-offs will resume in April, weather pending.
- Email billing is available for Electric & Sewer Accounts. Please contact the Utilities Department if you are interested in signing up. *Details were in the Spring Borough Informer, on the Borough website, and on the back of all utility bills.
- The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user-friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.
- <https://hatf-pa-web.ampppartners.org/index.php>
- Please register exactly as it appears on your current billing. Example SMITH, JOHN E.

- Electric Rate Increase Information / PJM Information Posted

3. 2024 Project Updates:

- A. W. Broad Street, E. Broad Street, N. Market H2O / PA Small Water Storm and Sanitary Sewer Utility Replacement Project
- Project Started: NPWA Main Work
 - Detour Rote in Place
 - Borrowing Secured
 - <https://www.hatfieldborough.com/information/utility-replacement-project/>
 - [Payment App. No. 5 & 6 Approved 3/19/25](#)
 - [Grant Extension Letters Filed](#)
- B. MTF / CTP Crosswalk Grants (after Utility Replacement Project)
- HOP Application - realign crosswalk to the intersection
 - Coordination with Strom and Sanitary H2O / PA Small Water Grant Project - working with Engineer
 - Grant Extension Letter Filed on 2/27/25
- C. Stormwater Feasibility Study Grant with HT (Local Share Funds)
- Met on 2/18/25 to discuss potential projects

4. 2025 Project Updates:

- A. 2025 Roadway Resurfacing Project – N. Main Street

5. PMEA Update:**6. Public Information Officer Update:****7. Items of Interest:**

- Earth Day Events Flyer
- MCBA Dinner Invitation: April 24, 2025
- Hatfield 250 Living History Day: May 31, 2025
- PSAB Conference

7. NEW BUSINESS / DISCUSSION ITEMS:**A. Resolution 2025-06 Recognizing Safe Digging Month**

Manager Snyder stated that this is an annual resolution in which the Borough recognizes Safe Digging Month in support of PA One Calls. This initiative aims to raise awareness about the importance of safe digging practices to prevent accidents and damage to underground utilities.

B. 2025 PSAB Voting Delegate and Alternate

Manager Snyder stated that council needs to appoint a voting delegate for the 2025 PSAB conference. This will be on for action the April 16, 2025 Regular Council Meeting.

C. Conditional Use Application for 462 Farview Avenue (also know as N. Farview Avenue)

Solicitor Harper stated that the applicant, Andrew Carnell, was present in the audience and available to answer any questions that Council may have regarding the construction of a garage at 462 N Farview Ave. Mr. Carnell introduced himself and explained that he intends to build a garage to store his belongings, including his work truck and tools. Once the new garage is completed, he plans to demolish the old garage.

Mr. Carnell's proposed garage exceeds 700 square feet and is taller than 15 feet, requiring a conditional use approval from Council. The agenda includes a request to schedule the conditional use hearing for May 7th, 2025.

8. OLD BUSINESS: NONE

9. ACTION ITEMS:

A. Motion to Consider Advertising a Conditional Use Hearing for 462 Farview Avenue (also know as N. Farview Avenue) for a Public Hearing to be held on May 7, 2025, at 7:00PM

Motion: A motion was made by Councilmember Burns to Approve Advertising a Conditional Use Hearing for 462 Farview Avenue (also known as N. Farview Avenue) for a Public Hearing to be held on May 7, 2025, at 7:00PM. The motion was seconded by Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

10. ADJOURNMENT:

Motion: A motion was made by Councilmember Kroesser to adjourn the Workshop Meeting of April 2, 2025. The motion was seconded by Councilmember Fagan and unanimously approved with a vote of 5-0. The meeting adjourned at 8:00 PM.

Executive Session Litigation, Property and Personnel

Respectfully Submitted,
Kathryn Vlahos
Assistant Manager

**HATFIELD BOROUGH COUNCIL
REGULAR MEETING
April 16, 2025**

MINUTES

**THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED
BOROUGH HALL 401 S. MAIN STREET, HATFIELD
THIS MEETING WAS RECORDED**

NOMINATION AND ELECTION OF COUNCIL PRESIDENT PRO TEMPORE: Manager Snyder informed Council at this time Council will recognize nominations for Council President Pro Tempore.

Motion: A motion was made by Councilmember Kroesser to nominate Larry Burns as Council President Pro Tempore. The nomination was seconded by Councilmember Fagan and unanimously approved with a vote of 3-0.

CALL TO ORDER AND ROLL CALL:

ROLL CALL

- () Jason Ferguson, President -Arrived 7:06
- () Richard Girard, Vice President
- (X) Larry Burns
- (X) James Fagan
- (X) Michelle Kroesser

- () Mayor Mary Anne Girard

The record shows that three members of Council were present at roll call, as well as, Solicitor; Andrew Knox, Timoney Knox, LLP, Borough Manager; Jaime E. Snyder, and Assistant Manager; Kathryn Vlahos.

1. Motion to Approve the April 16, 2025 Workshop Meeting Agenda.

Motion: A motion was made by Councilmember Kroesser for Approval of the Meeting Agenda, April 16, 2025 Regular Meeting Agenda. The motion was seconded by Councilmember Burns and unanimously approved with a vote of 4-0.

2. APPROVAL OF THE MINUTES: Motion to Approve the Minutes of the March 5, 2025 Workshop Meeting and the March, 2025 Regular Meeting

Motion: A motion was made by Councilmember Burns to Approve the Minutes of the April 5, 2025 Workshop Meeting and the April 19, 2025 Regular

Meeting. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

3. **PUBLIC INPUT:** President Ferguson asked if there was any Public Input. There was no media present.

4. **ANNOUNCEMENTS:** **Manager Jaime E. Snyder made the following announcements.**

- Next Borough Council Meetings May 7, 2025 Workshop Meeting and May 21, 2025 Regular Meeting at 7:00PM in Council Chambers
- Spring Town Hall is Scheduled for Wednesday, May 14, 2025 at 7:00PM in Council Chambers
- Planning Commission is Scheduled to Meet on Monday, April 28, 2025, at 6:00PM in the Community Room
- HEROC is Scheduled to Meet Wednesday, April 23, 2025, at 8:00AM in Council Chambers
- Earth Day Events are Scheduled for the Week of April 21, 2025
- MCPC Steering Committee Community Open House is Scheduled for Monday, April 28, 2025 at 6:00PM in Council Chambers
- Conditional Use Hearing for 462 Farview Avenue (also known as N. Farview Avenue) for an Oversized Garage is Scheduled for May 7, 2025 at 7:00PM in Council Chambers
- The Borough Offices will be Closed on Friday, April 18, 2025 in Observance of the Good Friday Holiday
- The Borough Offices will be Closed on Wednesday, April 30, 2025 from 12:00PM-1:00PM for Employee Training

5. NEW BUSINESS / DISCUSSION ITEMS:

A. Payment Request No. 7 for the Utility Replacement Project to KBC Construction LLC

Manager Snyder explained that this payment request number 7 is for the sanitary sewer work that was completed on North Main Street.

B. April 2025 Hatfield Police Department Report

Lieutenant Graham was present at the meeting and presented his report to council.

6. OLD BUSINESS:

A. Resolution 2025-06 Recognizing Safe Digging Month

Manager Snyder stated that this is an annual resolution and it is on for consideration tonight.

B. 2025 PSAB Voting Delegate and Alternate

Manager Snyder explained that she is the only person that is signed up for PSAB so she can be the PSAB voting delegate for the Borough.

7. ACTION ITEMS:

A. Motion to Consider Resolution 2025-06 Recognizing Safe Digging Month

Motion: A motion was made by Councilmember Kroesser to Approve Motion to Approve Resolution 2025-06 Recognizing Safe Digging Month. The motion was seconded by Councilmember Burns.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

B. Motion to Consider Appointing Borough Manager, Jaime E. Snyder, as the 2025 PSAB Conference Voting Delegate

Motion: A motion was made by Councilmember Kroesser to Approve Motion to Appoint Borough Manager, Jaime E. Snyder, as the 2025 PSAB Conference Voting Delegate. The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

C. Motion to Consider Payment Request No. 7 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$372,051.63 (three hundred seventy-two thousand fifty-one dollars and sixty-three cents)

Motion: A motion was made by Councilmember Burns to Approve Payment Request No. 7 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$372,051.63 (three hundred seventy-two thousand fifty-one dollars and sixty-three cents). The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

8. MOTION TO APPROVE PAYMENT OF THE BILLS

President Ferguson and Manager Snyder reviewed and answered questions regarding the bill list.

Motion:

A motion was made by Councilmember Fagan to Approve the payment of the bills. The motion was seconded by Councilmember Burns.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

9. ADJOURNMENT:

Motion:

A motion was made by Councilmember Kroesser to adjourn the Regular Meeting of April 16, 2025. The motion was seconded by Councilmember Burns and unanimously approved with a vote of 4-0. The meeting adjourned at 7:17 PM.

Executive Session Litigation, Property and Personnel

Respectfully Submitted,
Kathryn Vlahos
Assistant Manager

3. PUBLIC INPUT:

**Please rise, state your name and
address and the reason for
addressing Council**

4. ANNOUNCEMENTS:

- **Next Council Meeting June 18th Workshop / Regular Meeting @ 7:00PM in Council Chambers**
- **Planning Commission is Scheduled to Meet on Monday, June 23, 2025, at 6:00PM in Council Chambers**
- **HEROC is Scheduled to Meet Wednesday, May 28, 2025, at 8:00AM in Council Chambers**
- **The Hatfield Borough Offices will be closed on Monday, May 26, 2025, in Observance of the Memorial Day Holiday**
- **The HMHS is Scheduled to Meet on Tuesday, May 27, 2025, at 7:00PM in Council Chambers**
- **Hatfield 250 Living History Day is Scheduled for Saturday, May 31st from 10:00AM - 3:30PM at School Road Park**
- **Founder's Day is Scheduled for Saturday, June 14th from 12:00PM-4:00PM at Centennial Park**

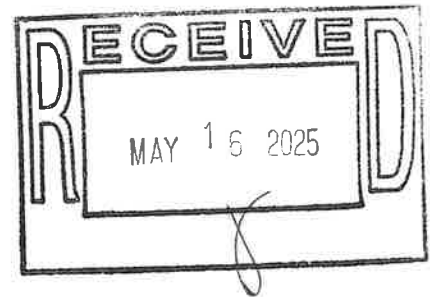
5. NEW BUSINESS / DISCUSSION ITEMS:

A. Utility Replacement Project Payment Request No. 8

May 16, 2025

Jaime E. Snyder
Borough Manager
Hatfield Borough
401 South Main Street
Hatfield PA 19440

RE: **Broad St. and N. Main St. Utility Replacement Project**
Contract No. HAT 24-01
Application for Payment 8
Bursich Project No: HAT-01/147492




Dear Jaime:

We have reviewed the Contractor's Application and Certificate for Payment No. 8, submitted by KBC Construction LLC dated May 15, 2025, for the above-mentioned contract. Application No. 8, in the amount of \$224,595.00, includes a request for payment for work associated with the storm sewer replacement on E. Broad St. and curb, sidewalk, and driveway apron replacement on W. Broad St., as listed on the enclosed application, less 10% retainage.

Based on the work completed, **we recommend payment of \$224,595.00**, to KBC Construction LLC for work completed through May 2, 2025. Upon payment, the Remaining Contract Cost will be \$1,202,645.22 with \$1,400,503.24 Remaining to be Paid including retainage held.

Should you have any questions or need further information, please feel free to contact me at 484-941-0418 or ccamburn@vancleefengineering.com.

Very Truly Yours,
Van Cleef Engineering Associates, LLC


Chad E. Camburn, P.E.
Professional Engineer

Enclosures: Application and Certificate for Payment No. 8, dated 5/15/25 (21 pages)
Payment Summary, dated May 16, 2025 (4 pages)
Certified Payrolls, 3/23/25 – 5/3/25

Pc: Steve Fickert, Borough Public Works Director (w/ encl.; via email)
Kate Harper, Borough Solicitor (w/ encl.; via email)
Katie Vlahos, Assistant to the Manager (w/ encl.; via email)

F:\Projects\HAT-01\147492_Broad St Storm Sewer Replacement\03_ENG\01_Contract Admin\Payments\Pay 8\Recommendation\2025-05-16_Broad & Main Util Replace-Pay 8 Recommend Ltr to Hat.docx

OFFICE LOCATIONS

www.vancleefengineering.com

Hillsborough, NJ
908-359-8291

Hamilton, NJ
609-689-1100

Mt. Arlington, NJ
862-284-1100

Toms River, NJ
732-573-0490

Phillipsburg, NJ
908-454-3080

Freehold, NJ
732-303-8700

Doylestown, PA
215-345-1876

Bethlehem, PA
610-332-1772

Pottstown, PA
610-323-4040

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2

PAGES

TO (OWNER):

Hatfield Borough
401 S Main St. Hatfield, PA 19440

ATTENTION:

Chad Camburn
Vancleef Engineering

PROJECT:

Broad & Main Utility Replacement Project

APPLICATION NO:

8

DISTRIBUTION TO:

OWNER

~~ARCHITECT~~ ENGINEER

CONTRACTOR

#

CONTRACTOR

KBC CONSTRUCTION LLC
1475 Hampton Lane
Warminster, PA 18974

**ENGINEER'S
ARCHITECT'S****PROJECT NO:**

HAT 24-01

CONTRACT DATE:

7/18/24

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

The present status of the account for this Contract is as follows:

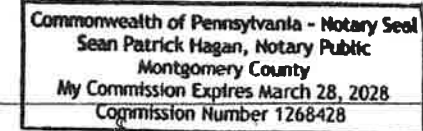
ORIGINAL CONTRACT SUM	\$	3,175,264.75
Net change by Change Order	\$	6,230.70
CONTRACT SUM TO DATE	\$	3,181,495.45
TOTAL COMPLETED & STORED TO DATE	\$	1,978,850.23
(Column G on G703)		
RETAINAGE	\$	197,885.02
or total in Column I on G703		
TOTAL EARNED LESS RETAINAGE	\$	1,780,965.21
LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	1,556,370.21
CURRENT PAYMENT DUE	\$	224,595.00

State of: PennsylvaniaCounty of: Bucks

Subscribed and sworn to before me this

15th day of May

2025

Notary Public: [Signature]My Commission expires: 03/28/2028**CONTRACTOR:**

By: [Signature] 5/15/25

**ARCHITECT'S CERTIFICATE FOR PAYMENT
ENGINEER'S**

In accordance with the Contract Documents, based on on-the-site observations and the data comprising the above application, the Architect certifies to the Owner that the Work has progressed to the point indicated; that to the best of his knowledge, information and belief, the quality of the work is in accordance with the Contract Documents; and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT: ENGINEERBy: [Signature]Date: 5/16/25

\$224,595.00

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

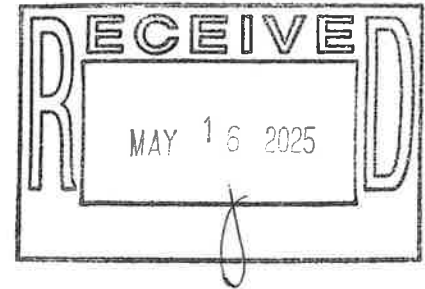
5. NEW BUSINESS / DISCUSSION ITEMS:

B. Utility Replacement Project Payment Request No. 9

May 16, 2025

Jaime E. Snyder
Borough Manager
Hatfield Borough
401 South Main Street
Hatfield PA 19440

RE: **Broad St. and N. Main St. Utility Replacement Project**
Contract No. HAT 24-01
Application for Payment 9
Bursich Project No: HAT-01/147492



Dear Jaime:

We have reviewed the Contractor's Application and Certificate for Payment No. 9, submitted by KBC Construction LLC dated May 15, 2025, for the above-mentioned contract. Application No. 9, in the amount of \$33,813.90, includes a request for payment for work associated with the storm sewer replacement on N. Main St., as listed on the enclosed application, less 10% retainage.

Based on the work completed, **we recommend payment of \$33,813.90**, to KBC Construction LLC for work completed through May 2, 2025. Upon payment, the Remaining Contract Cost will be \$1,165,074.22 with \$1,366,716.34 Remaining to be Paid including retainage held.

Should you have any questions or need further information, please feel free to contact me at 484-941-0418 or ccamburn@vancleefengineering.com.

Very Truly Yours,
Van Cleef Engineering Associates, LLC



Chad E. Camburn, P.E.
Professional Engineer

Enclosures: Application and Certificate for Payment No. 9, dated 5/15/25 (21 pages)
Payment Summary, dated May 16, 2025 (4 pages)
Certified Payrolls, 3/23/25 – 5/3/25

Pc: Steve Fickert, Borough Public Works Director (w/ encl.; via email)
Kate Harper, Borough Solicitor (w/ encl.; via email)
Katie Vlahos, Assistant to the Manager (w/ encl.; via email)

F:\Projects\HAT-01\147492_Broad St Storm Sewer Replacement\03_ENG\01_Contract Admin\Payments\Pay 9\Recommendation\2025-05-16_Broad & Main Util Replace-Pay 9 Recommend Ltr to Hat.docx

OFFICE LOCATIONS

www.vancleefengineering.com

Hillsborough, NJ
908-359-8291

Mt. Arlington, NJ
862-284-1100

Phillipsburg, NJ
908-454-3080

Doylestown, PA
215-345-1876

Pottstown, PA
610-323-4040

Hamilton, NJ
609-689-1100

Toms River, NJ
732-573-0490

Freehold, NJ
732-303-8700

Bethlehem, PA
610-332-1772

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2

PAGES

TO (OWNER):

Hatfield Borough
401 S Main St. Hatfield, PA 19440

PROJECT:

Broad & Main Utility Replacement Project

APPLICATION NO:

9

DISTRIBUTION TO:

☐ OWNER

☐ ARCHITECT- ENGINEER

☐ CONTRACTOR

#

ATTENTION:

Chad Camburn
Vancleef Engineering

CONTRACTOR

KBC CONSTRUCTION LLC
1475 Hampton Lane
Warminster, PA 18974

ENGINEER'S
ARCHITECT'S

PROJECT NO:

HAT 24-01

CONTRACT DATE:

7/18/24

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

The present status of the account for this Contract is as follows:

ORIGINAL CONTRACT SUM	\$	3,175,264.75
Net change by Change Order	\$	6,230.70
CONTRACT SUM TO DATE	\$	3,181,495.45
TOTAL COMPLETED & STORED TO DATE	\$	2,016,421.23
(Column G on G703)		
RETAINAGE 10%	\$	201,642.12
or total in Column I on G703		
TOTAL EARNED LESS RETAINAGE	\$	1,814,779.11
LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	1,780,965.21
CURRENT PAYMENT DUE	\$	33,813.90

State of: Pennsylvania

County of: Bucks

Subscribed and sworn to before me this 15th

day of May 2025

Notary Public: [Signature]

My Commission expires: 03/28/2028

Commonwealth of Pennsylvania - Notary Seal
Sean Patrick Hagan, Notary Public
Montgomery County
My Commission Expires March 28, 2028
Commission Number 1268425

CONTRACTOR:

By: [Signature] 5/15/25

ARCHITECT'S CERTIFICATE FOR PAYMENT ENGINEER'S

In accordance with the Contract Documents, based on on-the-site observations and the data comprising the above application, the Architect certifies to the Owner that the Work has progressed to the point indicated; that to the best of his knowledge, information and belief, the quality of the work is in accordance with the Contract Documents; and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT: ENGINEER

By: [Signature]

Date: 5/16/25

\$33,813.90

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

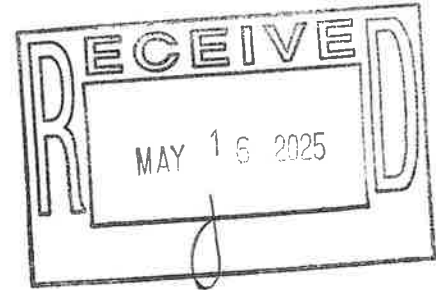
5. NEW BUSINESS / DISCUSSION ITEMS

C. Utility Replacement Project Payment Request No. 10

May 16, 2025

Jaime E. Snyder
Borough Manager
Hatfield Borough
401 South Main Street
Hatfield PA 19440

RE: **Broad St. and N. Main St. Utility Replacement Project**
Contract No. HAT 24-01
Application for Payment 10
Bursich Project No: HAT-01/147492




Dear Jaime:

We have reviewed the Contractor's Application and Certificate for Payment No. 10, submitted by KBC Construction LLC dated May 15, 2025, for the above-mentioned contract. Application No. 10, in the amount of \$2,745.00, includes a request for payment for work associated with the sanitary sewer replacement on N. Main St., as listed on the enclosed application, less 10% retainage.

Based on the work completed, **we recommend payment of \$2,745.00**, to KBC Construction LLC for work completed through May 2, 2025. Upon payment, the Remaining Contract Cost will be \$1,162,024.22 with \$1,362,971.34 Remaining to be Paid including retainage held.

Should you have any questions or need further information, please feel free to contact me at 484-941-0418 or ccamburn@vancleefengineering.com.

Very Truly Yours,
Van Cleef Engineering Associates, LLC


Chad E. Camburn, P.E.
Professional Engineer

Enclosures: Application and Certificate for Payment No. 10, dated 5/15/25 (21 pages)
Payment Summary, dated May 16, 2025 (4 pages)
Certified Payrolls, 3/23/25 – 5/2/25

Pc: Steve Fickert, Borough Public Works Director (w/ *encl.*; via email)
Kate Harper, Borough Solicitor (w/ *encl.*; via email)
Katie Vlahos, Assistant to the Manager (w/ *encl.*; via email)

F:\Projects\HAT-01\147492_Broad St Storm Sewer Replacement\03_ENG\01_Contract Admin\Payments\Pay 10\Recommendation\2025-05-16_Broad
& Main Util Replace-Pay 10 Recommend Ltr to Hat.docx

OFFICE LOCATIONS

www.vancleefengineering.com

Hillsborough, NJ
908-359-8291

Mt. Arlington, NJ
862-284-1100

Phillipsburg, NJ
908-454-3080

Doylestown, PA
215-345-1876

Pottstown, PA
610-323-4040

Hamilton, NJ
609-689-1100

Toms River, NJ
732-573-0490

Freehold, NJ
732-303-8700

Bethlehem, PA
610-332-1772

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2

PAGES

TO (OWNER):

Hatfield Borough
401 S Main St. Hatfield, PA 19440

ATTENTION:

Chad Camburn
Vancleef Engineering

PROJECT:

Broad & Main Utility Replacement Project

APPLICATION NO:

10

DISTRIBUTION TO:☐ OWNER☐ ARCHITECT- ENGINEER☐ CONTRACTOR

#

CONTRACTOR

KBC CONSTRUCTION LLC
1475 Hampton Lane
Warminster, PA 18974

**ENGINEER'S
ARCHITECT'S****PROJECT NO:**

HAT 24-01

CONTRACT DATE:

7/18/24

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY			
Change Orders approved in previous months by Owner		ADDITIONS	DEDUCTIONS
TOTAL			\$
Approved this Month		\$ 6,230.70	
Number	Date Approved		
CO 1			
TOTALS		\$ 6,230.70	\$
Net change by Change Orders			\$ 6,230.70

The undersigned Contractor certifies that to the best of his knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract documents, that all amounts have been paid by him for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payments shown herein is now due.

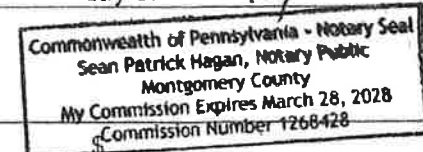
CONTRACTOR:By Chad Camburn 5/15/25**ARCHITECT'S CERTIFICATE FOR PAYMENT
ENGINEER'S**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that the Work has progressed to the point indicated; that to the best of his knowledge, information and belief, the quality of the work is in accordance with the Contract Documents; and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The present status of the account for this Contract is as follows:

ORIGINAL CONTRACT SUM	\$	3,175,264.75
Net change by Change Order	\$	6,230.70
CONTRACT SUM TO DATE	\$	3,181,495.45
TOTAL COMPLETED & STORED TO DATE	\$	2,019,471.23
(Column G on G703)		
RETAINAGE 10%	\$	201,947.12
or total in Column I on G703		
TOTAL EARNED LESS RETAINAGE	\$	1,817,524.11
LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	1,814,779.11
CURRENT PAYMENT DUE	\$	2,745.00

State of: PennsylvaniaCounty of: BucksSubscribed and sworn to before me this 15th day of May, 2025Notary Public: Sean Patrick HaganMy Commission expires: 03/28/2028**AMOUNT CERTIFIED**

(Attach explanation if amount certified differs from the amount applied for.)

\$2,745.00

ARCHITECT- ENGINEERBy: [Signature]Date: 5/16/25

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

5. NEW BUSINESS / DISCUSSION ITEMS

D. 2025 Spring Town Hall Recap

6. OLD BUSINESS:

A. Resolution 2025-08 Recognizing National EMS Week

BOROUGH OF HATFIELD
MONTGOMERY COUNTY, PENNSYLVANIA
RESOLUTION No. 2025-08

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE
BOROUGH OF HATFIELD RECOGNIZING NATIONAL
EMERGENCY MEDICAL SERVICES WEEK 2025**

WHEREAS, in 1974, President Gerald Ford authorized Emergency Medical Services Week to celebrate EMS practitioners and the important work they do in our nation's communities; and

WHEREAS, EMS providers are ready to provide lifesaving care to those in need, 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden injury or illness; and

WHEREAS, through service, compassion, and dedication, EMS providers represent the very best of public service; and

WHEREAS, National Emergency Services Week brings together local communities and medical personnel to honor the dedication of those who provide day-to-day lifesaving services.

NOW, THEREFORE BE IT RESOLVED the Borough of Hatfield Council and Mayor, that we hereby recognize the week from May 18, 2025, through May 24, 2025, as National EMS Week.

NOW APPROVED, by the Borough Council of the Borough of Hatfield, at a duly advertised public meeting held this 21st Day of May, 2025 with ____ Council Members voting "Aye" and ____ Council Members voting "Nay."

RESOLVED AND ENACTED this 21st day of May, 2025

ATTEST

BOROUGH OF HATFIELD

Jaime E. Snyder
Borough Manager / Secretary

Jason Ferguson
Borough Council President

Richard Girard
Borough Council Vice President

Larry Burns
Council Member

James Fagan
Council Member

Michelle Kroesser
Council Member

Approved by the Mayor this 21st day of May, 2025

Mary Anne Girard, Mayor

6. OLD BUSINESS:

B. Resolution 2025-09 Recognizing Public Works Week

BOROUGH OF HATFIELD

MONTGOMERY COUNTY, PENNSYLVANIA

RESOLUTION No. 2025-09

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF HATFIELD RECOGNIZING NATIONAL PUBLIC WORKS WEEK 2025

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of the Borough of Hatfield; and

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and

WHEREAS, it is in the public interest for the citizens, civic leaders and children in the Borough of Hatfield to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and

WHEREAS, the year 2025 marks the 65th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association.

THEREFORE BE IT RESOLVED, the Borough of Hatfield Council and Mayor do hereby designate the week of May 18 – 24, 2025 as National Public Works Week and urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

NOW APPROVED, by the Borough Council of the Borough of Hatfield, at a duly advertised public meeting held this ____ Day of May, 2025 with ____ Council Members voting "Aye" and ____ Council Members voting "Nay."

RESOLVED AND ENACTED this ____ day of May, 2025

ATTEST

BOROUGH OF HATFIELD

Jaime E. Snyder
Borough Manager / Secretary

Jason Ferguson
Borough Council President

Richard Girard
Borough Council Vice President

Larry Burns
Council Member

James Fagan
Council Member

Michelle Kroesser
Council Member

Approved by the Mayor this ____ day of May, 2025

Mary Anne Girard, Mayor

6. OLD BUSINESS:

C. Resolution 2025-10 Closure of Certain Borough Roads

BOROUGH OF HATFIELD
MONTGOMERY COUNTY, PENNSYLVANIA

RESOLUTION NO. 2025-10

**A RESOLUTION AUTHORIZING THE CLOSURE OF
CHERRY STREET AND UNION STREET IN THE
BOROUGH FOR FOUNDER'S DAY**

WHEREAS, the Borough of Hatfield is aware of Founder's Day Event which will occur on June 14, 2025 within Hatfield Borough; and

WHEREAS, the Borough of Hatfield recognizes that this is a community event that will take place from 12:00 p.m. till 4:00 p.m. on certain Borough roads and authorizes the closure of Cherry Street and Union Street (from Cherry Street to Diamond Street) in the Borough for the Founder's Day Event on June 14, 2025 from 10:00 a.m. till 6:00 p.m.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the Borough Council and the Mayor of the Borough of Hatfield, Montgomery County, Pennsylvania, does hereby call upon all citizens of Hatfield Borough to join us in supporting the annual Founder's Day Event.

NOW APPROVED and adopted by Borough Council at a duly advertised public meeting held this 21st day of May, 2025 with ____ Council Members Voting "Aye" and ____ Council Members voting "Nay".

ATTEST

BOROUGH OF HATFIELD

Jaime E. Snyder
Borough Manager / Secretary

Jason Ferguson
Borough Council President

TAKEN UNDER MY HANDS this 21st day of May, 2025

Mary Anne Girard, Mayor

7.ACTION ITEMS:

**A.Motion to Consider Resolution
2025-08 Recognizing
National EMS Week**

7. ACTION ITEMS:

**B. Motion to Consider Resolution
2025-09 Recognizing
Public Works Week**

7.ACTION ITEMS:

**C. Motion to Consider Resolution
2025-10 Authorizing the Closure of
Certain Borough Roads for Hatfield
Borough's Founder's Day Event**

7. ACTION ITEMS:

**D.Motion to Consider Payment
Request No. 8 for the Utility
Replacement Project to KBC
Construction LLC in the Amount of
\$224,595.00 (two hundred twenty-
four thousand five hundred ninety-
five dollars)**

7. ACTION ITEMS:

**E. Motion to Consider Payment
Request No. 9 for the Utility
Replacement Project to KBC
Construction LLC in the Amount of
\$33,813.90 (thirty-three thousand
eight hundred thirteen dollars and
ninety cents)**

7. ACTION ITEMS:

**F. Motion to Consider Payment
Request No. 10 for the Utility
Replacement Project to KBC
Construction LLC in the Amount of
\$2,745.00 (two thousand seven
hundred forty-five dollars)**

8. Motion to Approve Payment of the Bills

Column1	Column2	Column3	Column4	Column5	Column6
MAY 2025 ACCOUNTS PAYABLE BILL LIST					
VENDOR BILL LIST					
	ITEM DESCRIPTION	AMOUNT PAID	DATE PROCESSED	TOTAL PAID	CHECK NO.
TD BANK					
GREEN LANE BOROUGH	MONTGO CO BORO ASSOC DINNER	\$30.00	4/21/2025	\$30.00	48864
ILLUSTRATED DESIGN	NEWSLETTER	\$6,207.36	4/21/2025	\$6,207.36	48865
THE PARTNERSHIP TMA	SPONSORSHIP	\$300.00	4/21/2025	\$300.00	48873
WELLS FARGO	SERIES 2020, 2021 & 2024 A AND B NOTES	\$400,765.98	4/25/2025	\$400,765.98	ACH
21ST CENTURY MEDIA	LEGAL ADVERTISING	\$506.02			
ALLEGHENY ELECTRIC COOP	APRIL MONTHLY ELECTRIC SALES	\$1,550.09			
ALWAYS INTEGRITY	JANITORIAL SERVICES	\$620.00			
AMP INC.	APRIL PMPM/VERIZON CHARGES	\$1,546.42			
AMP INC.	ANNUAL LICENSING	\$21,519.67			
AMP OHIO	APRIL ELECTRIC PURCHASE	\$159,137.86			
ARMOUR & SONS	REPAIR SIGNAL AT MAIN & BROAD	\$328.80			
AT&T	PW & MGR CELL PHONES	\$576.54			
DL BEARDSLEY	GENERATOR REPAIRS	\$478.10			
BOROUGH OF HATFIELD ELECTRIC	REPAYMENT OF BORROWING	\$8,287.43			
BRITTON INDUSTRIES	BURSH RECYCLING	\$30.00			
CANON FINANCIAL	COPIER LEASE	\$603.08			
CATAPULTWEB	WEBSITE SYSTEM	\$3,600.00			
CLEMENS UNIFORMS	MATS FOR HALLWAYS	\$77.30			
CODE INSPECTIONS	BLDG CODE FIRE & ZONING SERVICES	\$5,548.00			
COMCAST	16 CHERRY ST INTERNET	\$121.23			
COMCAST	401 S MAIN ST	\$121.85			
DELAWARE VALLEY HEALTH INS	HEALTH INSURANCE FOR EMPLOYEES	\$19,304.39			
EAS WATER	WATER FOR OFFICES	\$72.70			
EDDIES ELECTRIC	STREET LIGHT REPAIRS	\$238.00			
EJ USA	INLET RISERS	\$387.84			
FOAMTASTIC	FOAM PARTY FOR FOUNDERS DAY	\$700.00			
GLASGOW, INC.	BLACKTOP	\$380.64			
GOOD TIMES RENTAL	TENT RENTAL FOR FOUNDERS DAY	\$1,081.40			
GUARDIAN	COUNCIL LIFE INSURANCE	\$33.95			
THE HARTFORD	AD&D LIFE STD & LTD INSURANCE	\$799.11			
H&K MATERIALS	BLACKTOP	\$276.23			
H&K MATERIALS	BLACKTOP	\$162.36			
H&K MATERIALS	BLACKTOP	\$72.45			
H&K MATERIALS	BLACKTOP	\$179.18			
HATFIELD TOWNSHIP	APRIL POLICE SERVICES	\$87,083.33			
HTMA	1ST QTR WASTEWATER TREATMENT	\$144,901.84			
JEFF'S WINDOW CLEANING	WINDOW WASHING	\$658.00			
KALER MOTORS	SERVICE & INSPECTION OF 2009 DUMP	\$3,499.35			
MONTGOMERY CO PW ASSOCIATION	MEMBERSHIP DUES	\$135.00			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$515.00			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$23.75			
NORTH PENN WATER AUTHORITY	SCOUT CABIN	\$23.75			
NYCE CRETE	ANHOR BOLTS	\$120.00			
PA ONE CALL	MONTHLY ACTIVITY	\$32.95			
ED POLANECZKY	SAFETY REIMBURSEMENT	\$48.80			
PORT A BOWL	PORTABLE RESTROOMS FOR FOUNDERS	\$378.45			
RICHTER SUPPLIES	OFFICE SUPPLIES	\$111.39			
SEPTA	YEARLY RENTAL OF 12" SEWER PIPE	\$250.00			
SEPTA	YEARLY RENTAL OF 8" SEWER PIPE	\$275.00			
SHARP SOUNDS ENTERTAINMENT	DJ FOR FOUNDERS DAY	\$850.00			
STR BUSINESS SOLUTIONS	INK FOR POSTAGE MACHINE	\$100.00			
SWIF	WORKER'S COMPENSATION	\$1,746.00			
TD BANK CARD	MICROSOFT - ONLINE SERVICES	\$8.48			
TD BANK CARD	MICROSOFT - ONLINE SERVICES	\$89.04			
TD BANK CARD	ZOOM SUBSCRIPTION	\$93.99			
TD BANK CARD	PDF SUPPORT FILLER	\$21.20			
TD BANK CARD	WEB HOSTING RENEWAL	\$131.88			
TD BANK CARD	ITEMS FOR TRAINING	\$125.00			
TD BANK CARD	ITEMS FOR TRAINING	\$35.70			
TD BANK CARD	AMAZON - CHEST WADERS	\$119.65			
TD BANK CARD	US FLAGS - FLAGS	\$297.97			

**9. MOTION to ADJOURN:
EXECUTIVE SESSION**